

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: May 4, 2026
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 856 8070 3485
Passcode: 672579*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the May 4, 2026 Council Meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of April 20, 2026

THAT the April 20, 2026 Council Meeting minutes be adopted as circulated.

Page 4

4. DEVELOPMENT MATTERS AND RELATED BYLAWS

4.1 Development Variance Permit #0090-26-DVP-END

Legal: LOT 1, PLAN KAP57152, DISTRICT LOT 226, KAMLOOPS DIV
OF YALE LAND DISTRICT

Address: 2308 McGowan Street, Enderby BC

Applicants: City of Enderby

Owners: City of Enderby

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4.1.1 Public Input – Development Variance Permit #0090-26-DVP-END

4.1.2 Permit Issuance – Development Variance Permit #0090-26-DVP-END

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 1 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP57152 and located at

2308 McGowan Street, Enderby BC, to permit a variance to Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet), as shown on the attached Schedule 'A'.

5. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

- 5.1 Save Your Skin Sunscreen Dispenser Initiative Page 24
Staff report prepared by Chief Administrative Officer dated April 27, 2026
THAT Council supports participation in the Save Your Skin Foundation Sunscreen Dispenser initiative based on the attached terms and conditions;

AND THAT Council supports publicly accessible sunscreen dispensers being made available at the Visitor Centre and for community events.

6. BYLAWS

- 6.1 2026 Budget Bylaws Page 28
THAT Council adopts the bylaws cited as "City of Enderby 2026-2030 Financial Plan Bylaw No. 1829, 2026", "City of Enderby Annual Tax Rate Bylaw No. 1830, 2026", "City of Enderby Sewer Frontage Tax Bylaw No. 1831, 2026", "City of Enderby Water Frontage Tax Bylaw No. 1832, 2026" and "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1833, 2026".

7. REPORTS

- 7.1 Mayor and Council Reports
- 7.2 Area F Director Report
- 7.3 Chief Administrative Officer Report
- 7.3.1 Council Inquiries
- 7.4 Approval of 2025 Statement of Financial Information Page 48
Staff report prepared by Chief Financial Officer dated April 23, 2026
THAT Council approves the 2025 Statement of Financial Information.
- 7.5 Vernon North Okanagan Detachment: 1st Quarter (January to March) 2026 Page 89
THAT Council receives and files the report titled Vernon North Okanagan Detachment: 1st Quarter (January to March) 2026.

8. NEW BUSINESS

- 8.1 Disclosure of Contracts – Council Page 100
Staff report prepared by Chief Financial Officer dated April 27, 2026
THAT Council receives the Disclosure of Contracts – Council staff report dated April 24, 2026 for information.
- 8.2 Award of Property Insurance Contract Page 101
Staff report prepared by Chief Financial Officer dated April 29, 2026
THAT Council awards the contract for the provision of property, equipment breakdown and crime insurance to Acera Insurance Services Ltd. for a three-year term commencing May 23, 2026, with an option to extend for an additional two

years.

- 8.3 Canada Day Parade 2026 – Parade Route and Road Closure Application
Staff report prepared by Manager of Strategic Priorities and Community Services
THAT Council supports the 2026 Canada Day parade recommended route;

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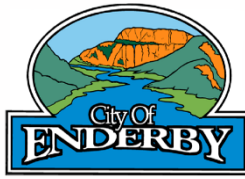
AND THAT Council approves the City of Enderby Event Coordinator's Road Closure application for Canada Day 2026.

9. PUBLIC QUESTION PERIOD

10. CLOSED MEETING RESOLUTION

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.

11. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 20, 2026 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Davyduke
THAT the April 20, 2026 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of April 7, 2026

Moved by Councillor Shishido, seconded by Councillor Schreiner
THAT the April 7, 2026 Council Meeting minutes be adopted as circulated.

CARRIED

Meeting Minutes of March 16, 2026

Moved by Councillor Baird, seconded by Councillor Shishido
THAT the March 16, 2026 Council Meeting minutes be adopted as amended.

CARRIED

DELEGATIONS

Request for Proclamation – May 2026 Melanoma and Skin Cancer Awareness Month

Kathy Bernard, Founder of Save Your Skin Foundation, gave a presentation on melanoma and skin cancer. Gave an overview of her own history with melanoma and highlighted that the incidence rate of skin cancer in Canadians is rising and early detection is key. Advocated for everyone carrying sunscreen of at least 30 SPF and practicing sun safety.

All money raised by the Save Your Skin Foundation goes directly to helping Canadians. The foundation has helped over 1000 people and provided more than \$600,000 worth of support since its inception.

The Save Your Skin Foundation also provides sunscreen dispensers free of charge for community events and facilities and asked the City to reach out if there is interest in attaining a dispenser.

Mayor Galbraith thanked Ms. Bernard for her presentation.

Councillor Schreiner asked about shade structures for the new pool.

Chief Administrative Officer explained that there will be sunshades installed on the deck of the new pool.

Councillor Baird asked about the possibility of installing sunshades at the Riverside Park playground and the spray park.

Chief Administrative Officer explained that much has been learned about sunshades by staff in the process of planning for the new pool. A sunshade for Riverside Park will likely be explored first as the spray park will be a part of the ongoing parks planning for Barnes Park.

Moved by Councillor Schreiner, seconded by Councillor Baird
THAT Council considers the request from the Save Your Skin Foundation at the same meeting as the delegation presentation;

AND THAT Council declares May 2026 as Melanoma and Skin Cancer Awareness Month in the City of Enderby;

AND FURTHER THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.

CARRIED

Audit Final Report for the Year Ended December 31, 2025

Angie Spencer, BDO, gave an overview of the audit process and the financial statements and explained that there were no areas of concern to report.

Ms. Spencer reported that the audit for the year ended December 31, 2025 is complete pending the approval by Council of the audited financial statements.

Moved by Councillor Baird, seconded by Councillor Ramey
THAT Council receives the 2025 Audited Financial Statements as presented;

AND THAT Council approves the 2025 Audited Financial Statements.

CARRIED

PUBLIC HEARINGS

Public Input on 2025 Budget

No input from the public was received.

BYLAWS

2026 Budget Bylaws

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council gives first reading to the bylaws cited as “City of Enderby 2026-2030 Financial Plan Bylaw No. 1829, 2026”, “City of Enderby Annual Tax Rate Bylaw No. 1830, 2026”, “City of Enderby Sewer Frontage Tax Bylaw No. 1831, 2026”, “City of Enderby Water Frontage Tax Bylaw No. 1832, 2026” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1833, 2026”;

AND THAT Council considers the public input received, respecting the 2026-2030 Financial Plan;

AND FURTHER THAT Council gives second and third readings to the bylaws cited as “City of Enderby 2026-2030 Financial Plan Bylaw No. 1829, 2026”, “City of Enderby Annual Tax Rate Bylaw No. 1830, 2026”, “City of Enderby Sewer Frontage Tax Bylaw No. 1831, 2026”, “City of Enderby Water Frontage Tax Bylaw No. 1832, 2026” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1833, 2026”.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended an RDNO Meeting.

Noted that Brendan Shykora, from Enderby, is a reporter for the Vernon Morning Star and that Enderby has been receiving great coverage in the newspaper lately.

Councillor Yerhoff

Reported that the first impressions presentation from the Enderby Chamber of Commerce was great, and that the Chamber has launched their Destination Enderby website. There is a Business After 5 event upcoming at TMS.

Attended the Community to Community meeting with Splatsin.

Attended the Community Clean-Up Event.

There is a meat draw scheduled at the Enderby Legion on May 2nd for the Enderby Food Bank.

Reported that Rail Trail parking at Belvidere Park is already very busy on the weekends.

Councillor Davyduke

Reported that the Easter Event was great and that she has received excellent feedback from community members and those who travelled from nearby communities to attend.

Attended the Community Clean-Up Event and reported there were approximately 60 people in attendance. Noted that there was a lot of litter present on the Rail Trail property along Brickyard Road. Suggested that the clean-up area could be expanded in future years by inviting Area F and Splatsin to take part.

Reported that she has received great feedback on the quality of the ball diamonds.

Asked about how debrief happens for each season at the campground and how changes are discussed and implemented.

Chief Administrative Officer responded that there is an in depth debrief meeting between City staff and the campground operators at the end of each season. Noted that if Council has any suggestions or concerns to please bring them to the attention of staff.

Councillor Ramey

Attended the first impressions presentation by the Chamber and reported it was interesting.

Attended the Community to Community meeting with Splatsin.

Attended an Okanagan Regional Library policy and planning meeting.

Reported that the Enderby & District Arts Council has engaged the artist who painted the mural on their building to do some repair. Also reported that the Coffee House events have had great music and attendance.

Attended the Community Clean-Up event and noted that there are many cigarette butts discarded throughout the City.

Chief Administrative Officer responded that there is a cigarette butt receptacle at the Visitors Centre and suggested that the possibility of adding more throughout the City could be explored as a relatively low-cost way to address the issue.

Councillor Baird

Attended the Easter Event.

Attended the Community Clean-Up event.

Attended the regional first impressions project presentation in Sicamous and reported that it was very interesting to see comparisons between the participating communities and the way that other communities are working on items identified in their first impressions project reports.

Visited the open section of the Rail Trail towards Mara this weekend and reported that it was very busy.

Will be attending SILGA next week.

Councillor Shishido

Attended the Community Clean-Up event.

Attended the Community to Community meeting with Splatsin.

The Museum Society meeting was cancelled today.

Will reach out to Area F Director Hopkins as well as members from Armstrong and Spallumcheen Councils to set up an informal meeting about helping to meet the demand for ball diamonds in the area.

Mayor Galbraith

Attended the Community to Community meeting with Splatsin.

Attended the wedding of the owners of Dan's Restaurant.

Chief Administrative Officer

Pool construction is continuing. The second deck pour was completed last week, and the pump pit pour was completed on Friday. The third and final pour is scheduled for April 24th. Work in the building is ongoing, and staff are waiting to hear on the delivery date for the slide. The perimeter fence is expected to go up around May 1st, and the pool will be filled shortly thereafter, so mechanical equipment can be tested and commissioned.

Construction on King Avenue is proceeding. String lines are up in preparation for the curb pour happening this week.

Mill Avenue and the Parking Lot north of City Hall are scheduled for closure from April 20th to May 1st for further subsurface work by the owner of the parking lot parcel.

Line painting in the City is nearing completion.

Thanked organizers and volunteers involved in the 14th Annual Our Enderby Community Clean-Up and Lions paper shred initiative.

The firm who will be doing the concept design and grading plan for the Barnes Park initiative is BENCH Landscape Architects. A kick-off meeting and a site meeting have already occurred, and they are now going through the public and elected official feedback to inform their designs.

As part of the initiative to support local volunteers, the Manager of Strategic Priorities and Community Services will attend the upcoming Service Provider Fair on May 5th. The City's volunteer opportunity website is anticipated to be ready for launch by then.

The band has been confirmed for both Music By The River events this year. There will be another country-themed Boots by the River and the other will have an 80s Dance Party theme.

The City is entering normal drinking water restrictions season as of May 1st. Restrictions will start at the Stage 1 – Normal level this year, as both reservoirs are now in service.

Thanked Enderby Funtastic for their donation towards the repair of the Diamond 1 backstop netting at Riverside Park.

Councillor Yerhoff asked if benches and picnic tables along the Riverwalk that were removed will be replaced.

Chief Administrative Officer responded that the picnic table that was removed from Belvidere Park will be replaced as soon as possible. Explained that when benches are removed from the Riverwalk, the space is usually left for future memorial benches.

Councillor Yerhoff asked when the Visitor Centre opens 7 days a week.

Chief Administrative Officer responded that the Visitor Centre will be open on weekends starting July 1st.

Councillor Baird asked if there are plans for bathrooms along the Rail Trail corridor.

Mayor Galbraith responded that there are plans for bathrooms in the Enderby and Grindrod areas but that they will not be installed until the trail is fully opened.

Chief Administrative Officer said that staff will have a conversation with the Regional District about their plans for bathrooms. Suggested there may be a range of options and service levels to consider, and it is important that the City is participating in the decision-making.

Councillor Shishido reported that there is a crack that is widening on George Street at the corner of Mill Avenue along the edge of a previously made patch.

Chief Administrative Officer will report this to AIM Roads.

Councillor Ramey reported that some of the planters in Cenotaph Park are starting to deteriorate.

Mayor Galbraith asked about the potential to extend the arena season.

Chief Administrative Officer explained that there is some potential to extend the end of the arena season, but it is more challenging to extend the season earlier as making ice places the highest demand on the system, which struggles when air temperatures are high. Staff are exploring a low-cost idea to reduce heat transfer in the Arena. There are other solutions that are more costly, but there is a lack of information about whether these solutions would actually be successful if implemented. There will eventually need to be a replacement of the Arena roof

that will improve insulation. Staff are waiting for a grant opportunity to pursue for this project, which will use the donated funds to cover the local contribution.

RDNO Building Permit Report – March 2026

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the RDNO Building Permit Report – March 2026 be received and filed.

CARRIED

NEW BUSINESS

Grant Request from Enderby & District Garden Club for Tree Trimming in Cornerstone Garden

Moved by Councillor Baird, seconded by Councillor Yerhoff
THAT Council issue a grant to the Enderby & District Garden Club for tree trimming in Cornerstone Garden, not to exceed \$3,000 based on the lowest of a minimum of two quotes.

CARRIED

Revised Awards – Municipal Policy

Moved by Councillor Shishido, seconded by Councillor Baird
THAT Council adopts the revised Awards – Municipal Policy.

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT Council receives and files the correspondence and information items titled:

- City of Langford – Permanent Daylight-Saving Time and the Impacts on Safe Routes to School dated April 13, 2026

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Yerhoff, seconded by Councillor Baird
THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b) of the Community Charter.

CARRIED

ADJOURNMENT

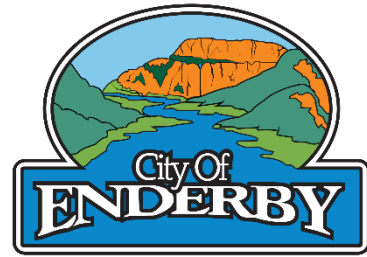
Moved by Councillor Davyduke, seconded by Councillor Ramey
THAT the regular meeting of April 20, 2026 adjourn at 6:18 p.m.

CARRIED

MAYOR

CORPORATE OFFICER

Staff Report



Date: April 28, 2026
To: Chief Administrative Officer
From: Kurt Inglis, Manager of Planning, Community Safety and Bylaw Compliance
Subject: Development Variance Permit Application – 0090-26-DVP-END (City of Enderby)

RECOMMENDATION

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 1 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP57152 and located at 2308 McGowan Street, Enderby BC, to permit a variance to Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet), as shown on the attached Schedule 'A'.

DISCUSSION

Background

This report relates to a Development Variance Permit application for the property located at 2308 McGowan Street, Enderby BC, which is the City of Enderby Public Works Yard. The City of Enderby is proposing to construct a coverall structure along the eastern edge of the property which is intended to shelter the existing sand pile and loading ramp used for winter road sanding operations. In order to accommodate the proposed siting of the structure, the City is requesting a variance to Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet).

Property Information

Applicant	City of Enderby
Owner	City of Enderby
Civic Address	2308 McGowan Street, Enderby
Legal Description	LOT 1 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP57152
P.I.D. #	023-467-126

Property Size	37,984 m ² (9.39 acres)
Zoning Designation	Assembly, Civic and Public Service (S.1)
Official Community Plan Designation	Institutional

Site Context

The subject property is 37,984 m² (9.39 acres) and is located on the west side of McGowan Street, adjacent to the Shuswap River. The western portion of the property abuts the terminus of Danforth Avenue. The site is relatively flat, with access gained via a gravel driveway off McGowan Street.

Existing improvements are concentrated in the eastern portion of the property: the shop and parking area occupy the southeast, the City's wastewater treatment plant occupies the northeast, and the dog pound is in the eastern central portion of the property. A biomass heating system building is located immediately west of the shop. A concrete block storage bay is located northeast of the shop and houses the sand pile used for winter road sanding operations.

