

ENDERBY AND DISTRICT SERVICES COMMISSION

Tundra Baird
Shawn Shishido

Allysa Hopkins
Todd Couch

AGENDA

DATE: September 24, 2026
TIME: 9:30 AM
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 870 4231 8678
Passcode: 646659*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the September 24, 2026 Enderby & District Services Commission agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of February 9, 2026

THAT the February 9, 2026 Enderby & District Services Commission meeting minutes be adopted as circulated.

Page 2

4. CLOSED MEETING RESOLUTION

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.

5. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on February 9, 2026 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

Members: Tundra Baird City of Enderby
Shawn Shishido City of Enderby
Allysa Hopkins Electoral Area F
Todd Couch Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
Jennifer Bellamy – Chief Financial Officer, City of Enderby
Andraya Imrich – Clerk Secretary, City of Enderby
Sheryl Hay – Recreation Services
Kaylee Wells – Recreation Services

Other: Mayor Huck Galbraith

ELECTION OF CHAIR

The Chief Administrative Officer, serving as Corporate Officer, called the meeting to order and called for nominations from the floor.

Tundra Baird nominated Allysa Hopkins to serve as Chair of the Enderby & District Services Commission for 2026.

Allysa Hopkins accepted the nomination.

There were no further nominations.

The Corporate Officer declared that Allysa Hopkins is elected Chair of the Enderby & District Services Commission for 2026.

Allysa Hopkins assumed the Chair.

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Item 7.0 – *Adjournment* was renumbered Item 8.0 and item 7.0 – *Closed Meeting Resolution* was added to the Agenda.

Moved by Tundra Baird, seconded by Todd Couch
“*THAT the February 9, 2026 Enderby and District Services Commission agenda be approved as amended.*”

CARRIED

ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of September 5, 2025

Moved by Shawn Shishido, seconded by Tundra Baird

“THAT the minutes of the regular meeting of September 5, 2025 be adopted as presented.”

CARRIED

NEW BUSINESS

2026 Budget – Animal Control

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Tundra Baird, seconded by Shawn Shishido

THAT the Enderby and District Services Commission approves the Animal Control – 2026 Draft Budget.

CARRIED

2026 Grant Funding – Cemetery

Todd Couch declared a conflict of interest by nature of his association with the Mara Cemetery and left the meeting at 9:07 a.m.

Moved by Tundra Baird, seconded by Shawn Shishido

THAT the Enderby and District Services Commission provides a grant in the amount of \$3,500 to the Grindrod Cemetery Committee and a grant in the amount of \$2,000 to the Mara Musical and Athletic Association to support the operation of their respective cemeteries.

Allysa Hopkins suggested that the budget for the Mara Cemetery should not be reduced, but increased to cover maintenance costs for the year, estimated at \$3,753. Noted that the Mara Cemetery’s surplus should be saved for future projects.

Chief Financial Officer explained this could be achieved by decreasing the transfer to reserves and increasing the Mara Cemetery operating grant.

Moved by Allysa Hopkins, seconded by Tundra Baird

THAT the Enderby and District Services Commission amends the value of the Mara Musical and Athletic Association grant by increasing it to \$3,753.

CARRIED

Moved by Allysa Hopkins, seconded by Tundra Baird

THAT the Enderby and District Services Commission provides a grant in the amount of \$3,500 to the Grindrod Cemetery Committee and a grant in the amount of \$3,753 to the Mara Musical and Athletic Association to support the operation of their respective cemeteries.

CARRIED

Todd Couch returned to the meeting at 9:11 a.m.

2026 Budget – Cemetery

Chief Financial Officer gave an overview of the Draft Budget including the amendment to the grant for the operation of the Mara Cemetery from \$1,500 to \$3,753 by decreasing the transfer to reserves.

Moved by Tundra Baird, seconded by Shawn Shishido
THAT the Enderby & District Services Commission amends the Cemetery – 2026 Draft Budget by increasing the Mara Cemetery operating grant to \$3,753 by decreasing the transfer to reserves.

AND THAT the Enderby & District Services Commission approves the Budget as amended.

CARRIED

Cemetery Fees 2026 Amendment

Chief Financial Officer gave an overview of the proposed fee changes for the Cliffside Cemetery for 2026.

Moved by Shawn Shishido, seconded by Tundra Baird
THAT the Enderby & District Services Commission recommends that Council enacts the attached bylaw cited as the “Enderby & District Cemetery Regulation Bylaw No. 1702, 2020 Amendment Bylaw No. 1827, 2026”.

CARRIED

2026 Budget – Parks, Recreation & Culture

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Todd Couch, seconded by Tundra Baird
THAT the Enderby and District Services Commission approves the Parks, Recreation & Culture – 2026 Draft Budget.

