THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 2, 2026 at 4:30 p.m. in Council Chambers.

Present: Mayor Roxanne Davyduke
Councillor Tundra Baird
Councillor David Lancaster
Councillor Greg McCune
Councillor Shawn Shishido
Councillor Ryan Sheepwash
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

WELCOMING ADDRESS

Kukpi7 Felix and Tkwamipla7 Felix congratulated Mayor and Council on a successful election and look forward to a positive working relationship between Enderby and Splatsin this coming term.

OATH OF OFFICE

Oath of Office – Administered by the Corporate Officer.

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Shishido
THAT the November 2, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of October 5, 2026

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT the October 5, 2026 Council Meeting minutes be adopted as circulated.

CARRIED

REPORTS

Enderby RCMP

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council receives and files the report titled Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2026.

CARRIED

Enderby Fire Department

Chief Bastiaansen congratulated Mayor and Council on a successful election.

Reported that the Department currently has 26 members and that the membership is very active. Noted that there are 4 new members awaiting training, but that a new standard operating guideline has allowed them to train and work in a limited capacity until they receive their formal training. Reported that camaraderie and morale at the Fire Department is excellent.

The number of calls responded to by the fire department has increased year over year with an increase from 165 calls in 2022 to 211 calls in 2025. Motor vehicle accidents account for the largest portion of the calls received.

The Enderby Fire Department recently hosted its semi-annual open house with invited guests Vernon Search and Rescue, Ranchero Fire Department, Armstrong/Spallumcheen Fire Department, RCMP, BC Ambulance Service, the Enderby Icemen, and a FireSmart booth. The event was a massive success and had several hundred attendees.

Members of the Enderby Fire Department were deployed to the Bradley Creek and Quilpituk Creek wildfires this summer.

Technical training is ongoing at the Fire Department with a recent focus on rope rescues. These skills helped with several calls this summer, including a rescue from Enderby Cliffs and one at the natural waterslides.

Fundraising continues for the Fire Department and grants have been obtained to purchase air packs, high-volume pumps, and a second set of auto extrication gear.

Councillor Baird noted that there is nowhere in Enderby where smoke detectors can be purchased and asked if there are programs available to make them more accessible to the community.

Chief Bastiaansen responded that an application was made for a program to supply free smoke detectors, but that it was unsuccessful.

Councillor McCune asked if there is a way to transition faster to having traffic control companies manage traffic during an incident so that firefighters can leave the scene sooner once emergency operations conclude.

Chief Bastiaansen responded that he has worked on building connections with AIM and the Ministry of Transportation and Transit and that response times for traffic control to accident scenes have improved.

Chief Administrative Officer added that the Ministry of Transportation has recently made a change where they will contact himself and Public Works if they have to re-route traffic through the community, in order to help identify best routes and areas in the City that may need extra traffic control.

Mayor Davyduke thanked Chief Bastiaansen for his presentation and all the work the Fire Department does for the community.

Mayor and Council Reports

Councillor Shishido

Attended an Enderby & District Museum meeting and reported that there are concerns about signage at the Cemetery. The AGM and Christmas Bake Sale are coming up. The museum recently acquired two new computers.

Attended a ball user group meeting along with Councillor Lancaster. The existing policy for prime-time bookings was approved. Noted there was discussion about expansion of diamond 4 and that extra netting should be added to protect spectators near the Lions Gazebo from foul balls. Also reported there is a request to open the diamond 4 dugouts to allow better airflow.

Councillor Yerhoff

Reported that she is excited to serve for another term.

Attended a Legion Meat Draw for the Food Bank and reported the Legion is looking for more volunteers for the Poppy Fund.

Reported that Feed Enderby & District has an account at the bottle depot that allows people to donate proceeds from their bottles.

Enderby Icemen hockey games continue to draw large crowds with the last game having approximately 300 spectators.

Attended the Fall Family Fun Day event at Shuswap Cider.

