



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 20, 2026 at 4:30 p.m. in Council Chambers.

Present: Acting Mayor Roxanne Davyduke
Councillor Tundra Baird
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Mayor Huck Galbraith

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Ramey
THAT the July 20, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 15, 2026

Moved by Councillor Shishido, seconded by Councillor Baird
THAT the June 15, 2026 Council Meeting minutes be adopted as circulated.

CARRIED

Meeting Minutes of May 19, 2026

Moved by Councillor Shishido, seconded by Councillor Yerhoff

THAT the May 19, 2026 Council Meeting minutes be amended by making a correction to item 6.1 UBCM 2026 Provincial Meeting Requests and Attendance;

AND THAT the May 19, 2026 Council Meeting minutes be adopted as amended.

CARRIED

DELEGATIONS

Enderby Community Garden Society

Jody Kallis, Fundraising Director of the Enderby Community Garden Society, introduced the Society and explained that they have signed a Memorandum of Understanding with School District #83 to construct 16 raised garden beds on M.V. Beattie land.

Explained that the garden beds will be rented annually to residents of Enderby for a nominal fee, and that the Enderby Community Garden Society will be taking care of maintenance and volunteer coordination. The Society is asking for funds to help with the initial construction of the garden.

Councillor Schreiner noted that the total amount identified for the build by the Enderby Community Garden Society exceeds \$31,000 and asked if there is fundraising planned.

Ms. Kallis responded that the Society is exploring grants and requesting funds from local societies, clubs, and businesses.

Councillor Ramey asked about funding for ongoing costs after the initial build.

Ms. Kallis noted that another member of the Enderby Community Garden Society, Jasmine Evans, who was unable to attend, would be able to answer this question in more detail and suggested reaching out to her.

Councillor Schreiner noted that he would like an update later on as to how fundraising is going and explained that the City may be able to help the Society with reaching their funding goals but that because of cost to the taxpayer, the City should be asked after other fundraising options have been explored.

Councillor Baird asked if this project would be a candidate for the Community Enhancement Fund.

Chief Administrative Officer responded that using the Community Enhancement Fund is a possibility in this case and that staff will bring a report at the next council meeting detailing Council's options for supporting this project.

PUBLIC HEARINGS

City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026

The regular meeting gave way to a public hearing at 4:44 p.m.

The regular meeting re-convened at 4:46 p.m.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Third Reading and Adoption – City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council gives Third Reading and Adoption to City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026.

CARRIED

Permitting Temporary Buildings and Structures in Parks – Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026

Moved by Councillor Baird, seconded by Councillor Schreiner
THAT Council gives First and Second Reading to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026;

AND THAT Council waives the requirement to hold a Public Hearing for City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, in accordance with Section 6.2.1 of the City of Enderby Development Applications Procedures Bylaw No. 1586, 2016;

AND THAT Council gives Third Reading and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, with Adoption to come into force and effect once the Ministry of Transportation and Transit has endorsed the Bylaw.

CARRIED

Housing Agreement Authorization Bylaw No. 1837, 2026 – 809 George Street

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council gives three readings to City of Enderby Housing Agreement Authorization Bylaw No. 1837, 2026;

AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC is subject to the attached Housing Agreement;

AND FURTHER THAT the Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC.

CARRIED

Development Variance Permit #0088-26-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There were no written submissions.

Councillor Shishido asked about the allowed retaining wall heights in the bylaw and if they are based on the downhill property.

The Manager of Planning, Community Safety and Bylaw Compliance explained that the downhill property is exempt from height restrictions for building retaining walls largely because any visual impact of the retaining wall will affect the downhill property owner.

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as

- i. *STRATA LOT 1, PLAN EPS8273, SECTION 26, TOWNSHIP 18, RANGE 9, MERIDIAN W6, KAMLOOPS DIV OF YALE LAND DISTRICT, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 101-806 Cliff Avenue, Enderby BC;*
- ii. *STRATA LOT 2 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 102-806 Cliff Avenue, Enderby BC; and*
- iii. *STRATA LOT 3 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 103-806 Cliff Avenue, Enderby BC,*

to permit a variance to Section 309.2(f) of the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum height of a retaining wall from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached Schedule 'A'.

