

REGULAR MEETING OF COUNCIL AGENDA

DATE: July 20, 2026
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 878 0757 8620
Passcode: 522803*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the July 20, 2026 Council Meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of June 15, 2026

Page 8

THAT the June 15, 2026 Council Meeting minutes be adopted as circulated.

3.2 Meeting Minutes of May 19, 2026

Page 15

THAT the May 19, 2026 Council Meeting minutes be amended by making a correction to item 6.1 UBCM 2026 Provincial Meeting Requests and Attendance;

AND THAT the May 19, 2026 Council Meeting minutes be adopted as amended.

4. DELEGATIONS

4.1 Enderby Community Garden Society

Page 20

Presentation by Trish Toms and Jody Kallis

5. PUBLIC HEARINGS

**5.1 City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment
Bylaw No. 1834, 2026**

6. DEVELOPMENT MATTERS AND RELATED BYLAWS

- 6.1 Third Reading and Adoption – City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026 Page 23

Staff report prepared by Manager of Planning, Community Safety and Bylaw Compliance dated July 6, 2026

THAT Council gives Third Reading and Adoption to City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026.

- 6.2 Permitting Temporary Buildings and Structures in Parks – Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026 Page 33

Staff report prepared by Manager of Planning, Community Safety and Bylaw Compliance dated June 26, 2026

THAT give First and Second Reading to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026;

AND THAT Council waives the requirement to hold a Public Hearing for City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, in accordance with Section 6.2.1 of the City of Enderby Development Applications Procedures Bylaw No. 1586, 2016;

AND THAT Council gives Third Reading and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, with Adoption to come into force and effect once the Ministry of Transportation and Transit has endorsed the Bylaw.

- 6.3 Housing Agreement Authorization Bylaw No. 1837, 2026 – 809 George Street Page 38

Staff report prepared by Manager of Planning, Community Safety and Bylaw Compliance dated July 10, 2026

THAT Council gives three readings to City of Enderby Housing Agreement Authorization Bylaw No. 1837, 2026;

AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC is subject to the attached Housing Agreement;

AND FURTHER THAT the Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC.

- 6.4 Development Variance Permit #0088-26-DVP-END Page 49

Legal: STRATA LOT 1, PLAN EPS8273, SECTION 26, TOWNSHIP 18, RANGE 9, MERIDIAN W6, KAMLOOPS DIV OF YALE LAND DISTRICT, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V

STRATA LOT 2 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN

THE COMMON PROPERTY IN PROPORTION TO THE UNIT
ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V

STRATA LOT 3 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF
THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT
STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN
THE COMMON PROPERTY IN PROPORTION TO THE UNIT
ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V

Address: Units 101, 102 and 103 806 Cliff Avenue, Enderby BC
Applicants: Brandon Mazur
Owners: Summit Ridge Developments Ltd. (Lots 2 & 3)
Mary Barker (Lot 1)

6.4.1 Public Input – Development Variance Permit #0088-26-DVP-END

6.4.2 Permit Issuance – Development Variance Permit #0088-26-DVP-END
*THAT Council authorizes the issuance of a Development Variance Permit
for the properties legally described as*

- i. *STRATA LOT 1, PLAN EPS8273, SECTION 26, TOWNSHIP 18,
RANGE 9, MERIDIAN W6, KAMLOOPS DIV OF YALE LAND
DISTRICT, TOGETHER WITH AN INTEREST IN THE COMMON
PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF
THE STRATA LOT AS SHOWN ON FORM V, and located at 101-
806 Cliff Avenue, Enderby BC;*
- ii. *STRATA LOT 2 SECTION 26 TOWNSHIP 18 RANGE 9 WEST
OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE
DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN
INTEREST IN THE COMMON PROPERTY IN PROPORTION TO
THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN
ON FORM V, and located at 102-806 Cliff Avenue, Enderby BC;
and*
- iii. *STRATA LOT 3 SECTION 26 TOWNSHIP 18 RANGE 9 WEST
OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE
DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN
INTEREST IN THE COMMON PROPERTY IN PROPORTION TO
THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN
ON FORM V, and located at 103-806 Cliff Avenue, Enderby BC,*

*to permit a variance to Section 309.2(f) of the City of Enderby Zoning
Bylaw No. 1550, 2014 to increase the maximum height of a retaining wall
from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached
Schedule 'A'.*

6.5 Rezoning/Zoning Text Amendment #0008-26-RZ-END

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Legal: LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST
OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT
PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS
17061 AND 28067

Address: 149 West Enderby Road, Enderby BC
Applicants: Bradley Case
Owners: Brier Holdings Ltd.

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835,

2026 which proposes to:

- i. *rezone the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone; and*
- ii. *amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC,*

be given Three Readings and Adoption;

AND THAT should Council give Three Readings and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026, Adoption shall come into force and effect once the applicant has registered a Section 219 Covenant on the title of the property which:

- *Restricts the siting of an accessory residential building in the absence of a principal building to the existing accessory residential building on Proposed Lot A, as shown on the sketch plan by Browne Johnson Land Surveyors dated February 17, 2026, such that no other accessory residential building may be so sited;*
- *Restricts the existing accessory residential building from being used or occupied for any purpose until a principal building has received occupancy on the property;*
- *Requires the property owner to remove the existing accessory residential building if a principal building on the property has not received occupancy within five years of the date of covenant registration; and*
- *Includes an acknowledgement from the property owner that:*
 - i. *the owner is responsible for all costs related to the removal of the existing accessory residential building, should removal be required;*
 - ii. *if the owner fails to remove the existing accessory residential building, the City may do so at the owner's expense; and*
 - iii. *any of the City's removal costs not recovered from the owner may be added to property taxes as a service to property.*

6.6

Development Variance Permit #0093-26-DVP-END

Legal: LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067
Address: 149 West Enderby Road, Enderby BC
Applicants: Bradley Case

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Owners: Brier Holdings Ltd.

6.6.1 Public Input – Development Variance Permit #0093-26-DVP-END

6.6.2 Permit Issuance – Development Variance Permit #0093-26-DVP-END

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- Section 308.4.a.ii by reducing the minimum side yard setback area for an accessory residential building from 1.5 m (4.92 feet) to 0 m (0 feet);
- Section 602.8 by reducing the minimum lot frontage of a parcel from 15 m (49.21 feet) to 6.17 m (20.24 feet);
- Section 1101.1.b by permitting the frontage of a parcel to be less than one-tenth the perimeter of the parcel; and
- Section 1101.1.c by permitting a panhandle lot that cannot be further subdivided to have a lot frontage of less than 10 m (32.81 feet).

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000, as part of the proposed subdivision shown on the attached Schedule 'A':

- Section 6.2 and Section 2.0 of Schedule "A" by not requiring West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements;
- Section 2.0 of Schedule "A" by not requiring that portion of West Enderby Road adjacent to the proposed lots to be constructed to the centreline of the road;
- Section 6.0 of Schedule "A" by not requiring the provision of street lighting as part of the proposed subdivision; and
- Section 7.0 of Schedule "A" by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision.

AND FURTHER THAT issuance of the Development Variance Permit be subject to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026 (bylaw associated with Rezoning/Zoning Text Amendment application for 149 West Enderby Road) being adopted.

7. **CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**
8. **REPORTS**
 - 8.1 Mayor and Council Reports
 - 8.2 Area F Director Report
 - 8.3 Chief Administrative Officer Report
 - 8.3.1 Council Inquiries
 - 8.4 RDNO Building Permit Report – June 2026 Page 94
THAT the RDNO Building Permit Report – June 2026 be received and filed.
 - 8.5 Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2026 Page 95
THAT Council receives and files the report titled Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2026.
9. **NEW BUSINESS**
 - 9.1 Local Government Climate Action Program – Public Reporting Page 109
Staff report prepared by Manager of Planning, Community Safety and Bylaw Compliance dated June 22, 2026
THAT Council supports the draft responses to the Local Government Climate Action Program 2025 Survey attached to this memorandum as Schedule 'A'.
 - 9.2 Proclamation of National Drowning Prevention Week 2026 Page 163
Staff report prepared by Chief Administrative Officer dated July 7, 2026
THAT Council receives the correspondence from Enderby & District Recreation Services requesting that Council declares National Drowning Prevention Week;

AND THAT Council declares July 19-25, 2026 as National Drowning Prevention Week in the City of Enderby;

AND FURTHER THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.
 - 9.3 Temporary Road Closure Application – Friday Night Lights 2026 Page 167
Staff report prepared by Manager of Strategic Priorities and Community Services dated July 8, 2026
THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Friday Night Lights 2026) for information.
 - 9.4 Amendment to Mobile Vendor Approval - VikeBikes Page 170
Staff report prepared by Manager of Planning, Community Safety and Bylaw Compliance dated July 10, 2026
THAT Council authorizes VikeBikes to offer the following additional services as a mobile vendor at the municipally owned lot at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot for the 2026 season, in addition to the previously approved e-bike rental service:
 - *Inflatable rentals (tubes/floaties);*

- *Waterproof phone bag and dry bag rentals; and*
- *A battery-powered inflation station;*

subject to the following conditions of the original mobile vendor approval:

- 1. The operator must obtain a City of Enderby Business License and pay the annual public land rental fee of \$100 per location;*
- 2. The operator shall be solely responsible for ensuring their access to the sites;*
- 3. The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City;*
- 4. The operator's use of the locations must remain consistent with the approved site plan attached as Schedule 'A', and any change to the location, footprint, or layout requires prior written approval from the City;*
- 5. The operator must explicitly state on their operational materials (route and safety information, rental agreements, liability waivers, etc.) that e-bikes are not permitted on the Jim Watt Heritage Riverwalk; and*
- 6. The operator is only permitted to rent pedal-assist e-bikes.*

10. CORRESPONDENCE AND INFORMATION ITEMS

Mayor or Chair will provide an opportunity for any Council member to request that a Correspondence and Information Item be discussed separately.

THAT Council receives and files all Correspondence and Information Items.

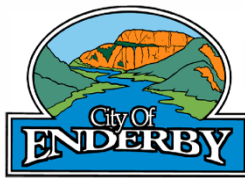
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|------|---|----------|
| 10.1 | <u>2026 CRI FireSmart Community Funding and Supports Application-based Funding for Fuel Management Activities Approval Agreement</u>
Correspondence from Jonas Woodrow, Program Officer, UBCM, dated June 16, 2026 | Page 176 |
| 10.2 | <u>BC Local Government Climate Action Program (LGCAP) – Funding Continuation</u>
Correspondence from Loyal Wooldridge, Chair, Regional District of Central Okanagan, dated June 25, 2026 | Page 179 |
| 10.3 | <u>Voluntary & Involuntary Complex Care</u>
Correspondence from Bill Sarai, President, Southern Interior Local Government Association to Honourable David Eby, Premier of British Columbia, dated July 7, 2026 | Page 180 |

11. PUBLIC QUESTION PERIOD

12. CLOSED MEETING RESOLUTION

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.

13. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 15, 2026 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor David Ramey

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Baird
THAT the June 15, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 1, 2026

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT the June 1, 2026 Council Meeting minutes be adopted as circulated.

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0092-26-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There were no written submissions.

Councillor Baird asked if the City ever collects cash-in-lieu for parking spaces.

The Manager of Planning, Community Safety and Bylaw Compliance explained that the City used to collect cash-in-lieu for parking spaces in certain circumstances, but that it added complexity and was being misinterpreted by developers. The cash-in-lieu option was removed from the bylaw and properties within the downtown designated parking area are exempt from parking requirements unless there is an increase in density.

Councillor Schreiner asked about access to the roof and if it is being used as a patio space.

Drayson Netzelwood, the applicant, explained that the new building permit submitted will add a secondary exit and guard rails to the roof so it can be safely used.

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC, to permit variances to Sections 901.3 and 901.5.a of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum number of required off-street parking spaces for a dwelling unit from 2 to 0, as shown on the attached Schedule 'A', subject to the owner satisfying the following conditions:

- i. registering a housing agreement by covenant on the title of the property, satisfactory to the City, in substantial accordance with the housing agreement template attached as Schedule 'B'; and*
- ii. registering a covenant on the title of the property, satisfactory to the City, which releases, indemnifies, and holds harmless the City of Enderby (including litigation costs) from all matters related to or arising from the issuance of Development Variance Permit 0092-26-DVP-END, and which includes an acknowledgement from the owner that, i) the issuance of the Development Variance Permit does not affect the City's right to determine, alter, or discontinue how, where, or whether public parking is provided or managed in the future, and ii) the owner acquires no right, interest, easement, licence, or expectation, whether express, implied, or arising in equity, to any public/on-street parking by virtue of the issuance of the Development Variance Permit or any other act or omission of the City.*

CARRIED

REPORTS

Councillor Davyduke joined the meeting at 4:51 p.m.

Mayor and Council Reports

Councillor Schreiner

Will be attending a Rail Trail meeting this week. Reported that \$30,000 from the Shuswap Community Foundation has been allocated for signage, kiosks, and a rest area in Mara.

Asked if Staff has had discussions yet with the RDNO regarding a proposed toilet by the Rail Trail in Enderby.

Chief Administrative Officer responded that there will be a meeting between RDNO and City of Enderby staff to discuss potential options for a facility.

Councillor Yerhoff

Reported that the Garden Club has secured space at M.V. Beattie for a community garden.

The FACT Committee is working on a tree gleaning program.

There were 163 pick-ups from the Food Bank in March as well as 9 new volunteers.

Attended a barbeque lunch and resource event at the Seniors Centre.

Reported that the Harvest Hut has been busy.

Attended the Community to Community meeting with Splatsin.

Councillor Baird

Attended a barbeque lunch and resource event at the Seniors Centre.

Attended the Enderby & District Chamber of Commerce Women in Business Golf Event and reported it was well attended.

Attended a meeting at the Museum regarding use of the Muzebo.

Attended the Community to Community meeting with Splatsin.

Attended the ladies ball tournament at Riverside Park.

Councillor Shishido

Attended the Muzebo meeting at the Museum and reported that there were good discussions about future use of the space. Noted that not all members of the Museum are in favor of a change in use for the structure.

Spoke with Recreation Services in Armstrong/Spallumcheen regarding ball diamond use. Learned more context on why it is difficult to use their ball diamond to its full potential because of its proximity to their riding ring, and the use of the space as a staging area for IPE which creates unique maintenance issues. Reported that he is intending to have an informal meeting with the Armstrong Spallumcheen Services Commission to discuss demand for ball diamonds and planning for potential new diamonds in the future in Armstrong or Spallumcheen.

Councillor Davyduke

Reported that many programs offered by the Enderby & District Resource Centre are wrapping up soon for summer and that they will be hosting Art in the Park again this year. They have also started planning for an Early Years Fair this October.

Presented at A.L. Fortune graduation with Mayor Galbraith. Reported that over \$80,000 were given in scholarships and bursaries to A.L. Fortune students.

Mayor Galbraith

Presented at A.L. Fortune graduation with Councillor Davyduke.

Attended the Business After 5 event hosted by Cedar Solutions.

Helped with kindergarten tours of Enderby City Hall and reported that the kindergarten classes were polled and decided that the official snack of Enderby should be ice cream, and that the official animal of Enderby should be salmon.

Council supported the students' vote.

Attended a barbeque lunch and resource event at the Seniors Centre.

Attended the BC Community Forest Association Conference with Splatsin Development Corporation.

Attended the Community to Community meeting with Splatsin.

Chief Administrative Officer

Interviews are beginning for the soon-to-be vacant Recreation Facility Maintenance Worker position.

Gave a special acknowledgement to Sheldon Tokairin, who is retiring on Wednesday. Sheldon has led the Parks Department since 2014 and has worked for the City for a number of years before that in both Public Works and Parks. He has played an important role in making Enderby's parks and facilities fantastic.

As of June 1st, the Riverside RV Park has collected \$177,260 out of its \$265,800 budget, with \$88,540 remaining.

Pool construction is nearing an end. Staff are in the process of scheduling final inspections. On the soft opening date, staff will still be learning processes and the pool will be operational from a life-safety perspective, but there will still be work to be completed. Of note, the hot tub, spray features, and slide still have some additional requirements before they can be opened.

The sand storage facility at the Public Works Yard has been completed. Thanked Public Works for their efforts in coordinating this undertaking.

Councillor Yerhoff reported that there is an unauthorized billboard for a business placed in the pullout on Highway 97A on the north end of Enderby.

Chief Administrative Officer will report this to the Ministry of Transportation and Transit and AIM Roads for removal.

RDNO Building Permit Report – May 2026

Moved by Councillor Schreiner, seconded by Councillor Baird
THAT the RDNO Building Permit Report – May 2026 be received and filed.

CARRIED

Annual Municipal Report 2025

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council considers any public input received;

AND THAT Council Approves the 2025 Annual Report.

CARRIED

Bylaw Enforcement Statistics for First Period of 2026 (Jan – Apr)

Moved by Councillor Yerhoff, seconded by Councillor Schreiner
THAT Council receives and files the Staff Report titled “Bylaw Enforcement Statistics for First Period of 2026 (Jan – Apr)”.

CARRIED

NEW BUSINESS

Support for Twin City Partnership Initiative

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
THAT Council expresses support in principle for a twin city partnership initiative;

AND THAT Council sends a letter to School District 83 requesting that it confirms its support for incorporating a twin city initiative into local schools’ curriculum;

AND THAT the School District be invited to engage Enderby students in identifying a twin city that aligns with Enderby’s interests in trade and tourism, recreation and sport, art, and the environment, and recommend the twin city candidate to the City for formal engagement;

AND FURTHER THAT, subject to a positive reception by the twin city candidate, Council directs staff to prepare an agreement to formalize the twin city relationship.

CARRIED

Mobile Vendor Request – Interior Lunch Box

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council grants permission for Interior Lunch Box (Wayne Allen) to operate as a mobile vendor in the grassy area on the east side of the Tuey Park parking lot for the 2026 season, subject to the following conditions:

- 1. The operator must obtain a City of Enderby Business License and pay the annual public land rental fee;*

2. *The operator shall be solely responsible for ensuring their vehicular access to the site;*
3. *The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City;*
4. *The operator's use of the location must remain consistent with the approved site plan attached as Schedule 'A', and any change to the location, footprint, or layout requires prior written approval from the City; and*
5. *The operator must ensure that customer queuing, and the placement of any equipment, supplies, furnishings, or related items, does not obstruct or create safety concerns for vehicles using the adjacent parking lot or maneuvering aisles.*

CARRIED

Mobile Vendor Request – VikeBikes Enderby

Moved by Councillor Schreiner, seconded by Councillor Shishido

THAT Council grants permission for VikeBikes Enderby (Kylan Vike) to operate as a mobile vendor in the municipally owned lot at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot, for the 2026 season, subject to the following conditions:

1. *The operator must obtain a City of Enderby Business License and pay the annual public land rental fee of \$100 per location;*
2. *The operator shall be solely responsible for ensuring their access to the sites;*
3. *The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City;*
4. *The operator's use of the locations must remain consistent with the approved site plan attached as Schedule 'A', and any change to the location, footprint, or layout requires prior written approval from the City;*
5. *The operator must explicitly state on their operational materials (route and safety information, rental agreements, liability waivers, etc.) that e-bikes are not permitted on the Jim Watt Heritage Riverwalk; and*
6. *The operator is only permitted to rent pedal-assist e-bikes.*

AND THAT Council grants permission for VikeBikes to park their cargo van in the gravel driveway south of the Water Treatment Plant building for the 2026 season in order to ensure that the operator has a location available to park their vehicle for e-bike loading purposes.

CARRIED

Ratification of Support for the Enderby & District Chamber of Commerce Women's Golf Night

Moved by Councillor Baird, seconded by Mayor Galbraith

THAT Council ratifies its decision to authorize Councillor Baird to attend the Woman's Golf Night hosted by the Enderby & District Chamber of Commerce, to be funded through Council sundry.

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

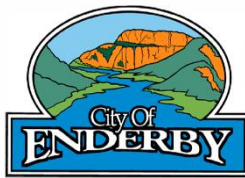
ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT the regular meeting of June 15, 2026 adjourn at 5:15 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 19, 2026 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Ramey
THAT the May 19, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of May 4, 2026

Councillor Shishido identified two typographical errors in the meeting minutes of May 4, 2026.

Moved by Councillor Shishido, seconded by Councillor Davyduke
THAT the May 4, 2026 Council Meeting minutes be adopted as amended.

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Canada Day Parade 2026 – Parade Route and Road Closure Application

Council discussed the proposed parade route and difficulties of finding a parade route that works well when moving south to north.

Moved by Councillor Shishido, seconded by Councillor Ramey

THAT Council endorses the Recommended Route for the 2026 Canada Day parade route;

AND THAT Council approves the Recommended Route road closure application.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Nothing to report.

Councillor Schreiner

Reported that the Rail Trail partners have decided to use a portion of donations they have received for interpretive signage at trail heads that recognizes Splitsin.

Councillor Davyduke

Reported that the Harvest Hut is now open on Tuesdays and has been busy so far.

The Enterprize Challenge final showcase was on May 7th at the Vernon Performing Arts Centre and was very well attended.

Attended an Enderby and District Resource Centre board meeting and reported their Mothers Day flower basket fundraiser was very successful. Also reported that their youth art program is full.

Attended the Get Connected Enderby service provider fair.

Reported that there will be a service provider fair for seniors on June 4th at the Seniors Centre.

Councillor Ramey

Attending an Okanagan Regional Library meeting this week.

Councillor Shishido

Will be attending the Splitsin Tsm7aksaltn golf tournament fundraiser with Councillor Baird.

Attended an Enderby & District Museum Society meeting. Reported that they have selected Jackie Pearase, Desiree Roell and possibly Bob Cowan to serve on the committee to explore facility usage opportunities for the Muzebo. Also reported that there may be a room at the Enderby Area Community Hub that is designated as a history room.

Councillor Baird

Reported that the Harvest Hut has been very busy so far.

Will be attending the Vernon Chamber of Commerce golf tournament.

Attended a volunteer work day at the Enderby Area Community Hub.

Asked if the Cliff Crunch app is ready for marketing.

Chief Administrative Officer responded that the app is functional, but that marketing was put on hold until it receives approval from Splatsin.

Mayor Galbraith will discuss with Kukpi7 Felix.

Mayor Galbraith

Attended the service provider fair at Splatsin Centre on May 5th.

Chief Administrative Officer

The job posting to backfill the soon-to-be vacant Recreation Facility Maintenance Worker position due to an upcoming retirement has been posted.

As of May 10th, the Riverside RV Park has collected \$142,759 out of its \$265,800 budget, with \$126,041 remaining. This value is difficult to compare to the prior year, as 100% of the fees are now collected at booking rather than a 50% deposit, which front loads more revenue to the start of the season. So far, the campground is on track for meeting budgeted revenue. The deck at the manager's house is in the process of being replaced, which was one of the projects contained in the 2026 budget.

Pool construction is continuing, albeit with an adjusted soft opening date of June 12th. The slide is expected to arrive later this week. The filters arrived over the weekend. Finishes are being installed in the building. All parties are working on completing the close-out items ahead of deadline to reduce the risk of further delay.

A substantial completion inspection of King Avenue will be done on Thursday. Everything is completed but for the surfacing of the sidewalk bulbs at the west and east ends as well as the centre bulb.

The road line painting misses are gradually being completed by the contractor, with more work expected tonight and tomorrow.

Flower beds and baskets will be planted beginning this week, as well as a continuation of the edible garden areas. The contractor has also been busy dealing with irrigation repairs and replacing a controller that has reached end of life and was causing program errors due to a malfunctioning clock.

Staff have submitted what is hoped to be the final round of comments to the consultant working on the draft OCP. Given that the level of work on this project has been significantly more than anticipated, Council can expect to see a staff report along with a minor OCP amendment being

brought forward solely to demonstrate compliance with provincial housing regulations. There are not expected to be any material changes to the OCP with this minor amendment, given that the 2014 update was already very forward-thinking, but this will ensure that the City is meeting its legislated obligations. Work will continue on the larger update.

Asked if anyone on Council knew that they would not be attending UBCM, so that room bookings can be released to free up hotel availability for other communities.

Councillor Schreiner responded that he will not be attending UBCM.

Councillor Baird asked how much the new deck at the campground managers house will cost.

Chief Administrative Officer responded that the cost came in at \$20,000. This includes a new foundation, two sets of stairs, and composite decking.

Councillor Schreiner asked if the City has received any communication from RDNO regarding bathrooms for the Rail Trail.

Chief Administrative Officer responded that a preliminary conversation has been had regarding plans to put in a pit toilet. Has asked the RDNO to confirm their available funds for this project so that we can explore the range of solutions that might be available.

Councillor Yerhoff asked about the hours and fees for the sani-dump at the RV Park.

Chief Administrative Officer responded that the sani-dump is open now during campground operating hours and that it is free for campground users. A \$5 fee is charged for use by those not staying at the campground.

Councillor Ramey requested that staff follow up with Legacy North regarding outcomes of the basketball program.

RDNO Building Permit Report – April 2026

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT the RDNO Building Permit Report – April 2026 be received and filed.

CARRIED

NEW BUSINESS

UBCM 2026 Provincial Meeting Requests and Attendance

Council discussed potential topics for meeting at UBCM including increasing transit from Enderby to Salmon Arm, providing enhanced opportunities for tourism signage along the highway corridor, economic development supports for rural and small communities, and the Ministry of Forests subject to partner agreement on the need for a joint meeting.

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council requests meetings at the 2026 Union of British Columbia Municipalities (UBCM) convention with the Ministry of Forests, Ministry of Transportation and Transit, Ministry of Jobs and Economic Growth, and ~~the Ministry of Forests~~ BC Transit.

CARRIED

Request for Letter of Support: Continued Reliable Intercity Bus Service

Moved by Councillor Baird, seconded by Councillor Ramey

THAT Council provides a letter of support for Ebus and Red Arrow providing continued reliable intercity bus service.

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Baird, seconded by Councillor Shishido

THAT Council receives and files the correspondence and information items titled:

- Provincial Sales Tax Expansion dated May 8, 2026

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

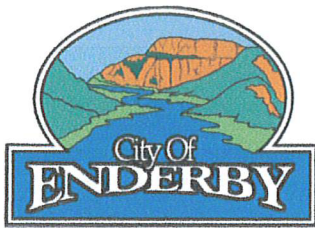
Moved by Councillor Baird, seconded by Councillor Davyduke

THAT the regular meeting of May 19, 2026 adjourn at 5:33 p.m.

CARRIED

MAYOR

CORPORATE OFFICER



REQUEST TO APPEAR AS A DELEGATION

On 20 July 2026.
Day Month Year

Date of Request July 14, 2026

Name of Person Making Request Enderby Community Garden Society

Name and Title of Presenter(s) Trish Toms, Jody Kallis

Contact Information Trish Toms [REDACTED]

Details of Presentation Enderby Community Garden
Society Update, Question, and
answer. Funding request: items and
services to complete the building of
a Community Garden in Enderby

Desired Action from Council (check all that apply)

- ☐ Information Only
- ☐ Proclamation
- ☒ Funding Request
- ☐ Policy or Resolution

Please describe desired action in detail see above (re:

Details of Presentation)

Please attach any supporting documentation or presentation materials related to your delegation request. Please provide to staff at least one day in advance a digital copy of any presentation materials that you wish to have projected onto the conference screen.



Enderby Community Garden Society

Building Gardens & Communities for the Future

enderbycommunitygarden@gmail.com

7894 hwy 97A Mara BC V0E2K0

Donation Request

The Enderby Community Garden Society (ECGS) is a non-profit group established in 2025. Our goals are to build and maintain community gardens in the City of Enderby, to support local food security and to support the overall health of our community. We are excited to announce that we have signed a Memorandum of Understanding with Kwalktnéws Secwepemcú ecw School District #83, to construct 16 beds on the MV Beattie Elementary School grounds. These garden plots will be rented out to the public for a nominal fee. Our vision for the future is to expand the size of the Community Garden and to build a Teaching Garden and Fruit Forest in order to demonstrate to our youth, the importance of growing food. Eventually, we would like to expand the vision and develop more community garden spaces in and around Enderby.

We need your support to make this vision a reality.

We accept e-transfers through our email address enderbycommunitygarden@gmail.com. Cheques may be mailed to the address shown above. Since we are a Registered Society, we are able to offer tax deductible receipts.

The Enderby Community Garden Society thanks you for considering our request for help with this important project in our community. Please direct any questions to Jasmin Evans - Chairperson at:

enderbycommunitygarden@gmail.com

Business Name:

Business Contact Person:

Business Contact Info:

Items requested:

For Treasurers Use Only:

Date approved: _____

Receipt issued: _____



Enderby Community Garden Society

Building Gardens & Communities for the Future

enderbycommunitygarden@gmail.com

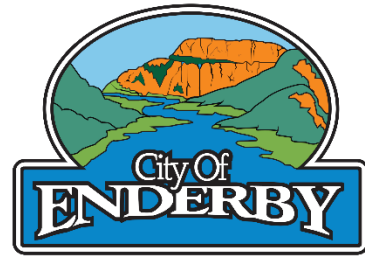
7894 hwy 97A Mara BC V0E2K0

Below are some items and services required to complete the building of a Community Garden in Enderby:

1. Soil delivered: \$1200
2. Fencing: \$12000
3. Levelling property and dirt for levelling of property: \$2400
4. Screws and misc: \$360
5. Material ground and cover: \$600
6. Shed: (10 x10) no windows \$6000
8. Compost bins: \$600
9. Garden boxes- 16 in total \$2400
10. Miscellaneous (tools, hoses, maintenance and unexpected costs) \$6000

Enderby Community Garden Society respectfully acknowledges that we work, play, learn and grow on the traditional, ancestral, and unceded territory of the Sinixt Nation, Syilx Okanagan Nation, Ktunaxa Nation, and Secwépemc Nation.

Staff Report



Date: July 6, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Third Reading and Adoption – City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026

RECOMMENDATION

THAT Council gives Third Reading and Adoption to City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026.

DISCUSSION

In November 2023, the Province enacted a suite of housing legislation to shift municipal land use planning toward a more proactive approach to housing supply.

The Small-Scale Multi-Unit Housing (SSMUH) provisions are a central element of this legislation, requiring local governments to permit increased residential density on land zoned for single-family and duplex use. The intent is to ensure sufficient land is designated and pre-zoned to meet current and projected housing needs without requiring rezoning on a lot-by-lot basis.

Three deadlines apply to the City of Enderby under this new provincial framework:

1. By January 1, 2025, all local governments were required to have completed an Interim Housing Needs Report (IHNR) using the new, standardized HNR Methodology. The City completed and adopted its IHNR in 2024.
2. By June 30, 2024, all local governments were required to update their zoning bylaws to permit SSMUH in zones otherwise restricted to single-family dwellings or duplexes. The City completed this update through amendments to its Zoning Bylaw in 2024.
3. By December 31, 2025, all municipalities were required to update their Official Community Plans (OCPs) to accommodate the 20-year housing unit projection in their Interim HNR and include policies addressing each of the seven classes of housing need. The City retained a consultant in early 2025 to complete this process, which is still on-going.

