

REGULAR MEETING OF COUNCIL AGENDA

DATE: November 2, 2026
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 812 0535 7408
Passcode: 380019*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. WELCOMING ADDRESS

Provided by Splatsin Kukpi7 & Tkwamipla7

3. OATH OF OFFICE

Oath of Office – Administered by the Corporate Officer

4. APPROVAL OF AGENDA

THAT the November 2, 2026 Council Meeting agenda be approved as circulated.

5. ADOPTION OF MINUTES

5.1 Meeting Minutes of October 5, 2026

THAT the October 5, 2026 Council Meeting minutes be adopted as circulated.

Page 5

6. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

7. REPORTS

7.1 Enderby RCMP

Presentation by Staff Sergeant Ivan Lee

THAT Council receives and files the report titled Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2026.

Page 12

- 7.2 Enderby Fire Department Verbal
Presentation by Chief Richard Bastiaansen
- 7.3 Mayor and Council Reports
- 7.4 Area F Director Report
- 7.5 Chief Administrative Officer Report
- 7.5.1 Council Inquiries
- 7.6 2026 Local Government Election Results Page 25
Staff report prepared by Chief Election Officer dated October 20, 2026
THAT Council receives the 2026 Local Government Election Results for information.
- 7.7 RDNO Building Permit Report – September 2026 Page 34
THAT the RDNO Building Permit Report – September 2026 be received and filed.
8. **NEW BUSINESS**
- 8.1 Regular Meeting Schedule for 2027 Page 35
Staff report prepared by Chief Administrative Officer dated October 18, 2026
THAT Council approves the Notice of 2027 Regular Council Meetings;

AND THAT Council directs staff to post the Notice of 2027 Regular Council Meetings at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021;

AND FURTHER THAT Council directs staff to give notice of the 2027 Regular Council Meetings in accordance with section 127(1) of the Community Charter and the City of Enderby Public Notice Bylaw No. 1770, 2023.
- 8.2 Acting Mayor Schedule November 2026 through December 2027 Page 38
Staff report prepared by Chief Administrative Officer dated October 18, 2026
THAT Council adopts the Acting Mayor and Succession Schedule for November 2026 through December 2027.
- 8.3 Council Appointments 2026 Page 41
Staff report prepared by Chief Administrative Officer dated October 18, 2026
THAT Council appoints _____ as the City of Enderby Municipal Director to the Regional District of North Okanagan pursuant to s. 198 of the Local Government Act;

AND THAT Council appoints _____ as the City of Enderby Alternate Municipal Director to the Regional District of North Okanagan pursuant to s. 200 of the Local Government Act;

AND THAT Council appoints _____ and _____ to serve on the Enderby & District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009;

AND THAT Council appoints the Area F Director and Alternate Director to the

Enderby & District Services Commission pursuant to Section 12 of The Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009.

AND THAT Council appoints _____ to serve as the Library Trustee and _____ to serve as the Alternate Library Trustee on the Okanagan Regional Library Board;

AND THAT Council appoints _____ and _____ to serve on the Enderby-Splatsin Joint Committee;

AND THAT Council appoints _____ to serve as Voting Delegate and _____ and _____ to serve as Alternate Delegates to the Municipal Insurance Association of BC;

AND THAT Council appoints _____ to serve as liaison to the Enderby & District Arts Council;

AND THAT Council appoints _____ to serve as liaison to the Enderby & District Museum Society;

AND THAT Council appoints _____ to serve as liaison to Feed Enderby & District (Food Bank) and Food Action Committee for Today and Tomorrow (FACT);

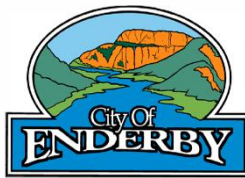
AND THAT Council appoints _____ to serve as liaison to Enderby & District Community Resource Centre Early Years;

AND FURTHER THAT Council appoints _____ to serve as liaison to the Interagency Group.

- | | | |
|-----|--|---------|
| 8.4 | <p><u>Appointment of Banking Signatory</u>
Staff report prepared by Chief Financial Officer dated October 21, 2026
<i>THAT Council appoints _____ to be added as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial;</i></p> <p><i>AND THAT former Mayor Ellis Galbraith be removed as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial.</i></p> | Page 43 |
| 8.5 | <p><u>Council Portfolios Policy Update</u>
Staff report prepared by Chief Administrative Officer dated October 29, 2026
<i>THAT Council approves the Council Portfolios Policy update, replacing the version adopted on December 1, 2014.</i></p> | Page 44 |
| 8.6 | <p><u>Elected Official Corporate Email Address Accounts Policy</u>
Staff report prepared by Chief Administrative Officer dated October 21, 2026
<i>THAT Council adopts the Elected Official Corporate Email Address Accounts Policy.</i></p> | Page 49 |
| 8.7 | <p><u>Disclosure of Council Contracts 2026 3rd Quarter</u>
Staff report prepared by Chief Financial Officer dated October 23, 2026
<i>THAT Council receives the Disclosure of Council Contracts 2026 3rd Quarter staff report dated October 23, 2026 for information.</i></p> | Page 53 |

- 8.8 Kalamalka Starfish Society – Grant Request Page 54
Staff report prepared by Chief Financial Officer dated October 22, 2026
THAT Council refers the grant request from Kalamalka Starfish Society to 2027 budget deliberations.
- 8.9 Tuey Park Second Life Ring Page 64
Staff report prepared by Chief Administrative Officer dated October 28, 2026
THAT Council approves a financial contribution of \$340 to Royal Canadian Marine Search & Rescue Station 105 (Shuswap) to cover travel and installation costs for a second life ring station at Tuey Park, to be funded from the City Parks operating budget.
- 8.10 Christmas Celebration 2026 – Temporary Road Closure Application Page 65
Staff report prepared by Manager of Strategic Priorities and Community Services dated October 29, 2026
THAT Council receives the City of Enderby Event Coordinator’s Traditional Christmas Celebration 2026 Temporary Road Closure Application for information.
- 8.11 Christmas Parade 2026 – Route Approval and Temporary Road Closure Application Page 68
Staff report prepared by Manager of Strategic Priorities and Community Services dated October 29, 2026
THAT Council approves the 2026 Christmas Parade Route from Regent Avenue to Railway Street;

AND THAT Council receives the City of Enderby Event Coordinator’s Christmas Parade 2026 – Temporary Road Closure Application for information.
- 8.12 Christmas Sleigh Rides 2026 – Temporary Road Closure Application Page 72
Staff report prepared by Manager of Strategic Priorities and Community Services dated October 29, 2026
THAT Council receives the City of Enderby Event Coordinator’s Christmas Sleigh Rides Road Closure Application 2026 for information.
9. **PUBLIC QUESTION PERIOD**
10. **ADJOURNMENT**



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 5, 2026 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Davyduke
THAT the October 5, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of September 21, 2026

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the September 21, 2026 Council Meeting minutes be adopted as circulated.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Baird

The Early Years Fair is scheduled for tomorrow.

The Harvest Hut has been very busy this fall and will continue operating until Thanksgiving.

Attended the Legion Meat Draw with 50/50 done by the Enderby & District Fire Department and reported they raised approximately \$3500.

Attended BC Rivers Day and reported that there was very little garbage in the river this year.

Attended Truth & Reconciliation Day events hosted by Splat-sin.

Councillor Yerhoff

Attended Truth & Reconciliation Day events hosted by Splat-sin and reported that there were approximately 500 participants.

Attended the Business After 5 event at the Courtyard Gallery and reported that the next event will be held at Elevate Day Spa.

Reported that the Harvest Hut has been very busy.

Attended the Legion Meat Draw with 50/50 run by the Enderby & District Fire Department.

Councillor Davyduke

Attended Truth & Reconciliation Day events hosted by Splat-sin and reported that there were many attendees that travelled from other communities.

Reported that the Early Years Fair will be taking place tomorrow, October 6th at Splat-sin Centre from 5 pm to 7 pm.

Attended the Legion Meat Draw with 50/50 run by the Fire Department.

Attended the Business After 5 event at the Courtyard Gallery.

Councillor Shishido

Attended a Museum meeting and reported that the original Enderby fire truck is intended to be ready for next year's Friday Night Lights event.

Attended the All-Candidates Forum at the Enderby Seniors Centre and reported that it went well and that there was an excellent turn out from the public.

Councillor Ramey

Attended an Enderby & District Arts Council meeting and reported that there is a new performing arts group in Enderby called Staged Stories Community Theatre. Their first show is taking place in November and will be a live radio play put on at the Enderby and Area Community Hub. Reported that donations were made toward the new Enderby Community Arts Centre mural by Neil and Leslie Fidler and Shannon Cambruzzi.

Attended the Truth & Reconciliation Day events hosted by Splat-sin. Spoke with the builder and artist of the memorial being built by Splat-sin and reported that it is planned to be completed by next year's Truth & Reconciliation Day.

Reported that there is graffiti on the stairs to the river, by the RV Park.

Chief Administrative Officer responded that the graffiti is on the removal list for Public Works.

Reported that he sang O Canada at an Enderby Icemen hockey game and that the sound system was not working properly.

Chief Administrative Officer responded that the sound issue has been resolved in the meantime.

Councillor Schreiner

Thanked Staff and Council for a great 4 years working together.

Attended the All-Candidates Forum and said it was great.

Mayor Galbraith

Attended the Truth & Reconciliation Day events hosted by Splat-sin and reported it was nice to see such a large turnout.

Reported that it was great to be part of Barnes Park planning.

Attended a session of After Hours Hoops and reported that it was a worthwhile investment and is making a difference in the lives of local youth.

Chief Administrative Officer

Thanked election staff for their hard work preparing for the upcoming local government election. Advance voting day is this Wednesday.

An issue with the sound system at the Enderby Arena was raised at the prior meeting, and it was associated with a deteriorating audio cord. The audio cord has been replaced, and the system appears to be working normally again.

The pool construction manager is wrapping up various items at the pool this week. The irrigation system has been installed and will be backfilled today. Hydroseeding is scheduled for Wednesday. The bubbler bench power issue appears to have been remedied. A solution has been identified for the hot tub and it is being prepared for design approval. The construction manager is working with their lighting supplier on a proposal to adjust several deck lights to enable approval for after-dusk operations. The spray features are being stood up, and the pump has been installed. Parks is winterizing the pool this week alongside the construction manager's team.

On the Public Works side, heavier rains than expected flooded several of the sites that were being prepared for pavement patching and led to the deferral of the paving until October 5th. On the wastewater side, staff will be meeting with the Ministry of Environment this week for a regular inspection of the treatment facilities where they verify permit compliance. On the water

side, staff completed a community-wide leak detection program last week, as part of an update to the condition assessment for the City's water distribution system, in order to improve the City's chances of obtaining a grant to expand the Water Treatment Plant. The results of the leak detection program are expected this week.

The veterans commemorative parking stall was painted in front of the Legion. Early feedback has been very positive.

Staff are working with the Veterans Park sign contractor on a mock-up of the design, which will be shared with the Legion president prior to approval. The sign is targeted to be replaced in time for Remembrance Day.

As of September 14th, the Riverside RV Park has collected \$265,769 out of its \$265,800 budget for camp fees.

Halloween planning is proceeding. The treat trail will be held on Saturday, October 31st from 2-4pm. City Hall will be open during that time to give out candy. Recreation Services will be hosting the witches dance at 7pm at the Lions Gazebo, followed by fireworks hosted by our fire department, at 8pm.

Councillor Ramey asked if the City has any say in the types of bulbs in streetlights. Noted there have been concerns from some members of the public about them being too bright.

Chief Administrative Officer responded that there are some lights in town that are owned by BC Hydro, and some that are owned by the City. The BC Hydro-owned lights have all been transitioned to LED. The brightness of lights owned by the City is determined based on road safety standards for pedestrians and drivers.

Councillor Ramey asked if there are cases in which the City allows parking on grass in parks, such as the north end of the arena.

Chief Administrative Officer responded that parking has overflowed into this location in past during specific events.

Councillor Schreiner noted that the potholes along the boulevard of George Street at Evergreen are large and potentially dangerous.

Chief Administrative Officer explained that this issue has been reported to AIM Roads who are responsible for the maintenance of the boulevard on George Street. He will raise the issue with them again.

Councillor Baird noted there is also a large pothole on Old Salmon Arm Road just outside of City limits that should be reported to AIM as well.

Councillor Baird asked if there has been any update from M.V. Beattie regarding public use of the walking path in their field.

Chief Administrative Officer responded that he has received a response stating that the signs give the principal license to ask someone to leave the school grounds if necessary. Has asked for further clarification on the intent of the posted signs and is waiting for a reply.

Councillor Davyduke asked if some increased safety measures could be considered for Tuey Park, including a gate in the fence to allow emergency vehicle access closer to the beach, signs warning of currents, and a second life ring.

Chief Administrative Officer responded that Staff will evaluate these suggestions.

Councillor Davyduke asked if information could be placed in the next community newsletter explaining the responsibilities of the different levels of government.

