

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: October 20, 2025
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 873 2117 0166
Passcode: 290758*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the October 20, 2025 Council Meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of October 6, 2025

THAT the October 6, 2025 Council Meeting minutes be adopted as circulated.

Page 4

4. DELEGATIONS

4.1 Vernon North Okanagan Detachment, RCMP

Superintendent Blake Macleod, Staff Sergeant Ivan Lee, Sergeant Jeanne Vestergaard

4.2 Enderby & District Fire Department

Fire Chief Richard Bastiaansen

5. DEVELOPMENT MATTERS AND RELATED BYLAWS

5.1 Development Variance Permit #0084-25-DVP-END

Legal: LOT 31 DISTRICT LOT 150 KAMLOOPS (FORMERLY
OSOYOOS) DIVISION YALE DISTRICT PLAN 211

Address: 1110 Belvedere Street, Enderby BC

Page 10

Applicants: EACH Society
Owners: British Columbia Conference Property Development Council of the United Church of Canada

5.1.1 Public Input – Development Variance Permit #0084-25-DVP-END

5.1.2 Permit Issuance – Development Variance Permit #0084-25-DVP-END
THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 31 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211, and located at 1110 Belvedere Street, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- *Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;*
- *Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and*
- *Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9,*

subject to the property owner registering a restrictive covenant on the title of the property which indemnifies, defends, and saves harmless the City of Enderby with respect to all matters arising from the issuance of Development Variance Permit 0084-25-DVP-END.

5.2 Development Variance Permit #0085-25-DVP-END

Page 23

Legal: LOT 25 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866
Address: 151 Riverdale Drive, Enderby BC
Applicants: Bonita Lundquist
Owners: Bonita Lundquist and David Lundquist

5.2.1 Public Input – Development Variance Permit #0085-25-DVP-END

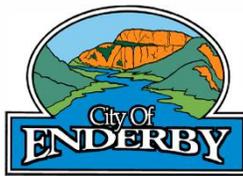
5.2.2 Permit Issuance – Development Variance Permit #0085-25-DVP-END
THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 25 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866, and located at 151 Riverdale Drive, Enderby BC, to permit a variance to Section 601.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet), as shown on the attached Schedule 'A'.

6. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

7. REPORTS

7.1 Mayor and Council Reports

- 7.2 Area F Director Report
- 7.3 Chief Administrative Officer Report
- 6.3.1 Council Inquiries
- 7.4 RDNO Building Permit Report – September 2025 Page 35
THAT the RDNO Building Permit Report – September 2025 be received and filed.
- 8. NEW BUSINESS**
- 8.1 Council Remuneration Review 2025 Page 36
 Memo prepared by Chief Financial Officer dated October 10, 2025
THAT Council receives the Council Remuneration Review 2025 memorandum dated October 10, 2025 for information;
- AND THAT Council does not make any changes to Council remuneration;*
- AND FURTHER THAT Council approves the attached Council Remuneration Policy, which includes a new provision for future remuneration reviews.*
- 9. CORRESPONDENCE AND INFORMATION ITEMS**
 Mayor or Chair will provide an opportunity for any Council member to request that a Correspondence and Information Item be discussed separately.
THAT Council receives and files all Correspondence and Information Items.
- 9.1 Implementation of Small-Scale Multi-Unit Housing (SSMUH) Page 42
 Correspondence from Christine Boyle, Minister of Housing and Municipal Affairs, dated October 9, 2025
- 9.2 Public Safety Requirements to Protect Our Communities Page 44
 Correspondence from Graham Milne, Regional Clerk, Halton Region, dated October 3, 2025
- 10. PUBLIC QUESTION PERIOD**
- 11. ADJOURNMENT**



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 6, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Ramey
THAT the October 6, 2025 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of September 15, 2025

Moved by Councillor Shishido, seconded by Councillor Davyduke
THAT the September 15, 2025 Council Meeting minutes be adopted as circulated.

CARRIED

BYLAWS

2024-2027 Tax Exemption Bylaw No. 1778, 2023 Amendment Bylaw No. 1822, 2025

Moved by Councillor Shishido, seconded by Councillor Schreiner

THAT Council adopts the bylaw cited as “City of Enderby 2024-2027 Tax Exemption Bylaw No. 1778, 2023 Amendment Bylaw No. 1822, 2025”.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended the SDC Classic Golf & Cultural Event.

Attended UBCM. Had very good meetings.

Attended the Legion Meat Draw.

Councillor Ramey

Attended the SDC Classic Golf & Cultural Event.

Attended the National Day for Truth & Reconciliation Walk.

Attended UBCM. Minister meetings were very good and encouraging, although didn't find the sessions directly relevant to Enderby. The Library Board CEO provided a very good presentation. Networking was valuable.

Spoke with some community members who had concerns about youth using hard drugs at night. There needs to be more patrols done by the RCMP and more youth activities available. Council would like to invite the RCMP to attend a future meeting to provide an update.

Discussion occurred around use of the school facilities including the theatre. The Manager of Strategic Priorities and Community Services reported that there are many youth programs starting up with Recreation Services that utilize the school gyms. Councillor Davyduke will reach out to the schools to invite them to attend the inter-agency meetings. For the school theatre, a letter will be sent to the A.L. Fortune principal asking whether and how public access to the community theatre may resume.

Councillor Baird

Attended the National Day for Truth & Reconciliation Walk.

Attended the Canadian 4x4 customer appreciation BBQ.

Attended Quilakwa Canco's customer appreciation day.

Attended the Legion Meat Draw. \$2,000 was raised through the 50/50.

Spoke with the garden contractors. Reported that the vegetable gardens were well used.

Attended UBCM. Great to network with other communities. Provincial message was that there is not a lot of funds available without taking away from other services. Libraries will not be getting the requested increase to their funding.

Councillor Yerhoff

Attended the National Day for Truth & Reconciliation Walk.

Attended UBCM. Networking was good and there were some good sessions.

Attended the Legion Meat Draw. Reported that the meat draw has been bringing people outside the community to Enderby and people are loving the community events put on in Enderby.

Councillor Davyduke

Attended UBCM. Attended sessions on artificial intelligence and affordable housing. Networking was very valuable. Government downloading continues to be an issue and there are limited funds available, so communities are trying to look at things differently for solutions. Spoke with ICBC. There are programs available where they come in to schools and do presentations for students.

Attended the National Day for Truth & Reconciliation Walk.

Attended the Legion Meat Draw.

Attended the fundraising event Elevate for Okanagan College.

Will be attending a conference with the BC Association of Community Response Networks on October 7th.

Councillor Shishido

Visited the Sweet Iron Café. The owners did a fantastic job with the building and will be working on the outside area next year.

Attended the Legion Meat Draw.

Attended UBCM. Attended a session on healthcare that discussed the challenges healthcare is facing and the importance of having a welcoming community for attraction and retention. Also attended sessions on affordable housing and the Heritage Conservation Act. There is a huge value in networking and developing connections.

Mayor Galbraith

Attended the SDC Classic Golf & Cultural Event.

Attended the National Day for Truth & Reconciliation Walk.

Attended the Legion Meat Draw.

Reported that Cedar Solutions is donating materials for garden beds for the Harvest Hut.

Attended UBCM. It was great that all of Council was able to attend to strengthen and build relationships. Had a meeting on health and was told there would be more funding coming out for community health centres.

Chief Administrative Officer

The pool basin is being installed. Telus and Hydro duct work is expected to be installed across King Avenue later this week. There will be traffic control in place while the work is proceeding, and a larger piece of equipment stationed to stabilize a nearby power pole. Driveway accesses will be maintained throughout.

The spray park is now shut down for the season. All irrigation systems have been winterized, with the exception of Grindrod Ball Diamond, which is expected to occur later this week.

The lower reservoir construction is continuing. Work is continuing on the valve chamber and pipe installation. Pressure testing of both cells is expected in the near future. A master schedule update from the contractor is expected later this week so that next steps can be coordinated, which is when the new construction starts to interface with the broader water distribution system.

Granville Avenue was paved on Friday. The contractor is now completing landscape tie-ins, reinstating signs, and other wrap up tasks.

The contractor is out doing hydrant inspections and tear downs. Most inspections have been completed, and they are getting ready to do the tear downs on half of the hydrants, which alternates each year.

City Hall parking lot and the adjacent block of Mill Avenue will be closed November 3-7, for soil monitoring. This will be the last closure of the year.

Coffee with Mayor and Council is set for October 8th from 9:30-11:00.