In order to address the required OCP update described in item #3 above, and achieve legislative compliance, Staff advanced City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026 to Council at its Regular Meeting of June 1, 2026. Bylaw No. 1834, 2026 proposes to amend the OCP to align housing policies with provincial housing legislation (Bill 44) and the City's Interim Housing Needs Report, including updated housing objectives and policies, revised permitted housing forms in residential areas, and updated statutory references. Specifically, Bylaw No. 1834, 2026 proposes to:

- Replace Section 4 (Housing) in its entirety;
- Update the Residential Lands housing-form table;
- Add a growth-projection reconciliation paragraph to Section 9 (Urban Containment and Rural Protection); and
- Update outdated Local Government Act statutory references.

At the June 1, 2026 Regular Council Meeting, Council resolved to:

- i. Give First and Second Readings to Bylaw No. 1834, 2026;
- ii. Consider the Bylaw in conjunction with the City's Interim Housing Needs Report, Financial Plan, and Solid Waste Management Plan;
- iii. Refer the Bylaw to the North Okanagan-Shuswap School District #83 and consider that referral as appropriate consultation for the purposes of Sections 475 and 476 of the *Local Government Act*; and
- iv. Direct Staff to advance Bylaw No. 1834, 2026 to a Public Hearing.

Donna Kriger, the Superintendent of Schools for the North Okanagan-Shuswap School District #83, provided the following comments in response to the City's referral of Bylaw No. 1834, 2026:

I am writing in response to your letter dated June 1, 2026. Thank you for including the school district in your consultation process. At this time, the Board has no further comments to share.

The Board of Education continues to appreciate the work the City of Enderby is doing to support young people and their families. Thank you for the on-going support you provide to our school district.

It is recommended that following the conclusion of the Public Hearing, that Council gives Third Reading and Adoption to Bylaw No. 1834, 2026.

It should be noted that, notwithstanding a potential adoption of the Bylaw, and the City achieving legislative compliance with provincial housing legislation, Staff will continue to work with the consultant in developing the new, comprehensive OCP, which will be advanced to Council when the final draft is complete.

ATTACHMENTS

- City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026

Approved for Inclusion by Tate Bengtson
Agenda Council, Regular, July 20, 2026

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1834

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Official Community Plan Bylaw No. 1549, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1834, 2026".
2. SECTION 4 - HOUSING is hereby replaced as follows:

SECTION 4 –HOUSING

4.1 Discussion

As part of Bill 44: Housing Statutes (Residential Development) Amendment Act, 2023, the Province introduced new requirements to help increase the supply and diversity of housing across B.C. Under this legislation, all local governments, including the City of Enderby, were required to prepare either a Housing Needs Report (HNR) or Interim Housing Needs Report (IHNR) in 2024.

The purpose of an IHNR is to ensure housing policies remain responsive and that communities are planning for the right mix of housing to meet current and future needs. This information supports City planning efforts until a time when a full HNR is completed.

The City's IHNR followed provincially mandated methods to project the number of housing units Enderby will need to meet current and future demand over the next 5 and 20 years. The HART Housing Needs Assessment is a census-based tool that measures core housing need and affordable shelter costs by income category, household size, and priority populations. Using the HART tool, the analysis projected that Enderby will require 211 new housing units within the next five years, and a total of 670 new units over the next twenty years, across a range of housing types. The table below provides a breakdown of the types and number of housing units needed.

<i>HNR Component</i>	<i>5 Year Need (2021-2026)</i>	<i>20 Year Need (2021-2042)</i>
<i>Extreme Core Housing Need</i>	<i>14</i>	<i>56</i>
<i>People Experiencing Homelessness</i>	<i>11</i>	<i>23</i>
<i>Suppressed Household Formation</i>	<i>20</i>	<i>78</i>
<i>Anticipated Growth</i>	<i>141</i>	<i>414</i>
<i>Rental Vacancy Rate Adjustment</i>	<i>2</i>	<i>6</i>
<i>Additional Local Demand</i>	<i>23</i>	<i>93</i>
<i>Total New Units – 5 years</i>	<i>211</i>	
<i>Total New Units – 20 Years</i>		<i>670</i>

As per the Local Government Act, OCPs must include policies that address the current and anticipated housing needs for the following classes of housing:

- 1. Affordable housing*
- 2. Rental housing*
- 3. Special needs housing*
- 4. Seniors housing*
- 5. Family housing*
- 6. Shelters for individuals experiencing homelessness and housing for individuals at risk of homelessness*
- 7. Housing in close proximity to transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation*

The City's IHNR identifies the current and anticipated housing needs for these classes as described through broader "Key Areas of Local Need" included in the report. The Table below summarizes the IHNR "Key Areas of Local Need" and key OCP sections that support addressing those stated needs.

<i>Class of Housing Need</i>	<i>Summary of Need</i>	<i>Key Supportive OCP Sections</i>
<i>Affordable Housing</i>	<i>Enderby housing is relatively affordable compared to other neighbouring areas but there is a demand in affordable rentals.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>
<i>Rental Housing</i>	<i>There is a small shortfall of low-cost rentals but sufficient market-rent rentals available in the community.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>
<i>Special Needs Housing</i>	<i>The City lacks social services required to provide special needs housing, thus the focus is on housing to support aging in place.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>

<i>Class of Housing Need</i>	<i>Summary of Need</i>	<i>Key Supportive OCP Sections</i>
<i>Seniors Housing</i>	<i>There is a need for alternative housing options which allow seniors to downsize, while there will be a need for additional seniors housing in order for the supply of these units to keep up with anticipated demand.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>
<i>Housing for Families</i>	<i>A recent influx of young families moving to the community, as indicated by the School District's long-term projections for facilities. Enderby's relative housing affordability also makes the community an attractive location, particularly for young families looking to get into the housing market.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>
<i>Shelters for people experiencing homelessness and housing for people at risk of homelessness</i>	<i>This type of housing within the RDNO exists largely in the City of Vernon. The lack of supportive services in Enderby is a limiting factor for new shelter or transitional type housing.</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 10 – Residential Lands</i>
<i>Other Population Groups with Specific Housing Needs</i>	<i>New industrial lands and their development may result in an increase in demand for housing as additional workers relocate to the community.</i>	• <i>Section 3 – Social Development</i> • <i>Section 5 – Economic Development</i>
<i>Housing Need Projections (5 & 20-year)</i>	• <i>211 unit (5-year)</i> • <i>670 units (20-year)</i>	• <i>Section 3 – Social Development</i> • <i>Section 4 – Housing</i> • <i>Section 5 – Economic Development</i> • <i>Section 9 – Urban Containment and Rural Protection</i> • <i>Section 10 – Residential Lands</i> • <i>Section 11 – Knoll Comprehensive Development Area</i>

As the City's HNR is developed and updated in the future in accordance with the Local Government Act, this OCP may require amendments to ensure that policies are established to address each local need and class of housing.

4.2 Housing Objectives

Council has the following objectives for Housing:

- a. Facilitate development within residential areas in a manner that balances existing neighbourhood character with achieving long-term housing needs.*
- b. Improve access to different housing types and tenures, including market and non-market housing, needed to address the diverse needs of the community.*
- c. Prioritize compact and mixed-use development forms to accommodate long-term growth needs.*
- d. Enable context-sensitive development in existing residential neighbourhoods.*
- e. Ensure sufficient land use designations, zoning, and servicing capacity are in place to accommodate at least 211 new housing units over the 5-year horizon and at least 670 new housing units over the 20-year horizon, as identified in the Interim Housing Needs Report.*
- f. Ensure land use planning, zoning, and development approval decisions are informed by the housing need projections and classes of housing need identified in the Interim Housing Needs Report.*

4.3 Housing Policies

- a. Consider support for proposals that propose a Residential Medium Density (RMD) housing form, as per the RMD Designation, in Residential Low Density (RLD) areas where site conditions and neighbourhood character are supportive of such development.*
- b. Support maintaining land use and zoning designations which are sufficient to accommodate at least 211 new housing units over the 5-year horizon identified in the Interim Housing Needs Report, and 670 new housing units over the 20-year horizon, with land use planning decisions evaluated against these targets.*
- c. Prioritize residential intensification within the City's Growth Area, including small-scale multi-unit housing, infill, and redevelopment, as the primary means of meeting the 5-year (211 unit) and 20-year (670 unit) housing need projections as outlined in the Interim Housing Needs Report.*
- d. Support the provision of housing that responds to the full range of housing needs identified in the City's Interim Housing Needs Report, including:*
 - i. Affordable housing;*

- ii. *Rental housing;*
- iii. *Special needs housing;*
- iv. *Seniors' housing;*
- v. *Family housing;*
- vi. *Shelters and housing for individuals experiencing or at risk of homelessness; and*
- vii. *Housing in close proximity to transportation infrastructure that supports walking, cycling, public transit, and other alternative forms of transportation.*

Support shall be provided through land use designations, development approvals, and partnerships with senior governments, non-profit housing providers, and the private sector, recognizing that the appropriate form, scale, and location of each class of housing will vary based on local context, servicing capacity, available social and health service infrastructure, regional service delivery patterns, and the City's capacity to support such uses.

3. SECTION 10 – RESIDENTIAL LANDS is hereby amended by replacing the table in Section 10.3.a with the following:

Land Use Designation	Housing Forms
<i>Country Residential</i>	• <i>Single Family Dwellings</i> • <i>Two Family Dwellings</i> • <i>Three Family Dwellings</i> • <i>Four Family Dwellings</i> • <i>Attached and Detached Secondary Suites</i>
<i>Residential Low Density</i>	• <i>Single Family Dwellings</i> • <i>Two Family Dwellings</i> • <i>Three Family Dwellings</i> • <i>Four Family Dwellings</i> • <i>Attached and Detached Secondary Suites</i>
<i>Residential Medium Density</i>	• <i>Residential Low Density Housing Forms</i> • <i>Row Housing</i> • <i>Apartment and Multiple Family Dwellings</i> • <i>Adult Retirement Housing</i>

<i>Knoll Comprehensive Development Area</i>	• <i>Residential Low Density Housing Forms</i> • <i>Residential Medium Density Housing Forms</i>
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4. SECTION 9 – URBAN CONTAINMENT AND RURAL PROTECTION is hereby amended by including the following paragraph to the end of the Discussion:

The growth projections in this Section reflect the planning assumptions in place at the time of original adoption. Following 2024 amendments to the Local Government Act requiring municipalities to develop standardized Housing Needs Reports, the total number of housing units needed within the City of Enderby over a 5-year and 20-year horizon were identified through the City's Interim Housing Needs Report and are also outlined in Section 4 of this Plan. Where the housing need targets in Section 4 imply a growth rate that differs from the rate referenced in this Section, the Section 4 targets prevail for the purposes of land use planning, zoning, and development approvals. The urban containment and rural protection principles in this Section continue to apply, with housing need targets being accommodated within the existing municipal boundary through the Growth Areas designated on Schedule "E".

5. All references to 'Section 904' of the *Local Government Act* in this Bylaw are hereby amended as follows:
- where the reference relates to bonus density for affordable, attainable, or special needs housing, the reference shall read 'Section 482.1' of the *Local Government Act*;
 - where the reference relates to bonus density for community or site amenities other than housing, the reference shall read 'Section 482' of the *Local Government Act*.

READ a FIRST time this 1st day of June, 2026.

READ a SECOND time this 1st day of June, 2026.

Public notice provided in an edition of the local/regional print newspaper on the 3rd day of July, 2026 and posted on the City of Enderby website on the 3rd day of July, 2026, and a Public Hearing held pursuant to the provisions of Section 464 of the *Local Government Act* on the day of , 2026.

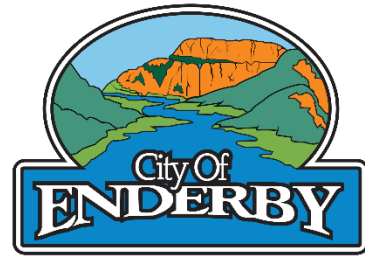
READ a THIRD time this day of , 2026.

ADOPTED this day of , 2026.

MAYOR

CORPORATE OFFICER

Staff Report



Date: June 26, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Permitting Temporary Buildings and Structures in Parks - Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026

RECOMMENDATION

THAT give First and Second Reading to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026;

AND THAT Council waives the requirement to hold a Public Hearing for City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, in accordance with Section 6.2.1 of the City of Enderby Development Applications Procedures Bylaw No. 1586, 2016;

AND THAT Council gives Third Reading and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026, with Adoption to come into force and effect once the Ministry of Transportation and Transit has endorsed the Bylaw.

DISCUSSION

The City of Enderby Zoning Bylaw prohibits the siting and use of temporary buildings/structures within Enderby, except for very select circumstances (mobile homes in a mobile home park, temporary residences for the medical care and nursing of an owner/relative). Municipal zoning schemes typically prohibit temporary buildings/structures for a range of reasons, including:

- Temporary buildings/structures are often visually incompatible with the surrounding neighbourhood and restricting them protects streetscape, neighbourhood character, and property values.
- Temporary buildings/structures frequently lack proper foundations, drainage, water/sewer connections, and BC Building Code or Fire Code compliance.
- Permanent improvements are assessed and taxed, whereas temporary buildings/structures are not, meaning they generate no property tax revenue while still drawing on municipal services and infrastructure.

The City is not proposing to alter its general position that temporary buildings/structures are inappropriate in most contexts; however, as a local government, the City operates a range of parks that serve the broader community, which raise considerations that do not apply to

private development. In light of this, Staff are proposing to amend the Zoning Bylaw to permit the siting and use of temporary buildings/structures at four City-owned properties, each of which has an identified operational or community need that the current Zoning Bylaw does not accommodate:

1. Arena - Staff are seeking the ability to site a temporary building (portable) adjacent to the Arena to serve as a dedicated dressing room for the local Junior B hockey team, the Enderby Icemen. A temporary building offers a cost-effective means of meeting this need without committing to permanent construction. This also gives the City more flexibility to change the use in response to future community needs, which is more difficult when there is a permanent addition to the building. While permanent solutions for a dedicated dressing room may be explored over time, the current need is defined by the initial commitment, as both parties assess long-term opportunities.
2. Riverside Park - The amendment would give the City the ability to develop storage solutions for ball user groups that play most frequently at Riverside Park. At present, equipment storage for these groups is not meeting needs, and the ability to site temporary buildings/structures would allow the City to respond to user-group needs without committing to a permanent build.
3. Riverside RV Park and Campground - As owner and operator of the Riverside RV Park and Campground, the City would benefit from siting temporary buildings/structures to support storage related to its operations and hosted events.
4. Barnes Park - The City is undertaking a conceptual planning process to develop a long-term vision for Barnes Park. As that vision is built out over time, staff anticipate a need to site temporary buildings/structures to support different phases of the work and interim amenities to accommodate park users during different phases of the redevelopment.

The concerns that justify the general prohibition on temporary buildings are substantially reduced in this context. Because the amendment is limited to four City-owned properties, the City retains control over the siting, appearance, and duration of any temporary building, rather than relying on enforcement against private owners after the fact. The risk that a "temporary" structure quietly becomes a permanent, unmanaged fixture - which is the central concern with temporary buildings - does not exist as the City, as the property owner, has control over its property.

Section 464(2) of the *Local Government Act* permits a local government to waive the holding of a Public Hearing on a Zoning Bylaw amendment where the proposed bylaw is consistent with the Official Community Plan. This authority is reflected in Section 6.2.1 of the City's Development Applications Procedures Bylaw No. 1586, 2016. Amendment Bylaw No. 1836, 2026 is consistent with the City's Official Community Plan, and the waiver is therefore available to Council.

Staff are recommending that Council exercise this authority and waive the Public Hearing. The proposed amendment is in the broader interest of the community, and staff do not anticipate that permitting temporary buildings/structures at the four City-owned properties would negatively affect surrounding properties or the community more broadly. Timing is also a consideration as the Enderby Icemen's training camp begins in early September, and the City needs certainty on whether it can site a temporary building on the property well in advance of that date. The temporary building must move through the Building Permit process and be placed on the property before the season begins, and that work cannot proceed until the amendment is in force.

Alternatively, Council may choose to hold a Public Hearing. In that case, Council would give First and Second Reading at this meeting, and the matter would be advanced to a Public Hearing in August. Staff note that this route could prevent the portable dressing room from being in place before the season begins, given the time required to hold the public hearing, adopt the amendment bylaw, secure the Building Permit, and place the structure.

Alternate Resolution

THAT give First and Second Reading to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026 and forward it to a Public Hearing.

ATTACHMENTS

- City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1836

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1836, 2026".
2. DIVISION THREE – GENERAL REGULATIONS is hereby amended by adding the following to the end of Section 307.2.b:

Notwithstanding the above, temporary buildings and structures are permitted to be sited and used on the following properties:

- i. THAT PART OF DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT SHOWN RED ON PLAN DD4360 and located at 602 King Avenue, Enderby BC (Barnes Park);
- ii. LOT 1, PLAN KAP58637, DISTRICT LOT 150, KAMLOOPS DIV OF YALE LAND DISTRICT, and located at 1605 Kate Street, Enderby BC (Arena);
- iii. LOT 1, PLAN KAP58637, DISTRICT LOT 150, KAMLOOPS DIV OF YALE LAND DISTRICT, and located at 300 Kildonan Avenue, Enderby BC (Riverside Park); and
- iv. LOT 3, PLAN KAP58637, DISTRICT LOT 150, KAMLOOPS DIV OF YALE LAND DISTRICT and located at 112 Kildonan Avenue, Enderby BC (Riverside RV Park and Campground).

READ a FIRST time this day of , 2026.

READ a SECOND time this day of , 2026.

PUBLIC HEARING waived this day of , 2026.

READ a THIRD time this day of , 2026.

Approved pursuant to section 52(3)(a) of the *Transportation Act*
this _____ day of _____, 20____

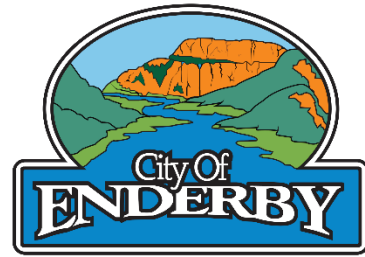
for Minister of Transportation & Transit

ADOPTED this day of , 2026.

MAYOR

CORPORATE OFFICER

Staff Report



Date: July 10, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Housing Agreement Authorization Bylaw No. 1837, 2026 – 809 George Street

RECOMMENDATION

THAT Council gives three readings to City of Enderby Housing Agreement Authorization Bylaw No. 1837, 2026;

AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC is subject to the attached Housing Agreement;

AND FURTHER THAT the Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC.

DISCUSSION

Earlier in 2026, the owners of 809 George Street requested variances to Sections 901.3 and 901.5.a of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum number of required off-street parking spaces for a dwelling unit from 2 to 0. The variances were intended to enable the legalization of a second dwelling unit that was constructed on the second storey of the commercial building on the property, without a Building Permit. Council resolved to authorize the issuance of a Development Variance Permit, subject to the owner satisfying the following conditions:

1. registering a housing agreement by covenant on the title of the property, satisfactory to the City, in substantial accordance with the housing agreement template provided; and
2. registering a covenant on the title of the property, satisfactory to the City, which releases, indemnifies, and holds harmless the City of Enderby (including litigation costs) from all matters related to or arising from the issuance of Development Variance Permit 0092-26-DVP-END, and which includes an acknowledgement from the owner that, i) the

issuance of the Development Variance Permit does not affect the City's right to determine, alter, or discontinue how, where, or whether public parking is provided or managed in the future, and ii) the owner acquires no right, interest, easement, licence, or expectation, whether express, implied, or arising in equity, to any public/on-street parking by virtue of the issuance of the Development Variance Permit or any other act or omission of the City.

Attached is Housing Agreement Authorization Bylaw No. 1837, 2026 which would authorize the City to enter into a housing agreement with 809 George Street. Staff confirm that the housing agreement attached to Bylaw No. 1837 is consistent with the housing agreement template that was previously supported by Council, with the key terms being:

- a. The current and future property owners would be required to only rent the dwelling units on the property to tenants that have one vehicle or less;
- b. The parking of commercial or oversized vehicles on the property is prohibited;
- c. The restrictions noted in items a and b above are required to be material terms of any future tenancy agreement; and
- d. The terms of the housing agreement would apply to tenancies associated with both of the dwelling units on the property, not just the proposed second dwelling unit.

Together, these terms cap the number of vehicles the property can generate to no more than one per dwelling unit, giving the City a direct and enforceable means of keeping the site's residential parking demands to a minimum.

It is recommended that Council give Three Readings to Housing Agreement Authorization Bylaw No. 1837, 2026, which authorizes the City to enter into a housing agreement for 809 George Street. Because a housing agreement under Section 483 of the *Local Government Act* must be noted on title, the recommendation further authorizes the Corporate Officer to file the required notice in the land title office, and to register the housing agreement as a Section 219 Covenant under the *Land Title Act*. Registration of the release and indemnity covenant described in condition 2 above is being finalized with the applicant's legal counsel and will be registered on title once complete. Once all conditions of Development Variance Permit 0092-26-DVP-END have been satisfied, Staff will proceed with issuing the Permit.

ATTACHMENTS

- Housing Agreement Authorization Bylaw No. 1837, 2026

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1837

A BYLAW TO AUTHORIZE A HOUSING AGREEMENT

WHEREAS pursuant to Section 483 of the *Local Government Act*, a local government may, by bylaw, enter into a housing agreement.

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Housing Agreement Authorization Bylaw No. 1837, 2026”.
2. Council hereby authorizes the City of Enderby to enter into a Housing Agreement for the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC, a true copy of which is attached to and forms part of this bylaw as Schedule “A”.
3. The Mayor and Corporate Officer are hereby authorized to execute the attached agreement as well as any conveyances, deeds, receipts or other documents in connection with the attached agreement.
4. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

READ a FIRST time this day of , 2026.

READ a SECOND time this day of , 2026.

READ a THIRD time this day of , 2026.

ADOPTED this day of , 2026.

MAYOR

CORPORATE OFFICER

Schedule 'A'

PART 2 - TERMS OF INSTRUMENT

HOUSING AGREEMENT AND SECTION 219 COVENANT

(Section 483 of the *Local Government Act* and Section 219 of the *Land Title Act*)

THIS AGREEMENT made this 26th day of June, 2026.

BETWEEN:

CITY OF ENDERBY

(the “City”)

OF THE FIRST PART

AND:

POST TENEBRAS LUX HOLDINGS LTD.

(the “Owner”)

OF THE SECOND PART

WHEREAS:

- A. The City may, under Section 483 of the *Local Government Act*, enter into a housing agreement with an owner regarding the occupancy of the housing units identified in the agreement, including but not limited to terms and conditions referred to in Section 483(2) of the *Local Government Act*,
- B. Section 219 of the *Land Title Act* permits the registration of a covenant of a negative or positive nature in favour of the City in respect of the use of land or construction on land;
- C. The Owner is the registered owner in fee simple of the parcel legally described as PID: 003-841-626, LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF (the “Lands”), that are the subject of this Agreement;
- D. The Owner has applied to the City to legalize a second dwelling unit constructed in the commercial building located on the Lands;
- E. This Agreement is a condition of the issuance of a Development Variance Permit 0092-26-DVP-END (the “**Development Variance Permit**”) by the City of Enderby;
- F. The Owner and the City wish to enter into this Agreement to provide for rental housing on the terms and conditions set out in this Agreement, and agree that this Agreement is a housing agreement under Section 483 of the *Local Government Act* and a covenant under Section 219 of the *Land Title Act*;
- G. The City has, by bylaw, authorized the execution of this Agreement and the Owner has duly authorized the execution of this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of \$1.00 paid by the City to the Owner (the receipt of which is acknowledged by the Owner) and in consideration of the promises exchanged below, the City and the Owner covenant and agree as follows:

1. DEFINITIONS AND INTERPRETATION

- (i) In this Agreement, unless otherwise defined, words have the same meanings as in the Zoning Bylaw, and the following words have the following meanings:
 - (a) “Agreement” means this agreement and includes all recitals, instruments, schedules, and amendments thereto;
 - (b) “Commercial Vehicle” means any type of motor vehicle that is larger than 5.5m (18.04ft.) long, and 2.95m (9.68ft.) wide, and that by its type of construction and equipment is designed for, and capable of transporting goods or paying passengers;
 - (c) “Dwelling Unit” means one (1) or more rooms used for the residential accommodation of only one (1) family when such room or rooms contain or provide for sleeping, sanitary, and no more than one (1) set of cooking facilities;
 - (d) “LTO” means Kamloops Land Title Office or its successor;
 - (e) “Motorhome” means a type of self-propelled recreation vehicle which offers living accommodation combined with a vehicle engine;
 - (f) “Oversized Vehicle” means any Vehicle that is larger than 5.5m (18.04ft.) long, and 2.95m (9.68ft.) wide;
 - (g) “Street” means a “highway” as defined by the *Transportation Act, SBC 2004* and shall also be deemed to include any private or internal road, driveway, and private or public parking area that is not part of the Lands;
 - (h) “Tenant” means a tenant under a Tenancy Agreement;
 - (i) “Tenancy Agreement” means a tenancy agreement, lease, license or other agreement granting rights to occupy a Dwelling Unit;
 - (j) “Trailer” means any vehicle, coach, house-car, conveyance, or conveyance with an addition, designed to travel often on the highways, constructed or equipped to be used as temporary living or sleeping quarters by holiday makers;
 - (k) “Vehicle” means a device in, or by which, a Tenant or Visitor is or may be transported or drawn on a highway, except a device designed to be moved by human power;
 - (l) “Visitor” means any guest, visitor or invitee of a Tenant; and
 - (m) “Zoning Bylaw” means the City of Enderby Zoning Bylaw No. 1550, 2014, as amended from time to time.
- (ii) In this Agreement:
 - (a) reference to the singular includes a reference to the plural, and vice versa, unless the context

requires otherwise;

- (b) article and section headings have been inserted for ease of reference only and are not to be used in interpreting this Agreement;
- (c) reference to a particular numbered section or article, or to a particular lettered Schedule, is a reference to the corresponding numbered or lettered article, section or Schedule of this Agreement;
- (d) If a word or expression is defined in this Agreement, other parts of speech and grammatical forms of the same word or expression have corresponding meanings;
- (e) the word “enactment” has the meaning given in the Interpretation Act on the reference date of this Agreement;
- (f) reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;
- (g) reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced, unless otherwise expressly provided;
- (h) the provisions of Section 25 of the Interpretation Act with respect to the calculation of time apply;
- (i) all provisions are to be interpreted as always speaking;
- (j) reference to a “party” is a reference to a party to this Agreement and to that party’s respective successors, assigns, trustees, administrators and receivers;
- (k) reference to a “day”, “month”, “quarter” or “year” is a reference to a calendar day, calendar month, calendar quarter or calendar year, as the case may be, unless otherwise expressly provided; and
- (l) any act, decision, determination, consideration, consent or exercise of discretion by a party, or other person, as provided in this Agreement must be performed, made or exercised acting reasonably.

2. TERMS

- (i) The Owner covenants and agrees as follows:
 - (a) the Lands must be used only in accordance with this Agreement;
 - (b) the Tenants of Dwelling Units on the Lands, and their Visitors, are prohibited from parking Commercial Vehicles, Motorhomes, Oversized Vehicles or Trailers on the Lands or on a Street;
 - (c) no more than one (1) Vehicle may be kept or used in connection with each Dwelling Unit on the Lands, whether parked on the Lands or on a Street;
 - (d) the Owner must include in every Tenancy Agreement entered into after the date of this Agreement for a Dwelling Unit on the Lands, as a material term of the tenancy, provisions that

require the tenant to:

- i. comply with the prohibition in subsection 2(i)(b) on parking Commercial Vehicles, Motorhomes, Oversized Vehicles, and Trailers on the Lands or on a Street; and
 - ii. keep or use no more than one (1) Vehicle in connection with the tenancy, whether parked on the Lands or on a Street.
- (e) notwithstanding subsections 2(i)(b), 2(i)(c), and 2(i)(d), the prohibitions and vehicle limits described therein do not apply to a Tenant occupying a Dwelling Unit under a valid Tenancy Agreement executed prior to the date of this Agreement. Upon the lawful termination or expiration of any such pre-existing Tenancy Agreement, the terms of this Agreement shall apply in full force to any subsequent Tenancy Agreement and all future Tenants of that Dwelling Unit.

3. TRANSFER RESTRICTIONS

- (i) The Owner and the City hereby covenant and agree that the Owner must not sell or transfer, or agree to sell or transfer, any interest in the Lands or any building thereupon, other than a full interest in the fee simple title to a purchaser that agrees to assume the terms and conditions of this Agreement. This section does not restrict the Owner from granting easements, rights of way and similar interests in land subject to this Housing Agreement and Section 219 Covenant having priority over such interests.

4. NOTICE TO BE REGISTERED IN LAND TITLE OFFICE

- (i) The Owner acknowledges and agrees that:
 - (a) this Agreement constitutes both a covenant under Section 219 of the Land Title Act and a housing agreement entered into under Section 483 of the Local Government Act,
 - (b) notice of this Agreement shall be registered in the LTO by the City at the cost of the Owner in accordance with Section 483 of the Local Government Act, and
 - (c) this Agreement shall be binding on all persons who acquire an interest in the Lands after registration of this notice, and unless discharged in accordance with this Agreement, run with and bind the Lands in perpetuity.

5. COMPLIANCE WITH AGREEMENT

- (i) The Owner hereby irrevocably authorizes the City to make such inquiries as it considers reasonably necessary in order to confirm that the Owner is complying with this Agreement.
- (ii) The Owner agrees that it will provide to the City a report in writing, to the reasonable satisfaction of the City, describing compliance with this Agreement.

6. ENFORCEMENT AND WAIVER

- (i) Nothing contained or implied herein shall prejudice or affect the rights and powers of the City in the exercise of its functions under any public or private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised in relation to the Lands as if this Agreement

had not been executed and delivered by the Owner. The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

- (ii) The parties agree that the City is not obligated to inspect the lands or to otherwise ensure compliance with this Agreement, nor is the City obligated to remedy any default of this Agreement. A failure by the City to enforce this Agreement shall not constitute a waiver of any of the City's rights herein.
- (iii) Notwithstanding any provision to the contrary in this Agreement, if the Owner is in default of its obligations in this Agreement then the City may, by written notice to the Owner, require such default to be corrected within thirty (30) days after receipt of such notice; and
- (iv) If within the thirty (30) days after receipt of such notice the default has not been corrected or reasonable steps to correct the default have not been taken, the City, without limiting any other right it might have, may pursue a remedy consistent with the provisions described in Section 6 (v) and (vi) below.
- (v) No remedy under this Agreement is deemed to be exclusive but will, where possible, be cumulative with all other remedies available at law or in equity.
- (vi) The Owner covenants and agrees that, in addition to any remedies that are available under this Agreement or at law, the City is entitled to all equitable remedies, including specific performance, injunction and declarative relief to enforce its rights under this Agreement. The Owner acknowledges that specific performance, injunctive relief (mandatory or otherwise) or other equitable relief may be the only adequate remedy for a default by the Owner under this Agreement.

