



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 21, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Tundra Baird

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Manager of Strategic Priorities and Community Services – Kelsey Campbell
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
THAT the July 21, 2025 Council Meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 16, 2025

Moved by Councillor Ramey, seconded by Councillor Davyduke
THAT the June 16, 2025 Council Meeting minutes be adopted as circulated.

AND THAT the June 23, 2025 Special Council Meeting minutes be adopted as circulated.

CARRIED

DELEGATIONS

Danielle Hubbard, CEO, Okanagan Regional Library and Enderby Community Librarian, Dawn Wierzbicki

Ms. Hubbard explained that every year she visits each of the member municipalities of the Okanagan Regional Library to update elected officials on what is offered by their local library.

Highlighted the Summer Reading Club which is the library's most popular program, where kids track their summer reading for prizes and incentives. The number of participants this year is 8139, which is a new record.

The library also offers free electronic resources including e-books, e-audiobooks, and more. There has been a large increase in the use of these digital resources over the past year.

Ms. Hubbard also spoke about the Library of Things kits offered for borrowing. These kits include a microscope, a radon detector, outdoor play kits, a lego kit for learning braille, and much more.

Libraries also act as community hubs and heating and cooling centres in many communities. In Enderby, the library is an official heating and cooling centre and works with City Staff to remain open additional hours during extreme weather events.

A provincial enhancement grant was received by Okanagan Regional Library that allowed for the Enderby branch to receive new paint and flooring recently. Representatives from the Okanagan Regional Library are continuing to advocate for increased provincial funding for libraries.

Ms. Wierzbicki reported that the Enderby library sees approximately 3150 people through the doors each month. In 2024, 7578 people participated in programs at the library, and 71,000 physical items were distributed.

Reported that feedback regarding the renovations from the community have been very positive and thanked Councillor Baird for her help in selecting flooring and paint colours.

Ms. Wierzbicki continues to host teen nights, and a roleplaying game group meets at the library regularly.

Also highlighted community connections with the library, including the Legion donating to provide snacks for teens, and the Enderby Seed Library, which is a collaboration with the Shuswap Seed Savers.

Councillor Ramey asked about the demographic of library users in Enderby and if newcomers to Canada are using the Library. He explained that he would like to see newcomers feel that they are part of the community and be aware of the programs and resources available through the library.

Ms. Wierzbicki responded that the Shuswap Immigrant Services Society has held meetings at the Enderby Library, and that she most often sees new community members visit the library for computer help and printing. Noted that the multi-lingual collection at the Okanagan Regional Library is limited but that grant funds are being used to expand this collection.

Mayor Galbraith thanked Ms. Hubbard and Ms. Wierzbicki for their presentation.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Zoning Text Amendment #0017-25-ZTA-END

Mayor Galbraith asked if there were any written submissions.

Manager of Planning, Community Safety and Bylaw Compliance read out one written submission.

Dennis Langendorff, 114 Birch Crescent

- In favor of the application.
- Glad to see efforts to revitalize this property.
- Believes the updates will increase the property value of neighbouring properties.
- In support of adding more affordable rental housing options in Enderby.

Mayor Galbraith invited the applicant to speak.

Phillip Wambold, Prime Building Design Ltd.

Explained that the accessory building located on this lot was used as an illegal suite for many years. This application is part of an effort by the new owner of the property to legalize the suite and bring it in line with Building Code. Further explained that three dwelling units is less than the maximum permitted density under the City's Zoning Bylaw, but that the zoning text amendment is required because the detached secondary suite is associated with a duplex.

Councillor Shishido asked if aesthetic upgrades to the property are planned.

Andri Yuzvak, the property owner, responded that the roof is being replaced and that there are plans for paint, landscaping, and replacement of the existing fence.

Councillor Shishido asked about parking on site.

Mr. Wambold explained that the proposed density would require 5 parking spaces, and that the site plan presented shows 8. Also noted that the property is large enough that more could be added if necessary.

Councillor Ramey stated that he liked the concept but voiced concerns about increased traffic crossing the multi-use path.

Mayor Galbraith asked the Manager of Planning, Community Safety and Bylaw Compliance to speak to the application.

The Manager of Planning, Community Safety and Bylaw Compliance explained that detached secondary suites are only allowed on properties that have a single-family dwelling and that this zoning text amendment is required because the existing building is a duplex. Noted that the subject property is large compared to most single-family dwelling parcels in the community. Also explained that there will likely be variances required to bring the suite into compliance and that Council will be able to make decisions on further variances at that time.

Moved by Councillor Shishido, seconded by Councillor Yerhoff

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1821, 2025 which proposes to amend the text of City of Enderby Zoning Bylaw No. 1550, 2014 to permit a detached secondary suite to accompany a two-family dwelling for the property legally described as LOT 1 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP67097 and located at 116/118 Salmon Arm Drive, Enderby BC, be given Three Readings and Adoption;

AND THAT Adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1821, 2025 shall come into force and effect once the Ministry of Transportation and Transit has endorsed the Bylaw.

