



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, May 20, 2025 at 4:30 p.m. in Council Chambers.

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Present: Acting Mayor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Absent: Mayor Huck Galbraith

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis  
Manager of Strategic Priorities and Community Services – Kelsey Campbell  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Schreiner, seconded by Councillor Ramey  
*THAT the May 20, 2025 Council Meeting agenda be approved as circulated.*

CARRIED

### **ADOPTION OF MINUTES**

#### **Meeting Minutes of May 5, 2025**

Councillor Shishido noted a typographic error on page 4 of the minutes of the meeting of May 5, 2025.

Moved by Councillor Shishido, seconded by Councillor Yerhoff  
*THAT the May 5, 2025 Council Meeting minutes be adopted as amended.*

CARRIED

### **CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**

*Councillor Davyduke arrived at 4:50 p.m.*

Curling Club Request for Replacement Dehumidifier Grant Funding

Chief Administrative Officer gave an overview of the memo and recommendation. Explained that if the dehumidifier is not at imminent risk of failure, there is an opportunity to work its replacement into a future grant application that will maximize the value of contributions from both the Curling Club and the Commission.

Council discussed the Curling Club's financial statements with Steve Campbell and Paul Darbyshire of the Curling Club, and asked questions about the proposed creation of a club manager position, potential replacement of the carpet and sound system, and increase in cost to internet and security.

Mr. Darbyshire responded that there are ongoing discussions about the creation of a club manager position and replacement of the carpet and sound system, but that these items are not being actioned yet. Explained that the increase in cost to internet and security came with the upgrade to fibre optic.

Council discussed that, while the dehumidifier is old, it is still functioning, and a condition assessment would allow for an evidence-based decision on whether its replacement is urgent.

Councillor Shishido asked if the dehumidifier could be replaced now and its cost added to a future grant.

Chief Administrative Officer responded that eligible expenses for a grant must take place after the application date typically, and then at the risk of the applicant.

Council discussed that a second dehumidifier was given to the curling club at the same time as the one that is running for parts, and that those parts may be able to be used to extend the life of the dehumidifier that is in service.

Moved by Councillor Ramey, seconded by Councillor Shishido

*THAT Council requests that the Curling Club obtain a condition assessment of its dehumidifier evaluating for its remaining operating life and provides recommendations on operations and maintenance, if applicable;*

*AND THAT, subject to the condition assessment indicating that the dehumidifier is likely to have at least one season of remaining operating life provided the operation and maintenance recommendations contained in the assessment are implemented, Council invites the Curling Club to request of the Enderby & District Services Commission that its dehumidifier replacement be included in a forthcoming grant application for renewing various components of the John Pritchard Memorial Sports Complex, with the Curling Club being responsible for the proportional share of the local cost contribution attributable to its dehumidifier;*

*AND FURTHER THAT, subject to the condition assessment indicating that the dehumidifier is at imminent risk of failure, for which operation and maintenance recommendations would be unreasonable or imprudent to implement, Council refers the Curling Club's request to the Enderby & District Services Commission for a decision on its dehumidifier grant request.*

CARRIED

## **BYLAWS**

### Water and Sprinkling Regulation Bylaw No. 1468, 2010 Amendment Bylaw No. 1817, 2025

Moved by Councillor Shishido, seconded by Councillor Ramey  
*THAT Council adopts the bylaw cited as “City of Enderby Water and Sprinkling Regulation Bylaw No. 1468, 2010 Amendment Bylaw No. 1817, 2025”.*

CARRIED

### Property Tax Prepayment Plan Bylaw No. 1400, 2007 Repeal Bylaw No. 1816, 2025

Moved by Councillor Schreiner, seconded by Councillor Shishido  
*THAT Council adopts the bylaw cited as “City of Enderby Property Tax Prepayment Plan Bylaw No. 1400, 2007 Repeal Bylaw No. 1816, 2025”.*

CARRIED

## **REPORTS**

### Mayor and Council Reports

#### Councillor Shishido

Nothing to report.

#### Councillor Yerhoff

Attended a FACT meeting. The Harvest Hut will be open starting the first Monday in June. Things are going well with the Good Food Box. The Food Bank will be participating in the farmers market coupon program.

Had a meeting with Jody Fobe of the Enderby & District Chamber of Commerce. The Chamber is focused on increasing membership. They have invited Council to their upcoming Women’s Golf Night and Business After 5 events.

Attended the Grad Parade and the Mothers Day Breakfast.

#### Councillor Schreiner

Nothing to report.

#### Councillor Ramey

Attended the Prom Parade and reported that it was great. There was a good turnout from the community.

Attended an Enderby & District Arts Council Meeting and reported that they are thankful for the grant received from the City. They continue to look for more members.