CARRIED

Councillor Baird declared a conflict of interest because of a business interest and recused from the meeting at 4:57 p.m.

Rezoning/Zoning Text Amendment #0008-26-RZ-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

Councillor Ramey asked why a shop-only property is not allowed.

The Manager of Planning, Community Safety and Bylaw Compliance explained that allowing a property to have only an accessory building without a principal dwelling would allow for a pseudo-industrial use in a residential area.

Councillor Shishido asked about potential future residential use of the existing accessory building.

The Manager of Planning, Community Safety and Bylaw Compliance explained that once a principal dwelling is built on the property the owner could explore converting the shop into a carriage house if they wished but noted the shop could not be converted into a principal dwelling without further variances from Council because of its setbacks.

Moved by Councillor Shishido, seconded by Councillor Schreiner

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026 which proposes to:

- i. rezone the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone; and*
- ii. amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC,*

be given Three Readings and Adoption;

AND THAT should Council give Three Readings and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026, Adoption shall come into force and effect once the applicant has registered a Section 219 Covenant on the title of the property which:

- Restricts the siting of an accessory residential building in the absence of a principal building to the existing accessory residential building on Proposed Lot A, as shown on the sketch plan by Browne Johnson Land Surveyors dated February 17, 2026, such that no other accessory residential building may be so sited;*
- Restricts the existing accessory residential building from being used or occupied for any purpose until a principal building has received occupancy on the property;*
- Requires the property owner to remove the existing accessory residential building if a principal building on the property has not received occupancy within five years of the date of covenant registration; and*
- Includes an acknowledgement from the property owner that:*
 - i. the owner is responsible for all costs related to the removal of the existing accessory residential building, should removal be required;*
 - ii. if the owner fails to remove the existing accessory residential building, the City may do so at the owner's expense; and*

any of the City's removal costs not recovered from the owner may be added to property taxes as a service to property.

CARRIED

Development Variance Permit #0093-26-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

Councillor Ramey asked if the neighbouring property owners are aware of the application associated with the subject property.

The Manager of Planning, Community Safety and Bylaw Compliance explained that an advertisement was placed in the local paper and on the City website, and that letters were also sent by mail to adjacent landowners.

Moved by Councillor Yerhoff, seconded by Councillor Schreiner

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- *Section 308.4.a.ii by reducing the minimum side yard setback area for an accessory residential building from 1.5 m (4.92 feet) to 0 m (0 feet);*
- *Section 602.8 by reducing the minimum lot frontage of a parcel from 15 m (49.21 feet) to 6.17 m (20.24 feet);*
- *Section 1101.1.b by permitting the frontage of a parcel to be less than one-tenth the perimeter of the parcel; and*
- *Section 1101.1.c by permitting a panhandle lot that cannot be further subdivided to have a lot frontage of less than 10 m (32.81 feet).*

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000, as part of the proposed subdivision shown on the attached Schedule 'A':

- *Section 6.2 and Section 2.0 of Schedule "A" by not requiring West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements;*
- *Section 2.0 of Schedule "A" by not requiring that portion of West Enderby Road adjacent to the proposed lots to be constructed to the centreline of the road;*

- *Section 6.0 of Schedule “A” by not requiring the provision of street lighting as part of the proposed subdivision; and*
- *Section 7.0 of Schedule “A” by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision.*

AND FURTHER THAT issuance of the Development Variance Permit be subject to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026 (bylaw associated with Rezoning/Zoning Text Amendment application for 149 West Enderby Road) being adopted.
CARRIED

Councillor Baird returned to the meeting at 5:12 p.m.

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Reported that the river has been very busy with floaters and that conservation officers have been on the river checking for life jackets and other required safety equipment.

The food bank has started an advertising campaign where businesses can purchase advertising on their social media channels by donating to the food bank.

Reported that Canada Day and Boots by the River were great events and that many attendees travelled from other communities.

Councillor Shishido

Reported that the Canada Day events in Enderby were very well done and well attended. Received positive feedback from attendees from neighbouring communities.

Reported that the salmon sculpture in front of City Hall is rusting and in need of maintenance.

Chief Administrative Officer said that the previous restoration work was done by the Enderby & District Arts Council through its public art committee. As a first step, communications should occur about whether they are willing to continue this work and, if not, if they could put the City into contact with the person who did the restoration work previously.

