



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 6, 2025 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis  
Manager of Strategic Priorities and Community Services – Kelsey Campbell

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Schreiner, seconded by Councillor Ramey  
*THAT the October 6, 2025 Council Meeting agenda be approved as circulated.*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of September 15, 2025

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT the September 15, 2025 Council Meeting minutes be adopted as circulated.*

CARRIED

### **BYLAWS**

2024-2027 Tax Exemption Bylaw No. 1778, 2023 Amendment Bylaw No. 1822, 2025

Moved by Councillor Shishido, seconded by Councillor Schreiner

*THAT Council adopts the bylaw cited as “City of Enderby 2024-2027 Tax Exemption Bylaw No. 1778, 2023 Amendment Bylaw No. 1822, 2025”.*

CARRIED

## **REPORTS**

### Mayor and Council Reports

#### Councillor Schreiner

Attended the SDC Classic Golf & Cultural Event.

Attended UBCM. Had very good meetings.

Attended the Legion Meat Draw.

#### Councillor Ramey

Attended the SDC Classic Golf & Cultural Event.

Attended the National Day for Truth & Reconciliation Walk.

Attended UBCM. Minister meetings were very good and encouraging, although didn't find the sessions directly relevant to Enderby. The Library Board CEO provided a very good presentation. Networking was valuable.

Spoke with some community members who had concerns about youth using hard drugs at night. There needs to be more patrols done by the RCMP and more youth activities available. Council would like to invite the RCMP to attend a future meeting to provide an update.

Discussion occurred around use of the school facilities including the theatre. The Manager of Strategic Priorities and Community Services reported that there are many youth programs starting up with Recreation Services that utilize the school gyms. Councillor Davyduke will reach out to the schools to invite them to attend the inter-agency meetings. For the school theatre, a letter will be sent to the A.L. Fortune principal asking whether and how public access to the community theatre may resume.

#### Councillor Baird

Attended the National Day for Truth & Reconciliation Walk.

Attended the Canadian 4x4 customer appreciation BBQ.

Attended Quilakwa Canco's customer appreciation day.

Attended the Legion Meat Draw. \$2,000 was raised through the 50/50.

Spoke with the garden contractors. Reported that the vegetable gardens were well used.

Attended UBCM. Great to network with other communities. Provincial message was that there is not a lot of funds available without taking away from other services. Libraries will not be getting the requested increase to their funding.

#### Councillor Yerhoff

Attended the National Day for Truth & Reconciliation Walk.

Attended UBCM. Networking was good and there were some good sessions.

Attended the Legion Meat Draw. Reported that the meat draw has been bringing people outside the community to Enderby and people are loving the community events put on in Enderby.

#### Councillor Davyduke

Attended UBCM. Attended sessions on artificial intelligence and affordable housing. Networking was very valuable. Government downloading continues to be an issue and there are limited funds available, so communities are trying to look at things differently for solutions. Spoke with ICBC. There are programs available where they come in to schools and do presentations for students.

Attended the National Day for Truth & Reconciliation Walk.

Attended the Legion Meat Draw.

Attended the fundraising event Elevate for Okanagan College.

Will be attending a conference with the BC Association of Community Response Networks on October 7<sup>th</sup>.

#### Councillor Shishido

Visited the Sweet Iron Café. The owners did a fantastic job with the building and will be working on the outside area next year.

Attended the Legion Meat Draw.

Attended UBCM. Attended a session on healthcare that discussed the challenges healthcare is facing and the importance of having a welcoming community for attraction and retention. Also attended sessions on affordable housing and the Heritage Conservation Act. There is a huge value in networking and developing connections.

#### Mayor Galbraith

Attended the SDC Classic Golf & Cultural Event.

Attended the National Day for Truth & Reconciliation Walk.

Attended the Legion Meat Draw.

Reported that Cedar Solutions is donating materials for garden beds for the Harvest Hut.