Councillor Davyduke noted that traffic flow in Kelowna was reportedly significantly improved on the highway by adjusting the lights to allow more through traffic to pass. Asked if this is something that could be implemented in Enderby.

Chief Administrative Officer explained that the Ministry of Transportation has control of streetlights on George Street, and that he believes there are adjustments in timing for different seasons. Noted that the City's previous request to make the timing of the traffic light at Mill and George more safe has now been implemented, with a longer all-red period when the lights change. Further conversation with the Ministry regarding timing of lights overall could be had if there appears to still be issues.

Councillor Yerhoff asked if there is a pile of dirt in the City from the construction of the new pool.

Chief Administrative Officer responded he is unaware of any such pile but if we could get more information on where the pile in question is located, staff can look into addressing it.

Councillor Yerhoff reported there have been speeding concerns from Howard Avenue into the arena parking lot during junior hockey games.

Councillor Schreiner asked if the Enderby Icemen have a liquor license for the arena.

Chief Administrative Officer responded that they do not currently have a liquor license but that they have expressed their intent to obtain one.

Councillor Schreiner asked if the speed reader board on the north end of town is permanent.

Chief Administrative Officer responded that the board could be moved, but the intention is to leave it at its current location for the foreseeable future.

Councillor Shishido reported that there have been some traffic concerns with the entrance to Howard Johnson on Meadow Crescent.

Councillor Ramey asked if the one-way portion of Meadow Crescent near the car wash could become open to two-way traffic to re-route some traffic to that access.

Chief Administrative Officer responded that he would have to research why the street was made a one-way originally to evaluate if that would be viable. There may be safety concerns given its location relative to George Street.

NEW BUSINESS

Consent for North Okanagan Fire Dispatch Service Establishment Amendment Bylaw No. 3088, 2026

Councillor Ramey asked why these properties are being added to the fire protection area.

Chief Administrative Officer responded that these properties were previously unprotected and have now been added to the Shuswap River Fire Protection District. As a result, they are now being added to the fire dispatch service area and will start financially contributing to that service.

Moved by Councillor Baird, seconded by Councillor Schreiner

THAT Council provides consent, in writing, on behalf of the electors of the City of Enderby, for the adoption of North Okanagan Fire Dispatch Service Establishment Amendment Bylaw No. 3088, 2026.

CARRIED

City of Enderby Development Corporation Annual Information Meeting 2026

Moved by Councillor Baird, seconded by Councillor Shishido

THAT Council, in its capacity as the sole shareholder (the “shareholder”) of the City of Enderby Development Corporation, resolves:

1. *THAT, in accordance with Article 10.2 of the City of Enderby Development Corporation’s Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
2. *AND THAT the annual reference date for the City of Enderby Development Corporation is October 5, 2026.*
3. *AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation’s Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on October 5, 2026 with notice given in substantially the same form as that required for notice of special meetings under section 9 of the City of Enderby Procedure Bylaw No. 1732, 2021.*
4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2025 and the City of Enderby Development Corporation has no assets, liabilities and equity:*
 - a) *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*
 - b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*
5. *AND THAT that the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are*

appointed, subject to Article 14.6 of the City of Enderby Development Corporation's Articles of Incorporation:

- a) Tate Bengtson (Chief Executive Officer)*
- b) Jennifer Bellamy (Chief Financial Officer)*

6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed.*

CARRIED

PUBLIC QUESTION PERIOD

Wendy Wishinski asked if solar lights have been considered for the Riverwalk.

Councillor Schreiner responded that Council has reviewed different options for lighting the Riverwalk but that they were all cost-prohibitive.

Sandy Swartz noted that she is involved in the upcoming play being put on by Staged Stories Community Theatre and that the show is called The Day the Internet Died. Shows will take place November 27th and 28th.

ADJOURNMENT

Moved by Councillor Schreiner, seconded by Councillor Baird
THAT the regular meeting of October 5, 2026 adjourn at 5:26 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



VERNON NORTH OKANAGAN DETACHMENT

3rd Quarter (July to September) 2026

QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Blake MacLeod

Officer in Charge

POLICING ACTIVITY REPORT ~ 3rd Quarter 2026

The Vernon North Okanagan Detachment is committed to our four priorities of *Public Safety*, *Vulnerable Victims*, *Community Outreach* and *Employee Excellence* to ensure our communities remain a safe place to live. We provide an outstanding police service by developing strong mental health and resiliency in our members and building and maintaining trust through timely and accurate communication. We work collaboratively with our partners to assist vulnerable persons in the community. Most importantly, we foster safer communities through evidence based, targeted and collaborative enforcement.

The quarterly statistics provided for Calls for Service, Criminal Code Offences, Violent Offences, and Property Crime are separated into the individual municipality with the surrounding provincial area extracted. For reference, **Enderby Provincial** consists of the Regional District of the North Okanagan (RDNO) electoral area 'F' of Mara, Grindrod and Mabel Lake as well as some portions of the Columbia Shuswap Regional District (CSRD) electoral area 'D' which includes Deep Creek, Rancho and Gardom Lake. **Falkland Provincial** encompasses some portions of the CSRD electoral area 'D' including Yankee Flats as well as some portions of the Thompson Nicola Regional District (TNRD) electoral area 'L' of Monte Lake, Monte Creek and the Paxton Valley. **Lumby Provincial** is comprised of RDNO electoral areas 'D' and 'E' that includes Trinity Valley, Creighton Valley and Cherryville. The **Vernon Provincial** area is the RDNO electoral area 'B' of Swan Lake, Commonage and Westside, and RDNO electoral area 'C' for BX and Silverstar. The statistics for the areas of the Okanagan Indian Band (OKIB) as well as the Splitsin First Nation are reported individually on the charts.

PRIORITY ONE: PUBLIC SAFETY

The Vernon North Okanagan RCMP's primary focus is on the safety of the public within the various communities we police.

Operations

From July to September, the detachment organized enhanced summer patrols of the local beaches and parks by uniformed officers. During the 10-hour shift, police conducted 157 patrols of local hotspots including Vernon's downtown core to liaise with the street entrenched and documented 49 beach patrols. Police seized liquor, made an arrest for being intoxicated in public, issued violation tickets for liquor offences, and educated youth on e-bike requirements and safety. In addition, the team conducted 374 checks of individuals bound by curfew resulting in 10 offenders charged with breach of conditions.

The Bradley Creek Wildfire on the westside of Okanagan Lake kept police busy with evacuations, road closures and patrols to prevent trespassers in the area. In addition, the Vernon North Okanagan Detachment's Serious Crime Unit investigated several arsons throughout the area including in the Commonage, Kin Beach, and Swan Lake. It was determined each was a separate

occurrence involving different offenders who were subsequently arrested and charged with arson. Two of the persons charged remain in custody and two were released on strict conditions pending future court dates.

The table below highlights the total number of calls for service for the 3rd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison. The percentage changes are compared to the same quarter from the previous year.

Total Calls for Service – Quarter 3					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	333	266	371	-20.1%	+39.4%
City of Enderby	235	216	252	-8.0%	+16.6%
City of Vernon	5080	5174	5374	+1.8%	+3.8%
District of Coldstream	411	429	378	+4.3%	-11.8%
Township of Spallumcheen	330	385	429	+16.6%	+11.4%
Village of Falkland	45	37	33	-17.7%	-10.8%
Village of Lumby	141	185	130	+31.2%	-29.7%
Enderby Provincial RDNO Area F / CSRD Area D	302	262	307	-13.2%	+17.1%
Falkland Provincial TNRD Area L / CSRD Area D	210	184	164	-12.3%	-10.8%
Lumby Provincial RDNO Area D/E	211	228	198	+8.0%	-13.1%
Vernon Provincial RDNO Area B/C	599	633	624	+5.6%	-1.4%
OKIB	228	239	266	+4.8%	+11.2%
Splatsin	115	97	145	-15.6%	+49.4%
Total	8240	8335	8671	+1.1%	+4.0%

The number of total calls for service include calls for service and self-generated files by police. The total calls for service will not equal the values reported below due to the location of where the offence occurred as it may be unknown or outside our policing jurisdiction.

Criminal Code Offences

The table below highlights the total number of Criminal Code offences for the 3rd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total Criminal Code offences include persons and property offences.

Criminal Code Offences – Quarter 3					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	71	72	96	+1.4%	+33.3%
City of Enderby	50	44	93	-12%	+111.3%
City of Vernon	1768	1855	1910	+4.9%	+2.9%
District of Coldstream	117	108	79	-7.6%	-26.8%
Township of Spallumcheen	53	74	75	+39.6%	+1.3%
Village of Falkland	11	7	4	-36.3%	-42.8%
Village of Lumby	26	41	21	+57.6%	-48.7%
Enderby Provincial RDNO Area F / CSRD Area D	47	40	44	-14.8%	+10%
Falkland Provincial TNRD Area L / CSRD Area D	37	20	22	-45.9%	+10%
Lumby Provincial RDNO Area D/E	41	46	32	+12.1%	-30.4%
Vernon Provincial RDNO Area B/C	109	114	116	+4.5%	+1.7%
OKIB	50	74	61	+48%	-17.5%
Splatsin	15	22	31	+46.6%	+40.9%
Total	2395	2517	2584	+5.0%	+2.6%

Criminal Code Offences include founded files only.

Violent Offences

The table below highlights the total number of violent crime offences for the 3rd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total violent crime offences include homicides, assaults, sexual assaults, uttering threats and criminal harassment.

Violent Offences – Quarter 3					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	27	22	23	-18.5%	+4.5%
City of Enderby	15	14	30	-6.6%	+114.2%
City of Vernon	313	334	297	+6.7%	-11.0%
District of Coldstream	27	22	26	-18.5%	+18.1%
Township of Spallumcheen	14	24	18	+71.4%	-25%
Village of Falkland	2	0	0	-100%	0%
Village of Lumby	5	8	10	+60%	+25%
Enderby Provincial RDNO Area F / CSRD Area D	14	16	11	+14.2%	-31.2%
Falkland Provincial TNRD Area L / CSRD Area D	6	7	6	+16.6%	-14.2%
Lumby Provincial RDNO Area D/E	8	14	8	+75%	-42.8%
Vernon Provincial RDNO Area B/C	36	32	34	-11.1%	+6.2%
OKIB	17	27	30	+58.8%	+11.1%
Splatsin	3	6	10	+100%	+66.6%
Total	487	526	503	+8.0%	-4.3%

Total Violent Offences (Founded Files Only) Include: (1000 Series UCR - Crimes Against Person) Murder, Robbery, Assault, Harassing Communications, Utter threats against Person.

Property Crime

The table below highlights the total number of property crime offences for the 3rd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total property crime offences include break and enter, theft, mischief, arson, fraud and possession of stolen property.

Property Crime – Quarter 3					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	27	36	39	+33.3%	+8.3%
City of Enderby	24	17	40	-29.1%	+135.2%
City of Vernon	1011	991	1061	-1.9%	+7.0%
District of Coldstream	60	62	36	+3.3%	-41.9%
Township of Spallumcheen	29	36	35	+24.1%	-2.7%
Village of Falkland	7	1	3	-85.7%	+200%
Village of Lumby	15	23	7	+53.3%	-69.5%
Enderby Provincial RDNO Area F / CSRD Area D	26	18	23	-30.7%	+27.7%
Falkland Provincial TNRD Area L / CSRD Area D	22	6	13	-72.7%	+116.6%
Lumby Provincial RDNO Area D/E	22	21	16	-4.5%	-71.4%
Vernon Provincial RDNO Area B/C	51	58	57	+13.7%	-1.7%
OKIB	26	27	16	+3.8%	-40.7%
Splatsin	8	8	11	0%	+37.5%
Total	1328	1304	1357	-1.8%	+4.0%

Total Property Crime (Founded Files Only): Include B&E (Residential, Business, Other, Seasonal Residence), Theft Over \$5000, Theft Under \$5000, Theft of MV, Theft from MV, Possession of Stolen Property, Fraud, Mischief, Arson.

Targeted Policing

Targeted Policing unit is comprised of investigators assigned to the Crime Reduction Unit and the Drug Unit. Targeted Policing manages many multi-agency offender programs including the Provincial Tactical Enforcement Priority (PTEP), the Repeat Violent Offending Intervention Initiative (ReVOII) and the Chronic Property Offending Intervention Initiative (C-POII).

In addition to previous on-going investigations, Targeted Policing officers completed critical tasks for the following incidents:

- In July, the team conducted a drug trafficking investigation resulting in the arrest of one person believed to be trafficking from their vehicle and the seizure of fentanyl,

methamphetamine and cocaine. The investigation is pending charge approval by Crown Counsel.

- In August, the team assisted the Serious Crime Unit with an investigation of arson in the Commonage and, separately, with a suspicious death at a residence on 24th Avenue.
- In September, a subject responsible for several high value thefts from businesses in Vernon was investigated and subsequently charged with numerous criminal offences.

During this reporting period, the Crime Reduction Unit conducted enforcement action and executed 32 warrants of arrest and recommended three investigations for charge approval including failure to comply with release conditions.

