

**ENDERBY AND DISTRICT SERVICES COMMISSION**

**Tundra Baird  
Shawn Shishido**

**Allysa Hopkins  
Todd Couch**

**AGENDA**

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**DATE:** September 5, 2025  
**TIME:** 11:00 AM  
**LOCATION:** Council Chambers, Enderby City Hall – 619 Cliff Avenue

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*The public may attend this meeting in person or by means of electronic facilities.*

*The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.*

*The access codes for this meeting are:*

*Meeting ID: 851 8342 4599  
Passcode: 709829*

*If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.*

*When applicable, public hearing materials are available for inspection at [www.cityofenderby.com/hearings/](http://www.cityofenderby.com/hearings/)*

**1. LAND ACKNOWLEDGEMENT**

*We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.*

**2. APPROVAL OF AGENDA**

*THAT the September 5, 2025 Enderby & District Services Commission agenda be approved as circulated.*

**3. ADOPTION OF MINUTES**

**3.1 Meeting Minutes of February 10, 2025**

*THAT the February 10, 2025 Enderby & District Services Commission meeting minutes be adopted as circulated.*

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**4. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**

**4.1 Curling Club Funding Request for Replacement Dehumidifier**

*THAT the Enderby & District Services Commission denies the Enderby & District Curling Club’s request to fund half the cost of a replacement dehumidifier;*

Page 6

*AND THAT the Enderby & District Services Commission invites the Enderby & District Curling Club to include its proposed dehumidifier replacement in a forthcoming grant application for renewing various components of the John Pritchard Memorial Sports Complex, with the Curling Club being responsible for the proportional share of the local cost contribution attributable to its dehumidifier.*

**5. NEW BUSINESS**

5.1 Enderby Arena Marketing Alliance with North Okanagan Minor Hockey Association

Page 40

Memo prepared by Chief Administrative Officer dated August 27, 2025  
*THAT the Enderby & District Services Commission authorizes staff to enter into a marketing alliance with North Okanagan Minor Hockey Association to augment the promotion of available rink board and wall advertising opportunities at the Enderby Arena, on a revenue sharing basis.*

**6. PUBLIC QUESTION PERIOD**

**7. ADJOURNMENT**

**ENDERBY AND DISTRICT SERVICES COMMISSION**

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on February 10, 2025 at 10:45 a.m. in the Council Chambers of Enderby City Hall.

<b><u>Members:</u></b>	Tundra Baird	City of Enderby
	Shawn Shishido	City of Enderby
	Allysa Hopkins	Electoral Area F
	Todd Couch	Electoral Area F

**Staff:** Tate Bengtson – Chief Administrative Officer, City of Enderby  
 Jennifer Bellamy – Chief Financial Officer, City of Enderby  
 Andraya Holmes – Clerk Secretary, City of Enderby  
 Sheryl Hay – Recreation Services  
 Kaylee Wells – Recreation Services

**ELECTION OF CHAIR**

The Chief Administrative Officer, serving as Corporate Officer, called the meeting to order and called for nominations from the floor.

Shawn Shishido nominated Allysa Hopkins to serve as Chair of the Enderby & District Services Commission for 2025.

Tundra Baird seconded the nomination.

Allysa Hopkins accepted the nomination.

There were no further nominations.

The Corporate Officer declared that Allysa Hopkins is elected Chair of the Enderby & District Services Commission for 2025.

Allysa Hopkins assumed the Chair.

**LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

**APPROVAL OF AGENDA**

Moved by Tundra Baird, seconded by Todd Couch  
*“THAT the February 10, 2025 Enderby and District Services Commission agenda be approved as circulated.”*

CARRIED

**ADOPTION OF MINUTES**

Enderby & District Services Commission Regular Meeting Minutes of December 19, 2024

Moved by Shawn Shishido, seconded by Tundra Baird  
“*THAT the minutes of the regular meeting of December 19, 2024 be adopted as presented.*”

CARRIED

**NEW BUSINESS**

2025 Budget – Animal Control

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Shawn Shishido, seconded by Tundra Baird  
“*THAT the Enderby and District Services Commission approves the Animal Control – 2025 Draft Budget*”

CARRIED

2025 Grant Funding – Cemetery

Moved by Tundra Baird, seconded by Shawn Shishido  
“*THAT the Enderby and District Services Commission provides a grant in the amount of \$3,500 to the Grindrod Cemetery Committee and a grant in the amount of \$3,500 to the Mara Musical and Athletic Association to support the operation of their respective cemeteries.*”

CARRIED

2025 Budget – Cemetery

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Shawn Shishido, seconded by Tundra Baird  
“*THAT the Enderby and District Services Commission approves the Cemetery – 2025 Draft Budget.*”

CARRIED

2025 Budget – Parks, Recreation & Culture

Chief Financial Officer gave an overview of the Draft Budget and discussed the proposed new Parks position and an optional item to extend the pool season by two weeks.

Tundra Baird asked about the rationale for the new Parks position.

Chief Administrative Officer reviewed the increasing service demands including longer operating seasons and the new pool, the need for resiliency around succession planning inside the department, and the need for scheduling certainty that a permanent employee offers.

Shawn Shishido asked for further information on extending the pool season by two weeks.

Sheryl Hay explained that this request is part of preparation for the new pool. Once the pool is complete, they hope to extend the season in both the spring and fall to maximize the use of the new facility. Also explained that the Armstrong Pool closes at the end of August, and both

Vernon and Salmon Arm pools do an annual shut-down at this time. Remaining open would be an opportunity to bring people from surrounding communities to our facilities.

Moved by Shawn Shishido, seconded by Tundra Baird

*“THAT the Enderby and District Services Commission amends the Parks, Recreation & Culture – Draft Budget by adding a 0.5% tax increase for extension of the pool season by two weeks.*

*AND THAT the Enderby & District Services Commission approves the Budget as amended.”*

CARRIED

Parks, Recreation and Culture Fees Bylaw

Moved by Shawn Shishido, seconded by Todd Couch

*“THAT the Commission amends the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025” to reflect an extended pool season by increasing the season pass rates for aqua fit to \$245 for a youth or senior and \$275 for an adult;*

*AND THAT the Commission recommends that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025 as amended.”*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Tundra Baird, seconded by Todd Couch

*“THAT the February 10, 2025 regular meeting of the Enderby and District Services Commission be adjourned at 11:18 a.m.”*

CARRIED

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CHAIR

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CORPORATE OFFICER

**THE CORPORATION OF THE CITY OF ENDERBY**

**AGENDA**

**MEMO**

To: Enderby & District Services Commission  
From: Tate Bengtson, CAO  
Date: July 8, 2025  
Subject: Curling Club Funding Request for Replacement Dehumidifier

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**RECOMMENDATION**

THAT the Enderby & District Services Commission denies the Enderby & District Curling Club's request to fund half of the cost of a replacement dehumidifier;

AND THAT the Enderby & District Services Commission invites the Enderby & District Curling Club to include its proposed dehumidifier replacement in a forthcoming grant application for renewing various components of the John Pritchard Memorial Sports Complex, with the Curling Club being responsible for the proportional share of the local cost contribution attributable to its dehumidifier.

**BACKGROUND**

At Council's regular meeting of May 5, 2025, the Enderby & District Curling Club requested that Council fund half of the cost of purchasing a replacement dehumidifier for the Curling Rink. The Curling Club indicated that replacement costs were approximately \$45,000. The Curling Club reported that it intended to pursue other funding sources to make up the balance of its costs. The Curling Club expressed its wish to replace the dehumidifier prior to the start of curling season given installation challenges once ice is in.

The Curling Club's letter stated:

The existing [dehumidifier] is running, but just barely. It runs pretty much 24/7, just to maintain the humidity near the desired range. An efficient machine, in our climate, should only run part time, and it should run quieter. The current machine is a hand me down from the Ice Arena when they purchased a new dehumidifier a few years ago.