Attended UBCM. It was great that all of Council was able to attend to strengthen and build relationships. Had a meeting on health and was told there would be more funding coming out for community health centres.

### Chief Administrative Officer

The pool basin is being installed. Telus and Hydro duct work is expected to be installed across King Avenue later this week. There will be traffic control in place while the work is proceeding, and a larger piece of equipment stationed to stabilize a nearby power pole. Driveway accesses will be maintained throughout.

The spray park is now shut down for the season. All irrigation systems have been winterized, with the exception of Grindrod Ball Diamond, which is expected to occur later this week.

The lower reservoir construction is continuing. Work is continuing on the valve chamber and pipe installation. Pressure testing of both cells is expected in the near future. A master schedule update from the contractor is expected later this week so that next steps can be coordinated, which is when the new construction starts to interface with the broader water distribution system.

Granville Avenue was paved on Friday. The contractor is now completing landscape tie-ins, reinstating signs, and other wrap up tasks.

The contractor is out doing hydrant inspections and tear downs. Most inspections have been completed, and they are getting ready to do the tear downs on half of the hydrants, which alternates each year.

City Hall parking lot and the adjacent block of Mill Avenue will be closed November 3-7, for soil monitoring. This will be the last closure of the year.

Coffee with Mayor and Council is set for October 8<sup>th</sup> from 9:30-11:00.

The Business Walk has been set for Thursday, October 23<sup>rd</sup>.

Councillor Schreiner asked about the format of Coffee with Council. The Manager of Strategic Priorities and Community Services provided a summary of the format.

Councillor Ramey reported that he is happy to learn that Diwali will be celebrated on the digital billboard.

Councillor Yerhoff enquired about the paving on Evergreen. Chief Administrative Officer advised that options are being evaluated as costs have come in higher than expected.

Councillor Ramey enquired about adding a sidewalk to Highway 97A adjacent to Barnes Park for the people living at the nearby hotel. Chief Administrative Officer advised that this can be brought up with the Ministry as part of future road improvements.

### **NEW BUSINESS**

#### Cardiff Miller Strengthening Tourism Request

Moved by Councillor Baird, seconded by Councillor Ramey  
*THAT Council receives Strengthening Tourism Together request from Cardiff Miller Art Warehouse for information;*

*AND THAT Council directs staff to indicate forthcoming plans of a Tourism Strategic Plan and offer to include Cardiff Miller in the list of stakeholders.*

CARRIED

Road Closure Application – Halloween Witches Dance

Moved by Councillor Davyduke, seconded by Councillor Baird  
*THAT Council approves the City of Enderby Event Coordinator’s Temporary Road Closure application for the closure of Cliff Avenue from George Street to Belvedere Street on Friday, October 31, 2025, from 3:10pm-3:40pm, for the purposes of a Halloween Witches Dance during the City of Enderby’s Halloween Treat Trail.*

CARRIED

City of Enderby Development Corporation Annual Information Meeting 2025

Moved by Councillor Shishido, seconded by Councillor Baird  
*THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation, resolves:*

1. *THAT, in accordance with Article 10.2 of the City of Enderby Development Corporation’s Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
2. *AND THAT the annual reference date for the City of Enderby Development Corporation is October 6, 2025.*
3. *AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation’s Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on October 6, 2025 with notice given in substantially the same form as that required for notice of special meetings under section 9 of the City of Enderby Procedure Bylaw No. 1732, 2021.*
4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2024 and the City of Enderby Development Corporation has no assets, liabilities and equity:*
  - a) *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*
  - b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*
5. *AND THAT that the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to*

*hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to Article 14.6 of the City of Enderby Development Corporation’s Articles of Incorporation:*

*Tate Bengtson (Chief Executive Officer)  
Jennifer Bellamy (Chief Financial Officer)*

- 6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed.*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT the regular meeting of October 6, 2025 adjourn at 6:05 p.m.*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**