Prolific Offenders

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and can cause a disproportionate amount of crime in the community. The prolific offender program has been in existence since 2013 and is currently being phased out with the introduction of ReVOII and C-POII

At the conclusion of this reporting period, there were six Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, three are currently in custody and three are not in custody. Of the three not in custody, one resides in, or are known to frequent, the City of Vernon, and two reside outside of our jurisdiction.

Repeat Violent Offending Intervention Initiative (ReVOII)

ReVOII is a coordinated multi-agency initiative designed to intervene, and address repeat violent offenders in communities across BC. The program is comprised of dedicated Crown prosecutors, probation officers, correctional supervisors and includes enhanced investigation and monitoring of repeat violent offenders by police agencies. There are currently seven offenders identified in the Vernon North Okanagan area with five currently in custody and two out of custody and residing in the Vernon area.

Chronic Property Offending Intervention Initiative (C-POII)

C-POII is a new coordinated multi-agency initiative designed to intervene and address prolific property crime and chronic public-disorder offending in communities across BC. The program is comprised of dedicated Crown prosecutors, probation officers, correctional supervisors, and includes enhanced investigation and monitoring of repeat offenders by police agencies. It targets individuals whose repeated criminal behaviour creates disproportionate impacts on community safety, public confidence, and local economic stability. VNOD monitors four C-POII Offenders with two currently in custody and two out of custody residing in the Vernon area.

Road Safety

The Vernon North Okanagan frontline officers contribute to safer roads through documented contacts with motorists to enforce the Province of British Columbia Motor Vehicle Act.

Traffic Contacts – Quarter 3					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
Armstrong	38	59	123	+55.26%	+108.4%
Coldstream	147	62	70	-57.82%	+12.9%
Enderby	88	71	106	-19.31%	+49.2%
Falkland	20	23	27	+15%	+17.3%
Lumby	49	160	66	+226.53%	-58.7%
Spallumcheen	87	63	158	-27.58%	+150.7%
Vernon	620	344	402	-44.51%	+16.8%
Vernon Provincial	116	84	110	-27.5%	+30.9%
Total	1165	866	1062	-25.6%	+22.6%

Total Traffic Contacts include violations tickets and written warnings.

During this quarter, frontline officers removed 124 impaired drivers from the roadway: 44 within Vernon/Coldstream and 80 from the surrounding areas.

PRIORITY TWO: VULNERABLE PERSONS

The Vernon North Okanagan RCMP works collaboratively with partner agencies to assist vulnerable persons in the community who are in the greatest need and are at risk of harm or exploitation.

Special Victim's Unit (SVU)

The Special Victim's Unit is comprised of three investigators within the Serious Crime Unit who are responsible for high-risk intimate partner violence investigations, high-risk missing person's investigations and crimes against children. To assist the frontline, SVU conducts file reviews in these areas and provides investigational guidance. In addition, SVU took conduct of the following incidents:

- A historical intimate partner violence investigation involving a vulnerable victim and an offender currently on parole.
- A sexual assault investigation involving a youth and an adult offender currently under charge for similar offences in another jurisdiction where the offender used social media to search out vulnerable victims.

SVU facilitates the Integrated Case Assessment Team (ICAT) meetings involving many community partners to support high-risk victims through the police investigation and criminal court process. During this quarter, four new ICAT files were opened and currently there are four previous ICAT files which require file management, monitoring and victim support.

The BC Integrated Child Exploitation Unit (BC ICE) advised of six reports of possession of explicit images involving children within our jurisdiction. Most of these reports involved potential online luring and each investigation requires a significant amount of time to complete production orders, execute search warrants and, where the evidence supports, prepare charge packages for Crown Counsel.

As highly trained interviewers, SVU conduct interviews with vulnerable child victims of crime. From July to September, 14 victims were interviewed with regards to sexual assault and other crimes against children. The investigators work in partnership with the Oak Child and Youth Advocacy Centre to ensure the child is supported throughout the criminal process.

Mental Health Calls

The Integrated Crisis Response Team is comprised of a police officer from the Vernon North Okanagan RCMP partnered with a nurse from the Interior Health Authority who respond to calls for service involving persons in crisis. This quarter, ICRT responded to 149 calls for service and assisted frontline officers with follow-up on an additional 32 investigations.

Designed to improve outcomes for individuals suffering from unmanaged mental health challenges, HealthIM utilizes real-time data to summarize prior interactions with individuals in a mental health crisis and facilitate the transfer of on-scene observations to local healthcare partners. HealthIM is adopted by over 30 municipal police forces and 200+ RCMP detachments across Canada, one of which is the Vernon North Okanagan Detachment. From July to September, the VNOD generated 52 HealthIM reports; 42 within Vernon/Coldstream, and 10 in the North Rural. HealthIM records indicate hospital wait times for police were anywhere from 14 minutes for a Form 21 apprehension to 2 hours and 43 minutes for an emergency apprehension.

Mental Health Files – Quarter 3					
<i>Vernon/Coldstream</i>	2024	2025	2026	2024-2025 % change	2025-2026 % change
Mental Health Files	480	434	302	-9.58%	-30.4%
Emergency Apprehension Sec 28 (by Police)	38	44	33	+15.78%	-25%
Form 21, 10, 4 Apprehension (Issued by a Doctor or Nurse Practitioner)	30	47	41	+56.66%	-12.7%

Mental Health Files – Quarter 3					
<i>Armstrong, Enderby, Falkland, & Lumby</i>	2024	2025	2026	2024-2025 % change	2025-2026 % change
Mental Health Files	93	108	118	+16.12%	+9.2%
Emergency Apprehension Sec 28 (by Police)	9	13	6	+44.44%	-53.8%
Form 21, 10, 4 Apprehension (Issued by a Doctor or Nurse Practitioner)	3	3	4	0%	+33.3%

PRIORITY THREE: COMMUNITY OUTREACH

The Vernon North Okanagan RCMP work to build and maintain relationships within our communities to increase public trust and confidence.

Youth Connection

With the hot summer days, police noticed an increase in groups of youth enjoying the various beaches and parks in the area. During beach and skatepark patrol, police used the opportunity to liaise with the youth and have conversations about making safe choices. Another trend frontline officers saw was an increase in underaged youth on e-bikes in public as a mode of transportation. Many of the youth and parents that police spoke with did not understand the BC Motor Vehicle Act laws surrounding e-bike usage and the associated risks. With back to school in September, frontline officer increased patrols in school zones, highlighted pedestrian safety campaigns and conducted school lock down drills with students and staff.

Community Engagement



The Vernon North Okanagan Detachment supported many community events over the last three months. On July 15th, VNOD members worked the drive thru at Tim Horton Camp Day to raise funds to send kids to summer camp. On a warm summer afternoon in July,

VNOD's Indigenous Police Officer for the Okanagan Indian Band hosted a community BBQ which brought out many elders and young people alike. It was a wonderful opportunity to hear the



issues of importance to the community. Rounding out the summer was the 125th Annual Interior Provincial Exhibition at the Armstrong fairgrounds over the Labour Day long weekend. Our police officers lead the parade through town handing out goodies to the children in attendance as well as conducted foot patrol of the venue throughout the event.

Community Safety Office (Vernon)

The nine active volunteers of the Community Safety Office (CSO) volunteered 408 hours to assist 798 members of the public, field 116 phone calls and completed 896 entries to Operation Cat's Paw. The CSO office facilitated the return of 218 Police Information Checks (PIC) to the community. The Vernon Anti-Tag Team operated through the summer months to conduct patrols to document unwanted graffiti to work with property owners to remediate vandalized property. The most notable tags were on BC Hydro boxes, Canada Post mailboxes and commercial dumpsters. CSO volunteers continue to liaise with residents and business owners on matters of social disorder in the downtown core. One highlight was the CSO volunteers providing Crime Prevention information on personal safety at the Schubert Center Senior Fair in September.

Vernon RCMP Volunteers

Vernon RCMP Volunteers have 45 active participants. During this quarter, the Vernon RCMP Volunteers completed a total of 783 hours of work through their participation with the program. Community Safety Patrol drove 2178 kilometers over 34 deployments to provide a visible, non-enforcement presence to help deter crime. While on the road, volunteers checked 3133 licence plates on the Stolen Auto Recovery program. The Speed Watch volunteers conducted 132 hours over 22 deployments to monitor and slow down 6563 vehicles. Due to the Bradly Creek wildfires, Speed Watch activities were suspended during the month of August. Volunteers attended to Paddlewheel Park to conduct 21 hours of vessel checks to ensure boat operators had the necessary equipment for safe boating. The volunteers with the RCMP Vehicle Check program conducted 36 hours to ensure the police vehicle are in good operational order with all the necessary equipment. In July, volunteers conducted foot patrols of Polson Park during the Sun Valley Cruise-In to provide a high visible presence at the well attended event.

Lumby RCMP Volunteers

The Village of Lumby and Electoral Area D and E support a small RCMP volunteer program consisting of four operational volunteers. Facilitating the program is the Village of Lumby Community Safety Officer, Lee Elliott. During this quarter, these dedicated volunteers committed a total of 48 hours of activity. Speed Watch was set up throughout the area including at Shuswap Avenue & Vernon Street, the school zone at JW Inglis Elementary school, on Mable Lake Road, Whitevale Road, at Hwy 6 & Miller Street, on North Fork Road, and at Cherryville Elementary school. Approximately 29.4% of the vehicles were exceeding the speed limit by 10km or more within the village boundaries. In school zones, 17.4% were 10km or faster with the highest speed in a school zone clocking at 67km in a 30km zone.

PRIORITY FOUR: POLICING EXCELLENCE

The Vernon North Okanagan RCMP is committed to supporting our police officers and support staff to build confidence, resiliency and empower our employees to reach their full potential.

Detachment Level Training

The Vernon North Okanagan is committed to providing local training opportunities for our police officers to enhance their skillset. The RCMP Chaplin program returned to VNOD to provide another avenue of support to police officers. The Chaplin attended to watch briefings to meet the troops and make valuable connections. With the recent retirement of Margaret Clark, the Restorative Justice program in Vernon has closed. To help fill the gap, the Okanagan Indian Band launched a Restorative Justice program and the two facilitators attended to briefings to explain the mandate and referral process for their program. In September, our officers completed annual firearms qualifications in both the pistol and carbine.

Pacific Regional Training Centre (PRTC)

During this quarter, seven police officers from the Vernon North Okanagan Detachment attended PRTC for Operational Skills training to certify in use of force options. Three of the new recruits participated in 5 days of training learning crisis intervention de-escalation techniques, basic trauma emergency care and BC RCMP computer systems. Three local police officers attended for the Emergency Response Team pre-selection and training.

Human Resources - Established Levels

Vernon North Okanagan Detachment is currently at 110 Regular Members: 64 City of Vernon; 30 Provincial; 4 City of Armstrong; 8 District of Coldstream; 4 Township of Spallumcheen, 1 Splatstsin First Nation and 1 Okanagan Indian Band (OKIB).

RCMP MISSION, VISION, VALUES

Our Mission:

To preserve the peace, uphold the law, and provide quality service in partnership with our communities.

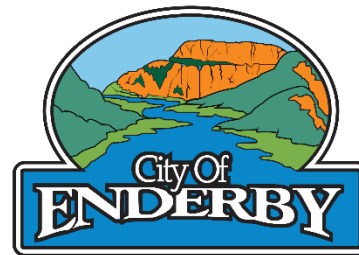
Our Vision:

The RCMP is a healthy and inclusive organization trusted by employees, partners and the public that keeps Canada safe by consistently delivering exceptional policing services and continually striving to grow and improve.

Our Values:

- **Act with integrity:** We conduct ourselves ethically, and do so with honesty, dignity and honour.
- **Show respect:** We treat all people with fairness. We value and promote reconciliation, diversity and inclusion by being considerate of the democratic rights, history and lived experiences of others.
- **Demonstrate compassion:** We care for each other and the communities we serve by approaching each situation with empathy and a genuine desire to help.
- **Take responsibility:** We are transparent about our decisions and actions and hold ourselves accountable for the results and impacts.
- **Serve with excellence:** We commit to continuous learning and work collaboratively with colleagues, communities and partners to provide and support innovative and professional policing services.

Staff Report



Date: October 20, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Election Officer
Subject: 2026 Local Government Election Results

RECOMMENDATION

THAT Council receives the 2026 Local Government Election Results for information.

DISCUSSION

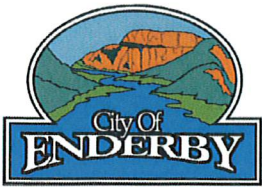
Section 158 of the *Local Government Act* requires the chief election officer to submit a report of the election results within 30 days after the declaration of the official election results. This report must include a compilation of the ballot accounts.

Attached are the Declarations of the Official Elections Results for the 2026 General Local Elections, along with the ballot accounts.