The Curling Club suggested that the grant could come from the John Pritchard Memorial Sports Complex donation, made by The Colin and Lois Pritchard Foundation. The latter, per the terms and conditions of the donor, are held in a statutory reserve. The Curling Club's request is consistent with the purposes of the statutory reserve, although the lawfulness of the reserve expenditure is only one part of the equation; the other part is a decision regarding how those reserves should be expended across competing priorities, which includes the Commission's own asset obligations.

At the time of the Curling Club's delegation to Council, they had not performed a condition assessment of the dehumidifier. A condition assessment is a standard asset management practice that assesses the actual state of the equipment and forecasts likely problems, which can be used to adjust the expected service lifecycle.

Council requested that the Curling Club obtain a condition assessment of the dehumidifier. With this, the Curling Club could make an informed decision on replacing the unit and potential decision-making with respect to their request for public funds could be validated. Depending upon the condition assessment, potential options could be to invite the Curling Club to participate in forthcoming grant applications related to recreation facility upgrades (if the unit was not at imminent risk of failure) or consider providing funding immediately, as a grant or a loan, so that the Curling Club may avoid an interruption to its operations (if the unit was at imminent risk of failure, or the required repairs were imprudent).

The Curling Club's dehumidifier condition assessment is attached to this memorandum. The condition assessment reported a refrigerant leak that could be repaired at a cost of \$3,000 but found the unit to be in good condition otherwise. As is typical with any condition assessment, it was qualified by stating that a condition assessment is not a guarantee of reliable service.

The Curling Club has determined that the repair cost of \$3,000 is imprudent given the lack of assurances of future performance, in light of its age. The Curling Club has requested that local government provide for half of the dehumidifier replacement costs.

If the dehumidifier in question were owned and operated by the Commission, given the condition assessment, the negligible repair costs to date, and the cost of the repair relative to the overall cost of replacement (7%), this would not be identified for urgent replacement. Instead, resources would be dedicated to funding the replacement based on a schedule that could span one or more years, depending upon competing priorities and estimated cost, while backstopping the risk through its operating reserve, should there be a sudden and catastrophic failure of the equipment ahead of the scheduled replacement. Steps can be taken to reduce, but not eliminate, the risks; even brand new equipment can fail.

As the Curling Club's request implicates a facility, occupancy agreement, and potential financial resources that are within the scope of the Commission, the matter has been referred accordingly.

#### Occupancy Agreement Responsibilities and Dehumidifier History

The Curling Club is responsible for operating, maintaining and replacing its equipment, including its dehumidifier, under its occupancy agreement for the use of the Curling Rink and lounge. The Commission is responsible for the overall building and surrounding grounds, as well as the building envelope, refrigeration system, and the heaters. There is consideration that flows both ways in the occupancy agreement; however, the costs of operating a stand-alone curling rink far exceeds the costs of a shared facility.

In 2017, the Arena dehumidifiers were replaced due to one that was failing. The Curling Rink requires one dehumidifier to operate whereas the Arena requires two units due to its larger size

The working dehumidifier was gifted to the Curling Club along with the other unit, which was kept for parts. The gifting of the dehumidifier was offered to reduce the equipment costs to the Curling Club and give them more time to save for a replacement. The working dehumidifier was in good operating condition at the time, with the spare parts available in the other unit providing additional resiliency. As yet, no spare parts have been used from the other unit. The gifted dehumidifier has proven itself through its continued service while effectively deferring the Curling Club's capital obligations.

#### Opportunity to Participate in an Upcoming Senior Government Grant Opportunity

At the Commission's discretion, it may invite the Curling Club to participate in a grant that is being planned for submission to senior government, which will involve the replacement of the roof on the Arena side (the Commission, aided by senior government grant funding, replaced the roof on the Curling Rink side around 2010, at the same time that the fire sprinkler system was installed throughout both sides of the building; the roof on the Arena side is the original from the 1970s; the roof of the whole building is a Commission responsibility). Several other critical pieces of equipment are also anticipated to be part of that forthcoming grant application, which will improve the facility's operating efficiency and reduce the risk of critical failures to the refrigeration plant (which services both the Arena and the Curling sides of the facility). The Colin and Lois Pritchard Foundation donation would provide the local government cost contribution to that grant. The Curling Club would be expected to provide funds towards its portion of the local cost contribution required for the grant, which is likely to be around one-third of the cost of the dehumidifier, assuming that the anticipated grant opportunity follows a contribution formula that is typical of recreation infrastructure.

The Commission should be aware that there is always a risk that a recreation grant opportunity is not announced this year, that grant applications are not always successful despite their merits, that the dehumidifier may not be eligible under the grant program, and that the timing of a grant decision is not certain. It is incumbent upon the Curling Club to accept and plan for the uncertainty that come with this opportunity, should it be offered by the Commission; the offering of this opportunity does not nullify the Curling Club's obligations.

Finally, the Commission should be aware that there is potential for the Curling Club's participation to add complexity to the grant application. It is a typical condition of grant applicants to commit to owning the asset for a predetermined period of time after the grant deliverables have been completed; it is likely that the participation of the Curling Club in the grant application will require an agreement between the Commission and the Curling Club for the transfer of the asset to the Curling Club at the end of that period of time, with a written commitment by the Curling Club to abide by the terms and conditions of the grant in the interim and indemnify the Commission against any failure to abide by the grant requirements to the extent that there is a loss or cost to the Commission.

#### Other Options

Below are several other options that the Commission may wish to consider.

- The Commission may deny the funding request and advise the Curling Club that it should seek other sources of funding, including its own revenue sources and grants to which it

may apply directly, in order to replace its dehumidifier, but decline to invite the Curling Club to participate in the anticipated grant opportunity.

- The Commission may support the funding request through the use of surplus and/or reserves. As the Commission's surplus and reserves is entirely committed, any value expended this year will need to be replenished through a budget increase in 2026 estimated to be 2.4%, over and above other increases, which are expected to be significant given anticipated capital and operating cost increases.
- The Commission may request that Council, in its sole discretion, provides a loan to the Club, so that the Club may proceed with replacing its dehumidifier as soon as possible. The Club would need to agree to the conditions of the loan and reasonably demonstrate that they have the ability to pay it back prior to the end of the term.

### Conclusion

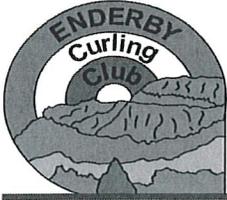
It is not the place for the Commission to determine the Curling Club's risk tolerance with respect to its equipment or operations. The Curling Club's risk tolerance informs its asset management and financial planning obligations that it owes to its membership. It is the Curling Club's prerogative to manage its risks and provide for the stewardship of its assets and finances as it deems prudent.

However, it is the Commission's place to determine the degree to which it is willing to accept the Curling Club's equipment obligations as its own, relative to competing priorities and limited financial means.

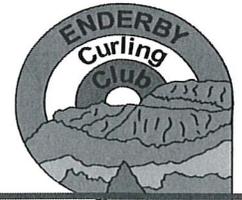
Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer



ENDERBY  
and DISTRICT CURLING CENTRE



June 23, 2025

City of Enderby  
619 Cliff Ave  
P.O. Box 400  
Enderby, B.C. V0E 1V0

Dear Mr. Bengtson

Re: Curling Club Request for Dehumidifier Replacement Funding

Thank you for your correspondence dated May 22, 2025, confirming Councils request that the Curling Club obtain a condition assessment of the dehumidifier. On May 26, 2025 a technician from Yeti Refrigeration Inc, conducted an assessment and provided us with a written report on his findings.

The unit seems to be in relatively good shape for for its age, and some immediate repairs may keep the unit operational. Yeti Refrigeration recommends that based on the age of this unit they cannot offer any assurances of reliable service going forward. Although operational, the unit does have a refrigerant leak which requires repair. Further component failures could be costly or unfeasible to repair. They suggest replacement as soon as feasible. In a subsequent email Byron Conroy indicates that we could repair the unit at an estimated cost of \$3000 and replace the unit next season, however, it is hard to predict equipment failures. I have attached the assessment and email.