The zoning and OCP designations of the subject and surrounding properties is as follows:

Property	Zoning Designation	OCP Designation
Subject Property	Assembly, Civic and Public Service (S.1)	Institutional
Properties to the East	Country Residential (C.R)	Country Residential
Property to the South	Light Industrial (I.1)	General Industrial
Properties to the West	General Industrial (I.2)	General Industrial

The following map shows the zoning designation of the subject and surrounding properties:

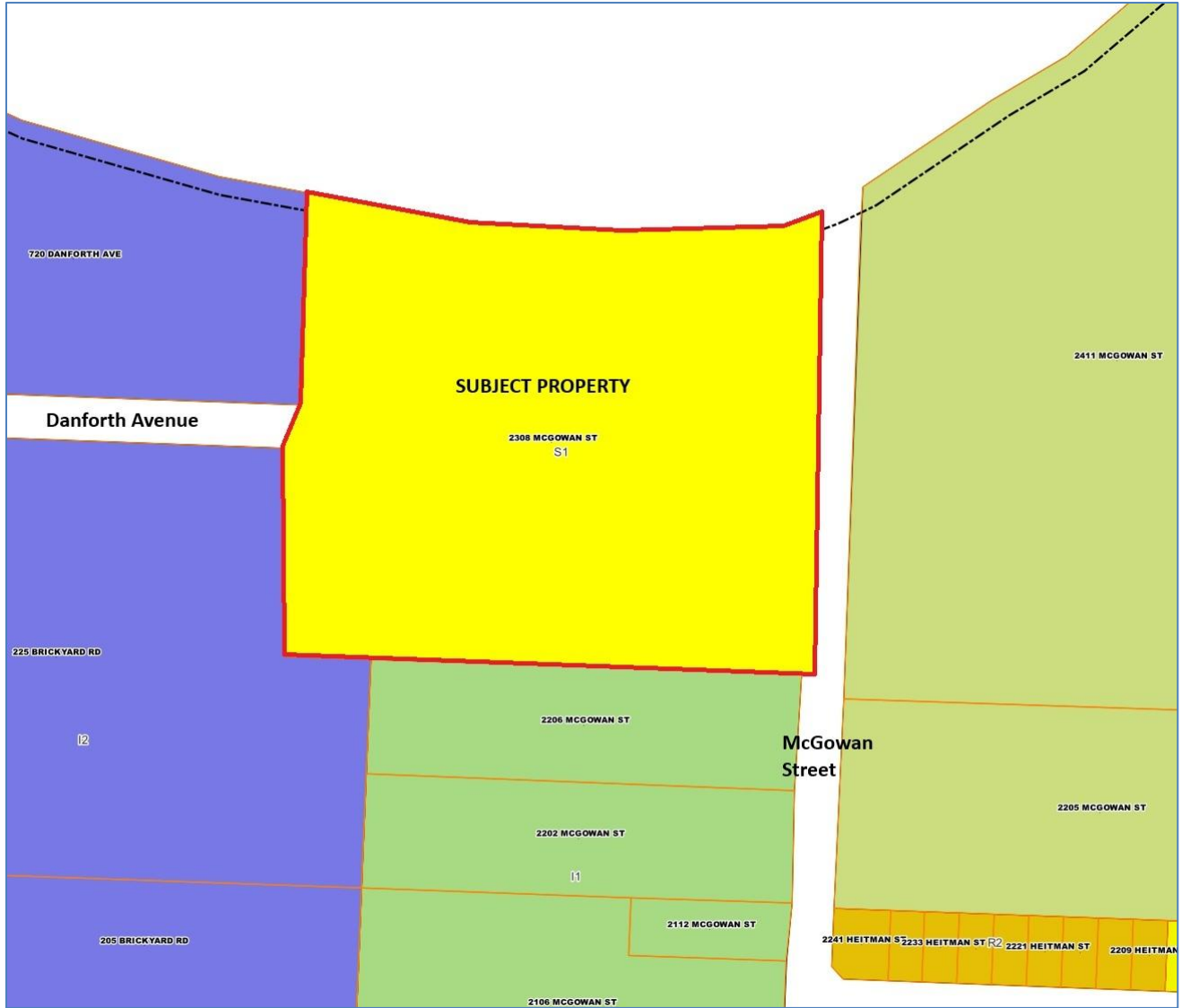


Figure 1 – Zoning Map

- Yellow – Assembly, Civic and Public Service (S.1)
- Lime Green – Country Residential (C.R)
- Green – Light Industrial (I.1)
- Blue – General Industrial (I.2)

The following orthophoto of the subject and surrounding properties was taken in 2024:



Figure 2 – Orthophoto

Proposal

The City of Enderby is proposing to construct a coverall structure along the western edge of the property, as shown on the attached Schedule 'A'. The proposed structure is intended to shelter the sand storage bay used for winter road maintenance. The proposed structure will be located within the same general footprint as the existing sand storage bay.

The proposed structure is a steel-framed, tensioned membrane structure built on a concrete block foundation, with steel trusses supporting a fire-rated polyethylene fabric cover, and an 8-foot plywood liner along the interior foundation walls. The proposed structure is approximately 47.5 feet (14.5 m) wide, 65 feet (19.8 m) long, and 27.5 feet (8.4 m) tall.

In order to accommodate the proposed siting of the structure, the City is requesting a variance to Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet).

Zoning Bylaw

The subject property is zoned Assembly, Civic and Public Service (S.1) and uses within this zone include:

- Accessory buildings and structures
- Campgrounds and one dwelling unit for the owner, operator or employee of the principal and permitted use
- Churches, auditoriums, youth centres, social halls, group camps, private schools, kindergartens, play schools, day nurseries, day care schools and other uses providing for the assembly of persons for religious, charitable, philanthropic, cultural, recreational or private educational purposes
- Civic use
- Entertainment and recreation facilities
- Hospitals and medical professional use
- Public service use
- Retail sales of sporting goods accessory to the principal and permitted use
- Food concessions
- Arts and crafts sales

The proposal as compared to the Zoning Bylaw regulations related to siting and sizing of buildings/structures in the S.1 zone is as follows (highlighted items require a variance):

CRITERIA	ZONING REQUIREMENT	PROPOSAL
Lot coverage (max.)	50%	< 50%
Front yard setback (min.)	8 m (26.25 feet)	2 m (6.56 feet)
Rear yard setback (min.)	8 m (26.25 feet)	> 8 m (26.25 feet)
Side yard setback (min.)	2 m (6.56 feet)	> 2 m (6.56 feet)

Official Community Plan

The following policies from the City of Enderby Official Community Plan relate to this development:

- *Policy 2.2.b* - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- *Policy 2.2.c* - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- *Policy 2.2.f* - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- *Policy 3.3.c* - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Referral Comments

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. No comments of concern were received.

Planning Analysis

The City of Enderby Planner raises no objections to the applicant’s request to vary Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet), as shown on the attached Schedule ‘A’. It is recommended that Council support the variance request for the following reasons:

1. The proposed structure is sited in the same general location as the existing sand storage bay but with a larger footprint to accommodate a more robust enclosed structure. The

variance enables this expansion to extend into the front yard setback while keeping the structure within the developed portion of the Public Works Yard, rather than being built upon undeveloped areas of the site to the west. Relocating the structure to the undeveloped area is not a practical alternative as that portion of the site is flood-prone and lacks the access infrastructure required for heavy equipment operations. Developing it would require new access roads, loading areas, and maneuvering aisles, as well as site grading and fill to address flood exposure, which would come at considerable expense.

2. The proposed structure cannot be shifted further west to reduce the encroachment into the front yard setback, as the Dog Pound building and an internal road occupy that area.
3. The 8 m front yard setback in the S.1 zone is a general standard intended to provide visual separation between institutional buildings and the streetscape, particularly where civic uses are integrated into residential neighbourhoods. That rationale does not apply in this context as the subject property functions as a Public Works Yard within an area characterized by industrial and agricultural uses. The reduced setback is therefore consistent with the surrounding context and does not undermine the policy intent of the S.1 setback standard.
4. Only the concrete block foundation will extend to within 2 m (6.56 feet) of the eastern property line. The arched portion of the structure, which is 27 feet in height and represents the most visually significant element, will be set back approximately 1.52 m (5 feet) further to the west. While the arched portion of the structure will be located in the front yard setback, it sits noticeably further back than the foundation, reducing the visual impact at the property line.
5. Replacing an open, tarp-covered sand pile with an enclosed structure will improve the aesthetics.

CONCLUSION

This report relates to a Development Variance Permit application for the property located at 2308 McGowan Street, Enderby BC, which is the City of Enderby Public Works Yard. The City of Enderby is proposing to construct a coverall structure along the eastern edge of the property which is intended to shelter the sand pile used for winter road sanding operations. In order to accommodate the proposed siting of the structure, the City is requesting a variance to Section 801.8.b of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum front yard setback from 8 m (26.25 feet) to 2 m (6.56 feet).

The City of Enderby Planner recommends that Council support the variance request.

ATTACHMENTS

- Subject Property Map
- Schedule 'A' – Site Plan and Drawings

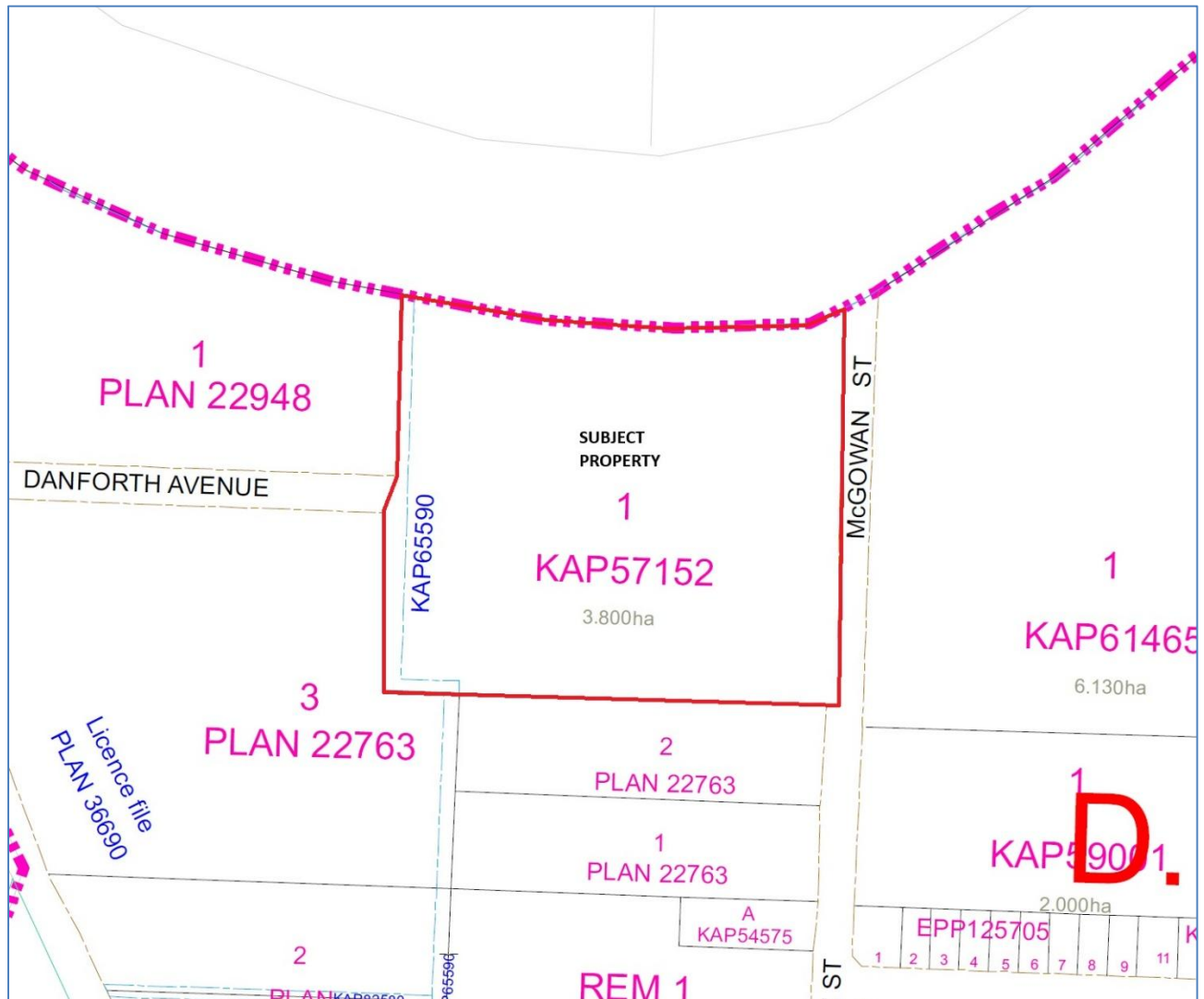
Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, May 4, 2026

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0090-26-DVP-END (City of Enderby)

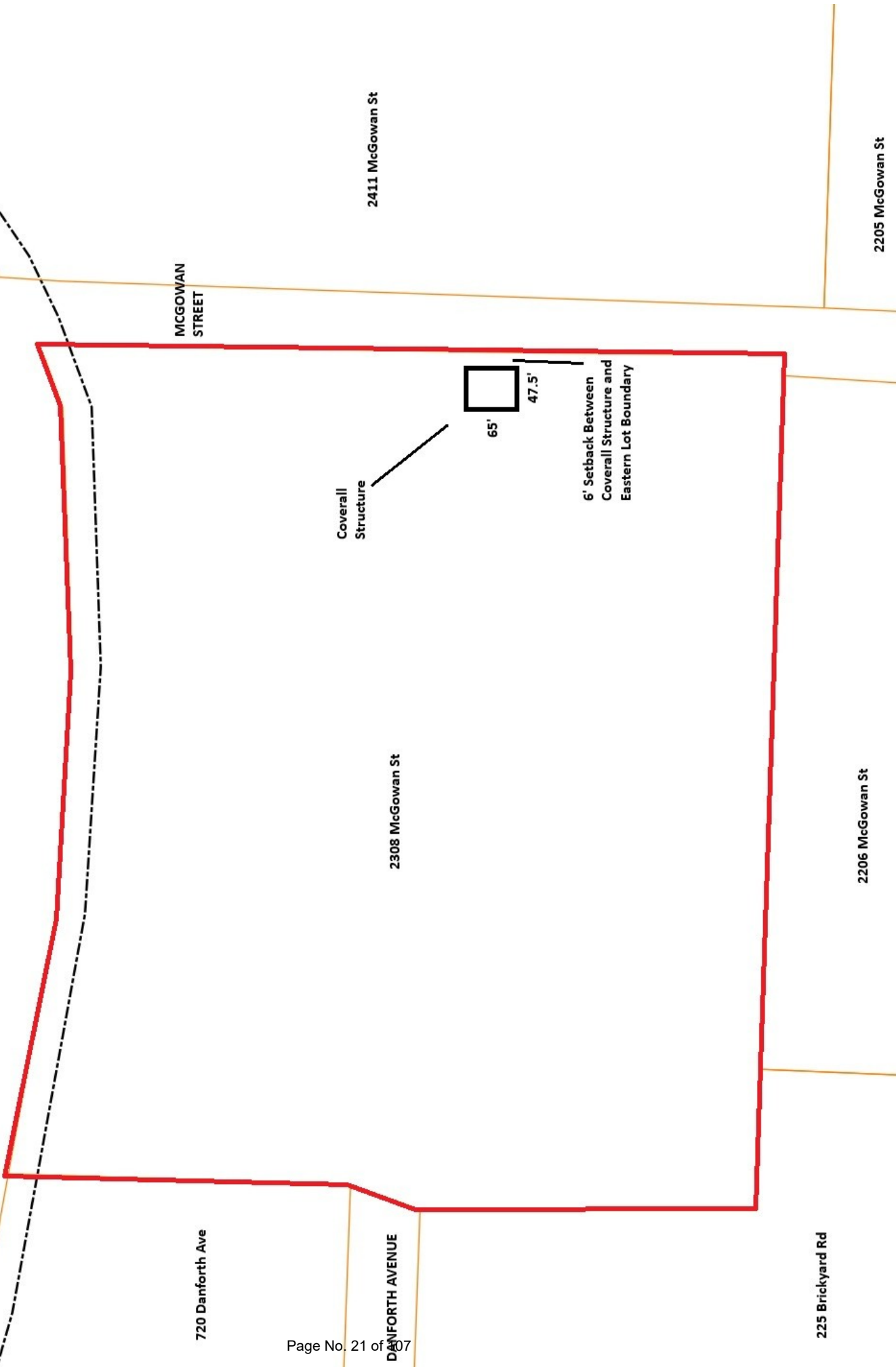
Applicant/Owner: City of Enderby

Location: 2308 McGowan Street, Enderby BC



Schedule 'A'