ATTACHMENTS

- Election Results – Mayor
- Election Results - Councillors

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026



CITY OF ENDERBY

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2026

MAYOR

I, Jennifer Bellamy, Chief Election Officer, do hereby declare elected,
Roxanne Davyduke, who received the highest number of valid votes for
the office of Mayor.

Dated at Enderby, BC
this 20th day of October, 2026.

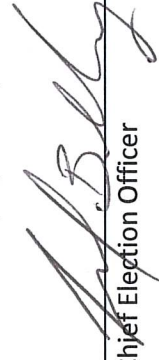

Chief Election Officer

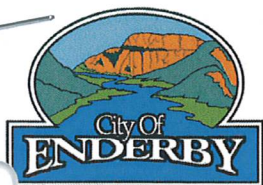


CITY OF ENDERBY
DETERMINATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2026

	DAVYDUKE	GALBRAITH	RAMEY
Advance Voting Opportunity: October 7, 2026 Enderby City Hall, 619 Cliff Avenue	91	28	34
General Voting: October 17, 2026 Enderby Seniors Centre, 1101 George Street	445	156	107
TOTAL NUMBER OF VALID VOTES CAST	536	184	141

This determination of official election results was made by the Chief Election Officer on October 20, 2026 and is based on ballot accounts as amended or prepared by the Chief Election Officer.


Chief Election Officer



CITY OF ENDERBY
BALLOT ACCOUNT RECONCILIATION

ADVANCE VOTING OPPORTUNITY
ENDERBY CITY HALL, 619 CLIFF AVE
OCTOBER 7, 2026
MAYOR

Number of valid votes cast:

DAVYDUKE, Roxanne
GALBRAITH, Huck
RAMEY, Dave
TOTAL:

91
28
34
153

(1) Number of ballots received for use (see Note 1)		<u>200</u>
(2) Ballots without objection	<u>153</u>	
(3) Ballots accepted subject to objection under LGA s.140	<u>0</u>	
(4) Ballots rejected without objection (including blanks)	<u>0</u>	
(5) Ballots rejected subject to objection under LGA s.140	<u>0</u>	
(6) Spoiled ballots that were replaced under LGA s.128	<u>0</u>	
(7) Number of ballots given to the electors (2+3+4+5+6)	<u>153</u>	
(8) Unused ballots (see Note 2)	<u>47</u>	
(9) Number of ballots not accounted for	<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		<u>200</u>



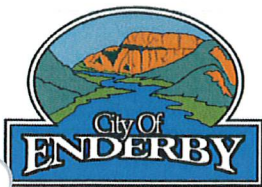
Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer.

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.137)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)



CITY OF ENDERBY
BALLOT ACCOUNT RECONCILIATION

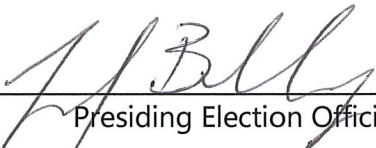
GENERAL VOTING OPPORTUNITY
ENDERBY SENIORS CENTRE, 1101 GEORGE ST
OCTOBER 17, 2026
MAYOR

Number of valid votes cast:

DAVYDUKE, Roxanne
GALBRAITH, Huck
RAMEY, Dave
TOTAL:

445
156
107
708

(1) Number of ballots received for use (see Note 1)		<u>800</u>
(2) Ballots without objection	<u>708</u>	
(3) Ballots accepted subject to objection under LGA s.140	<u>0</u>	
(4) Ballots rejected without objection (including blanks)	<u>4</u>	
(5) Ballots rejected subject to objection under LGA s.140	<u>0</u>	
(6) Spoiled ballots that were replaced under LGA s.128	<u>4</u>	
(7) Number of ballots given to the electors (2+3+4+5+6)	<u>716</u>	
(8) Unused ballots (see Note 2)	<u>84</u>	
(9) Number of ballots not accounted for	<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		<u>800</u>



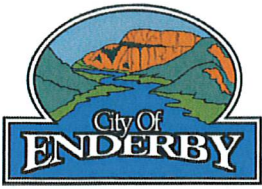
Presiding Election Official

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Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)



CITY OF ENDERBY

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2026

COUNCILLOR

I, Jennifer Bellamy, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the office of Councillor.

1. Sarah Yerhoff
2. Shawn Shishido
3. Tundra Baird
4. David Lancaster
5. Greg McLune
6. Ryan Sheepwash

Dated at Enderby, BC
this 20th day of October, 2026.

J Bellamy
Chief Election Officer



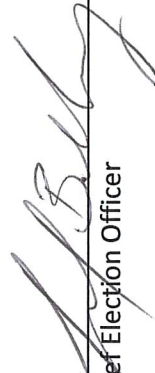
CITY OF ENDERBY

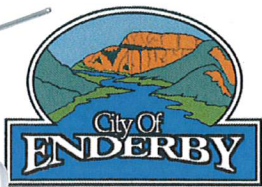
DETERMINATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2026

	BAIRD	LANCASTER	MCCUNE	MEYER	SERHAN	SHEEPWASH	SHISHIDO	YERHOFF
Advance Voting Opportunity: October 7, 2026 Enderby City Hall, 619 Cliff Avenue	109	107	89	44	49	76	123	118
General Voting: October 17, 2026 Enderby Seniors Centre, 1101 George Street	494	410	415	256	290	350	484	500
TOTAL NUMBER OF VALID VOTES CAST	603	517	504	300	339	426	607	618

This determination of official election results was made by the Chief Election Officer on October 20, 2026 and is based on ballot accounts as amended or prepared by the Chief Election Officer.


Chief Election Officer



CITY OF ENDERBY
BALLOT ACCOUNT RECONCILIATION

ADVANCE VOTING OPPORTUNITY
ENDERBY CITY HALL, 619 CLIFF AVE
OCTOBER 7, 2026
COUNCILLOR

Number of valid votes cast:

BAIRD, Tundra	<u>109</u>
LANCASTER, David	<u>107</u>
McCUNE, Greg	<u>89</u>
MEYER, Gillian	<u>44</u>
SERHAN, Lynn	<u>49</u>
SHEEPWASH, Ryan	<u>76</u>
SHISHIDO, Shawn	<u>123</u>
YERHOFF, Sarah	<u>118</u>
TOTAL:	<u><u>715</u></u>

(1) Number of ballots received for use (see Note 1)		<u><u>200</u></u>
(2) Ballots without objection	<u>151</u>	
(3) Ballots accepted subject to objection under LGA s.140	<u>0</u>	
(4) Ballots rejected without objection (including blanks)	<u>2</u>	
(5) Ballots rejected subject to objection under LGA s.140	<u>0</u>	
(6) Spoiled ballots that were replaced under LGA s.128	<u>0</u>	
(7) Number of ballots given to the electors (2+3+4+5+6)	<u>153</u>	
(8) Unused ballots (see Note 2)	<u>47</u>	
(9) Number of ballots not accounted for	<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		<u><u>200</u></u>

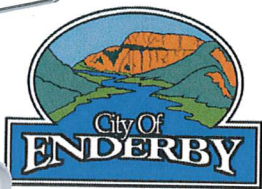

Presiding Election Official

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CITY OF ENDERBY
BALLOT ACCOUNT RECONCILIATION

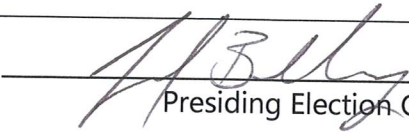
GENERAL VOTING OPPORTUNITY
ENDERBY SENIORS CENTRE, 1101 GEORGE STREET
OCTOBER 17, 2026
COUNCILLOR

Number of valid votes cast:

BAIRD, Tundra
LANCASTER, David
McCUNE, Greg
MEYER, Gillian
SERHAN, Lynn
SHEEPWASH, Ryan
SHISHIDO, Shawn
YERHOFF, Sarah
TOTAL:

494
410
415
256
290
350
484
500
3,199

(1) Number of ballots received for use (see Note 1)		<u>800</u>
(2) Ballots without objection	<u>708</u>	
(3) Ballots accepted subject to objection under LGA s.140	<u>0</u>	
(4) Ballots rejected without objection (including blanks)	<u>4</u>	
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(8) Unused ballots (see Note 2)	<u>84</u>	
(9) Number of ballots not accounted for	<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		<u>800</u>


Presiding Election Official

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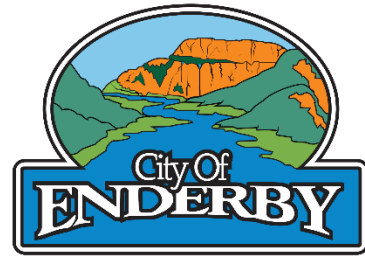
Area: CITY OF ENDERBY

Category: BUILDING PERMITS

Year: 2026 Month: 09

Folder Type	2026 / 09		2025 / 09		2026 to 09		2025 to 09	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	1	7,000	4	0
END - COMMERCIAL BUILDING	0	0	0	0	2	477,370	3	201,632
END - DEMOLITION	0	0	0	0	0	0	1	1,310,000
END - DUPLEX	0	0	0	0	2	1,050,000	0	0
END - INDUSTRIAL BUILDING	2	0	1,410,000	0	3	1,430,000	1	0
END - INSTITUTIONAL	0	0	0	0	0	0	0	700
END - MANUFACTURED HOME	0	0	0	0	0	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	1	1	300,000	0	0
END - PLUMBING	0	0	5,000	0	0	0	4	377,000
END - POOL	0	0	0	0	0	0	0	0
END - RETAINING WALL	0	0	0	0	2	7,000	1	4,000,000
END - SFD W/SUITE	0	0	0	0	3	40,500	0	0
END - SIGN	0	0	0	0	0	0	1	540,000
END - SINGLE FAMILY DWELLING	1	1	400,000	1	0	1,591,700	2	12,000
INDUSTRIAL BUILDING	0	0	0	0	5	0	5	385,596
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	1	6,250	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0
Report Totals	3	1	1,810,000	3	20	4,909,820	22	6,826,928

Staff Report



Date: October 18, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Regular Meeting Schedule 2027

RECOMMENDATION

THAT Council approves the Notice of 2027 Regular Council Meetings;

AND THAT Council directs staff to post the Notice of 2027 Regular Council Meetings at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021;

AND FURTHER THAT Council directs staff to give notice of the 2027 Regular Council Meetings in accordance with section 127(1) of the *Community Charter* and the City of Enderby Public Notice Bylaw No. 1770, 2023.

DISCUSSION

Each year, Council must approve a schedule of Regular Council Meetings and give notice to the public of that approval.

The schedule of Regular Council Meetings is based on section 5 of the City of Enderby Council Procedure Bylaw No. 1732, 2021 ("the Council Procedure Bylaw"):

- (2) Regular Council meetings must:
 - (a) be held on the first and third Monday of each month during February, March, April, May, June, September, October, November and December;
 - (b) be held on the third Monday of January, July and August;
 - (c) begin at 4:30 p.m.;
 - (d) [...]
 - (e) when such meeting falls on a statutory holiday, be held on the next day City Hall is open which is not a statutory holiday; and
 - (f) only be held on the first Monday of the month in October of a general election year.

Attached is the Notice of 2027 Regular Council Meetings.

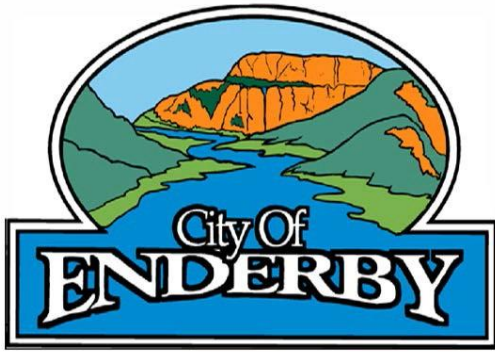
A special meeting may be called between regular meetings, should a need arise.

The procedural and statutory requirements of notice are contained in section 127(1) of the *Community Charter*, section 6 of the Council Procedure Bylaw, and section 2 of the City of Enderby Public Notice Bylaw No. 1770, 2023.

ATTACHMENTS

- Notice of 2027 Regular Council Meetings

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026



**619 Cliff Avenue
Enderby, BC
VOE 1V0**

Phone: 250-838-7230

Fax: 250-838-6007

Email: info@cityofenderby.com

Website: www.cityofenderby.com

NOTICE OF 2027 REGULAR COUNCIL MEETINGS

Regular Council Meetings are held at 4:30 p.m. on the dates specified below in the Council Chambers of Enderby City Hall (619 Cliff Avenue, Enderby BC).

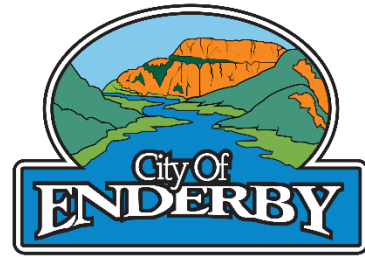
The public may attend meetings in person or by means of electronic facilities.

Access codes to attend meetings electronically can be found at the top of each meeting agenda, posted to www.cityofenderby.com/mayor-council/agendas/.