Councillor Schreiner

Nothing to report.

Councillor Ramey

Reported that potholes in the boulevard of George Street at Sutherlands are very large and dangerous.

Chief Administrative Officer responded that he will put in a request with the Ministry of Transportation and Transit's maintenance contractor.

Councillor Ramey reported that the Mother Earth sculpture is showing some wear from sun exposure and asked if there is maintenance planned.

Chief Administrative Officer responded that staff is in contact with the artist regarding maintenance of the sculpture.

Spoke with a person associated with the BC Ambulance Service who told him that drivers have been instructed to take all patients to Vernon, unless a patient explicitly requests to be taken to Salmon Arm.

Attended Canada Day and reported it was a great event.

Councillor Baird

Reported that Canada Day and Boots by the River were great celebrations.

Attended the 100th anniversary celebration for the Legion.

Will be attending a meeting with the Christmas Committee.

Acting Mayor Davyduke

Attended a FACT meeting and reported that they are working on a project that involves following up with communities that have their own version of the Harvest Hut for feedback. Also noted that the edible landscaping in City planters is going over very well.

Attended the Canada Day Celebration.

Attended the provincial baseball tournament at Riverside Park and reported it was great to see so many people out supporting the tournament.

Attended Boots by the River and the Rail Trail opening in Mara.

Chief Administrative Officer

Welcomed the newest Parks team member, Darren Paulson, who joins as a Recreation Facility Maintenance Worker I. Congratulated Dale Almaas, who recently obtained his Refrigeration Operator certification, which enables him to serve as an engineer for the refrigeration plant at the John Pritchard Memorial Sports Complex. This means that he has the ability to oversee maintenance and make decisions on regulated safety matters related to the plant.

Acknowledged the hard work of the Parks and Recreation team members with respect to bringing the new pool into operational status. It has gone over tremendously well with the community. The team has put a lot of effort into learning and training to the new systems and processes, which are significantly more complex than those of the old pool. Work continues around getting the remaining features online, including the bubbler bench which is targeted for next week, and the hot tub which is targeted for early August. Once these items are ready, staff will coordinate a grand opening that shows off these features and provides space for the community to celebrate the new pool.

Thanked the Enderby & District Fire Department for their work generally, but in particular the recent mutual aid support that was provided to the Armstrong-Spallumcheen Fire Department during the downtown fire.

Public Works has completed work on the sand storage structure at the Public Works Yard and are now rebuilding the loading ramp.

The portable stage that has been a fixture of many community events has deteriorated to the point of being unusable. The Public Works team used their carpentry talents to create a brand-new stage that was used for the first time at Boots by the River.

Thanked the Events Coordinator and Manager of Strategic Priorities and Community Services for their work in organizing Boots by the River and Canada Day and making them successful events, as well as the many volunteers involved.

As of July 20th, the Riverside RV Park has collected \$ 211,493 out of its \$265,800 budget, with \$54,307 remaining.

The Regional District of North Okanagan has provided an update for plans regarding a toilet for the Rail Trail in Enderby. They have a fixed budget and have made a bulk order of standardized pit toilets to be installed along the Rail Trail. They are not interested in a plumbed-in model, as they want the bathroom facility to be available year-round, and a plumbed one would require winterization or a different model that was adequately insulated. The proposals on the table would either be to accept the pit toilet or they will install it elsewhere along the Rail Trail. They may be willing to contribute some limited funds to opening the Visitor Centre for longer hours, in the alternative, but this would likely only make up a part of the incremental operating costs. The Regional District has communicated that they would maintain the pit toilet as user demand dictates, which they anticipate being once per week during the shoulder and winter seasons, and more frequently in the summer.

Councillor Ramey asked if the pit toilet would have any cost to the City.

Chief Administrative Officer responded that the pit toilet, including maintenance, would be fully funded by the Rail Trail partners at no cost to the City.

Councillor Shishido raised concerns about unattended facilities and expressed his support for exploring extending Visitor Centre hours instead.

Chief Administrative Officer noted that pit toilets tend to be less attractive to the behaviors that can attach to unattended bathroom facilities.

Councillor Baird noted that extending the hours of the Visitor Centre will not capture early morning or evening users of the trail.

