



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 20, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Item 8.1 – *Enderby & District Chamber of Commerce REDIP Letter of Support* was added to the agenda as a late item.

Moved by Councillor Baird, seconded by Councillor Shishido
THAT the October 20, 2025 Council Meeting agenda be approved as amended.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of October 6, 2025

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the October 6, 2025 Council Meeting minutes be adopted as circulated.

CARRIED

DELEGATIONS

Superintendent Blake Macleod, Staff Sergeant Ivan Lee, Sergeant Jeanne Vestergaard, Vernon North Okanagan Detachment, RCMP

Superintendent Blake Macleod introduced Staff Sergeant Ivan Lee, who is the new rural officer in charge for North Okanagan RCMP. He will be based in Armstrong.

S/Sgt Lee explained that he recently relocated from Surrey and has been serving with the RCMP for 18 years.

Councillor Ramey inquired about concerns he has received from parents in the community concerning hard drug use by teenagers.

Supt. Macleod responded that there are police officers on duty 24/7 in the community and asked Council to encourage these residents to call the police when there are crimes occurring.

Sgt. Vestergaard noted that she has looked at records of calls for Enderby in the last two months and that there was only one complaint on file from September that related to marijuana use. Explained that there are officers on duty but without a report it is difficult for them to be in the right place at the right time.

Councillor Ramey asked about reporting details of incidents to the public and expressed a desire for more information to be available when an incident takes place in or around the community.

Supt. Macleod responded that there is a Media Relations Officer who releases reports, but that reports of all incidents are not released if releasing of the information is deemed to have little value to the public. Supt. Macleod stated that matters of urgent and direct community concern are reported to the CAO. The CAO confirmed that these matters are reported to Council.

Area F Director Hopkins thanked Supt. Macleod, S/Sgt. Lee and Sgt. Vestergaard for their service.

Mayor Galbraith thanked Supt. Macleod, S/Sgt. Lee and Sgt. Vestergaard for their presentation.

Fire Chief Richard Bastiaansen and Deputy Chief Billy Doorn, Enderby & District Fire Department

Chief Bastiaansen reported that operations of the Fire Department are going very well. Reported that the Department currently has 25 members with 3 new recruits coming on board and that membership is very active.

Explained that call volume is increasing by approximately 6-7% year over year with the majority of calls related to motor vehicle incidents.

New racking has been installed at the Fire Hall this year allowing each member to have their own space for their gear and enabling it to dry more efficiently. A backup generator was also installed that will allow doors to operate during a power outage, among other things.

Reported that the addition of the new Rescue and Command vehicles have been a great improvement to the fleet and that new SCBA units have been added that improve safety for members.

Deputy Chief Doorn reported that he has enjoyed his transition to Deputy Chief and it has been positive experience.

Councillor Schreiner asked if there is anything else that the department needs.

Chief Bastiaansen responded that they appreciated how well their needs are being met and stated that he is working on budget items for 2026 alongside administration staff.

Councillor Baird asked when the next open house is scheduled.

Chief Bastiaansen responded that the next open house for the Enderby Fire Department will be scheduled for October 2026 and that they are done every other year.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0084-25-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There were no written submissions.

No members of the public wished to make representation.

Councillor Shishido asked if it is normal for an application to come forward before a property is sold.

Manager of Planning, Community Safety and Bylaw Compliance responded that this is a common practice as buyers of a property often look for certainty that their plans will be allowed to go forward before a purchase is completed.

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 31 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211, and located at 1110 Belvedere Street, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- *Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;*
- *Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and*
- *Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9,*

subject to the property owner registering a restrictive covenant on the title of the property which indemnifies, defends, and saves harmless the City of Enderby with respect to all matters arising from the issuance of Development Variance Permit 0084-25-DVP-END.

CARRIED

Development Variance Permit #0085-25-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There was one written submission:

Mike and Vikki Marrs, 149 Riverdale Drive, Enderby BC

-In support of the application.

No members of the public wished to make representation.

Moved by Councillor Baird, seconded by Councillor Ramey
THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 25 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866, and located at 151 Riverdale Drive, Enderby BC, to permit a variance to Section 601.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet), as shown on the attached Schedule 'A'.

CARRIED

REPORTSMayor and Council ReportsCouncillor Yerhoff

The Harvest Hut has wrapped up its season and had a very busy September.

Reported that the Good Food Box is going well and gave a reminder that this program is available to everyone.

The City's edible landscaping were well-harvested this year.

The Chamber is hosting a Business After 5 Event this week at Elevate Day Spa & Hair Studio and nominations for business excellence awards are open.

Councillor Davyduke

Will be attending a round table meeting on October 21st at the Senior Centre with Tara Wilson, the Senior Community Connector, regarding services that are available to Seniors in Enderby.

Attended the Salmon Arm Fish and Game Club Gun Show at the Splatsin Community Centre and reported there was a great turnout for the event.

Attended an Enderby & District Community Resource Centre board meeting last week and reported that planning is beginning for Family Day events for next year. Also reported that there have been some new participants at their Meal Mentoring for Moms program.

Councillor Baird

Reported that Christmas Committee planning for Enderby's Traditional Christmas event is in progress.

Attended Coffee with Mayor and Council event and reported that it went well. Concerns were expressed regarding speed on George Street on the north end of the City. Councillor Baird suggested that a permanent speed reader should be placed in his area.

Attended the Chamber of Commerce meet and great with the MLA and MP.

Attended the barbeque at Riverside RV Park and reported it was a great event.

