



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 16, 2025 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Manager of Strategic Priorities and Community Services – Kelsey Campbell  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Ramey, seconded by Councillor Shishido  
*THAT the June 16, 2025 Council Meeting agenda be approved as circulated.*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of June 2, 2025

Moved by Councillor Ramey, seconded by Councillor Yerhoff  
*THAT the June 2, 2025 Council Meeting minutes be adopted as circulated.*

CARRIED

### **DEVELOPMENT MATTERS AND RELATED BYLAWS**

Housing Agreement Authorization Bylaw No. 1820, 2025 – 612 Cliff Avenue

*Councillor Baird declared a conflict of interest because of a business interest and recused from the meeting at 4:39 p.m.*

Councillor Shishido asked if the garage style door has been removed from plans for the front of the building.

Chief Administrative Officer replied that the door has been removed and that the concerns about loading from Cliff Avenue have been addressed separately from this housing agreement.

Moved by Councillor Shishido, seconded by Councillor Ramey  
*THAT Council gives three readings to Housing Agreement Authorization Bylaw No. 1820, 2025;*

*AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A, and located at 612 Cliff Avenue, Enderby BC is subject to the attached Housing Agreement;*

*AND FURTHER THAT the Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A, and located at 612 Cliff Avenue, Enderby BC.*

CARRIED

*Councillor Baird returned to the meeting at 5:41 p.m.*

### **CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**

#### **Request for Installation of Crosswalk at Intersection of Brickyard Road and Pleasant Avenue**

Councillor Shishido asked if there is potential liability for placing a crosswalk at this location.

Chief Administrative Officer responded that there is a potential for liability if a crosswalk is placed in an unsafe location. Explained that referring this matter to the Road Safety Engineer Consultant is a good opportunity to see if this is a viable location for a crosswalk, and if not, if there are other ways to make this location safer for pedestrians.

Moved by Councillor Schreiner, seconded by Councillor Baird  
*THAT Council directs Staff to engage with the Road Safety Engineer Consultant associated with the Vision Zero Grant Program in order to discuss the viability of installing a crosswalk at the intersection Brickyard Road and Pleasant Avenue and explore alternative traffic management strategies that may be more appropriate for that particular intersection.*

CARRIED

#### **UBCM 2025 Provincial Meeting Requests and Attendance**

Council discussed requesting meetings with the Ministry of Transportation and Transit regarding an update on Highway 97A planning and various safety concerns, and the Minister of Tourism, Arts, Culture and Sport regarding opportunities for joint recreation programs with Enderby, Splatsin and Area F.

Moved by Councillor Baird, seconded by Councillor Davyduke

*THAT Council requests meetings at the 2025 Union of British Columbia Municipalities (UBCM) convention with the Ministry of Transportation and Transit and the Ministry of Tourism, Arts, Culture and Sport.*

CARRIED

Proclamation of National Drowning Prevention Week 2025

Sheryl Hay of Enderby & District Recreation Services gave a presentation requesting that Council declares July 20-26, 2025 as National Drowning Prevention Week in Enderby.

Explained that 450 people in Canada drown every year and that drownings are preventable. Rivers are the most common location for drownings to occur. This influenced the decision to include a lazy river feature in the new outdoor pool as it will be used in lessons to teach community members how to swim in a current.

Highlighted the School Learn to Swim program that Enderby Recreation puts on each year that gives over 600 students ages kindergarten to grade 7 from nearby schools a week of swimming lessons.

Encouraged community members to come out and participate in the Swim to Survive challenge during Drowning Prevention Week at the pool.

Moved by Councillor Schreiner, seconded by Councillor Baird  
*THAT Council declares July 20-26, 2025 as National Drowning Prevention Week in the City of Enderby;*

*AND THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.*

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Yerhoff

Attended the Enderby Chamber of Commerce Women's Golf Night and reported that the event was well attended. Planning a meeting with the Chamber president next week.

The Harvest Hut has been busy so far this year with lots of community involvement.