CARRIED

Housing Agreement Authorization Bylaw No. 1820, 2025 – 612 Cliff Avenue

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT Council adopts Housing Agreement Authorization Bylaw No. 1820, 2025;

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended Boots by the River and reported it was a great event. Also attended Canada Day at Riverside Park and the unveiling of Hop You’s sculpture at City Hall.

Attended Splatsin Day.

Has received good feedback about the construction of the Rail Trail near Sicamous.

Attended a Hospital Board meeting.

Attended the Official Community Plan public input session at the Seniors Centre and reported there was a good turnout.

Councillor Yerhoff

Gave kudos to staff and all involved in Boots by the River, the Canada Day event, and the sculpture unveiling.

Reported that the Chamber Golf Tournament is scheduled for September 10th.

The Harvest Hut has been busy so far this year both with people dropping off and picking up produce.

Has received reports of bears on the Rail Trail section south of Enderby.

Councillor Davyduke

Attended the sculpture unveiling and Boots by the River.

Reported it was great to see such a big turnout for Boots by the River including many people from surrounding communities.

Reported Canada Day was a great event and has received great feedback from Funtastic about to the condition of the ball fields at Riverside Park.

Councillor Ramey

Reported that the turnout for Boots by the River was great.

Attended the sculpture unveiling.

Attended the Legion Poker Run event and received good feedback about the ease of the process of closing the road for this event.

Councillor Shishido

Attended Boots by the River and reported it was a great event.

Attended a Museum Meeting. Reported there are new paintings on the Museum windows. The Museum has also written a letter of support for the Enderby Area Community Hub Society in their goal to buy St. Andrews Church. The next Museum Meeting will take place on September 15th.

Mayor Galbraith

Attended the recent community events in Enderby including the sculpture unveiling.

Chief Administrative Officer

Construction of the lower reservoir is progressing. All walls have now been poured. Next steps will be working on the valve chamber and then the roof pour. The bypass system has performed well during peak season use.

Granville construction is continuing on schedule. Installation of mains and service tie-ins are ongoing.

Pool construction is continuing. Pouring foundations for the building and mechanical areas will be occurring this week. Basin excavation is expected to start soon, with the basin scheduled to arrive in late August.

Thanked Hop You, Mayor and Council, Kukpi7 and Tkwamipla7, elder Adele Thomas, other attending dignitaries, and the staff involved in coordinating the unveiling of the Mother Earth sculpture on July 18th, with special thanks to Manager of Planning, Community Safety and Bylaw Compliance for leading the coordination and Public Works for handling the installation.

Thanked those who attended and supported Boots by the River, which was a big success, with special thanks to Manager of Strategic Priorities and Community Services for leading that initiative.

Canada Day was a big success this year. Staff have received a lot of great feedback about the alternate location and will be exploring the same for next year. Thanked the Event Coordinator and the Manager of Strategic Priorities and Community Services for their work on the event, as well as all of the volunteers who helped make it happen, and various City departments including Public Works, Parks, the Fire Department, and Recreation Services. A special thanks to past Fire Chief Cliff Vetter, who served as the fireworks show supervisor.

The backup generator at the Fire Hall is now fully commissioned and operable in the event of an outage. This will enable fire fighters to refill SCBA air packs using the compressor when there is a power outage, which adds another layer of resiliency to structural fire response capabilities.

The new system for pre-authorized payments is being implemented, which should make things easier for residents who use the program. Thanked the Chief Financial Officer and Clerk Secretary for their work on this initiative.

Councillor Ramey asked if photos are being taken to document the construction of the reservoir and new pool.

Chief Administrative Officer responded that photos are being taken of both projects.

Councillor Schreiner asked if there will be an opportunity to create a functional skateboard park or pump track in the future.

Chief Administrative Officer responded that with the construction of the pool underway, there will be an opportunity forthcoming to discuss future plans for Barnes Park, including the old pool site.

Councillor Schreiner asked the Manager of Strategic Priorities and Community Services what feedback she has received about the dance floor that was purchased for Boots by the River.

Manager of Strategic Priorities and Community Services responded that feedback has been that the concept of a dance floor as an invitation to dance worked, and that there is a desire for a larger dance floor.

Councillor Shishido asked about the timing of the light at Canyon Road and the increased congestion heading south through the City.

Chief Administrative Officer explained that the lights within City limits have a summer program to adjust timing for increased highway traffic through the City, but that it is less clear that the light at Canyon is operating in this way. Because of this, as well as some intermittent interruptions due to Granville Avenue construction, there has been more traffic backed up in the southbound lane.

Council requested Chief Administrative Officer reach out to the Ministry of Transportation and Transit to voice concerns with the timing of the light at the Canyon Road intersection.

RDNO Building Permit Report – June 2025

Moved by Councillor Ramey, seconded by Councillor Schreiner
THAT the RDNO Building Permit Report – June 2025 be received and filed.