January 18
February 1
February 16 (Tuesday; Family Day)
March 1
March 15
April 5
April 19
May 3
May 17
June 7
June 21

July 19
August 16
September 7 (Tuesday; Labour Day)
No meeting September 20 (UBCM)
October 4
October 18
November 1
November 15
December 6
December 20

Staff Report



Date: October 18, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Acting Mayor and Succession Schedule 2026-27

RECOMMENDATION

THAT Council adopts the Acting Mayor and Succession Schedule for November 2026 through December 2027.

DISCUSSION

Section 130 of the *Community Charter* requires that Council designate an Acting Mayor from amongst its members. The Acting Mayor is responsible for acting in the place of the Mayor when the Mayor is absent or unable to act, or when the office of Mayor is vacant. The Acting Mayor has the same powers and duties as the Mayor in relation to the applicable matter.

The Acting Mayor role is designated on a rotating basis for short-term absences pursuant to section 10(1) of the City of Enderby Council Procedure Bylaw No. 1732, 2021 ("the Council Procedure Bylaw"). In the event of a foreseeable absence greater than 90 days or when the office of Mayor becomes vacant, Council would elect a non-rotating Acting Mayor by ballot from amongst its members pursuant to section 10(2) of the Council Procedure Bylaw.

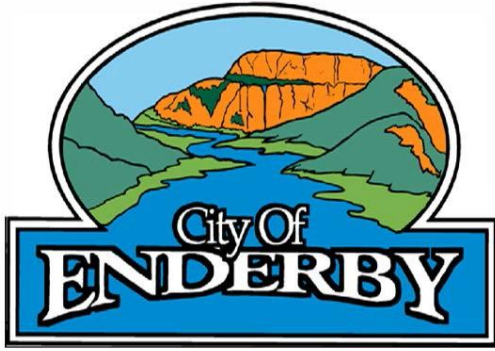
The attached Acting Mayor and Succession 2026-27 document is provided for Council consideration. Council may change the duration of a given period or the member designated to serve during a given period. Council may resolve to amend the Acting Mayor and Succession Schedule at any point in time.

In the event that both the Mayor and Acting Mayor are absent or unable to act, a rolling order of succession is specified. Historically, the rolling order has been based on the length of tenure of the elected official and then alphabetically by last name. Under the rolling order of succession, the succeeding member of Council would assume the role of Acting Mayor.

ATTACHMENTS

- Acting Mayor and Succession Schedule 2026-27

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026



**619 Cliff Avenue Enderby,
BC V0E 1V0**

Phone: 250-838-7230

Fax: 250-838-6007

Email: info@cityofenderby.com

Website: www.cityofenderby.com

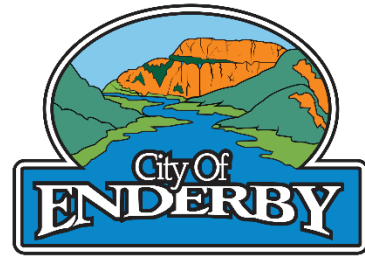
ACTING MAYORS 2026-2027

Period	Councillor
November	McCune
December	Baird
January	Shishido
February	Yerhoff
March	Lancaster
April	Sheepwash
May	McCune
June	Baird
July 1-15	Shishido
July 16-31	Yerhoff
August 1-15	Lancaster
August 16-31	Sheepwash
September	McCune
October	Baird
November	Shishido
December	Yerhoff

ORDER OF SUCCESSION

- Councillor McCune
- Councillor Baird
- Councillor Shishido
- Councillor Yerhoff
- Councillor Lancaster
- Councillor Sheepwash

Staff Report



Date: October 18, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Council Appointments 2026

RECOMMENDATION

THAT Council appoints _____ as the City of Enderby Municipal Director to the Regional District of North Okanagan pursuant to s. 198 of the Local Government Act;

AND THAT Council appoints _____ as the City of Enderby Alternate Municipal Director to the Regional District of North Okanagan pursuant to s. 200 of the Local Government Act;

AND THAT Council appoints _____ and _____ to serve on the Enderby & District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009;

AND THAT Council appoints the Area F Director and Alternate Director to the Enderby & District Services Commission pursuant to Section 12 of The Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009.

AND THAT Council appoints _____ to serve as the Library Trustee and _____ to serve as the Alternate Library Trustee on the Okanagan Regional Library Board;

AND THAT Council appoints _____ and _____ to serve on the Enderby-Splatsin Joint Committee;

AND THAT Council appoints _____ to serve as Voting Delegate and _____ and _____ to serve as Alternate Delegates to the Municipal Insurance Association of BC;

AND THAT Council appoints _____ to serve as liaison to the Enderby & District Arts Council;

AND THAT Council appoints _____ to serve as liaison to the Enderby & District Museum Society;

AND THAT Council appoints _____ to serve as liaison to Feed Enderby & District (Food Bank) and Food Action Committee for Today and Tomorrow (FACT);

AND THAT Council appoints _____ to serve as liaison to Enderby & District Community Resource Centre Early Years;

AND FURTHER THAT Council appoints _____ to serve as liaison to the Interagency Group.

DISCUSSION

Following inauguration, the above appointments need to be made by Mayor and Council to fulfill statutory and bylaw requirements, as well as past practices with respect to community group liaisons.

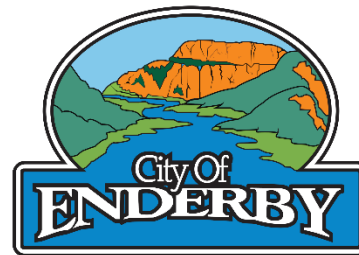
The above appointments are in addition to the Mayor's authority to appoint to portfolios and standing committees, and Council's authority to appoint to select committees, commissions, advisory bodies, and other entities. At any time, Council may appoint liaisons to other groups as it sees fit or upon request.

ATTACHMENTS

- None

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Staff Report



Date: October 21, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Appointment of Banking Signatory

RECOMMENDATION

THAT Council appoints _____ to be added as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial;

AND THAT former Mayor Ellis Galbraith be removed as a signatory for the General and Cemetery Care Fund Accounts in the name of the Corporation of the City of Enderby held with Enderby & District Financial.

DISCUSSION

Financial transactions for the City, which include cheque signing, requires two signatures. While the Chief Administrative Officer and the Chief Financial Officer are both signatories, a third signatory is needed to ensure there is adequate signing authority during periods when a staff member is unavailable (such as during a vacation), which may occur several times per year.

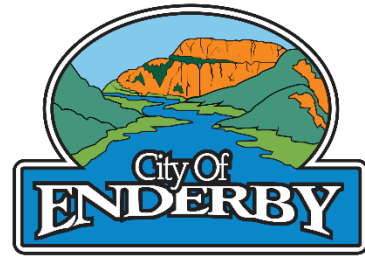
Either the Mayor or a Councillor may be appointed as a signatory. It is recommended that the person appointed as a signatory be an individual who is generally available during the work week.

ATTACHMENTS

- None

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Staff Report



Date: October 29, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Council Portfolios Policy Update

RECOMMENDATION

THAT Council approves the Council Portfolios Policy update, replacing the version adopted on December 1, 2014.

DISCUSSION

Council adopted a portfolio system for its internal organization on December 1, 2014 [“the Original Policy”]. As described in the staff report that presented the Original Policy, the portfolio system was intended to “enable individual Councillors to develop expertise in specific areas and report back to [Council] regularly.” The Original Policy established terms of reference with respect to portfolio governance, appointment, and purpose.

The portfolio system was not used during the 2022-26 term; however, preliminary conversations with elected officials indicate an interest in discussing the resumption of the portfolio system for the upcoming term.

Staff have performed a review of the Original Policy and identified improvements that will add clarity around governance, appointment, and purpose. Moreover, the Original Policy involved portfolio members reporting to Council during a Committee of the Whole meeting that was scheduled to start prior to each regular meeting; Council discontinued this practice in 2022.

Both the Original Policy and the proposed revision are attached. The key differences are:

- **Clarification of Legal Status and Quorum:** Establishes that portfolios are advisory appointments that do not constitute statutory standing or select committees under the *Community Charter*, nor do they possess delegated administrative or decision-making authority. Introduces a restriction preventing portfolio membership from meeting or exceeding Council quorum to mitigate the risk of a portfolio’s activities exceeding its advisory function.
- **Updated Reporting Framework:** Eliminates the obsolete requirement to report at Committee of the Whole meetings and replaces it with a more general statement on reporting expectations that focuses on intention rather than format.

- Governance Clarity on Council-Staff Relations: Reinforces the "one-employee" governance model by clearly defining limits of authority, confirming that portfolio members cannot commit municipal funds, issue direction to staff, or take official positions without Council authorization.
- Governance Alignment Among Mayor and Council: Reserves portfolio creation and appointment authority to the Mayor, replacing the provision that allowed individual appointees to recruit additional members after the original appointment to the portfolio by the Mayor.

The proposed revision to the Council Portfolios Policy updates the Original Policy to provide more certainty to both Council and Staff on effective governance while installing protections to ensure alignment with provincial legislation and Council's values of integrity, respect, accountability, leadership and collaboration.

ATTACHMENTS

- Council Portfolio Policy, proposed revision
- Council Portfolio Policy, adopted December 1, 2014

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
 Agenda Council, Regular, November 2, 2026

Policy Title:	COUNCIL PORTFOLIOS
---------------	--------------------

<u>Effective Date:</u> _____	<u>Authorized By:</u> Mayor and Council Regular Meeting of _____.	<u>Replaces:</u> December 1, 2014
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Purpose

Council Portfolios are advisory appointments established to build subject-matter knowledge and assist Council in the development and implementation of Council policies.

The purpose of a Council Portfolio is to appoint a member of Council to:

- Work with a designated Staff Partner to build subject-matter awareness on policy priorities;
- Provide subject-matter knowledge to support Council when interacting with community stakeholders and intergovernmental partners;
- Assist in communicating adopted Council policies and decisions to the public; and
- Refer operational matters, public inquiries, and service requests through appropriate administrative channels.

Creation and Appointment

Council Portfolios are created and appointed by the Mayor and may consist of one or more members of Council, but at no time shall the number of members meet or exceed Council quorum. Portfolios and appointments may be updated by the Mayor at any time.

Staff Partner

Each Council Portfolio will be matched with a Staff Partner appointed by the Chief Administrative Officer. The Staff Partner will have expertise relevant to the Council Portfolio and will provide information support and technical background, subject to administrative approval and operational capacity.

Limits of Authority and Governance

Portfolios do not constitute statutory standing or select committees under the *Community Charter* and do not possess delegated corporate, administrative, or decision-making authority.

Portfolio members shall adhere to the following governance principles:

- **Corporate Decision-Making:** Portfolio members act in an advisory capacity only. No portfolio member has the authority to make financial or policy commitments, enter into agreements, or take official positions on behalf of the City or Council without prior Council authorization.
- **Administrative and Staff Interaction:** In alignment with the "one-employee" governance model, all direction to staff, allocation of resources, and prioritization of work plan items remain under the authority of the Chief Administrative Officer. Staff Partners provide information, background context, and technical advice to portfolio members, subject to administrative approval and operational capacity.
- **Operational Inquiries:** Operational service requests or public concerns brought to a portfolio member shall be directed through appropriate administrative channels.
- **External Representation:** Portfolio members engaging with community stakeholders or intergovernmental partners shall clearly represent that individual portfolio activities do not substitute for formal Council deliberation, direction, or formal public engagement processes.

Reporting

The owner of a Council Portfolio shall provide information reports to Council regularly in order to provide progress updates or assist Council in its decision-making. Requests for a policy decision or resolution by Council must follow the City of Enderby Council Procedure Bylaw.

Policy Title:	COUNCIL PORTFOLIOS
---------------	--------------------

<u>Effective Date:</u>	<u>Authorized By:</u> Mayor and Council Regular Meeting of December 1, 2014.	<u>Replaces:</u> NEW
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Purpose

The purpose of a Council Portfolio is to designate a member of Council to:

1. Work with a Staff Partner to develop expertise in relevant policy matters;
2. Review and report back to the Committee of the Whole on the following, as applicable:
 - a. Bylaws and amendments;
 - b. Council policies and amendments;
 - c. Major capital projects; and
 - d. Long-term or master plans.
3. Interact with interested community members and groups;
4. Communicate with the general public to explain policy matters and gather feedback relevant to the Council Portfolio; and
5. Refer operational matters to Staff Partner (note that any member of Council may – and is encouraged - to refer operational matters to the CAO, notwithstanding the Council Portfolio system).

Appointment

Council Portfolios are created and appointed by the Mayor. Each appointee may recruit other interested Councillors to help in fulfilling the Purpose of the Council Portfolio, as described above.