Attended the Community Foundation Awards Ceremony where the Enderby & District Community Resource Centre received funding for a new computer.

Councillor Schreiner

Will be attending a Rail Trail meeting on Wednesday.

Will be attending Splatsin Te Secwepemc Day events on June 19<sup>th</sup>.

Councillor Davyduke

Attended an Enderby & District Community Resource Centre board meeting.

Reported that the renovations at the Library look great.

Attended A.L. Fortune Graduation and reported that it was excellent.

Councillor Ramey

Attended A.L. Fortune Graduation and thanked Councillor Davyduke for speaking.

Councillor Shishido

Will be attending an Enderby & District Museum Society meeting on June 23<sup>rd</sup>.

Attended the Splatsin Tsm7aksaltn Society golf tournament and reported that it was a great event.

Councillor Baird

Attended the Enderby Chamber of Commerce Women's Golf Night.

Attended the Splatsin Tsm7aksaltn Society golf tournament.

Reported that there is some foliage near the pedestrian crossing before the bridge that is affecting sightlines.

Will be attending a meeting with the Public Art Select Committee this week to review submissions for the sculpture program.

Planning for Canada Day is ongoing.

Mayor Galbraith

Attended the Splatsin Tsm7aksaltn Society golf tournament.

Attended the Enderby Cadets Annual Ceremonial Review on June 5<sup>th</sup> at the Drill Hall.

Chief Administrative Officer

Construction of the lower reservoir is progressing. The contractor is preparing to pour the second half of the outside walls on Monday, June 23<sup>rd</sup>. The dividing wall will be poured two weeks after that.

Granville construction has officially started. The street was milled on Friday. Work is expected to be completed in mid-September.

Pool construction is continuing. Right now, the focus is on the installation of the deep services and then pouring the footing.

The Water Treatment Plant upgrade analysis is nearing completion. The next steps are to finalize the budget assumptions while preparing a presentation package for the Drinking Water Officer. A special meeting will soon be arranged so that staff can present the proposal, financial strategy, and borrowing bylaws for Council consideration.

The new digital sign is now installed and connected at the John Pritchard Memorial Sports Complex. Staff will start adding programming to it over the course of this week. Photographs of the sign have been shared with the donor, who is very pleased with how it turned out.

Will be volunteering at the Canada Day event.

Council discussed volunteer opportunities for Canada Day.

Councillor Schreiner asked if there will be a groundbreaking ceremony for the new pool.

Chief Administrative Officer responded that there will be an event planned but it will be further into the construction when Council is able to tour the site.

Councillor Shishido gave kudos to the Parks staff for the great condition of the baseball fields.

Annual Municipal Report 2024

There was one written submission from the public:

**David Lancaster**

- Thanked Staff for their work.
- Requested road updates in the north-east quadrant of the community, specifically Kate Street, Brickyard Road, and Evergreen Street.
- Noted that Enderby does not have sidewalks on streets surrounding A.L. Fortune.

Chief Administrative Officer explained that there have been temporary patches placed on Evergreen Street that will be monitored through the summer. In the fall when traffic control is more feasible in this area, a permanent patch will be placed. Construction of Brickyard Road is tentatively planning for 2027/2028 but noted that road updates in the northeast quarter of the community require complex and extensive infrastructure planning.

Moved by Councillor Baird, seconded by Councillor Davyduke  
*THAT Council considers any public input received;*

*AND THAT Council Approves the 2024 Annual Report.*

CARRIED

RDNO Building Permit Report – May 2025

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT the RDNO Building Permit Report – May 2024 be received and filed.*

CARRIED

Bylaw Enforcement Statistics for First Period of 2025 (Jan – Apr)

Moved by Councillor Schreiner, seconded by Councillor Ramey

*THAT Council receives and files the memorandum titled “Bylaw Enforcement Statistics for First Period of 2025 (Jan – Apr)”*

CARRIED

## **NEW BUSINESS**

### **SDC Classic Golf & Cultural Event**

Moved by Councillor Yerhoff, seconded by Councillor Davyduke  
*THAT Council authorizes Councillor Ramey and Councillor Schreiner to attend the SDC Classic Golf & Cultural Event with the cost funded from the relationship building budget line item.*

CARRIED

### **Friday Night Lights Burnout Competition – Letter of Support**

Councillor Yerhoff asked why Autowear Accessories is requesting a letter of support.