7. TERM

- (i) Subject to discharge provisions in Section 8, this Agreement shall be in perpetuity.
- (ii) If this Agreement is discharged in accordance with Section 8 (i) or Section 11 (i) (c), both parties shall execute the discharge for filing in the LTO.

8. DISCHARGE OR AMENDMENT

- (i) This Agreement shall be discharged, amended or affected only by an instrument duly executed by both the Owner and the City. A unilateral discharge is the right of the City under Section 11 (i) (c).
- (ii) Pursuant to Section 483 (4) of the *Local Government Act*, this Agreement may be amended only by a bylaw adopted with the consent of the Owner.

9. INDEMNITY AND RELEASE

- (i) The Owner hereby releases and indemnifies and saves harmless the City from all loss, damage, costs (including without limitation, legal costs), expenses, actions, suits, debts, accounts, claims and demands, including without limitation, any and all claims of third parties (and including personal injury, death or damage occurring in or on the Lands), which the City may suffer, incur or be put to arising directly or indirectly out of or in connection with this Agreement, including:

- (a) any breach by the Owner of any covenant or agreement contained in or related to this Agreement;
- (b) the exercise of discretion by any City employee or official for any matter relating to this Agreement;
- (c) the construction, maintenance, repair, ownership, lease, license, operation, management or financing of the Lands or any Dwelling Units;
- (d) the exercise by the City of any of its rights under this Agreement or an enactment; and/or
- (e) the City withholding any demolition, building or occupancy agreement in accordance with the terms of this Agreement.

(ii) Indemnity and release shall survive the termination of this Agreement.

10. BENEFIT AND BINDING EFFECT

- (i) This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees.
- (ii) Once a notice of this Agreement is filed in the LTO, the Agreement and, if applicable, any amendment to it, is binding on all persons who acquire an interest in the land affected by the Agreement, including all amendments thereto.

11. AGREEMENT FOR BENEFIT OF CITY ONLY

- (i) The Owner and the City agree that:
 - (a) this Agreement is entered into only for the benefit of the City;
 - (b) this Agreement is not intended to protect the interests of the Owner, any tenant, or any future owner, lessee, occupier or user of the Land or the building or any portion thereof, including any Dwelling Units; and
 - (c) the City may at any time execute a release and discharge of this Agreement, without liability to anyone for doing so, and without obtaining the consent of the Owner.

12. NO COMPENSATION

- (i) The Owner acknowledges and agrees that no compensation is payable, and the Owner is not entitled to and will not claim any compensation from the City, for any decrease in the market value of the Lands or for any obligations on the part of the Owner and its successors in interest or title which at any time results directly or indirectly from the operation of this Agreement.

13. NO PUBLIC LAW DUTY

- (i) Where the City is required or permitted by this Agreement to form an opinion, exercise a discretion, make a determination or give its consent, the Owner agrees that the City is under no public law duty of fairness or natural justice in that regard and agrees that the City may do any of those things in the same manner as if it were a private party and not a public body.

14. NOTICE

- (i) Any notice required to be served or given to a party herein pursuant to this Agreement will be sufficiently served or given if delivered, to the postal address of the Owner set out in the records at the LTO, or to the most recent postal address provided in a written notice given by each of the parties to the other. Any notice which is delivered is to be considered to have been given on the first day after it is dispatched for delivery.

15. SEVERABILITY

- (i) If any provision of this Agreement is found to be invalid or unenforceable, such provision or any part thereof will be severed from this Agreement and the resultant remainder of this Agreement will remain in full force and effect.

16. SOLE AGREEMENT

- (i) This Agreement, and any documents signed by the Owner contemplated by this Agreement, represents the whole agreement between the City and the Owner, and there are no warranties, representations, conditions or collateral agreements made by the City or the Owner except as set forth in this Agreement.

17. COVENANT RUNS WITH THE LAND

- (i) This Agreement burdens and runs with the Lands and every parcel into which it is subdivided. All of the covenants and agreements contained in this Agreement are made by the Owner for itself, its personal administrators, successors and assigns, and all persons who after the date of this Agreement, acquire an interest in the Lands.

18. PRIORITY

- (i) The Owner will do everything necessary, at the Owner's expense, to ensure that this Agreement will be noted and registered against title to the Lands in priority to all financial charges and financial encumbrances which may have been registered or are pending registration against title to the Lands save and except those specifically approved in advance in writing by the City or in favour of the City, and that a notice under Section 483(5) of the *Local Government Act* will be filed on the title on the Lands.

19. LIMITATION ON OWNER'S OBLIGATIONS

- (i) The Owner is only liable for breaches of this Agreement that occur while the Owner is the registered owner of the Lands provided however that notwithstanding that the Owner is no longer the registered owner of the Lands, the Owner will remain liable for breaches of this Agreement that occurred while the Owner was the registered owner of the Lands.

20. NO JOINT VENTURE

- (i) Nothing in this Agreement constitutes the Owner as the agent, joint venturer, or partner of the City or gives the Owner any authority to bind the City in any way.

21. JOINT AND SEVERAL

- (i) If the Owner is comprised of more than one person, firm or body corporate, then the covenants, agreements and obligations of the Owner shall be joint and several.

22. APPLICABLE LAW

- (i) Unless the context otherwise requires, the laws of British Columbia will apply to this Agreement and all statutes referred to herein are enactments of the Province of British Columbia. Without limiting the above, in the event of any conflict between any provision of this Agreement and the *Residential Tenancy Act*, this Agreement is without effect to the extent of the conflict, except that the Owner shall be responsible for ensuring that every Tenancy Agreement fairly reflects the material terms of this Agreement.

23. FURTHER ACTS

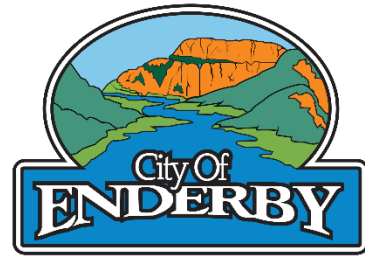
- (i) The Owner shall do everything reasonably necessary to give effect to the intent of this Agreement, including execution of further instruments.

24. DEED AND CONTRACT

- (i) By executing and delivering this Agreement each of the parties intends to create both a contract and a deed executed and delivered under seal.

As evidence of their agreement to be bound by the terms of this instrument, the parties each have executed and delivered this Agreement under seal by executing Part 1 of the *Land Title Act* Form C to which this Agreement is attached and which forms part of this Agreement.

Staff Report



Date: July 8, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Development Variance Permit Application – 0088-26-DVP-END (Mazur)

RECOMMENDATION

THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as

- i. STRATA LOT 1, PLAN EPS8273, SECTION 26, TOWNSHIP 18, RANGE 9, MERIDIAN W6, KAMLOOPS DIV OF YALE LAND DISTRICT, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 101-806 Cliff Avenue, Enderby BC;
- ii. STRATA LOT 2 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 102-806 Cliff Avenue, Enderby BC; and
- iii. STRATA LOT 3 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V, and located at 103-806 Cliff Avenue, Enderby BC,

to permit a variance to Section 309.2(f) of the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum height of a retaining wall from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached Schedule 'A'.

DISCUSSION

This report relates to a joint Development Variance Permit application for the properties located at Units 101, 102 and 103 806 Cliff Avenue, Enderby BC. The applicant is seeking to authorize the retention of an existing retaining wall that was constructed without a Building Permit. To bring the structure into compliance with the Zoning Bylaw, the applicant is

requesting to vary Section 309.2(f) of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum height of a retaining wall from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached Schedule 'A'.

Property Information

Applicant	Brandon Mazur
Owners	Summit Ridge Developments Ltd. (Lots 2 & 3) Mary Barker (Lot 1)
Civic Address	Units 101, 102 and 103 806 Cliff Avenue, Enderby BC
Legal Description	STRATA LOT 1, PLAN EPS8273, SECTION 26, TOWNSHIP 18, RANGE 9, MERIDIAN W6, KAMLOOPS DIV OF YALE LAND DISTRICT, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (Unit 101-806 Cliff Avenue) STRATA LOT 2 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (Unit 102-806 Cliff Avenue) STRATA LOT 3 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (Unit 103-806 Cliff Avenue)
P.I.D. #s	031-784-038 031-784-046 031-784-020
Property Size	Unit 101 = 620.2 m² (6,675.8 square feet) Unit 102 = 488.5 m² (5,258.2 square feet)

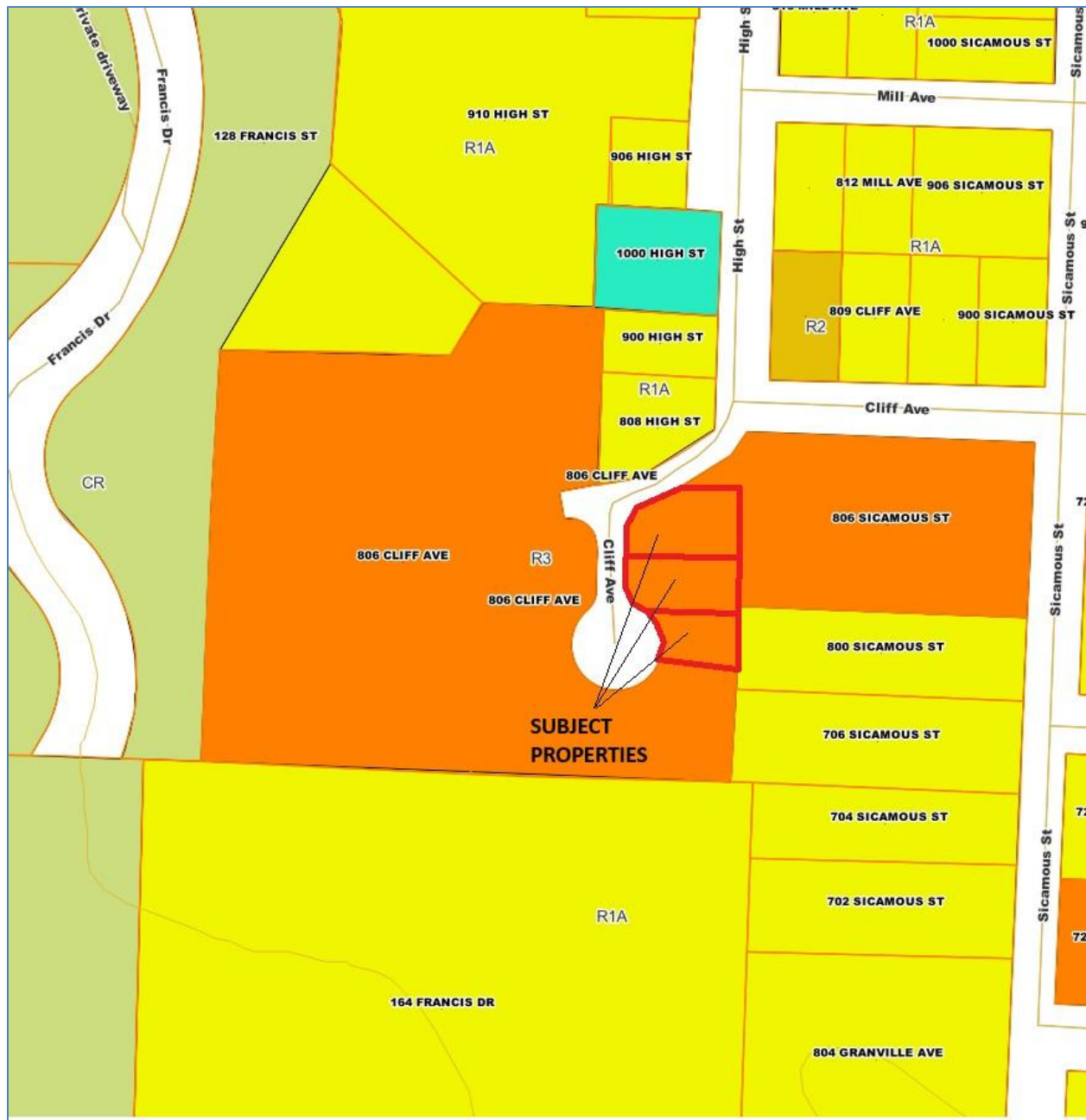
	Unit 103 = 350 m ² (3,767.4 square feet)
Zoning Designation	Residential Multi-Family Medium Intensity (R.3)
Official Community Plan Designation	Residential Medium Density

Site Context

The subject properties are strata lots within a bare land strata development at the western terminus of Cliff Avenue. Access to the property is gained via a private access road off Cliff Avenue. The properties are located adjacent to one another on the east side of the private access road. Single family dwellings are located on each of the properties, which were built between 2023 and 2025. An integrated retaining wall, spanning the eastern portion of the three of the properties, was constructed in 2025. The retaining wall was constructed to retain fill placed to level and raise the rear yards of the subject properties.

The subject properties and properties to the west and south are zoned Residential Multi-Family Medium Intensity (R.3) and designated in the OCP as Residential Medium Density. Properties to the north and east are zoned Residential Single Family (R.1-A) and designated in the OCP as Residential Low Density.

The following map shows the Zoning designation of the subject and surrounding properties:



Yellow – Residential Single Family (R.1-A)

Orange – Residential Multi-Family Medium Intensity (R.3)

The following orthophoto of the subject and surrounding properties was taken in 2024:



****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

Development History/Proposal

The retaining wall was constructed in 2025. Prior to construction, the applicant had applied for a Building Permit for the structure. There was miscommunication between the applicant and the Building Department, and construction proceeded prior to Building Permit issuance.

The unpermitted construction subsequently came to the City's attention. Building Department staff followed up with the applicant to initiate the process of bringing the structure into compliance. The applicant has been cooperative. As part of the Building Permit application, the applicant has addressed the necessary engineering and geotechnical considerations and has provided a survey certificate confirming the location and dimensions of the constructed wall. Because the wall exceeds the 1.2 m maximum height permitted under Section 309.2(f) of Zoning Bylaw No. 1550, 2014, legalization requires the requested variance. Approval of this Development Variance Permit is the final step required before the Building Permit can be issued and the structure brought into full compliance.

Zoning Bylaw

Section 309 of Zoning Bylaw No. 1550, 2014 regulates screening, fencing, and retaining walls. Under Division Two, a "retaining wall" is defined as a structure constructed for the purpose of retaining, stabilizing, or supporting an earthen bank as a result of differences in lot grades.

The operative height limitation is set out in Section 309.2(f), which provides that retaining walls on residential lots (except those required as a condition of subdivision approval) must not exceed a height of 1.2 m (3.94 feet) measured from grade on the lower side, and must be constructed so that, where multiple retaining walls are used, they are spaced to provide at least 1.2 m (3.94 feet) of horizontal separation between them. Section 309.2(h) states that a retaining wall may be higher than 1.2 m (3.94 feet) where the natural grade of the subject property is lower than the abutting property. It should be noted that in this case, the retaining wall was not required as a condition of subdivision approval and the subject property is higher than the abutting property; therefore, the maximum height of a retaining wall remains at 1.2 m (3.94 feet). Because the existing wall has been constructed to a height of 3.05 m (10 feet), it exceeds the maximum permitted height by 1.85 m (6.06 feet) and a variance to Section 309.2(f) is required to authorize its retention.

Official Community Plan

The following policies from the City of Enderby Official Community Plan relate to this development:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Referral Comments

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. No comments of concern were received in response to the referral.

Planning Analysis

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to vary Section 309.2(f) of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum height of a retaining wall from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached Schedule 'A'. The retaining wall was constructed to retain fill that was placed for the purpose of raising and leveling the rear yards of the subject properties, improving the usability of yards that the natural topography would otherwise leave sloped and difficult to use. The increased height of the retaining wall is most visible to the adjacent properties to the east (801 and 806 Sicamous Street); however, the owners of those properties have signed the application confirming they have no objection to the variance. The predominant views from the affected properties face eastward, away from the retaining wall, further limiting any visual impact. The wall has been designed and sealed by a qualified professional engineer, whose engineering supports the structure at the requested height; on that basis, staff are satisfied the variance does not raise safety concerns. For those reasons, it is recommended that Council supports the variance request.

Summary

This report relates to a joint Development Variance Permit application for the properties located at Units 101, 102 and 103 806 Cliff Avenue, Enderby BC. The applicant is seeking to authorize the retention of an existing retaining wall that was constructed without a Building Permit. To bring the structure into compliance with the Zoning Bylaw, the applicant is requesting to vary Section 309.2(f) of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum height of a retaining wall from 1.2 m (3.94 feet) to 3.05 m (10 feet), as shown on the attached Schedule 'A'.

The Manager of Planning, Community Safety and Bylaw Compliance recommends that Council support the variance request.

ATTACHMENTS

- Subject Property Map
- Schedule 'A' – Site Plan and Engineered Drawings

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0088-26-DVP-END

Applicant: Brandon Mazur

Owners: Summit Ridge Developments Ltd. & Mary Barker

Location: 101, 102 & 103 806 Cliff Avenue



BC LAND SURVEYOR'S BUILDING LOCATION CERTIFICATE

To: Oak Valley Homes Ltd
 c/o Brandon Mazur
 112 Brash Allen Rd
 Enderby, BC V0E 1V4

Re: SL Lot 2 & 3, Sec 26, Tp 18, Rge 9,
 W6M, KDYD, Strata Plan EPS8273

Parcel Identifier (PID): 031-784-038 & 031-784-046

Civic Address: 102 & 103 - 806 Cliff Ave, Enderby

List of documents registered on title which may affect
 the location of improvements:

Permit: CB380288

Statutory Building Scheme: CB191312

Covenant: CB191274, CB191280, CB379218

Easement: LA170760

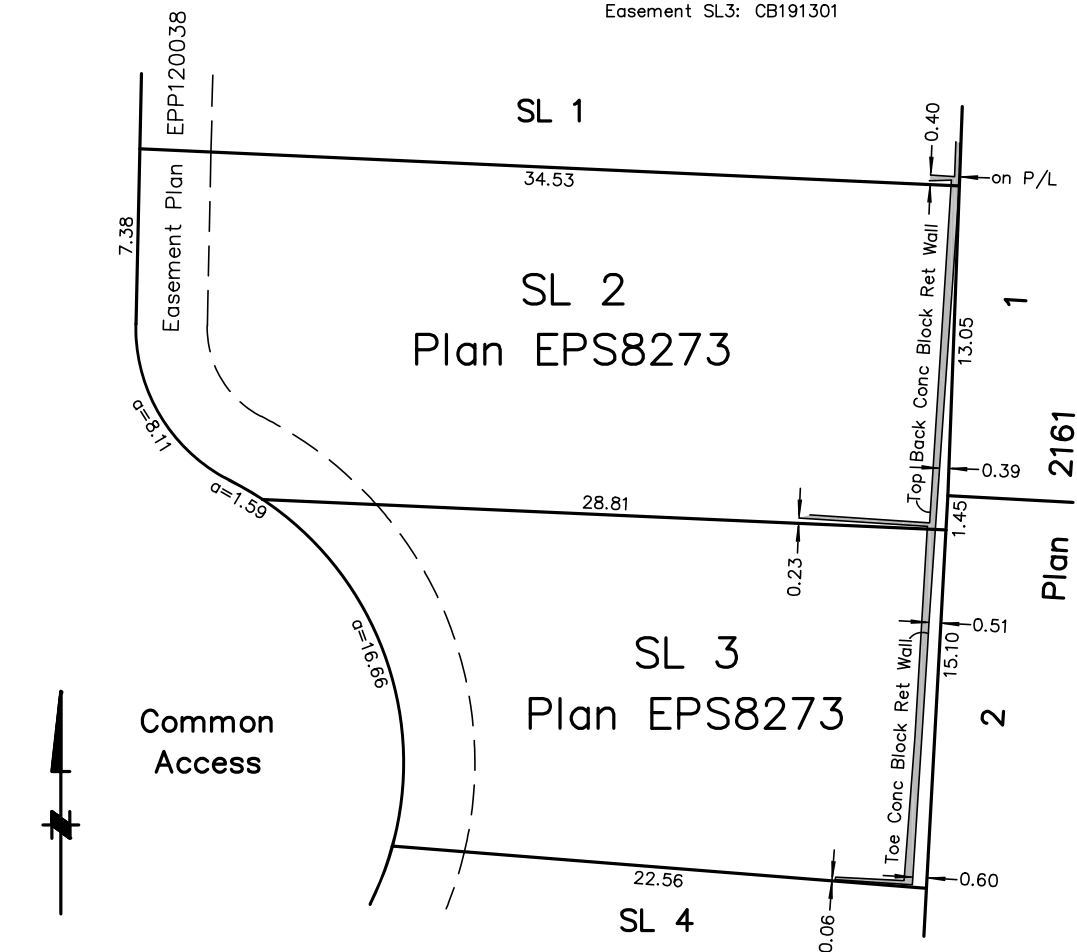
Right of Way: 53848E

Statutory Right of Way: CA8815086, CA9664652,

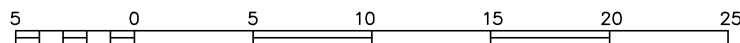
CA9664653, CB191277, CB191279

Easement SL2: CB191300

Easement SL3: CB191301



Scale 1:250



All distances are in metres.

Dimensions derived from Plan EPS8273

Offsets from property line to building are
 measured from concrete.

The signatory accepts no responsibility or liability for any damages that
 may be suffered by a third party as a result of any decisions made, or
 actions taken based on this document.

This plan was prepared for inspection purposes and is for the exclusive
 use of our client. This document shows the relative location of the
 surveyed structures and features with respect to the boundaries of the
 parcel described above. This document shall not be used to define
 property boundaries.

This building location certificate has
 been prepared in accordance with
 the Professional Reference Manual
 and is certified correct this 3rd day
 of March, 2026.

Nicole Bird
 C12MN5
 Digitally signed by
 Nicole Bird C12MN5
 Date: 2026.03.09
 09:27:31 -07'00'

Page No. 57 of 180 - BCLS

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 LAND SURVEYORS

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 copy, reproduce, transmit or alter this
 document in whole or in part without
 the prior written consent of
 BROWNE JOHNSON LAND SURVEYORS.

**THIS DOCUMENT IS NOT VALID UNLESS
 ORIGINALLY or DIGITALLY SIGNED.**

Our File: 47-26

Fb: 47-26.raw

March 11, 2026

Project #: 6903/7041/7140-01

Brandon Mazur

Oak Valley Homes Ltd.

112 Brash Allen Rd

Enderby, BC V0E 1V4

Phone: 250-308-7034

Email: oakvalley@live.ca

Regarding:

Retaining Wall

Site Location:

Lot 1, 2 & 3 – 806 Cliff Avenue, Enderby, BC

Project Description:

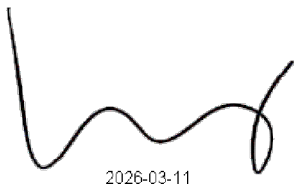
Proposed Single Family Dwellings

Terran Geotechnical Consultants Ltd. (TerranGeo) has been retained by the owner to provide geotechnical engineering services for the proposed development. This letter aims to provide commentary regarding the retaining walls on Lot 1, 2 and 3 806 Cliff Ave, Enderby, BC.

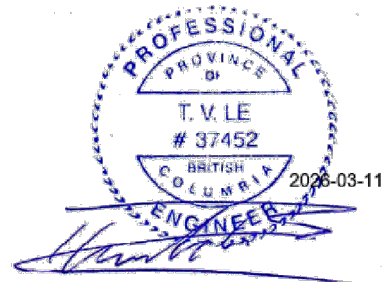
Retaining wall plans for Lot 2 and 3 dated May 21, 2025, were provided by TerranGeo. The drawings are attached in **Appendix A** for reference. TerranGeo confirms that the retaining walls on Lot 1, 2 and 3 are designed as an integrated system.

We trust that this meets your current requirements. If you should have any concerns or questions, please do not hesitate to contact us.

Kind Regards,

Terran Geotechnical Consultants Ltd.,
2026-03-11Kin Ling Kenny Pak, *P.Eng.*

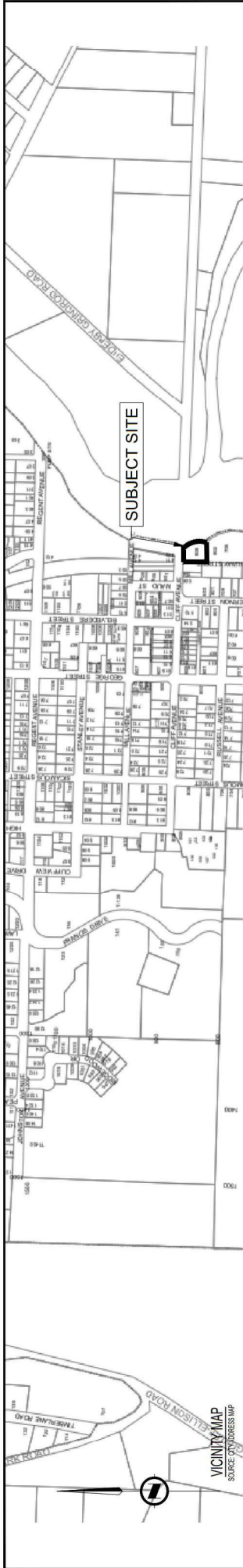
Geotechnical Engineer


2026-03-11Thanh V. Le, *P.Eng.*

Principal | Geotechnical Engineer

Appendix A





DESIGN AND CONSTRUCTION SPECIFICATIONS

THE FOLLOWING NOTES LIST THE DESIGN AND CONSTRUCTION SPECIFICATIONS FOR THE CONSTRUCTION OF THE PROPOSED SEGMENTAL BLOCK RETAINING WALL AT LOT 2 806 CLIFF AVENUE, ENDERBY, BC. THESE NOTES MUST BE READ IN CONJUNCTION WITH THE RETAINING WALL PLAN AND THE MANUFACTURER'S SPECIFICATIONS. RESPONSIBILITIES OF THE OWNER, CONTRACTOR AND ENGINEER, ARE ALSO DETAILED.

PROPOSED RETAINING WALL HAS BEEN DESIGNED IN ACCORDANCE WITH BRITISH COLUMBIA BUILDING CODE 2024 (BCBC 2024).

PROPOSED RETAINING WALL HAS BEEN DESIGNED IN ACCORDANCE WITH ENGINEERS & GEOSCIENTISTS BRITISH COLUMBIA PROFESSIONAL PRACTICE GUIDELINES - RETAINING WALL DESIGN.

MATERIALS AND CONSTRUCTION:

SEGMENTAL BLOCKS THAT ARE TO BE USED ARE VERTIBLOCKS
WHERE EXCAVATION EXCEEDS A DEPTH OF 1.2m, WORKSAFE B.C. REGULATIONS FOR STABLE EXCAVATIONS SHALL BE FOLLOWED TO ENSURE A SAFE WORKING AREA.

ALL LOOSE, SATURATED, AND/OR DELETED SOIL MUST BE REMOVED FROM BENEATH THE FOOTPRINT OF THE PROPOSED RETAINING WALL TO EXPOSE UNDISTURBED NATIVE SOIL. THE EXCAVATED SURFACE MUST BE REVIEWED AND APPROVED BY TERRAN PRIOR TO PLACEMENT OF ANY FILL, LEVELING COURSE, AND/OR BLOCKS. A MINIMUM EXCAVATION DEPTH OF NO LESS THAN 300mm OR 1/10 THE HEIGHT OF WALL, WHICHEVER IS GREATER, IS REQUIRED. THE EXCAVATED SURFACE MUST BE PROTECTED AND KEPT DRY. PROVISIONS TO ADEQUATELY COLLECT, DRAIN, AND DISCHARGE GROUNDWATER SEEPAGE AND/OR SURFACE WATER RUNOFF MUST BE IMPLEMENTED IN ACCORDANCE WITH LOCAL SEDIMENT AND EROSION CONTROL BYLAWS. ANY SEEPAGE AND/OR SURFACE RUNOFF MUST BE REPORTED TO TERRAN.

A MINIMUM 150mm THICK BEDDING OR LEVELING LAYER OF 19mm CLEAR CRUSHED GRAVEL OR APPROVED EQUIVALENT SHALL BE PLACED ON THE EXCAVATED (APPROVED) SURFACE. 'PEA' GRAVEL AND/OR SAND IS NOT AN ACCEPTABLE MATERIAL FOR THIS PURPOSE. THE BEDDING MUST BE PROPERLY COMPACTED ACCORDING TO THE REQUIREMENTS OF TERRAN.

THE LOWER ROWS OF BLOCKS CAN BE PLACED DIRECTLY ON THE BEDDING OR LEVELING LAYER. STACKING AND INTERLOCKING OF EACH BLOCK SHALL FOLLOW THE MANUFACTURER'S SPECIFICATIONS.

WALL MUST BE BURIED A MINIMUM OF 300 mm OR 1/10 THE HEIGHT OF THE WALL, WHICHEVER IS GREATER, UNLESS NOTED OTHERWISE.

PLACEMENT AND COMPACTION OF BACKFILL SHALL START FROM THE BLOCKS AND PROCEED AWAY FROM THE FACE OF THE WALL. NO MORE THAN TWO ROWS OF BLOCKS MAY BE PLACED AT ONE TIME UNTIL THE AREA BEHIND THE ROWS OF BLOCKS IS PROPERLY BACKFILLED AND COMPACTION. HEAVY EQUIPMENT MUST BE KEPT MORE THAN 1m AWAY FROM THE BLOCKS DURING CONSTRUCTION. HAND-OPERATED COMPACTION EQUIPMENT MAY BE USED WITHIN THIS ZONE TAKING CARE NOT TO DAMAGE THE WALL.

A DRAINAGE ZONE IS REQUIRED AND MUST BE PLACED DIRECTLY BEHIND THE BLOCKS. THE DRAINAGE ZONE SHALL BE AT LEAST 300mm WIDE AND CONSIST OF AN APPROVED 'FREE-DRAINING' MATERIAL SUCH AS 19mm CLEAR CRUSHED GRAVEL, OR APPROVED EQUIVALENT.

- FABRIC SHALL CONSIST OF NILEX 4551 OR APPROVED EQUIVALENT, IF AND WHERE REQUIRED.
- BACKFILL BEYOND THE DRAINAGE ZONE MAY CONSIST OF ANY APPROVED CLEAN GRANULAR FILL, SUCH AS 75mm MINUS PIT RUN SAND AND GRAVEL (GENERAL BACKFILL).
- ALL BACKFILL AND ENGINEERED FILL MATERIAL MUST BE PROPERLY COMPACTED TO THE SPECIFICATIONS OF TERRAN, WHICH IS AT LEAST 98% OF THE MATERIAL'S STANDARD PROCTOR MAXIMUM DRY DENSITY (SPMDD) VALUE.
- ± TOLERANCES = 50mm.