The Business Walk has been set for Thursday, October 23rd.

Councillor Schreiner asked about the format of Coffee with Council. The Manager of Strategic Priorities and Community Services provided a summary of the format.

Councillor Ramey reported that he is happy to learn that Diwali will be celebrated on the digital billboard.

Councillor Yerhoff enquired about the paving on Evergreen. Chief Administrative Officer advised that options are being evaluated as costs have come in higher than expected.

Councillor Ramey enquired about adding a sidewalk to Highway 97A adjacent to Barnes Park for the people living at the nearby hotel. Chief Administrative Officer advised that this can be brought up with the Ministry as part of future road improvements.

NEW BUSINESS

Cardiff Miller Strengthening Tourism Request

Moved by Councillor Baird, seconded by Councillor Ramey
THAT Council receives Strengthening Tourism Together request from Cardiff Miller Art Warehouse for information;

AND THAT Council directs staff to indicate forthcoming plans of a Tourism Strategic Plan and offer to include Cardiff Miller in the list of stakeholders.

CARRIED

Road Closure Application – Halloween Witches Dance

Moved by Councillor Davyduke, seconded by Councillor Baird
THAT Council approves the City of Enderby Event Coordinator's Temporary Road Closure application for the closure of Cliff Avenue from George Street to Belvedere Street on Friday, October 31, 2025, from 3:10pm-3:40pm, for the purposes of a Halloween Witches Dance during the City of Enderby's Halloween Treat Trail.

CARRIED

City of Enderby Development Corporation Annual Information Meeting 2025

Moved by Councillor Shishido, seconded by Councillor Baird
THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation, resolves:

1. *THAT, in accordance with Article 10.2 of the City of Enderby Development Corporation's Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
2. *AND THAT the annual reference date for the City of Enderby Development Corporation is October 6, 2025.*
3. *AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation's Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on October 6, 2025 with notice given in substantially the same form as that required for notice of special meetings under section 9 of the City of Enderby Procedure Bylaw No. 1732, 2021.*
4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2024 and the City of Enderby Development Corporation has no assets, liabilities and equity:*
 - a) *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*
 - b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*
5. *AND THAT that the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to*

hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to Article 14.6 of the City of Enderby Development Corporation’s Articles of Incorporation:

*Tate Bengtson (Chief Executive Officer)
Jennifer Bellamy (Chief Financial Officer)*

- 6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed.*

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Shishido
THAT the regular meeting of October 6, 2025 adjourn at 6:05 p.m.

CARRIED

MAYOR

CORPORATE OFFICER

**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

AGENDA

File No.: 0084-25-DVP-END

October 14, 2025

APPLICANT: EACH Society

OWNER: British Columbia Conference Property Development Council of the United Church of Canada

LEGAL DESCRIPTION: LOT 31 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211

P.I.D #: 005-363-187

CIVIC ADDRESS: 1110 Belvedere Street, Enderby BC

PROPERTY SIZE: 1003.4 m² (10,800 ft²)

ZONING: Assembly, Civic and Public Service (S.1)

O.C.P DESIGNATION: Institutional

PROPOSAL: Convert an existing church into a community centre

PROPOSED VARIANCES: Waive requirement for a maneuvering aisle; permit parking design where vehicles are required to back on to a highway; reduce minimum number of off-street parking spaces from 17 to 9

RECOMMENDATION:

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 31 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211, and located at 1110 Belvedere Street, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;
- Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and
- Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9,

subject to the property owner registering a restrictive covenant on the title of the property which indemnifies, defends, and saves harmless the City of Enderby with respect to all matters arising from the issuance of Development Variance Permit 0084-25-DVP-END.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 1110 Belvedere Street, Enderby. The applicant is proposing to convert an existing church into a community centre. As part of the proposed development, the applicant is seeking variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;
- Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and
- Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9.

Site Context

The 1003.4 m² (10,800 square foot) property is located on the northeast corner of the intersection of Belvedere Street and Regent Avenue. A church, constructed in 1906 (western addition was constructed more recently), is located in the central portion of the property. Access to the property is gained via Regent Avenue, with a number of off-street parking spaces located on the northern side of the building.

The property is zoned Assembly, Civic and Public Service (S.1) and is designated in the Official Community Plan (OCP) as Institutional. The properties to the north are zoned Residential Single Family (R.1-A) and are designated in the OCP as Residential Low Density. The properties to the east and west are zoned Residential Single Family (R.1-A) and are designated in the OCP as Residential Medium Density. The property to the south is zoned Residential Multi-Family Medium Intensity (R.3) and is designated in the OCP as Residential Medium Density. The following map shows the zoning designation of the subject and surrounding properties:



Figure 1: Zoning Map

- Teal – Assembly, Civic and Public Service (S.1)
- Yellow – Residential Single Family (R.1-A)
- Orange – Residential Multi-Family Medium Intensity (R.3)
- Green – Highway and Tourist Commercial (C.2)
- Purple – General Commercial (C.1)

The following orthophoto of the subject and surrounding properties was taken in 2024:



Figure 2: Orthophoto

Proposal

The applicant is proposing to convert an existing church building into a community centre. The applicant has stated that the community centre would involve a range of on-going tenancies including social service providers (i.e. Enderby & District Community Resource Centre), educational services, and a church; furthermore, the community centre could be used for rentals related to weddings, funerals, concerts, plays, and fundraisers.

A site plan for the proposed community centre is outlined on the attached Schedule 'A'. The applicant is proposing a total of 9 off-street parking spaces, 1 of which would be a handicap space and 3 of which would be

for small-car parking. In order to accommodate the proposed parking area, the applicant is seeking variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;
- Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and
- Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9.

ZONING BYLAW:

The property is zoned Assembly, Civic and Public Service (S.1) and uses within this zone include accessory buildings, campgrounds, churches, auditoriums, youth centres, social halls, group camps, schools, nurseries, day cares, civic use, entertainment and recreation facilities, hospitals and medical professionals, public service, retail sales of sporting goods, food concessions, and arts and crafts sales.

The proposal as compared to the Zoning Bylaw’s parking regulations is as follows (highlighted items require a variance):

CRITERIA	ZONING REQUIREMENT	PROPOSAL
Parking space dimensions (min.)	Regular = 6 m (19.68 feet) long, 2.8 (9.186 feet) wide Small car = 5.2 m (17.06 feet) long, 2.3 m (7.546 feet) wide	Regular = 6 m (19.68 feet) long, 2.8 (9.186 feet) wide Small car = 5.2 m (17.06 feet) long, 2.3 m (7.546 feet) wide
Parking area access	Unobstructed maneuvering aisle of 8 m (26.25 feet)	No maneuvering aisle
Layout	Where more than four parking spaces are provided, must be designed so vehicles are not required to back out on to a highway	More than four parking spaces provided and required to back out on to a highway
Number of parking spaces (min.)	17	9

OFFICIAL COMMUNITY PLAN:

The following policies from the City of Enderby Official Community Plan relate to this development:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.

- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 6.3.a - Council deems it appropriate to have the heritage features that are expressed through design and architecture both preserved and enhanced.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. The Public Works Manager provided the following comments:

The perpendicular parking on the north is not ideal, but I recognize that this is a use that has been occurring for a long time. However, the frequency of intensive uses are likely to increase as the property's primary use will now be something other than a place of worship, which typically has more infrequent intensive uses.

If the variance goes ahead, the main concerns that the owner will need to manage are: 1) a spillover of parking into nearby residential on-street parking spaces and potentially blocking residential driveways and 2) a need for caution while backing up into a travelled lane. Each will be addressed in turn.

With respect to the first item, this is a residential neighbourhood on the fringe of commercial/institutional uses; as is the case with Granville Avenue, Knight Avenue, Salmon Arm Drive, and other streets, this spillover can result in conflict and may require various measures to resolve, ranging from self-management of invitees by the property owner to the City regulating parking in the area to accommodate the co-mingling of uses, and consequential parking demands, at the fringe. There are no conditions recommended to be added to the variance, but if the frequency of intense use increases, the owner and Council should be aware of the implications.

With respect to the second item, I would recommend that, as a condition of granting this variance, the owner agrees in writing to indemnify, defend, and save harmless the City of Enderby with respect to matters arising from their on-site parking.

The City will also need to monitor the frequency with which vehicles use on-street parking on the east side of Belvedere Street, as this portion of the street juts in and is quite narrow, with limited sightlines for Regent Avenue traffic approaching the intersection from a westbound direction. In the event that the frequency or intensity of parking in this area increases, it may need to be signed as "No Parking", which will displace parking associated with this property further north and south on Belvedere Street.

