



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, September 15, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Tundra Baird

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Clerk-Secretary – Andraya Imrich

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT the September 15, 2025 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of September 2, 2025

Moved by Councillor Ramey, seconded by Councillor Shishido
THAT the September 2, 2025 Council Meeting minutes be adopted as circulated.

CARRIED

DELEGATIONS

Leah Horsfield, Executive Director, Community Futures

Ms. Horsfield gave an overview of the mission and functions of Community Futures both in Enderby and the North Okanagan as a whole.

Noted that Hal Mueller, Business Advisor works in Enderby City Hall on Thursdays and has had 60 meetings with businesses since April, of which he is actively working with 14 local businesses.

The annual Business Walk is coming up in October.

Gave an update on the Rural Community Immigration Pilot that supports economic development and labour market needs by fast tracking citizenship for immigrants who work in priority sectors. Seven Enderby businesses have applied so far to take part in the program.

Another project that is ongoing is the Rail Trail Readiness project. This project is focused on working with businesses in Armstrong, Enderby, and Sicamous to assist them to capitalize on the economic opportunity of the Rail Trail. There will be workshops and one-on-one assistance available to business owners.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0083-25-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There were no written submissions.

Mayor Galbraith asked if any member of the public would like to make representation.

Philipp Wambold, on behalf of the Applicant

Explained that the building that is being legalized as a detached secondary suite has been reviewed by the RDNO and is built to code but for these variances.

Councillor Ramey expressed appreciation to the applicant for their efforts to properly legalize this dwelling.

Moved by Councillor Ramey, seconded by Councillor Shishido

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 1 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP67097 and located at 116/118 Salmon Arm Drive, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 603.10.c. by reducing the minimum setback between buildings from 3 m (9.842 feet) to 2.11 m (6.92 feet), as shown on the attached Schedule 'A'; and*
- *Section 603.10.d by reducing the rear yard setback for a detached secondary suite from 3.0 m (9.842 feet) to 2.94 m (9.65 feet), as shown on the attached Schedule 'A'.*

CARRIED

Development Variance Permit #0082-25-DVP-END

The Manager of Planning, Community Safety and Bylaw Compliance gave an overview of the application.

There were two written submissions:

Jeffrey Czepil & Anthony Schartner, Applicants

- Planning to subdivide and transfer the new lot into their names.
- Unsure about future development plans at this time, so would like to defer servicing until the building permit stage.

Ian Wilson, General Manager, Strategic and Community Services, RDNO

- Writing on behalf of RDNO and CSRD, owners of the rail trail properties.
- Suggested that the owners may wish to fence property for industrial use because it is adjacent to an active transportation corridor.
- Noted that there should be no parking within adjacent rail trail lands.

Moved by Councillor Ramey, seconded by Councillor Schreiner

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP78580 and located at 201 Vernon Street, Enderby BC, to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000, as part of the proposed subdivision shown on the attached Schedule 'A':

- *Section 6.0 of Schedule "A" by not requiring the provision of street lighting as part of the proposed subdivision; and*
- *Section 7.0 of Schedule "A" by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision.*

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP78580 and located at 201 Vernon Street, Enderby BC, to permit variances to the following sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 as part of the proposed subdivision shown on the attached Schedule 'A':

- *Section 2.0 of Schedule "A" by not requiring that portion of Vernon Street adjacent to the proposed lots to be constructed to the centreline of the road;*
- *Section 3.0 of Schedule "A" by not requiring the proposed northern lot to be connected to the City's community water supply system;*
- *Section 4.0 of Schedule "A" by not requiring the proposed northern lot to be connected to the City's community sanitary sewer system;*
- *Section 5.0 of Schedule "A" by not requiring the design and construction of a storm drainage system, as part of the proposed subdivision;*
- *Section 7.0 of Schedule "A" by not requiring the provision of electrical power services for the proposed northern lot; and*
- *Section 7.0 of Schedule "A" by not requiring the provision of telephone services for the proposed northern lot,*

subject to the property owner registering a restrictive covenant on the title of the proposed northern lot which:

- i. Prohibits any principal uses from occurring on the property, or any construction on the property, until such time as the property owner has provided the City of Enderby with a cash-in-lieu value for the construction of Vernon Street to the centreline of the road for that portion of Vernon Street adjacent to lot, with the cash-in-lieu value to be calculated in accordance with the bylaw standards in effect at that time;*
- ii. Prohibits any construction on the property until such time as the servicing requirements of Section 3.0, 4.0, and 7.0 of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 (or equivalent bylaw standards in effect at the time) have been satisfied, unless otherwise varied; and*
- iii. Requires the existing lot grading and surface permeability of the property to be maintained, unless an alternate grading plan is accepted in writing by the City of Enderby.*

CARRIED

BYLAWS

AAP Results – Water Treatment Plant Upgrade Loan Authorization Bylaw No. 1818, 2025

Moved by Councillor Shishido, seconded by Councillor Schreiner
THAT Council receives the AAP Results – Water Treatment Plant Upgrade Loan Authorization Bylaw No. 1818, 2025 memo dated September 9, 2025 for information;

AND THAT Council adopts the Water Treatment Plant Upgrade Loan Authorization Bylaw No. 1818, 2025.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Davyduke

Reported that the sign at the Arena looks awesome and that it’s great to see so much activity there so early in the season.

There is an Early Years fair coming up October 7th at the Splatsin Community Centre from 4:30-6:30pm.

Programs are starting up again at the Enderby & District Community Resource Centre for the fall including Seniors Tech Connect, Med Rides, Meal Mentoring for Moms, as well as some youth programs.

Looking forward to attending UBCM.

Councillor Yerhoff

Reported that the Harvest Hut has been very busy and that next year they will be open Tuesdays instead of Mondays to better align with the Food Bank.