On June 17, 2025 the Enderby Curling Club Directors voted to request that the City of Enderby Council refer our request to the Enderby & District Services Commission for a decision on our dehumidifier grant request. Based on the results of the assessment of the unit and the cost of repairs to use this unit for one more season the board of directors feel it is unreasonable and imprudent to spend \$3000 to repair this unit with no assurances that it will remain operational in the foreseeable future.

We would like to complete the replacement during the month of September 2025 in time for the start of our curling season.

Thank you for your further consideration of this request. If you have any questions please contact me at 604-942-7177 or my email [prdarby@pm.me](mailto:prdarby@pm.me).

Paul Darbyshire  
EDCC President

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1605 Kate Street, Enderby, BC V0E 1V3 - Phone: 250-838-6702  
email: [ecc@enderbycurlingclub.ca](mailto:ecc@enderbycurlingclub.ca)



397 1<sup>st</sup> Avenue.  
Prince George, BC V2L 2Y1  
250-562-1160  
yetrefrigeration.ca

Please assess existing dehumidifier. Please document unit info and report findings.

Technicians: Alex Bredeson

May 26, 2025

Site Visit Report – May 26, 2025

**Location:** Enderby Curling Club

**Purpose:** Assessment and troubleshooting of unit operation

### Observations & Findings

#### 1. Unit Condition

- The unit was off due to low pressure.
- No wiring diagram available to confirm if it's a pump-down system.
- Leak test identified a significant leak at the LLSV solenoid magnet port.

#### 2. Operational Adjustments

- Initially, the unit did not start when the humidistat was increased.
- Found that the defrost clock was set to "always off"; adjusted to "auto" mode and programmed on/off times according to arena usage.
- After adjustments, the unit now starts successfully, and the sight glass is fully filled during operation.

#### 3. Component Assessment

- **Electrical:** Contactors, capacitors, and wiring – all tested and in good condition.
- **Mechanical:** Belt and pulley – proper tension and alignment; no issues.
- **Coils:** Clean with no visible oil stains; appear new.
- **Motor & Compressor:** Amperage readings within specifications.
- **Drain System:** Moisture properly pooling in drain pan; p-trap cleaned to ensure no blockages.

### Recommendations

- **LLSV solenoid magnet port:** Recommend replacing the LLSV or acquiring a new seal.
- **Refrigerant Charge:** Given the leakage, gas levels may be affected. Upon solenoid replacement, refrigerant should be weighed out to determine any deficiency and replenished to the correct critical charge
- Based on the age of this unit we cannot offer any assurances of reliable service going forward. Although operational, the unit does have a refrigerant leak which requires repair. Further component failures could be costly or unfeasible to repair. We would suggest replacement as soon as feasible.



page 1

TSBC License: LBP0208804 & LGA0209024

## Tate Bengtson

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**From:** Paul Darbyshire <prdarby@pm.me>  
**Sent:** June 23, 2025 10:22 AM  
**To:** tbengtson@cityofenderby.com  
**Cc:** Mary Bassett; Steve Campbell  
**Subject:** Curling Club Request for Dehumidifier Replacement Funding  
**Attachments:** Dehumidifier Request for Replacement.pdf; Enderby Curling Report.pdf

Good Morning Tate,

Please find attached a request from the Enderby and District Curling Club Board of Directors for funding for the immediate replacement of the Dehumidifier unit. I've included the report from Yeti Refrigeration and a follow email from Byron Conroy.

Our request for funding is for half the cost of the replacement.

Thank you in advance for your attention to this request. I can be contacted by email at this address or 604-942-7177

Paul Darbyshire  
President EDCC

Sent with [Proton Mail](#) secure email.

----- Forwarded Message -----

**From:** Byron Conroy <byron@yetirefrigeration.ca>  
**Date:** On Friday, May 30th, 2025 at 8:56 AM  
**Subject:** Re: Enderby Dehumidifier Report  
**To:** Paul Darbyshire <prdarby@pm.me>  
**CC:** Steve Campbell <yetistevcampbell@gmail.com>

Hello

My comment for item number one:

The refrigerant leak must be repaired. If this work is completed, we don't see any reason why the unit cannot operate for another season. Having said that, it's hard to predict equipment failures.

Hope that helps. My advice would be to make the leak repair and budget for a replacement next season.

Get [Outlook for iOS](#)

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**From:** Paul Darbyshire <prdarby@pm.me>  
**Sent:** Friday, May 30, 2025 11:41:00 AM  
**To:** Byron Conroy <byron@yetirefrigeration.ca>  
**Cc:** Steve Campbell <yetistevcampbell@gmail.com>  
**Subject:** Re: Enderby Dehumidifier Report

Good Morning Byron,

Thank you for your written condition report.

In the resolution by Enderby City Council they put in the following parameters on the assessment.

1. is the dehumidifier likely to have at least one season for remaining life provided the operation and maintenance contained in the assessment are implemented
2. is the dehumidifier at imminent risk of failure, for which the operation and maintenance recommendations would be unreasonable or imprudent to implement.

The answer to these will provide us with the direction we will take to obtain funding for the replacement of the dehumidifier. You have addressed #2 in your assessment, are you able to offer anything #1.

Paul

Sent with [Proton Mail](#) secure email.

On Friday, May 30th, 2025 at 5:42 AM, Byron Conroy <byron@yetirefrigeration.ca> wrote:

Hi Paul and Steve,

Please consider the following email out unit condition report

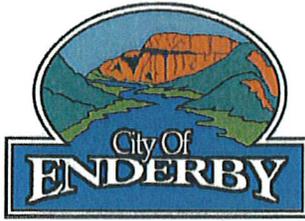
Blanchard Ness  
MN: DA 7.5G  
SN: 89081208

Refrigerant: R-22

Unit Type: Package Mechanical Dehumidifier

Unit Condition: The Unit was tests and all major mechanical components were found to be in good working order for a unit of this age. There was a refrigerant leak detected on the solenoid feed valve which needs to be repaired (estimated cost \$3000K). Unit was manufactured in XXXX. This unit utilizes an obsolete refrigerant (R-22) which was phased out of use in 2007 and production in 2020. Refrigerant, and the refrigeration components for R-22 equipment are difficult to find and as such, are expensive.

Recommendation: Based on the age of this unit we cannot offer any assurances of reliable service going forward. Although operational, the unit does have a refrigerant leak which requires repair. Further component failures could be costly or unfeasible to repair. We would suggest replacement as soon as feasible.



REQUEST TO APPEAR AS A DELEGATION

On 5 May 2025  
Day Month Year

Date of Request April 30/25.

Name of Person Making Request Steve Campbell

Name and Title of Presenter(s) Steve Campbell, Ice Tech @ Curling Club

Contact Information Steve Campbell 250-550-4321

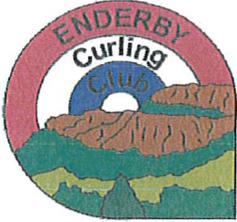
Details of Presentation The Enderby Curling Club is in need of a new dehumidifier. The Club is hoping to get some grant money from the City to help cover the cost. (Letter Attached)

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Policy or Resolution

Please describe desired action in detail See Attached letter and Quotes.

Please attach any supporting documentation or presentation materials related to your delegation request. Please provide to staff at least one day in advance a digital copy of any presentation materials that you wish to have projected onto the conference screen.



## ENDERBY and DISTRICT CURLING CENTRE

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City of Enderby  
619 Cliff Ave  
Enderby, BC  
VOE 1V1

April 30, 2025

Attention: Tate Bengston and City Council

### **Re: Request for Funding – Purchase of a Dehumidifier**

The Curling Club is in need of a new Dehumidifier. The existing machine is running, but just barely. It runs pretty much 24/7, just to maintain the humidity near the desired range. An efficient machine, in our climate, should only run part time, and it should run quieter. The current machine is a hand me down from the Ice Arena when they purchased new dehumidifiers a few years ago.