RESPONSIBILITIES:

- TERRAN WILL ISSUE A LETTER OF ASSURANCE (SCHEDULE B) FOR GEOTECHNICAL ASPECTS OF THE BUILDING PERMIT. IN ORDER TO 'SIGN-OFF' ON THE RETAINING WALL, TERRAN MUST VISIT THE SITE AT REGULAR INTERVALS DURING CONSTRUCTION TO VERIFY THAT THE WALL IS BEING CONSTRUCTED IN ACCORDANCE TO THE INTENT OF THE DESIGN PRESENTED HEREIN. TERRAN REQUIRES AT LEAST 48 HOURS OF ADVANCED NOTICE TO SCHEDULE NECESSARY FIELD REVIEWS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY TERRAN WHEN THE WORK IS READY FOR REVIEW.
- FAILURE TO INFORM TERRAN ON A REGULAR BASIS DURING CONSTRUCTION OF THE WALL MAY RESULT IN NON-COMPLIANCE AND SUBSEQUENTLY AN INABILITY FOR TERRAN TO ISSUE A SCHEDULE C-B, OR FINAL SIGN-OFF LETTER.
- THE CONTRACTOR SHALL CONSTRUCT THE RETAINING WALL AS DETAILED IN THIS RETAINING WALL PLAN. ANY PROBLEMS, ANOMALIES, OR CONDITIONS INCONSISTENT WITH THE DESIGN DURING CONSTRUCTION MUST BE REPORTED IMMEDIATELY TO TERRAN. CHANGES TO THE DESIGN MUST BE CONFIRMED IN WRITING TO AND AS APPROVED BY TERRAN.
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO CONFIRM PRIOR TO EXCAVATION THAT THERE IS NO CONFLICT WITH BURIED UTILITY SERVICES (EG. WATER, GAS, SEWER).
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO ENSURE ALL PROPERTY LINE SETBACKS ARE FOLLOWED.
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT WHERE ENCROACHMENT ONTO NEIGHBORING LANDS IS NECESSARY, THAT ENCROACHMENT PERMISSIONS ARE OBTAINED IN ACCORDANCE WITH AN APPROVED ENCROACHMENT AGREEMENT. WHERE ENCROACHMENT IS NOT GRANTED, TEMPORARY SHORING FOR EXCAVATION MAY BE REQUIRED OR AN ALTERNATE RETAINING WALL DESIGN MAY NEED TO BE CONSIDERED.
- TERRAN ASSUMES NO LIABILITY OR RESPONSIBILITY FOR DAMAGE TO ANY UNDERGROUND UTILITIES OR FOR NON-COMFORMANCE WITH PROPERTY BOUNDARIES OR PROPERTY LINE SETBACKS.
- THE PROPOSED RETAINING WALL IS ANTICIPATED TO EXPERIENCE BOTH SHORT-TERM AND LONG-TERM SETTLEMENT. ADDITIONALLY, THE AREA ADJACENT TO THE PROPOSED LOCK BLOCK WALL, BOTH WITHIN AND OUTSIDE THE PROPERTY LINES, IS ALSO EXPECTED TO UNDERGO SETTLEMENT.
- THE OWNER SHALL BE RESPONSIBLE FOR LIAISING WITH THE NEIGHBORS REGARDING THE POTENTIAL SETTLEMENT ISSUE.

TERRAN
GEOTECHNICAL

NOTES

CONTRACTOR TO CONTACT TERRAN, BC HYDRO, FORTBSC AND BC ONE CALL PRIOR TO CONSTRUCTION TO CONFIRM LOCATIONS OF UTILITIES AND APPURTENANCES REQUIRING ADJUSTMENT.

PREPARED FOR

SUMMIT RIDGE DEVELOPMENTS
LOT 2 RETAINING WALL PLAN
LOT 2 806 CLIFF AVENUE, ENDERBY, BC

PROFESSIONAL

T. V. LEBAL
37452
2024-05-21

TERRAN GEOTECHNICAL CONSULTANTS LTD.
PERMIT TO PRACTICE: 1002891
1000-1000 VICTORIA BLVD
VANCOUVER, BC V6P 1P7
604-421-3225
INFO@TERRANGES.COM

DESIGN DRAWINGS

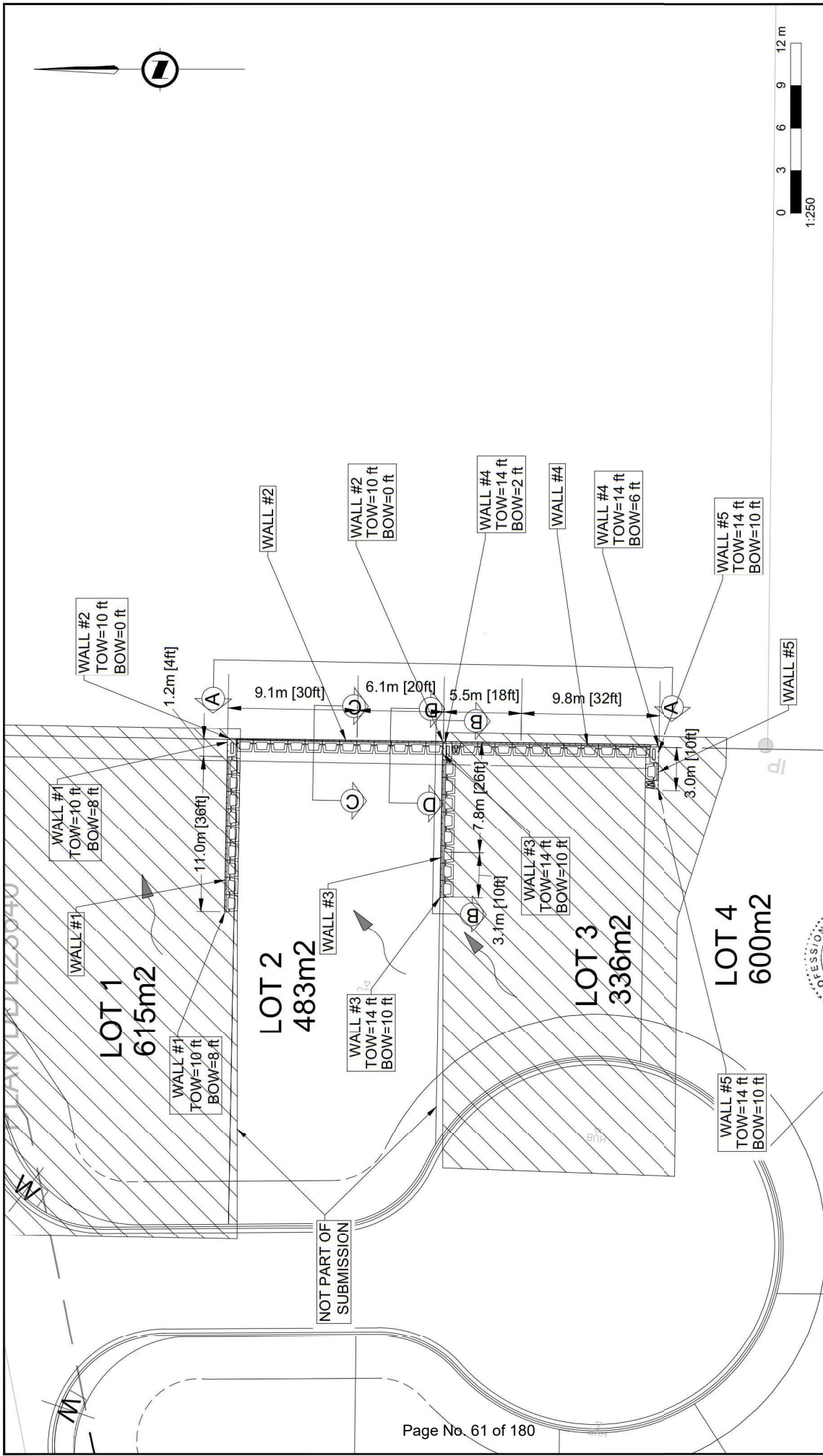
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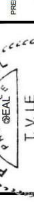
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BY: N. HORNG
REVIEWED BY: K. PAK
SCALE: AS SHOWN

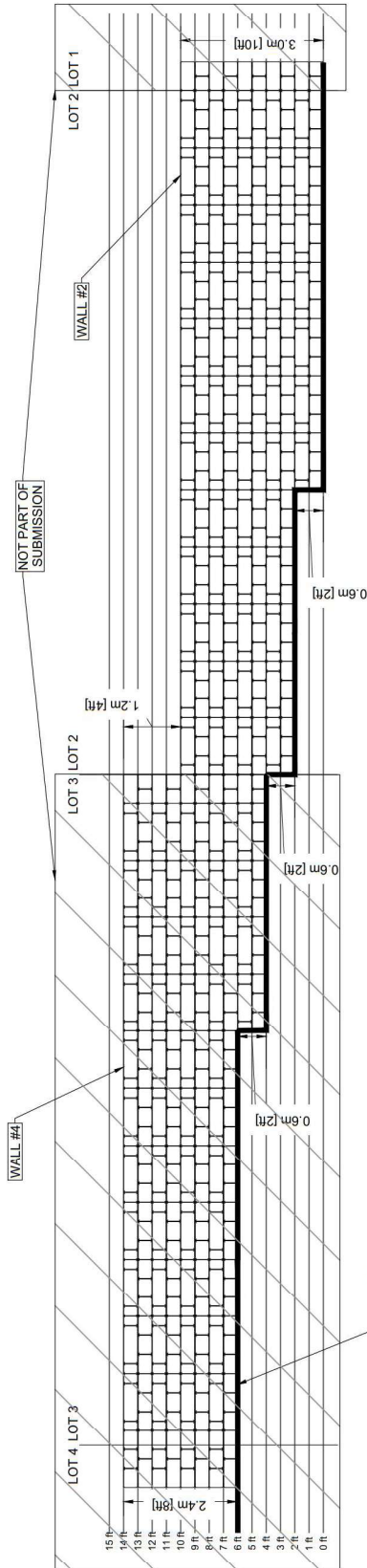
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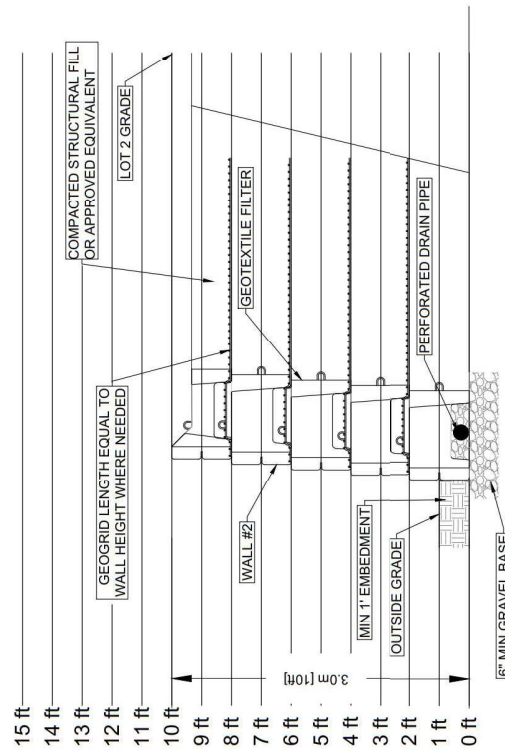
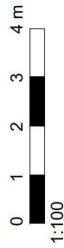
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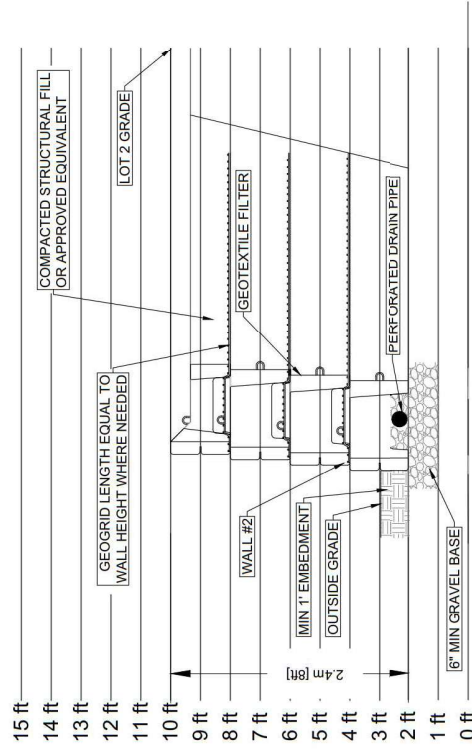
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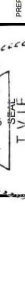
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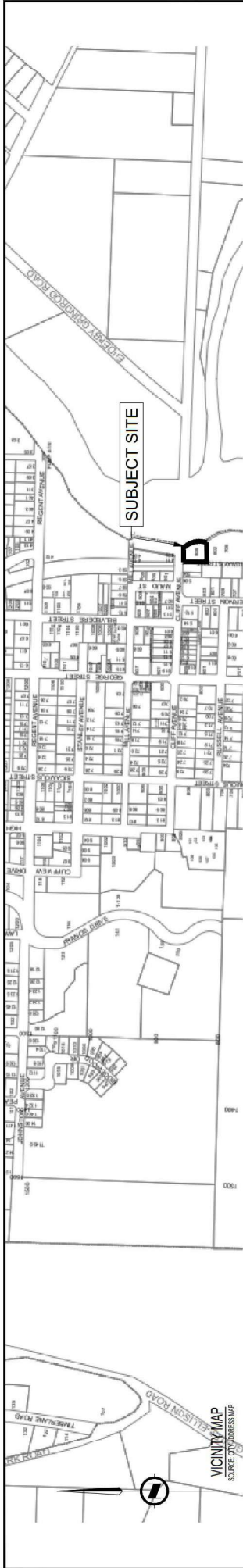


SECTION C-C



SECTION D-D

NOTES CONTRACTOR TO CONTACT TELUS, BC HYDRO, FORTBESC AND BC ONE FOR THE LOCATION OF UTILITIES AND APPURTENANCES REQUIRING ADJUSTMENT.	 TERRAN GEOTECHNICAL TERRAN GEOTECHNICAL PERMIT TO PRACTICE: 1002891 1597 E KENT AVE NORTH, VANCOUVER, BC V6P 1K7 INFO@TERRANGEO.COM  PREPARED FOR: SUMMIT RIDGE DEVELOPMENTS LOT 2 RETAINING WALL PLAN LOT 2 806 CLIFF AVENUE, ENDERBY, BC	NO	DATE	REVISIONS	PROJECT NUMBER: 7140-01 DATE CREATED: 2025-03-19 DATE REVISED: - DRAWN BY: N.HORMING REVIEWED BY: K.PAK SCALE: AS SHOWN	DESIGN DRAWINGS SECTIONS
		REVISION NO. : -	SHEET 3 / 3			



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- BACKFILL BEYOND THE DRAINAGE ZONE MAY CONSIST OF ANY APPROVED CLEAN GRANULAR FILL, SUCH AS 75mm MINUS PIT RUN SAND AND GRAVEL (GENERAL BACKFILL).
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- ± TOLERANCES = 50mm.

RESPONSIBILITIES:

- TERRANGEO WILL ISSUE A LETTER OF ASSURANCE (SCHEDULE B) FOR GEOTECHNICAL ASPECTS OF THE BUILDING PERMIT. IN ORDER TO 'SIGN-OFF' ON THE RETAINING WALL, TERRANGEO MUST VISIT THE SITE AT REGULAR INTERVALS DURING CONSTRUCTION TO VERIFY THAT THE WALL IS BEING CONSTRUCTED IN ACCORDANCE TO THE INTENT OF THE DESIGN PRESENTED HEREIN. TERRANGEO REQUIRES AT LEAST 48 HOURS OF ADVANCED NOTICE TO SCHEDULE NECESSARY FIELD REVIEWS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY TERRANGEO WHEN THE WORK IS READY FOR REVIEW.
- FAILURE TO INFORM TERRANGEO ON A REGULAR BASIS DURING CONSTRUCTION OF THE WALL MAY RESULT IN NON-COMPLIANCE AND SUBSEQUENTLY AN INABILITY FOR TERRANGEO TO ISSUE A SCHEDULE C-B, OR FINAL SIGN-OFF LETTER.
- THE CONTRACTOR SHALL CONSTRUCT THE RETAINING WALL AS DETAILED IN THIS RETAINING WALL PLAN. ANY PROBLEMS, ANOMALIES, OR CONDITIONS INCONSISTENT WITH THE DESIGN DURING CONSTRUCTION MUST BE REPORTED IMMEDIATELY TO TERRANGEO. CHANGES TO THE DESIGN MUST BE CONFIRMED IN WRITING TO AND AS APPROVED BY TERRANGEO.
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO CONFIRM PRIOR TO EXCAVATION THAT THERE IS NO CONFLICT WITH BURIED UTILITY SERVICES (EG. WATER, GAS, SEWER).
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO ENSURE ALL PROPERTY LINE SETBACKS ARE FOLLOWED.
- IT IS THE OWNER'S AND/OR CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT WHERE ENCROACHMENT ONTO NEIGHBORING LANDS IS NECESSARY, THAT ENCROACHMENT PERMISSIONS ARE OBTAINED IN ACCORDANCE WITH AN APPROVED ENCROACHMENT AGREEMENT. WHERE ENCROACHMENT IS NOT GRANTED, TEMPORARY SHORING FOR EXCAVATION MAY BE REQUIRED OR AN ALTERNATE RETAINING WALL DESIGN MAY NEED TO BE CONSIDERED.
- TERRANGEO ASSUMES NO LIABILITY OR RESPONSIBILITY FOR DAMAGE TO ANY UNDERGROUND UTILITIES OR FOR NON-COMFORMANCE WITH PROPERTY BOUNDARIES OR PROPERTY LINE SETBACKS.
- THE PROPOSED RETAINING WALL IS ANTICIPATED TO EXPERIENCE BOTH SHORT-TERM AND LONG-TERM SETTLEMENT. ADDITIONALLY, THE AREA ADJACENT TO THE PROPOSED 'LOCK BLOCK' WALL, BOTH WITHIN AND OUTSIDE THE PROPERTY LINES, IS ALSO EXPECTED TO UNDERGO SETTLEMENT.
- THE OWNER SHALL BE RESPONSIBLE FOR LIAISING WITH THE NEIGHBORS REGARDING THE POTENTIAL SETTLEMENT ISSUE.

TERRAN
GEOTECHNICAL

NOTES

CONTRACTOR TO CONTACT TERRAN, BC HYDRO, FORTBESC AND BC ONE CALL PRIOR TO CONSTRUCTION TO CONFIRM LOCATIONS OF UTILITIES AND APPURTENANCES REQUIRING ADJUSTMENT.

PREPARED FOR

SUMMIT RIDGE DEVELOPMENTS
LOT 3 RETAINING WALL PLAN

LOT 3 806 CLIFF AVENUE, ENDERBY, BC

DESIGN DRAWINGS

NOTES

PROJECT NUMBER: 7041-01
DATE CREATED: 2025-03-19
DATE REVISED: -
REVISION NO.: -
REVIEWED BY: K PAK
SCALE: AS SHOWN

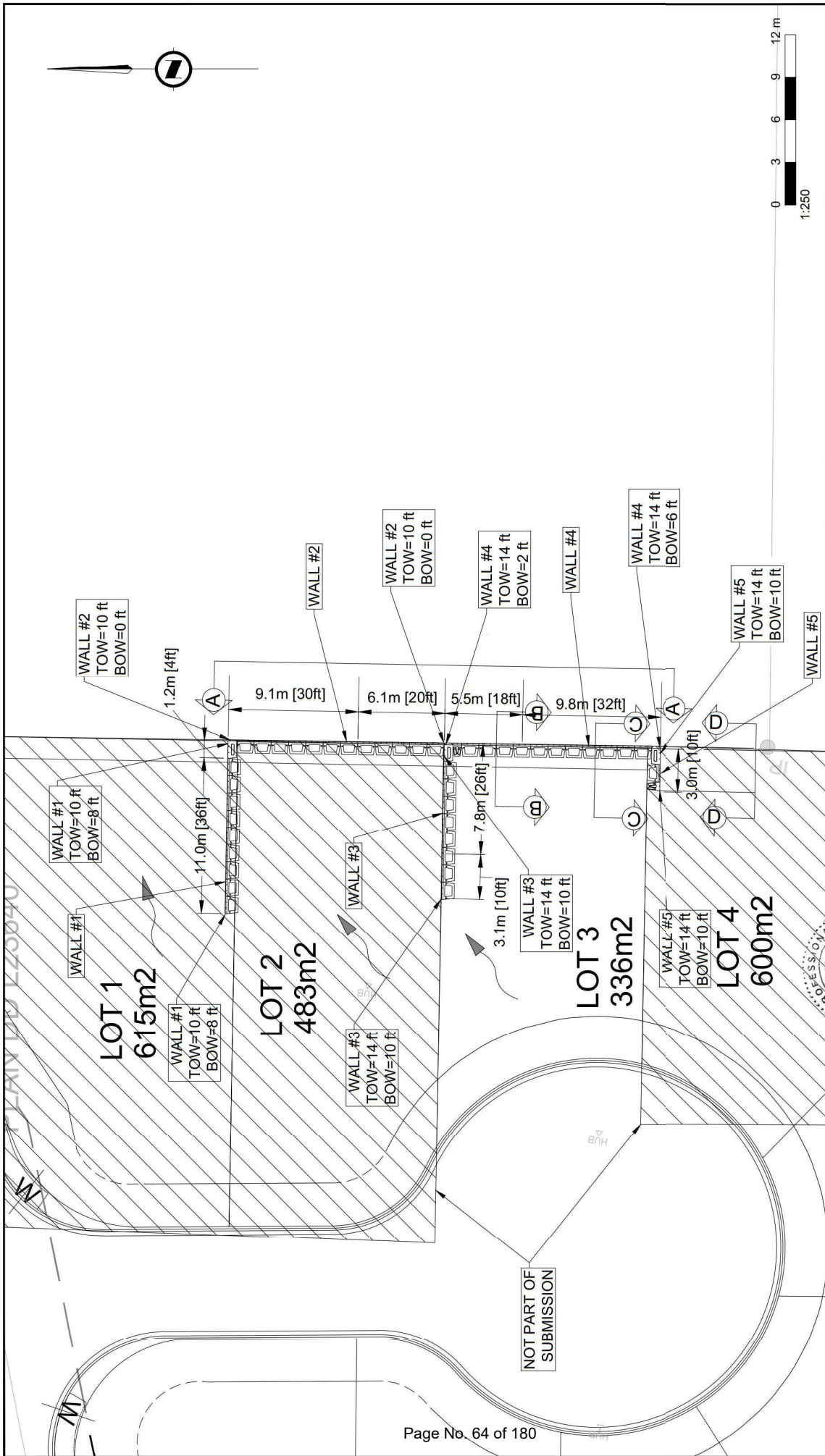
REVISIONS

NO	DATE	REVISIONS

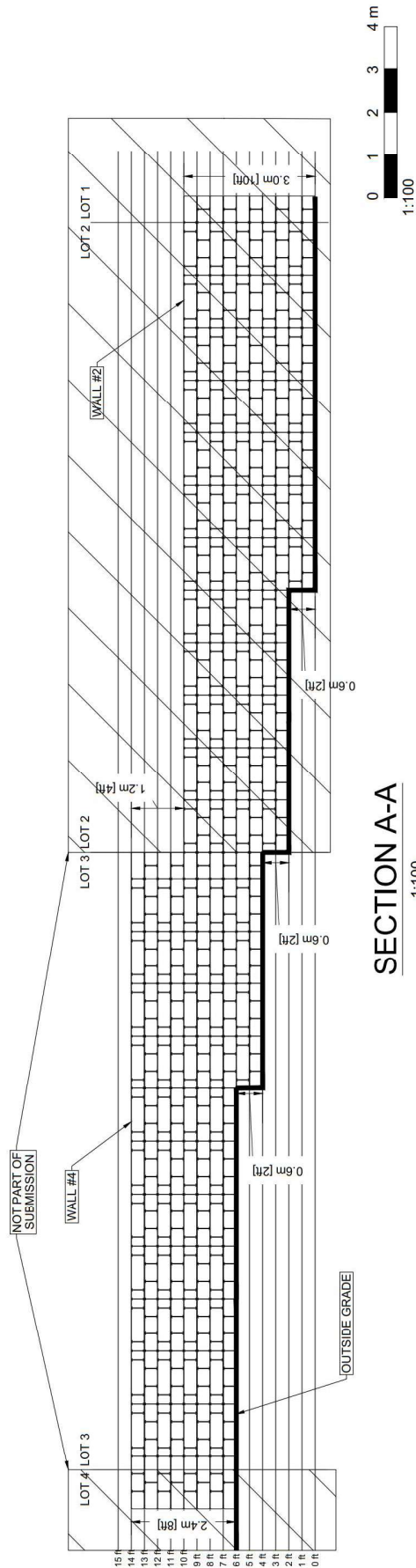
PROFESSIONAL SEAL

T.V. LE
37452
CO. # 11113
2025-05-11

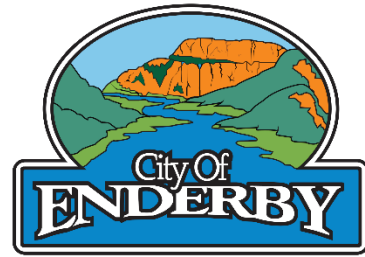
TERRAN GEOTECHNICAL CONSULTANTS LTD.
PERMIT TO PRACTICE: 1002861
1000-1000 AVENUE
VANCOUVER, BC V6P 1Y7
604-421-3288
INFO@TERRANGEO.COM



NOTES	 TERRAN GEOTECHNICAL CONTRACTOR TO CONTACT TELUS, BC HYDRO, FORTBSC AND BC ONE CALL PRIOR TO CONSTRUCTION TO CONFIRM LOCATIONS OF UTILITIES AND APPURTENANCES REQUIRING ADJUSTMENT.			PREPARED FOR			SUMMIT RIDGE DEVELOPMENTS LOT 3 RETAINING WALL PLAN			LOT 3 806 CLIFF AVENUE, ENDERBY, BC		
				TERRAN GEOTECHNICAL CONSULTANTS LTD. PERMIT TO PRACTICE: 1002881 1597 E KENT AVE NORTH, VANCOUVER, BC V6P 1Y7 604-421-3288 INFO@TERRANGE.CO.VM								
DESIGN DRAWINGS SITE PLAN	PROJECT NUMBER: 7041-01			DATE CREATED: 2025-03-19			DATE REVISED: -			DESIGNED BY: N. HORNG		
	REVIEWED BY: K. PAK			SCALE: AS SHOWN								
REVISIONS			NO	DATE								



Staff Report



Date: July 9, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Rezoning/Zoning Text Amendment Application – 0008-26-RZ-END (Case)

RECOMMENDATION

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026 which proposes to:

- i. rezone the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone; and
- ii. amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC,

be given Three Readings and Adoption;

AND THAT should Council give Three Readings and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026, Adoption shall come into force and effect once the applicant has registered a Section 219 Covenant on the title of the property which:

- Restricts the siting of an accessory residential building in the absence of a principal building to the existing accessory residential building on Proposed Lot A, as shown on the sketch plan by Browne Johnson Land Surveyors dated February 17, 2026, such that no other accessory residential building may be so sited;
- Restricts the existing accessory residential building from being used or occupied for any purpose until a principal building has received occupancy on the property;

- Requires the property owner to remove the existing accessory residential building if a principal building on the property has not received occupancy within five years of the date of covenant registration; and
- Includes an acknowledgement from the property owner that:
 - i. the owner is responsible for all costs related to the removal of the existing accessory residential building, should removal be required;
 - ii. if the owner fails to remove the existing accessory residential building, the City may do so at the owner's expense; and
 - iii. any of the City's removal costs not recovered from the owner may be added to property taxes as a service to property.

DISCUSSION

This report relates to a Rezoning/Zoning Text Amendment application for the property located at 149 West Enderby Road, Enderby BC. The applicant is proposing to subdivide the property into two parcels and, in order to accommodate the proposed subdivision, is applying to, i) rezone the property from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone, and ii) amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building on Proposed Lot A.

Property Information

Applicant	Bradley Case
Owner	Brier Holdings Ltd.
Civic Address	149 West Enderby Road, Enderby
Legal Description	LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067
P.I.D. #	008-980-080
Property Size	6,151 m ² (1.52 acres)
Current Zoning Designation	Country Residential (C.R)
Proposed Zoning Designation	Residential Single Family (R.1-A)

Official Community Plan Designation	Residential Low Density
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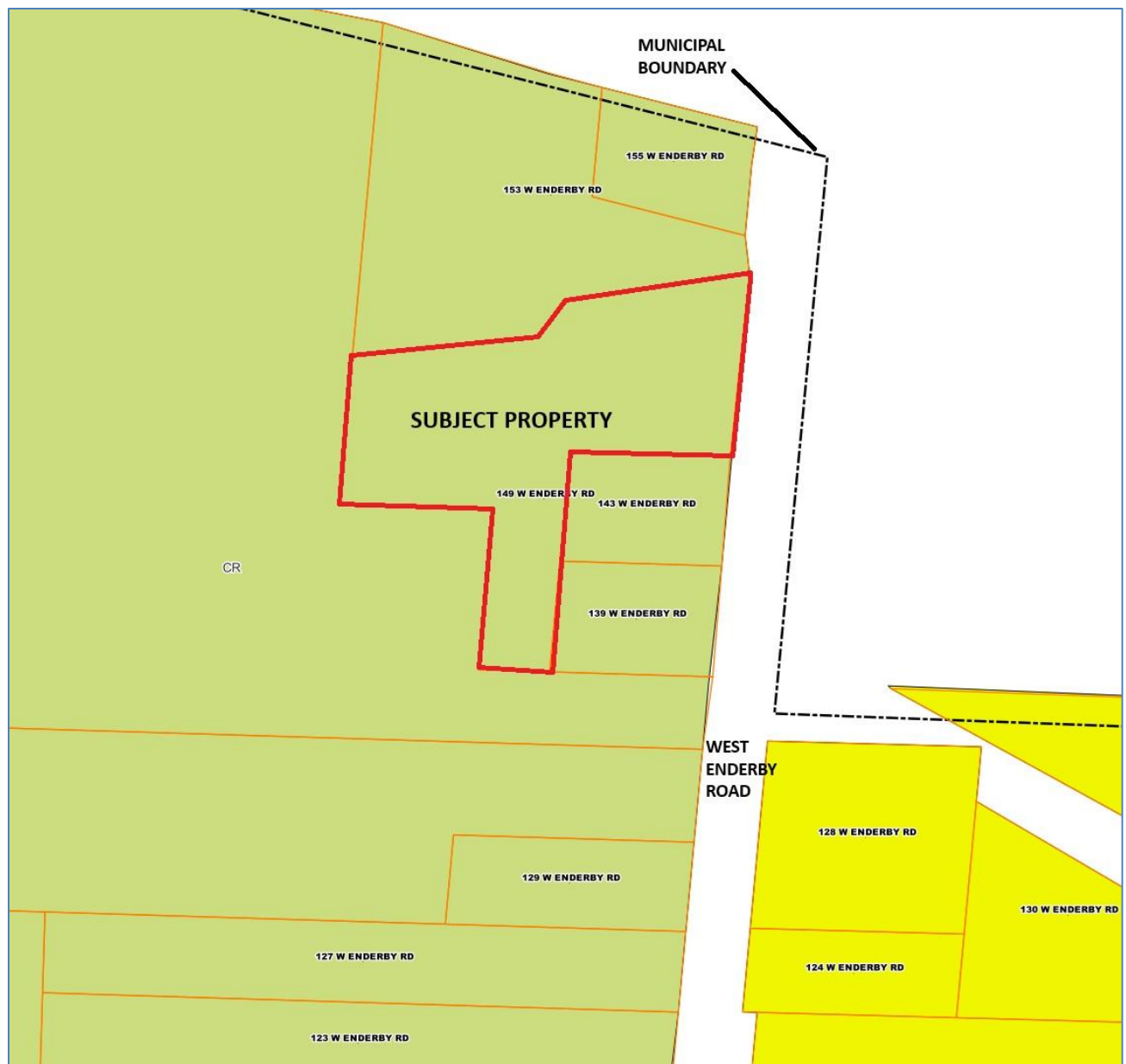
Site Context

The 6,151 m² (1.52 acre) property is an irregular shaped lot located on the west side of West Enderby Road, which is identified as a Municipal Major Collector Road in the Official Community Plan (OCP). A house, constructed in 1977, is located along the western boundary of the property. An accessory residential building (shop) is located in the northeast corner of the property. Access to the property is gained via a gravel driveway off of West Enderby Road, on the north side of the property.