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council supports the placement of a pit toilet within the Enderby portion of the Rail Trail.

CARRIED

Councillor Ramey requested that Council consider placing a veterans' crosswalk in Enderby, similar to those recently placed in surrounding communities.

Chief Administrative Officer raised some points of consideration if Council would like to place a veterans' crosswalk in the City. Explained that the cost of installation would be approximately \$10,000 to \$15,000 based on pricing in other communities, which can vary with design complexity and type of paint. Crosswalks generally need to be repainted annually to maintain them to an appropriate standard. Noted that the crosswalk in Salmon Arm was funded by their local Legion. Noted that the City works with a contractor for all its line painting and maintenance, and Council should be alive to the fact that crosswalks, when driven over, can leave marks unintentionally that may be perceived as disrespectful to the group being honoured if not removed quickly. Also noted that installing a decorative crosswalk will likely bring more requests before Council and they should have clear policy around their intentions.

Councillor Schreiner asked if any damage has been reported on other veterans' crosswalks in the region.

Chief Administrative Officer responded that there has been none that he is aware of, but that they are relatively new due to a recent policy change by the Legion at the national level.

Councillor Shishido expressed support for recognizing veterans but suggested that there may be other preferable ways to honour our veterans while keeping crosswalks neutral.

Councillor Ramey expressed that a veterans' crosswalk is non-controversial and that he is comfortable responding to other future requests.

Councillor Baird suggested that a conversation should be had with the Enderby Legion to find out if they are supportive of the idea.

Councillor Ramey will speak with representatives from the Enderby Legion and report back to Council.

Councillor Davyduke reported that she has received feedback from the community that longer weekend hours at the pool would be desirable for next season.

RDNO Building Permit Report – June 2026

Moved by Councillor Baird, seconded by Councillor Shishido
THAT the RDNO Building Permit Report – June 2026 be received and filed.

CARRIED

Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2026

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council receives and files the report titled Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2026.

CARRIED

NEW BUSINESS

Local Government Climate Action Program – Public Reporting

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council supports the draft responses to the Local Government Climate Action Program 2025 Survey attached to this memorandum as Schedule 'A'.

CARRIED

Proclamation of National Drowning Prevention Week 2026

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council receives the correspondence from Enderby & District Recreation Services requesting that Council declares National Drowning Prevention Week;

AND THAT Council declares July 19-25, 2026 as National Drowning Prevention Week in the City of Enderby;

AND FURTHER THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.

CARRIED

Temporary Road Closure Application – Friday Night Lights 2026

Moved by Councillor Shishido, seconded by Councillor Baird
THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Friday Night Lights 2026) for information.

CARRIED

Amendment to Mobile Vendor Approval – VikeBikes

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council authorizes VikeBikes to offer the following additional services as a mobile vendor at the municipally owned lot at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot for the 2026 season, in addition to the previously approved e-bike rental service:

- *Inflatable rentals (tubes/floaties);*
- *Waterproof phone bag and dry bag rentals; and*
- *A battery-powered inflation station;*

subject to the following conditions of the original mobile vendor approval:

1. *The operator must obtain a City of Enderby Business License and pay the annual public land rental fee of \$100 per location;*
2. *The operator shall be solely responsible for ensuring their access to the sites;*
3. *The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City;*
4. *The operator's use of the locations must remain consistent with the approved site plan attached as Schedule 'A', and any change to the location, footprint, or layout requires prior written approval from the City;*

5. *The operator must explicitly state on their operational materials (route and safety information, rental agreements, liability waivers, etc.) that e-bikes are not permitted on the Jim Watt Heritage Riverwalk; and*
6. *The operator is only permitted to rent pedal-assist e-bikes.*

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Shishido, seconded by Councillor Baird

THAT Council receives and files the correspondence and information items titled:

- 2026 CRI FireSmart Community Funding and Supports Application-based Funding for Fuel Management Activities Approval Agreement dated June 16, 2026
- BC Local Government Climate Action Program (LGCAP) – Funding Continuation dated June 25, 2026
- Voluntary & Involuntary Complex Care dated July 7, 2026.

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.

CARRIED

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Baird

THAT the regular meeting of July 20, 2026 adjourn at 6:16 p.m.

CARRIED

ACTING MAYOR

CORPORATE OFFICER