We would like to schedule the replacement for mid September 2025, after the Lions club are done with their garage sale, and prior to the start of the new curling season.

We obtained quotes to replace the machine from three different companies as follows:

Sunset West Mechanical Ltd.	\$58,978
Yeti Refrigeration Inc.	\$43,405
Modern Energy Management	\$39,375

All three companies could not guarantee the cost because of the extended time frame before installation. With that in mind, and with the financial turmoil we are currently living through, we should just consider these rough estimates, with the actual number likely to be higher than estimated.

The Club would like to request that the City of Enderby contribute to the cost of the machine replacement with funds from the John Pritchard donation towards improvements to the building. The club will also seek funding from other sources including but not limited to the Enderby Lions Club, and Valley First Credit Union.

The club does not have the funds required, so we are seeking assistance from the City (or RDNO) to cover at least 1/2 the total cost (presumably in the \$40,000 to \$45,000 range). Once we have a commitment for funding, we will move forward with an updated quote that we can commit to.

Thanks you for your consideration. We look forward to a positive response in support of this community's sporting activities.

Sincerely,

Paul Darbyshire, EDCC President

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1605 Kate Street, Enderby, BC VOE 1V3 - Phone: 250-838-6702  
email: [ecc@enderbycurlingclub.ca](mailto:ecc@enderbycurlingclub.ca)

**Sunset West Mechanical Ltd.**  
**Refrigeration, Heating, Plumbing & Air Conditioning**

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849 Fairweather Place ~ Vernon, B.C.  
Phone 250-558-3800 ~ Fax 250-558-3871  
sunsetwestmechanical@shaw.ca  
Specializing in Service

**QUOTATION**

February 10, 2025

Enderby and District Curling Club  
1605 Kate St  
Enderby BC

Attn: Steve  
Re: Dehumidifier replacement

As per your request, please see our pricing below to supply and install a new dehumidifier. This work will include:

- Thermoplus Dehumidifier
- Steel support extensions for existing platform
- Welding modifications of existing platform
- Drain line modifications
- Minor electrical modifications
- Removal and disposal of existing unit
- Lifting equipment
- Labour

**\$58,978.00** *Fifty Eight Thousand Nine hundred and Seventy Eight Dollars / 00*

**Terms & Conditions:**

- This quotation is valid for 30 days after which we reserve the right to review costs and issue an amended quotation
- Based on regular working hours
- **2.2% surcharge on all credit card payments**
- **All prices subject to the GST**

Should this quote meet with your approval, please sign and date below and return to our office either by email to sunsetwestmechanical@shaw.ca or by fax 250-558-3871

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Sincerely,

Jon Calder



**From** Yeti Refrigeration Inc.  
397 1 Avenue  
Prince George BC V2L 2Y1  
(250) 562-1160  
GST# 730128493RT0001

**Quote No.** 0001973  
Type Retrofit  
Prepared By Geoff Munts  
Created On 01/29/2025  
Valid Until 03/01/2025

**Quote For** City of Enderby  
Enderby & District Curling  
Club  
1605 Kate Street  
Enderby BC V0E 1V2  
(250) 838-6702

## Description of Work

Supply and install a new Thermoplus IRD-075F dehumidifier  
Pricing includes the following:

- Pump down and removal of the R22 refrigerant from the old Blanchard Ness unit
- Removal and disposal of the existing unit
- Installation of the new unit
- Electrical to be reconnected using the existing disconnect if in serviceable condition
- Commissioning of the new Thermoplus unit

Pricing excludes the following:

- Any electrical components that need to be changed upon inspection

## Services to be completed

[Ice Rink Dehumidifiers] Location - Building

Removal and disposal of the old dehumidifier unit  
Installation of the new unit

<b>SUBTOTAL</b>	\$41,337.88
<b>TAX GST @ 5%</b>	\$2,066.89
<b>GRAND TOTAL</b>	<b>\$43,404.77</b>

## Terms and Conditions

Pricing firm for 30 days DOES NOT INCLUDE APPLICABLE TAX(S)

Freight not included to site

Travel, and LOA included

All labour and materials included to complete scope of work as per specifications

Additional parts and labour required not covered in scope/specifications are not included

Line voltage electrical by others

Painting or patching repairs not included

Concrete cutting or coring not included

X-ray inspections of walls prior to cutting or coring not included

Asbestos or lead paint remediation not included

Delays due to material availability are beyond our control

Delivery to be determined for a mutually acceptable delivery date

This proposal is proprietary to Yeti Refrigeration Inc. (Yeti), and submitted confidentially for the sole purpose of evaluating our proposal for this particular project, and is provided in confidence and in trust.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_



January 7, 2024

**Enderby Curling Club**

1605 Kate Street

Enderby, BC V0E 1V0

**Re: Quote – Dehumidifier**

Modern Energy Management is pleased to offer the following pricing to supply and install one replacement Thermoplus dehumidifier (Model IRD-075-7F-TAI).

**Budget Pricing**

\$39,375 plus applicable taxes.

Thank you for the opportunity to quote on this project.

Jim Schwarz

Modern Energy Management

MODERN ENERGY MANAGEMENT LTD 4144 CROZIER RD, ARMSTRONG, BC. V0E 1B6  
Phone: +1 (778) 475 2221 Email: [admin@modernenergy.ca](mailto:admin@modernenergy.ca) Website: [www.modernenergy.ca](http://www.modernenergy.ca)

MEMO

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: May 15, 2025  
Subject: Curling Club Request for Replacement Dehumidifier Grant Funding

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**RECOMMENDATION**

THAT Council requests that the Curling Club obtain a condition assessment of its dehumidifier evaluating for its remaining operating life and provides recommendations on operations and maintenance, if applicable;

AND THAT, subject to the condition assessment indicating that the dehumidifier is likely to have at least one season of remaining operating life provided the operation and maintenance recommendations contained in the assessment are implemented, Council invites the Curling Club to request of the Enderby & District Services Commission that its dehumidifier replacement be included in a forthcoming grant application for renewing various components of the John Pritchard Memorial Sports Complex, with the Curling Club being responsible for the proportional share of the local cost contribution attributable to its dehumidifier;

AND FURTHER THAT, subject to the condition assessment indicating that the dehumidifier is at imminent risk of failure, for which operation and maintenance recommendations would be unreasonable or imprudent to implement, Council refers the Curling Club's request to the Enderby & District Services Commission for a decision on its dehumidifier grant request.

**BACKGROUND**

At Council's regular meeting of May 5, 2025, the Enderby & District Curling Club requested that Council fund half of the cost of purchasing a replacement dehumidifier for the Curling Rink. The Curling Club indicated that costs were in the \$40,000 to \$45,000 range. The Curling Club reported that it intended to pursue other funding sources to make up the balance of its costs.

The Curling Club's letter stated:

The existing [dehumidifier] is running, but just barely. It runs pretty much 24/7, just to maintain the humidity near the desired range. An efficient machine, in our climate, should only run part time, and it should run quieter. The current machine is a hand me down from the Ice Arena when they purchased a new dehumidifier a few years ago.

The Curling Club suggested that the partial grant could come from the donation to the John Pritchard Memorial Sports Complex, which was made by The Colin and Lois Pritchard Foundation.

## Existing Dehumidifier and Condition Assessment

Staff offer the following observations and recommendations:

1. The Curling Club is responsible for operating, maintaining and replacing its equipment, including its dehumidifier, under its occupancy agreement for the use of the Curling Rink and lounge; however, this does not preclude the making of a grant to the Curling Club.
2. The Curling Rink requires one dehumidifier to operate. The Arena requires two dehumidifiers to operate due to its larger size. At the time that the dehumidifier was given to the Curling Club, one of the two Arena dehumidifiers was failing and parts were difficult to obtain given the age of the units; as a result, two new units had to be purchased to prevent an interruption to Arena operations. Both units were gifted to the Curling Club to give them additional time to plan for a replacement. One of the two units was in good operating condition at the time of the transfer. The second unit was kept for parts. The parts for the second unit remain available for maintaining the dehumidifier that is in service.
3. Based on the background materials and a conversation with a Curling Club representative, a condition assessment has not been performed on the dehumidifier that is servicing the Curling Rink. As reported at the previous Council meeting, Parks staff were invited to review the dehumidifier in November 2024; the unit was observed to be performing its intended function, but it was not within the scope of that review to assess its condition. It is not known if the issues described by the Curling Club are related to the conditioned atmosphere of the Curling Rink, unit settings, minor or preventative maintenance needs, or matters that may only be remedied through replacement of the unit. It is known that the dehumidifier is removing humidity from the Curling Rink, but it is not known whether the reported observations are indicative of unit failure or other issues.