Will be attending a ball user group meeting this Thursday.

Will be attending the Business Walk this Thursday.

Reported that there is a picnic table on the Riverwalk that is in need of repair or removal.

Councillor Ramey

Attended Coffee With Mayor & Council event and reported that a few concerns raised by attendees were speeds on George Street and that there are no mortgages allowed on mobile homes over 20 years old. Explained that this is a barrier to members of the community finding affordable housing.

Gave kudos to Recreation Services for their work in the community.

Asked if water testing is done near Tuey Park and if there are concerns of E. coli in the river water because of the cattle in the area.

Chief Administrative Officer responded that testing is done regularly at the outfall from the sewer treatment plant, which is downstream from Tuey Park, as well as north of the bridge near the water treatment plant and that there is no significant difference in E. coli levels between those two test areas.

Councillor Ramey suggested that there might be an opportunity to market the community by collecting videos of Enderby community members singing the "Come Discover Enderby" song. Also asked about community slogans and mascots.

Councillor Schreiner

Attended the Coffee with Mayor and Council even and will be attending the Business Walk this week.

Will be attending a Splatsin Landmark Unveiling event this Friday.

Expressed support for placing a permanent speed reader along George Street.

Councillor Shishido

Attended the Riverside RV Park wind-up event.

Attended Coffee with Mayor and Council event.

Attended the Salmon Arm Fish and Game Club Gun Show.

The Enderby & District Museum Society AGM is scheduled for November 22nd at 2 p.m.

Mayor Galbraith

Attended the Coffee with Mayor and Council Event and suggested that more events should be scheduled and more community engagement ahead of time may help to determine discussion topics and dates and times that may enable more of the public to attend.

Area F Director

Reported that there is an upcoming Celebrity Basketball Game that is a collaborative effort with Splatsin and that they are still looking for players.

Reported that the Salmon Arm Fish and Game Club Gun Show was very well attended.

Reported that the RDNO Board has concerns about proposed changes to the Heritage Act, and that she will be attending a UBCM webinar on November 7th regarding the changes. Encouraged members of Council to attend as well.

Reported that it was great to connect with everyone at UBCM and that the meeting with Splatsin regarding the youth basketball initiative went very well. Noted that there are plans to schedule another meeting regarding this initiative and include Staff to help explore grant opportunities.

Chief Administrative Officer

Reported that pool construction is proceeding. Most recently, the stainless-steel pool walls were fully installed and welded as of October 15th. The milestone for this week is the precast wall installation for the building. The first wall panel will arrive tomorrow morning, with all walls being stood within the week. The BC Hydro & Telus conduit crossing of King Avenue is now complete as well. After the walls are up, the roof structure will begin. There will be a concrete pour within the next week for the future shade sail pad footings and the concrete topping slabs for the stainless steel pools.

Lower reservoir construction is continuing. The leak test of the first cell occurred last week and identified several small areas where the concrete needs to be resealed. This will push back the end date for the project by around 1.5 weeks. Assuming everything goes as expected, the contractor will be backfilling around the reservoir beginning the week of November 3rd.

Granville Avenue is now substantially complete. There are some final tasks to wrap up, at which point the project will conclude. Total costs are expected to come in under budget.

Thanked Public Works for their work installing the Legion banners along various streets in the downtown core.

The Ministry of Transportation and Transit staff have reached out to inquire if Council is still interested in having a meeting, given that they were unable to accommodate our request at UBCM. If Council is interested, Ministry staff are asking for specific items of discussion so that

they can arrange for the appropriate staff to attend, and some proposed dates for the meeting so that they can work to accommodate our schedule. Asked Council to advise.

Councillor Schreiner suggested that the Ministry of Transportation and Transit meeting should be scheduled before a Council meeting if possible.

Council suggested the following topics to be discussed with the Ministry of Transportation and Transit:

- If there is any update on the Highway 97A project through Enderby.
- Placing a speed reader on George Street at the north end of the City.
- Adding an advance turn signal northbound at the intersection of Hwy 97A and Canyon Rd.
- Update on data collected from the camera that was placed at the intersection of George Street and Mill Avenue.
- The condition of the ditch in front of the Health Centre.

Reported that City Hall parking lot and the adjacent block of Mill Avenue will be closed from November 3rd to 7th, for soil monitoring. This will be the last closure of the year. Notice will go out next week.

The Business Walk is scheduled for Thursday, October 23rd.

RDNO Building Permit Report – September 2025

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the RDNO Building Permit Report – September 2025 be received and filed.

CARRIED

NEW BUSINESS

Council Remuneration Review 2025

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council receives the Council Remuneration Review 2025 memorandum dated October 10, 2025 for information;

AND THAT Council does not make any changes to Council remuneration;

AND FURTHER THAT Council approves the attached Council Remuneration Policy, which includes a new provision for future remuneration reviews.

CARRIED

Enderby & District Chamber of Commerce REDIP Letter of Support

Moved by Councillor Baird, seconded by Councillor Shishido
THAT Council authorize the issuance of a letter of support for the Enderby & District Chamber of Commerce in their REDIP grant application.

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Baird, seconded by Councillor Ramey

THAT Council receives and files the correspondence and information items titled:

- Implementation of Small-Scale Multi-Unit Housing (SSMUH) dated October 9, 2025
- Public Safety Requirements to Protect Our Communities dated October 3, 2025

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Baird

THAT the regular meeting of October 20, 2025 adjourn at 6:05 p.m.

CARRIED

MAYOR

CORPORATE OFFICER