The subject and surrounding properties are zoned Country Residential (C.R) and are designated as Residential Low Density in the OCP. It should be noted that portions of the larger holdings along West Enderby Road, which have steep slopes to the west, are designated as Country Residential in the OCP given that they have very limited development potential due to steep topography.

The subject property is designated as a 'Growth Area' in *Schedule E - Regional Growth Strategy Designations Map* of the OCP.

The following map shows the Zoning designation of the subject and surrounding properties:



Beige – Country Residential (C.R)
 Yellow – Residential Single Family (R.1-A)

The following orthophoto of the subject and surrounding properties was taken in 2024:



****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

Proposal

The applicant is proposing to subdivide the property into two lots, as shown on the proposed subdivision plan attached as Schedule 'A'. The Remainder Parcel would be a 4,520 m² (1.12 acres) panhandle lot with 6.17 m (17.0 feet) of frontage along West Enderby Road. Proposed Lot A would be a 1,640 m² (0.41 acres) lot with 45.25 m (148.5 feet) of frontage along West Enderby Road. Given that the minimum lot area for subdivision in the Country Residential (C.R) zone is 20,000 m² (4.94 acres), the applicant is seeking to rezone the property from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone in order to accommodate the proposed subdivision.

The applicant is proposing to retain the existing accessory residential building on Proposed Lot A, without a principal building on the site. To accommodate this, the applicant is seeking to amend the Zoning Bylaw to permit an accessory residential building on Proposed Lot A in the absence of a principal building.

It should be noted that, notwithstanding a potential approval of the Rezoning/Zoning Text Amendment application, the applicant would need to secure several variances from Council in order to accommodate the proposed subdivision, as elements of it do not conform with the standards of the Zoning Bylaw (i.e. minimum road frontage, accessory residential building setbacks); these required variances are being addressed through a separate Development Variance Permit application that is being processed concurrently.

Zoning Bylaw

The subject property is zoned Country Residential (C.R) and uses within this zone include:

- Accessory buildings and structures
- Accessory employee residential use
- Accessory produce and fruit sales
- Civic and public service use
- Boarding, lodging, or rooming houses
- Convalescent, nursing, and personal care homes
- Intensive agricultural use
- Limited agricultural use
- Mobile homes
- Single family dwellings
- Two family dwellings
- Three family dwellings
- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Kennels

Uses within the proposed Residential Single Family (R.1-A) zone include:

- Accessory residential
- Restricted agricultural use
- Single family dwellings
- Two family dwellings
- Three family dwellings
- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Civic and public service use
- The keeping of backyard hens
- The keeping of backyard bees

The definition of an Accessory Building or Structure is as follows:

ACCESSORY BUILDING OR STRUCTURE means,

- a. a building or structure, the use or intended use of which is ancillary to or customarily associated with that of a principal building situated on the same lot; or*
- b. a building or structure which is ancillary to or customarily associated with a principal use being made of the lot upon which such building is located.*

In light of the above definition, an accessory residential building cannot be sited without a principal building or a principal use occurring on the site.

Official Community Plan

Policies contained within the Official Community Plan which apply to this development include:

- *Policy 3.3.c* - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- *Policy 5.3.f* - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- *Policy 9.3.f* - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation utilizing existing infrastructure.

- *Policy 10.3.f* - Council encourages the infill of vacant parcels within existing residential areas.
- *Policy 15.3.e* - Council will evaluate and assess applications for development adjacent or in proximity to agricultural lands with consideration to compatibility of uses and densities, and will seek to minimize potential conflicts between neighbours and farm operations.

Referral Comments

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. The following comment was provided by the Public Works Manager:

The applicant will need to demonstrate at the subdivision or building permit stage that the development can meet water and sanitary sewer connection requirements, along with other standard servicing requirements.

No comments of concern were received in response to the referral.

The Ministry of Transportation and Transit confirmed that the proposed application was not subject to Ministry approval as the subject property is not located within 800 m of a controlled highway intersection.

Planning Analysis

Rezoning

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to rezone the property from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone. It is recommended that Council supports the rezoning of the property for the following reasons:

- The proposed rezoning facilitates additional housing within a designated Growth Area, consistent with the OCP's direction to focus residential growth into the City's identified Growth Areas.
- The subject property is already designated Residential Low Density on Schedule "B" of the OCP. Because the proposed R.1-A zone aligns with this designation, the rezoning is consistent with the OCP and no OCP amendment is required
- The property is already serviced by municipal water and sanitary sewer. It is not anticipated that development of the lot to a more urban scale would require the extension of services or new road infrastructure, making efficient use of existing

municipal infrastructure consistent with the infill and redevelopment policies of the OCP.

- It is anticipated that West Enderby Road can accommodate the limited additional traffic demand generated by development of the lot to a more urban scale.
- The proposed rezoning supports the OCPs housing objectives and the outcomes of the City's Interim Housing Needs Report by increasing housing supply within an established neighbourhood.
- Although there are agricultural operations on the east side of West Enderby Road, those lands sit outside the City's boundary. The rezoning of the property to the R.1-A zone, and the subsequent two lot subdivision of the property, is a relatively low intensity development and it is not anticipated that it would result in land use conflicts with the surrounding neighbourhood.

Zoning Text Amendment

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building on Proposed Lot A. It is recommended that Council gives Three Readings and Adoption to the associated Bylaw No. 1835, 2026, with Adoption to come into force and effect once the applicant has registered a Section 219 Covenant on the title of the property which:

- Restricts the siting of an accessory residential building in the absence of a principal building to the existing accessory residential building on Proposed Lot A, as shown on the sketch plan by Browne Johnson Land Surveyors dated February 17, 2026, such that no other accessory residential building may be so sited;
- Restricts the existing accessory residential building from being used or occupied for any purpose until a principal building has received occupancy on the property;
- Requires the property owner to remove the existing accessory residential building if a principal building on the property has not received occupancy within five years of the date of covenant registration; and
- Includes an acknowledgement from the property owner that:
 - i. the owner is responsible for all costs related to the removal of the existing accessory residential building, should removal be required;
 - ii. if the owner fails to remove the existing accessory residential building, the City may do so at the owner's expense; and

- iii. any of the City's removal costs not recovered from the owner may be added to property taxes as a service to property.

The Section 219 Covenant would be registered against the parent parcel before subdivision, with its terms drafted to attach to Proposed Lot A once created. The 'build-or-remove' obligation would then run with Lot A and bind its title once the subdivision plan is deposited.

The covenant provides a time-based condition for addressing the Zoning Bylaw requirement for a principal building, which is to prevent a lot from being developed around or only used for a stranded accessory building with no associated principal use. The covenant prevents the lot from becoming a permanent 'shop-only' parcel by prohibiting the accessory residential building from being occupied or used without a principal building. Moreover, the accessory building must be removed if a principal building does not receive occupancy on the property within five years. The financial risk associated with removal rests entirely with the property owner through the cost-recovery mechanisms, insulating the City from cost exposure in the event that it fulfills the covenant's removal requirement. As a Section 219 Covenant is registered on title, the obligation binds all successors in title and is discoverable on any title search, such that any prospective purchaser of Proposed Lot A would be made aware of the 'build-or-remove' requirement prior to purchase.

Public Hearing

The *Local Government Act* provides that:

- a local government must not hold a Public Hearing on a zoning amendment bylaw where the bylaw is consistent with the OCP and its sole purpose is to permit a development that is, in whole or in part, residential; and
- where a Public Hearing is prohibited, the local government must instead give notice of the proposed reading of the bylaw.

As the subject bylaw is consistent with the land use designation and policies of the OCP, a Public Hearing is prohibited. Notice has been provided under Section 467 of the *Local Government Act* advising the public of Council's consideration of the Zoning Amendment Bylaw.

Summary

This report relates to a Rezoning/Zoning Text Amendment application for the property located at 149 West Enderby Road, Enderby BC. The applicant is proposing to subdivide the property into two parcels and, in order to accommodate the proposed subdivision, is applying to, i) rezone the property from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone, and ii) amend the Zoning Bylaw to permit an accessory residential building to be sited in the absence of a principal building on Proposed Lot A.

The Manager of Planning, Community Safety and Bylaw Compliance recommends that Council supports the application, gives the associated Zoning Amendment Bylaw Three Readings and

Adoption, with Adoption to come into force and effect once the required Section 219 Covenant has been registered on the title of the property.

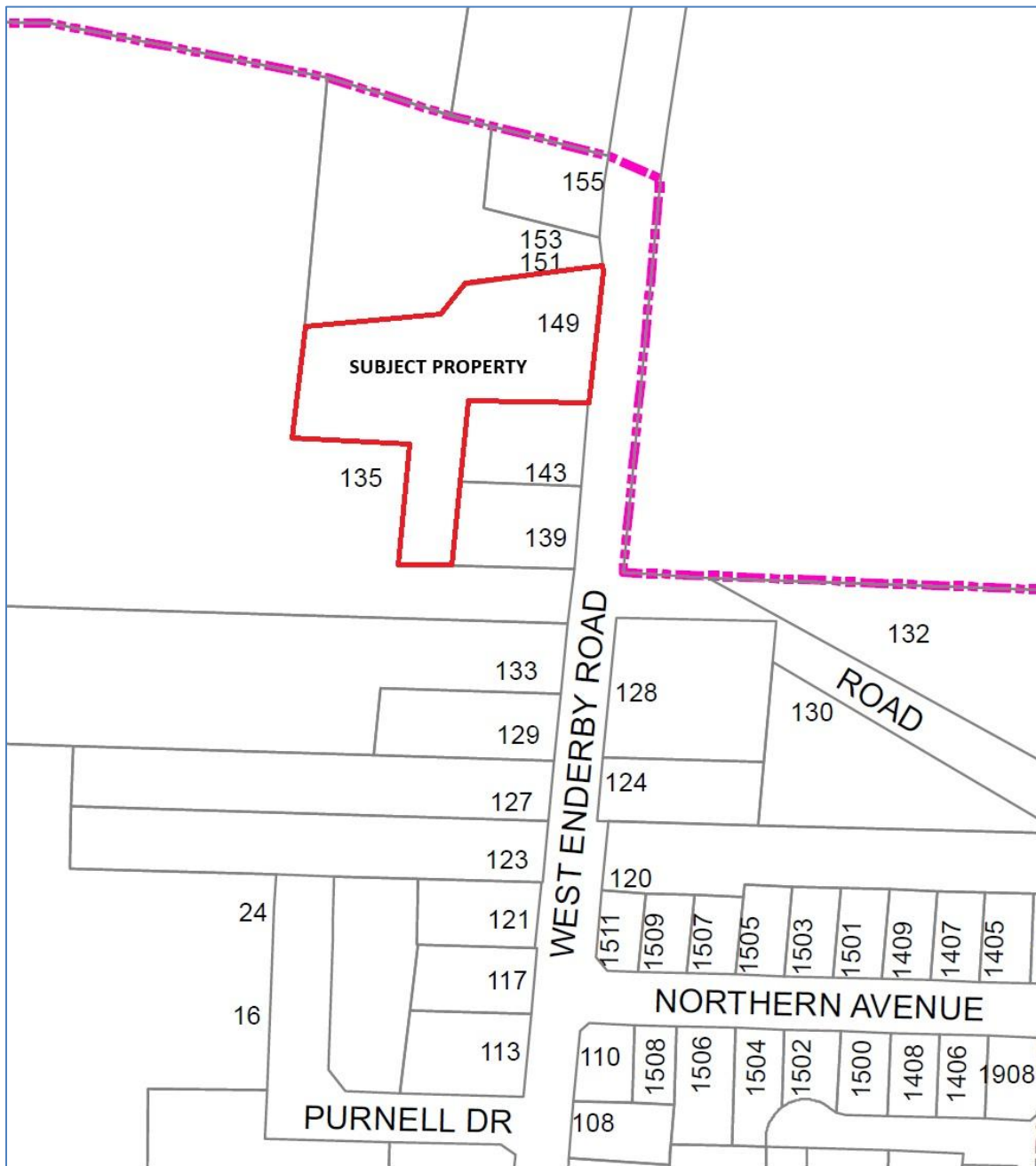
ATTACHMENTS

- Subject Property Map
- City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026
- Schedule 'A' – Proposed Subdivision Plan

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

THE CORPORATION OF THE CITY OF ENDERBY
REZONING/ZONING TEXT AMENDMENT APPLICATION
SUBJECT PROPERTY MAP

File: 0008-26-RZ-END (Case)
Applicant: Brad Case
Owners: Brier Holdings Ltd.
Location: 149 West Enderby Road, Enderby BC



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1835

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026".
2. The zoning designation of the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC, is hereby changed from the *Country Residential (C.R)* zone to the *Residential Single Family (R.1-A)* zone.
3. DIVISION SIX – RESIDENTIAL ZONES (R.1-A) is hereby amended by including Section 602.11.c as follows:

Notwithstanding the permitted uses in Section 602.1 and the definition of "Accessory Building or Structure" in Division Two, an accessory residential building may be sited in the absence of a principal building for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067, and located at 149 West Enderby Road, Enderby BC.

Notice that the local government is prohibited from holding a public hearing provided in an edition of the local/regional print newspaper on the 3rd day of July, 2026 and posted on the City of Enderby website on the 6th day of July, 2026.

READ a FIRST time this day of , 2026.

READ a SECOND time this day of , 2026.

READ a THIRD time this day of , 2026.

ADOPTED this day of , 2026.

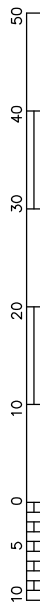
MAYOR

CORPORATE OFFICER

Sketch Plan of Proposed Subdivision of
Part of Lot 2, Sec 27 and 34, Tp 18,
Rge 9, W6M, KDYD

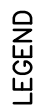
Except: (1) Parcel A (269265F) and (2) Plans 17061 and 28067

Scale 1:500

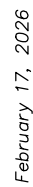


All distances are in metres.

The intended plot size of this plan is 432mm in width by 280mm in height (B size) when plotted at a scale of 1:500

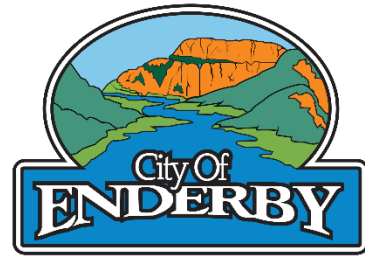


- Standard Iron Post Found (OIP)
NF Denotes nothing found



BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 96-25 96-25.raw

Staff Report



Date: July 9, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Development Variance Permit Application – 0093-26-DVP-END (Case)

RECOMMENDATION

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- Section 308.4.a.ii by reducing the minimum side yard setback area for an accessory residential building from 1.5 m (4.92 feet) to 0 m (0 feet);
- Section 602.8 by reducing the minimum lot frontage of a parcel from 15 m (49.21 feet) to 6.17 m (20.24 feet);
- Section 1101.1.b by permitting the frontage of a parcel to be less than one-tenth the perimeter of the parcel; and
- Section 1101.1.c by permitting a panhandle lot that cannot be further subdivided to have a lot frontage of less than 10 m (32.81 feet).

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067 and located at 149 West Enderby Road, Enderby BC to permit variances to the following sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000, as part of the proposed subdivision shown on the attached Schedule 'A':

- Section 6.2 and Section 2.0 of Schedule "A" by not requiring West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements;

- Section 2.0 of Schedule “A” by not requiring that portion of West Enderby Road adjacent to the proposed lots to be constructed to the centreline of the road;
- Section 6.0 of Schedule “A” by not requiring the provision of street lighting as part of the proposed subdivision; and
- Section 7.0 of Schedule “A” by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision.

AND FURTHER THAT issuance of the Development Variance Permit be subject to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026 (bylaw associated with Rezoning/Zoning Text Amendment application for 149 West Enderby Road) being adopted.

DISCUSSION

This report relates to a Development Variance Permit application for the property located at 149 West Enderby Road, Enderby BC. The applicant is proposing to subdivide the property into two parcels, as shown on the attached Schedule ‘A’. As part of the proposed subdivision, the applicant is requesting variances to the City of Enderby Zoning Bylaw No. 1550, 2014 relating to lot frontage, lot perimeter ratio, panhandle lot configuration, and the accessory residential building side yard setback, together with variances to the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 relating to road dedication, road construction, street lighting, and underground wiring. The specific variances are detailed in the Proposal section below.

Property Information

Applicant	Bradley Case
Owner	Brier Holdings Ltd.
Civic Address	149 West Enderby Road, Enderby
Legal Description	LOT 2 SECTIONS 27 AND 34 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 14569 EXCEPT: (1) PARCEL A (269265F) (2) PLANS 17061 AND 28067
P.I.D. #	008-980-080
Property Size	6,151 m ² (1.52 acres)
Current Zoning Designation	Country Residential (C.R)

Proposed Zoning Designation (**Rezoning/Zoning Text Amendment Application is Being Processed Concurrently**)	Residential Single Family (R.1-A)
Official Community Plan Designation	Residential Low Density

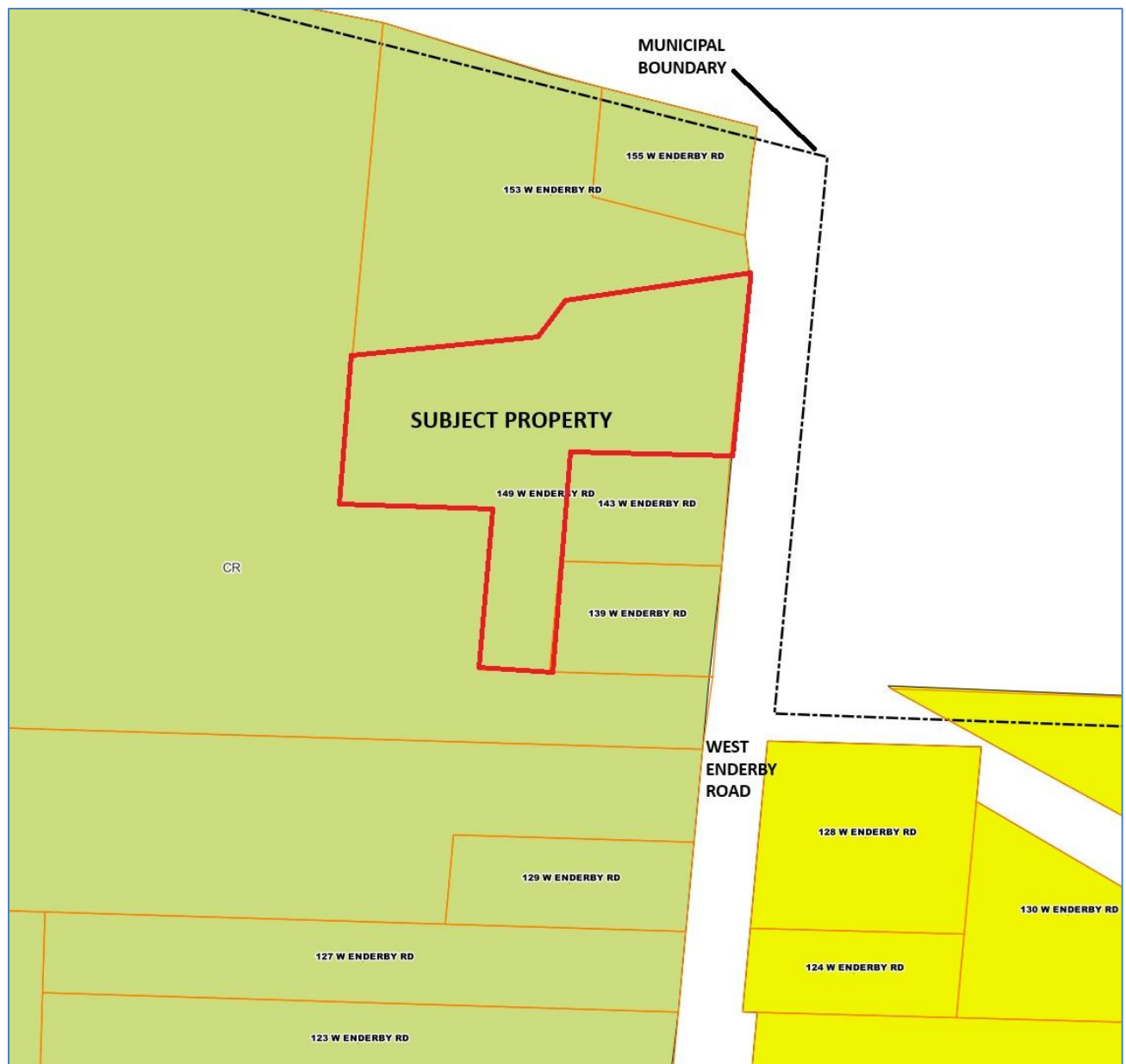
Site Context

The 6,151 m² (1.52 acre) property is an irregular shaped lot located on the west side of West Enderby Road, which is identified as a Municipal Major Collector Road in the Official Community Plan (OCP). A house, constructed in 1977, is located along the western boundary of the property. An accessory residential building (shop) is located in the northeast corner of the property. Access to the property is gained via a gravel driveway off of West Enderby Road, on the north side of the property.

The subject and surrounding properties are zoned Country Residential (C.R) and are designated as Residential Low Density in the OCP. It should be noted that portions of the larger holdings along West Enderby Road, which have steep slopes to the west, are designated as Country Residential in the OCP given that they have very limited development potential due to steep topography.

The subject property is designated as a 'Growth Area' in *Schedule E - Regional Growth Strategy Designations Map* of the OCP.

The following map shows the Zoning designation of the subject and surrounding properties:



Beige – Country Residential (C.R)
Yellow – Residential Single Family (R.1-A)

The following orthophoto of the subject and surrounding properties was taken in 2024:



****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

Proposal

The applicant is proposing to subdivide the property into two lots, as shown on the proposed subdivision plan attached as Schedule 'A'. The Remainder Parcel would be a 4,520 m² (1.12 acres) panhandle lot with 6.17 m (20.24 feet) of frontage along West Enderby Road. Proposed Lot A would be a 1,640 m² (0.41 acres) lot with 45.25 m (148.5 feet) of frontage along West Enderby Road. Given that the minimum lot area for subdivision in the Country Residential (C.R) zone is 20,000 m² (4.94 acres), the applicant has a separate Rezoning application that is being processed concurrently whereby they are seeking to rezone the property from the Country Residential (C.R) zone to the Residential Single Family (R.1-A) zone in order to accommodate the proposed subdivision.

The applicant is proposing to retain the existing accessory residential building on Proposed Lot A, without a principal building on the site. To accommodate this, the applicant is also seeking to amend the Zoning Bylaw to permit an accessory residential building on Proposed Lot A in the absence of a principal building; this Zoning Text Amendment is included as part of the aforementioned Rezoning application that is being processed concurrently.

There are several elements of the proposed subdivision that do not conform to the standards of the City of Enderby Zoning Bylaw No. 1550, 2014, for which the applicant is now seeking variances, including:

- Section 308.4.a.ii by reducing the minimum side yard setback area for an accessory residential building from 1.5 m (4.92 feet) to 0 m (0 feet);
- Section 602.8 by reducing the minimum lot frontage of a parcel from 15 m (49.21 feet) to 6.17 m (20.24 feet);
- Section 1101.1.b by permitting the frontage of a parcel to be less than one-tenth the perimeter of the parcel; and
- Section 1101.1.c by permitting a panhandle lot that cannot be further subdivided to have a lot frontage of less than 10 m (32.81 feet).

Furthermore, the proposed subdivision triggers several servicing requirements of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 which the applicant is seeking to vary, including:

- Section 6.2 and Section 2.0 of Schedule "A" by not requiring West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements;
- Section 2.0 of Schedule "A" by not requiring that portion of West Enderby Road adjacent to the proposed lots to be constructed to the centreline of the road;

- Section 6.0 of Schedule “A” by not requiring the provision of street lighting as part of the proposed subdivision; and
- Section 7.0 of Schedule “A” by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision.

Zoning Bylaw

The subject property is zoned Country Residential (C.R) and uses within this zone include:

- Accessory buildings and structures
- Accessory employee residential use
- Accessory produce and fruit sales
- Civic and public service use
- Boarding, lodging, or rooming houses
- Convalescent, nursing, and personal care homes
- Intensive agricultural use
- Limited agricultural use
- Mobile homes
- Single family dwellings
- Two family dwellings
- Three family dwellings
- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Kennels

Uses within the proposed Residential Single Family (R.1-A) zone include:

- Accessory residential
- Restricted agricultural use
- Single family dwellings
- Two family dwellings
- Three family dwellings
- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Civic and public service use
- The keeping of backyard hens
- The keeping of backyard bees

Subdivision Servicing and Development Bylaw

Sections 2.0, 6.0 and 7.0 of Schedule "A" of Subdivision Servicing and Development Bylaw No. 1278, 2000 require that, as a condition of subdivision approval, applicants must construct the adjacent road to centreline (or provide a cash-in-lieu equivalent), provide street lighting, and provide underground wiring for power, telephone and cablevision, respectively.

Section 6.2 and 2.0 of Schedule "A" of the Bylaw requires West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements, which is 25.0 m (82.0 feet).

Official Community Plan

Policies contained within the Official Community Plan which apply to this development include:

- *Policy 3.3.c* - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- *Policy 5.3.f* - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- *Policy 9.3.c* - Council supports a phased approach to development including consideration of alternate servicing standards within Growth Areas and Future Growth Areas.
- *Policy 9.3.f* - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation utilizing existing infrastructure.
- *Policy 10.3.f* - Council encourages the infill of vacant parcels within existing residential areas.
- *Policy 20.3.g* - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

Referral Comments

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. The Public Works Manager provided the following comments:

The existing 20m road dedication is consistent with the West Enderby road alignment and future needs. There is no intention to shift the overhead services underground along West Enderby Road in the future, nor transition to ornamental light standards. As this is a one-lot subdivision with a density impact that is likely low, it is appropriate to support

varying the construction to centreline requirement for the purposes of the subdivision application; however, once the development density is known, and if it proves to be higher than anticipated, construction to centreline would be evaluated by the Servicing Officer at the building permit stage.

No other comments were received in response to the referral.

Planning Analysis

Lot Frontage, Perimeter Ratio, and Panhandle Configuration

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to vary Sections 602.8, 1101.1.b, and 1101.1.c of the Zoning Bylaw by reducing the minimum lot frontage of a parcel from 15 m (49.21 feet) to 6.17 m (20.24 feet), permitting the frontage of a parcel to be less than one-tenth the perimeter of the parcel, and permitting a panhandle lot that cannot be further subdivided to have a lot frontage of less than 10 m (32.81 feet), respectively. It is recommended that Council supports the variance requests for the following reasons:

- The 6.17 m handle is located along the alignment of the existing driveway access to West Enderby Road and provides adequate width for access, including emergency access. The variance formalizes an access arrangement that is already in place rather than introducing a new access point or road disturbance. The driveway will remain a gravel surface within the handle, consistent with its current rural character.
- The Remainder Parcel is 4,520 m² in area, which is more than enough area for its intended use. The Zoning Bylaw's frontage and perimeter-ratio standards are intended to ensure a lot is usable, serviceable, and buildable. The Remainder parcel already meets that test as it is large, already serviced, with an existing single-family dwelling.
- The reduced frontage will not constrain the parcel's future subdivision potential because the parcel has none. Its irregular shape, the location of the existing dwelling and accessory residential building, and the lack of road access through the parcel means it cannot practically be divided further.
- While panhandle lots are not yet an established feature of the neighbourhood, the parcel sits in an area expected to infill incrementally over time. Panhandle lots are a common way to get more use out of large parcels without building new roads. As this area infills, more lots of this kind can be expected.

Accessory Residential Building Side Yard Setback

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to vary Section 308.4.a.ii of the Zoning Bylaw by reducing the minimum side yard setback for accessory residential buildings from 1.5 m (4.92 feet) to 0 m. The accessory

residential building is existing, so the reduced setback introduces no physical or visual change to the neighbourhood. The reduced setback abuts the panhandle of the adjacent Remainder Parcel, which is too narrow to accommodate any building in the future and is intended solely for driveway access. As a result, the variance raises no spatial separation concerns and will not interfere with the use of the adjacent panhandle lot. Any BC Building Code spatial separation requirements arising from the building's proximity to the new lot line, including fire-rating of the affected wall and any roof projections, will be addressed by the Building Official at the building permit stage. For those reasons, it is recommended that Council support the variance request.

Road Dedication and Construction to Centreline

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to vary Section 6.2 and Section 2.0 of Schedule "A" of the Subdivision Servicing and Development Bylaw by not requiring West Enderby Road adjacent to the proposed lots to be dedicated to meet the highway width and Collector Road requirements, and not requiring West Enderby Road adjacent to the proposed lots to be constructed to the centreline of the road. West Enderby Road is classified as a Collector Road, which requires a dedicated road width of 25.0 m. The existing dedication of West Enderby Road adjacent to the proposed lots is approximately 20.0 m.. As described the City's Public Works Manager in his referral comments above, the existing 20 m road dedication is consistent with the road alignment and future needs, and therefore there is no need to require additional road dedication. Furthermore, it is not anticipated that the proposed subdivision will not result in an increase in density of sufficient scale where the construction of West Enderby Road to centreline would be warranted. As described by the City's Public Works Manager, once the development density is known, and if it proves to be higher than anticipated, construction to centreline would be evaluated by the Servicing Officer at the building permit stage. For those reasons, it is recommended that Council support the variance requests.

Street Lighting and Underground Wiring

The Manager of Planning, Community Safety and Bylaw Compliance raises no objections to the applicant's request to vary Sections 6.0 and 7.0 of Schedule "A" of the Subdivision Servicing and Development Bylaw by not requiring the provision of street lighting or underground wiring as part of the proposed subdivision. The current standard along West Enderby Road is overhead electrical wiring and street lights affixed to hydro poles ("lease lights"). As described by the City's Public Works Manager in his referral comments above, there is no intention to shift the overhead services underground along West Enderby Road in the future, nor transition to ornamental light standards. For those reasons it is recommended that Council support the variance requests.