SHUSWAP RIVER



720 Danforth Ave

DANFORTH AVENUE

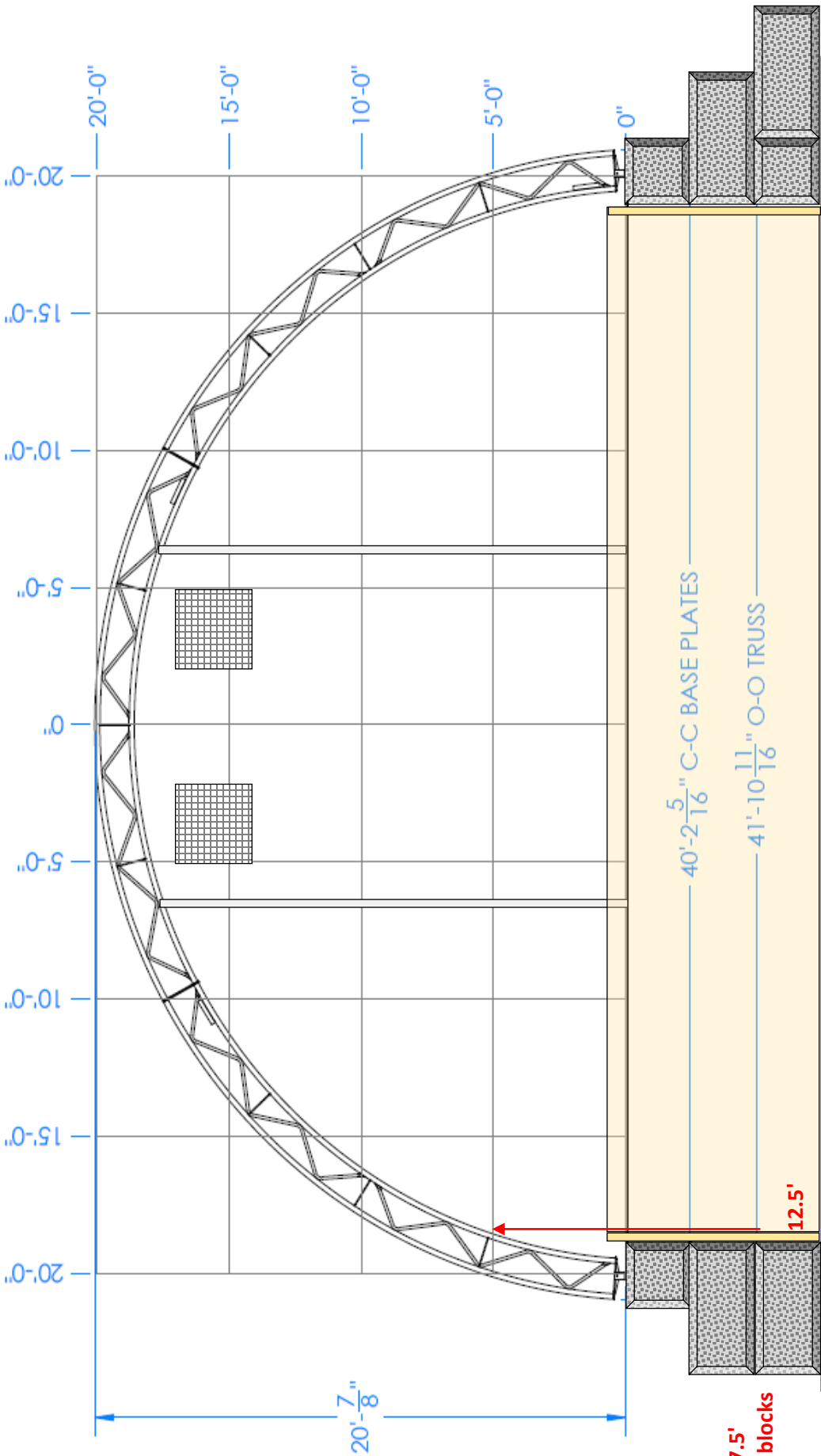
2308 McGowan St

2411 McGowan St

225 Brickyard Rd

2206 McGowan St

2205 McGowan St



Right Angle

Parallel

add 7.5' for 3 blocks

ZERO TO ZERO 64'-1 3/16"

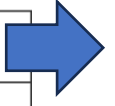


1-800-407-5846
WWW.BRITESPANBUILDINGSYSTEMS.COM

DESCRIPTION TRUSS- ATLAS 18.2- 42GM
SCALE 1:65 SALES DRAWING

THIRD ANGLE PROJECTION
CRO TF TE DATE 2021-04-08

BUILDING SERIES 42GM



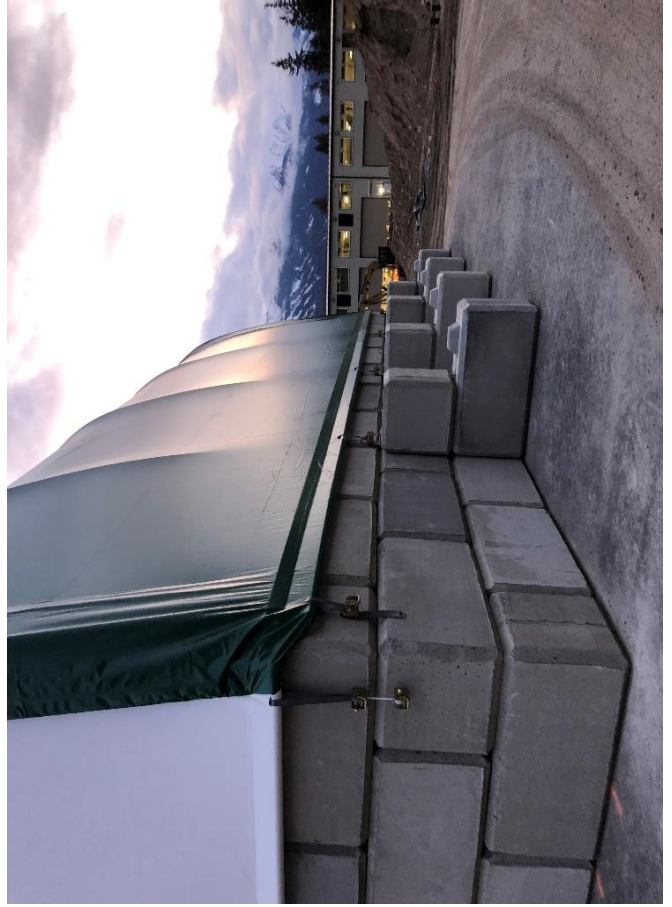
Parallel



Parallel



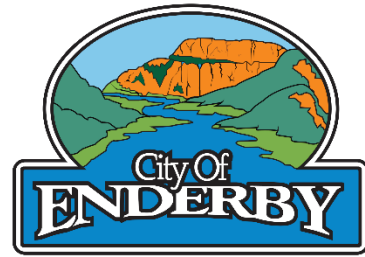
Right Angle



Right Angle



Staff Report



Date: April 27, 2026
To: Chief Administrative Officer
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Save Your Skin Sunscreen Dispenser Initiative

RECOMMENDATION

THAT Council supports participation in the Save Your Skin Foundation Sunscreen Dispenser initiative based on the attached terms and conditions;

AND THAT Council supports publicly accessible sunscreen dispensers being made available at the Visitor Centre and for community events.

DISCUSSION

The City of Enderby has an opportunity to support a Save Your Skin Foundation initiative that makes mobile, automatic, touchless sunscreen dispensers available to the public. During a recent delegation by Save Your Skin, sunscreen was identified as a critical protection against skin cancer.

Under the program terms, the Save Your Skin Foundation provides:

- Automatic, mobile dispensers.
- Initial sunscreen supply for a minimum of two seasons.
- Branded instructional and safety labeling.

The City's responsibilities include site selection, installation (where applicable), and routine minor maintenance (e.g., battery replacement and cleaning).

There is no upfront cost for the equipment. After the initial two-season supply of sunscreen is depleted, the City will be responsible for refill costs. Current pricing for the Health Canada-approved, mineral-based sunscreen is approximately \$175 per 1-litre jug. Staff will monitor the rate of consumption during the pilot to forecast future operating budget requirements.

Alternate sunscreen products may be used, but this product has been confirmed as meeting recommended protection ratings (SPF), does not clog dispensers, and is free of common allergens and contaminants that may be found in some commercial products.

Staff propose two pilot locations for the initial dispenser deployment. Both dispensers would be mobile models to provide flexibility. The proposed locations are:

1. Visitor Centre.
2. Community Events.

During the pilot, other locations will be evaluated based on logistics, public uptake, and operating/maintenance costs.

ATTACHMENTS

- Save Your Skin Sunscreen Dispenser Terms and Conditions

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, May 4, 2026

Sunscreen Dispensers - General Information

About: Introducing the Save Your Skin Foundation initiative aimed at promoting sun protection and preventing skin cancer across Canada. In 2022, Save Your Skin Foundation partnered with medical students and various municipalities, successfully launching 10 touchless sunscreen dispensers. Building on this success, an additional 32 dispensers were inaugurated in 2023. In 2024 our numbers increased to nearly 70 locations across 8 provinces (British Columbia, Alberta, Manitoba, Ontario, Nova Scotia, PEI, New Brunswick, and soon to be in Quebec). [Click here to view all locations.](#)

Operation: Save Your Skin Foundation provides up to four dispensers free of charge to participating municipalities. Additionally, the Foundation supplies sunscreen for the first two years of the initiative. After successful implementation, the municipality assumes the sunscreen costs for the remainder of the initiative. This collaborative approach ensures the sustainability and long-term impact of the initiative in promoting sun protection and prevention.

Purpose of the Initiative: Sunscreen application is a safe and comprehensive way to enjoy the outdoors. Limiting direct sun exposure, seeking shade, wearing protective clothing, and using labeled broad-spectrum SPF 30 sunscreen are recommended. By making sunscreen easily accessible to everyone through these dispensers, we not only raise awareness of sun protection's importance but also facilitate proactive steps to protect the skin. This initiative reflects a sincere commitment to our community members' health and safety, empowering individuals to make informed decisions about their skin health and fostering a sun-safe culture. Additionally, it promotes inclusivity by ensuring sunscreen accessibility to all, regardless of budget.

Product: These automatic dispensers provide mineral sunscreen approved by Health Canada, with SPF 30, free of chemical filters, common allergens, and toxic ingredients such as oxybenzone, avobenzone, retinyl palmitate, PEG, fragrance, and sodium lauryl sulfate. With the rise in skin cancer cases, Save Your Skin Foundation aims to raise awareness and emphasize the importance of sun protection through educational and advocacy initiatives. Discover how this nonprofit organization is making a difference in the fight against skin cancer in Canada.

Dispenser Placement: The number of dispensers we install depends on approved locations. Generally, we aim for 1 to 2 dispensers per park or location. To determine the optimal location, we consult someone familiar with the area, as they can provide insights into pedestrian traffic and usage patterns.

Partnership with the City and Dispenser Costs: Currently, the city will incur no costs related to the dispensers unless we establish a separate partnership. Currently, we are working with SunStation, a U.S. company offering dispensers compatible with our sunscreen and less prone to clogging. Each dispenser costs approximately \$285 USD, and the cost of sunscreen per case of 4 x 4L is \$700 CAD.

Dispenser Maintenance: Typically, dispenser maintenance is the responsibility of city or park employees. In our contracts, we usually ask them to handle maintenance, while we cover fees, shipping, sunscreen supply, and printable warning signs. However, we recently discussed with the city of Montreal's parks and recreation department the possibility of collaborating with a maintenance company. For now, if we provide all necessary materials, the city (or designated entity) would be responsible for maintenance. The frequency of sunscreen refills depends on usage, ranging from every other day to once a week during the peak summer season. We always ensure there is enough sunscreen to cover the entire summer season.

Sunscreen Supply: Our usual practice is to provide one case of 4 x 4L sunscreen containers, shipped once per municipality for the season. Typically, municipalities only use two containers per season, retaining the remaining two for the following summer. The cost of one 4L container is approximately \$.

Dispenser Location: While the dispenser can be placed in direct sunlight, we recommend placing it in secure areas that can be locked or brought indoors at night to prevent vandalism.

Dispenser Message: Each dispenser is adorned with a message. Here are some examples of messages we provide:

 <p>GREENCRICKET Lifestyle Matters. Écran solaire minéral FPS 30 approuvé par Santé Canada NPN #80074569</p>	<p>INGRÉDIENTS</p> <p>Ingrédients actifs : Oxyde de zinc (21 %)</p> <p>Ingrédients non médicinaux : Eau, Huile de graines de tournesol (<i>Helianthus Annuus</i>), Glycérine, Huile de pépins de raisin (<i>Vitis vinifera</i>), Stéarate de glycérile, Alcool cétéarylique, Sesquioléate de sorbitan, Huile de graines de crambe abyssinica, Beurre de karité (<i>Butyrospermum parkii</i>), Tocophérol, Caprylate de glycérile, Gomme xanthane, Undécyléate de glycérile</p>	 <p>FREE SUNSCREEN! Apply sunscreen every two hours. Reapply after swimming or sweating.</p> <p>FREE SPF 30 BROAD SPECTRUM UVA/UVB SUNSCREEN</p> <p>NEW WESTMINSTER  </p> <p><small>THE SUNSCREEN IS BEING USED AT YOUR OWN RISK. None of the Save Your Skin Foundation, BC Cancer, the City of New Westminster nor anyone else connected to these organizations, makes any assurance, representation, guarantee or warranty with respect to the use or effectiveness of the sunscreen or dispenser, and any and all use of the sunscreen or dispenser is done at your own risk. By using the sunscreen at the dispenser you acknowledge and agree that none of the Save Your Skin Foundation, BC Cancer, the City of New Westminster nor anyone else connected to these organizations are responsible for the results or consequences from any use of the sunscreen or dispenser.</small></p> <p> Scan me! for more sun safety tips and to make a donation</p>
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THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1829

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2026 – 2030 FINANCIAL PLAN

The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby 2026 – 2030 Financial Plan Bylaw No.1829, 2026”.
2. Schedule “A” attached hereto and made part of the Bylaw is hereby declared to be the 2026 – 2030 Financial Plan of the City of Enderby.
3. Schedule “B” attached hereto and made part of this Bylaw is the Statement of Objectives and Policies for the City of Enderby that support the 2026 – 2030 Financial Plan.
4. Bylaw No. 1809, cited as “City of Enderby 2025 – 2029 Financial Plan Bylaw No. 1809, 2025”, is hereby repealed.

READ a FIRST time this 20th day of April, 2026.

READ a SECOND time this 20th day of April, 2026.

READ a THIRD time this 20th day of April, 2026.

ADOPTED this _____ day of _____, 2026.

MAYOR

CORPORATE OFFICER

CITY OF ENDERBY
2026-2030 Financial Plan

Consolidated Five Year Financial Plan
Schedule 'A' of Bylaw No. 1829

	<u>2026</u> <u>Budget</u>	<u>2027</u> <u>Budget</u>	<u>2028</u> <u>Budget</u>	<u>2029</u> <u>Budget</u>	<u>2030</u> <u>Budget</u>
REVENUES					
Municipal Taxation	2,289,250	2,357,930	2,423,330	2,490,690	2,565,420
Utility Taxes / Grants in Lieu	106,470	108,600	110,780	113,000	115,260
Sale of Services	967,100	986,450	1,006,180	1,026,310	1,046,840
Revenue from own Sources	2,264,380	2,309,670	2,355,870	2,402,990	2,451,050
Grants	2,719,300	2,317,590	5,882,300	982,300	682,300
Sewer Revenue	967,250	986,910	1,006,950	1,027,270	1,047,870
Water Revenue	1,094,615	1,110,630	1,138,750	1,160,060	1,131,670
Total Revenues	10,408,365	10,177,780	13,924,160	9,202,620	9,040,410
EXPENSES					
General Government Services	1,536,330	1,332,050	1,372,020	1,413,190	1,455,590
Protective Services	518,700	213,730	218,010	222,380	226,830
Transportation Services	766,580	789,580	813,270	837,670	862,810
Solid Waste Services	141,000	140,090	142,900	145,760	148,680
Animal Control	36,400	37,500	38,250	39,020	39,810
Cemetery	71,750	73,910	75,390	76,900	78,440
Recreation & Cultural Services	150,900	155,430	158,540	161,720	164,960
Fortune Parks Recreational Services	1,238,350	1,236,870	1,261,610	1,286,850	1,312,590
Tourism & Community Engagement	300,600	297,260	303,210	309,280	315,470
Sewer Services	672,650	692,830	706,690	720,830	735,250
Water Services	702,650	723,730	745,450	760,360	775,570
Fiscal Services	233,350	235,270	236,590	237,940	239,310
Total Expenses	6,369,260	5,928,250	6,071,930	6,211,900	6,355,310
SURPLUS (DEFICIT) FOR THE YEAR	4,039,105	4,249,530	7,852,230	2,990,720	2,685,100
TOTAL CASH FROM OPERATIONS	4,039,105	4,249,530	7,852,230	2,990,720	2,685,100
ADJUST FOR CASH ITEMS					
Capital Asset expenditures	(6,879,500)	(3,866,530)	(11,450,000)	(625,500)	(302,000)
Debt Principle repayment	(409,750)	(157,880)	(157,880)	(157,880)	(157,880)
Debt Proceeds	-	-	4,294,000	-	-
Transfer From Reserves	4,058,000	1,997,240	1,760,500	308,000	302,000
Transfer to Reserves	(2,227,695)	(2,222,360)	(2,298,850)	(2,515,340)	(2,527,220)
Transfer From Operating Surplus	1,419,840	-	-	-	-
TOTAL CASH ADJUSTMENT	(4,039,105)	(4,249,530)	(7,852,230)	(2,990,720)	(2,685,100)
FINANCIAL PLAN BALANCE	-	-	-	-	-

CITY OF ENDERBY
2026-2030 Financial Plan

Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 1829

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five-Year Financial Plan objectives and policies regarding each of the following:

1. The proportion of total revenue that is proposed to come from each funding source;
2. The distribution of property taxes among the property classes;
3. The use of permissive tax exemptions.

Proportion of Total Revenue from Funding Sources

Policies

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service, while maintaining affordability for its citizens.
- Where possible, the City of Enderby will use revenues from grant funding and user fees and charges to lessen the burden on its property tax base.

Sources of Funding

<i>Funding Source</i>	% of Total Funding	Dollar Value
<i>Property taxation</i>	14.4 %	\$ 2,289,250
<i>User fees and charges</i>	19.0 %	\$ 3,028,965
<i>Other sources</i>	49.5 %	\$ 7,848,690
<i>Government grants</i>	17.1 %	\$ 2,719,300
<i>Debt proceeds</i>	0.0 %	\$ 0
<i>Total</i>	100.0 %	\$ 15,886,205

- a) *Property taxation* provides a stable and reliable source of revenue for services of a general collective benefit such as fire protection, street maintenance, snow removal, and general administration.
- b) *User fees and charges* are collected for services that can be measured and charged on a user-pay basis such as water and sewer usage, recreation, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.
- c) *Other sources* include transfers from reserves and surplus funds, and funding received from other jurisdictions.
- d) *Government grants* are for projects where the City of Enderby has received grant approval or is anticipating approval in 2026.
- e) *Debt proceeds* represent any borrowed funds that will be received.

Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base.

Objective

- To distribute the tax burden amongst the property classes equitably.