CARRIED

Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2025

Moved by Councillor Ramey, seconded by Councillor Yerhoff
THAT Council receives and files the report titled Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2025.

CARRIED

NEW BUSINESS

Attendance at UBCM 2025 Convention

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council increases its authorized delegates from 4 to 7 and funds the additional cost from prior-years' surplus;

AND THAT Council authorizes all members of Council to attend the UBCM 2025 Convention on behalf of the City of Enderby.

CARRIED

Whack & Roll Chamber Golf Classic

Moved by Councillor Schreiner, seconded by Councillor Ramey
THAT Council authorizes Councillor Baird, Councillor Schreiner, Councillor Ramey, and Councillor Yerhoff to attend the Whack & Roll Chamber Golf Classic with the cost funded from the Council sundry budget line item.

CARRIED

Super Roller Disco Event

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council directs staff to book a roller skating event for Saturday, August 23, 2025 from 7:00-11:00pm at the John Pritchard Memorial Sports Complex, with the organizer being responsible for all costs as well as setting the entrance fee and collecting all profits.

WITHDRAWN

Councillor Schreiner expressed concerns about the staff time required for the event to move forward with the City of Enderby being responsible for all costs.

The Manager of Strategic Priorities and Community Services explained that staff time required will be very minimal using either model, and that there is a potential sponsor that will cover a portion of the event fees if their contribution makes the event accessible for more community members.

Councillor Schreiner withdrew the motion.

Councillor Shishido asked about the success of roller skating events that have been held by this company in other similar sized municipalities.

The Manager of Strategic Priorities and Community Services responded that there was an event held in 100 Mile House, which is smaller than Enderby, and they had over 150 skaters.

Councillor Yerhoff expressed a desire to see the event be even more accessible to all members of the community by reducing the price for entry.

Councillor Ramey suggested setting a family rate for the event of \$20.

Moved by Councillor Ramey, Seconded by Councillor Davyduke
THAT the recommendation be amended by inserting “and \$20 for each family” to state:

THAT Council directs staff to book a roller skating event for Saturday, August 23, 2025 from 7:00-11:00pm at the John Pritchard Memorial Sports Complex, with the City of Enderby being responsible for all costs and retaining all revenue;

AND THAT the \$2,500 event fee be funded through event revenue and potential sponsorships, with the balance to be funded through the Community Enhancement Fund;

AND FURTHER THAT Council sets an entrance and skate rental fee for \$10 for each adult, \$5 for each child, and \$20 for each family.

CARRIED

Moved by Councillor Ramey, seconded by Councillor Schreiner
THAT Council adopts the recommendation as amended.

CARRIED

Temporary Road Closure Application – Friday Night Lights 2025

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT Council receives the City of Enderby Event Coordinator’s Temporary Road Closure application (Friday Night Lights 2025) for information.

CARRIED

Regional District of North Okanagan – Draft Letter to Province on Infrastructure Capacity Challenges

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT Council receives the draft letter from the Regional District of North Okanagan titled ‘Regional District of North Okanagan – Infrastructure Capacity Challenges’, attached as Schedule ‘A’, which is intended to be sent to the Honourable Ravi Kahlon, Minister of Housing;

AND THAT Council provides no additional feedback to the Regional District of North Okanagan on community challenges related to infrastructure capacity.

CARRIED

Local Government Climate Action Program – Public Reporting

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT Council supports the draft responses to the Local Government Climate Action Program 2024 Survey attached to this memorandum as Schedule ‘A’.

CARRIED

British Columbia Community Forest Association Membership

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT Council directs staff to apply for a British Columbia Community Forest Association Membership.

CARRIED

Water Treatment Plant Upgrade – Alternative Approval Process

Moved by Councillor Schreiner, seconded by Councillor Shishido
THAT subject to the City receiving Inspector Approval for Water Treatment Plant Upgrade Loan Authorization Bylaw No. 1818, 2025, Council adopts the following resolutions:

THAT Council proceeds with the alternative approval process to obtain elector approval for “Water Treatment Plant Upgrade Loan Authorization Bylaw No. 1818, 2025”;

AND THAT Council establishes the deadline for receiving elector responses to be Tuesday September 2, 2025 at 4:30pm;

AND THAT Council approves the attached elector response form;

AND FURTHER THAT Council determines that the estimated total number of eligible electors to which the alternative approval process applies to be 2,483.

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Shishido, seconded by Councillor Yerhoff
THAT Council receives and files the correspondence and information items titled:

- Modernization of Wastewater Regulations – UBCM Resolution dated June 17, 2025
- Cannabis Sales at Events dated June 2025
- Market Controls dated June 2025

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Schreiner
THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) and 90 (2) (b) of the Community Charter.

CARRIED

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Ramey
THAT the regular meeting of July 21, 2025 adjourn at 6:38 p.m.

CARRIED

MAYOR

CORPORATE OFFICER