No other comments of concern were received.

PLANNING ANALYSIS:

Parking Demand and Supply

The proposed community centre use is expected to generate higher parking demands than the existing church use due to its anticipated frequent programming and events throughout the week. Unlike church services, which typically occur during limited hours with lower on-street parking demand, a community centre's operations are likely to require more consistent parking availability. The site proposes 9 off-street parking spaces, which may not fully meet the anticipated demand, necessitating reliance on on-street parking. Fortunately, a significant supply of on-street parking is available along Belvedere Street to the west of the property. However, some of this parking is located at a considerable distance, which may lead visitors to park on the boulevard of Regent Avenue adjacent to nearby residential properties, which is prohibited under the City's Streets and Traffic Bylaw. To address potential non-compliance, the City will need to enforce this bylaw and, if violations persist, consider installing signage to ensure ongoing compliance. Additionally, the City's Public Works Manager has noted the need to monitor on-street parking along the eastern portion of Belvedere Street to assess whether "No Parking" signs are required to mitigate potential sight line issues for westbound traffic at the intersection of Regent Avenue and Belvedere Street.

Site Constraints and Heritage Considerations

The property faces significant constraints in meeting the Zoning Bylaw's requirements for off-street parking and a maneuvering aisle due to the large footprint of the existing church building and its siting in the central and northern portions of the lot. Compliance with these requirements would likely necessitate demolishing the building and constructing a new building in a manner that enables the provision of a larger off-street parking area. This is not necessarily a desirable outcome, given the existing building's significant heritage characteristics and its role as a focal point along a key collector road. Retaining the building in its current form preserves its heritage value while enabling the development of a community centre that will provide broader community benefits through enhanced space for events and programming.

Traffic and Safety Considerations

The proposed parking solution requires vehicles to back out of the proposed off-street parking spaces onto Regent Avenue. Given the low traffic volumes and relatively low speeds along this block of Regent Avenue, this arrangement is not anticipated to create significant safety concerns. To further mitigate any potential liability against the City, Staff recommend that the issuance of the Development Variance Permit be conditional upon the property owner registering a restrictive covenant on the title of the property to indemnify, defend, and save harmless the City of Enderby with respect to all matters arising from the issuance of Development Variance Permit 0084-25-DVP-END.

Recommendation

The proposed community centre offers community benefits by providing additional space for events and programming while preserving a heritage building that serves as a local landmark. Although the proposed 9 off-street parking spaces may not fully meet the anticipated demand, the availability of on-street parking along Belvedere Street, combined with proactive bylaw enforcement and potential signage, can adequately address parking needs. For these reasons, it is recommended that Council support the variance requests, subject to the registration of a restrictive covenant as outlined above.

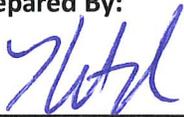
SUMMARY

This report relates to a Development Variance Permit application for the property located at 1110 Belvedere Street, Enderby. The applicant is proposing to convert an existing church into a community centre. As part of the proposed development, the applicant is seeking variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014, as shown on the attached Schedule 'A':

- Section 901.2.b by waiving the requirement for right-angle off-street parking spaces to be serviced via an 8 m (26.25 foot) maneuvering aisle;
- Section 901.2.c by permitting a parking design where vehicles are required to back on to a highway, when more than 4 off-street parking spaces are provided; and
- Section 901.3 by reducing the minimum number of off-street parking spaces from 17 to 9.

The City of Enderby Planner recommends that Council support the variance requests, subject to the property owner registering a restrictive covenant on the title of the property in order to indemnify, defend and save harmless the City of Enderby.

Prepared By:



Kurt Inglis, MCIP, RPP
Manager of Planning, Community Safety and Bylaw Compliance

Reviewed By:



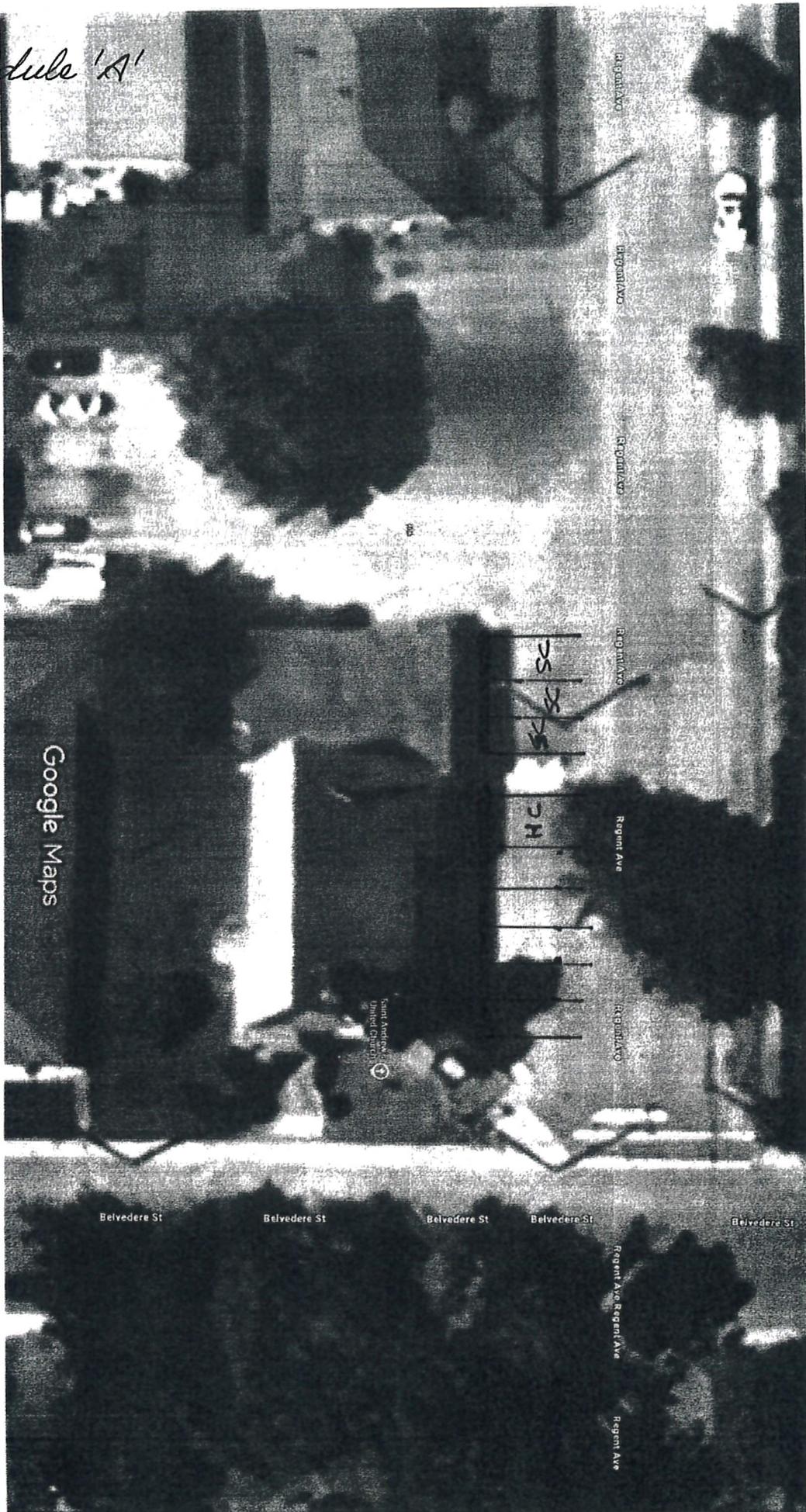
Tate Bengtson
Chief Administrative Officer

Google Maps

St Andrews United Church

Regular	5	$\frac{1}{3} = 9$	stalls
Small Car	3		
Handicap	1		

Offstreet Parking Summary:



https://www.google.com/maps/@50.5526245,-119.1390513,58m/data=!3m1!1e3!5m1!1e1?entry=ll&g_ep=EgoyMDI1MDkxNC4wIKXMDSoA5AFQAw%3D%3D