Condition on Development Variance Permit Issuance

The variances requested through this DVP application are measured against the standards of the Residential Single Family (R.1-A) zone, to which the applicant is seeking to rezone the

property, and rely on a zoning text amendment that would permit an accessory residential building on Proposed Lot A in the absence of a principal building. The bylaw associated with the applicant's Rezoning/Zoning Text Amendment application is City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1835, 2026, which is being processed concurrently with this application. Because the variances have no effect unless and until that rezoning and zoning text amendment take effect, it is recommended that issuance of the Development Variance Permit be subject to the Bylaw No. 1835, 2026 being adopted. This ensures the Development Variance Permit cannot take effect ahead of the zoning framework that it relies on.

Summary

This report relates to a Development Variance Permit application for the property located at 149 West Enderby Road, Enderby BC. The applicant is proposing to subdivide the property into two parcels, as shown on the attached Schedule 'A'. As part of the proposed subdivision, the applicant is requesting variances to the City of Enderby Zoning Bylaw No. 1550, 2014 relating to lot frontage, lot perimeter ratio, panhandle lot configuration, and the accessory residential building side yard setback, together with variances to the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 relating to road dedication, road construction, street lighting, and underground wiring.

The Manager of Planning, Community Safety and Bylaw Compliance recommends that Council support the variance requests with issuance of the Development Variance Permit being subject to Bylaw No. 1835, 2026 (bylaw associated with Rezoning/Zoning Text Amendment application for 149 West Enderby Road) being adopted.

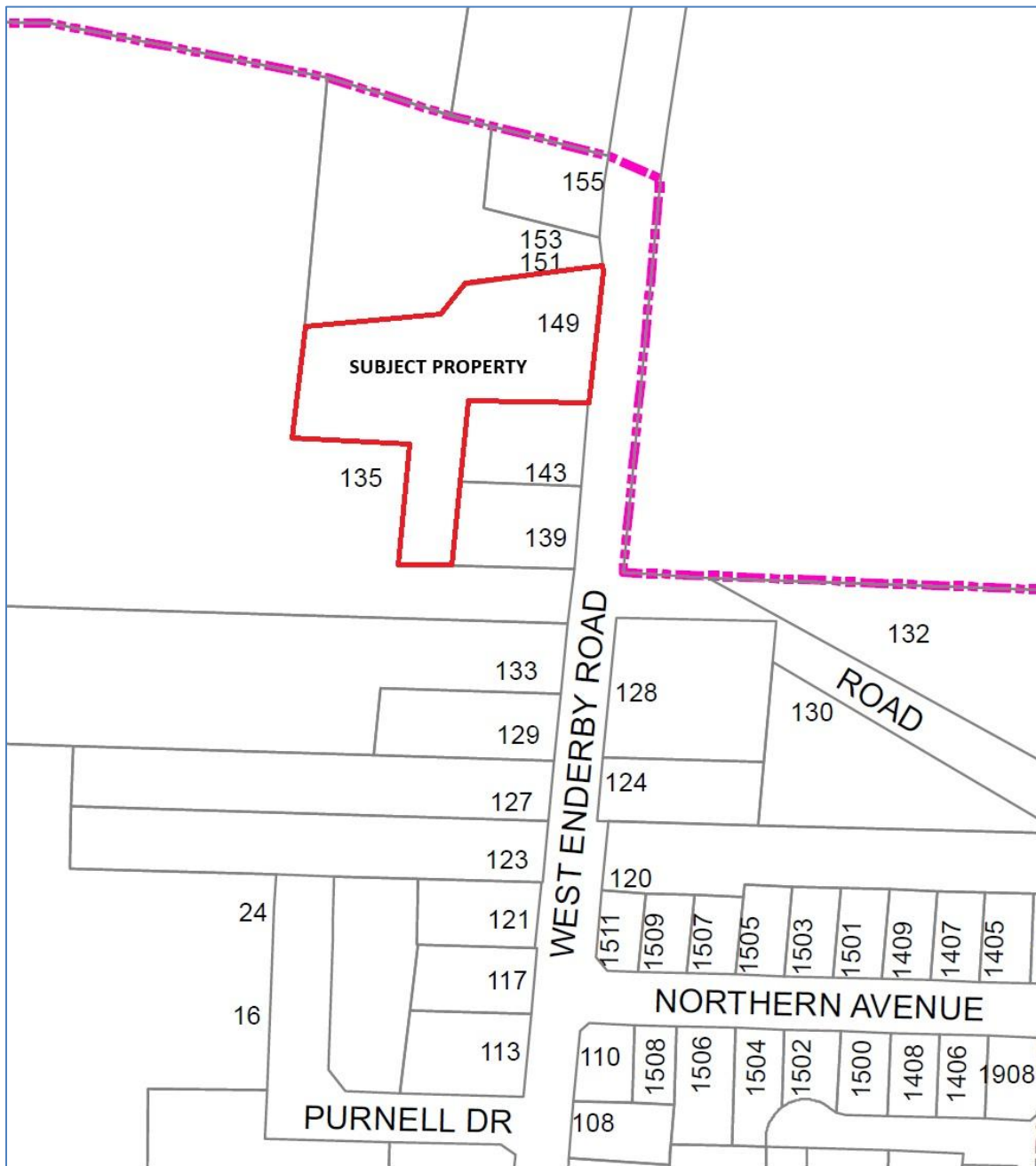
ATTACHMENTS

- Subject Property Map
- Schedule 'A' – Proposed Subdivision Plan

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

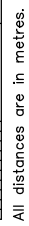
THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0093-26-DVP-END (Case)
Applicant: Brad Case
Owners: Brier Holdings Ltd.
Location: 149 West Enderby Road, Enderby BC

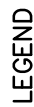


Sketch Plan of Proposed Subdivision of
Part of Lot 2, Sec 27 and 34, Tp 18,
Rge 9, W6M, KDYD

Scale 1:500



The intended plot size of this plan is 432mm in width by 280mm in height (B size) when plotted at a scale of 1:500



- Standard Iron Post Found (OIP)
NF Denotes nothing found



February 17, 2026

BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 96-25 96-25.raw

Area: CITY OF ENDERBY

Category: BUILDING PERMITS

Year: 2026 Month: 06

Folder Type	2026 / 06		2025 / 06		2026 to 06		2025 to 06	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	4	0
END - COMMERCIAL BUILDING	0	0	0	1	0	450,000	3	3
END - DEMOLITION	0	0	0	0	0	0	1	0
END - DUPLEX	0	0	0	2	6	1,050,000	0	0
END - INDUSTRIAL BUILDING	0	0	0	1	0	20,000	0	0
END - INSTITUTIONAL	0	0	0	0	0	0	0	0
END - MANUFACTURED HOME	0	0	0	0	0	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	3	0
END - PLUMBING	0	0	0	0	0	0	0	0
END - POOL	0	0	0	2	0	7,000	1	0
END - RETAINING WALL	0	0	0	0	0	0	0	0
END - SFD W/SUITE	0	0	0	0	0	0	1	2
END - SIGN	0	0	0	0	0	0	0	0
END - SINGLE FAMILY DWELLING	0	0	0	3	2	851,700	3	1
INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SIGN	0	0	0	1	0	6,250	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0
Report Totals	0	0	0	10	8	2,384,950	16	6
								6,664,232



VERNON NORTH OKANAGAN DETACHMENT

2nd Quarter (April to June) 2026

QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Blake MacLeod

Officer in Charge

POLICING ACTIVITY REPORT ~ 2nd Quarter 2026

The Vernon North Okanagan Detachment is committed to our four priorities of *Public Safety*, *Vulnerable Victims*, *Community Outreach* and *Employee Excellence* to ensure our communities remain a safe place to live. We are dedicated to providing an outstanding police service by developing strong mental health and resiliency in our members, and building and maintaining trust through timely and accurate communication. We work collaboratively with our partners to assist vulnerable persons in the community. Most importantly, we foster safer communities through evidence based, targeted and collaborative enforcement.

In response to requests from stakeholders, the format of quarterly policing statistics charts has changed slightly. Moving forward, the quarterly statistics provided for Calls for Service, Criminal Code Offences, Violent Offences, and Property Crime are separated into the individual municipality with the surrounding provincial area extracted. For reference, **Enderby Provincial** consists of the Regional District of the North Okanagan (RDNO) electoral area 'F' of Mara, Grindrod and Mabel Lake as well as some portions of the Columbia Shuswap Regional District (CSRD) electoral area 'D' which includes Deep Creek, Ranchero and Gardom Lake. **Falkland Provincial** encompasses some portions of the CSRD electoral area 'D' including Yankee Flats as well as some portions of the Thompson Nicola Regional District (TNRD) electoral area 'L' of Monte Lake, Monte Creek and the Paxton Valley. **Lumby Provincial** is comprised of RDNO electoral areas 'D' and 'E' that includes Trinity Valley, Creighton Valley and Cherryville. The **Vernon Provincial** area is the RDNO electoral area 'B' of Swan Lake, Commonage and Westside, and RDNO electoral area 'C' for BX and Silverstar. The statistics for the areas of the Okanagan Indian Band (OKIB) as well as the Splatshin First Nation are reported individually on the charts.

PRIORITY ONE: PUBLIC SAFETY

The Vernon North Okanagan RCMP's primary focus is on the safety of the public within the communities we police.

Operations

The table below highlights the total number of calls for service for the 2nd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison. The percentage changes are compared to the same quarter from the previous year.

Total Calls for Service – Quarter 2					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	305	268	274	-12.1%	+2.2%
City of Enderby	212	189	207	-10.8%	+9.5%
City of Vernon	4985	5028	5044	+0.8%	+0.3%
District of Coldstream	342	399	366	+16.6%	-8.2%
Township of Spallumcheen	353	353	367	0%	+3.9%
Village of Falkland	41	53	82	+29.2%	+54.7%
Village of Lumby	141	138	123	-2.1%	-10.8%
Enderby Provincial RDNO Area F / CSRD Area D	202	258	241	+27.7%	-6.5%
Falkland Provincial TNRD Area L / CSRD Area D	137	190	174	+38.6%	-8.4%
Lumby Provincial RDNO Area D/E	201	137	174	-31.8%	+27%
Vernon Provincial RDNO Area B/C	591	588	509	-0.5%	-13.4%
OKIB	222	232	267	+4.5%	+15%
Splatsin	98	93	123	-5.1%	+32.2%
Total	7830	7930	7951	+1.2%	+0.2%

The number of total calls for service include calls for service and self-generated files by police. The total calls for service will not equal the values reported below due to the location of where the offence occurred as it may be unknown or outside our policing jurisdiction.

Criminal Code Offences

The table below highlights the total number of Criminal Code offences for the 2nd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total Criminal Code offences include persons and property offences.

Criminal Code Offences – Quarter 2					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	74	65	64	-12.1%	-1.5%
City of Enderby	48	41	57	-14.5%	+39%
City of Vernon	1612	1755	1704	+8.8%	-2.9%
District of Coldstream	88	74	84	-15.9%	+13.5%
Township of Spallumcheen	53	59	67	+11.2%	+13.5%
Village of Falkland	11	13	23	+18.1%	+76.9%
Village of Lumby	26	36	27	+38.4%	-25%
Enderby Provincial RDNO Area F / CSRD Area D	49	48	38	-2.0%	-20.8%
Falkland Provincial TNRD Area L / CSRD Area D	28	29	18	+3.5%	-37.9%
Lumby Provincial RDNO Area D/E	45	30	39	-33.3%	+30%
Vernon Provincial RDNO Area B/C	109	118	101	+8.2%	-14.4%
OKIB	55	62	90	+12.7%	+45.1%
Splatsin	15	23	33	+53.3%	+43.4%
Total	2213	2353	2345	+6.3%	-0.3%

Criminal Code Offences include founded files only.

Violent Offences

The table below highlights the total number of violent crime offences for the 2nd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total violent crime offences include homicides, assaults, sexual assaults, uttering threats and criminal harassment.

Violent Offences – Quarter 2					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	16	19	24	+18.7%	+26.3%
City of Enderby	12	14	15	+16.6%	+7.1%
City of Vernon	293	319	267	+8.8%	-16.3%
District of Coldstream	23	13	27	-43.4%	+107.6%
Township of Spallumcheen	14	16	16	+14.2%	0%
Village of Falkland	2	6	8	200%	+33.3%
Village of Lumby	6	11	11	83.3%	0%
Enderby Provincial RDNO Area F / CSRD Area D	14	10	11	-28.5%	10%
Falkland Provincial TNRD Area L / CSRD Area D	10	5	7	-50%	40%
Lumby Provincial RDNO Area D/E	15	14	14	-6.6%	0%
Vernon Provincial RDNO Area B/C	22	30	28	+36.3%	-6.6%
OKIB	18	23	33	+27.7%	+43.4%
Splatsin	5	5	12	0%	+140%
Total	450	485	473	+7.7%	-2.4%

Total Violent Offences (Founded Files Only) Include: (1000 Series UCR - Crimes Against Person) Murder, Robbery, Assault, Harassing Communications, Utter threats against Person.

Property Crime

The table below highlights the total number of property crime offences for the 2nd quarter of 2026 as well as previous totals from 2025 and 2024 for comparison; percentage changes are compared to the same quarter from the previous year. Total property crime offences include break and enter, theft, mischief, arson, fraud and possession of stolen property.

Property Crime – Quarter 2					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
City of Armstrong	40	32	29	-20%	-9.3%
City of Enderby	24	18	27	-25%	+50%
City of Vernon	879	922	942	+4.8%	+2.1%
District of Coldstream	42	35	48	-16.6%	+37.1%
Township of Spallumcheen	27	28	38	+3.7%	+35.7%
Village of Falkland	1	5	7	+400%	+40%
Village of Lumby	10	14	10	+40%	-28.5%
Enderby Provincial RDNO Area F / CSRD Area D	20	21	21	+5%	0%
Falkland Provincial TNRD Area L / CSRD Area D	15	19	9	+26.6%	-52.6%
Lumby Provincial RDNO Area D/E	18	13	20	-27.7%	+53.8%
Vernon Provincial RDNO Area B/C	67	67	47	0%	-29.8%
OKIB	24	25	41	+4.1%	+64%
Splatsin	5	9	14	+80%	+55.5%
Total	1172	1208	1253	+3.0%	+3.7%

Total Property Crime (Founded Files Only): Include B&E (Residential, Business, Other, Seasonal Residence), Theft Over \$5000, Theft Under \$5000, Theft of MV, Theft from MV, Possession of Stolen Property, Fraud, Mischief, Arson.

Targeted Policing

Targeted Policing unit is comprised of a drug investigator and officers assigned to the Crime Reduction Unit. Targeted Policing manages many offender programs including prolific offenders, the Provincial Tactical Enforcement Priority (PTEP) where investigators identified 2 individuals or groups within Vernon during this targeting cycle, and the Repeat Violent Offending Intervention Initiative (ReVOII). During this quarter, the unit continued on-going investigations as well as completed disclosure on previous investigations including:

- In a 2023 drug trafficking investigation involving a PTEP Group, three of the four charged were arrested and their cases are before the courts. The final subject was located and arrested in Costa Rica by Interpol. The courts authorized extradition and Targeted Policing members travelled to Costa Rica to return the accused to Canada to face criminal charges.

- Targeted Policing conducted a traffic stop of a vehicle associated to criminal activity which led to the arrest of occupants and seizure of a loaded Glock handgun. The investigation is ongoing.
- Targeted Policing conducted a drug trafficking investigation which resulted in the seizure of Canadian currency, various prescription pills, four ounces of suspected cocaine, two ounces of suspected ketamine, one ounce of suspected methamphetamine, and one ounce of suspected fentanyl. The investigation continues.

During this reporting period, the Crime Reduction Unit conducted enforcement action and executed 47 warrants of arrest and recommended 5 investigations for charge approval including failure to comply with release conditions.

Prolific Offenders

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and are capable of causing a disproportionate amount of crime in the community.

At the conclusion of this reporting period, there were 11 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, 4 are currently in custody and 7 are not in custody. Of the 7 not in custody, 3 reside in, or are known to frequent, the City of Vernon, 1 reside in the North Rural, and 3 reside outside of our jurisdiction.

Repeat Violent Offending Intervention Initiative (ReVOII)

ReVOII is a coordinated multi-agency initiative designed to intervene and address repeat violent offenders in communities across BC. The program is comprised of dedicated Crown prosecutors, probation officers, correctional supervisors and includes enhanced investigation and monitoring of repeat violent offenders by police agencies. There are currently 6 subjects identified in the Vernon North Okanagan area with 3 currently in custody and 3 out of custody and residing in the Vernon area.

Chronic Property Offending Intervention Initiative (C-POII)

C-POII is a new coordinated multi-agency initiative designed to intervene and address prolific property crime and chronic public-disorder offending in communities across BC. The program is comprised of dedicated Crown prosecutors, probation officers, correctional supervisors, and includes enhanced investigation and monitoring of repeat offenders by police agencies. It targets individuals whose repeated criminal behaviour creates disproportionate impacts on community safety, public confidence, and local economic stability. Targeted Policing is in the process of phasing out the Prolific Offender Management program that has been in operation since 2013 and transition to monitoring offenders through ReVOII and C-POII.

Road Safety

The Vernon North Okanagan frontline officers contribute to safer roads through documented contacts with motorists to enforce the Province of British Columbia Motor Vehicle Act.

Traffic Contacts – Quarter 2					
Area	2024	2025	2026	2024-2025 % change	2025-2026 % change
Armstrong	63	58	106	-7.9%	+82.7%
Coldstream	134	109	111	-18.6%	+1.8%
Enderby	42	71	134	+69%	+88.7%
Falkland	4	15	30	+275%	+100%
Lumby	60	95	92	+58.3%	-3.1%
Spallumcheen	91	59	161	-35.1%	+172.8%
Vernon	797	529	424	-33.6%	-19.8%
Vernon Provincial	96	62	127	-35.4%	+104.8%
Total	1287	998	1185	-22.4%	+18.7%

Total Traffic Contacts include violations tickets and written warnings.

During this quarter, frontline officers removed 118 impaired drivers from the roadway: 32 within Vernon/Coldstream and 86 from the surrounding areas.

PRIORITY TWO: VULNERABLE PERSONS

The Vernon North Okanagan RCMP works collaboratively with partner agencies to assist vulnerable persons in the community who are in the greatest need and are at risk of harm or exploitation.

Special Victim's Unit (SVU)

The Special Victim's Unit is comprised of three investigators within the Serious Crime Unit who are responsible for high-risk intimate partner violence investigations, high-risk missing person's investigations and crimes against children. To assist the frontline, SVU conducts file reviews in these areas and provides investigation guidance.

SVU facilitates the Integrated Case Assessment Team (ICAT) meetings involving many community partners in order to support high-risk victims through the police investigation and criminal court process. During this quarter, 6 new ICAT files were opened and currently there are 4 previous ICAT files which require file management, monitoring and victim support.

The BC Integrated Child Exploitation Unit (BC ICE) advised of 17 reports of possession of explicit images involving children within our jurisdiction with four of those related to other open investigations. Each investigation requires a significant amount of time to complete production orders, execute search warrants and, where the evidence supports, prepare charge packages for Crown Counsel. In addition, SVU took conduct of an investigation involving Child and Sexual Abuse and Exploitative Materials (CSAEM) which are in the early stages to identify suspects. A production order was submitted and investigators are awaiting results.

As highly trained interviewers, SVU conduct interviews with vulnerable child victims of crime. From April to June, 10 victims were interviewed with regards to sexual assault and other crimes against children. The investigators work in partnership with the Oak Child and Youth Advocacy Centre to ensure the child is supported throughout the criminal process.

Mental Health Calls

The Integrated Crisis Response Team is comprised of a police officer from the Vernon North Okanagan RCMP partnered with a nurse from the Interior Health Authority who respond to calls for service involving persons in crisis. This quarter, ICRT responded to 200 calls for service and assisted frontline officers with follow-up on an additional 41 investigations.

During this quarter, the detachment rolled out a digital public safety system known as HealthIM which is designed to improve outcomes for individuals suffering from unmanaged mental health challenges. Using real time data, HealthIM summarizes prior interactions with individuals in a mental health crisis and facilitates the transfer of on-scene observations to local healthcare partners. Currently, HealthIM is adopted by over 30 municipal police forces and 200+ RCMP detachments across Canada, one of which is the Vernon North Okanagan.

Mental Health Files – Quarter 2					
<i>Vernon/Coldstream</i>	2024	2025	2026	2024-2025 % change	2025-2026 % change
Mental Health Files	489	532	331	+8.7%	-37.7%
Emergency Apprehension Sec 28 (by Police)	28	32	28	+14.2%	-12.5%
Form 21, 10, 4 Apprehension (Issued by a Doctor or Nurse Practitioner)	39	39	44	0%	+12.8%

Mental Health Files – Quarter 2					
<i>Armstrong, Enderby, Falkland, & Lumby</i>	2024	2025	2026	2024-2025 % change	2025-2026 % change
Mental Health Files	91	103	88	+13.1%	-14.5%
Emergency Apprehension Sec 28 (by Police)	12	12	4	0%	-66.6%
Form 21, 10, 4 Apprehension	4	2	0	-50%	-100%

(Issued by a Doctor or Nurse Practitioner)					
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PRIORITY THREE: COMMUNITY OUTREACH

The Vernon North Okanagan RCMP work to build and maintain relationships within our communities to increase public trust and confidence.

Youth Connection



information surrounding e-bike laws was it to the public through targeted pro-active media releases and social media campaigns. The highlight of the quarter was the annual Constable John Minguy Memorial Youth Academy in April. For one week, ‘cadets’ were exposed to lectures on law, RCMP history and police tactics, and bonded as a troop through their shared experience. Many of these youth go one to have successful careers in law enforcement and related fields.

Frontline officers maintained a presence in the schools and marked units patrolled school zones reminding motorists to drive responsibly. Police continue to attend schools to assist with safety drills and liaise with educators regarding any issues that arise within the schools. With the warmer weather, police noticed an increase in underaged youth on e-bikes traveling to schools. To assist with information regarding the confusion of the law surrounding these modes of transportation, the RCMP conducted an e-bike and e-scooter safety lecture to SD22 administrators with the goal of educating staff, students and parents. As the valuable, the VNOD Media Relations Officer disseminated



Community Engagement

The Vernon North Okanagan Detachment supported many community events over the last three months including McHappy Day on May 6. Alongside crews, our officers assisted in the drive-thru handing out swag and in the restaurant providing a visible presence to help raise funds for children in need. Our officers supported our partners with the RCMP Okanagan Communications Centre (OCC) to host a 911 Dispatchers recruiting event at a coffee shop in Vernon which was well attended by many interested applicants. And we hosted a Coffee with a Cop event at the Splatsin Community Centre in Enderby to have important conversations with those in attendance. In May, frontline officers led the Falkland Stampede parade handing out stickers and treats to children. And, lead the parade at Lumby Days. In the scorching heat of June, our officers participated in the annual Special Olympics Softball exhibition game where we were defeated by a talented group of athletes. In June, officers attended to Polson Park for the Ministry of Children & Family 'Kids in Care' community event. To end the



quarter, frontline officers conducted enhanced patrols of the ball diamonds, concert grounds and parking lots during the 40th Funtastic Slo-pitch Tournament and Music Festival to ensure a safe and fun event for all the participants and spectators.

Community Safety Office (Vernon)

The seven active volunteers of the Community Safety Office (CSO) volunteered 391 hours to assist 772 members of the public, field 127 phone calls and completed 1201 entries to Operation Cat's Paw. The CSO volunteers and coordinator assisted with two bike rodeos, one at Silver Star Elementary and one at Beairsto Elementary, for students to learn cycling safety. In addition, the volunteers participated in the Sunshine Festival in June and 'Go by Bike' week providing crime prevention information to the public. In May, the Vernon Anti-Tag Team was hired and are conducting patrols to document unwanted graffiti to work with property owners to remediate vandalized property. In addition, the 'Folks on Spokes' outreach team returned for the summer months to properly clean up discarded needles and garbage. The CSO volunteers continues to liaise with residents and business owners on matters of social disorder in the downtown core.



Vernon RCMP Volunteers



Vernon RCMP Volunteers have 41 active participants. During this quarter, the Vernon RCMP Volunteers completed a total of 973 hours of work through their participation with the program. Community Safety Patrol drove 2624 kilometers over 40 shifts to provide a visible, non-enforcement presence to help deter crime. While on the road, volunteers checked 3287 licence plates on the Stolen Auto Recovery program. The volunteers with the RCMP Vehicle Check program conducted 20 hours to ensure the police vehicle are in good operational order with all the necessary equipment. The Speed Watch volunteers conducted 234 hours over 39

deployments to monitor and slow down 16,147 vehicles. One of the most important duties of the volunteer team is to participate in local special events. This quarter, volunteers covered 32 shifts to assist with the annual Constable Jean Minguy Youth Academy to assist cadets with scenario training. Always a popular event, volunteers exercised their acting ability with various roles in each scenario, including complaints and suspects, to provide re-world training for the youth in a safe and controlled environment. In the community, volunteers participated with an interactive booth at the Sunshine Festival and with the Special Olympics Softball exhibition game where Safety Bear made an appearance.



[Lumby RCMP Volunteers](#)

The Village of Lumby and Electoral Area D and E support a small RCMP volunteer program consisting of 5 operational volunteers. Facilitating the program is the Village of Lumby Community Safety Officer, Lee Elliott. During this quarter, these dedicated volunteers committed a total of 74 volunteer hours in the community conducting 45 hours with Speed Watch operations checking 4778 vehicle and slowing down 2684 of them. As well, the volunteers spent 24 hours on foot patrols for Lumby Days events where they helped reunite a lost child to his parents.

[PRIORITY FOUR: POLICING EXCELLENCE](#)

The Vernon North Okanagan RCMP is committed to supporting our police officers and support staff to build confidence, resiliency and empower our employees to reach their full potential.

[Detachment Level Training](#)

The Vernon North Okanagan is committed to providing local training opportunities for our police officers to enhance their skillset. Locally, our officers completed training in the use and operation of the HealthIM App to assist with response to mental health related calls for service. In April, the detachment hosted a two-day Initial Critical Incident Response Level 200 course for 12 regular members to enhance their skill set responding to emergencies in our area. In addition, two military personnel from the Canadian Forces participated in the training. At the firearms range in April, our Basic Firearms Instructors held annual firearms qualifications for the pistol and carbine. In May, the BFIs began roll out of the less lethal 40mm extended range impact weapon to provide officers an additional de-escalation option. At watch briefing, the youth worker from the North Okanagan Youth and Family Services Society attended to provide information on how police can make referrals to their program. In anticipation of potential fire season, the detachment conducted fit testing of personal issued ½ mask respirator to each police officer.

[Pacific Regional Training Centre \(PRTC\)](#)

During this quarter, four police officers from the Vernon North Okanagan Detachment attended PRTC for Operational Skills training to certify in use of force options. In addition, VNOD sent three police officers on the 5-day phased interview model for suspects course, two junior officers attended the investigator development program, and one frontline officer on the search warrant course. From the Serious Crime unit, one investigator attended the file coordination course and two attended the PRIME case management course. In addition, officers attended workshops regarding child exploitation as well as kidnapping and crimes in action.

[Human Resources - Established Levels](#)

Vernon North Okanagan Detachment is currently at 110 Regular Members: 64 City of Vernon; 30 Provincial; 4 City of Armstrong; 8 District of Coldstream; 4 Township of Spallumcheen, 1 Splatstsin First Nation and 1 Okanagan Indian Band (OKIB).

RCMP MISSION, VISION, VALUES

Our Mission:

To preserve the peace, uphold the law, and provide quality service in partnership with our communities.

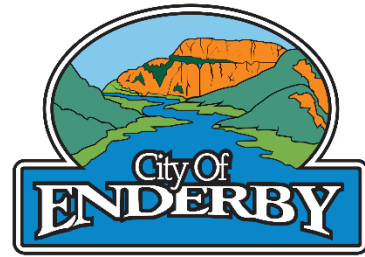
Our Vision:

The RCMP is a healthy and inclusive organization trusted by employees, partners and the public that keeps Canada safe by consistently delivering exceptional policing services and continually striving to grow and improve.

Our Values:

- **Act with integrity:** We conduct ourselves ethically, and do so with honesty, dignity and honour.
- **Show respect:** We treat all people with fairness. We value and promote reconciliation, diversity and inclusion by being considerate of the democratic rights, history and lived experiences of others.
- **Demonstrate compassion:** We care for each other and the communities we serve by approaching each situation with empathy and a genuine desire to help.
- **Take responsibility:** We are transparent about our decisions and actions and hold ourselves accountable for the results and impacts.
- **Serve with excellence:** We commit to continuous learning and work collaboratively with colleagues, communities and partners to provide and support innovative and professional policing services.

Staff Report



Date: June 22, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Local Government Climate Action Program – Public Reporting

RECOMMENDATION

THAT Council supports the draft responses to the *Local Government Climate Action Program 2025 Survey* attached to this memorandum as Schedule 'A'.

DISCUSSION

The Local Government Climate Action Program (LGCAP) was introduced as a provincial program intended to provide annual funding for local governments and Modern Treaty Nations to take climate action aligned with provincial and local climate objectives, replacing the former Climate Action Revenue Incentive Program (CARIP).

As part of the program, funding recipients are required to report on their actions.

To be eligible for the annual LGCAP funding, the City is required to:

1. Be a signatory to the B.C. Climate Action Charter;
2. Measure and report on corporate greenhouse gas (GHG) emissions;
3. Report on projects linked to one or more objectives from the CleanBC Roadmap to 2030 and/or Climate Preparedness and Adaptation Strategy (CPAS);
4. Complete the *Local Government Climate Action Program Survey*;
5. Have the Chief Financial Officer, or equivalent position, sign the attestation form (at the end of the survey) to confirm that, i) all funds were, or will be, used towards climate action, ii) the program funds received in 2024 will be spent by March 31, 2028, and iii) the completed and signed version of the program survey and attestation form will be posted by September 30, 2026; and
6. Post a completed PDF version of the program survey and attestation form publicly.

Staff are advancing the draft responses to the *Local Government Climate Action Program 2025 Survey* to Council for review. Should Council support the draft responses, Staff will proceed with completing items #4-6 above. The City allocated \$114,710.80 in LGCAP funding from previous years towards the reconstruction of Reservoir 1. An additional \$187,765 in LGCAP funding is available that the City can commit to projects between now and March 31, 2028.

ATTACHMENTS

- Draft Responses to the *Local Government Climate Action Program 2025 Survey*.

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026

Local Government Climate Action Program Survey 2025

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Introduction

The Local Government Climate Action Program (the Program or LGCAP) aims to catalyze the efficient flow of financial resources, data and knowledge between Modern Treaty Nations, local governments, and the Provincial Government to allow for cost effective, impactful, locally implemented climate action. For more information about the Program you can refer to the [website](#).

What is climate action?

For the purposes of this program, a climate initiative or action is one that reduces greenhouse gas (GHG) emissions (mitigation) and/or strengthens resilience to the impacts of climate change (adaptation). This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies, planning and investments; improving education; raising awareness of climate change causes and solutions; increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

Information collected will:

- Highlight local government and Modern Treaty Nation climate leadership;
- Profile action by including local government and Modern Treaty Nation emissions, resilience and climate action performance data in the annual [Climate Change Accountability Report](#), LGCAP Summary Report and on the Program's public facing [website](#);
- Help inform policy development and monitor progress on achieving provincial and local climate objectives; and
- Support provincial efforts to better collaborate with and enable communities to advance climate action.