Received great feedback from the community about the 70s Dance Party by the River.

Attended the Whack and Roll Golf Tournament hosted by the Chamber of Commerce. They will be starting up their Morning Coffee and Business After 5 events again this fall.

Attended Enderby Lit Con and visited the new bookstore, The Frayed Page, and new flower shop, Enderby Flower & Gift Shop.

Councillor Schreiner

Attended a meeting of the Enderby & Area Community Hub.

Attended an RDNO meeting and reported that Enderby & District Arts Centre will be receiving \$4000 from the COVID Restart Grant funds.

Attended the Whack and Roll Golf Tournament hosted by the Chamber of Commerce and will be attending the SDC Golf Tournament this week.

Councillor Ramey

Attended the Whack and Roll Golf Tournament hosted by the Chamber of Commerce and will be attending the SDC Golf Tournament this week.

Visited the new flower shop, Enderby Flower & Gift Shop, and reported that the shop is an expansion of the Armstrong Flower Shop.

Has received great feedback from community members about the new managers of Riverside RV Park. Also reported community members are very excited about the progress of the Rail Trail and expressed that rail trail users being able to access businesses from the trail safely should be a priority.

Councillor Shishido

Attended an Enderby & District Services Commission meeting and a tour of the new pool construction. Reported that construction is looking good so far and that the basin will be arriving early this week. Expressed appreciation for the working relationship with Area F Director Hopkins.

Spoke to the Librarian Dawn Wierzbicki about concerns with the public washrooms at the Enderby Library and asked about providing a public washroom.

Chief Administrative Officer explained that this is a concern discussed previously and that the City favors bathrooms within existing buildings, such as the Visitor Centre or the Museum, because it discourages abuse of the facilities.

Councillor Shishido asked if a potential solution for the Library would be to hire security.

Councillor Ramey responded that hiring security would be a huge cost to the Library, and that they instead focus on providing support and training for staff. Noted that supporting the

Okanagan Regional Library's request for more funding from the Provincial Government is an important way the City can help.

Mayor Galbraith

Attended the tour of the new pool construction.

Attended the opening of the Sicamous section of the Rail Trail and reported that the temporary ferry is seeing lots of use.

Had a meeting with Chris Sims and Julia Davenport of Interior Health. Reported that they will be attending a Council meeting as a delegation in the near future.

Chief Administrative Officer

Thanked Recreation Services and the pool lifeguard team for another excellent season.

Reported that the pool basin is expected to arrive this week, which is why the parking lot and driveway access area is cordoned off. Access to the parking area is only expected to be interrupted briefly, while the shipping containers are being unloaded. The basin installation team has arrived and is performing their site orientation. As the basin starts to be assembled, this project is going to transform drastically in terms of visible progress.

The spray park season will be extended longer given the unseasonably warm weather. As usage declines and temperatures drop, shut down will be arranged.

The arena is up and running. This was a challenging ice installation due to the difficulty of creating ice in early September when it was still very hot outside, which puts undue strain on the system internally. The three-phase power transformer blew as well. Once things did get up and running, some loose fittings were discovered on the brine system that had to be retightened. Despite those early challenges, the ice looks great and the arena's opening weekend for the season was a success.

The lower reservoir construction is continuing on schedule. Work is focused on the valve chamber and installing piping.

Granville construction has moved into road building. The piece of old pipe discovered in the highway, immediately outside of the original project extent, has been removed and replaced. Thanked the Ministry of Transportation and Transit staff, who were very helpful and accommodating.

70s Dance Party By The River was another success. Thanked the Events Coordinator and the Manager of Strategic Priorities and Community Services for their efforts, as well as Public Works for their support.

Coffee with Mayor and Council is set for October 8th from 9:30-11:00 am. Marketing for this event will begin shortly.

The City Hall parking lot and adjacent block of Mill Avenue will be closed September 15-26, excluding weekends, for soil monitoring.

There will be a river clean-up challenge running from September 21-28th for BC Rivers Day. Participants are invited to submit photos to enter a draw, which will take place on Monday, September 29th.

The grant application for the Water Treatment Plant upgrade was submitted on Friday. Reported that the application is strong, and credited Ray and Damon with Public Works as well as Mountain View Electric, who were all instrumental in bringing their expertise and insight into the process.

Councillor Schreiner asked for a review of meetings scheduled for UBCM.

Chief Administrative Officer responded that one meeting has been approved with the Minister of Tourism, Arts, Culture and Sport. This meeting is to discuss opportunities for funding for youth recreation through the lens of reconciliation. A briefing note will be going out to Council later this week.

RDNO Building Permit Report – August 2025

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the RDNO Building Permit Report – August 2025 be received and filed.

CARRIED

Bylaw Enforcement Statistics for Second Period of 2025 (May-Aug)

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council receives and files the memorandum titled “Bylaw Enforcement Statistics for Second Period of 2025 (May-Aug)”.

CARRIED

NEW BUSINESS

Update on Request for Installation of Crosswalk at the Intersection of Brickyard Road and Pleasant Avenue

Council discussed their appreciation for the students from A.L. Fortune bringing this request before Council.

Council discussed concerns about a crosswalk introducing more danger because of the presumed pedestrian right-of-way, and concerns about students crossing Evergreen Street.

Moved by Councillor Shishido, seconded by Councillor Schreiner
THAT Council defers the consideration of the installation of a crosswalk at the intersection of Brickyard Road and Pleasant Avenue until Brickyard Road is due for renewal;

AND THAT Council directs Staff to install ‘School Area’ signs near the intersection of Brickyard Road and Pleasant Avenue.

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT the regular meeting of September 15, 2025 adjourn at 4:46 p.m.

CARRIED

MAYOR

CORPORATE OFFICER