2025.09.23

Preliminary Studies - Design
SAINT ANDREWS UNITED CHURCH
1110 Belvedere Street | Enderby | British Columbia

for

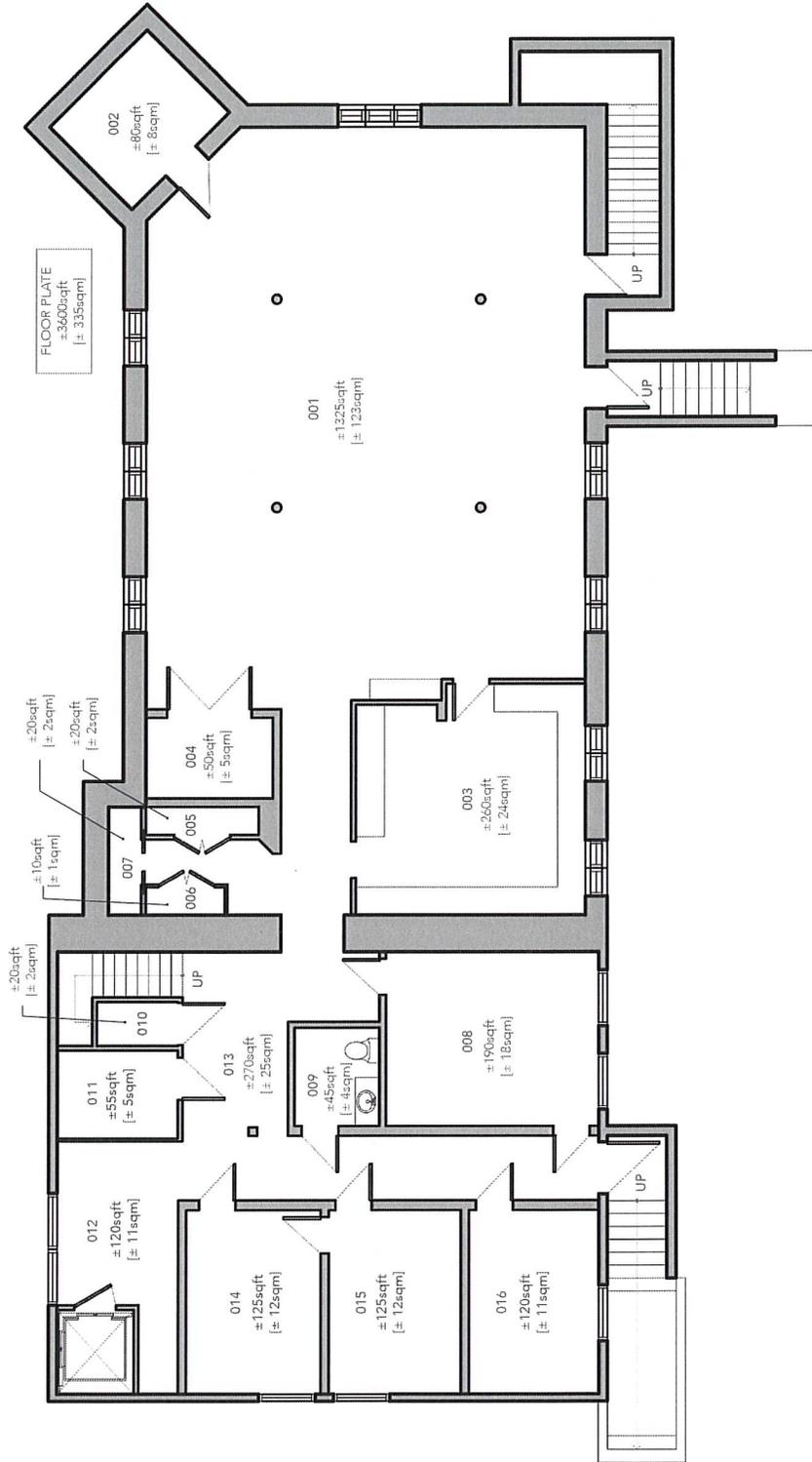
EACH Society

COHLMAYER
— ARCHITECTURE —

REGENT AVE

LEGEND

- 001 Multi purpose room
- 002 Storage
- 003 Kitchen
- 004 Mechanical room
- 005 Closet
- 006 Closet
- 007 Closet
- 008 Office
- 009 Universal WC
- 010 Storage
- 011 Electrical room
- 012 Cloakroom
- 013 Corridor
- 014 Office
- 015 Office
- 016 Office



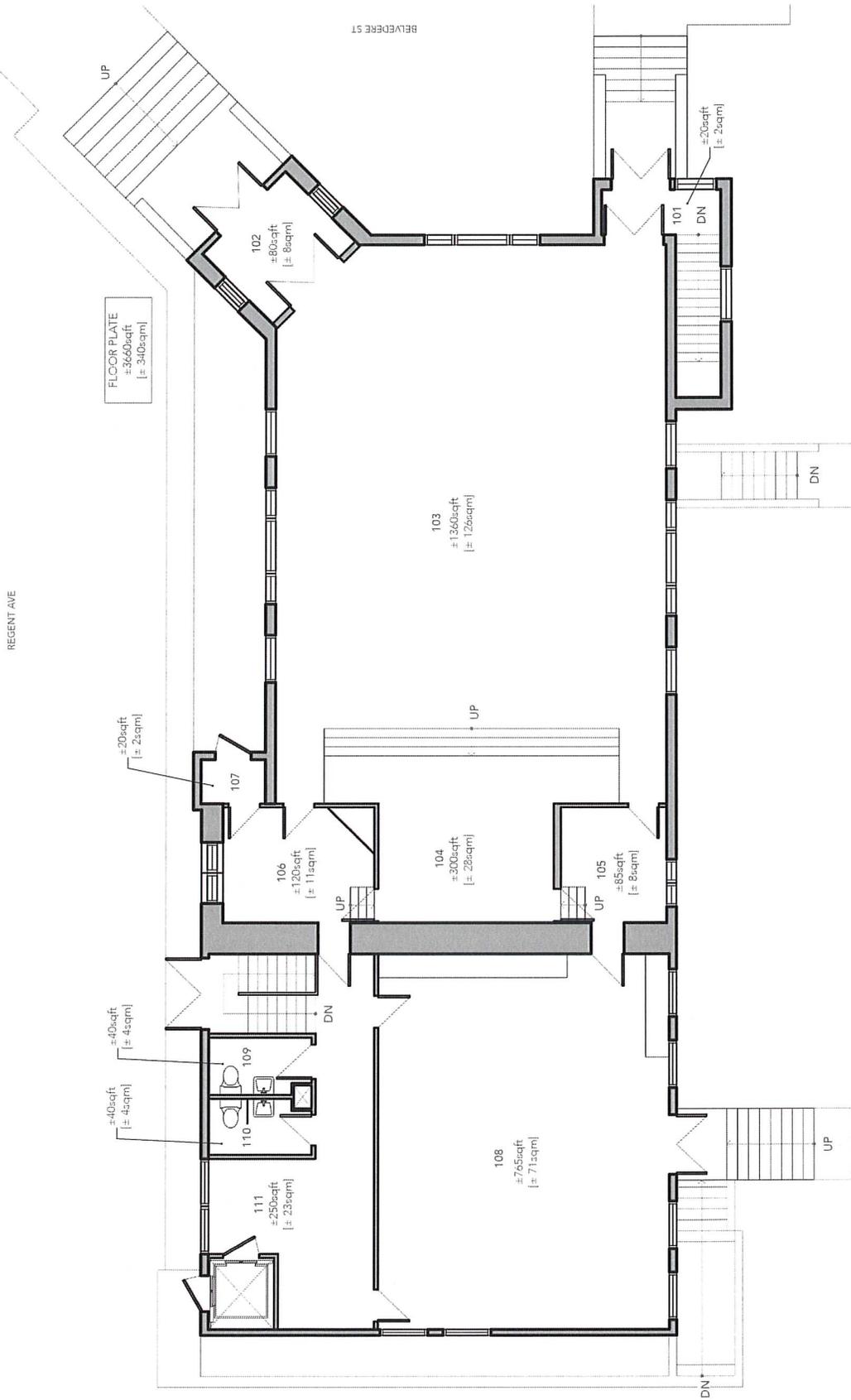
Date: 2025.09.23
Project: 25115

EXISTING PLAN | BASEMENT
SCALE 1:100

SAINT ANDREWS UNITED CHURCH
1110 Bevedere Street | Enderby | BC

COHLMAYER
— ARCHITECTURE —

EACH Society



LEGEND

- 101 Main entrance vestibule
- 102 Vestibule
- 103 Worship space
- 104 Altar
- 105 South transept
- 106 North transept
- 107 Obsolete elevator
- 108 Education center
- 109 Men's WC
- 110 Women's WC
- 111 Storage