The survey was informed by:

- Feedback from local governments, Modern Treaty Nations, external and ministerial partners;
- National and international GHG reporting protocols; and
- The CDP (formerly [Carbon Disclosure Project](#), a global non-financial disclosure system).

Instructions

Survey: Word Version

This version can be used to gather information from staff across departments. Then simply cut and paste into the online version where you will be submitting the survey. The survey is easier to navigate in the online version, especially drop-down questions.

Survey: Online Version

The primary contact for each local government or Nation receives their unique SimpleSurvey URL on April 15. SimpleSurvey allows multiple users to access your survey, though two people cannot enter information at the same time.

- For other users to contribute to your survey, simply share the unique link with your team members.
- Users must select "Save and continue later" when they are done updating the survey but not ready to submit.

Please note:

- Please do not provide any personal information (e.g., email, phone number) in the survey.
- Required fields are indicated with a red asterisk (*). You will not be able to submit the survey and attestation form without completing these fields. Some fields have formatting considerations (i.e. numbers only). You will not be able to submit the survey and attestation form until all required fields are completed properly. The red text error message will indicate what is needed.
- No commas are to be used in numerical fields.
- There is a 9,999 character limit for the open-ended questions, unless otherwise noted.

- If any questions are left blank, including optional ones, SimpleSurvey will notify you when you move to the next page with “You have unanswered questions, do you wish to continue?” If you are choosing to leave optional questions blank, simply click yes to move to the next page.
- Questions with substantial updates from last year’s survey are flagged with an exclamation mark (!).
- You can see what your community has previously reported for LGCAP in the [LGCAP Raw Survey Data](#).
- For Questions 10-13 and 20 we ask that initiatives are separated by corporate and community.
 - **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
 - **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.
- Please ensure responses align with your community’s most recent Official Community Plan (OCP) or Regional Growth Strategy (RGS) update, particularly when answering Question 7.

Attestation Form

The attestation form is filled in after survey questions are completed. It is the second page of the SimpleSurvey submission.

The attestation form is where the Chief Financial Officer, or equivalent position, attests to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
3. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2026.

Requirements

1. Reporting

1. Report on at least one project linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#). If your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. Funding for the project(s) does **not** need to come from this program.
 - Please note the Province is currently considering recommendations from the independent and advisory CleanBC Review; any changes that are made will be thoughtful, practical and focused on affordability for people. Program areas will reach out to partners and stakeholders if there are any next steps related to CleanBC policies and programs.

2. For communities with populations of 5,000+ (based on 2020 B.C. Census data figures), measuring and reporting local government's traditional services emissions is required.
3. Attest that funds will be allocated to climate initiatives before submitting your survey.

Climate action success stories

Open-ended survey questions that describe one or more climate action initiatives may be highlighted in Provincial materials to acknowledge innovative local climate solutions. To be considered for inclusion on the [Local Government Climate Action Highlights](#) webpage, responses must be at least two complete sentences and provide enough detail for us to understand the initiative's key elements (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories Submission Form](#) for guidance on how to complete the highlights sections for Questions 10–13, Question 19 and Question 20.

Climate action success stories are accepted year-round

In addition to mining LGCAP survey data, we accept success stories for publication any time of year. The template to submit stories outside of the LGCAP survey can be found on the [Local government climate action highlights webpage](#).

2. Deadline to submit the survey & attestation form

- The deadline for submitting your survey and attestation form is July 31, 2026.

3. Posting the survey & attestation form publicly

- The design / format of the form can be changed, however, all information from required questions must be included.
- Optional questions and answers can be omitted.
- The deadline to post the survey and attestation form publicly is September 30, 2026.

Note: Eligibility for the Program is determined solely by meeting the stated requirements. Additional climate action initiatives or dedicated climate action staff are not required and do not affect eligibility.

Download a copy for your records!

Once submitted, you can download a copy of the completed survey and attestation form (PDF, Excel, and Word options). If you close this window before the download link appears, please reach out for a copy of your submission.

If you would like page numbers on your final report, please download the Word version and add them.

Support

If the survey is accidentally submitted, a submitted survey needs to be revised, or if you have any questions, please reach out to us at LGCAP@gov.bc.ca. We will be happy to help.

Thank you!

The LGCAP Team

The Survey

Climate Action Planning

Climate Action Plans are strategic roadmaps that identify how an organization will reduce their greenhouse gas (GHG) emissions (mitigation), increase their resilience to the impacts of climate change (adaptation), or a combination of both.

To answer the following questions, consider staff that contribute to activities that reduce GHG emissions and/or strengthen resilience and the ability to adapt to climate-induced impacts. This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

***Question 1: How many full time equivalent (FTE) staff work on climate action in your organization?**

Include only staff who have climate action as part of their job duties. Estimate FTE(s) in decimal format (0.00) by reporting the portion of time spent on climate work.

For example, say your community had:

- Climate Coordinator: 100% time = 1.0 FTE
- Planner II: 50% time = 0.5 FTE
- Engineering Technologist: 25% time = 0.25 FTE
- Facilities Manager: 10% time = 0.1 FTE
- Total (what you would enter below) = 1.85

If there are no staff dedicated to working on climate action, that's 0% time, please enter 0.0.

0.15

***Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)?**

☐ Yes

☒ No

Please select the type of plan(s) from the list.

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

- ☐ Integrated climate plan (addressing mitigation, adaptation and/or energy use)
- ☐ Integrated climate plan (addressing mitigation and adaptation)
- ☐ Integrated climate plan (addressing mitigation and energy)
- ☐ Integrated climate plan (addressing adaptation and energy)
- ☐ Standalone mitigation plan
- ☐ Standalone adaptation plan
- ☐ Standalone energy-related plan
- ☐ Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.

- ☐ No, but we are currently undertaking one and it will be completed in the next two years.
- ☐ No, we are not intending to undertake one due to lack of financial capacity.
- ☒ No, we are not intending to undertake one due to lack of expertise or technical capacity.

*Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)?

☐ Yes

☒ No

Please select the type of plan(s) from the list.

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

- ☐ Integrated climate plan (addressing mitigation, adaptation and/or energy use)
- ☐ Integrated climate plan (addressing mitigation and adaptation)
- ☐ Integrated climate plan (addressing mitigation and energy)

- ☐ Integrated climate plan (addressing adaptation and energy)
- ☐ Standalone mitigation plan
- ☐ Standalone adaptation plan
- ☐ Standalone energy-related plan
- ☐ Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.

- ☐ No, but we are currently undertaking one and it will be completed in the next two years.
- ☐ No, we are not intending to undertake one due to lack of financial capacity.
- ☒ No, we are not intending to undertake one due to lack of expertise or technical capacity.

*Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.

- ☐ Lack of jurisdiction
- ☒ Lack of staff capacity or expertise
- ☒ Lack of financial resources
- ☒ Lack of data or information
- ☐ Lack of provincial or federal government support or collaboration
- ☐ Competing priorities
- ☐ Other (please specify):

Traditional Services Greenhouse Gas Emissions

Measuring and reporting traditional services emissions (defined in previous years as corporate emissions) is a Program requirement for all communities with a 2020 population of 5000 residents and above ([see population statistics here](#)).

This requirement can be fulfilled using an established reporting framework of your choosing (CDP, GHG Protocol for Cities, etc.), including the LGCAP scope and boundaries described in the [LGCAP Traditional Services Boundaries and Scope Guidance](#). Contracted emissions must be accounted for regardless of which protocol your local government employs. Local governments with populations below 5000 and Modern Treaty Nations are not required to report traditional services greenhouse gas emissions but are encouraged and supported to do so on a voluntary basis.

Traditional services GHG emissions are those produced by the delivery of local government or Modern Treaty Nation “traditional services” including:

- Fire protection,
- Solid waste management,
- Recreational / cultural services,
- Road and traffic operations,
- Water and wastewater management, and
- Local government administration.

Please see the following resources for guidance:

- [LGCAP Traditional Services Boundaries and Scope Guidance](#)
- [Scope Summary for Traditional Services GHG Emissions](#)
- [Traditional Services Emissions Inventory Reporting Tool](#)
- [Contracted Services Emissions Guidance](#)
- [Contracted Services Emissions Calculator](#)
- [B.C. Best Practices Methodology for Quantifying GHG Emissions](#)
- [Emission Factors Catalogue](#)

*Question 5: For the 2025 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select “Yes”.

☒ Yes

☐ No, but for a past year. (Please enter most recent year completed: YYYY)

☐ No

If your local government or Nation measured 2025 traditional services GHG emissions, please report the GHG emissions from services delivered directly (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources

For determining which emission sources are in scope, please refer to the [LGCAP Traditional Services Boundaries and Scope Guidance](#).

Format: Up to two decimal places and no commas (e.g. 1250.47)

191.7

If your local government or Nation measured 2025 traditional services GHG emissions, please report the GHG emissions from contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.

For determining which emission sources are in scope, please refer to the [LGCAP Traditional Services Boundaries and Scope Guidance](#).

Format: Up to two decimal places and no commas (e.g. 1250.47)

21.5

If your local government or Nation measured 2025 traditional services GHG emissions, please report the total GHG emissions from both directly delivered and contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.

For determining which emission sources are in scope, please refer to the [LGCAP Traditional Services Boundaries and Scope Guidance](#).

This would be the sum of the two questions above. Format: Up to two decimal places and no commas (e.g. 1250.47)

213.2

Optional: If your local government or Nation estimated fuel consumption and emissions from contracted services (because you were unable to obtain fuel consumption data directly from all contractors), please report the average percentage you applied to all contracts that was associated with fuel consumption (calculated from a sample of contracts and entered in the [Contracted Services Emissions Calculator](#) in the field 'Fuel % cost of overall contracted service cost').

This information will allow us to modify our [Contracted Services Emissions Calculator](#) to provide default percentages for small, medium and large communities.

Format: Numbers, no percentage sign (e.g. 45)

If your local government or Nation measured 2025 traditional services GHG emissions, please report what protocol you used to measure emissions.

☒ LGCAP methodology (our guidance documents such as the [B.C. Best Practices Methodology for Quantifying GHG Emissions](#) and the [LGCAP Traditional Services Boundaries and Scope Guidance](#))

☐ CDP

☐ Greenhouse Gas Protocol

☐ Other (please specify):

Optional: Please indicate how many tonnes of CO₂e are associated with facilities.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Optional: Please indicate how many tonnes of CO₂e are associated with mobile sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Please provide the link to the public report if available.

Optional

If not, please select all that apply.

☐ No, due to lack of staff and technical capacity.

☐ No, due to lack of financial resources.

☐ No, due to lack of awareness regarding which GHG accounting tools are available.

☐ No, traditional services emissions are measured but not reported.

☐ Measurement is in-progress.

☐ Traditional services inventory is not developed annually.

Optional: Please provide any further comments you wish to share on traditional services emissions measurement and reporting here (e.g. system or approach used to measure traditional services emissions).

Community-Wide Greenhouse Gas Emissions

B.C. [Climate Action Charter](#) signatories have committed to measuring and reporting their community-wide GHG emissions generated from all GHG sources (anthropogenic) within their community boundary.

The [Community Energy and Emissions Inventory](#) (CEEI) initiative provides a provincial framework for tracking and reporting energy and GHG emissions at a community-wide scale. It is published with a two-year lag, however, raw unprocessed data can be requested by local governments that wish to measure and report their community-wide emissions for the buildings, on-road transportation and municipal solid waste sectors ahead of publication.

The Communities Team is aware that some local governments are developing their own community-wide GHG emissions inventories (separate from the provincial CEEI). A better understanding of community-wide emissions measurement at the local level will help the Communities Team as we upgrade the CEEI.

(!) Question 6: For the 2025 calendar year, have community-wide GHG emissions been measured for your local government or Nation?

☐ Yes/In-progress

☐ No, but for a past year

☒ No

If selecting “Yes/In-progress” or “No, but for past year” for Question 6:

What is the reporting year for your most recent inventory of community-wide emissions?

Format: numerical YYYY

What is the interval for reporting community-wide emissions?

Format: Open-text (e.g. every 5 years, every 6 months)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide on-road transportation sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide buildings sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide municipal solid waste sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report the total for the on-road transportation, buildings, and solid waste sectors.

This would be the sum of the three questions above. Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured your community-wide emissions, please report the protocol(s) you used to measure emissions.

- ☐ Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC)
- ☐ GCoM Common Reporting Framework (CRF)
- ☐ 2006 IPCC Guidelines for National Greenhouse Gas Inventories

☐ U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA)

☐ Regional specific methodology (CEEI)

☐ Jurisdiction specific methodology

☐ Other (please specify):

For the most recent year available, did your community use raw data from the [Community Energy and Emissions Inventory](#) initiative to calculate community-wide emissions?

☐ Yes

☒ No

☐ Not sure

If selecting "No" for Question 6:

If not, please select all that apply from the list.

☐ No, community GHG emissions were not reported because the 2025 Provincial Community Energy and Emissions Inventory data has not been released.

☐ No, we do not measure and report community-wide emissions data due to lack of financial capacity.

☒ No, we do not measure and report community-wide emissions data due to lack of staff and technical capacity.

☐ No, we do not measure and report community-wide emissions annually. (Please indicate most recent year completed: YYYY)

*Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).

Please ensure your response reflects your community's most recent OCP or RGS update.

Please enter "0" if no targets or baseline are established for the years given in the table.

	Reduction Percentage (format: e.g., 40)	Baseline Year (format: e.g., 2007)
2030	13	2007
2040		
2050		

If your local government or Nation's targets don't conform to the target years noted above, please enter them here. Format e.g.: target 2035 50% baseline 2010, target 2060 70% baseline 2010, ...

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*Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets.

- **Net-zero** refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies)
- **Carbon neutral** refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms

Please select all that apply.

☐ Yes: Community-wide net-zero target

☐ Yes: Corporate carbon neutrality

☐ Yes: Corporate net-zero target

☒ No

*Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.

Previously, the Province reported these indicators through the [Community Energy and Emissions Inventory](#) initiative. The Province could prioritize publishing these indicators again in the future.

☒ Housing type: Private dwellings by structural type

☒ Floor area: Average floor area by building category and era

☐ Residential density: Population and dwelling units per square land area (km²)

☒ Commute by mode: Employed labour force by mode of commute

☐ Greenspace: Land area that is parks and protected greenspace

☐ Walk score: Proximity to services

☐ Proximity to transit: Persons, dwelling units and employment within walking distance of a transit stop/line

☐ Other (please specify):

Optional: Please provide any further comments you wish to share on community-wide emissions measurement and reporting here.

Provincial Policy Alignment - Mitigation

The CleanBC Roadmap to 2030 is B.C.'s plan to meet provincial emissions reduction targets to be 40% below 2007 levels for 2030 and set us on course to reach net-zero emissions by 2050.

One requirement of this Program is that you must report on a minimum of one project linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#) (CPAS). Funding does not need to come from this program. For questions 10-13, if your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. That said, please select all that apply.

For questions 10-13, please note the following regarding "Ongoing" initiatives. "Ongoing" includes initiatives that are either:

- Implemented in previous years and still active (e.g., an organics diversion project started in 2022 that continues to divert waste).
- Currently available or in effect in 2025 (e.g., supplementing Provincial energy efficiency incentive programs).

For questions 10-13 we ask that initiatives are separated by corporate and community.

- **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
- **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.

*Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the buildings sector.

This should **not** be limited to what your LGCAP funding supported.

☒ Corporate

☐ Community

☐ Not applicable

Corporate buildings policies, programs and actions

☐ Highest efficiency standards for new space and water heating equipment

☐ B.C. Energy Step Code adoption (Step 4 or higher) – *See drop-down textbox below*

☐ Zero Carbon Step Code adoption – *See drop-down textbox below*

☒ Efficiency upgrades/retrofits

☐ Requirement to use mass timber in new buildings

☐ Requirement to measure embodied carbon

☐ Other (please specify):

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Community-wide buildings policies, programs and actions

☐ Topping up Provincial energy efficiency incentive programs

☐ Bylaw changes to facilitate heat pump installations or electrical upgrades (please explain):

☐ B.C. Energy Step Code adoption (Step 4 or higher) – *See drop-down textbox below*

☐ Zero Carbon Step Code adoption – *See drop-down textbox below*

☐ Requirement to use mass timber in new buildings

☐ Requirement to measure embodied carbon

☐ Other (please specify):

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

*Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to buildings.

Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

- 1) Began construction of new outdoor pool, which is connected to a biomass heating system, includes water-efficient fixtures, and is constructed with a stainless-steel basin rather than concrete, reducing embodied carbon emissions.
- 2) Continued to heat the City's Public Works building and dog pound through a biomass heating system.

*Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the transportation sector.

This should **not** be limited to what your LGCAP funding supported.

☐ Corporate

X Community

☐ Not applicable

Corporate transportation policies, programs and actions

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles
- ☐ Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases
- ☐ Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider
- ☐ Active transportation infrastructure investments
- ☐ Active transportation education and encouragement programs
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)
- ☐ Installation of secure bike parking (i.e. bike valet)
- ☐ Electric vehicle charging studies/planning
- ☐ Electric vehicle charging infrastructure investments
- ☐ Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- ☐ Other (please specify):

Community-wide transportation policies, programs and actions

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- ☐ Improving or expanding public transportation
- ☐ Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles
- ☐ Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first)
- ☐ Revising existing bylaws or implementing new ones to support active transportation
- ☐ Active transportation planning

X Active transportation infrastructure investments

- ☐ Active transportation education and encouragement programs
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for bikes/scooter uses)
- ☐ Bylaws that reduce or eliminate off street parking requirements
- ☐ Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets
- ☐ Installation of secure public bike parking (i.e. bike valet)
- ☐ Neighbourhood or community-wide speed limit reductions
- ☐ Electric vehicle charging studies/planning
- ☐ Mandatory EV infrastructure in new construction
- ☐ Established electric vehicle charging ready bylaws
- ☐ Electric vehicle charging infrastructure investments

- ☐ Streamlined hydrogen fueling station permitting process
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- ☐ Other (please specify):

*Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to transportation.

Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

- 1) Constructed a separated pedestrian pathway along Waterwheel Street to improve pedestrian safety.
 - 2) Continued to be a partner community for the Shuswap North Okanagan Rail Trail, supporting the development of active transportation infrastructure that connects Enderby to neighbouring communities and advances low-carbon mobility in the region.
 - 3) Continued to advocate to BC Transit for enhanced and expanded public transportation options to neighbouring communities.

*Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to community-wide and corporate action.

This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should **not** be limited to what your LGCAP funding supported.

☒ Corporate

☐ Community

☐ Not applicable

Corporate climate policies, programs and actions

- ☐ Circular economy or zero waste strategy
- ☐ Sustainable procurement policy
- ☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- ☐ Supporting green/blue carbon sequestration
- ☐ Developing compliance carbon offset projects
- ☐ Developing voluntary carbon offset projects
- ☒ Other (please specify):

Continued to include 'Proximity of Service' as a key scoring criteria when evaluating proposals/tenders.

Community-wide climate policies, programs and actions

- ☒ Complete, compact communities - *See drop-down selections below*
- ☐ Organics diversion
- ☐ Circular economy or zero waste strategy
- ☒ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- ☐ Supporting green/blue carbon sequestration
- ☐ Climate engagement
- ☐ Other (please specify):

Complete, Compact Communities - Please select all that apply.

See [Complete Communities Guide and Program](#) for supports advancing identified community goals through the creation of more complete, compact and energy efficient communities.

- ☒ Rezoning
- ☒ Small-scale multi-unit housing (e.g. duplex, triplex, fourplex, rowhouse)
- ☒ Density bonuses

- ☒ Infill development
- ☒ Urban containment boundaries
- ☒ Official Community Plans
- ☒ Regional Growth Strategies
- ☐ Community Development Plans

*Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to community-wide or corporate action.

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

1) Initiated an update to the City's Official Community Plan to integrate 5 and 20 year housing needs targets (as identified in the Interim Housing Needs Report) and to include policies respecting the seven prescribed housing classes.

Provincial Policy Alignment - Resilience and Adaptation

The goal of climate adaptation is to reduce risk and vulnerability associated with climate change impacts. To manage climate impacts, local governments and Nations are integrating climate adaptation principles into decisions and everyday activities.

One requirement of this Program is that you must report on at least one or more project(s) linked to one or more objectives from the [CleanBC Roadmap to 2030](#) and/or the [Climate Preparedness and Adaptation Strategy](#) (CPAS) in Questions 10-13. If your community reports one initiative related to one sector you have satisfied this requirement, but please select all that apply for Questions 10-13.

*Question 13: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year to adapt to and build resilience to climate impacts.

This should **not** be limited to what your LGCAP funding supported.

☒ Corporate

☒ Community

☐ Not applicable

Corporate resilience and adaptation policies, programs and actions

☐ Undertaking or completing a risk assessment at the asset or project level

☐ Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the asset or project level

☒ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions

☐ Collaboration with other communities on resilience planning/initiatives

☒ Monitoring climate risks or impacts (floods, wildfire, etc.)

☐ Providing training (adaptation and mitigation skills)

☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes)

☐ Creating data systems to support climate action

☐ Utilizing natural assets/nature-based solutions

☒ Developing emergency/hazard response plans

☐ Developing business continuity or similar plan(s)

☐ Other (please specify):

Community-wide resilience and adaptation policies, programs and actions

☐ Undertaking or completing a risk assessment at the community level

- ☐ Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the community level
- ☒ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions
- ☐ Collaboration with other communities on resilience planning/initiatives
- ☐ Hydro climatological data collection
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.)
- ☐ Public engagement on climate risks and actions
- ☐ Providing training (adaptation and mitigation skills)
- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes)
- ☐ Creating data systems to support climate action
- ☐ Developing or acquiring hazard or climate risk mapping (e.g., floodplains), data or similar information
- ☐ Utilizing natural assets/nature-based solutions
- ☐ Developing emergency/hazard response plans
- ☐ Other (please specify):

*Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2025 calendar year to reduce risk and increase resilience. Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

Please note that highlights for resilience actions may be shared with the Ministry of Emergency Management and Climate Readiness (EMCR) for them to use on [ClimateReadyBC](#) as part of their work on sharing info on climate resilience in B.C. EMCR may follow up for more details if needed.

1) Continued the construction of a new reservoir. The reservoir was designed to better protect from wildfire, extreme rain events, increased snow loads and earthquakes, while providing enhanced

circulation and higher insulation values, which are critical for maintaining disinfection of stored water in response to global warming.

2) Completed the development of a Community Wildfire Resiliency Plan to help the community prepare for, respond to, and recover from wildfires.

3) Continued to implement the local FireSmart program in order to build community resiliency to the threat of wildfires.

4) Participated in the development of a regional Emergency Management Indigenous Engagement Plan in an effort to strengthen coordination in emergency management and to establish a framework for clear, culturally safe communication during emergencies.

*Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?

Please select all that apply. If completed, please provide the year of completion in the textbox (YYYY).

☐ Yes at the community level

☐ Yes at the asset or project level

☒ No

If available, please provide a link to the document(s):

If not, please select one or more options from the list.

☐ No, but we are currently undertaking one and it will be complete in the next two years.

☐ No, we are not intending to undertake due to lack of financial capacity.

☒ No, we are not intending to undertake due to lack of staff and technical capacity.

☐ No, we are waiting for directions from the Provincial Government before undertaking an assessment.

*Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?

☒ Yes, in asset management

☒ Yes, in budgeting

☐ Yes, in climate action plans

☐ No

(!) *Question 15 a): Please select the most significant climate hazards faced by your community and please specify the associated adaptation measures completed or in-progress in the 2025 calendar year, if any.

I.e. for extreme heat: cooling stations.

If entering a hazard under "Other", please write the hazard and related measure(s) in the textbox.

Textbox limit: 998 characters

☒ Extreme heat

Continued to implement the Extreme Heat Preparedness Plan

☐ Extreme cold, snow and/or ice

☒ Drought

Implemented staged watering restrictions; continued construction of a new water reservoir in order to address community water needs

☒ Wildfire

Completed development of a Community Wildfire Resiliency Plan; continued to implement a local FireSmart program

☐ Wildfire smoke

☒ Overland/riverine flooding

Participated in the Province's Floodplain Mapping Study, coordinated by the Fraser Basin Council

☐ Coastal flooding and/or storm surge events

☐ Wind, rain, and/or other storm events

☐ Landslides

☐ Not applicable/no hazards

☐ Not sure

☐ Other (please specify both the hazard and adaptation measure):

(!) * Question 15 b): Please select the impacts your community experienced in the 2025 calendar year related to the hazards above.

Select all that apply

☐ Heat-related illness

☐ Respiratory impacts (e.g., reduced air quality, smoke exposure)

☐ Evacuations or displacement of residents

☐ Damage to roads, bridges, or transportation networks

☐ Damage to water, wastewater, or stormwater systems

☒ Water shortages or restrictions

☐ Impacts to drinking water quality

☐ Power outages or electrical system strain

☐ Damage to buildings or critical facilities

☐ Service disruptions (e.g., transit, waste collection, recreation facilities)

☐ Increased operating costs for response or recovery

- ☐ Increased erosion or slope instability
- ☐ Biodiversity loss or ecosystem stress
- ☐ Negative impacts to local businesses or tourism
- ☒ Insurance losses or increased premiums
- ☐ Cultural impacts (e.g., threats to identities, languages, and livelihoods)
- ☐ No significant impacts
- ☐ Not sure
- ☐ Other (please specify):

*Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?

Please select one or more of what you consider the most valuable types of information for planning.

- ☒ Local knowledge
- ☒ Localized climate modelling and projected scenarios
- ☒ Assessment of potential community impacts
- ☒ Assessment of community vulnerabilities
- ☒ Risk assessment of hazards
- ☒ Mapping of climate change impacts and hazards
- ☒ Demographic information
- ☒ Projected development
- ☒ Adaptation planning information
- ☒ Technical expertise to implement solutions
- ☒ Community/partner engagement and support
- ☒ Information on partnership opportunities

☒ Examples of actions taken by other communities

☐ Not sure

☐ Other (please specify):

*Question 17: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year related to working with neighbouring communities.

Please select all that apply.

☐ Collaborating on preparing, reviewing or revising a climate or natural hazard risk assessment

☒ Collaborating on preparing, reviewing or revising an emergency management and/or hazard response plans

☐ Entering into agreements related to emergency management planning and/or multijurisdictional emergency management organization (this option excludes mutual aid agreements such as fire protection services)

☒ Collaborating on data collection, mapping or monitoring climate risks

☒ Collaborating on providing emergency management training and/or conducting training exercises to major emergency event

☐ Not applicable

*Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?

☐ Yes

☐ In progress

☒ No

If selecting "Yes" to Question 18:

What types of natural assets were inventoried?

Select all that apply.

☐ Wetlands

- ☐ Rivers, streams, lakes, and riparian areas
- ☐ Forests and urban forest
- ☐ Grasslands, meadows, and agricultural lands
- ☐ Coastal ecosystems (estuaries, beaches, eelgrass, kelp, etc.)
- ☐ Parks and natural areas / urban green space
- ☐ Other (please specify):

Is your local government or Nation actively managing your natural assets based on this inventory?

- ☐ Yes
- ☐ Planning to start soon

☒ No

If your local government or Nation is not actively managing natural assets, what are the primary reasons?

Please select all that apply.

- ☐ Not required/mandated
- ☒ Lack of capacity (staff, expertise, etc.)

☐ Lack of understanding of the benefits

☒ Lack of funding

☐ Not a current priority for council, directors, or leadership

☐ Cross-jurisdictional challenges (natural assets existing outside your jurisdictional boundary)

☐ Other (please specify):

If selecting “In progress” to Question 18:

What types of natural assets are being inventoried?

Select all that apply.

- ☐ Wetlands
- ☐ Rivers, streams, lakes, and riparian areas
- ☐ Forests and urban forest
- ☐ Grasslands, meadows, and agricultural lands
- ☐ Coastal ecosystems (estuaries, beaches, eelgrass, kelp, etc.)
- ☐ Parks and natural areas / urban green space
- ☐ Other (please specify):

If selecting “No” to Question 18:

If no, what are the primary barriers preventing your local government or Nation from completing a natural asset inventory?

Please select all that apply.

- ☐ Lack of awareness
- ☒ Lack of funding
- ☒ Lack of capacity (staff, expertise, etc.)
- ☐ Not a current priority for council, directors, or leadership
- ☐ Other (please specify):

Equity

Certain populations are more vulnerable to climate hazards and impacts (e.g. people experiencing homelessness, low-income households, seniors/elders, people living alone).

Taking an equity-informed approach to climate action is about enhancing climate resilience for everyone in B.C., regardless of where and how they live and requires a just approach that integrates equity considerations into climate planning and adaptation responses.

(!) *Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?

Please select all that apply.

☐ By collecting and analyzing disaggregated and/or spatial data to inform the design and/or monitor the implementation of climate actions

☒ By partnering with other organizations (such as health authorities, social service agencies, or Indigenous leadership bodies)

☐ By collecting disaggregated or spatial data on the impacts of climate actions

☒ By engaging with equity seeking groups/frontline communities most impacted by climate change

☒ By designing and/or implementing climate actions that address the needs of equity seeking groups/frontline communities most impacted by climate change

☐ By undertaking wider benefits and/or equity assessments for its climate actions

☐ By working to ensure climate actions align with UNDRIP and/or national laws pertaining to Indigenous rights

☐ No but the community is preparing to incorporate measures over the next year

☐ No but the community is preparing to incorporate measures over the next two years

☐ No, and the community is not intending to incorporate measures

☐ Not sure if equity is being integrated into our climate action work

Optional: Please highlight a climate initiative completed or in-progress in the 2025 calendar year that promotes equity and inclusion.

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

LGCAP Funding

The Program must be able to demonstrate the impact this funding has on greenhouse gas emissions reductions, resilience and adaptation, and building local capacity to advance climate action in B.C. To substantiate the Program, we must develop a baseline understanding of where local governments and Nations are at with respect to climate action and track progress over time.

For Question 20 we ask that initiatives are separated by corporate and community.

- **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
- **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.

Please note: Question 20 is more easily viewed in the online survey platform, SimpleSurvey.

*Question 20: In the previous calendar year (2025), how did your local government or Nation spend or commit to spend its remaining LGCAP funding received in the March 2024 3-year lump sum?

Based on our records for your community these funds total: *[amount displayed in SimpleSurvey]*. This is the amount of your March 2024 3-year lump sum that was reported on hold in the LGCAP 2024 survey, if any.

Instructions:

- Please ensure the amount(s) entered below equals the amount displayed above.
- Please select all that apply and indicate the total dollar value associated with each initiative.
- Please select “funds on hold” for any funding that was not spent or committed to be spent during the 2025 calendar year.
- You can see what your community has previously reported for LGCAP funding in the [LGCAP Raw Survey Data](#)?
- Format: no dollar sign, no comma and up to two decimal places.

☐ Corporate – *See drop-down selections below.*

☐ Community – See drop-down selections below.

☒ Funds on hold – See drop-down selections below.