Attended Halloween events in Enderby and at Quilakwa Campground.

Will attend Indigenous Veterans Day hosted by Splatsin.

Councillor Lancaster

Nothing to report.

Councillor McCune

Reported he is excited to be back at the council table and has enjoyed engaging with the public since the election.

Councillor Baird

Attended the Cornerstone Garden clean-up and noted that because it was held on a market day there were many visitors to the garden that day who were able to connect with Garden Club members.

Christmas planning is ongoing with the Christmas Committee.

Reported that there was a tribute to John Pavelich at the last Enderby Icemen home game.

Reported that Santas Workshop is in need of donations of men's and women's gifts.

Attended a Meat Draw for the Food Bank at the Enderby Legion.

Councillor Sheepwash

Reported that he is excited to serve as a Councillor.

Mayor Davyduke

Attended the Business After 5 event at Elevate Day Spa & Hair salon during Small Business Week.

Attended the ball user group along with Councillor Shishido and Councillor Lancaster and reported it was a very productive meeting.

Handed out candy at the downtown treat trail and has received great feedback from community members about Halloween in Enderby. Thanked the Enderby Lions for providing hot dogs.

Attended an Interagency meeting October 28th.

Will be volunteering at Santas Workshop.

Will attend Indigenous Veterans Day hosted by Splatsin.

Asked Council who is available November 11th to read the Honour Roll at the Veterans Park Remembrance Day Ceremony.

Chief Administrative Officer

Congratulated new and returning elected officials.

Thanked all of the volunteers and organizers who made the community Halloween event a success this year.

Thanked election staff for their work during the recent local government election, particularly the Chief Election Officer and Deputy Chief Election Officer.

Thanked the Enderby & District Fire Department for hosting their semi-annual open house on October 17th. It was very well-attended and the new activities and equipment showcases went over very well.

Public Works have been very busy with fall clean-up tasks and sewer flushing. They will be clearing catch basins soon. All of the small asphalt patches for the year have been completed. The meeting at the wastewater plant with the Ministry of Environment has been completed and staff have been preparing responses to some of their follow-up information requests. A community-wide leak detection program was recently completed, as part of efforts to characterize the condition of the water distribution system. The final report is still forthcoming, but overall, the system was described as being in very good condition for its age. Two significant water leaks were discovered where the water was not coming to surface, one on Brickyard Road and the other inside of the campground. As of last week, both major leaks have been repaired by Public Works. The 1-year maintenance inspection on the new lower reservoir is scheduled for later this week.

Parks has been very involved in winterizing irrigation and other seasonal facilities including the new pool, which is overlapping with their other responsibilities including a very busy arena schedule. Various projects are being finished right now at the new pool, including the installation of the spray features, getting the bubbler bench ready, finishing the work around the outdoor lockers, and addressing a blockage in one of the plumbing pipes in the change area. Still to come are the permanent door frames, some remediation to the precast exterior, a permanent pump pit access platform, finalizing the installation of the exterior lights to permit dusk operations, getting a final resolution on two replacement variable frequency drives, as well as finishing validation of the winterization method. A pre-demolition hazardous materials survey has been completed on the old pool, as this is one of the steps required for its eventual demolition.

The Veterans Park sign contractor is making the replacement sign. Provided the rest of its manufacture keeps on track, the new sign should be ready for installation prior to Remembrance Day.

As of September 14, the Riverside RV Park has collected $268,595, which exceeds its $265,800 budget for camp fees by $2,795.

Arrangements are being made with the supplier of the downtown Christmas tree and selection will be finalized in mid-November. The Manager of Strategic Priorities and Community Services is hard at work taking Candy Cane Lane to the next level, with some very exciting enhancements.

Councillor Shishido asked if the hot tub and spray features at the new pool have been tested.

Chief Administrative Officer confirmed that the spray features and hot tub have been tested and are functional.

Councillor Baird asked if Chief Administrative Officer could request that the pothole on Old Salmon Arm Road be repaired.