COHLMAYER
— ARCHITECTURE —

SAINT ANDREWS UNITED CHURCH
1110 Belvedere Street | Enderby | BC

EXISTING PLAN | FIRST FLOOR
SCALE 1:100

Date: 2025.09.23
Project: 25115

**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

File No.: 0085-25-DVP-END

October 15, 2025

APPLICANT/OWNER: Bonita and David Lundquist

LEGAL DESCRIPTION: LOT 25 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866

P.I.D #: 009-256-016

CIVIC ADDRESS: 151 Riverdale Drive, Enderby BC

PROPERTY SIZE: 1,393.5 m² (15,000 ft²)

ZONING: Residential Single Family (R.1)

O.C.P DESIGNATION: Residential Low Density

PROPOSAL: Construct a deck and pool off of the northern portion of a single family dwelling

PROPOSED VARIANCES: Reduce minimum rear yard setback

RECOMMENDATION:

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 25 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866, and located at 151 Riverdale Drive, Enderby BC, to permit a variance to Section 601.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet), as shown on the attached Schedule 'A'.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 151 Riverdale Drive, Enderby. The applicant is proposing to construct a deck and pool off of the northern portion of an existing single family dwelling. As part of the proposed construction, the applicant is seeking to vary Section 601.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet).

Site Context

The 1,393.5 m² (15,000 ft²) property is relatively flat and is located on the north side of Riverdale Drive. A single family dwelling, constructed in 1990, is located in the central portion of the lot. Access to the property is gained via a paved driveway off of Riverdale Drive.

The subject property and properties to the south, east and west are zoned Residential Single Family (R.1) and are designated in the Official Community Plan (OCP) as Residential Low Density. The property to the north is zoned Country Residential (C.R) and is designated in the OCP as Country Residential. The following map shows the zoning designation of the subject and surrounding properties:



Figure 1: Zoning Map

Yellow – Residential Single Family (R.1)
Brown – Country Residential (C.R)

The following orthophoto of the subject and surrounding properties was taken in 2024:



Figure 2: Orthophoto

Proposal

The applicant is proposing to construct a deck and pool off of the northern portion of a single family dwelling, as shown on the attached Schedule 'A'. The deck will be attached to the northern portion of the single family dwelling and extend towards the rear lot line. An above ground pool will be integrated into the deck and sit flush. The pool is approximately 15 feet x 30 feet in size, while the deck is approximately 32.5 feet x 37.5 feet in size. The deck will be approximately 4 feet in height, with a 4 foot railing, for a total height of 8 feet. The structure is proposed to be sited 2.74 m (9 feet) from the rear property line and in order to accommodate this proposed siting, the applicant is seeking a variance to Section 601.10.d of the Zoning Bylaw to reduce the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet).

ZONING BYLAW:

The property is currently zoned Residential Single Family (R.1) and uses permitted within this zone include:

- Accessory residential
- Restricted agricultural use
- Single family dwellings
- Two family dwellings
- Three family dwellings
- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Civic and public service use
- The keeping of backyard hens
- The keeping of backyard bees

The proposal as compared to the Zoning Bylaw requirements is as follows (highlighted items require a variance):

CRITERIA	ZONING REQUIREMENTS	PROPOSAL
Lot Coverage (max.)	50%	< 50%
Setbacks (min.)		
Front Yard	6 m (19.68 feet)	> 6 m (19.68 feet)
Rear Yard	6 m (19.68 feet)	2.74 m (9 feet)
Side Yard	1.2 m (3.94 feet)	> 1.2 m (3.94 feet)
Other Buildings	3 m (9.842 feet)	> 3 m (9.84s feet)
Building Height (max.)	9 m (29.53 feet) or two storeys	< 9 m (29.53 feet) or two storeys

OFFICIAL COMMUNITY PLAN:

The following policies from the City of Enderby Official Community Plan relate to this development:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. No comments of concern were received.

PLANNING ANALYSIS:

The City of Enderby Planner raises no concerns with respect to the applicant’s request to vary section 601.10.d of the Zoning Bylaw by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet), and is recommending that Council support the variance request for the following reasons:

- Given that the proposed deck/pool are to be setback considerably from the side lot lines (~25 and 40 feet, respectively), and the deck/pool with the railing is only 2.44 m (8 feet) in height, it is not anticipated that the proposed variance would result in significant visual or privacy impacts to the neighbouring properties to the east and west;
- The neighbouring property to the north is used for agricultural purposes, which is intensive in nature, and therefore it is not anticipated that the proposed variance would negatively impact the use or enjoyment of that property; and
- Given that the property is relatively large in size (1,393.5 m²/15,000 ft²), and the proposed deck/pool are to be sited entirely to the rear of the single family dwelling, it is not anticipated that the proposal would detract from the character of surrounding neighbourhood.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 151 Riverdale Drive, Enderby. The applicant is proposing to construct a deck and pool off of the northern portion of an existing single family dwelling. As part of the proposed construction, the applicant is seeking to vary Section 601.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 2.74 m (9 feet).

The City of Enderby Planner recommends that Council support the variance request.

Prepared By:

Kurt Inglis, MCIP, RPP
 Manager of Planning, Community Safety and Bylaw Compliance

Reviewed By:

Tate Bengtson
 Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0085-25-DVP-END (Lundquist)
Applicant: Bonita Lundquist
Owner: Bonita and David Lundquist
Location: 151 Riverdale Drive, Enderby BC

