



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 15, 2025 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis  
Clerk-Secretary – Andraya Imrich

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Ramey, seconded by Councillor Baird  
*THAT the December 15, 2025 Council Meeting agenda be approved as circulated.*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of December 1, 2025

Moved by Councillor Shishido, seconded by Councillor Schreiner  
*THAT the December 1, 2025 Council Meeting minutes be adopted as circulated.*

CARRIED

### **REPORTS**

Mayor and Council Reports

Councillor Schreiner

Attended a Rail Trail meeting and reported that construction is proceeding.

Attended the Christmas Party.

Councillor Shishido asked if there is further landscaping to come on the Enderby test section of the Rail Trail.

Councillor Schreiner responded that maintenance is an ongoing work in progress along the Rail Trail.

Chief Administrative Officer noted that it's important to make sure the Rail Trail committee understands that landscaping continues to be a priority in Enderby as it will help to resolve ongoing issues with weeds along the trail corridor.

Councillor Yerhoff

Attended Enderby's Traditional Christmas event and reported that the parade was great.

Attended the Meat Draw at the Legion and handed out Christmas cards to businesses around town.

Looking forward to the Pancake Breakfast at M.V. Beattie.

Councillor Ramey

Attended the Christmas festivities. Noted that he was glad that the decision was made to keep the parade direction moving towards downtown.

Councillor Davyduke

Attended Christmas events including Christmas plays at A.L. Fortune and the Chapel and reported that they were very well done.

Looking forward to the pancake breakfast at M.V. Beattie.

Reported that the Enterprize Challenge hosted by Community Futures is returning and that the deadline for applications is January 31<sup>st</sup>.

Councillor Baird

Attended the Meat Draw at the Legion.

Reported that Enderby's Traditional Christmas weekend went great.

Attended the A.L. Fortune play.

Has spoken with members of the film production team in Enderby and reported that they are very pleased with City Staff and the reception from the community.

Looking forward to the pancake breakfast at M.V. Beattie.

Councillor Shishido

Councillor Shishido agreed that having the Christmas parade move toward downtown was the right choice.

Attended some Christmas festivities in Fort St. John and reported that they have lights strung across their main street. Noted that the new lights wrapped around light standard on Cliff Avenue look great and that there should be more lights added in the future.

Attended the Christmas Party.

#### Mayor Galbraith

Reported that the Christmas parade was great and that it seemed the staging went smoothly at the new location.

Would like to see more lights downtown for Christmas in the future.

Attended an A.L. Fortune Governance meeting.

Attended the Tplaqín / Enderby Cliffs Name Change Celebration on December 11<sup>th</sup>.

#### Chief Administrative Officer

Pool construction continues. Work is continuing on the roof structure and plumbing, as well as basin damp-proofing.

Lower reservoir construction is nearing completion. Backfilling is done and the grade will now be finished with topsoil and seeded. The recirculation line will be installed this week, and the instrumentation is getting programmed. A coordination meeting was had by the relevant parties this morning to ensure that all are aligned on the process for commissioning the reservoir and bringing it into service. This is likely to occur in early January but could be earlier if certain conditions are met.

Thanked the staff and volunteers who were involved in the community Christmas celebration. It was well attended and great to see so many people out as a community and joining in on the festivities.

The Barnes Park Public Engagement Survey has been launched. Public interest has been strong, and many responses have already been received. The Manager of Strategic Priorities and Community Services is leading targeted engagement sessions with certain individual stakeholder groups. Early in 2026, Council can expect to see a Request for Proposals or similar document be issued, to retain a landscape architect.

Further to the regulatory changes to the Fire Safety Act, the new training and prior learning assessment have now been released by the Office of the Fire Commissioner. Prior learning assessments have been completed for Manager of Planning, Community Safety and Bylaw Compliance as a fire inspector and the Fire Chief as a fire investigator. In addition, the Manager of Planning, Community Safety and Bylaw Compliance has taken the lead on hiring and onboarding new fire inspectors, who will be drawn from firefighter ranks.