Staff recommend that the Curling Club proceeds with a condition assessment of the dehumidifier by a qualified professional.

The next two sections of this memorandum address the potential pathways, depending on the findings of the condition assessment.

### Opportunity to Participate in an Upcoming Senior Government Grant Opportunity

In the event that the dehumidifier appears likely to have one or more seasons of service life remaining, there may be an opportunity for the Curling Club to participate in a grant the Enderby & District Services Commission is intending to submit to senior government, which will involve the replacement of the roof on the Arena side (the Commission, aided by senior grant funding, replaced the roof on the Curling Rink side around 2010; the roof on the Arena side is the original from the 1970s), along with several other critical items that will improve the facility's operating efficiency and reduce the risk of critical failures that could interrupt operations.

It is anticipated that The Colin and Lois Pritchard Foundation donation would leverage the local government cost contribution for that grant. The Curling Club would be expected to provide funds towards its portion of the local cost contribution required for the grant, which is likely to be

around one-third of the total cost, assuming that future grant opportunities follow a typical contribution formula. This would be less than the value that the Curling Club had proposed to provide from its own coffers or fundraising.

Council should be aware of two caveats:

1. A condition assessment can only tell so much with respect to the future service life of a given piece of equipment. There is always a risk of failure on any piece of equipment, regardless of age or condition, and there are obligations and consequences associated with that which an equipment owner would risk assess as part of their ownership costs. The reality of ownership, which the facility as a whole experienced in 2023, is that a catastrophic failure can have a compounding effect upon other components and may necessitate an interruption in order to address the issue(s). In the latter case, the Commission had to use funds that it had saved in its asset management reserves to complete emergency repairs required to restore overall operations at the John Pritchard Memorial Sports Complex; this necessitated the spending of reserve funds that had been planned for the roof renewal. Fortunately, the donation from The Colin and Lois Pritchard Foundation is available to serve as the local cost contribution towards a roof renewal grant.
2. There is always a risk that a grant application is not successful. Grant applications for capital recreation infrastructure are always oversubscribed. Due to the competitive nature of these grants, factors that can increase the chances of success include providing a strong local cost contribution towards the project; however, even a strong contribution is not, in itself, assurance of success.

#### Referral of Curling Club Grant Request to the Enderby & District Services Commission

In the event that the condition assessment indicates that the Curling Rink dehumidifier is at imminent risk of failure, for which operation and maintenance recommendations would be unreasonable or imprudent to implement, staff recommend that the Curling Club's request be referred to the Enderby & District Services Commission for a decision, which may or may not involve use of funds from The Colin and Lois Pritchard Foundation. As the facility is subject to a cost-sharing partnership between the City of Enderby and Area F, the Commission is the table where, by rights, the use of the donated funds should be made. Given the Commission's lack of uncommitted surplus and unrestricted reserves, any grant made to the Curling Club that did not involve the abovementioned donation would necessitate a requisition increase in 2026, which is already expected to be significant due to the impact of other projects that are in progress.

#### Alternatives

Other options that Council may wish to consider include:

- Directly supporting the Curling Club's funding request for a partial grant towards a new dehumidifier, in whole or in part, and directing staff to report back with an analysis of potential funding sources from which direct support could be withdrawn.

- Subject to agreement in principle by the Curling Club, direct staff to explore the feasibility of offering a loan to finance the costs of a new dehumidifier, and report back to Council with options.
- Refer the Curling Club's request to the Enderby & District Services Commission and take no further action, including not requesting a condition assessment.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer

## **Enderby and District Curling Club - 2025 Overview**

As the Enderby and District Curling Club looks forward to a new season, it does so with a sense of achievement and optimism. The challenges faced during the 2023/2024 season have only made the club stronger and more resilient. The successful events, increased membership, expanded youth programs, and new inclusive leagues are all indicators of a vibrant and thriving community organization.

The club's membership increased from 140 to 144. While this may not seem like a large increase, for a small community, any growth is significant.

Recognizing the importance of nurturing the next generation of curlers, the club extended its Youth Program to include Grade 4, 5, and 6 school children at no cost. This initiative was met with great enthusiasm, providing young children with the opportunity to learn and enjoy the sport of curling. By investing in youth, the club is ensuring its future and fostering a love for the sport in the community's younger members.

In a spirit of inclusivity and community service, the club started a new league for cognitively challenged individuals. Although only four individuals attended the league initially, the considerable interest shown by others suggests that this program will grow in the coming season. This league is a vital addition, reflecting the club's commitment to making curling accessible to all members of the community.

The Club faces challenges with outdated equipment, resulting in high replacement costs. Fundraising efforts have successfully increased funds; yet more funding is needed for the operational budget. Upgrading to fibre optic for WiFi and security systems has improved service requirements but significantly raised operating expenses.

Financial stability is crucial for the longevity of any community organization. This financial security will the club to focus on what it does best – promoting the sport of curling and fostering community spirit.

Enderby District Curling Club - Budget 2025-2026

	General Fund 2024-2025	Gaming Fund 2025-2026	Budget 2025-2026	NOTES
<b>REVENUE</b>	<b>ACTUALS</b>			
Membership -	39,567.50		42,000.00	Dependent on if the membership increases or the fees increase
Bar Revenue	22,813.57		25,000.00	
Bonspell Revenue	12,279.28		15,000.00	
Fundraising Revenue	12,212.13		15,000.00	
Gaming Revenue	19,636.00	19,000.00	19,000.00	Depends if we qualify and receive from the Gaming Commission
Facility Rentals	9,762.50		10,000.00	
Sign Revenue	7,250.00		7,000.00	Some companies paid for multiple years.
Other Revenue	4,983.79		5,000.00	Donations, Locker Fees, Interest, Bottle refunds etc.
Sub/Total	<u>128,504.77</u>	<u>19,000.00</u>	<u>138,000.00</u>	
<b>In-kind Income</b>	41,550.00		41,550.00	Dependent on Volunteer hrs. Exec. Need to record hrs.
Labour & Professional Services				
Total Revenue	<u>170,054.77</u>	<u>19,000.00</u>	<u>179,550.00</u>	
<b>EXPENSE</b>				
Affiliation Dues	2,816.00		3,000.00	Will increase if membership increases. Rates increased last year
Bank & Late Fee Charges	25.00		0.00	
Bar Expense	14,815.51		18,000.00	
Bonspell Expense	5,240.46		7,000.00	
Club Manager			15,000.00	\$25/hr x 20 hr/wk x 32 weeks
Ice Technician	25,290.00		25,290.00	
Pro Shop Expenses	4,111.71		4,000.00	
POS System Fees	855.20		1,500.00	
Bar Supplies	632.01		1,000.00	
Kitchen Supplies	98.02		1,000.00	Replacement of old supplies