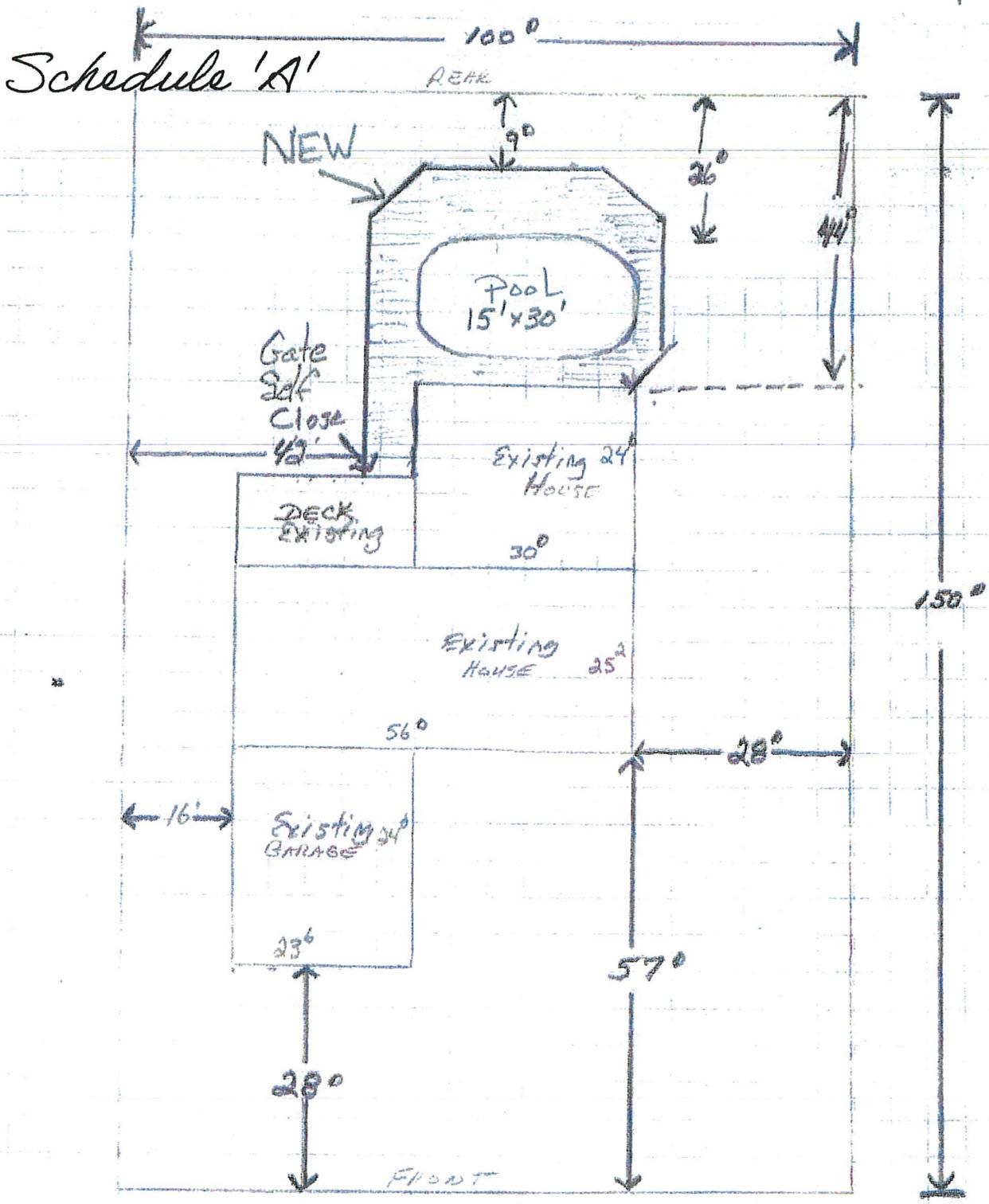


FIELD / Gravel

N ↑

ROUND COPY

1 of 2



Lot Plan
 for DECK PERMIT
 STREET 151 RIVERDALE DRIVE

David + Donnie Lundquist
151 Riverdale Dr. Enderby BC

LEGAL: Lot 25 PLAN R4P12866 DL 226 KODS
PID: 009-256-016

North Elevation
1/4" = 1 ft.

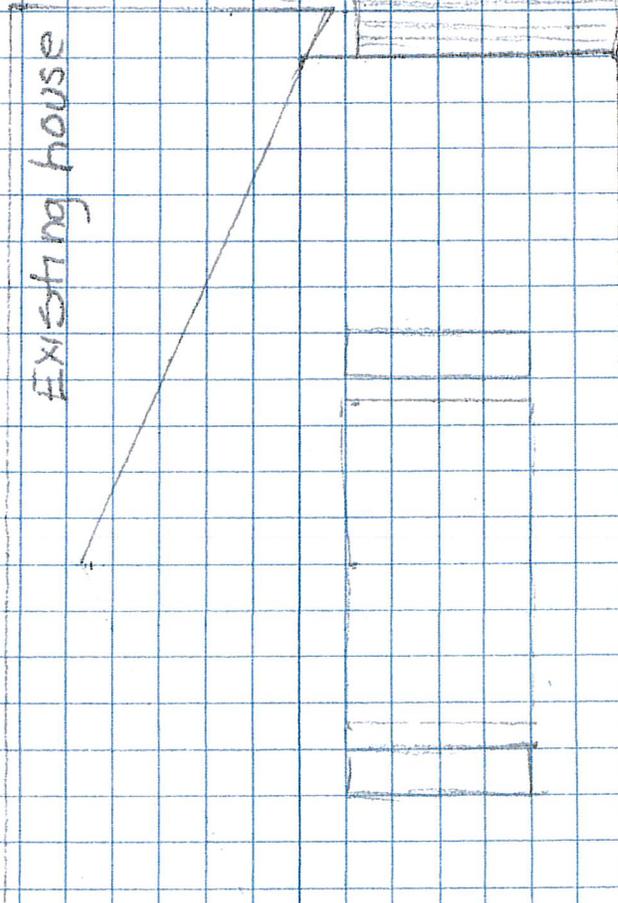


- 4"x4" treated posts on concrete deck blocks/2"x8" treated joists 16" on center, laminated 2x8 beams.
- deck height 48" - rail height 48" total height 96"
- rail is 5/4 pressure treated deck board at 1" apart.
- Compacted road crush under deck and posts

151 Riverdale Dr
Enderby B

South Elevation

1/4" = 1 ft



Privacy wall to

block street view
at North East Corner
of House

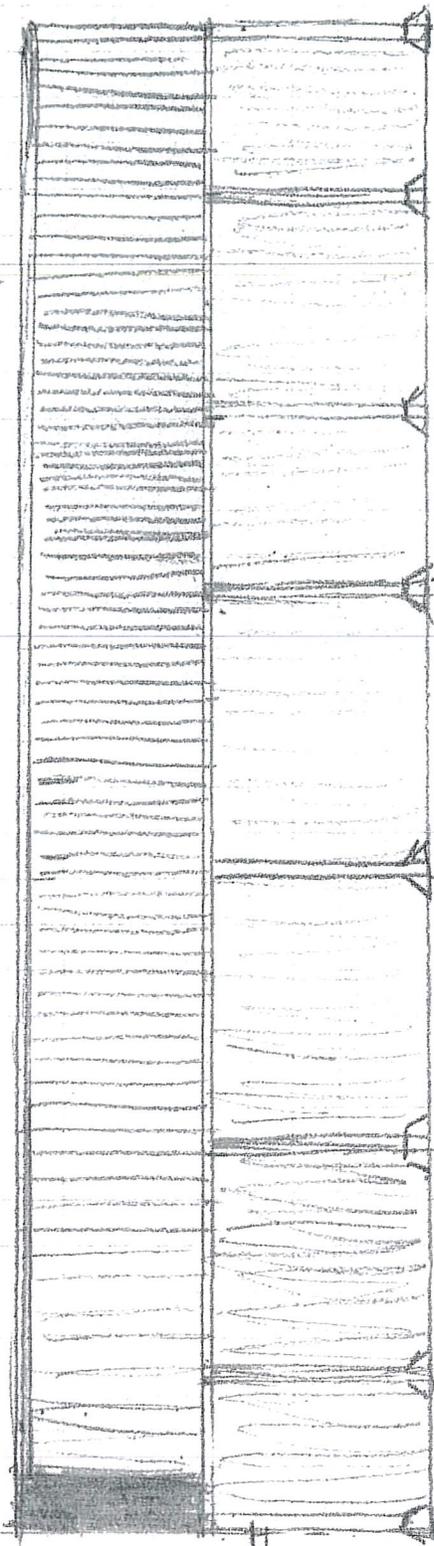
51 Riverdale Dr
Enderby BC

East Elevation

1/4" = 1 ft

- 4" x 4" treated posts on concrete blocks
- 48" deck height - rail height 48" - total 96"
- rail 1 5/4 pressure-treated deck board (1" apart)

Existing house

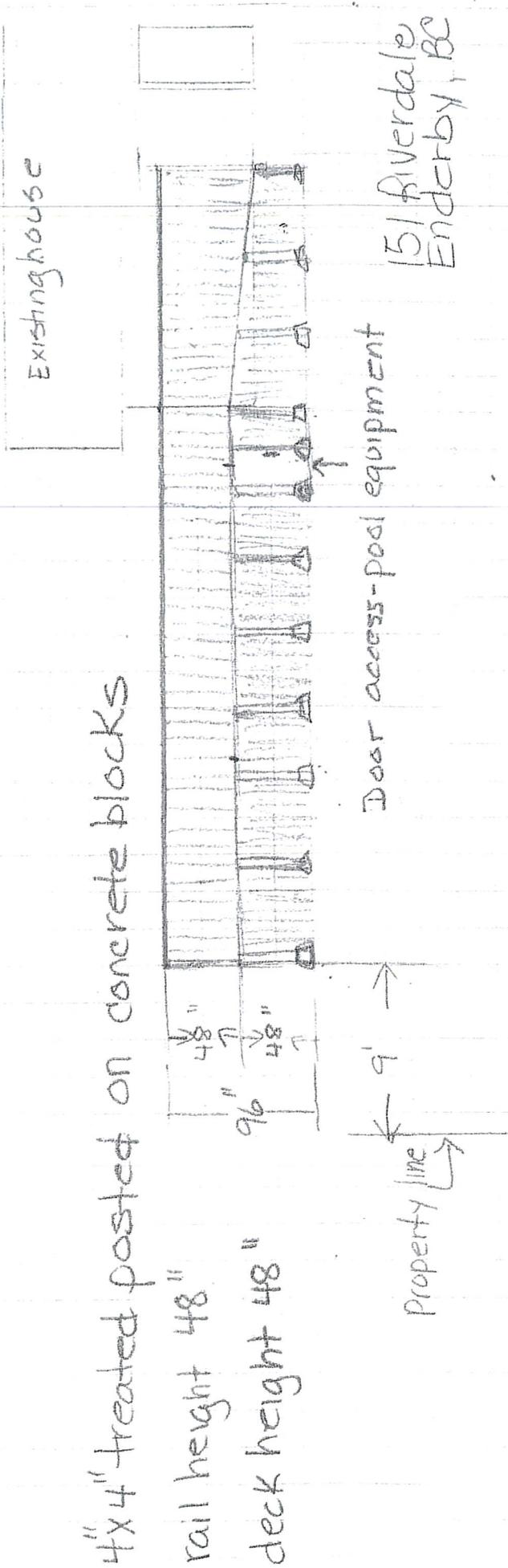


32' 5"

