



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 3, 2025 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Absent: Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis  
Manager of Strategic Priorities and Community Services – Kelsey Campbell  
Clerk-Secretary – Andraya Imrich

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Davyduke, seconded by Councillor Ramey  
*THAT the November 3, 2025 Council Meeting agenda be approved as circulated.*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of October 20, 2025

Moved by Councillor Shishido, seconded by Councillor Baird  
*THAT the October 20, 2025 Council Meeting minutes be adopted as circulated.*

CARRIED

### **DELEGATIONS**

Jody Fowler, President, Enderby & District Chamber of Commerce

Ms. Fowler gave an update on the operations of the Chamber of Commerce. Highlighted projects such as the First Impressions Project, where the Chamber has partnered with chambers in 6 other communities to visit each others' communities and evaluate them on first impressions from the point of view of different demographics.

A grant application has been submitted for REDIP that, if received, will allow them to conduct some studies with the business community in Enderby. The Chamber will find out in April if they have received this grant.

The Chamber website has been revamped and will be live shortly. This will allow members to sign up and make payments online.

There are currently 75 members of the Enderby & District Chamber of Commerce and there is a goal to reach 100 members in 2025.

The Chamber of Commerce AGM and Business Excellence Awards are upcoming.

The Chamber is looking forward to seeing results from the Business Walk.

Councillor Ramey asked how many businesses there are in the Enderby area.

Ms. Fowler responded that according to a list that the Chamber has there are approximately 200 businesses, but they are not sure how accurate this number is.

Councillor Baird asked if nominations for the business awards have been released.

Ms. Fowler responded that they will be released along with ticket information to the awards gala this week.

Councillor Shishido asked if the Chamber actively recruits members.

Ms. Fowler responded that they have a varied approach to recruiting members where they do visit new businesses in town with welcome packages and invite them to join the Chamber when they can, but businesses also often come to them.

Councillor Davyduke asked if the Chamber has any Lunch & Learn events coming up.

Ms. Fowler responded that on November 18<sup>th</sup> there is an event with Accelerate Okanagan that provides support for entrepreneurs. There is also a program called Export Navigators that will be taking place on November 14<sup>th</sup>.

Mayor Galbraith thanked Ms. Fowler for her presentation.

## **REPORTS**

### **Mayor and Council Reports**

#### **Councillor Shishido**

Attended a ball user group meeting on October 23<sup>rd</sup>. Reported that there are desires to increase the amount of storage available for ball user groups. There was also great feedback for the Grindrod ball diamond.

#### Councillor Baird

Planning for Christmas events is in full swing with the Christmas Committee. The parade and light-up are scheduled for December 5<sup>th</sup>. The Christmas Committee is meeting with a lighting consultant this week to create a 5-year vision for lighting up the downtown.

Attended the Business Walk.

Reported that Halloween events in Enderby including the Witches Dance and RV Park Tent or Treat were very well attended.

Attended the Business After 5 event at Elevate Day Spa.

Attended the Splatsin Sculpture Unveiling Ceremony on the Rail Trail and reported that it was well attended.

Asked which members of Council plan to attend the Remembrance Day Ceremony.

All Councillors in attendance at this meeting will attend the Ceremony and Mayor Galbraith will lay a wreath on behalf of the City.

#### Councillor Davyduke

Attended the Business Walk and reported that it went very well and that there was great feedback received from the business community.

Attended an Interagency meeting and reported that the round table meeting at the Senior Centre had 59 attendees and that there was a guest speaker from Alzheimer's Society of BC at the meeting who was very informative.

Reported that the Enderby Public Health Nurse has been busy and that Baby Talk classes are ongoing at the Health Centre.

#### Councillor Ramey

Attended the Business Walk and felt that it was a valuable opportunity to hear from business owners. Noted that there is much excitement about the Rail Trail among the business community.

Reported that he has heard from community members about fireworks effects on wildlife and pets and suggested that it may be worthwhile to investigate a drone show as an alternative to fireworks.

Suggested that a privacy screen should be explored for the plexi-glass in the bathrooms at Riverside Park.

Reported that there is an art show at the Arts Centre where members of the community can submit art to be displayed.

Councillor Schreiner

Attended the Business Walk.

Attended the Business After 5 event at Elevate Day Spa.

There is a Rail Trail meeting next week. Work will be resuming on construction of the trail after the recent Agricultural Land Commission decision.

Mayor Galbraith

Will be attending the Remembrance Day Ceremony and Christmas Events.

Area F Director

Director Hopkins reported that there was a good turn out for the Splatsin Sculpture Unveiling Ceremony.