Distribution of Property Tax Rates

<i>Property Class</i>	% Of Total Property Taxation	Dollar Value
<i>Residential (1)</i>	77.66 %	\$ 1,778,140
<i>Utilities (2)</i>	1.30 %	\$ 29,790
<i>Light Industrial (5)</i>	3.34 %	\$ 76,337
<i>Business and Other (6)</i>	17.62 %	\$ 403,365
<i>Recreation / Non-Profit (8)</i>	0.04 %	\$ 816
<i>Farmland (9)</i>	0.04 %	\$ 802
<i>Total</i>	100.00 %	\$ 2,289,250

Permissive Tax Exemptions

Objective

- In conjunction with the development of the Financial Plan, Council will continue to provide permissive tax exemptions to organizations where the value of permissive tax exemptions granted will not exceed 5% of the annual municipal levy.

The City of Enderby provides permissive tax exemptions consistent with its policy. Some of the eligibility criteria for permissive tax exemptions include:

- The organization's use of the land and/or improvements must be for public benefit to provide programs and/or activities consistent with Council's objective of enhancing quality of life and delivering services economically.
- The exemption must be used to benefit the organization directly and the cost savings attributed to the exemption cannot be turned over to another organization.
- Only organizations who meet the requirements of the *Community Charter* are eligible for a permissive tax exemption.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1830

A BYLAW FOR THE LEVYING OF RATES FOR MUNICIPAL, REGIONAL HOSPITAL DISTRICT, REGIONAL LIBRARY, AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2026

WHEREAS pursuant to section 197 of the *Community Charter*, Council must, by bylaw, impose property value taxes for the year by establishing the tax rates for the municipal revenue proposed to be raised from property value taxes and the amounts to be collected by means of rates established by the City to meet its taxing obligations in relation to another local government or other public body;

NOW THEREFORE the Council of the City of Enderby, in the Province of British Columbia, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Annual Tax Rate Bylaw No. 1830, 2026”.
2. The following rates are hereby imposed and levied for the year 2026:
 - (a) For all lawful and general purposes of the municipality on the value of land and improvements taxable for General Municipal purposes, rates appearing in Schedule “A” attached hereto and forming part of the bylaw.
 - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
 - (c) For library purposes on the value of land and improvements taxable for Regional Library purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
 - (d) For regional district purposes on the value of land and improvements taxable for Regional District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel or real property shall be One Dollar (\$1.00).
4. Bylaw No. 1810, cited as “City of Enderby Annual Tax Rate Bylaw No. 1810, 2025”, is hereby repealed.

READ a FIRST time this 20th day of April, 2026.

READ a SECOND time this 20th day of April, 2026.

READ a THIRD time this 20th day of April, 2026.

ADOPTED this ____ day of _____, 2026.

MAYOR

CORPORATE OFFICER

SCHEDULE "A"

Property Class	General Municipal	North Okanagan/ Columbia Shuswap Regional District Hospital	Regional Library	Regional District
1 Residential	2.6278	0.2338	0.1508	0.6983
2 Utility	37.8149	0.8182	2.1706	2.4441
5 Light Industry	8.0866	0.7948	0.4642	2.3742
6 Business	6.6379	0.5727	0.3810	1.7108
8 Recreation	4.0873	0.2338	0.2346	0.6983
9 Farm	3.9374	0.2338	0.2260	0.6983

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO.1831

A BYLAW TO IMPOSE A SEWER FRONTAGE TAX ON OWNERS OF LAND
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing sewer services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Sewer Frontage Tax Bylaw No. 1831, 2026”.
2. In this bylaw, unless the context otherwise requires, “actual foot frontage” means the number of feet of a parcel of land which actually abuts on the work or highway;

“Assessor” means the Chief Financial Officer of the City of Enderby;

“Taxable foot frontage” means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the work or highway, and in respect of which parcel the frontage tax is levied for the work or services;

“Total actual foot frontage” means the sum or the actual foot frontage of the parcels of land which actually abuts on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with sewer by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the “frontage tax”.
4.
 - a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.
 - b) The annual rate shall be \$3.07 per taxable foot frontage.

5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the Corporation of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
6. For the purpose of the bylaw, a regularly shaped parcel of land is rectangular.
7.
 - a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
 - i. a triangular or irregularly shaped parcel of land; or
 - ii. a parcel of land wholly or in part unfit for building purposes;
or
 - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
 - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the sewer.
8. For the purpose of this bylaw:
 - a) Whereas the number of feet of a parcel of land which abuts a sewer main has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot of frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2026 and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1811, cited as “City of Enderby Sewer Frontage Tax Bylaw No. 1811, 2025”, is hereby repealed.

READ a FIRST time this 20th day of April, 2026.

READ a SECOND time this 20th day of April, 2026.

READ a THIRD time this 20th day of April, 2026.

ADOPTED this _____ day of _____, 2026.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1832

A BYLAW TO IMPOSE A WATER FRONTAGE TAX ON OWNERS OF LAND
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing water services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Water Frontage Tax Bylaw No. 1832, 2026”.
2. In this bylaw, unless the context otherwise required, “actual foot frontage” means the number of feet of a parcel of land which actually abuts on the work or highway;

“Assessor” means the Chief Financial Officer of the City of Enderby;

“Taxable foot frontage” means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the highway, and in respect of which parcel the frontage tax is levied for the work or services;

“Total actual foot frontage” means the sum of the actual foot frontage of the parcels of land which actually abut on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with water by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the “frontage tax”.
4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$3.95 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the City of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of this bylaw, a regularly shaped parcel of land is rectangular.
- 7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
 - i. a triangular or irregularly shaped parcel of land; or
 - ii. a parcel of land wholly or in part unfit for building purposes; or
 - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
- b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the water.
- 8. For the purpose of this bylaw:
 - a) Where the number of feet of a parcel of land has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2026 and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1812, cited as “City of Enderby Water Frontage Tax Bylaw No. 1812, 2025”, is hereby repealed.

READ a FIRST time this 20th day of April, 2026.

READ a SECOND time this 20th day of April, 2026.

READ a THIRD time this 20th day of April, 2026.

ADOPTED this _____ day of _____, 2026.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1833

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1833, 2026".
2. Schedules "3", "4" and "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3", "4" and "9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this 20th day of April, 2026.

READ a SECOND time this 20th day of April, 2026.

READ a THIRD time this 20th day of April, 2026.

ADOPTED this _____ day of _____, 2026.

MAYOR

CORPORATE OFFICER

SCHEDULE 3

SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

<u>DESCRIPTION</u>	<u>PER</u>	<u>MINIMUM CHARGE</u>
APARTMENT	Unit	302.82
BAKERY	Unit	503.61
BARBER	Chair	172.59
BEAUTY	Chair	172.59
BODY SHOP	Unit	604.53
BED & BREAKFAST	Unit	190.20
BUTCHER SHOP	Unit	444.09
CAMPGROUND - TENT SPACE	Unit	49.47
CAMPGROUND - RV HOOKUP	Unit	100.23
CAMPGROUND - SANI DUMP	Unit	415.56
CARWASH (RECYCLABLE)	Stall	540.54
CARWASH (NON-RECYCLABLE)	Stall	926.01
CHURCH	Unit	302.82
CURLING RINK	Unit	1,474.11
DAYCARE	Unit	441.60
DENTAL OFFICE	Unit	386.82
DUPLEX / TRI-PLEX	Unit	342.63
GARAGE	Unit	524.13
HEALTH/FITNESS	Unit	282.69
HOSPITAL	Bed	202.20
HOTEL/MOTEL	Unit	190.47
HOTEL/MOTEL WITH POOL (FILTERED)	Unit	150.93
HOTEL/MOTEL WITH POOL (UNFILTERED)	Unit	302.82
INDUSTRY (1-5 PEOPLE)	Unit	326.88
INDUSTRY (EACH ADDITIONAL PERSON)	Person	31.92
LAUNDROMAT	Washer	190.47
LODGING/BOARDING HOUSE	Unit	234.51
MEDICAL CLINIC	Unit	415.56
MILL	Unit	476.25
OFFICE (0-2000 SQUARE FEET)	Unit	134.58
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	16.83
POOL	Unit	2,538.63
PUBLIC HALLS	Unit	266.43
RECREATION HALL	Unit	221.22
RESTAURANT (1-10 SEATS)	Unit	274.74
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	16.83
SCHOOL	Class	222.60
SINGLE FAMILY DWELLING	Unit	315.00
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	441.15
SKATING RINK	Unit	2,538.63

SPRAY PARK	Unit	4,198.38
STORE (0-1000 SQUARE FEET)	Unit	172.59
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	53.52
STRATA/CONDO	Unit	302.82
TRANSPORTATION - LARGE FACILITY	Unit	8,056.47

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

SERVICE CONNECTIONS

- a) Inspection and Administration Fee \$55.00
- Where a connection has been provided and paid for by a developer

- b) Any additional work required Cost plus 15% Administration Fee

SCHEDULE 4
WATER USER FEES

Administered through the Water and Sprinkling Regulation Bylaw

USER FEES

Metered Rates

	<u>Flat Rate / Period</u>	<u>Consumption Rate / Period</u>
A. Single Family Residential		
Jan-Apr / Sep-Dec	\$ 86.00	\$ 0.65 / m ³ over 40 m ³ to 55 m ³ \$ 1.60 / m ³ over 55 m ³
May - Aug	\$ 86.00	\$ 0.65 / m ³ over 85 m ³ to 105 m ³ \$ 1.60 / m ³ over 105 m ³
B. Single Family Residential with Legalized Suite		
Jan-Apr / Sep-Dec	\$ 122.50	\$ 0.65 / m ³ over 65 m ³ to 80 m ³ \$ 1.60 / m ³ over 80 m ³
May - Aug	\$ 122.50	\$ 0.65 / m ³ over 105 m ³ to 125 m ³ \$ 1.60 / m ³ over 125 m ³
C. Strata Residential		
Jan-Apr / Sep-Dec	\$ 67.80	\$ 0.65 / m ³ over 30 m ³ to 40 m ³ \$ 1.60 / m ³ over 40 m ³
May - Aug	\$ 67.80	\$ 0.65 / m ³ over 70 m ³ to 80 m ³ \$ 1.60 / m ³ over 80 m ³
Irrigation:		
Metered		\$ 1.60 / m ³
Non-metered		\$ 1.60 / m ³ based on estimated volume
D. Multi Family Residential		
Jan-Apr / Sep-Dec	\$ 67.80	\$ 0.65 / m ³ over 30 m ³ to 40 m ³ \$ 1.60 / m ³ over 40 m ³
May - Aug	\$ 67.80	\$ 0.65 / m ³ over 70 m ³ to 80 m ³ \$ 1.60 / m ³ over 80 m ³
E. Business / Industrial	\$ 40.00	\$ 1.55 / m ³ over 24 m ³ to 60 m ³ \$ 0.80 / m ³ over 60 m ³
F. Business / Industrial with Residential	\$ 59.85	\$ 1.55 / m ³ over 35 m ³ to 60 m ³ \$ 0.80 / m ³ over 60 m ³
G. Institutional / Civic	\$ 40.00	\$ 1.55 / m ³ over 24 m ³ to 60 m ³ \$ 0.80 / m ³ over 60 m ³
Irrigation on separate meter		\$ 0.80 / m ³

H. Agricultural*		
Properties with single family residential		
Jan-Apr / Sep-Dec	\$ 93.80	\$ 0.65 / m ³ over 45 m ³
May - Aug	\$ 93.80	\$ 0.65 / m ³ over 90 m ³
Land only		
Jan-Apr / Sep-Dec		\$ 0.65 / m ³
May - Aug		\$ 0.65 / m ³
I. Home Hemodialysis**		\$ 0.65 / m ³

* Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

** Rate is subject to the City of Enderby having received a request from Interior Health and confirmation that a water meter has been installed on the patient's home hemodialysis unit to the satisfaction of the City of Enderby.

Non-Metered Rates

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, the user fee per period will be based on 500 m³ of consumption for the Jan - Apr and Sep - Dec periods and 1,000 m³ of consumption for the May – Aug period. These consumption amounts will increase by 25 m³ in the Jan - Apr and Sep - Dec periods and by 50 m³ in the May - Aug period each year.
- For properties located outside of City limits, an annual flat rate fee will be charged in addition to the User Fee. This flat rate fee will be equivalent to the annual frontage tax rate charged consistent with the City of Enderby Water Frontage Tax Bylaw and will be based on 100 feet of taxable frontage.

Late Penalty

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

MISC. CHARGES

Connection Charge

- | | | |
|----|---|----------------------------------|
| a) | Inspection and Administration Fee
- Where a connection has been provided and paid for by a developer | \$55.00 |
| b) | Any additional work required | Cost plus 15% Administration Fee |

Failure or Refusal to Have a Water Meter Installed

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

Meter Reading Request

Per request \$25.00.

Hydrant Use

Water Usage

Application fee.....	\$50.00
Equipment Rental Fee per day or part thereof	\$30.00
Consumption Charge	\$ 3.00/m ³

* Fees shall not apply to a contractor retained by the City for City business.

Turn-On Turn-Off

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On	\$25.00

Note: No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

SCHEDULE 9

GARBAGE COLLECTION

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

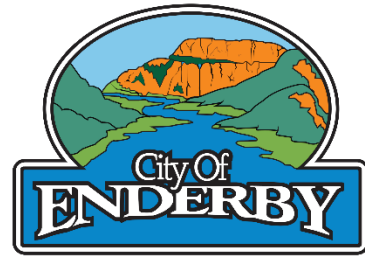
Garbage Collection:

- a) Garbage Collection: \$ 116.25 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$ 3.00 per sticker

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

Staff Report



Date: April 23, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Approval of 2025 Statement of Financial Information

RECOMMENDATION

THAT Council approves the 2025 Statement of Financial Information.

DISCUSSION

Attached is the 2025 Statement of Financial Information. This is an annual report required under the *Financial Information Act* and Section 168 of the *Community Charter*. Once approved, this report is submitted to the Ministry of Housing and Municipal Affairs as part of the City's annual reporting requirements.

ATTACHMENTS

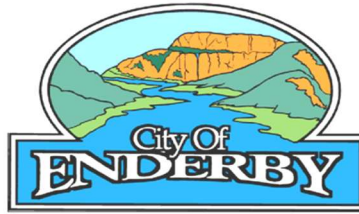
- 2025 Statement of Financial Information
-

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, May 4, 2026

City of Enderby

2025

Statement of Financial Information



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Where the Shuswap Meets the Okanagan

Management Report

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles for governments, as established by the Public Sector Accounting Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

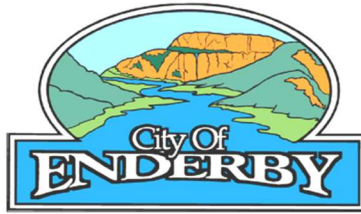
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibility for financial reporting and internal control.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the *Act*. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council and to management.

On behalf of the Corporation of the City of Enderby

Jennifer Bellamy
Chief Financial Officer



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

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Where the Shuswap Meets the Okanagan

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information produced under the *Financial Information Act*.

Jennifer Bellamy
Chief Financial Officer

Huck Galbraith
Mayor, City of Enderby

Date

Date

**THE CORPORATION OF THE CITY
OF ENDERBY**

FINANCIAL STATEMENTS

For the year ended December 31, 2025

THE CORPORATION OF THE CITY OF ENDERBY

December 31, 2025

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Management's Responsibility for Financial Reporting

These financial statements and accompanying schedules of the City of Enderby are the responsibility of management and have been prepared in accordance with generally accepted accounting principles for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Management is responsible for implementing and maintaining a system of internal controls that are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are regularly monitored and evaluated by management.

These financial statements have been audited by BDO Canada LLP, independent external auditors appointed by the City of Enderby. The following Independent Auditor's Report describes their responsibilities, scope of examination and opinion on the City's financial statements. The auditors have full and free access to the accounting records and Council.