151 Riverdale Dr
Enderby BC

West Elevation

1/8" = 1 ft



RDNO Building Permits Issued Comparison for Year/Month - Summary

Area: **CITY OF ENDERBY**

Category: **BUILDING PERMITS**

Year: **2025** Month: **09**

Folder Type	2025 / 09		2024 / 09		2025 to 09		2024 to 09	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	1	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	0	0
END - COMMERCIAL BUILDING	0	0	0	0	4	201,632	1	0
END - DEMOLITION	0	0	0	0	3	1,310,000	4	5
END - INDUSTRIAL BUILDING	0	0	0	0	1	0	2	0
END - INSTITUTIONAL	0	0	0	0	1	700	0	0
END - MANUFACTURED HOME	0	0	0	0	0	0	1	0
END - MODULAR HOME	0	0	0	0	0	0	1	1
END - MULTI FAMILY DWELLING	1	0	5,000	0	0	0	0	0
END - PLUMBING	0	0	0	0	4	377,000	3	8
END - POOL	0	0	0	0	0	0	0	0
END - RETAINING WALL	0	0	0	0	1	4,000,000	0	0
END - SFD W/SUITE	0	0	0	0	0	0	0	0
END - SIGN	1	0	0	0	1	540,000	2	3
END - SINGLE FAMILY DWELLING	1	0	64,000	2	6	835,596	1	0
INDUSTRIAL BUILDING	0	0	0	0	0	29,000	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	2	0
Report Totals	3	0	69,000	2	29,000	7,264,928	25	20
								5,028,276

MEMO

Date: October 10, 2025
To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Subject: Council Remuneration Review 2025

RECOMMENDATION

THAT Council receives the Council Remuneration Review 2025 memorandum dated October 10, 2025 for information;

AND THAT Council does not make any changes to Council remuneration;

AND FURTHER THAT Council approves the attached Council Remuneration Policy, which includes a new provision for future remuneration reviews.

ALTERNATE RESOLUTION

THAT Council directs staff to initiate a broader remuneration review with a task force or committee and for staff to report back with the terms of reference for the review.

DISCUSSION

At the April 7, 2025 meeting, Council directed staff to complete a Council remuneration review, which was an outcome of the 2025 budget deliberations.

To aid Councils in setting remuneration, UBCM published the Council and Board Remuneration Guide. The guide sets out the following factors that should be considered during the review process:

1. Time Commitment – There is a time commitment required for elected officials to perform council duties, ranging from attending Council meetings, reviewing agenda packages, participating in civic events and engaging with members of the community. Remuneration should reflect the time commitment that *must* be spent to fulfil these duties. It is important to note that many of the City's elected officials are active in volunteer activities. Although these activities benefit the community and help members of Council with engagement, the activities are not required in order to fulfil Council

ADW 2021
duties. As future elected officials may choose not to participate in these activities, remuneration should not account for this time.

2. Employment and Financial Impacts – Remuneration should consider whether the time commitment takes away from other opportunities for paid work. It is noted that typically people who run for office do expect there to be an element of volunteerism for their time; however, there should be a balance between the two so as not to deter someone from running for office if loss of income is a factor.
3. Responsibility – Elected officials are responsible for decisions on funding, policy and service delivery in the City and remuneration should fairly compensate for this community responsibility.
4. Representative Government – Councils should reflect the diversity of the community and remuneration should be sufficient to attract people with diverse backgrounds. Remuneration should be sufficient to ensure it is not seen as a barrier for someone who wishes to run for elected office.

Remuneration Comparisons

Attached is a remuneration comparison with similar-sized communities in the BC interior, along with other relevant data to aid in the community comparison. Comparing remuneration to communities of similar population and with similar municipal taxes provides a good indicator of the level of time commitment and responsibility. Looking at these two pieces of data, the Village of Lumby and the Village of Chase are the most comparable and indicates that the current Council remuneration is set similarly. Also provided is the percentage of each community's tax base that is residential, as it is a good indicator of community affordability.

Another aspect looked at was the salary for councillors compared to the salary of the mayor. The typical approach for this is to set the salary for councillors as a percentage of the salary of the mayor. For the City, this works out to 53%, which is the median percentage from the comparison communities.

Future Remuneration Reviews

A best practice identified in the guide is to have a policy to conduct a remuneration review once per term. Having a policy on the frequency of reviews removes the political aspect of Council needing to request a review. It is recommended that a provision be added to the Council Remuneration Policy to have a remuneration review conducted in the third year of each term, with any adjustments to take place in the first year of the next term. This timing will mitigate the risk of remuneration becoming an election issue and will ensure remuneration is known for new candidates. Council's remuneration and technology allowance will continue to be adjusted annually by CPI. The attached draft policy includes an update to reflect 2025 values.

Overall, Council remuneration appears to be reasonable, and no adjustment is recommended. Alternatively, Council could initiate a broader remuneration review, which could include a taskforce or committee; however, this review will involve the same process and data that staff have presented but will have members of the public involved in the review process.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

**City of Enderby
Mayor/Council Remuneration Comparison**

Name	Population (Stats Can 2024)	% of Tax Base - Residential	Total Municipal Taxes*	Remuneration (2025)		
				Mayor	Council	% of Council to Mayor Remuneration
Enderby, City of	3,279	91%	2,322,893	23,768	12,582	53%
Armstrong, City of	5,767	93%	4,279,984	30,096	17,113	57%
Chase, Village of	2,619	90%	2,612,727	14,611	9,649	66%
Clearwater, District of	2,491	82%	3,703,372	24,092	12,537	52%
Invermere, District of	4,312	92%	5,825,914	30,000	18,000	60%
Lumby, Village of	2,246	86%	1,362,696	19,659	10,463	53%
Princeton, Town of	3,241	79%	6,404,166	27,983	13,991	50%
Sicamous, District of	2,841	91%	5,929,145	35,111	15,086	43%

Median 26,037 13,287 53%

* Note that the value of total municipal taxes includes the value collected for regional libraries.

Policy Title	Council Remuneration
Policy Number	P0100

<u>Effective Date:</u> January 1, 2025	<u>Authorized By:</u> Mayor & Council October XX, 2025	<u>Replaces</u> Council Remuneration Policy adopted by Council February 7, 2022
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1) **Remuneration:** Remuneration for Mayor and Council member duties will be based on the following:

- i) Effective January 1, 2025, the Mayor shall receive annual remuneration of \$23,767.92 payable in monthly payments.
- ii) Effective January 1, 2025, members of Council shall receive annual remuneration of \$12,582.36 payable in monthly payments.
- iii) A council remuneration review will take place in the third year of each term with any adjustments to be effective in the first year of the next term.
- iv) Members of the Enderby & District Services Commission shall receive meeting pay remuneration of \$63.33 per meeting to a maximum remuneration of \$443.31 annually. This value is included in the Mayor and Council remuneration provided in Sections 1 (i) and (ii).
- v) During a leave of absence of a month or more, remuneration will cease for the term of the leave. If a leave of absence is taken by the Mayor and a Councillor is assigned as the Acting Mayor for two months or more, the Councillor's remuneration will be increased to the value of the Mayor's remuneration for the duration of the Acting Mayor coverage.
- vi) One third of the remuneration provided in Sections 1 (i), (ii) and (iii) shall be considered an allowance for expenses incidental to the discharge of the duties of elected office.
- vii) In addition to the above allowance, each member of Mayor and Council will also be provided with an annual technology allowance of \$702.89. An advance of future year allowances may be requested for larger technology purchases up to the full value of the allowance for the elected term. If an elected official does not complete the term, the allowance must be repaid based on a proration of the remaining term.
- viii) Remuneration amounts and the technology allowance shall be indexed in future years to the British Columbia consumer price index of the previous year. Any technology allowance advances paid will be at the current year's value without further adjustment.