Enderby District Curling Club - Budget 2025-2026

Advertising	581.67	600.00		
Depreciation	2,530.90	2,116.00		
Donations	1,409.53	1,500.00		
Freight Costs	407.29	500.00		
Golf Tournament Exp	79.59	200.00		
Ice making Supplies	3,380.50	4,000.00		
Insurance	9,305.90	11,000.00		
Janitorial Services	1,100.00			This amount transferred to Club Manager Contract amount
Janitorial Supplies	1,151.97	2,000.00		
Jr League	118.76	500.00		
Liquor Licence	980.00	500.00		
Rent	9,860.00	10,000.00		
Staff Development & Training	2,627.70	5,000.00		Food safe, Serve It Right, Ammonia Tickets
Repair & Maintenance - Equipment	1,355.80	20,000.00		Dehumidifier replacement
Repair & Maintenance - Facility	1,879.43	12,000.00		Carpeting in Rink Area, Sound system upgrades in Lounge
Repair & Maintenance - Bar	258.83	1,000.00		
Rock Inserts & Etching	105.96	200.00		
Security Monitoring	299.88	1,700.00		
Supplies - Office	829.17	1,000.00		
Supplies - Facility	2,503.14	3,000.00		
Telephone & Internet	982.63	3,000.00		
Cable	749.60	800.00		
Utilities	6,670.45	8,000.00		
Trophy Sponsors Exps	50.00	1,000.00		
Web Hosting	201.15	300.00		
Web Page Upgrade		1,000.00		
Sub/Total	<u>103,303.76</u>	<u>166,706.00</u>		
In-kind Expenses	41,550.00	41,550.00		Dependent on Volunteer hours. Exec. Need to record hrs
TOTAL EXPENSE	<u>144,853.76</u>	<u>208,256.00</u>		
NET INCOME	<u>25,201.01</u>	<u>(-28706.00)</u>		

**Estimated Costs to be incurred during off season 2025:**

General AcctBalance as of May 12/2025	\$62,922.52
Estimated costs:	
Telus – Security system install	\$ 670.88
Telus – Security Mthly	\$ 267.75
Telus - Phone	\$ 157.90
Telus – WiFi	\$ 633.12
Shaw	\$ 35.52
Pro Shop replenishment	\$ 4000.00
Ice Making Supplies	\$ 3000.00
<b>Sub-Total</b>	<b><u>\$ 8765.17</u></b>
Dehumidifier	\$ 20000.00
<b>Total estimated Costs</b>	<b><u>\$ 28765.17</u></b>
<b>Estimated Balance for Start</b>	<b><u>\$ 34157.35</u></b>
<b>Of 2025/2026 season</b>	

**Enderby & District Curling Society**  
**Balance Sheet As at 03/31/2025**

**ASSET**

<b>Current Assets</b>		
BAR FLOAT (\$300)	0.00	
CHANGE FLOAT (\$300)	0.00	
CU - GENERAL CHEQUIN...	62,199.38	
CU - Equipment replaceme...	0.00	
CU - CONTINGENCY SAVI...	4,000.76	
CU - General Chequing - S...	7.11	
CU - Humidifier replacemen...	0.00	
CU - Rock Replacement	0.00	
CU - GAMING CHEQUING ...	213.92	
CU - Gaming Account - Sha...	7.11	
CU - Gaming Term Account...	0.00	
<b>TOTAL CASH</b>		<b>66,428.28</b>
Accounts Receivable	1,250.00	
Allowance for Doubtful Acco...	0.00	
GST Receivable	0.00	
PST Receivable	0.00	
<b>Total Receivable</b>		<b>1,250.00</b>
<b>Total Current Assets</b>		<b>67,678.28</b>
<b>Capital Assets</b>		
Equipment	118,116.73	
Accum. Depre. - Equipment	-105,413.82	
<b>Net - Furniture &amp; Equipment</b>		<b>12,702.91</b>
<b>Total Capital Assets</b>		<b>12,702.91</b>
<b>TOTAL ASSET</b>		<b>80,381.19</b>

**LIABILITY**

<b>Current Liabilities</b>		
Accounts Payable	0.00	
CITY 10% RENTAL PAYMT	0.00	
Vacation	0.00	
Miscellaneous Payables	0.00	
<b>Total Accounts Payable</b>		<b>0.00</b>
EI Payable	0.00	
CPP Payable	0.00	
Federal Income Tax Payable	0.00	
<b>Total Receiver General</b>		<b>0.00</b>
Bonspiel - 50/50		0.00
WCB Payable		0.00
Seniors Program		0.00
Ladies 50/50 program		0.00
Kitchen Supplies		0.00
Junior Program Reserves		0.00
PST Payable - Collected on ...		-49.40
PST Paid on purchares		-947.41
PST Payable - Assessed Pu...		0.00
GST Charged on Sales	0.00	
GST Paid on Purchases	-182.33	
ITC Adjustments	0.00	
<b>Total GST Owing (Refund)</b>		<b>-182.33</b>
<b>Total Current Liabilities</b>		<b>-1,179.14</b>

Printed On: 04/27/2025

**Enderby & District Curling Society**  
**Balance Sheet As at 03/31/2025**

<b>Long Term Liabilities</b>	
Renovation Loan - NORD	0.00
<b>Total Long Term Liabilities</b>	<u>0.00</u>
<b>TOTAL LIABILITY</b>	<u>-1,179.14</u>
<b>EQUITY</b>	
<b>Retained Earnings</b>	
Retained Earnings - Previous...	50,727.32
Current Earnings	30,833.01
<b>Total Partners' Equity</b>	<u>81,560.33</u>
<b>TOTAL EQUITY</b>	<u>81,560.33</u>
<b>LIABILITIES AND EQUITY</b>	<u><u>80,381.19</u></u>

Printed On: 04/27/2025

**Enderby & District Curling Society**  
**Income Statement 04/01/2024 to 03/31/2025**

**REVENUE**

<b>Revenue</b>		
POS Clearing Acct	0.00	
Membership -Curl BC	308.00	
Dues- Learn to Curl	0.00	
Fee- Junior League	1,305.00	
Fee - Ladies League	6,325.00	
Fee - Men's League	8,022.50	
Fee- Mixed League	9,550.00	
Fee - Seniors League	5,885.00	
Fee - Open Doubles League	2,060.00	
Drop In/Spare Fee	530.00	
Fee - Stick League	4,075.00	
Volunteer Fee	1,875.00	
Fee - Mixed Doubles	0.00	
Membership Fee	2,448.00	
<b>Total Membership Revenue</b>		<b>42,383.50</b>
Punch Card	6,766.80	
Bar Sales - Draft	4,557.54	
Bar Sales Beer -Bottle/Can	1,421.13	
Bar Sales - Corona	368.49	
Bar Sales - Coolers	2,194.36	
Bar Sales- Highballs	2,750.89	
Bar Sales - Confectionary	0.00	
Bar Sales - Pizza	0.00	
Bar Sales- Food & Coffee	2,275.80	
Bar Sales- Pop & Juice	903.00	
Bar Sales - Wine	1,575.56	
Bar Sales - Discounts	0.00	
<b>Total Bar Revenue</b>		<b>22,813.57</b>
Bonspiel-Dominion Club Co...	0.00	
Bonspiel - Juniors League	0.00	
Bonspiel - Ladies League	2,712.00	
Bonspiel - Men's League	3,940.00	
Bonspiel - Mixed League	1,420.00	
Bonspiel - Seniors League	77.33	
Bonspiel - Club Closing (Go...	0.00	
Bonspiel - Seniors Stick	1,640.00	
Bonspiel - Tuff	1,275.00	
Bonspiel - Skins	0.00	
Bonspiel - 50/50	1,214.95	
<b>Total Bonspiel Revenue</b>		<b>12,279.28</b>
Bonspiel raffle	0.00	
Mens & Mixed 50/50	0.00	
Liquor Raffle	0.00	
Draw to the Button	0.00	
Bonspiel Donatons 2	0.00	
Fundraise - Grey Cup	0.00	
Seniors 50/50	-14.60	
Stick 50/50	717.00	
Raffle	770.00	
Ladies 50/50	178.50	
Year End Wind Up	0.00	
Enderby Rocks Dance	6,874.10	
Fundraise - Rock Handles	0.00	
Pro Shop Sales	3,687.13	
<b>Total Fundraising Revenue</b>		<b>12,212.13</b>
Gaming Grant Revenue	19,636.00	