Staff Partner

Each Council Portfolio will be matched with a Staff Partner appointed by the Chief Administrative Officer. For instance:

Council Finance Portfolio matched to Chief Financial Officer

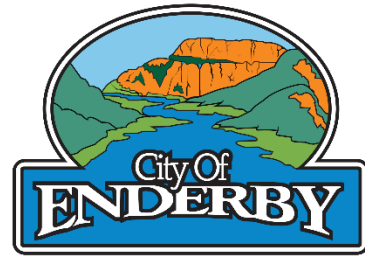
The Staff Partner will have expertise in the Council Portfolio and will provide information support and follow-up on operational concerns as needed, subject to Council policies and priorities and operational workload.

The owner of a Council Portfolio does not direct the Staff Partner or request resources; such direction or requests are authorized by the Chief Administrative Officer consistent with the “one employee” accountability model, and may also be subject to Council approval if there is a strategic, policy, or budgetary implication.

Reporting

The owner of a Council Portfolio shall report to Council during the Committee of the Whole meeting prior to the regular Council meeting.

Staff Report



Date: October 21, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Elected Official Corporate Email Address Accounts Policy

RECOMMENDATION

THAT Council adopts the Elected Official Corporate Email Address Accounts Policy.

DISCUSSION

During the collection of contact information for the new Council, several inquiries were made by elected officials about obtaining corporate email addresses.

The attached policy establishes guidelines to authorize the use of corporate email addresses by elected officials.

Corporate email address accounts have historically been issued only for City staff, as there are mechanisms inside of the employment relationship to manage the use of corporate email accounts; extending corporate email accounts to elected officials necessitates an equivalent set of measures to be implemented through a policy of Council, along with several additional measures specific to the legislated context of elected officials.

ATTACHMENTS

- Elected Official Corporate Email Address Accounts Policy

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Policy Title:

Elected Official Corporate Email Accounts

Adopted:	Adopted By:	Replaces:

PURPOSE:

To establish guidelines for the use of corporate email addresses by elected officials.

POLICY:

1. Elected officials may choose to use a corporate email address to conduct local government business, communicate with constituents, and perform Council duties.
2. Corporate email addresses are available to elected officials upon taking office and returning a signed copy of Schedule "A" to the Corporate Officer.
3. Corporate email addresses are provided solely to represent the City in an official capacity and must be used responsibly.
4. Corporate email addresses are formatted to use the first initial and last name of the elected official (e.g., jsmith@cityofenderby.com).
5. Corporate email addresses must not be used for:
 - Personal Matters and Personal Business: Personal correspondence, subscriptions, commercial activities, employment, or finances.
 - Election Campaigning: Any political campaigning, election advertising, or campaign fundraising.
6. Control of Records: All email records created, sent, or received by an elected official while performing their local government duties - whether transmitted through a corporate email address or a personal email address - are records deemed under the control of the local government and are subject to disclosure under the Freedom of Information and Protection of Privacy Act (FIPPA).
7. Privacy Management Program Compliance: The use of a corporate email address must comply with the City of Enderby's Privacy Management Program. Elected officials shall:

- Not collect, use, or disclose personal information except as authorized under FIPPA and only to the extent necessary to carry out municipal duties, programs, and services.
 - Report immediately to the City of Enderby Privacy Officer any suspected or actual privacy breach involving local government records on a corporate or personal email account.
8. Code of Conduct: A corporate email address shall not be used in a manner that contravenes the Elected Official Code of Conduct, including any duty of confidentiality pursuant to section 117 of the *Community Charter*.
 9. Official Representation: A corporate email address must not be used in any manner that creates a reasonable impression that a personal opinion or non-official communication carries the formal endorsement or authority of the municipality.
 10. Account Deactivation: Access to a corporate email address will be deactivated upon the conclusion of an elected official's term of office, resignation, or disqualification.
 11. Account Suspension: The use of a corporate email address may be suspended or terminated by the Corporate Officer for non-compliance with this policy, cybersecurity concerns, or a mandatory leave of absence required under Part 4, Division 6.1 of the *Community Charter*, with reasons provided by the Corporate Officer to the affected elected official.

Schedule “A”

Elected Official Corporate Email Account Request

I request the creation of a City of Enderby corporate email address for my use during my term of office.

By signing below, I confirm that I have received, read, and agree to abide by the City of Enderby Elected Official Corporate Email Accounts Policy.

Specifically, I acknowledge and agree that:

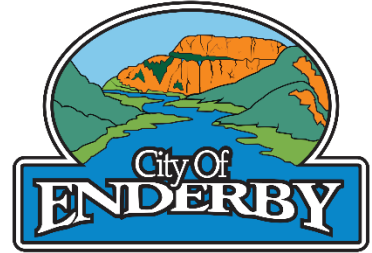
1. I will use this corporate email address solely to conduct local government business, communicate with constituents, and perform my official Council duties.
2. I will not use this corporate email address for personal matters, personal business, secondary employment, commercial activities, political campaigning, election advertising, or campaign fundraising.
3. I understand that all email records created, sent, or received while performing local government duties - whether on a corporate or personal email account - are records under the control of the City and subject to disclosure under the Freedom of Information and Protection of Privacy Act (FIPPA).
4. I will comply with the City of Enderby's Privacy Management Program, including the duty to protect personal information under FIPPA and report any suspected or actual privacy breaches involving local government records immediately to the Privacy Officer.
5. I will not use this corporate email address in a manner that contravenes the Elected Official Code of Conduct or creates a false impression of official local government endorsement.
6. I understand that access to this corporate email account will be deactivated upon the conclusion of my term of office, resignation, or disqualification, and that the account may be suspended or terminated by the Corporate Officer for policy reasons.

Name: _____

Signature: _____

Date: _____

Staff Report



Date: October 23, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Disclosure of Council Contracts 2026 3rd Quarter

RECOMMENDATION

THAT Council receives the Disclosure of Council Contracts 2026 3rd Quarter staff report dated October 23, 2026 for information.

DISCUSSION

Section 107 of the *Community Charter* requires that any contract entered into by the City, that would provide a member of Council with a direct or indirect financial interest, be reported at a Council meeting that is open to the public.

It is the responsibility of each elected official to inform the Corporate Officer of any contracts that must be reported. Section 107(3) of the *Community Charter* states that a person who does not report their contracts will be disqualified from holding office, unless the contravention was done inadvertently, or an error of judgement was made in good faith. Staff will prepare this disclosure report based on the information provided by the elected official; however, if there are any contracts missing from this report that should be included, the elected official is to let the Corporate Officer know as soon as possible so this can be reported correctly.

During the said period, the City of Enderby entered into the following contracts:

July 1, 2026 to September 30, 2026

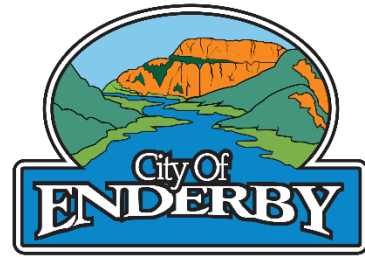
Council Member	Supplier	Amount
Councillor Baird	Baird Bros Ltd	\$ 11,449.85

ATTACHMENTS

- None

Approved for Inclusion byTate Bengtson, Chief Administrative Officer
Agenda..... Council, Regular, November 2, 2026

Staff Report



Date: October 22, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Kalamalka Starfish Society – Grant Request

RECOMMENDATION

THAT Council refers the grant request from Kalamalka Starfish Society to 2027 budget deliberations.

DISCUSSION

Attached is a grant request from the Kalamalka Starfish Society. The Society provides a weekend food bag program for students, including students at MV Beattie Elementary. The number of weekend food bags provided have increased significantly over the years and food costs are increasing. The Society is seeking an annual grant of \$2,000 towards food costs for Enderby students.

It is recommended that Council refer the request to 2027 budget deliberations. This will allow the request to be considered alongside other funding requests and assessed within the context of the City's overall budget priorities and available resources, rather than as a standalone item. As approving the grant will have implications for property taxation, considering the request as part of the broader budget process will help Council make an informed decision regarding overall funding priorities.

Included in the attached are the Society's financial statements, which do not show an urgent need for a decision.

ATTACHMENTS

- Kalamalka Starfish Society – Grant Request
-

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

From: Karen Riordan <kriordan@kalamalkastarfish.ca>

Sent: October 6, 2026 10:21 AM

To: info@cityofenderby.com

Subject: Application for Grant-in-Aid Funding

 [Kalmalka Starfish Society FY2026 Financial Statements.pdf](#)

 [2026 09 14 - Annual Report.pdf](#)

 [Kalamalka Starfish Impact Report.pdf](#)

Kalamalka Starfish Society
Box 1465, Station Main
Vernon, BC V1T 6N7
October 5, 2026

Mayor & Council
City of Enderby
619 Cliff Avenue
Enderby, BC V0E 1V0

Dear Mayor Galbraith and Members of Council,

I am writing to apply for a Grant-in-Aid from the City of Enderby on behalf of the Kalamalka Starfish Society.

In support of our application, provided below is an overview of our organization, including our history and key contacts, financial information from 2025/26, and details on the program for which funding is requested.

The program was expanded in Enderby in 2023, and demand has significantly risen over the past two years.

Bags delivered to MV Beattie:

- 2023/2024 – 156 weekend food bags over the school year (cost per year: \$ 3,900)
- 2024/2025 – 180 weekend bags over the school year cost per year: \$ 4,500
- 2025/2026 – 474 weekend bags over the school year cost per year: \$ 11,850

Key Contact and Proof on Non-Profit Status

Organization: Kalamalka Starfish Society

Contact Person: Karen Riordan, Fundraising & Grants Lead

Society Address: PO Box 1465, Station Main, Vernon, BC V1T 6N7

Society Website: www.starfishpack.com/vernon/

Society Facebook page: www.facebook.com/starfishsociety/

BC Society Number: 76099 5274 RR001

Charitable Registration Number: CH202261841251

Brief History of Starfish

MANDATE: The Kalamalka Starfish Society manages the North Okanagan Starfish Program which has a goal of relieving food insecurity experienced by elementary school children in the North Okanagan.

HISTORY: The Kalamalka Rotary Club started the Starfish Pack Program in Vernon in the spring of 2016, based on a province-wide program. The club started with a pilot program of 20 packs, which was so successful that it led to the program running throughout the following school year. The number of bags each year has increased, especially over the past several years.

By the end of last year, we were delivering over 200 bags of food each week, which benefits both students and their families. Each bag contains two breakfasts, two lunches, two dinners, snacks, vegetables, and fruit. Starfish fills a gap when food banks are not open, and school food programs are not available.

The Kalamalka Starfish Society became a registered charity in June of 2021. The Society meets the requirements for tax-exempt status as a registered charity under the Income Tax Act. As such, the Society can provide tax receipts to its donors and supporters.

The Society's mission is to:

1. Relieve poverty by providing food and other basic necessities of life to children in need in the Okanagan Valley area
2. Undertake activities ancillary and incidental to the above-mentioned charitable purpose

The Society's operating mandate, developed in the 2025 Strategic Planning Session is: Helping to relieve food insecurity for school aged children (K-Gr,7) in the North Okanagan

How the Program Works

Organizational Structure

The Starfish Program is overseen by a Board of Directors and governed by a set of Bylaws. The Board includes:

- Brenda Spence, President
- Mary Jackson, Past President
- Chelsea Kidd, Secretary
- Chad Reimer, Treasurer
- Darryl O'Brian, Vice President & Director of Operations

- Directors at Large (David Spencer, Taryn Mulligan, Matt McLellan, Caroline Widgiz, Naomi Poitras, Karen Riordan)

These individuals offer expertise in non-profit organizations, legal requirements for non-profits, accounting and Society reporting business management, and strategy development.

The day-to-day operations are led by Darryl O'Brian. Darryl oversees the Volunteer Coordinator (Caitlyn Wiltsie), School Liaison (Nancy Neustaeter), Food Ordering and Set-Up (Michael Stamhuis), and Lead Packers (Brenda Spence, Diane Lambert and Kan Singh). Under the direction of the Operational Director are the individuals who set out the food, packers and drivers who pack the bags and deliver them to the 22 locations each week. There are approximately 30 volunteers, along with a back-up list of 10 additional individuals. The volunteers include Kal Rotarians, business volunteers from Tolko, others from non-profit organizations such as Turning Points, friends and family and other individuals who expressed interest via our social media channels. It is important to note that all the positions noted above are volunteer and unpaid.

Operations Community partnerships are key to making this program successful. School District 22 and School District 83 staff identify possible students who are at risk of food insecurity and arrange for parental permission. Save-On Foods provides food at a discount and City Furniture provides transportation for the food to the packing location which has been provided by Keith Construction. As the program was initially started by the Kalamalka Rotary in 2016, it continues to be involved with the program through fundraising and member support.

Financial Information

Please refer to the attached financial report for 2025-2026.

Over 90% of our costs are for purchasing groceries, which we get at a reduced cost from Save-On Food, Village Green Mall.

As previously noted, all Board members and the forty plus individuals that support this program are volunteers.

A weekend bag of food costs \$25, and we provide this for 250 students for 33 weeks of the school year. A month for one student costs \$100, and to provide a year-long bag of groceries costs \$875 for each student on the program.

During the 2024-2025 school year, we provided over 8,000 bags of food to students. This translates to over 48,000 meals for the students and their families.