2) **Meeting Pay:** In addition to the remuneration paid pursuant to Section 1, each member of Mayor and Council shall be entitled to receive remuneration for attendance at conventions, seminars and other meetings on behalf of Council as follows:

- i) Full day – duration of event is greater than six hours \$ 120.00
- ii) Half day – duration of event is between three and six hours \$ 60.00



BRITISH COLUMBIA

October 9, 2025

Reference: 188648

Mayors of British Columbia

Dear Mayors:

Today, I introduced new legislation in the house to improve the implementation of small-scale multi-unit housing (SSMUH). Before I explain the details of this legislation, I want to acknowledge the hard work of local government Councils, Boards and staff in B.C. to implement the changes by adopting the SSMUH densities on time and as intended by the Province. Many communities are demonstrating leadership and innovation to fully enable SSMUH and deliver the type of homes that work for people and growing families.

This includes modernizing zoning bylaws and updating site standards (such as removing floor space ratios, increasing building heights and lot coverage for SSMUH level densities), as well as adopting and streamlining standardized housing designs, eliminating or waiving form and character development permit requirements, and providing educational tools to support SSMUH development including webinars, handbooks and webpages. Communities that fully enabled SSMUH, adopted many of the recommended site standards, and are actively supporting this type of development are starting to see meaningful uptake. This means more homes built in existing communities throughout B.C. that more people and families can afford.

Since June 30, 2024, a review of implementation has highlighted that barriers to the development of SSMUH still exist in a few communities throughout B.C. This inconsistency and barriers in some communities are creating challenging conditions for development and limiting SSMUH from being viable and getting built. Specifically, a small number of local governments have not fully enabled SSMUH in all areas with single-family and duplex housing due to differing interpretations of the requirements.

The legislation that was introduced today is intended to address these inconsistencies and ensure that all communities offer viable and consistent conditions for SSMUH development.

If passed, the changes will remove barriers to create consistent conditions across the Province for SSMUH by ensuring that municipalities allow the three to six units in all zones:

- with parcels restricted to single-family and duplex housing, even if higher residential density is allowed elsewhere in the zone,
- restricted to single detached homes with a secondary suite and an accessory dwelling unit.

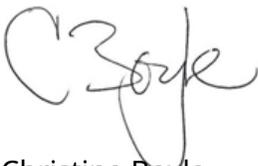
The small number of communities impacted by these changes will need to comply by June 30, 2026. An extension process will be established for upgrading infrastructure, lack of sufficient infrastructure to support additional residential density, and for extraordinary circumstances.

The updates aim to create uniform development opportunities across local governments, reducing barriers and uncertainty for builders and homeowners. Your planning staff will need to review your zoning bylaws for compliance with the new requirements. If the zoning bylaw already meets the requirements, no action is required.

I have also introduced changes to the legislation to ensure there is clear authority to establish site standards in regulations for off-street parking requirements, and housing unit “form” and “density”. However, I am not bringing forward any regulations at this time. I strongly encourage all local governments to align with the Provincial Policy Manual and Site Standards, which provides clear expectations for zoning amendments, site design, and development feasibility. The Province will continue to monitor implementation and uptake of SSMUH to ensure consistency and effectiveness across jurisdictions. If needed in the future, the Province may make regulations for minimum standards or introduce further legislation as needed.

I wish to extend my sincere appreciation to all local governments for your hard work to enable and facilitate housing development across British Columbia. Your work is beginning to show results, and together, we are making meaningful progress toward resolving the housing crisis. I look forward to working collaboratively with all of you to continue improving livability for residents.

Sincerely,



Christine Boyle
Minister of Housing and Municipal Affairs

Link: [BC Gov News](#)

CC: Chief Administrative Officers and City Managers



VIA EMAIL

Friday, October 3, 2025

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville, ON L6M 3L1

The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Sean Fraser, Minister of Justice and Attorney General
The Honourable Gary Anandasangaree, Minister of Safety
The Honourable Ruby Sahota, Secretary of State
The Honourable Doug Ford, Premier of Ontario
The Honourable Doug Downey, Attorney General
The Honourable Michael Kerzner, Solicitor General

Please be advised that at its meeting held on Wednesday, September 17, 2025, the Council of The Regional Municipality of Halton unanimously adopted the following resolution:

RESOLUTION: Public Safety Requirements to Protect Our Communities

WHEREAS community safety is the foremost responsibility of all levels of government, including federal, provincial/territorial, and municipal authorities; AND WHEREAS recent violent home invasions in Halton Region and across Canada highlight the ongoing need to evaluate and strengthen bail laws and the administration of justice to better protect communities;

AND WHEREAS repeat violent offenders continue to be granted bail in some instances, placing victims, families, and first responders at risk, and public confidence in the justice system is undermined when such offenders are quickly returned to the community;

AND WHEREAS the federal government passed Bill C-48, which came into force in January 2024, introducing key reforms to the Criminal Code, including:

- A new reverse onus provision targeting repeat violent offending involving weapons,
- An expanded list of firearms offences triggering reverse onus,

- Requirements for courts to consider an accused's violent history and state on the record their consideration of community safety;

AND WHEREAS the federal government has committed to tabling additional legislation during the Fall 2025 session of Parliament to further strengthen community safety, including reforms related to bail and sentencing;

AND WHEREAS the provinces and territories are responsible for the administration of justice, including:

- Appointing justices of the peace and judges,
- Managing court operations and bail monitoring,
- Hiring and managing Crown Attorneys,
- Funding and overseeing provincial police services and detention centres;

AND WHEREAS on November 13, 2024, the Police Association of Ontario (PAO), the Ontario Provincial Police Association (OPPA), and the Toronto Police Association (TPA), representing 35,000 police members in Ontario, called for urgent action to ensure violent and repeat offenders are not released pending trial, and similar calls have been echoed by the Canadian Association of Chiefs of Police and Canada's Premiers;

AND WHEREAS strengthening bail provisions and the broader justice system requires ongoing collaboration across all levels of government, and doing so would reduce pressures on local police services, the courts, and municipalities;

NOW THEREFORE IT BE RESOLVED:

THAT Halton Regional Council:

1. Recognizes the steps already taken by the federal government through Bill C-48 and acknowledges the commitment to introduce further legislation in Fall 2025;
2. Calls on the Government of Canada to prioritize and expedite the introduction of its promised bail and sentencing reforms in the upcoming session of Parliament;
3. Calls on the Province of Ontario to invest in and strengthen the administration of justice, including:
 - Enhancing bail enforcement and monitoring,

- Increasing resources for Crown prosecutors and court operations, including the previously announced courthouse for Halton
- Expanding judicial capacity and detention infrastructure;
- 4. Encourages a national, coordinated approach involving all levels of government to ensure community safety is not compromised by gaps in bail or sentencing systems.

AND BE IT FURTHER RESOLVED:

- THAT Halton Regional Council calls for the following policy considerations in future reforms:
 - Expanding reverse onus provisions for repeat violent offenders,
 - Establishing stronger mandatory bail conditions, including firearm prohibitions, curfews, electronic monitoring, and no-contact orders,
 - Limiting multiple bail releases for individuals with histories of serious violent offences,
 - Improving inter-agency information sharing among police, Crown prosecutors, and corrections,
 - Prioritizing victim and community impact in bail decisions;
- THAT Halton Regional Council calls on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences;
- THAT this motion be forwarded to:
 - The Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Minister of Public Safety, the Secretary of State (Combatting Crime),
 - The Premier of Ontario, Attorney General of Ontario, the Solicitor General of Ontario,
 - All federal and provincial parties in the House of Commons and Ontario Legislature;
 - Halton's Members of Parliament and Members of Provincial Parliament,
 - The Canadian Association of Chiefs of Police, the Ontario Association of Chiefs of Police, the Police Association of Ontario, and the Ontario Provincial Police Association;
 - Ontario Association of Police Service Boards (OAPSB) and Canadian Association of Police Governance (CAPG);

- Halton's Local Municipalities;
- THAT this motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and all municipalities across Ontario and Canada, encouraging them to pass similar motions in a spirit of collaborative, cross-jurisdictional reform.

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk
Graham.Milne@halton.ca

c.
The Honourable Pierre Poilievre, Leader of Official Opposition
Yves-François Blanchet, Leader of Bloc Québécois
Don Davies, Interim Leader of NDP
Elizabeth May, Leader of Green Party
Halton MPs
Halton MPPs
Canadian Association of Chiefs of Police
Ontario Association of Chiefs of Police
Police Association of Ontario
Ontario Provincial Police Association
Ontario Association of Police Boards
Canadian Association of Police Governance
City Clerk's Office, City of Burlington
Valerie Petryniak, Town Clerk & Director, Legislative Services, Town of Halton Hills
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton
William Short, Town Clerk, Town of Oakville
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
all municipalities across Ontario and Canada