Printed On: 05/10/2025

**Enderby & District Curling Society**  
**Income Statement 04/01/2024 to 03/31/2025**

Donations	3,691.00	
Red Cross Grant	0.00	
Extra Meal Tickets	20.00	
Trophy Sponsors Revenue	0.00	
Facility Rentals	9,762.50	
Interest Earned	66.57	
Mechandise Sales	0.00	
Bottle Returns	887.35	
PST Commission	168.87	
Sign Revenue	7,250.00	
Miscellaneous Income	0.00	
Tips	0.00	
Ice Practice Fee	0.00	
Locker Rental Fee	150.00	
Total Other Revenue		41,632.29
Calcutta - Ladies League	0.00	
Calcutta - Mens League	0.00	
Calcutta - Mixed League	0.00	
Total Calcutta Revenue		0.00
<b>Total Revenue</b>		<b>131,320.77</b>
<b>TOTAL REVENUE</b>		<b>131,320.77</b>

**EXPENSE**

<b>Curling Expenses</b>		
Membership Dues	0.00	
Dues - REGISTRATION	0.00	
Dues - Junior League	0.00	
Dues - Ladies League	0.00	
Dues - Men's League	0.00	
Dues - Mixed League	0.00	
Dues - Seniors League	0.00	
Total Membership Dues		0.00
Purchases - Beer	5,390.75	
Purchases - Corona	322.00	
Purchases - Coffee & Suppl...	152.14	
Purchases - Coolers	1,938.52	
Purchase - Food	155.50	
Purchases - Bottles for Bottl...	0.00	
Purchase - Liquor	1,018.53	
Purchases - Liqueures	0.00	
Purchase - Confectionary	241.91	
Purchase - Pop & Juice	498.57	
Purchases - Wine	598.24	
Recycle Deposit	133.31	
Enderby Rocks Dance	3,459.90	
Seniors Dinner	517.04	
Bottle Deposit	599.43	
Cash (Over) Short	-210.33	
Total Bar Expenses		14,815.51
Lounge Mgr Contract	0.00	
Total Lounge Mgr Costs		0.00
Bonspiel Expense-Charitabl...	0.00	
Bonspiel Expense - Entertai...	0.00	
Bonspiel Expense - Food	4,821.40	
Bonspiel Expense - Miscella...	419.06	
Bonspiel Expense - Prizes-...	0.00	

Printed On: 05/10/2025

**Enderby & District Curling Society**  
**Income Statement 04/01/2024 to 03/31/2025**

Bonspiel Expense - Prizes-...	0.00	
Bonspiel Expense - Prizes-...	0.00	
Bonspiel Expense - Progres...	0.00	
Bonspiel Expenses - Extra I...	0.00	
Total Bonspiel Expenses		5,240.46
Ice Technician Contract	25,290.00	
Ice Technician Total		25,290.00
<b>Total Curling Expenses</b>		<b>45,345.97</b>
<b>Pro Shop Expenses</b>		
Pro Shop Supplies		4,111.71
Pro-Shop Mgt Fees		0.00
<b>Total Pro Shop Expenses</b>		<b>4,111.71</b>
<b>Payroll Expenses</b>		
Ice Maker DON"T USE		0.00
Assist. Ice Maker DON"T USE		0.00
Bar Tendering DON"T USE		0.00
Vacation Pay		0.00
EI Expense		0.00
CPP Expense		0.00
Payroll Fees		0.00
WCB Expense		0.00
Employee Benefits		0.00
<b>Total Payroll Expense</b>		<b>0.00</b>
<b>General &amp; Administrative ...</b>		
Advertising	581.67	
Audit & Legal Costs	0.00	
Bad Debts	0.00	
Bank & Late Fees Charges	25.00	
POS System Fees	855.20	
Bar Supplies - Glasses, etc	632.01	
Kitchen Supplies	98.02	
Golf tournament	79.59	
Depreciation	2,530.90	
Fire Protection	0.00	
Freight Costs	407.29	
Fundraising	0.00	
Fundraising Gaming	0.00	
Funtastic Ball Tournament	0.00	
Ice Making Supplies	3,380.50	
Insurance	9,305.90	
Janitorial Services	1,100.00	
Janitorial Supplies	1,151.97	
Junior League	118.76	
Club Team Sponsorship	0.00	
Serve It Right	300.00	
Liquor Licence Fee	980.00	
Locker expense	0.00	
Signs	0.00	
Donation	1,409.53	
Photocopying	14.98	
Postage	0.00	
Promotions	0.00	
Promotions - In Kind	0.00	
Pest Control	0.00	
Repair & Maintenance - Bar	258.83	

Printed On: 05/10/2025

**Enderby & District Curling Society**  
**Income Statement 04/01/2024 to 03/31/2025**

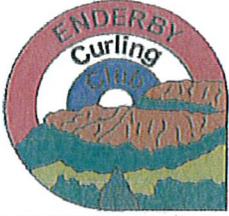
Rental Fee - 10% to City	860.00	
Rental Expenses	9,000.00	
Repair & Maintenance - Eq...	1,355.80	
Repair & Maintenance - Fac...	1,879.43	
Furnishings	64.99	
Rock Inserts & Etching	105.96	
Security Monitoring (Telus)	299.88	
Ice Video System	0.00	
Staff Development & Training	2,327.70	
Supplies - Facility	2,503.14	
Supplies - Office	749.20	
Telephone & Internet (Telus)	982.63	
Cable (Shaw)	749.60	
Website Hosting	201.15	
Trophy Sponsors Expense	50.00	
Utilities Gas (Fortis)	6,670.45	
Prior Year Adjustments	0.00	
General & Admin Total		<u>51,030.08</u>
<b>Total General &amp; Admin. Ex...</b>		<u><b>51,030.08</b></u>
<b>TOTAL EXPENSE</b>		<u><b>100,487.76</b></u>
<b>NET INCOME</b>		<u><u><b>30,833.01</b></u></u>

Printed On: 05/10/2025

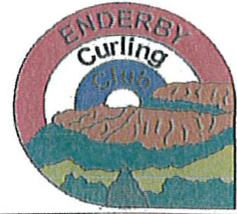
**Notes to Income and Statement for Fiscal Year 2024-2025**

**L&G File #104707**

It was identified after the year end was completed that the amount of \$2816.00 for the Curl BC Membership dues were entered as revenue instead of an expense. Therefore total membership revenue s/b \$39567.5, and membership expenses s/b \$2816 making an overall change to the Net Income to \$25201.01



ENDERBY  
and DISTRICT CURLING CENTRE



City of Enderby  
619 Cliff Ave  
Enderby, BC  
V0E 1V1

April 30, 2025

Attention: Tate Bengston and City Council

**Re: Request for Funding – Purchase of a Dehumidifier**

The Curling Club is in need of a new Dehumidifier. The existing machine is running, but just barely. It runs pretty much 24/7, just to maintain the humidity near the desired range. An efficient machine, in our climate, should only run part time, and it should run quieter. The current machine is a hand me down from the Ice Arena when they purchased new dehumidifiers a few years ago.

We would like to schedule the replacement for mid September 2025, after the Lions club are done with their garage sale, and prior to the start of the new curling season.

We obtained quotes to replace the machine from three different companies as follows:

Sunset West Mechanical Ltd.	\$58,978
Yeti Refrigeration Inc.	\$43,405
Modern Energy Management	\$39,375

All three companies could not guarantee the cost because of the extended time frame before installation. With that in mind, and with the financial turmoil we are currently living through, we should just consider these rough estimates, with the actual number likely to be higher than estimated.

The Club would like to request that the City of Enderby contribute to the cost of the machine replacement with funds from the John Pritchard donation towards improvements to the building. The club will also seek funding from other sources including but not limited to the Enderby Lions Club, and Valley First Credit Union.

The club does not have the funds required, so we are seeking assistance from the City (or RDNO) to cover at least 1/2 the total cost (presumably in the \$40,000 to \$45,000 range). Once we have a commitment for funding, we will move forward with an updated quote that we can commit to.

Thanks you for your consideration. We look forward to a positive response in support of this community's sporting activities.