Will be attending the Rail Trail meeting next week.

Will be attending the Splatsin Remembrance Day Ceremony on November 10th.

Chief Administrative Officer

Reported that pool construction is proceeding. In addition to the fast work on the basin assembly, the building walls have also gone up quickly given that they are precast. Work on the roof structure is among the next major components of the construction. The general intention is to get as far along on the pool as possible, and then shift resources to working on the building once winter temperatures set in. Staff are currently in discussions around the sequencing of King Avenue road works.

Lower reservoir construction is continuing. The leak test of the second cell was successful and the first cell is now being retested to ensure that it is water-tight. There has been a delay in obtaining certain specialized valves associated with the mixing system, which will result in a project delay. As a result, the reservoir is expected to be commissioned in mid-December. Plans are in place to deal with any issues associated with cold weather. The existing bypass configuration is working well and can easily keep up with winter demands.

Hydrant servicing by the contractor has been completed and Public Works is now addressing repairs that are out of scope of that contract.

The gardens/landscape contract is now over for the season, except for work at Cenotaph Park prior to Remembrance Day.

Thanked staff, the Events Coordinator, and Recreation Services for their efforts in making another successful Halloween event. The treat trail saw a record-breaking number of participants. Thanked the Fire Department and fireworks supervisor Cliff Vetter for putting on a great fireworks show for Halloween once again.

Thanked Public Works and the contractors who helped with response to the Cliffview Drive water break.

Regional District of North Okanagan is undertaking a broad review of its parks development cost charges. As part of this review, it is taking some steps to address the Fortune Parks DCC bylaw, which has projects inside of it that are no longer in-scope, since the governance review that came into effect in 2020. As part of this process, the intention is to replace the DCC bylaw with an Amenity Cost Contribution bylaw, which better reflects the future needs of the shared services. The first step in this process is to give three readings to a DCC bylaw amendment to reduce the charge to zero. This bylaw will be sent to the Ministry of Municipal Affairs for feedback. While that is occurring, work will progress at a high level on the replacement ACC bylaw, with the expectation that the DCC bylaw amendment is not adopted until the ACC bylaw is ready.

Councillor Shishido reported that he spoke with a staff member from Logan Lake who advised him that Logan Lake had received a large grant for improvements to their municipal campground.

Mayor Galbraith asked if there is any update on the attempt to contact the School District to discuss community use of the theatre at A.L. Fortune.

Chief Administrative Officer responded that there is a meeting set up between himself and staff from the School District this week to discuss.

Vernon North Okanagan Detachment: 3<sup>rd</sup> Quarter (July to September) 2025

Moved by Councillor Schreiner, seconded by Councillor Baird  
*THAT Council receives and files the report titled Vernon North Okanagan Detachment: 3<sup>rd</sup> Quarter (July to September) 2025.*

CARRIED

**NEW BUSINESS**

Acting Mayor and Succession Schedule 2026

Moved by Councillor Schreiner, seconded by Councillor Ramey  
*THAT Council adopts the Acting Mayor and Succession Schedule for 2026.*

CARRIED

Regular Meeting Schedule 2026

Moved by Councillor Schreiner, seconded by Councillor Baird  
*THAT Council approves the Notice of 2026 Regular Council Meetings;*

*AND THAT Council directs staff to post the Notice of 2026 Regular Council Meetings at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021;*

*AND FURTHER THAT Council directs staff to give notice of the 2026 Regular Council Meetings in accordance with section 127(1) of the Community Charter and the City of Enderby Public Notice Bylaw No. 1770, 2023.*

CARRIED

Proposed 2026 Strategic Planning Date

Moved by Councillor Schreiner, seconded by Councillor Ramey  
*THAT Council approves its next strategic planning session to begin at 4:00pm on January 12, 2026.*

CARRIED

Disclosure of Contracts – Council

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT Council receives the Disclosure of Contracts – Council staff report dated October 27, 2025 for information.*

CARRIED

Community Cards and Call for Submissions from Local Artists

Moved by Councillor Schreiner, seconded by Councillor Shishido  
*THAT Council adopts the following framework for community cards issued by the City of Enderby:*

- a. Community Recognition Cards featuring local artwork – used to welcome new businesses and recognize citizens for community service;*
- b. Event Cards featuring event-specific imagery – used to thank sponsor businesses and volunteers;*
- c. Christmas Cards featuring holiday-themed imagery – used to send holiday wishes to local businesses, not-for-profits, neighbouring local governments, and provincial and federal, elected representatives.*