Chief Administrative Officer will report the pothole to AIM as it is outside of City limits.

Councillor Lancaster asked about discoloration on the concrete from the outdoor showers at the pool.

Chief Administrative Officer responded that the construction manager will be removing the stains from the concrete.

Enderby RCMP

Staff Sergeant Ivan Lee arrived and asked if Council had any questions concerning the Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2026 Report.

Councillor McCune noted that there were large percentage increases in files in many of the categories represented in the report from the same period last year. Asked if S/Sgt Lee could provide some context.

S/Sgt Lee explained that there is an increase in numbers across the region and not only in Enderby. Also noted that the number of files in Enderby is relatively low and an increase of only a few files can translate to a high percentage increase.

Councillor Sheepwash asked if multiple files are generated for a single incident if multiple offenses are occurring.

S/Sgt Lee responded that only one file is created per incident and may include primary and secondary offenses.

Councillor McCune asked what the procedure is when a mental health call is received.

S/Sgt Lee explained that police will attend and evaluate but can only apprehend someone if they are a danger to themselves or others.

Councillor McCune asked about issues of minors on e-bikes in the community.

S/Sgt Lee responded that this issue is difficult because they are unable to chase suspects and they often will not stop for police. Enderby RCMP does not have a traffic unit, so capacity is an issue as well.

Councillor McCune asked how many staff members are employed for this area.

S/Sgt Lee explained there are 22 members that cover 4 watches.

Mayor Davyduke thanked S/Sgt Ivan Lee for his presentation and work in the community.

2026 Local Government Election Results

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council receives the 2026 Local Government Election Results for information.

CARRIED

RDNO Building Permit Report – September 2026

Moved by Councillor Yerhoff, seconded by Councillor Shishido
THAT Council receives and files the report titled RDNO Building Permit Report – September 2026.

CARRIED

NEW BUSINESS

Regular Meeting Schedule for 2027

Moved by Councillor Baird, seconded by Councillor McCune
THAT Council approves the Notice of 2027 Regular Council Meetings;

AND THAT Council directs staff to post the Notice of 2027 Regular Council Meetings at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021;

AND FURTHER THAT Council directs staff to give notice of the 2027 Regular Council Meetings in accordance with section 127(1) of the Community Charter and the City of Enderby Public Notice Bylaw No. 1770, 2023.

CARRIED

Acting Mayor Schedule November 2026 through December 2027

Moved by Councillor Sheepwash, seconded by Councillor Baird
THAT Council adopts the Acting Mayor and Succession Schedule for November 2026 through December 2027.

CARRIED

Council Appointments 2026

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council appoints Mayor Davyduke as the City of Enderby Municipal Director to the Regional District of North Okanagan pursuant to s. 198 of the Local Government Act;

AND THAT Council appoints Councillor McCune as the City of Enderby Alternate Municipal Director to the Regional District of North Okanagan pursuant to s. 200 of the Local Government Act;

AND THAT Council appoints Councillor Baird and Councillor Shishido to serve on the Enderby & District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009;

AND THAT Council appoints the Area F Director and Alternate Director to the Enderby & District Services Commission pursuant to Section 12 of The Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009.

AND THAT Council appoints Councillor Lancaster to serve as the Library Trustee and Councillor Baird to serve as the Alternate Library Trustee on the Okanagan Regional Library Board;

AND THAT Council appoints Councillor Sheepwash to serve as Voting Delegate and Councillor Shishido and Councillor Baird to serve as Alternate Delegates to the Municipal Insurance Association of BC;

AND THAT Council appoints Councillor Baird to serve as liaison to the Enderby & District Arts Council;

AND THAT Council appoints Councillor Shishido to serve as liaison to the Enderby & District Museum Society;

AND THAT Council appoints Councillor Yerhoff to serve as liaison to Feed Enderby & District (Food Bank) and Food Action Committee for Today and Tomorrow (FACT);

AND THAT Council appoints Councillor Yerhoff to serve as liaison to Enderby & District Community Resource Centre Early Years;

AND THAT Council appoints Mayor Davyduke to serve as liaison to the Interagency Group.