And for Enderby specifically, the number of bags delivered to MV Beattie were:

- 2023/2024 – 156 weekend food bags over the school year (cost per year: \$ 3,900)
- 2024/2025 – 180 weekend bags over the school year cost per year: \$ 4,500
- 2025/2026 – 474 weekend bags over the school year cost per year: \$ 11,850

Program for which funds will be used

We are requesting a grant-in-aid of \$2,000 to purchase groceries for weekend food bags for Enderby students. This contribution would cover approximately 16% of the current annual cost of serving these students.

Our commitment extends beyond meeting today's needs to ensure reliable weekend food support for years to come. Continued community investment, including support from the City of Enderby, helps us build long-term sustainability, respond to growing demand, and maintain consistent service through changes in funding.

Benefits that will accrue

By providing a regular supply of food on weekends, students will experience better health, better focus and learning, and improved self-regulation. Families have shared with us that it reduces stress at home knowing that they will have food on weekends.

Other Sources of Funding

The North Okanagan Starfish Program is funded through business and personal donations, grants, fundraising events, local government and School District #22 funding. With an increase in demand in the 2025-2026 school year, we expanded our search for support. We have been successful in covering our operating costs for the past 10 years and planning for the program to be sustainable.

If you require further information or would like us to give a presentation, please do not hesitate to contact me at kriordan@kalamalkastarfish.ca or by cell (403) 217-5166.

Thank you for your consideration in this request.

Sincerely,

Karen Riordan
Fundraising & Grants Lead



Kalamalka Starfish Society

Balance Sheet

As of July 31, 2026

	<u>2026</u>	<u>2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>
Assets		
Cash	519,186	400,264
Liabilities and Equity		
Retained earnings	519,186	400,264

Kalamalka Starfish Society

Profit and Loss

August 1, 2025 to July 31, 2026

	<u>2026</u>	<u>2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>
Revenues		
Donations (net of admin/processing fees)	295,074	261,295
Donated rent (note 1)	6,000	6,000
Interest income	5,433	3,949
	<u>306,507</u>	<u>271,244</u>
Program Expenses		
Food costs	169,870	155,638
Revenues in excess of Program Expenses	136,637	115,606
Other expenses		
Advertising and promotion	1,590	4,029
Bank charges	8	200
Bookkeeping	4,184	-
Insurance	1,731	1,708
Office and Misc	4,022	4,175
Rent (note 1)	6,000	6,000
	<u>17,535</u>	<u>16,112</u>
Revenues in excess of expenses	<u><u>119,101</u></u>	<u><u>99,494</u></u>

NOTES

(1) Annual rent of \$6,000 and receipt of corresponding \$6,000 donation

Starfish Program Impact Report 2025–2026

Nourishing Children, Strengthening Communities

A Message of Gratitude

As another school year comes to a close, we are reflecting on the incredible impact made possible through the generosity and commitment of our supporters. Together, we have helped ensure that elementary school children across the North Okanagan had access to nutritious food on weekends, providing comfort, stability, and hope for families facing food insecurity.

This year, the Starfish Program delivered 7,980 food bags to local students. Those bags provided 47,880 meals, ensuring that children in our communities did not have to face the weekend hungry. More than numbers, these meals represent moments of relief and dignity for children and families who need it most.

“My son gets excited every Friday. He unpacks his backpack himself and helps plan our family dinners. We are on a low income, and this program helps us a lot.”

— Starfish Parent

Behind Every Bag Is a Community

The Starfish Program currently supports 22 elementary schools throughout the North Okanagan, serving families in:

- Vernon
- Coldstream
- Lavington
- Armstrong
- Enderby
- Cherryville
- Okanagan Indian Band

This reach is made possible through a truly community-powered effort. School staff identify students who may benefit from additional food support, volunteers pack and distribute food bags, and generous donors ensure program shelves remain stocked throughout the year.

Together, this network of caring individuals and organizations creates a safety net for children and families across the region.

We are proud that more than 90% of every dollar raised goes directly toward food, maximizing the impact of every donation.

A Year of Meaningful Milestones

The 2025–2026 school year was marked by several significant achievements:

Celebrating 10 Years of Starfish

This year marked the 10th anniversary of the Starfish Program, a decade of helping children access nutritious meals on weekends during the school year and strengthening community support for local families.

School District 22 Becomes a Visionary Donor

We were honored to welcome School District 22 as a Visionary Donor, demonstrating a shared commitment to supporting student well-being and success.

Community Support Through Golf for Good

In June 2026, Kalamalka Rotary hosted its 5th Annual Charity Golf Tournament, with proceeds directed primarily to the Starfish Program. Events like these continue to raise critical funds while increasing awareness of food insecurity in our community.

Community Partners Making a Difference

The Starfish Program would not be possible without the unwavering support of community partners who contribute their time, resources, and expertise.

We extend our sincere gratitude to organizations including:

- Keith Construction
- Save-On-Foods, Village Green Mall
- Wayside Press
- Kalamalka Rotary
- City Furniture

Along with many other businesses, foundations, local governments, and individual donors who continue to strengthen and sustain this program.

A complete list of supporters can be found on the Starfish Program website: [Starfish Vernon Donor Information](#)

We remain deeply humbled by this extraordinary level of community support.

Lasting Impact

We know that food insecurity significantly impacts children's nutrition, growth, cognitive development, and overall well-being, with long-term consequences for health and learning.

Early interventions and access to nutritious, protein-rich foods can mitigate some of these long-term effects.

Every food bag packed and delivered represents more than a weekend meal. It represents:

- Reduced weekend food insecurity for students across 22 school locations;

- Improved classroom focus, attendance, and overall well-being;
- Strengthened partnerships with schools, donors, partners, and community volunteers;
- Empowered families with consistent, nourishing weekend support; and
- Reduced stress for families facing financial challenges.

At the recent Annual Starfish Event, held May 2026, Principal Melissa Yurkowski shared how the program is helping students at her school focus better, learn better, have better attendance and reduced family stress. She shared the following testimonial she received from a family on the program.

The Starfish Backpack Program has meant so much to our family and has helped to keep my children from going hungry. Each week, receiving that bag of groceries ensures my children have breakfast foods, snacks, and lunch options at home, and it gives me such peace of mind knowing those basics are covered.

Knowing there are people who care enough to support families has been deeply humbling and has made us feel seen, supported, and connected.

We are incredibly thankful for the Starfish Backpack Program and for the kindness and generosity that makes it possible. It has made a real difference for our family, and we are so grateful to be part of a community that cares for its children and families.

Through the collective efforts of volunteers, educators, donors, and community partners, thousands of meals reached children who needed them most this year.

Looking Ahead

As we prepare for the upcoming school year, our commitment remains unchanged: to ensure that no child in the North Okanagan goes hungry on weekends.

We are already planning for the fall and working to strengthen the program's long-term sustainability so that future generations of children can continue to benefit from this essential support.

Thank You

From the bottom of our hearts, thank you for believing in this work.

Your support does more than fill bellies—it helps build healthier futures for children and families throughout the North Okanagan.

On behalf of the Kalamalka Starfish Society Board, thank you for your generosity, compassion, and continued commitment.

With great appreciation,

Mary Jackson
Darryl O'Brian
Chelsea Kidd
Craig Woods
Dave Spencer
Brenda Spence
Caroline Widgiz

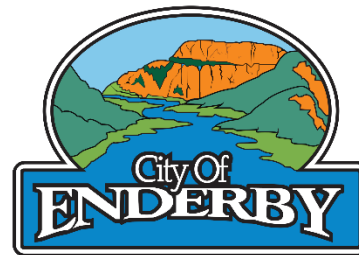
Taryn Mulligan
Matthew McLellan
Naomi Poitras
Karen Riordan

Kalamalka Starfish Society Board

Stay Connected

- <https://www.starfishpack.com/vernon/>
- Volunteer with Starfish: volunteer@kalamalkastarfish.ca
- <https://www.facebook.com/starfishkalsociety/>

Staff Report



Date: October 28, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Tuey Park Second Life Ring

RECOMMENDATION

THAT Council approves a financial contribution of \$340 to Royal Canadian Marine Search & Rescue Station 105 (Shuswap) to cover travel and installation costs for a second life ring station at Tuey Park, to be funded from the City Parks operating budget.

DISCUSSION

At the October 5, 2026 Council meeting, staff were directed to explore the installation of a second life ring at Tuey Park to assist with river safety. The proposed second life ring station would be located west of the existing station, downstream and closer to the dog-friendly area.

Staff consulted with volunteers from Royal Canadian Marine Search & Rescue Station 105 (Shuswap), who installed the existing life ring station and lifejacket kiosks at Tuey Park and the Belvedere Hand-Launch. RCMSAR 105 confirmed they have a second life ring station in stock, with no charge for the equipment itself, but requested a \$340 donation to cover volunteer travel and installation expenses. RCMSAR 105 indicated the station can be installed this fall while Shuswap River water levels are low.

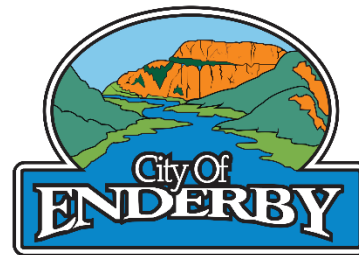
Staff confirm that sufficient funds are available within the City Parks operating budget to support this contribution.

ATTACHMENTS

- None

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Staff Report



Date: October 29, 2026
To: Tate Bengtson
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Christmas Celebration 2026 – Temporary Road Closure Application

RECOMMENDATION

THAT Council receives the City of Enderby Event Coordinator's Traditional Christmas Celebration 2026 Temporary Road Closure Application for information.

DISCUSSION

The City of Enderby Event Coordinator has submitted a Temporary Road Closure application (attached) related to Enderby's Traditional Christmas Celebration. The applicant is proposing to close Belvedere Street between Mill Avenue and Cliff Avenue, and Cliff Avenue between George Street (Highway 97A) and Vernon Street on December 4, 2026, between 4pm and 9pm.

This closure will allow for Christmas activities to set up ahead of the Christmas Light-Up and Christmas Parade. The countdown to the Light-Up will be led by Council at 5:30pm. The parade is proposed to begin on Regent Avenue at 6pm. There will be horse-drawn sleigh rides and Christmas activities downtown following the parade. Also, on display will be the City of Enderby's brand-new Candy Cane Lane and enhanced Christmas Tree display.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy. All first-time events must be approved by Council.

As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

ATTACHMENTS

- Enderby's Traditional Christmas Celebration Application for Temporary Road Closure

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

After Party

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization

The City of Enderby Christmas Committee

Name of Contact Person

Valerie Byrne

Telephone or Email

Name of Event

Enderby's Traditional Christmas Celebration

Date(s) of Closure

Dec 4th 2026

Start time for Closure

4pm

End time for Closure

9

Location of Closure

Cliff Ave. (George to Vernon) and
Belvedere St. (Cliff to Mill)

Required Attachments

- ☒ Map showing closure and emergency access route
- ☐ Petition of affected business owners (if applicable)
- ☐ Certificate of insurance (if applicable)

See attached

Indemnity:

The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory



Date

Oct 26/2026

Do Not Complete – For Administrative Purposes

Approved by

K. Campbell

Date

October 29, 2026

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

N/A

Petition of Affected Business Owners

Yes

No

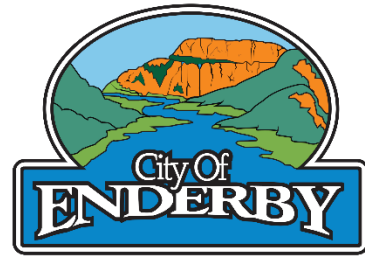
N/A

2026 Christmas
Celebrations

Road Closure



Staff Report



Date: October 29, 2026
To: Tate Bengtson
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Christmas Parade 2026 – Route Approval and Temporary Road Closure Application

RECOMMENDATION

THAT Council approves the 2026 Christmas Parade Route from Regent Avenue to Railway Street;

AND THAT Council receives the City of Enderby Event Coordinator's Christmas Parade 2026 – Temporary Road Closure Application for information.

DISCUSSION

The City of Enderby Event Coordinator has submitted a Road Closure application (attached) related to the annual Christmas parade. The 2026 Christmas Parade route has been adjusted to the reverse of the 2026 Canada Day Parade route, with the Marshalling Area located on Baird Avenue, which adds spectator capacity on Regent Avenue.

The adjustment to the proposed road closure is based on feedback from event volunteers, parade participants, and the public during the most recent Christmas and Canada Day parades. The proposed route reflects the following feedback:

- Consistent with Council's prior direction that parade routes should be oriented towards the ultimate gathering place for the community event that follows, the parade is proposed to move north to south.
- The route used for the previous Christmas parade was identified as too short by spectators and parade participants. It is now proposed that parade marshalling occur on Baird Avenue, with parade viewing to begin on Regent Avenue in order to gain several extra blocks of viewing opportunities for spectators.
- The proposed route avoids the traffic management challenges associated with the Brickyard five-way intersection and enables traffic to continue to pass through this critical intersection.