*AND THAT Council directs staff to place a call for submissions from local artists for two seasonal designs that celebrate the City of Enderby and associated natural features, for Community Recognition Cards.*

CARRIED

Temporary Road Closure for Traditional Christmas Celebrations 2025

Moved by Councillor Baird, seconded by Councillor Schreiner  
*THAT Council receives the City of Enderby Event Coordinator’s Temporary Road Closure for Traditional Christmas Celebrations 2025 for information.*

CARRIED

Christmas Parade 2025 – Road Closure Application and Parade Route Approval

Moved by Councillor Shishido, seconded by Councillor Baird

*THAT Council receives the City of Enderby Event Coordinator’s Road Closure application (Christmas Parade 2025) for information;*

*AND THAT Council approves the adjusted parade route.*

Councillor Shishido voiced a concern that the parade being proposed to move away from the downtown core instead of toward where the rest of the festivities are occurring.

Councillor Schreiner voiced support for the staff recommendation and does not believe that reversing the direction of the parade will have a significant negative impact on the rest of the Christmas events.

Councillor Baird explained that marshalling at the arena has been very difficult in past years and that the new proposed route also helps to better manage for traffic control at the bridge.

Chief Administrative Officer explained that with the proposed route, traffic will only be stopped at the bridge while the parade is blocking the bridge, reducing the amount of time cars are stopped there.

Councillor Ramey asked why the recommendation to reverse the parade route is being brought before Council now.

Chief Administrative Officer responded that the parade route was reversed this year for the Canada Day event and that this arrangement worked very well. Lessons learned from that change have helped to inform this recommendation.

Councillor Ramey voiced that he believes the parade should continue to run north to south. Explained that these issues have been managed for in the past and that the parade should end downtown so that community members can follow the parade to the Christmas event on Cliff Ave.

Manager of Strategic Priorities and Community Services explained that another reason for the recommendation is with respect to serious concerns about the safety of the marshalling at the Arena.

Councillor Ramey responded that he believes the parade should end downtown, and that these concerns have been managed for in previous years without incident.

Councillor Davyduke voiced concerns about communicating changes to the community sufficiently before the event.

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT Council amends the main motion to state the following:*

*THAT Council receives the City of Enderby Event Coordinator’s Road Closure application (Christmas Parade 2025) for information;*

*AND THAT the parade continues to be routed North to South with staging shifted to the vicinity of Regent Avenue and Brickyard Road.*

CARRIED

Royal Canadian Legion Branch #98 Road Closure Application – Remembrance Day Ceremony 2025

Councillor Ramey asked if Staff could reach out to the Enderby Legion to confirm if they have a listing of indigenous veterans that will be read out at the ceremony and who they will be read by.

Moved by Councillor Ramey, seconded by Councillor Davyduke  
*THAT Council receives and files the Royal Canadian Legion Branch #98's Road Closure application (Remembrance Day Ceremony) for information.*

CARRIED

Riverside RV Park and Campground Proposed Rate Increase and Revised Administrative Policies

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT Council approves the following campsite rates (inclusive of GST) at the Riverside RV Park and Campground for the 2026 camping season:*

<i>Full-Service Pull-Through Site</i>	<i>\$ 47.00</i>
<i>Full-Service Back-In Site</i>	<i>\$ 45.00</i>
<i>Water and Power Site</i>	<i>\$ 42.00</i>
<i>Power Site</i>	<i>\$ 40.00</i>
<i>Unserviced Site</i>	<i>\$ 35.00</i>

*AND THAT Council receives for information administrative policy changes regarding deposits and cancellation fees that will come into effect for the 2026 camping season.*

CARRIED

**CORRESPONDENCE AND INFORMATION ITEMS**

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT Council receives and files the correspondence and information item titled:*

- 2025 CEPF: Volunteer and Composite Fire Departments Equipment and Training – Enderby & District Fire Department SCBA dated October 23, 2025.

CARRIED

**PUBLIC QUESTION PERIOD**

Jackie Pearase of Enderby Rivertalk asked to clarify the time and date of Splatsin's Indigenous Veterans Day Ceremony.

Mayor Galbraith responded that the Ceremony is scheduled for 10 am on November 10<sup>th</sup> at Splatsin Community Centre.

Ms. Pearase asked if she could attend when Council takes the group photo for this years Christmas Cards.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Schreiner, seconded by Councillor Davyduke

*THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) and (g) of the Community Charter.*

CARRIED

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*THAT the regular meeting of November 3, 2025 adjourn at 6:21 p.m.*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**