AND FURTHER THAT Council appoints Councillor Sheepwash and Councillor Yerhoff to serve as liaisons to the Enderby & District Chamber of Commerce.

CARRIED

Appointment of Banking Signatory

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT Council appoints Mayor Davyduke to be added as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial;

AND THAT former Mayor Ellis Galbraith be removed as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial.

CARRIED

Council Portfolios Policy Update

Councillor Shishido asked for some history of Council portfolios and how they have worked in past.

Councillor McCune explained that in past members of Council were assigned to focus in on issues that they were passionate about, and bring information regarding those topics to a Committee of The Whole meeting that occurred before each regular Council Meeting.

Chief Administrative Officer explained that the update to the policy eliminates mention of Committee of The Whole meetings to allow more flexibility for how information is reported to Council. Also explained that being assigned to a portfolio does not give that Councillor any formal decision-making power nor does it appoint them as a representative of the will of Council. All decisions must still be brought to Council.

Moved by Councillor Baird, seconded by Councillor Shishido

THAT Council approves the Council Portfolios Policy update, replacing the version adopted on December 1, 2014.

CARRIED

Elected Official Corporate Email Address Accounts Policy

Councillor Shishido asked about phones being issued to Council members in other communities.

Chief Administrative Officer explained that in some local governments, devices may be issued to Council members. Enderby has not historically done this and instead provides a technology allowance that an elected official could use for the purchase of a device.

Moved by Councillor Sheepwash, seconded by Councillor Baird
THAT Council adopts the Elected Official Corporate Email Address Accounts Policy.

CARRIED

Disclosure of Council Contracts 2026 3rd Quarter

Moved by Councillor McCune, seconded by Councillor Baird
THAT Council receives the Disclosure of Council Contracts 2026 3rd Quarter staff report dated October 23, 2026 for information.

CARRIED

Kalamalka Starfish Society – Grant Request

Moved by Councillor Shishido, seconded by Councillor Baird
THAT Council refers the grant request from Kalamalka Starfish Society to 2027 budget deliberations.

CARRIED

Tuey Park Second Life Ring

Moved by Councillor Baird, seconded by Councillor Lancaster
THAT Council approves a financial contribution of $340 to Royal Canadian Marine Search & Rescue Station 105 (Shuswap) to cover travel and installation costs for a second life ring station at Tuey Park, to be funded from the City Parks operating budget.

CARRIED

Christmas Celebration 2026 – Temporary Road Closure Application

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council receives the City of Enderby Event Coordinator's Traditional Christmas Celebration 2026 Temporary Road Closure Application for information.

CARRIED

Christmas Parade 2026 – Route Approval and Temporary Road Closure Application

Councillor Shishido asked if there have been concerns raised by parade entrants about the parade route being too short.

Manager of Strategic Priorities and Community Services responded that there were a few concerns last year, but that a much more common request from the community as a whole is to keep parade routes consistent. That being said, this route has been lengthened compared to Christmas last year by opening Regent Avenue to spectators based on the success of the Canada Day parade.

Moved by Councillor Shishido, seconded by Councillor Lancaster
THAT Council approves the 2026 Christmas Parade Route from Regent Avenue to Railway Street;

AND THAT Council receives the City of Enderby Event Coordinator's Christmas Parade 2026 – Temporary Road Closure Application for information.

CARRIED

Christmas Sleigh Rides 2026 – Temporary Road Closure Application

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council receives the City of Enderby Event Coordinator's Christmas Sleigh Rides Road Closure Application 2026 for information.

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Lancaster
THAT the regular meeting of November 2, 2026 adjourn at 6:31 p.m.

CARRIED

MAYOR **CORPORATE OFFICER**