For the proposed parade route, portions of Railway Street, Cliff Avenue, Belvedere Street, Regent Avenue, Baird Avenue and Brickyard Road would be closed between 5pm and 6:30pm on Friday, December 4.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy. The attached application will be approved subject to Council supporting the proposed route.

Should Council not support the proposed change, an alternate resolution is provided below. As parade route changes implicate a number of stakeholders, safety issues, and traffic control objectives, staff will need time to examine the feedback prior to reporting back to Council committing to a different route.

Alternate Resolution

THAT Council directs staff to examine the following changes to the proposed 2026 Christmas Parade Route and report back: _____.

ATTACHMENTS

- 2026 Christmas Parade Road Closure Application

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Parade Route

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization

The City of Enderby

Name of Contact Person

Valerie Byrne

Telephone or Email

250 859 4494 / valeriebyrne@gmail.com

Name of Event

Enderby's Traditional Christmas Celebration

Date(s) of Closure

Dec 4 2026

Start time for Closure

5pm

End time for Closure

6:30pm

Location of Closure

Railway St., Cliff Ave., Belvedere St.,
Regent Ave., Baird Ave. and Brickyard Rd.

Required Attachments

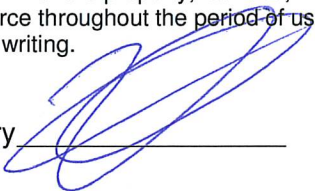
- ☒ Map showing closure and emergency access route
☐ Petition of affected business owners (if applicable)
☐ Certificate of insurance (if applicable)

See attached

Indemnity:

The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory

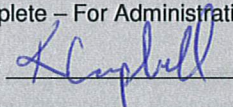


Date

Oct 26 / 26

Do Not Complete – For Administrative Purposes

Approved by



Date

October 29 / 26

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

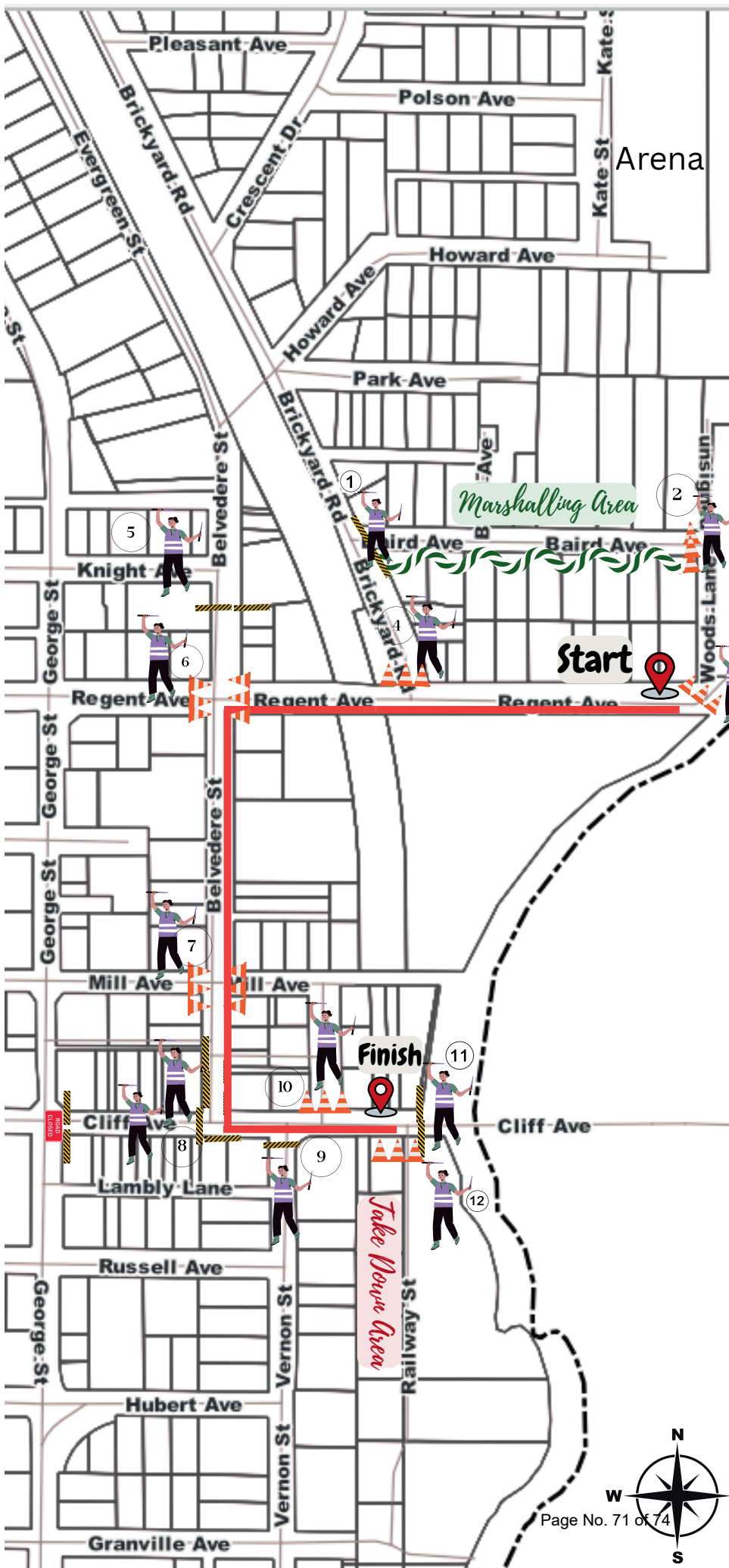
N/A

Petition of Affected Business Owners

Yes

No

N/A



27 Delineators



13 Barricades



1 Road Closed sign



12 Traffic Control

Traffic Control People at

1. Brickyard & Baird
2. Baird & Woods Lane
3. Woods Lane & Regent
4. Brickyard & Regent
5. Knight & Belvedere
6. Regent & Belvedere
7. Mill & Belvedere
8. Cliff & Belvedere
- 8a. Cliff & Belvedere
9. Vernon & Cliff
10. Maud & Cliff
11. Enderby Bridge
12. Railway & Cliff



Parade Route



Start

Regent Ave &
Woods Lane



Finish

Visitor Centre
(702 Railway St.)



*Parade
Marshalling Area*

Baird Ave.



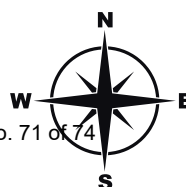
Take Down Area

Railway Street

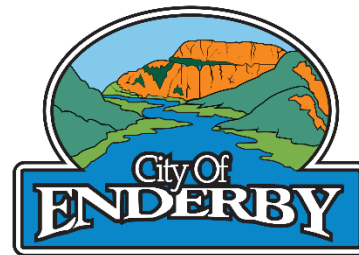
Christmas Parade 2026

Friday, December 4
6pm-6:30pm

Regent Avenue to
Railway Street



Staff Report



Date: October 29, 2026
To: Tate Bengtson
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Christmas Sleigh Rides 2026 – Temporary Road Closure Application

RECOMMENDATION

THAT Council receives the City of Enderby Event Coordinator's Christmas Sleigh Rides Road Closure Application 2026 for information.

DISCUSSION

The City of Enderby Event Coordinator has submitted a Road Closure application (attached) which proposes to close Regent Avenue from Belvedere Street to Brickyard Road on Saturday December 5, 2026 from 10am – 12pm.

This section of Regent Avenue will be monitored by volunteers for the purposes of a turnaround location for horse-drawn sleigh rides. The sleigh rides are part of the Christmas festivities occurring on Saturday, December 5, 2026.

The horse-drawn sleigh ride will begin on the Rail Trail at Mill Avenue, travel north on the Rail Trail, and turnaround on Regent Avenue, making a return trip to Mill Avenue.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy.

All first-time events must be approved by Council. As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

ATTACHMENTS

- Christmas Sleigh Rides Road Closure Application 2026

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, November 2, 2026

Sleigh Rides - Saturday.

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization City of Enderby / Christmas Committee

Name of Contact Person Valerie Byrne

Telephone or Email 

Name of Event Enderby's Traditional Christmas Celebration

Date(s) of Closure Dec 5 2026

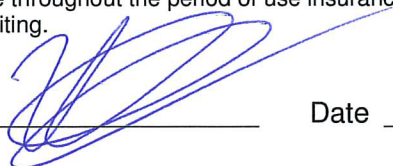
Start time for Closure 10am End time for Closure 12pm

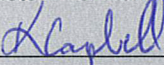
Location of Closure Regent Avenue from Belvedere St
to Brickyard Rd.

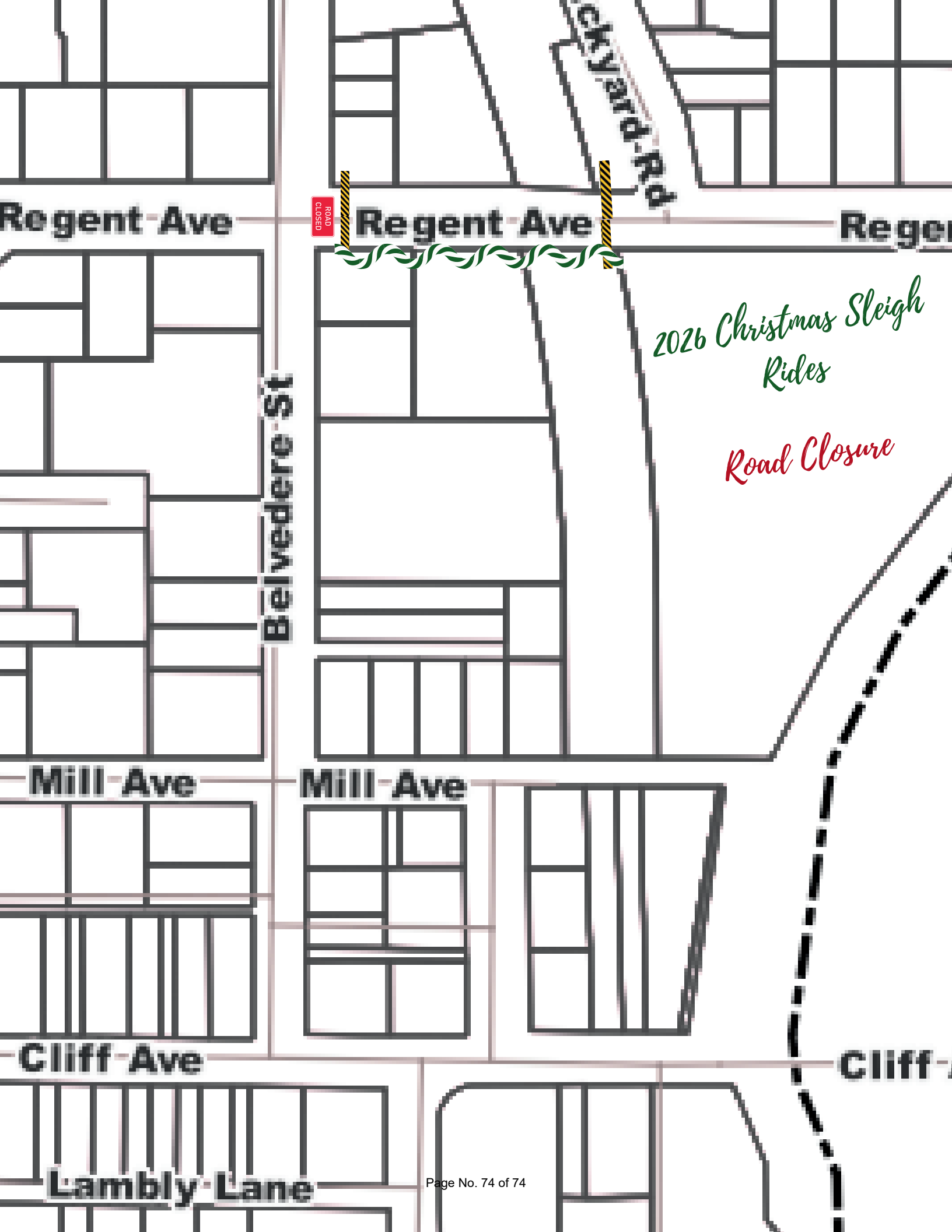
Required Attachments

- ☒ Map showing closure and emergency access route *See attached*
- ☐ Petition of affected business owners (if applicable)
- ☐ Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory  Date Oct 26/26

Do Not Complete – For Administrative Purposes			
Approved by		Date	<u>October 29, 2026</u>
Certificate of Insurance	Yes	No	<u>N/A</u>
Map	<u>Yes</u>	No	<u>N/A</u>
Petition of Affected Business Owners	Yes	No	<u>N/A</u>



ROAD
CLOSED

Cliff Ave Rd

Regent Ave

Regent Ave

Regent Ave

Belvedere St

2026 Christmas Sleigh
Rides

Road Closure

Mill Ave

Mill Ave

Cliff Ave

Cliff Ave

Lambly Lane