Chief Administrative Officer responded that there is mixed community sentiment on the hosting of the burnout competition. The owners would like to know there is support from the City for the event before deciding whether or not to proceed with planning.

Councillor Ramey stated that he believes the event brings the community together and that it should proceed.

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT Council directs staff to issue a letter or support to Autowear Accessories to host a Burnout Competition, as part of Friday Night Lights on Friday, August 15, 2025.*

CARRIED

### **Portable Dance Floor for Community Events**

Councillor Shishido expressed concern that the proposed dance floor may be too small.

Mayor Galbraith asked if the Dance floor would be used at other events.

The Manager of Strategic Priorities and Community Services responded that the dance floor would be set up at future community events including Friday Night Lights, and would be set up at Canada Day if it arrived in time. It has also been discussed that the dance floor could be offered as an add-on to future rentals of the Lions Gazebo.

Councillor Ramey stated that he does not think the proposed dance floor is large enough, and that there hasn't historically been dancing at the Music by the River events. Noted this could be considered in the future but doesn't believe the dance floor is necessary for this event.

The Manager of Strategic Priorities and Community Services explained that the goal for Boots by the River is to build on and elevate the concept of previous Music by the River events. Explained that one goal is to market the event to a larger demographic and that there will still be plenty of space for those who do not want to dance to set up lawn chairs on the grass. The presence of a dance floor is an invitation to dance, and if more people want to dance than there is room on the dance floor, there will be room on the grass surrounding it.

Councillor Shishido asked if more tiles could be added in the future to increase the size of the dance floor.

The Manager of Strategic Priorities and Community Services responded that the tiles can be purchased individually to create a larger dance floor in the future if so desired.

Councillor Yerhoff expressed support for the idea and explained that country dance nights are very popular and tend to bring many people out.

Councillor Baird asked if relocating the event to the Gazebo has been considered.

The Manager of Strategic Priorities and Community Services responded that this was considered, but that the sound in the Gazebo can echo. Also explained that the Shuswap River can be seen from Belvedere Park and is a better fit for a “by the river” event. Noted that the Gazebo has been secured as an alternate location if weather conditions are poor.

Moved by Councillor Shishido, seconded by Councillor Yerhoff  
*THAT Council directs staff to purchase a 9’ x 9’ portable dance floor kit using available Music by the River sponsorship funds after all other event expenses have been incurred, with the remainder to be funded through prior event surplus.*

CARRIED

OPPOSED Mayor Galbraith, Councillor Ramey

Municipal Security Issuing Resolutions – 2025 Borrowing

Moved by Councillor Baird, seconded by Councillor Ramey  
*THAT subject to the City receiving the Certificate of Approval for Barnes Park Outdoor Pool Loan Authorization Bylaw No. 1815, 2025, Council adopts the following resolution:*

*AND THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2025 Fall Borrowing Session, One Million Eight Hundred Thousand Dollars as authorized through “Barnes Park Outdoor Pool Loan Authorization Bylaw No. 1815, 2025” and that the Regional District of North Okanagan be requested to consent to our borrowing over a twenty year term and include the borrowing in a Security Issuing Bylaw.*

CARRIED

**CORRESPONDENCE AND INFORMATION ITEMS**

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT Council receives and files the correspondence and information items titled:*

- One-Year Anniversary of Implementation of Small-Scale Multi-Unit Housing Requirements dated May 29, 2025
- Miscellaneous Statutes Amendments Act (Bill 13) dated May 30, 2025
- Funding for Public Education dated June 5, 2025

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT the regular meeting of June 16, 2025 adjourn at 6:18 p.m.*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**