\$187,762

☐ Not applicable (Amount flagged in the question is \$0 as all funds were reported as spent in the LGCAP 2024 survey)

(!) Funds on hold - How will funds be allocated?

☒ No decision has been made

☐ If a decision has been made, please enter the project(s) and the amount of funding that will go towards each (if known):

Corporate Initiatives

☐ Buildings initiatives – See drop-down selections below

☐ Transportation initiatives – See drop-down selections below

☐ Resilience and adaptation initiatives – See drop-down selections below

☐ Other corporate-wide initiatives – See drop-down selections below

Corporate buildings policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Highest efficiency standards for new space and water heating equipment

\$

☐ B.C. Energy Step Code adoption (Step 4 or higher)

\$

☐ Zero Carbon Step Code adoption

\$

☐ Efficiency upgrades/retrofits

\$

☐ Requirement to use mass timber in buildings construction

\$

☐ Requirement to measure embodied carbon

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Corporate transportation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)

\$

☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles

\$

☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles

\$

☐ Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases

\$

☐ Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider

\$

☐ Active transportation infrastructure investments

\$

☐ Active transportation education and encouragement programs

\$

☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)

\$

☐ Installation of secure bike parking (i.e. bike valet)

\$

☐ Electric vehicle charging studies/planning

\$

☐ Electric vehicle charging infrastructure investments

\$

☐ Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)

\$

☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Corporate resilience and adaptation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- ☐ Undertaking or completing a risk assessment at the asset or project level

\$

- ☐ Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the asset or project level

\$

- ☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions

\$

- ☐ Collaboration with other communities on resilience planning/initiatives

\$

- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.)

\$

- ☐ Providing training (adaptation and mitigation skills)

\$

- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes)

\$

- ☐ Creating data systems to support climate action

\$

- ☐ Utilizing natural assets/nature-based solutions

\$

- ☐ Developing emergency/hazard response plans

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Other corporate climate policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Staffing

\$

☐ Energy study

\$

☐ Climate study

\$

☐ Traditional services emissions reporting

\$

☐ Asset management

\$

☐ Climate finance planning

\$

☐ Leveraging funds from other sources/ grant stacking

\$

☐ Circular economy or zero waste strategy

\$

☐ Sustainable procurement policy

\$

☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)

\$

☐ Supporting green/blue carbon sequestration

\$

☐ Developing compliance carbon offset projects

\$

☐ Developing voluntary carbon offset projects

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide Initiatives

☐ Buildings initiatives – See drop-down selections below

☐ Transportation initiatives – See drop-down selections below

☐ Resilience and adaptation initiatives – See drop-down selections below

☐ Other community-wide initiatives – See drop-down selections below

Community-wide buildings policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Topping up Provincial energy efficiency incentive programs

\$

☐ B.C. Energy Step Code adoption (Step 4 or higher)

\$

☐ Zero Carbon Step Code adoption

\$

☐ Requirement to use mass timber in buildings construction

\$

☐ Requirement to measure embodied carbon

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide transportation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)

\$

☐ Improving or expanding public transportation

\$

☐ Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents

\$

☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles

\$

☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles

\$

☐ Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first)

\$

☐ Revising existing bylaws or implementing new ones to support active transportation

\$

☐ Active transportation planning

\$

☐ Active transportation infrastructure investments

\$

☐ Active transportation education and encouragement programs

\$

☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)

\$

☐ Bylaws that reduce or eliminate off street parking requirements

\$

☐ Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets

\$

☐ Installation of public secure bike parking (i.e. bike valet)

\$

☐ Neighbourhood or community-wide speed limit reductions

\$

☐ Electric vehicle charging studies/planning

\$

☐ Mandatory EV infrastructure in new construction

\$

☐ Established electric vehicle charging ready bylaws

\$

☐ Electric vehicle charging infrastructure investments

\$

☐ Streamlined hydrogen fueling station permitting process

\$

☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide resilience and adaptation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Undertaking or completing a risk assessment at the community level

\$

☐ Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the community level

\$

☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions

\$

☐ Collaboration with other communities on resilience planning/initiatives

\$

☐ Hydroclimatological data collection

\$

☐ Monitoring climate risks or impacts (floods, wildfire, etc.)

\$

☐ Public engagement on climate risks and actions

\$

☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes)

\$

☐ Creating data systems to support climate action

\$

☐ Developing or acquiring hazard or climate risk mapping (e.g., floodplains), data or similar information

\$

☐ Utilizing natural assets/nature-based solutions

\$

☐ Developing emergency/hazard response plans

\$

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Other community-wide climate policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Climate engagement

☐ Climate study

☐ Energy study

☐ Asset management

☐ Topping up programs/incentives

☐ Complete, compact communities – See drop-down selections below

☐ Organics diversion

☐ Circular economy or zero waste strategy

☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)

☐ Supporting green/blue carbon sequestration

☐ Other

\$

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Complete, compact communities

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

☐ Rezoning

\$

☐ Small-scale multi-unit housing (e.g. duplex, triplex, fourplex, rowhouse)

\$

☐ Density bonuses

\$

☐ Infill development

\$

☐ Urban containment boundaries

\$

☐ Official Community Plans

\$

☐ Regional Growth Strategies

\$

☐ Community Development Plans

\$

*To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has been spent on or committed towards in the 2025 calendar year.

Please provide specifics on your selections made above such as the kind of technology used, the scale/scope, the building/location, or the expected impact (i.e. the make and model of an EV, the kilometres of a bike lane built...).

Responses must include at least two complete sentences to be considered for highlighting on the [Local Government Climate Action Highlights webpage](#), providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories submission form](#) for guidance on how to complete the highlights section.

Funds were not used in 2025.

*Question 21 a): What is your internal decision criteria for spending LGCAP dollars?

Whether the project contributes to meeting the goals under the CleanBC Roadmap or the Climate Preparedness and Adaption Strategy.

*Question 21 b): Does your local government or Nation use a formal framework to apply a [climate lens](#) on infrastructure planning and decision-making?

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

☐ Yes

☒ No

*Question 22 a): In the previous calendar year (2025), how much additional external funding for climate action were you able to acquire by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.

Format: no dollar sign, no comma, and up to two decimal places

\$0

*Question 22 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).

Please enter "NA" if no funds were leveraged.

N/A

Question 23 a): What is the value of the Program's continuity for your community or Nation, and how does it support other priority initiatives for your local government or Nation (e.g., affordability, housing, safer communities/public safety, emergency preparedness and response, economic growth and good jobs, protecting critical services people rely on)?

Optional

The program is highly valued to support our community. As a smaller community made up of a primarily residential tax base, the program helps achieve a variety of climate action initiatives, without a detrimental affect on affordability for our residents. Without the program, the City would not have the resources to prioritize these initiatives.

(!) Question 23 b): Which provincial priorities does the LGCAP help advance in your community?

Optional. Select all that apply:

☒ Protecting critical services people rely on

☐ Infrastructure resilience

☐ Emergency preparedness and disaster risk reduction

☐ Housing

☐ Energy efficiency in buildings

☐ Community health and well-being

☐ Economic stability and good local jobs

☐ Affordability

- ☐ Reconciliation efforts
- ☐ Safer communities and public safety
- ☐ Protecting the natural environment and ecosystems
- ☐ Supporting vulnerable populations
- ☐ Other (please specify):

(!) Question 23 c): On a scale of 1 to 5, how important is LGCAP funding to your community's ability to advance the provincial priorities identified above?

Optional

- ☐ 1 – Not important
- ☐ 2 – Slightly important
- ☐ 3 – Moderately important
- ☐ 4 – Very important
- ☒ 5 – Essential

(!) Question 23 d): Which of the following tangible outcomes has your community directly experienced as a result of LGCAP-supported initiatives, if any?

Optional. Select all that apply:

- ☒ Improved resilience of infrastructure or community assets
- ☒ Reduced long-term infrastructure, maintenance, or asset management costs
- ☐ Improved emergency preparedness or response capacity
- ☐ Support for housing-related planning or policy development
- ☒ Energy cost savings for the local government and/or community
- ☐ Improved natural asset management (e.g., wetlands, forests, shorelines)

- ☐ Economic development or local employment opportunities
- ☐ Biodiversity or ecosystem benefits
- ☐ Improved air quality or public health outcomes
- ☐ Advanced reconciliation efforts
- ☐ Improved relationship with the Province
- ☐ Increased access to external funding or leveraged investment
- ☐ Maintained or increased staff capacity to deliver priority initiatives
- ☐ Improved decision-making or integration of climate considerations into planning and operations
- ☐ Too early to see tangible outcomes
- ☐ Other (please specify):

- ☐ None of the above

(!) Question 23 e): On a scale of 1 to 5, to what extent has LGCAP funding helped your community move work forward sooner, or enabled work that would not have happened without the funding?

Optional

- ☐ 1 – Not at all
- ☐ 2 – To a small extent
- ☐ 3 – To a moderate extent
- ☐ 4 – To a large extent
- ☒ 5 – To a very large extent

Please note on posting the survey publicly:

- All information from the required questions must be included.
- Optional questions and responses can be omitted.
- The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

Local Government Climate Action Program Attestation Form

Instructions for the Attestor (CFO or equivalent staff person): Complete and sign this form by filling in the fields below.

I, the Chief Financial Officer, or equivalent position, attest to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
3. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2026.

*Attested by (first name, last name)

*Professional title

*Local government or Modern Treaty Nation

*Date

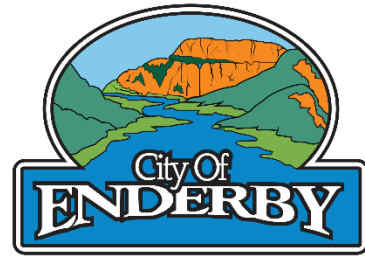
*Attestor signature

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report. If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at LGCAP@gov.bc.ca.

Reminder: Download a copy for your records!

Once submitted, please download a copy of the completed survey and attestation form (PDF, Excel, and Word options).

Staff Report



Date: July 7, 2026
To: Mayor and Council
From: Tate Bengtson, Chief Administrative Officer
Subject: Proclamation of National Drowning Prevention Week 2026

RECOMMENDATION

THAT Council receives the correspondence from Enderby & District Recreation Services requesting that Council declares National Drowning Prevention Week;

AND THAT Council declares July 19-25, 2026 as National Drowning Prevention Week in the City of Enderby;

AND FURTHER THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.

DISCUSSION

The Lifesaving Society - BC & Yukon Branch is asking local governments to proclaim National Drowning Prevention week.

Attached is a proclamation for Council's consideration. Council has a policy of only considering proclamation requests when a "requestor" appears before Council. As this national week of recognition is core to its mission, Enderby & District Recreation Services is tendering a request for Council's consideration.

Legislative authority for this matter flows from Section 157 of the Community Charter, which states:

A council may declare, or the mayor may proclaim, a day of recognition that is to be observed in the municipality.

Due to timing, Council considered this matter by email poll and unanimously supported the proclamation. The above resolution provides for the formal ratification of the decision.

ATTACHMENTS

- Correspondence from Enderby & District Recreation Services
- Proclamation

Approved for Inclusion by..... Tate Bengtson
Agenda Council, Regular, July 20, 2026



Enderby & District Recreation Services Association
P.O. Box 1000, Enderby, BC V0E 1V0
Telephone: 250-838-2665 | recreation@enderby.ca

Mayor and Council, City of Enderby
619 Cliff Avenue, Enderby, BC V0E 1V0

June 16th, 2026

Re: Request for Proclamation of National Drowning Prevention Week (July 19–25)

Dear Mayor and Members of Council,

On behalf of Enderby & District Recreation Services Association, I am respectfully requesting that the City of Enderby proclaim **July 19–25, 2026, as National Drowning Prevention Week** in the City of Enderby.

National Drowning Prevention Week is a Canada-wide initiative dedicated to raising awareness about water safety, reducing drowning incidents, and promoting lifesaving education and skills. Drowning remains a significant public health concern and is one of the leading causes of preventable injury-related death. Through education and awareness, communities can help reduce the risk of drowning and encourage safer behaviours around water.

This message is particularly important in Enderby. Our community is fortunate to be surrounded by beautiful rivers, lakes, and other waterways that contribute greatly to our quality of life and recreational opportunities. However, these natural environments also present risks. Tragically, our region has experienced drowning incidents in the past, reminding us that water safety education remains an ongoing necessity for residents and visitors alike.

This year presents a unique opportunity for Enderby to highlight drowning prevention through our new outdoor pool facility. The addition of features such as the lazy river and other aquatic amenities provides an excellent platform for promoting water safety, educating families, and encouraging participation in swimming and lifesaving programs. National Drowning Prevention Week could serve as a focal point for community engagement activities, public education campaigns, safety demonstrations, and partnerships that reinforce safe enjoyment of aquatic environments.

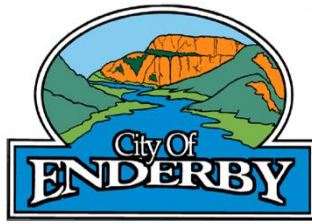
By proclaiming National Drowning Prevention Week, Council would demonstrate its commitment to public safety, support community education efforts, and help raise awareness of the simple but important actions that can prevent drowning incidents. Together, we can encourage residents of all ages to develop water competency skills, supervise children responsibly, wear lifejackets when appropriate, and make informed decisions around water.

We respectfully ask that Council issue a proclamation recognizing **July 19–25, 2026, as National Drowning Prevention Week in the City of Enderby** and support efforts to promote water safety awareness throughout the community.

Thank you for your consideration of this request and for your continued commitment to the health and safety of Enderby residents.

Sincerely,

Sheryl Hay,
Recreation Programmer
Enderby & District Recreation Services Association
Sheryl@enderby.ca 250-838-2665



Proclamation

“National Drowning Prevention Week”

- WHEREAS,** most drownings are preventable, and education and a healthy respect for the potential danger that any body of water may present can give our community an opportunity to safely enjoy the beauty and recreation opportunities offered by these bodies of water; and
- WHEREAS,** residents of Enderby are urged to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to always wear a lifejacket when boating; and
- WHEREAS,** the United Nations General Assembly passed the UN Resolution on Drowning Prevention (A/75/L.76) and named July 25th of each year as World Drowning Prevention Day; and
- WHEREAS,** Lifesaving Society Canada has declared July 19-25, 2026 as National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.
- NOW, THEREFORE,** Council for the City of Enderby, HEREBY DECLARES, July 19-25, 2026 as:

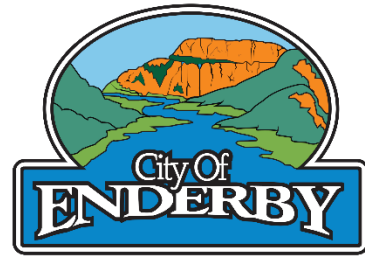
“National Drowning Prevention Week”

In the City of Enderby.

<seal>

Huck Galbraith
Mayor

Staff Report



Date: July 8, 2026
To: Chief Administrative Officer
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Temporary Road Closure Application – Friday Night Lights 2026

RECOMMENDATION

THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Friday Night Lights 2026) for information.

DISCUSSION

The City of Enderby Event Coordinator has submitted a Temporary Road Closure application (attached) for Friday Night Lights scheduled for Friday, August 21, 2026.

The applicant is proposing to close Cliff Avenue (from George Street to Vernon Street), Russell Avenue (from IGA to Vernon Street), Belvedere Street (from Cliff Avenue to Mill Avenue), Maud Street Public Parking lot between the hours of 12:30 pm to 10 pm. Russell Avenue Public Parking Lot to close 6 am to 10 pm.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all the requirements of the Policy.

All first-time events must be approved by Council. As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

ATTACHMENTS

- Friday Night Lights 2026 Road Closure Application

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, July 20, 2026

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes ☐ No ☒

Name of Sponsoring Organization City of Enderby

Name of Contact Person Valerie Byrne

Telephone or Email [REDACTED]

Name of Event Friday Night Lights

Date(s) of Closure Aug 21 / 2026

Start time for Closure 12:30pm End time for Closure 10pm

Location of Closure Cliff Ave (from George St to Vernon St), Russell Avenue (from 16A

to Vernon Street), Belvedere St (from Cliff Ave to Mill Ave), Maudst public
parking lot & Russell Ave Public Parking lot between the hours of 12:30pm - 10pm
Required Attachments (Russell Ave Public parking lot closed @ 6am)

- ☒ Map showing closure and emergency access route see attached
☐ Petition of affected business owners (if applicable)
☐ Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature]

Date July 7 / 2026

Do Not Complete - For Administrative Purposes

Approved by [Signature]

Date July 8, 2026

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

N/A

Petition of Affected Business Owners

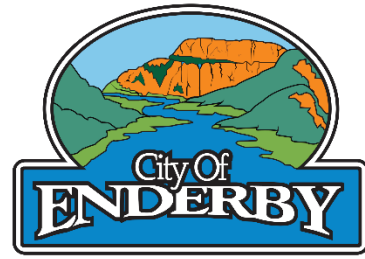
Yes

No

N/A



Staff Report



Date: July 10, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Amendment to Mobile Vendor Approval - VikeBikes

RECOMMENDATION

THAT Council authorizes VikeBikes to offer the following additional services as a mobile vendor at the municipally owned lot at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot for the 2026 season, in addition to the previously approved e-bike rental service:

- Inflatable rentals (tubes/floaties);
- Waterproof phone bag and dry bag rentals; and
- A battery-powered inflation station;

subject to the following conditions of the original mobile vendor approval:

1. The operator must obtain a City of Enderby Business License and pay the annual public land rental fee of \$100 per location;
2. The operator shall be solely responsible for ensuring their access to the sites;
3. The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City;
4. The operator's use of the locations must remain consistent with the approved site plan attached as Schedule 'A', and any change to the location, footprint, or layout requires prior written approval from the City;
5. The operator must explicitly state on their operational materials (route and safety information, rental agreements, liability waivers, etc.) that e-bikes are not permitted on the Jim Watt Heritage Riverwalk; and
6. The operator is only permitted to rent pedal-assist e-bikes.

DISCUSSION

At its Regular Meeting of June 15, 2026, Council considered a request from VikeBikes to operate as a mobile vendor at the municipally owned lot at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot for the 2026 season. The mobile vendor operations involve setting up two 10 ft × 10 ft tents, one at Tuey Park (e-bike pick-up location) and one in the municipally owned lot at 504 Cliff Avenue (e-bike drop-off location) which is adjacent to the Rail Trail, the Rail Trail parking lot, and Belvidere Park, as shown on the site plan attached as Schedule 'A'. Council approved the request.

VikeBikes has now submitted a written request (see Schedule 'B') for Council to consider amending its approval to operate as a mobile vendor, such that it would be permitted to offer the following services in addition to e-bike rentals:

1. Inflatable rentals (tubes/floaties);
2. Waterproof phone bag and dry bag rentals; and
3. A battery-powered inflation station.

The additional services proposed by VikeBikes would broaden the operation from a single transportation-focused offering into a small float-support station. Under the request, VikeBikes would rent basic inflatable tubes and floaties to river users who arrive without their own equipment, along with waterproof phone bags and dry bags for protecting phones, keys, wallets, and similar personal items during a float. A battery-powered inflation station would also be set up at the drop-off location to allow customers to fill tubes on site; the applicant has confirmed this would run off a portable power bank rather than a fuel-powered generator. Inflation services would be available as a standalone paid service or bundled into a bike return or full float package. The applicant has stated that the operation would remain rental- and service-based only, with no retail sales of floaties or waterproof storage items, and customers wishing to purchase such items would be referred to local brick-and-mortar retailers.

Council's original approval authorized VikeBikes to operate as a mobile vendor at 504 Cliff Avenue and along the southern boundary of the Tuey Park parking lot for the 2026 season strictly as an e-bike rental service. The services now proposed fall outside the scope of that authorization. Because VikeBikes is seeking to expand its operation beyond the e-bike rental service Council originally considered, the addition of inflatable rentals, waterproof bag rentals, and an on-site inflation station requires Council's consideration and approval before it may proceed.

In assessing this request, Staff weighed the importance of fairness to the community's existing brick-and-mortar businesses. The original e-bike rental approval raised no such concerns, as it did not overlap with any service offered by a local business. The current proposal is more nuanced. While staff are not aware of any existing businesses currently offering inflatable rentals, dry bag or phone bag rentals, or on-site inflation (Q's Float Shop provided comparable services at 803 Vernon Street; however, staff confirmed with the business owner that it will not operate during the 2026 season), the proposal does introduce a form of indirect competition.

River users who might otherwise purchase inflatables from a local retailer may instead choose to rent an inflatable from VikeBikes. On the other hand, river users frequently abandon inflatables at Tuey Park after their float, leaving Parks staff to collect and dispose of them. A rental option will help reduce waste. There is also a site management benefit. Belvidere Park and adjacent parking areas become heavily congested during peak summer season, as river users gather to inflate tubes, organize their belongings, and prepare to launch. By offering inflatable rental and inflation services at the drop-off location (504 Cliff Avenue), VikeBikes will help to reduce the volume of users staging within Belvidere Park and nearby parking areas, improving the overall usability of the site.

On balance, Staff recommend that Council support VikeBikes' request to offer the additional services subject to the same conditions as Council's original approval. Council should note that any approval for VikeBikes to operate as a mobile vendor on public property is limited to the 2026 season, and Council retains the opportunity to reconsider the scope of its approvals in future seasons.

ATTACHMENTS

- Schedule 'A' – Site Plan
- Schedule 'B' – Correspondence from VikeBikes

Approved for Inclusion by Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, July 20, 2026



Schedule 'B'

Dear Mayor and Council,

Thank you again for approving VikeBikes' return ride service for the Enderby river float season. We appreciate the City's support in allowing us to provide a practical, low-impact transportation option for river users returning from the float route back to their vehicles.

Since receiving approval and beginning to promote the service, we have had many requests from residents and visitors asking whether VikeBikes will also be offering floatie rentals, waterproof phone bag rentals, dry bag rentals, and a convenient way to inflate tubes at the bike drop-off location. Based on this feedback, we would like to request permission to add a small float-related rental and support station alongside the approved return ride service.

The proposed add-on would include:

- 1. Floatie rentals**

VikeBikes would offer basic inflatable tubes/floaties for customers who do not already have their own equipment.

- 2. Waterproof phone bag and dry bag rentals**

VikeBikes would offer waterproof phone bags and dry bags on a rental basis for customers who want to keep phones, keys, wallets, or other small personal items protected during their float.

- 3. Battery-powered blow-up station**

We would provide an inflation station at the bike drop-off location so customers can safely and efficiently inflate their tubes before heading to the river. This station would run off a battery power bank and would not use a noisy fuel-powered generator.

This request is for rentals and support services only. VikeBikes is not requesting permission to operate a retail sales booth for floaties, waterproof phone bags, or dry bags. If visitors are looking to purchase their own floaties or waterproof storage items, we would refer them to local businesses such as Red Apple, the dollar store, or other nearby retailers.

The inflation service would have a small standalone charge for customers who only need air fill support. However, the inflation charge would be included when packaged with a VikeBikes rental service, such as a bike return ride package or a full float package that includes a floatie rental, waterproof bag rental, and return ride.

This add-on would support the same goal as the approved return ride service: making the river float experience easier, more organized, and more accessible while reducing common visitor issues such as people arriving unprepared, struggling to inflate tubes, or needing extra vehicle shuttling.

VikeBikes would be responsible for providing, operating, and supervising the rental equipment and inflation station. We would keep the setup clean, compact, quiet, and temporary, with no permanent installation required. We would also ensure the area remains accessible to pedestrians, visitors, and City operations. Equipment would be removed or secured at the end of each operating day.

We believe this would be a useful addition for both locals and tourists, especially during peak summer float days. It would also allow us to better direct customers, explain the proper float route, remind users not to float beyond the recommended take-out area, and encourage safe and respectful use of the river corridor.

We are requesting permission to add the following to our already-approved return ride service setup:

- A small number of rental floaties/tubes
- Waterproof phone bags and dry bags available for rental
- A battery-powered inflation/blow-up station
- A standalone paid air fill service, with air fill included when packaged with a bike rental or full float package
- Associated signage explaining rental pricing, instructions, contact information, and safe float reminders
- Referral of customers looking to purchase floaties, waterproof phone bags, or dry bags to local retailers rather than selling those items ourselves

This would operate during the same general season and hours as the approved return ride service and would remain secondary to the main purpose of supporting river users with transportation.

Thank you for considering this add-on request. We are excited by the positive response to the return ride service and believe this small addition would improve the visitor experience while keeping the operation organized, supervised, quiet, and beneficial to the community.

Sincerely,

Kylan Vike

VikeBikes

info@vikebikes.com

778-392-5655



June 16, 2026

Mayor Galbraith and Council
City of Enderby
Box 400
Enderby, BC V0E 1V0

Reference: LGPS-12591

**Re: 2026 CRI FireSmart Community Funding and Supports Application-based
Funding for Fuel Management Activities Approval Agreement**

Dear Mayor Galbraith and Council,

Thank you for submitting an application under the Community Resiliency Investment program for 2026 FireSmart Community Funding and Supports Application-based Funding for Fuel Management Activities.

I am pleased to inform you that the Evaluation Committee recommended your project, *PHASED FM: Johnston Park Fuel Prescription and Fuel Treatment*, for funding. A grant in the amount of \$52,198.00 has now been approved.

As outlined in the Program and Application Guide, an initial payment in the amount of \$26,099.00 or fifty per cent (50%) of the total approved grant will follow by electronic funds transfer after the signed Approval Agreement has been returned to UBCM. The remainder of the grant will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Forests has provided funding for this program. In order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the CAO, Band Manager or designate and returned to UBCM within 30 days;
- (2) A post-grant approval meeting with the local BCWS Wildfire Prevention Officer or FNESS Wildfire Resiliency Advisor must be completed prior to commencing work. Please contact Mike Aldred at the Kamloops Fire Centre to schedule this meeting.
- (3) The funding is to be used solely for the purpose of the above-named project and for the expenses itemized in your approved application;
- (4) All expenditures must meet eligibility and funding requirements as defined in the Program and Application Guide (refer to Sections 5 and 6);

The Community Resiliency Investment program is funded by the Province of BC

- (5) An interim report is required at 12 months, July 16, 2027, for all two-year projects.
- (6) All project activities must be completed by the approved project end date, June 15, 2028;
- (7) The final report is required to be submitted to UBCM within 30 days of the approved project end date and no later than July 16, 2028. Refer to Attachment 1 for final report requirements;
- (8) Any unused funds must be returned as directed by UBCM;
- (9) Projects that include the development of a fuel management prescription must be consistent with the current BC Wildfire Service [Fuel Management Prescription Guidance document](#) and be based on an informed estimate of the net prescription area;
- (10) Projects that include the development of a burn plan must use the template identified in the Program & Application Guide and be based on an informed estimate of the net burn plan area;
- (11) Projects that include fuel management activities are evaluated on a cost per hectare basis and it is expected that projects are undertaken based on the approved cost per hectare. If the approved cost per hectare cannot be achieved, an amendment request must be submitted for approval before fuel management activities commence.
- (12) When recognizing funding, please state that the FireSmart Community Funding and Supports program is administered by the Union of BC Municipalities and funded by the Province of BC. UBCM is active on X, Blue Sky, LinkedIn and Facebook. When possible, please mention or tag UBCM on social media posts that are related to projects that are funded by programs that UBCM administers;
- (13) FireSmart™ and FireSmart logos are registered trademarks of the Canadian Interagency Forest Fire Centre, and FireSmart BC is governed by the BC FireSmart Committee. Use of the word FireSmart and associated logos is administered through licensing agreements. Any products/materials that are created using FireSmart brands must be reviewed and approved by the BC FireSmart Committee as the provincial agency representing FireSmart Canada. Request permission to use FireSmart brands [here](#).

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all interim, progress and/or final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to reduce the risk and impact of wildfires in your community.

If you have any questions, please contact Community Resiliency Investment at 250-387-4470 or cri@ubcm.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonas Woodrow".

Jonas Woodrow, Program Officer

Encls.

cc. *Tate Bengston, CAO*
Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance



Office of the Chair
1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6220
Chair@rdco.com
rdco.com

June 25, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate Solutions
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

Dear Premier Eby and Ministers:

Re: BC Local Government Climate Action Program (LGCAP) – Funding Continuation

On behalf of the Regional District of Central Okanagan, I am writing to request the Province's continued commitment to the Local Government Climate Action Program (LGCAP).

For more than 15 years, LGCAP has provided stable funding that enables local governments to deliver climate mitigation and adaptation initiatives, support staff capacity, and leverage additional grant funding.

Local governments are on the front lines of responding to climate impacts and play a key role in achieving provincial climate objectives. The loss of this predictable funding source would create financial and operational challenges and limit the ability to advance climate initiatives aligned with provincial priorities.

The Regional Board respectfully requests that the Province confirm its commitment to ongoing, stable LGCAP funding. Continued partnership with local governments is essential to achieving shared climate goals and supporting resilient communities.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Loyal Wooldridge", is written over a large, stylized, light blue circular graphic element.

Loyal Wooldridge
Chair

cc: Local MLAs
Southern Interior Local Government Association
BC regional districts and municipalities

7 JULY, 2026
SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
PO BOX 563 SALMON ARM STN MAIN, BC V1E 4N7
250-851-6653 INFO@SILGA.CA

HONOURABLE DAVID EBY
PREMIER OF BRITISH COLUMBIA
PO BOX 9041 STN PROV GOVT
VICTORIA, BC, V8W 9E1



Dear Premier Eby, Minister Osborne, and Minister Krieger,

Re: Voluntary & Involuntary Complex Care

On behalf of the Southern Interior Local Government Association (SILGA), representing 37 municipalities and regional districts across British Columbia's Southern Interior, I am writing to urge the Province to expand its Complex Care initiative and increase treatment capacity to address the growing mental health, addiction, homelessness, and public safety challenges facing communities throughout our region.

While SILGA supports the Province's investment in Complex Care, local governments continue to experience the impacts of untreated mental illness and severe substance use disorders. Communities require additional treatment options for individuals who are unable or unwilling to access care voluntarily and whose conditions place themselves and others at risk.

We respectfully ask the Province to:

- Expand Complex Care facilities and treatment spaces throughout British Columbia.
- Increase both voluntary and involuntary care and treatment capacity.
- Develop secure, health-led facilities focused on stabilization, treatment, recovery, and reintegration.
- Review underutilized provincial assets, including appropriate spaces within provincial correctional institutions, for potential conversion to therapeutic treatment centres.
- Work with local governments, Indigenous communities, healthcare providers, and public safety agencies to create a coordinated continuum of care.

SILGA recognizes that correctional facilities are not a substitute for healthcare. However, some provincial facilities may offer secure infrastructure that can be adapted to address the critical shortage of treatment and recovery spaces while ensuring care remains health-led and recovery-focused.

Our communities are seeking compassionate and practical solutions that support vulnerable individuals while improving community safety and reducing pressures on emergency services, healthcare systems, and local governments.

We urge the Province to act with urgency and would welcome the opportunity to meet with you to discuss these recommendations further.

Respectfully,

Bill Sarai, President
Southern Interior Local Government Association (SILGA)