Signed by:

Jennifer Bellamy

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Chief Financial Officer
April 20, 2025



Tel: 250 545 2136
Fax: 250 545 3364
www.bdo.ca

BDO Canada LLP
2706 - 30th Avenue
Suite 202
Vernon BC V1T 2B6 Canada

Independent Auditor's Report

To the Mayor and Council of the Corporation of the City of Enderby

Opinion

We have audited the financial statements of the Corporation of the City of Enderby (the City), which comprise the statement of financial position as at December 31, 2025, and the statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2025, and the statements of operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Unaudited Information

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the information included in Schedule II - Enderby/Area F Services of the City's financial statements. Our audit report is not modified in respect of this.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
April 21, 2026

THE CORPORATION OF THE CITY OF ENDERBY

Statement of Financial Position

As at December 31, 2025

	2025	2024
Financial assets		
Cash	\$ 6,575,847	\$ 3,442,874
Portfolio investments (Note 3)	8,432,865	11,814,347
Accounts receivable (Note 4)	1,947,769	1,533,211
Deposit - Municipal Finance Authority (Note 5)	52,517	39,080
	17,008,998	16,829,512
Liabilities		
Accounts payable and accrued liabilities (Note 6)	1,877,878	718,359
Deferred revenue (Note 7)	2,388,076	2,577,335
Long-term debt (Note 8)	3,317,302	1,950,328
Asset retirement obligations (Note 9)	1,647,302	1,317,848
	9,230,558	6,563,870
Net financial assets	7,778,440	10,265,642
Non-financial assets		
Prepaid expenses	72,261	80,375
Tangible capital assets (Note 10)	43,564,983	34,797,559
Accumulated surplus (Note 11)	\$ 51,415,684	\$ 45,143,576

Contingent Liabilities (Note 13)

Chief Financial Officer Signed by:
Jennifer Bellamy
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THE CORPORATION OF THE CITY OF ENDERBY
Statement of Operations

For the year ended December 31, 2025

	2025 Budget	2025 Actual	2024 Actual
	(Note 19)		
Revenue			
Taxation - net (Note 14)	\$ 2,924,816	\$ 2,895,643	\$ 2,742,880
Grants and subsidies (Note 15)	7,459,516	6,162,425	2,708,278
Sale of services (Note 16)	2,309,250	2,301,751	2,605,841
Other revenue from own sources	100,850	144,036	114,627
Interest and penalties	588,500	579,590	704,305
Developer contributions	-	-	2,125,862
Recognition of restricted revenues		221,200	-
	<u>13,382,932</u>	<u>12,304,645</u>	<u>11,001,793</u>
Expenses (Note 17)			
General government services	1,338,854	1,110,639	1,030,104
Protective services	473,000	452,514	362,641
Transportation services	619,261	1,089,843	1,003,129
Solid waste services	125,900	131,440	118,239
Community development services	54,300	31,730	26,352
Recreational and cultural services	168,100	137,681	127,828
Riverside RV Park & tourism services	299,960	238,406	255,537
Enderby / Area F services	1,115,500	1,143,660	1,100,351
Water supply	798,200	1,047,655	1,167,592
Sewer services	666,500	842,864	758,544
	<u>5,659,575</u>	<u>6,226,432</u>	<u>5,950,317</u>
Excess revenue over expenses	7,723,357	6,078,213	5,051,476
Loss on disposal of tangible capital assets	-	(9,226)	(8,946)
Gain on revaluation of ARO	-	203,121	-
		<u>6,272,108</u>	<u>5,042,530</u>
Annual surplus	\$ 7,723,357	\$ 6,272,108	\$ 5,042,530
Accumulated surplus, beginning of year	45,143,576	45,143,576	40,101,046
Accumulated surplus, end of year	\$ 52,866,933	\$ 51,415,684	\$ 45,143,576

THE CORPORATION OF THE CITY OF ENDERBY

Statement of Change in Net Financial Assets

For the year ended December 31, 2025

	2025	2024
Annual surplus	\$ 6,272,108	\$ 5,042,530
Amortization of tangible capital assets	1,494,303	1,308,668
Change in prepaid expenses	8,114	15,389
Increase in tangible capital assets due to asset retirement obligations	(474,590)	-
Disposal of tangible capital assets	12,164	27,326
Acquisition of tangible capital assets	(9,799,301)	(5,078,990)
Increase in net financial assets	(2,487,202)	1,314,923
Net financial assets, beginning of year	10,265,642	8,950,719
Net financial assets, end of year	\$ 7,778,440	\$ 10,265,642

THE CORPORATION OF THE CITY OF ENDERBY

Statement of Cash Flows

For the year ended December 31, 2025

	2025	2024
Cash flows from operating activities		
Cash received from:		
Taxation	\$ 2,776,654	\$ 2,776,696
Grants and subsidies	6,160,769	2,866,329
Sale of services and other revenues	2,183,815	2,436,842
Interest received	579,590	704,305
Cash paid for:		
Cash payments to suppliers and employees	(3,380,169)	(3,994,738)
Interest paid	(178,858)	(168,021)
	8,141,801	4,621,413
Financing activities		
Proceeds of long-term debt	1,800,000	-
Debt repayment	(393,948)	(125,887)
Capital activities		
Purchase of tangible capital assets	(9,799,301)	(2,953,129)
Proceeds on disposition of tangible capital assets	2,938	18,381
Investing activities		
Increase (decrease) in portfolio investments	3,381,483	(2,402,331)
Increase (decrease) in cash	3,132,973	(841,553)
Cash, beginning of year	3,442,874	4,284,427
Cash, end of year	\$ 6,575,847	\$ 3,442,874

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2025

1. Status of the City of Enderby

The City of Enderby ("the City") is a municipality that was created on March 1, 1905 under the laws of British Columbia. The City provides municipal services such as public works, sewer, water, urban planning, fire protection services, and recreational and cultural services and other general government operations.

2. Significant Accounting Policies

a. Basis of Accounting

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The financial statements include the accounts of all funds of the City. All interfund transfers have been eliminated. The significant policies are summarized as follows:

b. School Taxes

The City is required by *The School Act* to bill, collect, and remit provincial education support levies for properties on behalf of the Province, and school division special levies on behalf of school divisions. The City has no jurisdiction or control over the school division's operations or their mill rate increases. Therefore, the taxation, other revenues, expenses, assets and liabilities with respect to the operations of school boards are not reflected in these financial statements.

c. Portfolio Investments

Portfolio investments consist of term deposits in Canadian Chartered Banks and Canaccord Genuity, and deposits with the Municipal Finance Authority pooled investment money market fund and are recorded at cost plus earnings reinvested in the funds, which approximates their quoted market value. These investments have an effective average interest rate of 4.3% (2024 - 4.9%).

d. Deferred Revenue

Grants, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or tangible capital assets are acquired or constructed.

e. Financial Instruments

Financial instruments include cash, portfolio investments, accounts receivable, accounts payable, deferred revenue, deposits and long-term debt.

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position.

Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. There are no unrealized changes in fair value as at December 31, 2025 and December 31, 2024. As a result, the City does not have a statement of remeasurement gains and losses.

When investment income and realized and unrealized gains and losses from changes in the fair value of financial instruments are externally restricted, the investment income and fair value changes are recognized as revenue in the

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2025

period in which the resources are used for the purpose specified.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

All financial assets are tested annually for impairment. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of operations.

Transaction costs are added to the carrying value for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.

f. Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses provides the Change in Net Financial Assets for the year.

i. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The City does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful life as follows:

Buildings	20 to 50 years
Engineering structures	15 to 65 years
Machinery and equipment	6 to 30 years
Hydrants	40 years
Planters	15 to 25 years
Roads	15 to 75 years
Storm system	25 to 80 years
Water mains	50 to 80 years
Water system	15 to 50 years
Sanitary sewer system	5 to 30 years
Sewer mains and lift stations	30 to 80 years

Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

g. Asset Retirement Obligations

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

1. There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
2. The past transaction or event giving rise to the liability has occurred;
3. It is expected that future economic benefits will be given up; and

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2025

4. A reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date, which is amortized in accordance with the significant accounting policies.

Asset retirement obligations are recorded as liabilities with a corresponding increase to the carrying amount of the related tangible capital asset. Subsequently, the asset retirement costs are allocated to expenses over the useful life of the asset. The obligation is adjusted annually for accretion to reflect period-to-period changes in the liability resulting from the passage of time and for revisions to either timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

h. Revenue Recognition

Taxation is recognized as revenue in the year it is levied. Sale of services and user fees are recognized when the service or product is provided by the City. Interest and penalties and all other revenue is recognized as it is earned and when it is measurable.

Government grants and transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for expenditures not yet incurred are included in deferred revenue.

i. Debt Charges

Debt charges, including principal, interest and foreign exchange are charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

j. Reserves

Reserves for future expenditures are included in accumulated surplus and represent amounts set aside for future operating and capital expenditures.

k. Retirement Benefits

The City participates in a multi-employer defined benefit pension plan, however, sufficient information is not available to use defined benefit accounting. Therefore, the City accounts for the plan as if it were a defined contribution plan. As such, no pension liability is included in the City's financial statements and contributions are recognized as an expense in the year to which they relate. All full-time employees are eligible to participate in the plan. Contributions are defined amounts based upon a set percentage of salary.

Employees are entitled to sick leave benefits, accrued monthly, to a maximum of 120 days. Sick leave benefits are not paid out at retirement and can only be taken during the term of employment.

l. Liability for Contaminated Sites

A contaminated site is a site at which substances occur in concentrations that exceed maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the City is directly responsible or accepts responsibility, it is expected that future economic benefits will be given up and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries.

m. Government Transfers

When the City is the recipient, government transfers are recognized as revenue in the financial statements when the

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2025

transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

n. Budget Figures

The budget figures are from the Financial Plan Bylaw No. 1809, 2025 adopted May 5, 2025. They have been reallocated to conform to PSAB financial statement presentation. Subsequent amendments, if any, have been made by Council to reflect changes in the budget as required by law.

o. Use of Estimates

The financial statements of the City have been prepared by management in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board. As such, management is required to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates and assumptions are based on the City's best information and judgment and may differ significantly from actual results. The financial statements have, in the opinion of management, been prepared using careful judgment within the reasonable limits of materiality and within the framework of the accounting policies identified.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

7. Deferred Revenue

Deferred revenue consists primarily of Development Cost Charges (DCCs), refundable deposits for building permits, conditional grants and prepaid revenues. DCCs are restricted by bylaw in their use for road, drainage, sewer and water expenses and the revenue is deferred until expenses are incurred. Refundable deposits include security deposits and building inspection surcharges that are refundable to the applicant if all conditions of the building permit are completed within 24 months of issuance. Conditional grants are recognized as revenue when all criteria have been met. Prepaid revenues are recognized in the year that the associated fee is levied.

	December 31, 2024	Inflows	Outflows	Interest	December 31, 2025
Development cost charges	\$ 1,082,865	\$ 26,149	\$ (221,200)	\$ 46,007	\$ 933,821
Refundable deposits	676,724	635,063	(479,413)	24,302	856,676
Conditional grants	529,048	42,000	(240,663)	-	330,385
Prepaid revenues	288,698	249,261	(276,366)	5,601	267,194
	\$ 2,577,335	\$ 952,473	\$ (1,217,642)	\$ 75,910	\$ 2,388,076

Housing Initiatives Capacity Funding

The City received funding from the Province of British Columbia to fund activities and projects to meet the local government housing initiatives legislative requirements. As there are specific conditions to the funding, the unexpended funds are included in deferred revenue as a conditional grant. The following shows how these funds have been expended and the amount still included in deferred revenue:

	2025	2024
Balance, beginning of year	\$ 164,430	\$ -
Funds received	-	164,430
Eligible costs incurred	(86,310)	-
Balance, end of year	\$ 78,120	\$ 164,430

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

8. Long-Term Debt

Bylaw number	Purpose	Term remaining	% Rate		
				<u>2025</u>	<u>2024</u>
General fund					
1590	Road upgrades	11	2.10	\$ 290,437	\$ 318,131
1544	Road upgrades			-	290,703
1525	Road upgrades	9	4.52	170,335	190,263
1494	Storm system upgrade	18	4.52	619,970	656,007
1502	Road upgrades	8	4.52	335,435	380,511
1503	Road upgrades	8	4.52	101,125	114,713
1815	New outdoor pool	20	3.73	1,800,000	-
				<u>\$ 3,317,302</u>	<u>\$ 1,950,328</u>

The municipality is committed to principal requirements, including sinking fund additions, over the next 5 years and thereafter as follows:

	<u>General fund</u>
2026	\$ 175,963
2027	182,040
2028	188,327
2029	194,832
2030	201,563
2031 and subsequent periods	<u>2,374,577</u>
	<u>\$ 3,317,302</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

9. Asset Retirement Obligations

The City's asset retirement obligation consists of several obligations as follows:

a) Asbestos obligations

The City owns and operates several buildings and structures that are known to have asbestos, which represents a health hazard upon demolition or renovation of the assets. There is a legal obligation to remove and dispose of the hazardous materials and as such, the liability for asbestos removal has been recognized under *PS280 - Asset Retirement Obligations*. The assets have estimated remaining useful lives ranging from 10 to 40 years.

b) Lease obligations

The City holds several long-term lease properties, which there is a legal obligation to remove improvements on the property upon the termination of the lease and as such, the liability for the costs of removal have been recognized under *PS280 - Asset Retirement Obligations*. The assets have estimated remaining useful lives ranging from 14 to 78 years.

Estimated future cash flows totaling \$4,123,166 have been discounted using a present value calculation with a discount rate of 3.7% to provide an estimate of the City's current asset retirement obligation. No recoveries on the obligations are expected at this time.

	December 31, 2024	Change in asset cost	Accretion	Gain on revaluation	December 31, 2025
Asbestos obligations	\$ 337,668	\$ 152,734	\$ 14,857	\$ (63,932)	\$ 441,327
Lease obligations	980,180	321,856	43,128	(139,189)	1,205,975
	<u>\$ 1,317,848</u>	<u>\$ 474,590</u>	<u>\$ 57,985</u>	<u>\$ (203,121)</u>	<u>\$ 1,647,302</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

10. Tangible Capital Assets

	Historical Cost				Accumulated Amortization				Net Book Value	
	Opening	Additions	Additions due to ARO	Disposals	Closing	Opening	Additions	Disposal		Closing
2025										
General fund										
Land	\$ 1,648,517	\$ -	\$ -	\$ -	\$ 1,648,517	\$ -	\$ -	\$ -	\$ -	\$ 1,648,517
Building sites and parks	3,034,872	97,696	130,051	-	3,262,619	2,087,474	85,704	-	2,173,178	1,089,441
Engineering structures	1,057,038	77,690	4,887	-	1,139,615	435,844	42,746	-	478,590	661,025
Furniture and equipment	463,938	88,802	-	13,219	539,521	264,273	47,310	13,219	298,364	241,157
Hydrants	186,643	-	-	-	186,643	162,641	2,460	-	165,101	21,542
Machinery and equipment	3,148,954	119,622	-	25,630	3,242,946	1,703,228	161,479	25,630	1,839,077	1,403,869
Planters	118,329	-	-	-	118,329	112,252	1,215	-	113,467	4,862
Roads	19,802,274	489,950	-	137,436	20,154,788	8,650,437	448,776	125,272	8,973,941	11,180,847
Storm system	10,523,612	340,453	1,481	61,972	10,803,574	4,533,934	119,055	61,972	4,591,017	6,212,557
Assets under construction	809,676	5,441,010	-	69,174	6,181,512	-	-	-	-	6,181,512
	40,793,853	6,655,223	136,419	307,431	47,278,064	17,950,083	908,745	226,093	18,632,735	28,645,329
Water fund										
Buildings	1,132,931	3,036,790	70,210	106,108	4,133,823	783,079	34,672	106,108	711,643	3,422,180
Water mains	12,573,030	206,211	254,396	28,947	13,004,690	7,061,644	204,170	28,947	7,236,867	5,767,823
Water system	4,132,248	-	-	-	4,132,248	3,254,866	117,785	-	3,372,651	759,597
Assets under construction	219,286	-	-	219,286	-	-	-	-	-	-
	18,057,495	3,243,001	324,606	354,341	21,270,761	11,099,589	356,627	135,055	11,321,161	9,949,600
Sewer fund										
Buildings	133,966	-	-	-	133,966	70,334	3,349	-	73,683	60,283
Sanitary sewer system	4,919,328	-	6,971	-	4,926,299	3,272,771	137,556	-	3,410,327	1,515,972
Sewer mains and lift stations	6,331,176	189,536	6,594	5,111	6,522,195	3,060,856	88,025	5,111	3,143,770	3,378,425
Assets under construction	15,374	-	-	-	15,374	-	-	-	-	15,374
	11,399,844	189,536	13,565	5,111	11,597,834	6,403,961	228,930	5,111	6,627,780	4,970,054
	\$ 70,251,192	\$ 10,087,760	\$ 474,590	\$ 666,883	\$ 80,146,659	\$ 35,453,633	\$ 1,494,302	\$ 366,259	\$ 36,581,676	\$ 43,564,983

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

10. Tangible Capital Assets - continued

	Historical Cost				Accumulated Amortization				Net Book Value	
	Opening	Additions	Additions due to ARO	Disposals	Closing	Opening	Additions	Disposal		Closing
2024										
General fund	\$ 1,648,517	\$ -	\$ -	\$ -	\$ 1,648,517	\$ -	\$ -	\$ -	\$ -	\$ 1,648,517
Land	2,953,287	81,585	-	-	3,034,872	1,999,925	87,549	-	2,087,474	947,398
Building sites and parks	1,039,037	18,001	-	-	1,057,038	396,939	38,905	-	435,844	621,194
Engineering structures	325,767	144,998	-	6,827	463,938	242,976	28,123	6,826	264,273	199,665
Furniture and equipment	186,643	-	-	-	186,643	160,181	2,460	-	162,641	24,002
Hydrants	2,519,032	869,053	-	239,131	3,148,954	1,824,884	96,058	217,714	1,703,228	1,445,726
Machinery and equipment	118,329	-	-	-	118,329	111,037	1,215	-	112,252	6,077
Planters	18,060,670	1,777,877	-	36,273	19,802,274	8,247,359	436,734	33,656	8,650,437	11,151,837
Roads	9,788,303	784,884	-	49,575	10,523,612	4,475,000	108,509	49,575	4,533,934	5,989,678
Storm system	511,397	687,863	-	389,584	809,676	-	-	-	-	809,676
Assets under construction	37,150,982	4,364,261	-	721,390	40,793,853	17,458,301	799,553	307,771	17,950,083	22,843,770
Water fund										
Buildings	1,132,931	-	-	-	1,132,931	750,030	33,049	-	783,079	349,852
Water mains	12,119,040	488,694	-	34,704	12,573,030	6,908,257	188,091	34,704	7,061,644	5,511,386
Water system	4,132,248	-	-	-	4,132,248	3,189,930	64,936	-	3,254,866	877,382
Assets under construction	96,208	123,078	-	-	219,286	-	-	-	-	219,286
	17,480,427	611,772	-	34,704	18,057,495	10,848,217	286,076	34,704	11,099,589	6,957,906
Sewer fund										
Buildings	133,966	-	-	-	133,966	66,985	3,349	-	70,334	63,632
Sanitary sewer system	4,919,328	-	-	-	4,919,328	3,135,614	137,157	-	3,272,771	1,646,557
Sewer mains and lift stations	5,847,714	492,543	-	9,081	6,331,176	2,984,111	82,534	5,789	3,060,856	3,270,320
Assets under construction	15,374	-	-	-	15,374	-	-	-	-	15,374
	10,916,382	492,543	-	9,081	11,399,844	6,186,710	223,040	5,789	6,403,961	4,995,883
	\$ 65,547,791	\$ 5,468,576	\$ -	\$ 765,175	\$ 70,251,192	\$ 34,493,228	\$ 1,308,669	\$ 348,264	\$ 35,453,633	\$ 34,797,559

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

11. Accumulated Surplus

The accumulated surplus consists of individual fund balances and reserves as follows:

Surplus	2025	2024
Invested in tangible capital assets	\$ 38,754,292	\$ 31,867,510
General surplus	3,456,612	3,611,703
Enderby / Area F Joint Services surplus	1,229,621	668,038
Sewer surplus	1,472,467	1,423,174
Water surplus	411,450	452,248
	45,324,442	38,022,673
 Reserve Funds		
Animal Control	35,271	32,796
Asset Management	612,265	333,676
Capacity Building	618,826	390,268
Cemetery	124,771	101,517
Community Works Fund (Gas Tax)	41,073	228,965
Computer Equipment	60,985	54,693
Equipment	805,027	774,174
Fire Department	351,450	264,759
Fortune Parks	1,301,181	1,054,163
Growing Communities Fund *	397,601	1,634,060
Parks	260,343	196,984
Riverside RV Park	119,528	97,445
Sewer System	1,286,237	1,140,313
Water System	76,684	817,090
	6,091,242	7,120,903
	\$ 51,415,684	\$ 45,143,576

*In 2023, the City received funding from the Province of British Columbia to assist in funding for capital infrastructure and amenities for future growth. The following shows how these funds were expended and the amount available for future years:

	2025	2024
Balance, beginning of year	\$ 1,634,060	\$ 1,672,413
Interest earned	68,474	84,725
Eligible costs incurred:		
Drinking water supply and distribution	(1,304,933)	(123,078)
Balance, end of year	\$ 397,601	\$ 1,634,060

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

12. COVID-19 Safe Restart Grant

The City received funding from the Province of British Columbia to fund increased operating costs and revenue shortfalls due to COVID-19. The following shows how these funds were expended and the amount available for future years:

	2025	2024
Balance, beginning of year	\$ 241,276	\$ 418,239
Eligible costs incurred:		
Computer and technology costs	(26,404)	(30,470)
Facility operating costs	(4,622)	(80,548)
Protective services	(201,455)	(65,945)
Total eligible costs incurred	(232,481)	(176,963)
Balance, end of year	\$ 8,795	\$ 241,276

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

13. Contingent Liabilities

- (a) Regional District of North Okanagan: The City is a member of the Regional District of North Okanagan and is liable for its portion of any operating deficits or long-term debt related to functions in which it participates.
- (b) Municipal Insurance Association of BC: Commencing December 31, 1987, the City of Enderby entered into a self insurance scheme with British Columbia municipalities and regional districts. The City is obliged under the scheme to pay a percentage of its fellow insurers' losses. The City pays an annual premium, which is anticipated to be adequate to cover any losses incurred.
- (c) Pension Liabilities: The Municipality and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the Plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2027.

The Corporation of the City of Enderby paid \$107,305 (2024 - \$96,720) for employer contributions to the plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

14. Taxation

Taxation revenue comprises the following amounts raised less transfers:

	Budget	2025	2024
Taxation			
General municipal purposes	\$ 2,195,226	\$ 2,159,862	\$ 2,047,157
1% utility taxes	72,190	72,184	73,665
Water parcel	364,500	369,499	337,242
Sewer parcel	292,900	294,050	284,742
Collections for other governments			
School District	1,347,403	1,357,025	1,319,138
Policing	222,261	223,965	220,777
Regional District	543,543	547,711	492,334
Regional Hospital District	201,625	203,171	201,556
Municipal Finance Authority	175	176	176
B.C. Assessment Authority	32,823	33,079	31,961
Okanagan Regional Library	127,654	128,666	123,053
	5,400,300	5,389,388	5,131,801
Transfers			
School District	1,347,403	1,357,025	1,319,138
Policing	222,261	223,965	220,777
Regional District	543,543	547,707	492,300
Regional Hospital District	201,625	203,140	201,536
Municipal Finance Authority	175	176	176
B.C. Assessment Authority	32,823	33,079	31,961
Okanagan Regional Library	127,654	128,653	123,033
	2,475,484	2,493,745	2,388,921
	\$ 2,924,816	\$ 2,895,643	\$ 2,742,880

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

15. Government Grants and Transfers

	Budget	2025	2024
Federal			
Community works fund - Gas tax	\$ 201,300	\$ 201,288	\$ 201,288
Provincial			
Conditional	366,380	232,106	56,999
Fortune Parks - conditional	5,300,100	4,105,925	1,011,300
Sewer - conditional	-	-	3,333
Small communities protection	480,000	476,000	530,700
Street lighting	1,400	1,395	1,395
Water - conditional	114,700	114,711	3,333
	6,262,580	4,930,137	1,607,060
Other			
Animal control	6,921	22,100	20,890
Cemetery	36,415	56,600	54,100
Fortune Parks	952,300	952,300	824,940
	995,636	1,031,000	899,930
	\$ 7,459,516	\$ 6,162,425	\$ 2,708,278

16. Sales of Service

	Budget	2025	2024
Animal control	\$ 12,100	\$ 12,169	\$ 12,741
Building permits	74,700	53,462	103,295
Business licenses	17,500	19,825	19,025
Cemetery	23,500	30,135	25,057
Fire protection	149,850	138,799	421,590
Fortune Parks	298,800	343,328	247,304
Garbage collection and disposal	125,900	124,097	119,280
Riverside RV Park & tourism	307,200	297,272	300,320
Sewer user fees	651,500	641,725	653,314
Water user fees	648,200	640,939	703,915
	\$ 2,309,250	\$ 2,301,751	\$ 2,605,841

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

17. Expenses by Object

	Budget	2025	2024
Accretion	\$ -	\$ 57,986	\$ 255,192
Advertising and publications	18,600	11,156	11,639
Amortization	-	1,494,303	1,308,668
Contracted services	875,250	524,143	456,510
Council grants	79,900	80,605	67,459
Insurance	84,600	78,556	75,113
Interest and bank charges	151,350	126,341	168,021
Maintenance	1,360,750	1,297,591	1,243,657
Materials and supplies	982,714	460,545	496,825
Professional fees	35,900	30,546	29,611
Salaries and benefits	1,986,341	1,987,061	1,785,497
Training, travel and conferences	98,950	83,813	73,755
Transfers	(14,780)	(6,214)	(21,630)
	<u>\$ 5,659,575</u>	<u>\$ 6,226,432</u>	<u>\$ 5,950,317</u>

18. Funds Held in Trust

The City operates and maintains the Cliffside Cemetery. As required under Provincial legislation, the City holds in trust a Cemetery Perpetual Care Fund for the future maintenance of the cemetery. The City has excluded the trust fund and associated cash from the Statement of Financial Position and related interest earnings and transactions from the Statement of Operations and Accumulated Surplus:

Cemetery Perpetual Care Fund:

	2025	2024
Balance, beginning of year	\$ 283,792	\$ 265,947
Care fund contributions	4,105	4,087
Interest earned	11,129	13,758
Balance, end of year	<u>\$ 299,026</u>	<u>\$ 283,792</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

19. Financial Plan

The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenses in excess of current year revenues. The following shows how these amounts were combined:

	2025	2024
Budget surplus per Statement of Operations	7,723,357	5,045,367
Less:		
Capital expenditures	(15,103,500)	(7,729,000)
Debt principal payments	(357,900)	(93,560)
Transfers to reserve funds	(2,400,600)	(2,587,130)
Add back:		
Borrowing proceeds	3,885,000	-
Transfers from accumulated surplus and reserve funds	6,253,643	5,364,323
	<hr/>	<hr/>
Budget surplus per Financial Plan Bylaw	\$ -	\$ -

20. Financial Instruments

The City is exposed to interest rate risk, credit risk, and liquidity risk from its financial instruments. The City has practices in place to identify major risks, which are monitored and managed to the best of its ability.

There have not been any changes from the prior year in the City's exposure to these risks, or the policies, procedures and methods it uses to manage and measure the risks.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The City is exposed to interest rate risk through its long-term debt and through the value of portfolio investments.

The City manages interest rate risk on its long-term debt by holding all debt through the Municipal Finance Authority at a fixed rate, with refinancing typically being completed at the ten or fifteen year mark following the date of the original debt issuance. See Note 8 for interest rates and maturity dates for long-term debt.

Investments are primarily comprised of term deposits and are deemed to be low risk and not subject to significant changes in value due to changes in interest rates.

Credit Risk

Credit risk is the risk that the City will incur financial losses if a debtor fails to make payments when due. The City is exposed to credit risk from its cash, portfolio investments and accounts receivable.

The City manages its credit risk with respect to cash and portfolio investments by maintaining its investments with reputable financial institutions, while ensuring that investments are made in accordance with Section 183 of the *Community Charter*. The maximum exposure to credit risk to cash is limited to the balance held at year end and the maximum exposure to credit risk to portfolio investments is outlined in Note 3.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

Financial Instruments - continued

The City manages its credit risk with respect to accounts receivable through signed agreements and credit policies. The City also has the ability to recover receivables associated with properties, such as utility fees, through the property tax collection process. The maximum exposure to credit risk to accounts receivable is outlined in Note 4.

Liquidity Risk

Liquidity risk is the risk that the City will not be able to meet its financial obligations as they become due. The City is exposed to liquidity risk through its accounts payable and long-term debt.

The City manages this risk by maintaining a balance of short term and/or highly liquid investments and closely monitoring cash flows and staggering maturity dates of its investment portfolio to meet cash flow needs. The City also has the ability to adopt a Revenue Anticipation Borrowing Bylaw under Section 177 of the *Community Charter* to borrow short term to finance its operations until revenue from property taxes is received.

The timing of cash flows to meet its financial obligations are within one year in relation to accounts payable, as outlined in Note 6 and the timing of principal payments in relation to long-term debt are outlined in Note 8.

It is management's opinion that the City is not exposed to significant interest, credit or liquidity risks arising from these financial instruments.

21. Comparative Figures

Certain comparative figures have been reclassified to conform to the financial presentation adopted for the current year.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

22. Segmented Information

The City of Enderby is a municipality that is responsible for the good government of the community. This includes providing services, laws and other matters for community benefit, as well as providing stewardship of public assets and fostering economic well-being. The City fulfills these responsibilities through a range of services. For management reporting purposes, the City's services are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain defined objectives in accordance with special regulations, restrictions or limitations.

General Government

General Government is comprised of Executive and Administrative functions. The Executive function includes Mayor and Council, who are responsible for considering the well-being and interests of the municipality and the community, including contributing to the development and evaluation of the policies, programs, and bylaws of the municipality respecting its services, in accordance with governing legislation. The Administrative function is responsible for the overall management of the operations of the municipality and is responsible for ensuring that the policies, programs, and bylaws of Council are implemented. The Administrative function is also responsible for ensuring sound and effective financial management of the municipality, which includes functions such as financial planning, collecting taxes, and the investment of municipal funds.

Protective Services

Protective Services includes fire suppression, prevention and inspection services, community safety services, and emergency management including mitigation and prevention, preparedness, response, and recovery services.

Transportation Services

Transportation Services includes the design, operation, and maintenance of roads and drainage, including street sweeping, line painting, and snow and ice clearing.

Solid Waste Services

Solid Waste Services provides for the collection and disposal of residential solid waste, including curbside collection of garbage and the annual curbside collection of yard and garden waste.

Enderby / Area F Services

Enderby / Area F Services includes Fortune Parks, which is responsible for the administration, stewardship, and operation of park services that are shared with Area F of the Regional District of North Okanagan, including the pool, spray park, ball diamonds, and arena. Other services provided include Animal (Dog) Control within the City and part of Area F, and Cemetery Services for the City and Area F.

Riverside RV Park & Tourism

The Riverside RV Park is a campground operated by the City, which supports tourism and community events, including the operation of the Visitor Centre.

Community Development Services

Community Development Services provides for the City's current and long-range planning functions. Services include land use regulation, subdivision, and planning for future growth in accordance with the needs and goals of the community.

Recreational and Cultural Services

Recreational and Cultural Services provides for the planning, operation, and maintenance of City parks, such as Tuey Park, Belvedere Park, the Riverwalk, Veterans Park, and Johnston Park.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2025

Segmented Information - continued

Water Services

Water Services provides for the treatment and distribution of safe, clean drinking water to the citizens of Enderby as well as nearby communities in accordance with the Drinking Water Protection Act and the *Guidelines for Canadian Drinking Water Quality*.

Sewer Services

Sewer Services provides for the collection and treatment of liquid waste, or sanitary wastewater, in accordance with the Environmental Management Act and the City's permit requirements.

The accounting policies used in these segments are consistent with those followed in preparation of the financial statements as disclosed in Note 2. For additional information see the Schedule of Segment Disclosure - Service (Schedule 1).

THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 31, 2025

Schedule I

	General revenue fund										2025	
	General Government	Protective Services	Transportation Services	Solid Waste Services	Enderby/ Area F Services*	Riverside Park & Tourism	Other general Services*	Water Services	Sewer Services			
Revenues												
Taxation	\$ 2,232,094	\$ 142,827	\$ 477,395	\$ 124,097	\$ 5,136,925	\$ 10,350	\$ 369,499	\$ 294,050	\$ 2,895,643			
Grants and subsidies	280,217	138,799			385,632	297,272	114,711		6,162,425			
Sales of services	73,287			124,097			640,939		2,301,751			
Other revenue from own sources	144,036								641,725			
Interest and penalties	547,965				22,330	9,295			144,036			
Developer contributions							221,200		579,590			
	3,277,599	281,626	477,395	124,097	5,544,887	316,917	1,346,349	935,775	12,304,645			
Expenses												
Accretion	8,317	3,113	138		1,371		43,421	1,626	57,986			
Advertising and publications	1,923				5,589	3,644			11,156			
Amortization	125,664	115,801	600,948		66,333		356,627	228,930	1,494,303			
Contracted services	85,785	80,059		127,852	127,724	70,993			524,143			
Council grants	13,348				67,257				80,605			
Insurance	43,841				31,960	2,755			78,556			
Interest and bank charges	101,883				16,962	7,496			126,341			
Maintenance	60,402				185,148	24,614			1,297,591			
Material and supplies	115,891	31,197	3,366	105	133,096	113,700			460,545			
Professional fees	30,546						3,915		30,546			
Salaries and benefits	769,197	111,631	269,293	483	437,493	4,204	208,278	159,719	1,987,061			
Training, travel and conferences	49,892	28,398	685		1,793		2,776	269	83,813			
Transfers	(296,050)		(155,994)	3,000	68,934	11,000	202,166	160,730	(6,214)			
	1,110,639	452,514	1,089,843	131,440	1,143,660	238,406	1,047,655	842,864	6,226,432			
Excess (deficiency) of revenue over expenses	2,166,960	(170,888)	(612,448)	(7,343)	4,401,227	78,511	298,694	92,911	6,078,213			
Loss on disposal of tangible capital assets	(9,226)								(9,226)			
Gain on revaluation of ARO	34,611	14,152	626		7,457		140,368	5,907	203,121			
Annual surplus (deficit)	\$ 2,192,345	\$ (156,736)	\$ (611,822)	\$ (7,343)	\$ 4,408,684	\$ 78,511	\$ 439,062	\$ 98,818	\$ 6,272,108			

*Includes Community Development and Recreational and Cultural Services.

THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 30, 2024

Schedule I (cont'd)

	General revenue fund									
	General Government	Protective Services	Transportation Services	Solid Waste Services	Enderby/ Area F Services	Riverside Park & Tourism	Other General Services*	Water Services	Sewer Services	2024
Revenues										
Taxation	\$ 2,120,896	\$ 142,827	\$ 532,095	\$ 119,280	\$ 1,911,230	\$ 9,670	\$ -	\$ 337,242	\$ 284,742	\$ 2,742,880
Grants and subsidies	105,790	421,590			285,102	300,320		3,333	3,333	2,708,278
Sales of services	122,320			119,280				703,915	653,314	2,605,841
Other revenue from own sources	114,627									114,627
Interest and penalties	655,709				36,290	12,306				704,305
Developer contributions	1,618,446							241,836	265,580	2,125,862
	4,737,788	564,417	532,095	119,280	2,232,622	322,296	-	1,286,326	1,206,969	11,001,793
Expenses										
Accretion	41,824	16,796	742		8,564			179,908	7,358	255,192
Advertising and publications	2,438				5,330	3,871				11,639
Amortization	101,636	65,019	570,759		62,138			286,076	223,040	1,308,668
Contracted services	89,070	44,729		115,021	116,269	65,069	26,352			456,510
Council grants	10,484				56,975					67,459
Insurance	48,783				24,540	1,790				75,113
Interest and bank charges	158,820				2,522	6,679				168,021
Maintenance	52,344	96,808	319,825		186,033	31,071	101,239	252,809	203,528	1,243,657
Material and supplies	87,978	7,656	22,515	105	161,972	132,357		51,599	32,643	496,825
Professional fees	28,597				1,014					29,611
Salaries and benefits	652,644	95,731	252,910	613	404,837	5,200	26,589	198,150	148,823	1,785,497
Training, travel and conferences	29,514	35,902	2,590		2,192			1,866	1,691	73,755
Transfers	(274,028)		(166,212)	2,500	67,965	9,500		197,184	141,461	(21,630)
	1,030,104	362,641	1,003,129	118,239	1,100,351	255,537	154,180	1,167,592	758,544	5,950,317
Excess (deficiency) of revenue over expenses	3,707,684	201,776	(471,034)	1,041	1,132,271	66,759	(154,180)	118,734	448,425	5,051,476
Loss on disposal of tangible capital assets	(8,946)									(8,946)
Annual surplus (deficit)	\$ 3,698,738	\$ 201,776	\$ (471,034)	\$ 1,041	\$ 1,132,271	\$ 66,759	\$ (154,180)	\$ 118,734	\$ 448,425	\$ 5,042,530

*Includes Community Development and Recreational and Cultural Services.

THE CORPORATION OF THE CITY OF ENDERBY

Enderby/Area F Services (Unaudited)

For the year ended December 31, 2025

Schedule II

	Fortune Parks	Animal Control	Cemetery	2025	2024
Revenue					
Grants and subsidies	\$ 5,058,225	\$ 22,100	\$ 56,600	\$ 5,136,925	\$ 1,911,230
Sale of services	343,328	12,169	30,135	385,632	285,102
Interest and penalties	14,083	1,935	6,312	22,330	36,290
	5,415,636	36,204	93,047	5,544,887	2,232,622
Expenses					
Accretion	1,371			1,371	8,564
Advertising	5,589			5,589	5,330
Amortization	66,333			66,333	62,138
Contracted services	113,844	13,880		127,724	116,269
Grants	60,257		7,000	67,257	56,975
Insurance	31,960			31,960	24,540
Interest and bank charges	16,962			16,962	2,522
Maintenance	153,845	8,383	22,920	185,148	186,033
Materials and supplies	133,096			133,096	161,972
Professional fees					1,014
Salaries and benefits	424,664	489	12,340	437,493	404,837
Training, travel and conferences	1,793			1,793	2,192
	1,009,714	22,752	42,260	1,074,726	1,032,386
Annual surplus (deficit)	\$4,405,922	\$ 13,452	\$ 50,787	\$ 4,470,161	\$ 1,200,236
Transfer to/from general fund					
Computer support	\$ 9,500	\$	\$	\$ 9,500	\$ 9,250
Finance overhead charges	25,650	5,310	9,810	40,770	39,710
Insurance allocation	3,522		790	4,312	4,905
Lease		4,990		4,990	4,860
Public works equipment allocation			9,362	9,362	9,240
Gain on revaluation of ARO	(7,457)			(7,457)	-
	31,215	10,300	19,962	61,477	67,965
Net change in financial assets	4,374,707	3,152	30,825	4,408,684	1,132,271
Opening surplus	417,976	58,668	191,394	668,038	655,556
Amortization	66,333			66,333	62,138
Capital expenditures	(5,490,489)			(5,490,489)	(766,327)
Debt issued	1,800,000			1,800,000	
Transfer from (to) reserves	(202,845)	(1,100)	(19,000)	(222,945)	(415,600)
Enderby / Area F accumulated surplus	\$ 965,682	\$ 60,720	\$ 203,219	\$ 1,229,621	\$ 668,038

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Remuneration & Expenses
For Year Ended December 2025

Elected Officials

Name	Position	Remuneration	Expenses	Total
Baird, Tundra	Councillor	\$ 14,485	\$ 6,286	\$ 20,771
Couch, Todd	Electoral Area F Alternate Director	127	-	127
Davyduke, Roxanne	Councillor	13,945	3,517	17,463
Galbraith, Huck	Mayor	24,248	3,874	28,122
Hopkins, Allysa	Electoral Area F Director	127	-	127
Ramey, David	Councillor	15,188	4,544	19,732
Schreiner, Brian	Councillor	14,348	1,923	16,272
Shishido, Shawn	Councillor	13,302	4,134	17,436
Yerhoff, Sarah	Councillor	13,885	3,781	17,666
Total Elected Official Remuneration		<u>\$ 109,656</u>	<u>\$ 28,059</u>	<u>\$ 137,715</u>

Employees

Employees with Remuneration Exceeding \$75,000

Name	Position	Remuneration	Expenses	Total
Arvay, Mervin	Utility II Worker	\$ 79,117	\$ 1,506	\$ 80,623
Bellamy, Jennifer	Chief Financial Officer	120,241	2,373	122,614
Bengtson, Tate	Chief Administrative Officer	158,198	309	158,507
Branton, Travis	Recreation Facility Maintenance Worker	77,573	453	78,025
Brown, Ray	Public Works Lead Hand II	108,067	2,251	110,319
French, Ryley	Utility II Worker	78,790	68	78,858
Inglis, Kurt	Manager of Planning, Community Safety & Bylaw Compliance	114,082	3,314	117,396
Kipp, Damon	Systems Operator III	102,969	603	103,572
Tokairin, Sheldon	Foreperson (Parks & Recreation)	91,648	170	91,818
Vetter, Clifford	Utility III Worker	93,399	406	93,805
Total Employee Remuneration Over \$75,000		<u>\$ 1,024,085</u>	<u>\$ 11,452</u>	<u>\$ 1,035,537</u>
Total Employee Remuneration Under \$75,000		<u>383,297</u>	<u>20,400</u>	<u>403,696</u>
Total Employee Remuneration		<u>\$ 1,407,382</u>	<u>\$ 31,851</u>	<u>\$ 1,439,233</u>

Reconciliation of Remuneration

Elected Official Remuneration	\$ 109,656
Employee Remuneration	1,407,382
Benefits not included in Remuneration	325,546
Other (including accruals)	144,478
Wages and Benefits per Financial Statements	<u>\$ 1,987,061</u>

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Severance Agreements
for Year Ended December 2025

There were no severance agreements made between the City of Enderby and its non-unionized employees during fiscal year 2025.

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Payments to Suppliers of Goods & Services
for Year Ended December 2025

<u>Supplier</u>	<u>Amount</u>
1532568 BC LTD	\$ 55,945
A & D ASPHALT SOLUTIONS LTD.	28,776
AARDVARK PAVEMENT MARKING SERVICES	26,815
ALUMICHEM CANADA INC	65,061
BAIRD BROS. LTD.	25,629
BANNISTER CHEVROLET BUICK GMC VERNON	121,812
BC ASSESSMENT AUTHORITY	33,079
BC HYDRO	357,088
CARO ANALYTICAL SERVICES	35,423
CARVER CONSTRUCTION LTD	2,236,928
CHANDOS CONSTRUCTION LP	4,695,215
ELECTRIC MOTOR & PUMP SERVICE LTD.	25,409
ENDERBY & DISTRICT RECREATION SERVICES	191,317
FINK MACHINE INC.	172,236
FLETCHER PAINE ASSOCIATES LTD	81,324
FLOWSYSTEMS DISTRIBUTION INC.	28,646
FORTIS BC	32,738
GROUP SOURCE	70,967
GTI PETROLEUM	37,215
HDR ARCHITECTURE ASSOCIATES INC.	179,718
MODERN ENERGY MNGT	33,133
MONAGHAN ENGINEERING & CONSULTING LTD	341,971
MOUNCE CONSTRUCTION	1,055,618
MOUNTAIN VIEW ELECTRIC LTD	165,804
MUNICIPAL INSURANCE ASSOC.	143,920
MUNICIPAL PENSION PLAN	105,938
NORTH OKANAGAN COLUMBIA SHUSWAP REGIONAL HOSPITAL	203,140
OKANAGAN REGIONAL LIBRARY	128,653
PAVEMENT SOLUTIONS INC	31,274
PROVINCE OF BC	652,296
RAMTECH ENVIRONMENTAL PRODUCTS	29,121
RECEIVER GENERAL	94,603
REG. DIST. OF NORTH OKANAGAN	795,179
ROCKY MOUNTAIN PHOENIX	50,860
SA BYLAW SERVICES	28,583
SCV WASTE SOLUTIONS	31,974
THE GROUNDS GUYS OF OKANAGAN & SHUSWAP	84,336
THOMAS-SCOTT SIGNCRAFT LIMITED	64,783
TIP-IT WASTE SOLUTIONS	120,762
URBAN SYSTEMS LTD.	86,084
VANKO SERVICES LTD	28,905
WORKSAFE BC	47,938
Total Payments to Suppliers Exceeding \$25,000	<u>\$ 12,741,495</u>

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Payments to Suppliers of Goods & Services
for Year Ended December 2025

Payments to Suppliers of \$25,000 or Less	1,003,334
Payments of Grants & Contributions Exceeding \$25,000:	
ENDERBY & DISTRICT MUSEUM SOCIETY	28,000
Total Payments of Grants & Contributions exceeding \$25,000	<u>28,000</u>
Payments of Grants & Contributions of \$25,000 or Less	52,605
Total Payments made to Suppliers	<u>\$ 13,825,434</u>

Reconciliation of Supplier Payments

Total Payments made to Suppliers	\$ 13,825,434
Wages and Benefits	1,987,061
Included in Wages and Benefits	- 325,546
Capital Purchases	- 9,799,301
Accretion	57,986
Amortization	1,494,303
Requisition Payments	- 1,538,962
Accruals, GST adjustments and other misc. items	<u>525,457</u>
Total Expenditures per Financial Statements	<u>\$ 6,226,432</u>

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Guarantee and Indemnity Agreements
for Year Ended December 2025

The City of Enderby has not given any guarantees or indemnities under the Indemnities and Guarantees Regulation for the year ended December 31, 2025.



VERNON NORTH OKANAGAN DETACHMENT

1st Quarter (January to March) 2026

QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Blake MacLeod

Officer in Charge

POLICING ACTIVITY REPORT ~ 1st Quarter 2026

The Vernon North Okanagan Detachment is committed to our four priorities of *Public Safety*, *Vulnerable Victims*, *Community Outreach* and *Employee Excellence* to ensure our communities remain a safe place to live. We are dedicated to providing an outstanding police service by developing strong mental health and resiliency in our members, and building and maintaining trust through timely and accurate communication. We work collaboratively with our partners to assist vulnerable persons in the community. Most importantly, we foster safer communities through evidence based, targeted and collaborative enforcement.

PRIORITY ONE: PUBLIC SAFETY

The Vernon North Okanagan RCMP's primary focus is on the safety of the public within the communities we police.

Operations

The table below highlights the total number of calls for service for the 1st quarter of 2026 as well as previous totals from 2025, 2024 and 2023 for comparison. The percentage changes are compared to the same quarter from the previous year.

Total Calls for Service – Quarter 1							
Area	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Vernon	4319	4062	3991	4427	-5.95%	-1.74%	+10.9%
Coldstream	277	287	297	236	+3.61%	-3.48%	-20.5%
Vernon Rural	352	359	365	403	+1.98%	+1.67%	+10.4%
Armstrong	206	258	271	222	+25.2%	+5.03%	-18.0%
Enderby	353	411	469	418	+16.4%	+14.1%	-10.8%
Falkland	152	143	176	187	-5.92%	+23.07%	+6.2%
Lumby	251	212	187	249	-15.5%	-11.79%	+33.1%
Spallumcheen	275	290	235	283	+5.45%	-18.96%	+20.4%
Westside	111	224	235	249	+101%	+4.91%	+5.9%
Total	6296	6246	6226	6674	-0.79%	-0.32%	+7.1%

The number of total calls for service include calls for service and self-generated files by police. The total calls for service will not equal the values reported below due to the location of where the offence occurred as it may be unknown or outside our policing jurisdiction.

Criminal Code Offences

The table below highlights the total number of Criminal Code offences for the 1st quarter of 2026 as well as previous totals from 2025, 2024 and 2023 for comparison; percentage changes are compared to the same quarter from the previous year. Total Criminal Code offences include persons and property offences.

Criminal Code Offences– Quarter 1							
Area	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Vernon	1337	1248	1321	1647	-6.65%	+5.84%	+24.6%
Coldstream	54	53	77	66	-1.85%	+45.28%	-14.2%
Vernon Rural	71	52	63	79	-26.76%	+21.15%	+25.3%
Armstrong	58	63	72	41	+8.62%	+14.28%	-43.0%
Enderby	96	86	135	100	-10.41%	+56.97%	-25.9%
Falkland	20	25	39	32	+25%	+56%	-17.9%
Lumby	73	45	53	73	-38.35%	+17.77%	+37.7%
Spallumcheen	60	34	41	46	-43.3%	+20.58%	+12.1%
Westside	36	60	66	68	+66.6%	+10%	+3.0%
Total	1805	1666	1867	2152	-7.7%	+12.06%	+15.2%

Criminal Code Offences include founded files only.

Violent Offences

The table below highlights the total number of violent crime offences for the 1st quarter of 2026 as well as previous totals from 2025, 2024 and 2023 for comparison; percentage changes are compared to the same quarter from the previous year. Total violent crime offences include homicides, assaults, sexual assaults, uttering threats and criminal harassment.

Violent Offences – Quarter 1							
Area	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Vernon	253	259	237	254	+2.37%	-8.49%	+7.1%
Coldstream	20	13	28	14	-35%	+115.38%	-50%
Vernon Rural	18	19	20	24	+5.55%	+5.26%	+20%
Armstrong	15	19	23	13	+26.66%	+21.05%	-43.4%
Enderby	31	25	52	29	-19.35%	+108%	-44.2%
Falkland	7	14	14	12	+100%	0%	-14.2%
Lumby	14	16	19	25	+14.28%	+18.75%	+31.5%

Spallumcheen	12	7	13	11	-41.66%	+85.71%	-15.3%
Westside	23	25	22	17	+8.69%	-12%	-22.7%
Total	393	397	428	399	+1.01%	+7.8%	-6.7%

Total Violent Offences (Founded Files Only) Include: (1000 Series UCR - Crimes Against Person) Murder, Robbery, Assault, Harassing Communications, Utter threats against Person.

Property Crime

The table below highlights the total number of property crime offences for the 1st quarter of 2026 as well as previous totals from 2025, 2024 and 2023 for comparison; percentage changes are compared to the same quarter from the previous year. Total property crime offences include break and enter, theft, mischief, arson, fraud and possession of stolen property.

Property Crime – Quarter 1							
Area	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Vernon	740	694	744	980	-6.21%	+7.2%	+31.7%
Coldstream	39	29	41	40	-25.64%	+41.37%	-2.4%
Vernon Rural	53	19	35	44	-64.15%	+84.21%	-2.4%
Armstrong	20	25	27	16	+25%	+8%	-40.7%
Enderby	33	32	63	49	-3.03%	+96.87%	-22.2%
Falkland	4	10	19	14	+150%	+90%	-26.3%
Lumby	19	18	26	39	-5.26%	+44.44%	+50%
Spallumcheen	18	20	21	23	+11.11%	+5%	+9.5%
Westside	14	29	35	38	107.1%	+20.68%	+8.5%
Total	940	876	1011	1243	-6.8%	+15.41%	+22.9%

Total Property Crime (Founded Files Only): Include B&E (Residential, Business, Other, Seasonal Residence), Theft Over \$5000, Theft Under \$5000, Theft of MV, Theft from MV, Possession of Stolen Property, Fraud, Mischief, Arson.

Targeted Policing

Targeted Policing unit is comprised of a drug investigator and officers assigned to the Crime Reduction Unit. Targeted Policing manages many offender programs including prolific offenders, the Provincial Tactical Enforcement Priority (PTEP) where investigators identified two (2) individuals or groups within Vernon during this targeting cycle, and the Repeat Violent Offending Intervention Initiative (ReVOII).

During this quarter, the unit continued on-going investigations as well as completed disclosure on previous investigations including:

During this reporting period, the Crime Reduction Unit conducted enforcement action and executed 49 warrants of arrest and recommended nine investigations for charge approval including failure to comply with release conditions.

Targeted Policing unit attended a training session with the CFSEU Uniform Gang Enforcement Team and subsequently utilized project funding to complete two Enhanced Downtown Enforcement Initiative (EDEI) shifts. With six officers assigned to each shift, members generated 18 new investigations involving the arrest of 17 individuals including outstanding warrants, breaches and failure to stop for police

- Twelve (12) weapons were seized;
- A total of 134 grams of drugs seized including 86.53 grams of cocaine; and
- A total of \$1,397.00 was seized.

Prolific Offenders

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and are capable of causing a disproportionate amount of crime in the community.

At the conclusion of this reporting period, there were 11 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, four are currently in custody and seven are not in custody. Of the seven not in custody, four reside in, or are known to frequent, the City of Vernon, one resides in the North Rural, and two are in other communities.

Repeat Violent Offending Intervention Initiative (ReVOII)

ReVOII is a coordinated multi-agency initiative designed to intervene and address repeat violent offenders in communities across BC. The program is comprised of dedicated Crown prosecutors, probation officers, correctional supervisors and includes enhanced investigation and monitoring of repeat violent offenders by police agencies. There are currently six subjects identified in the Vernon North Okanagan area with two currently in custody and four out of custody and residing in the Vernon area.