#### Councillor Davyduke

Attended the Enterprize Challenge final showcase. Congratulated North Okanagan Consulting, an Enderby business, for their third-place finish.

Attended the plant share at the Harvest Hut and reported that it was a great event. There is much excitement about the potential for a future community garden along the rail trail.

Acting Mayor Baird

Reported that it's been great to have the Farmers Market back downtown on Fridays.

Noted that the Library renovations are looking good.

There are herbs grown at the Harvest Hut that are available to the public.

Chief Administrative Officer

Construction of the lower reservoir is progressing. The forms for the walls are now being placed.

Pool construction work should begin this week. The first step will be creating a storm service, which the civil subcontractor will be doing. Staff are coordinating with the construction manager for when the water and sewer services need to be created, which will impact King Avenue. There will be an electrical service switch over at some point in June, which is expected to result in a one-day outage to pool operations. Recreation Services have been notified to expect this, but the precise day depends on BC Hydro's schedule. There will also be some tree removals happening on the north side of the park in front of what will be the future building access.

Thanked Public Works for installing the new trees in Barnes Park, on Cliff Avenue, and north of the Arena.

Planning is under way for the Canada Day event. The parade will be going in the opposite direction this year, given that the event will be located in Riverside Park. There will be a car show, activities and games, cake, and fireworks. Thanked the Manager of Strategic Priorities and Community Services and the Events Coordinator for their work on the event.

The new Parks position has closed. Staff are shortlisting and setting up interviews this week.

The new digital sign for the arena is scheduled to be installed on May 26th.

Staff are getting ready for offsite works associated with new development to proceed within the next few weeks, including the installation of a water main adjacent to 247 Brickyard Road and new services at 506 Cliff Avenue. In both cases, single-lane alternating traffic flow will be maintained, but congestion should be expected in the downtown core for the Cliff Avenue works due to limitations on traffic flow. There will be extensive traffic control in place for the 506 Cliff Avenue works.

The City's electrical contractor is completing the final electrical works on the back-up power system at the Fire Hall, which will enable the Hall to operate during a prolonged outage, including enabling the compressor to operate so that air packs can be recharged.

Thanked the new campground managers for their quick and professional response during the RV fire this past weekend. Staff are now proceeding with clean-up and site restoration, which

should be covered through an ICBC claim. Staff will be doing a debrief soon to discuss the event in more detail.

The new cremation section at the cemetery suffered damage during a recent windstorm. Reported that a contractor meeting was held on site to discuss a remedial action plan, which should be executed over the course of the next week. The new fence section will be reinstated after. None of the cremation plots in the new section are occupied.

The City's small paving contractor will be coming through within the next 1-2 weeks to deal with an initial round of patches. Among the patches will be the larger excavation on Kate Street south of Kildonan Avenue, where the heaved pavement has been levelled off.

Councillor Schriener asked about the unconstructed road off of Preston Drive West and whose responsibility it is if that area becomes unsightly.

Chief Administrative Officer responded that it would be the City's responsibility to maintain, but that it would not be maintained to a lawn standard. Staff will visit the lot to identify if it is unsightly and mow if necessary.

Councillor Schreiner asked about the approach to unsightly properties in the City.

The Manager of Planning, Community Safety and Bylaw Compliance replied that bylaw compliance uses a hybrid approach, addressing complaints as well as conducting patrols. Explained that there have been a number of properties that were contacted by the Bylaw Enforcement Officer in the past few weeks for unsightliness.

Councillor Ramey requested that a road sign be re-instated for Granville Avenue on George Street.

Chief Administrative Officer responded that the street sign would be re-instated.

Councillor Shishido asked if there will be water available to the Musebo during pool construction.

Chief Administrative Officer responded that he believes that water will still be available to the Musebo during construction.

Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to April) 2025

Moved by Councillor Ramey, seconded by Councillor Yerhoff  
*THAT Council receives and files the report titled Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to April) 2025.*

CARRIED

RDNO Building Permit Report – April 2025

Moved by Councillor Shishido, seconded by Councillor Ramey  
*THAT Council receives and files the RDNO Building Permit Report – April 2025.*

CARRIED

**NEW BUSINESS**

**Granville Avenue (West of George Street) Award of Construction Contract**

Moved by Councillor Shishido, seconded by Councillor Ramey

*THAT Council awards the construction contract for the 2025 capital road project, Granville Avenue (West of George Street), in the amount of \$1,156,012, to Mounce Construction Ltd.*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Yerhoff, seconded by Councillor Shishido

*THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) and (k) of the Community Charter.*

CARRIED

**ADJOURNMENT**

Moved by Councillor Ramey, seconded by Councillor Yerhoff

*THAT the regular meeting of May 5, 2025 adjourn at 5:51 p.m.*

CARRIED

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**ACTING MAYOR**

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**CORPORATE OFFICER**