Allysa Hopkins suggested that new pool furniture, fixtures and equipment (FF&E) should be funded from reserves, deferring some of the tax impact to 2027.

Chief Financial Officer explained that FF&E is not an eligible expense for equipment reserves. Noted these costs could be funded from surplus, but that this takes funds from the operating contingency for the pool. There is \$213,000 in the operating contingency and, although it is unlikely that all of it will be needed for the project, it is impossible to know for sure. If pool expenses are much higher than expected, this cost will need to be made up next year.

Moved by Allysa Hopkins, seconded by Shawn Shishido
THAT the Parks, Recreation & Culture – 2026 Draft Budget is amended to fund \$28,500 of the proposed increase though surplus rather than taxation.

CARRIED

Moved by Tundra Baird, seconded by Todd Couch
THAT the Enderby and District Services Commission approves the Parks, Recreation & Culture – 2026 Draft Budget as amended.

CARRIED

Parks, Recreation and Culture Fees 2026 Amendment

Moved by Tundra Baird, seconded by Todd Couch

THAT the Enderby & District Services Commission recommends that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1819, 2026”.

Tundra Baird noted that the proposed arena rates are still significantly lower than neighbouring local government arena rates, especially for non-prime ice times. Suggested that rates be raised slightly more.

Chief Financial Officer explained that non-prime rates were set low intentionally to help cover the cost of operation and to encourage use of the arena.

Sheryl Hay of Enderby & District Recreation Services explained that, in this past season, the demand for ice time has been very high. Noted that fees for drop-in programs such as public skating cannot be collected without paying for staff to collect. Also noted there have not been complaints about arena rental prices.

Moved by Tundra Baird, seconded by Shawn Shishido

THAT the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1819, 2026” is amended by increasing arena fees by 2%.

CARRIED

Moved by Tundra Baird, seconded by Todd Couch

THAT the Enderby & District Services Commission recommends that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1819, 2026” as amended.

CARRIED

Enderby Outdoor Pool – 2025 Final Report

Sherly Hay of Enderby & District Recreation Services gave an overview of the 2025 Final Report for the Enderby Outdoor Pool.

Ms. Hay expressed excitement for the new pool opening for 2026 and explained that there is much work to be done before the opening in May. Noted she has been working on staffing for the pool and has had meetings with Salmon Arm management about how they might be able to work together.

Also reported that recreation programs generally are very well attended in the community across a wide range of age groups. Explained that a community's involvement in recreation is an indication of the health of the community as a whole.

Allysa Hopkins reported that she has heard excellent feedback from the community about recreation programs in Enderby and gave kudos to Enderby & District Recreation for their great work.

Moved by Tundra Baird, seconded by Shawn Shishido

THAT the Enderby & District Services Commission receives and files the report titled “Enderby Outdoor Pool – 2025 Final Report”.

CARRIED

Barnes Park Survey Results and Community Engagement Summary

The Manager of Strategic Priorities and Community Services gave an overview of the Barnes Park public engagement process and results. Reported that:

- There were 328 responses to the Barnes Park Survey.
- The most common request from the survey was for more shade.
- She held 3 targeted engagement sessions, one with youth from A.L. Fortune about a potential new skate park, one with a chair fitness class, and one with Splatsin youth.
- There was a school-wide art project held at M.V. Beattie where students were asked to draw their favourite playground equipment and close to 100 students submitted art.

Explained that the next step is to schedule a workshop for the Commission and Council to sit down together and go over the results in more detail.

Shawn Shishido thanked the Manager of Strategic Priorities and Community Service for her work on engagement with the community.

Tundra Baird asked about a timeline for the joint workshop.

Chief Administrative Officer responded that the plan is to schedule the meeting for within the next few months.

Allysa Hopkins gave kudos to the Manager of Strategic Priorities and Community Services for her community engagement work. Noted that there will be a pump track built at Grindrod Park starting this spring. Shade trees and a multi-use court will also be built at the Grindrod Park.

Moved by Shawn Shishido, seconded by Todd Couch

THAT the Enderby & District Services Commission receives the Barnes Park Survey Results and Community Engagement Summary report;

AND THAT the Enderby & District Services Commission directs staff to arrange a joint Commission–Council workshop to review public survey results, identify and prioritize preferred park amenities, and support clear design direction to the landscape architect.

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Todd Couch, seconded by Tundra Baird

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.

CARRIED

ADJOURNMENT

Moved by Shawn Shishido, seconded by Tundra Baird

“THAT the February 9, 2026 regular meeting of the Enderby and District Services Commission be adjourned at 10.54 a.m.”

CARRIED

CHAIR

CORPORATE OFFICER