Road Safety

The Vernon North Okanagan frontline officers contribute to safer roads through documented contacts with motorists to enforce the Province of British Columbia Motor Vehicle Act.

Traffic Contacts – Quarter 1							
Area	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Vernon	1009	676	691	405	-33%	+2.21%	-41.3%
Coldstream	207	141	137	96	-31.88%	-2.83%	-29.9%
Vernon Rural	86	14	17	22	-83.72%	+21.42%	+29.4%
Armstrong	63	73	104	150	+15.87%	+42.46%	+44.2%

Enderby	22	42	64	81	+90.9%	+52.38%	+26.5%
Falkland	18	17	18	18	-5.55%	+5.88%	0%
Lumby	63	50	111	115	-20.63%	+122%	+3.6%
Spallumcheen	81	85	88	104	+4.93%	+3.52%	+18.1%
Westside	25	122	133	97	+388%	+9.01%	-27.0%
Total	1574	1220	1275	1088	-22.49%	+4.5%	-14.6%

Total Traffic Contacts include violations tickets and written warnings.

During this quarter, frontline officers removed 133 impaired drivers from the roadway: 33 within Vernon/Coldstream and 100 from the surrounding areas.

PRIORITY TWO: VULNERABLE PERSONS

The Vernon North Okanagan RCMP works collaboratively with partner agencies to assist vulnerable persons in the community who are in the greatest need and are at risk of harm or exploitation.

Special Victim's Unit (SVU)

The Special Victim's Unit is comprised of three investigators within the Serious Crime Unit who are responsible for high-risk intimate partner violence investigations, high-risk missing person's investigations and crimes against children. To assist the frontline, SVU conducts file reviews in these areas and provides investigation guidance.

SVU facilitates the Integrated Case Assessment Team (ICAT) meetings involving many community partners in order to support high-risk victims through the police investigation and criminal court process. During this quarter, five new ICAT files were opened and currently there are five previous ICAT files which require file management, monitoring and victim support.

The BC Integrated Child Exploitation Unit (BC ICE) advised of 17 reports of possession of explicit images involving children within our jurisdiction with four of those related to other open investigations. Each investigation requires a significant amount of time to complete production orders, execute search warrants and, where the evidence supports, prepare charge packages for Crown Counsel. In addition, SVU took conduct of three investigations involving Child and Sexual Abuse and Exploitative Materials (CSAEM) which are in the early stages to identify suspects.

As highly trained interviewers, SVU conduct interviews with vulnerable child victims of crime. From January to March, 9 victims were interviewed with regards to sexual assault and crimes against children. The investigators work in partnership with the Oak Child and Youth Advocacy Centre to ensure the child is supported throughout the criminal process.

Mental Health Calls

The Integrated Crisis Response Team is comprised of a police officer from the Vernon North Okanagan RCMP partnered with a nurse from the Interior Health Authority who respond to calls for service involving persons in crisis. This quarter, ICRT responded to 183 calls for service and assisted frontline officers with follow-up on an additional 32 investigations.

Vernon/ Coldstream	MENTAL HEALTH FILES – Quarter 1						
	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Mental Health Files	296	485	454	354	+63.85%	-6.39%	-22%
Emergency Apprehension Sec 28 (by Police)	55	36	31	30	-34.54%	-13.88%	-3.2%
Form 21, 10, 4 Apprehension (Issued by a Doctor or Nurse Practitioner)	26	47	14	39	+80.76%	-70.21%	178.5%

North Okanagan Rural <i>(Armstrong, Enderby, Falkland, Lumby, Spallumcheen)</i>	MENTAL HEALTH FILES – Quarter 1						
	2023	2024	2025	2026	2023-2024 % change	2024-2025 % change	2025-2026 % change
Mental Health Files	95	75	75	61	-21.05%	0%	-18.6%
Emergency Apprehension Sec 28 (by Police)	8	8	7	3	0%	-12.5%	-57.1%
Form 21, 10, 4 Apprehension (Issued by a Doctor or Nurse Practitioner)	4	3	2	1	-25%	-33.33%	-50%

Toxic Drug Crisis Response

Frontline officers in the Vernon North Okanagan work to improve service for people suffering from addiction issues which often lead to an increased involvement in criminal behaviour. Through partnership with Interior Health, Mental Health and Substance Use and the BC Centre for Disease Control, the Vernon North Okanagan RCMP offer Naloxone kits to those at risk of overdose. During the course of their duties, frontline officers provide referrals to and information regarding local harm reduction services within the community.

PRIORITY THREE: COMMUNITY OUTREACH

The Vernon North Okanagan RCMP work to build and maintain relationships within our communities to increase public trust and confidence.

Youth Connection

Throughout the quarter, frontline officers maintained a presence in the schools and marked units patrolled school zones reminding motorists to drive responsibly. Police continue to attend schools to assist with safety drills and liaise with School District 22 staff regarding any issues that arise. One highlight is the detachment's participation with a very talented group of athletes, Vernon Special Olympics. In March, the team challenged our police officers to basketball game organized at a local elementary school. Despite the efforts of the police officers including our ringer, Safety Bear, our team was once again out shot and out run by our opponents.



Community Engagement

This quarter, our frontline officers built on a great working partnership with Vernon Fire Rescue for the second annual Guns vs Hoses charity game. The hockey game drew huge crowds and, after a nail-biting first three periods, our police officers brought home the bragging rights with a 3-2 win in overtime. Most importantly, the event raised over \$14,000 for local charities.



Community Safety Office (Vernon)

The eight active volunteers of the Community Safety Office (CSO) volunteered 422 hours and assisted 534 members of the public, fielded 105 phone calls and made 1635 entries to Operation Cat's Paw. The CSO volunteers and coordinator assisted with the Guns vs Hoses Charity Fundraiser hockey game checking tickets, handing out crime prevention information and conducting patrols inside the venue. The coordinator continues to be involved with the COOL & HART Action teams, and assisted with the revamp of the Vernon Survival Guide for frontline service workers.

Vernon RCMP Volunteers

The Vernon RCMP Volunteers has 36 active participants. During this quarter, the Vernon RCMP Volunteers completed a total of 628 hours of work through their participation with the program. They



drove 2594 kilometers, worked 38 Community Safety Patrol shifts and ran 3923 licence plates on the Stolen Auto Recovery program. They referred 10 warming fires to Vernon Fire Rescue, two calls to BC Ambulance Service, one call to Vernon Bylaws, and six calls to the RCMP. The volunteers completed vehicle checks on 10 different dates to ensure policy vehicles are

fully stocked with necessary equipment and emergency kits are in good working order. One of the most important duties is with local special events where the volunteers helped with Vernon Winter Carnival both at the parade and the Balloon Glow. As well, volunteers assisted with the Guns vs Hoses Charity Hockey Game selling tickets and handing out crime prevention brochures.

Lumby RCMP Volunteers

The Village of Lumby and Electoral Area D supports a small RCMP volunteer program consisting of 5 operational volunteers and is facilitated by the Village of Lumby Community Safety Officer, Lee Elliott. These dedicated volunteers committed 17 hours of Speed Watch operations over eight dates including in the school zone at JW Inglis Elementary and in Electoral Area D. Through their efforts the volunteers checked 2520 vehicles and slowed down 1350 of them.

PRIORITY FOUR: POLICING EXCELLENCE

The Vernon North Okanagan RCMP is committed to supporting our police officers and support staff to build confidence, resiliency and empower our employees to reach their full potential.

Detachment Level Training

The Vernon North Okanagan is committed to providing local training opportunities for our police officers to enhance their skillset. Locally, our officer completed Conducted Energy Weapon (CEW) recertifications for current users and hosted a CEW new user course for candidates. With the Vernon North Okanagan detachment being one of a few detachments in BC who are currently using Body

Worn Cameras, when new members transfer in from other areas of the province, a one-day course in the use of the BWC and the Digital Evidence Management System was held in March. Throughout this quarter, guest speakers from the BC SPCA, CN Rail, as well as BC Hate Crimes attended to watch briefings to provide frontline officers with information about how these partner agencies work collaboratively on issues within the community.

[Pacific Regional Training Centre \(PRTC\)](#)

During this quarter, the Vernon North Okanagan Detachment had five (5) police officers attend PRTC for Operational Skills training to certify in use of force options. One investigator attended for a five-day Operational Surveillance course, another attended for the four-day Phased Interview Model for Children course, and one Serious Crime investigator attended a five-day Foundation of File Coordination course. A supervisor with Serious Crimes attended the 10-day major case management course to become a team commander to lead complex investigations. The Forensic Identification Section understudy attended the six-week FIS course in Ottawa and, to support FIS, four investigators attended the Property Crime Examiners course. Two officers attended a one-day workshop with the Uniformed Gang Enforcement Team.

[Human Resources - Established Levels](#)

Vernon North Okanagan Detachment is currently at 110 Regular Members: 62 City of Vernon; 30 Provincial; 4 City of Armstrong; 8 District of Coldstream; 4 Township of Spallumcheen, 1 Splotsin First Nation and 1 Okanagan Indian Band (OKIB).

RCMP MISSION, VISION, VALUES

Our Mission:

To preserve the peace, uphold the law, and provide quality service in partnership with our communities.

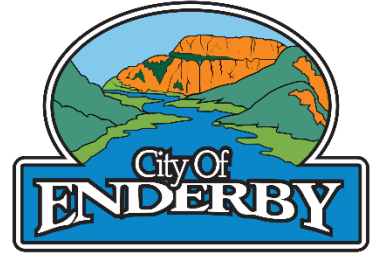
Our Vision:

The RCMP is a healthy and inclusive organization trusted by employees, partners and the public that keeps Canada safe by consistently delivering exceptional policing services and continually striving to grow and improve.

Our Values:

- **Act with integrity:** We conduct ourselves ethically, and do so with honesty, dignity and honour.
- **Show respect:** We treat all people with fairness. We value and promote reconciliation, diversity and inclusion by being considerate of the democratic rights, history and lived experiences of others.
- **Demonstrate compassion:** We care for each other and the communities we serve by approaching each situation with empathy and a genuine desire to help.
- **Take responsibility:** We are transparent about our decisions and actions and hold ourselves accountable for the results and impacts.
- **Serve with excellence:** We commit to continuous learning and work collaboratively with colleagues, communities and partners to provide and support innovative and professional policing services.

Staff Report



Date: April 24, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Disclosure of Contracts – Council

RECOMMENDATION

THAT Council receives the Disclosure of Contracts – Council staff report dated April 24, 2026 for information.

DISCUSSION

Section 107 of the *Community Charter* requires that any contract entered into by the City, that would provide a member of Council with a direct or indirect financial interest, be reported at a Council meeting that is open to the public.

It is the responsibility of each elected official to inform the Corporate Officer of any contracts that must be reported. Section 107(3) of the *Community Charter* states that a person who does not report their contracts will be disqualified from holding office, unless the contravention was done inadvertently, or an error of judgement was made in good faith. Staff will prepare this disclosure report based on the information provided by the elected official; however, if there any contracts missing from this report that should be included, the elected official is to let the Corporate Officer know as soon as possible so this can be reported correctly.

During the said period, the City of Enderby entered into the following contracts:

January 1, 2026 to March 31, 2026

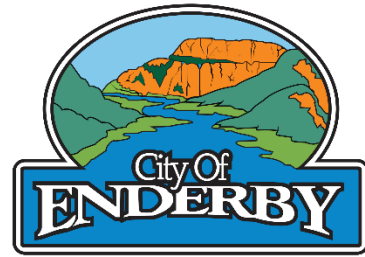
Council Member	Supplier	Amount
Councillor Baird	Baird Bros. Ltd.	\$ 1,185.04

ATTACHMENTS

- None

Approved for Inclusion byTate Bengtson, Chief Administrative Officer
Agenda.....Council, Regular, May 4, 2026

Staff Report



Date: April 29, 2026
To: Chief Administrative Officer
From: Jennifer Bellamy, Chief Financial Officer
Subject: Award of Property Insurance Contract

RECOMMENDATION

THAT Council awards the contract for the provision of property, equipment breakdown and crime insurance to Acera Insurance Services Ltd. for a three-year term commencing May 23, 2026, with an option to extend for an additional two years.

DISCUSSION

The City issued a Request for Proposals for property, equipment breakdown, and crime insurance coverage for the upcoming renewal date of May 23, 2026. The City's current provider is the Municipal Insurance Association of BC with annual premiums in 2025 totaling \$104,346.

The following submissions were received:

Acera Insurance Services Ltd.	\$ 83,355
Municipal Insurance Association of BC	\$ 96,093
Axis Insurance Managers Inc.	\$ 117,850

Staff have reviewed the proposals received and are recommending that the renewal be awarded to Acera. While Acera's proposal provides the lowest premiums, there are differences in coverage compared to the City's current provider. These are considered manageable and low risk:

- Removal of blanket coverage - Acera does not offer blanket coverage. Instead the coverage is limited to stated property values. As property appraisals are conducted every five years, with annual inflation adjustments, the risk of a loss exceeding a property's insured value is considered minimal.
- Increase of deductible for water damage and sewer backup – The deductible will increase from \$5,000 to \$15,000. The increase in the deductible is made up through the decrease in premiums.

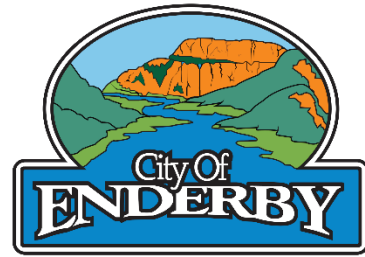
The award to Acera will result in savings of \$20,991 in the City's insurance premiums compared to prior year.

ATTACHMENTS

- None

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
Agenda Council, Regular, May 4, 2026

Staff Report



Date: April 28, 2026
To: Chief Administrative Officer
From: Kelsey Campbell, Manager of Strategic Priorities and Community Services
Subject: Canada Day Parade 2026 – Parade Route and Road Closure Application

RECOMMENDATION

THAT Council supports the 2026 Canada Day parade recommended route;

AND THAT Council approves the City of Enderby Event Coordinator’s Road Closure application for Canada Day 2026.

DISCUSSION

The City of Enderby Event Coordinator has submitted a Road Closure application (attached) related to the annual Canada Day parade. The parade requires rolling closures to portions of Railway Street, Bawtree Bridge, Cliff Avenue, Belvedere Street, and Evergreen Street between the hours of 10am and 12pm on Wednesday, July 1, 2026. To minimize disruption to local traffic, the 10am commencement refers to the closure of specific parking stalls to facilitate staging and protect spectator viewing opportunities; full road closures to vehicle travel will occur immediately prior to and during the parade.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy. As the recommended route for the parade has been adjusted for reasons explained below, Council support of the route and approval of the road closure application is requested.

Due to construction in Barnes Park associated with the new outdoor pool, 2025 represented the first year where the Canada Day celebration was shifted to Riverside Park and the parade route was changed to a northerly direction. The event debrief identified a number of lessons learned about the parade route, which the proposed changes are intended to address.

The proposed parade route is intended to support the following objectives:

1. Event-Aligned Orientation: Maintains the northerly orientation established in 2025, ensuring the parade continues to flow toward the primary event site at Riverside Park.

2. Staging and Demobilization Efficiency: Prevents operational conflicts by separating the parade’s end-point (demobilization) from the primary vehicle access routes to event parking. This ensures that the dismantling of floats does not obstruct the high volume of traffic travelling directly to the park after the parade.

3. Conflict Reduction at High-Volume Intersections: Simplifies traffic management at the 5-way intersection of Belvedere and Brickyard. By adjusting the route, the City can more effectively and safely manage the competing pressures of through-traffic, local residents, and the heavy volume of pedestrians expected to cross north as they make their way toward the event site.

4. Enhanced Spectator Capacity: Provides a longer route (relative to the route used for the 2025 Christmas Parade) that increases the available viewing area for the public, accommodating a larger crowd comfortably along the parade corridor.

ATTACHMENTS

- Canada Day 2026 Road Closure Application

Approved for Inclusion by..... Tate Bengtson, Chief Administrative Officer
 Agenda Council, Regular, May 4, 2026

Policy Title	Temporary Road Closures for Community Events
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Adopted: August 13, 2012	<u>Authorized By:</u> Mayor and Council Regular Meeting of August 13, 2012	Replaces: Not applicable
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PURPOSE:

The City will consider approving the temporary closure of municipal roads for a community event.

POLICY:

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes No

Name of Sponsoring Organization The City of Enderby

Name of Contact Person Vallerie Byrne

Telephone or Email [REDACTED]

Name of Event The City of Enderby's Canada Day Celebration

Date(s) of Closure July 1 / 2026

Start time for Closure 10am End time for Closure 12pm

Location of Closure Railway / Enderby Bridge / Cliff Ave
Belvedere / Evergreen

Required Attachments

- Map showing closure and emergency access route
- Petition of affected business owners (if applicable)
- Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature] Date April 26 / 26

Do Not Complete – For Administrative Purposes			
Approved by	<u>K Campbell</u>	Date	<u>April 27, 2026</u>
Certificate of Insurance	<u>Yes</u>	No	<u>N/A</u>
Map	<u>Yes</u>	No	<u>N/A</u>
Petition of Affected Business Owners	<u>Yes</u>	No	<u>N/A</u>