Thanked staff for helping to organize the Christmas Party, as well as the trivia quiz master.

City Hall will be closed beginning December 25th, reopening on Monday, January 5th. During this time, Parks staff will be working their regularly scheduled days, and Public Works will be on their normal shift schedule except for statutory holidays when the on-call worker will perform daily duties. Staff will be available to assist with cemetery and dog control matters as needed.

Councillor Ramey asked if there are provisions in contracts for large projects like the pool and reservoir, saying that no extra cost can be added on later and if there are provisions for penalties for a project being completed late. Expressed that sometimes a contractor might bid low to win a project, then charge extras later.

Chief Administrative Officer responded that the City's large value contracts are typically based on Master Municipal Construction Documents or Canadian Construction Documents Committee documents and include provisions for when a project is late at the fault of a contractor and how extra work is handled. The City has recently moved towards a request for proposal model for capital road projects, so that bids can be scored based on a number of factors and not just on the lowest bid.

Councillor Baird requested that garbage can lids in the breezeway and in front of the library be cleaned or repainted.

Councillor Shishido asked why the arena is not run year-round.

Chief Administrative Officer explained that the arena in Enderby is not as well insulated as newer arenas and that it relies on ambient air temperatures to help maintain our ice. Explained that this year, when the arena system was first started in September, the heat outside made it very difficult to build the ice surface. Running in hot temperatures also causes a serious strain on equipment.

Councillor Shishido reported that there is a shower head in dressing room 4 of the arena that shoots water onto the ceiling.

Chief Administrative Officer replied that he would arrange for Parks staff to inspect and repair the shower head.

Councillor Schreiner noted that the ceiling over the curling rink is low compared to other curling facilities and may contribute to issues with humidity. Asked if raising it would ever be considered.

Chief Administrative Officer responded that raising the ceiling would likely be very cost prohibitive. If the ceiling had to be raised it would likely make more sense to build a new facility given its age.

Mayor Galbraith reported that there is a storm drain at the corner of Brickyard Road and Regent Avenue that is plugged.

Chief Administrative Officer indicated that it would be inspected and cleared.

#### RDNO Building Permit Report – November 2025

Moved by Councillor Ramey, seconded by Councillor Shishido

*THAT the RDNO Building Permit Report – November 2025 be received and filed.*

CARRIED

Council Strategic Plan Scorecard 2025

Moved by Councillor Schreiner, seconded by Councillor Baird

*THAT Council receives and files the memorandum, “Council Strategic Plan Scorecard 2025”.*

CARRIED

**NEW BUSINESS**

Early Budget Approval for King Avenue Renewal

Councillor Ramey asked if this project would be going out to tender.

Chief Administrative Officer explained that in the contract for Granville Avenue reconstruction, there was wording that allowed for the same contractor to undertake work of the same nature for the City in 2026 if agreed upon by both parties, using the same terms and conditions. This is a common practice and allows work on King Avenue to go ahead in the spring to realize cost savings by timing it with pool construction.

Moved by Councillor Baird, seconded by Councillor Shishido

*THAT Council grants early budget approval to proceed with the renewal of King Avenue between George Street and Vernon Street in 2026, with an estimated value of \$1,342,525, to be funded through a combination of reserves, Community Works funds, and annual contributions from taxation to asset management.*

CARRIED

**CORRESPONDENCE AND INFORMATION ITEMS**

Moved by Councillor Shishido, seconded by Councillor Baird

*THAT Council receives and files the correspondence and information items titled:*

- *Feedback on Bill M216 – 2025 Professional Reliance Act, correspondence from Stuart Horn, Chair, Board of Directors, Municipal Insurance Association of British Columbia dated November 27, 2025.*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Schreiner, seconded by Councillor Shishido

*THAT the regular meeting of December 15, 2025 adjourn at 5:21 p.m.*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**