Sincerely,



Paul Darbyshire, EDCC President

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1605 Kate Street, Enderby, BC V0E 1V3 - Phone: 250-838-6702  
email: [ecc@enderbycurlingclub.ca](mailto:ecc@enderbycurlingclub.ca)

**Sunset West Mechanical Ltd.**  
**Refrigeration, Heating, Plumbing & Air Conditioning**

849 Fairweather Place ~ Vernon, B.C.  
Phone 250-558-3800 ~ Fax 250-558-3871  
sunsetwestmechanical@shaw.ca  
Specializing in Service

**QUOTATION**

February 10, 2025

Enderby and District Curling Club  
1605 Kate St  
Enderby BC

Attn: Steve  
Re: Dehumidifier replacement

As per your request, please see our pricing below to supply and install a new dehumidifier. This work will include:

- Thermoplus Dehumidifier
- Steel support extensions for existing platform
- Welding modifications of existing platform
- Drain line modifications
- Minor electrical modifications
- Removal and disposal of existing unit
- Lifting equipment
- Labour

**\$58,978.00** *Fifty Eight Thousand Nine hundred and Seventy Eight Dollars / 00*

**Terms & Conditions:**

- This quotation is valid for 30 days after which we reserve the right to review costs and issue an amended quotation
- Based on regular working hours
- **2.2% surcharge on all credit card payments**
- **All prices subject to the GST**

Should this quote meet with your approval, please sign and date below and return to our office either by email to sunsetwestmechanical@shaw.ca or by fax 250-558-3871

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Sincerely,

Jon Calder



From **Yeti Refrigeration Inc.**  
397 1 Avenue  
Prince George BC V2L 2Y1  
(250) 562-1160  
GST# 730128493RT0001

**Quote No. 0001973**  
Type Retrofit  
Prepared By Geoff Munts  
Created On 01/29/2025  
Valid Until 03/01/2025

**Quote For** City of Enderby  
Enderby & District Curling  
Club  
1605 Kate Street  
Enderby BC V0E 1V2  
(250) 838-6702

## Description of Work

Supply and install a new Thermoplus IRD-075F dehumidifier

Pricing includes the following:

- Pump down and removal of the R22 refrigerant from the old Blanchard Ness unit
- Removal and disposal of the existing unit
- Installation of the new unit
- Electrical to be reconnected using the existing disconnect if in serviceable condition
- Commissioning of the new Thermoplus unit

Pricing excludes the following:

- Any electrical components that need to be changed upon inspection

## Services to be completed

[Ice Rink Dehumidifiers] Location - Building

Removal and disposal of the old dehumidifier unit

Installation of the new unit

<b>SUBTOTAL</b>	<b>\$41,337.88</b>
<b>TAX GST @ 5%</b>	<b>\$2,066.89</b>
<b>GRAND TOTAL</b>	<b>\$43,404.77</b>

## Terms and Conditions

Pricing firm for 30 days DOES NOT INCLUDE APPLICABLE TAX(S)

Freight not included to site

Travel, and LOA included

All labour and materials included to complete scope of work as per specifications

Additional parts and labour required not covered in scope/specifications are not included

Line voltage electrical by others

Painting or patching repairs not included

Concrete cutting or coring not included

X-ray inspections of walls prior to cutting or coring not included

Asbestos or lead paint remediation not included

Delays due to material availability are beyond our control

Delivery to be determined for a mutually acceptable delivery date

This proposal is proprietary to Yeti Refrigeration Inc. (Yeti), and submitted confidentially for the sole purpose of evaluating our proposal for this particular project, and is provided in confidence and in trust.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_



January 7, 2024

**Enderby Curling Club**  
1605 Kate Street  
Enderby, BC V0E 1V0

**Re: Quote – Dehumidifier**

Modern Energy Management is pleased to offer the following pricing to supply and install one replacement Thermoplus dehumidifier (Model IRD-075-7F-TAI).

**Budget Pricing**

\$39,375 plus applicable taxes.

Thank you for the opportunity to quote on this project.

Jim Schwarz  
Modern Energy Management

MODERN ENERGY MANAGEMENT LTD 4144 CROZIER RD, ARMSTRONG, BC. V0E 1B6  
Phone: +1 (778) 475 2221 Email: [admin@modernenergy.ca](mailto:admin@modernenergy.ca) Website: [www.modernenergy.ca](http://www.modernenergy.ca)

**THE CORPORATION OF THE CITY OF ENDERBY**

Commissioner  
**GENDA**

**MEMO**

To: Enderby & District Services Commission  
From: Tate Bengtson, CAO  
Date: August 27, 2025  
Subject: Enderby Arena Marketing Alliance with North Okanagan Minor Hockey Association

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**RECOMMENDATION**

THAT the Enderby & District Services Commission authorizes staff to enter into a marketing alliance with North Okanagan Minor Hockey Association to augment the promotion of available rink board and wall advertising opportunities at the Enderby Arena, on a revenue-sharing basis.

**BACKGROUND**

The Enderby Arena has a variety of advertising opportunities, including rink boards, wall advertising, and ice logos. Ice logos are sold through Enderby & District Recreation Services. Rink boards are sold by the City of Enderby. Wall advertising is sold by either the City of Enderby or Recreation Services. All revenues described above flow directly to the City and are reinvested into the facility or support for its programs.

Rink board and wall advertising opportunities are sold at \$500 per season plus production/installation costs. Rink board advertising contracts must be renewed after every second season due to wear-and-tear. Wall advertising contracts may be for a longer term at a reduced rate, as the advertising materials are not subject to wear-and-tear and the internal costs involved in retaining an advertiser decreases as the contract duration increases.

While ice logo spaces are normally fully subscribed, rink board and wall advertising typically have a number of spaces that go unsold due to a lack of marketing capacity and limited connections to a broader pool of potential advertisers.

Recently, North Okanagan Minor Hockey Association (NOMHA) leadership has reached out to discuss opportunities to partner on the promotion of available rink board and wall advertising opportunities at the Enderby Arena, on a revenue-sharing basis. NOMHA is a volunteer-run minor hockey association that serves Enderby, Armstrong, Spallumcheen, and the surrounding areas. It offers hockey programs for kids ages 4 through 17, including recreational and competitive streams.

The proposed marketing alliance would be limited to opportunities that are currently unsold. In other words, there will be no decrease to existing revenues; NOMHA, by leveraging its regional network of supporters and sponsors, is expected to more effectively and efficiently realize new revenue for the Enderby Arena than would be the case through internal marketing capabilities.

Subject to Commission approval, the proposed marketing alliance would contain the following terms:

- A portion of unsold sales opportunities will be allocated to NOMHA (“the Inventory”).
- NOMHA may sell the Inventory on the following basis:
  - Same pricing, terms and conditions as used by the City for its direct sales.
  - Production, installation and removal costs are fully remitted to the City.
  - Fifty per cent of the revenue generated by the Inventory will be retained by NOMHA, with the balance remitted to the City.
  - NOMHA will be responsible for collecting revenues associated with the sale of the Inventory.
- After the first year:
  - Sales contracts with advertisers for the Inventory must be completed by end of the first week of August of each year.
  - NOMHA will provide to the City a list of all sold and unsold Inventory.
  - City reserves the right to remove unsold opportunities from the Inventory after the end of the first week of August, and may sell it directly and retain all sales revenue, at its sole option.
- Artwork provided to the City’s graphic design company by the second week of August of each year.
- NOMHA remits revenues owed to the City by September 15 of each year and provides a reconciliation statement to the City.
- City may adjust the Inventory or terminate the alliance by giving notice to NOMHA on or by December 31 of any year.
- NOMHA agrees to act reasonably, cooperatively, and in a manner that respects the City’s internal policies and decisions with respect to seasonal interruptions, refund requests, and sales contract negotiations.

The proposed marketing alliance offers a cost-effective solution to increase financial resources that may be reinvested in the Enderby Arena and its programs, while also supporting an important regional stakeholder in youth sport.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer