

**ENDERBY AND DISTRICT SERVICES COMMISSION**

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on February 10, 2025 at 10:45 a.m. in the Council Chambers of Enderby City Hall.

<b><u>Members:</u></b>	Tundra Baird	City of Enderby
	Shawn Shishido	City of Enderby
	Allysa Hopkins	Electoral Area F
	Todd Couch	Electoral Area F

**Staff:** Tate Bengtson – Chief Administrative Officer, City of Enderby  
 Jennifer Bellamy – Chief Financial Officer, City of Enderby  
 Andraya Holmes – Clerk Secretary, City of Enderby  
 Sheryl Hay – Recreation Services  
 Kaylee Wells – Recreation Services

**ELECTION OF CHAIR**

The Chief Administrative Officer, serving as Corporate Officer, called the meeting to order and called for nominations from the floor.

Shawn Shishido nominated Allysa Hopkins to serve as Chair of the Enderby & District Services Commission for 2025.

Tundra Baird seconded the nomination.

Allysa Hopkins accepted the nomination.

There were no further nominations.

The Corporate Officer declared that Allysa Hopkins is elected Chair of the Enderby & District Services Commission for 2025.

Allysa Hopkins assumed the Chair.

**LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

**APPROVAL OF AGENDA**

Moved by Tundra Baird, seconded by Todd Couch  
*“THAT the February 10, 2025 Enderby and District Services Commission agenda be approved as circulated.”*

CARRIED

**ADOPTION OF MINUTES**

Enderby & District Services Commission Regular Meeting Minutes of December 19, 2024

Moved by Shawn Shishido, seconded by Tundra Baird

*“THAT the minutes of the regular meeting of December 19, 2024 be adopted as presented.”*

CARRIED

**NEW BUSINESS**

2025 Budget – Animal Control

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Shawn Shishido, seconded by Tundra Baird

*“THAT the Enderby and District Services Commission approves the Animal Control – 2025 Draft Budget”*

CARRIED

2025 Grant Funding – Cemetery

Moved by Tundra Baird, seconded by Shawn Shishido

*“THAT the Enderby and District Services Commission provides a grant in the amount of \$3,500 to the Grindrod Cemetery Committee and a grant in the amount of \$3,500 to the Mara Musical and Athletic Association to support the operation of their respective cemeteries.”*

CARRIED

2025 Budget – Cemetery

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Shawn Shishido, seconded by Tundra Baird

*“THAT the Enderby and District Services Commission approves the Cemetery – 2025 Draft Budget.”*

CARRIED

2025 Budget – Parks, Recreation & Culture

Chief Financial Officer gave an overview of the Draft Budget and discussed the proposed new Parks position and an optional item to extend the pool season by two weeks.

Tundra Baird asked about the rationale for the new Parks position.

Chief Administrative Officer reviewed the increasing service demands including longer operating seasons and the new pool, the need for resiliency around succession planning inside the department, and the need for scheduling certainty that a permanent employee offers.

Shawn Shishido asked for further information on extending the pool season by two weeks.

Sheryl Hay explained that this request is part of preparation for the new pool. Once the pool is complete, they hope to extend the season in both the spring and fall to maximize the use of the new facility. Also explained that the Armstrong Pool closes at the end of August, and both

Vernon and Salmon Arm pools do an annual shut-down at this time. Remaining open would be an opportunity to bring people from surrounding communities to our facilities.

Moved by Shawn Shishido, seconded by Tundra Baird

*“THAT the Enderby and District Services Commission amends the Parks, Recreation & Culture – Draft Budget by adding a 0.5% tax increase for extension of the pool season by two weeks.*

*AND THAT the Enderby & District Services Commission approves the Budget as amended.”*

CARRIED

Parks, Recreation and Culture Fees Bylaw

Moved by Shawn Shishido, seconded by Todd Couch

*“THAT the Commission amends the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025” to reflect an extended pool season by increasing the season pass rates for aqua fit to \$245 for a youth or senior and \$275 for an adult;*

*AND THAT the Commission recommends that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025 as amended.”*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Tundra Baird, seconded by Todd Couch

*“THAT the February 10, 2025 regular meeting of the Enderby and District Services Commission be adjourned at 11:18 a.m.”*

CARRIED

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CHAIR

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CORPORATE OFFICER