



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, March 17, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Sarah Yerhoff

Absent: Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Yerhoff, seconded by Councillor Davyduke
“THAT the March 17, 2025 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of March 3, 2025

Moved by Councillor Ramey, seconded by Councillor Schreiner
“THAT the March 3, 2025 Council Meeting minutes be adopted as circulated.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0078-25-DVP-END

There were no written submissions.

Travis Fischer, Representative of the Applicant

Gave a brief overview of the proposal and offered to answer any questions from Council.

Councillor Davyduke asked if there will be ongoing monitoring to ensure no hazardous materials are stored in the shipping containers.

The Planner responded that there will be an initial fire inspection as part of a pending business license application and ongoing annual fire inspections thereafter.

Councillor Ramey asked if the shipping containers will be required to have ventilation.

The Planner responded that the containers will need to be modified to meet the requirements of the Shipping Container Health and Safety Policy which requires ventilation openings and a wind vent device.

Moved by Councillor Baird, seconded by Councillor Schreiner

“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 40397 and located at 205 Brickyard Road, Enderby BC, to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 314.4.d.iv by reducing the minimum separation between the exits, windows or unprotected openings of a building or structure and a shipping container from 6 m (19.69 feet) to 3 m (9.84 feet), as shown on the attached Schedule ‘A’;*
- *Section 314.d.g by increasing the maximum number of shipping containers per property, in an industrial zone, from 2 to 4, as shown on the attached Schedule ‘A’; and*
- *Section 314.d.i by waiving the requirement to provide screening for shipping containers, as shown on the attached Schedule ‘A’.”*

CARRIED

BYLAWS**Subdivision Servicing and Development Bylaw Amendment**

Moved by Councillor Schreiner, seconded by Councillor Ramey

“THAT Council gives three readings to City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 Amendment Bylaw No. 1808, 2025.”

CARRIED

REPORTS**Mayor and Council Reports****Councillor Davyduke**

There was a FACT meeting on March 4th. Reported that there was a good turnout to the 31st Annual Seed Swap.

Reported that there is work ongoing by the Garden Club to create a community garden.

The Enderby & District Resource Centre’s annual hanging basket fundraiser is ongoing.

There was an Early Years Committee meeting on March 11th.

Reported that she spoke with Sheryl Hay of Recreation Services, and online registration for recreation programming is going well.

Attended an Enderby & District Resource Centre meeting.

The Community Futures Enterprise Challenge is ongoing, and final pitches will be made on May 8th.

Councillor Yerhoff

Met with the new Enderby & District Chamber of Commerce president and has continued to attend their weekly coffee meet-ups.

Attended the Spring Wellness Event hosted by Recreation Services and reported that it was a great event with attendees from Enderby and surrounding communities.

Attended the Confluence Music Festival at Splatsin Centre.

Attended the M.V. Beattie Talent Show.

Councillor Schreiner

Attended the M.V. Beattie Talent Show.

Asked when King Street is scheduled for renewal.

Chief Administrative Officer responded that planning for renewal of King Street has begun, and it is planned to occur in 2026.

Councillor Ramey

Reported that there is a resident that has been working to get a new bus stop placed on Sicamous Street. Asked how new bus stops are established.

Chief Administrative Officer responded that potential sites for bus stops must be evaluated for their impact to parking and infrastructure. Noted that the resident has withdrawn their request for a bus stop on Sicamous Street after learning that buses will stop anywhere on a route provided it is safe to do so. Chief Administrative Officer reported that a conversation with BC Transit has been had about evaluating new bus stops in the city holistically rather than on an ad hoc basis so that the stops may have the greatest impact.

Councillor Ramey asked who is responsible for maintenance of bus shelters. Received a report of an issue with the shelter on Mill Avenue.

Chief Administrative Officer responded that the City is responsible for maintenance and has tasked Public Works to inspect and then repair the shelter.

Councillor Baird

Reported that the addition of gravel to the planter boxes at the City Hall parking lot look good. Asked if there will be further additions.

Chief Administrative Officer responded that some planters from lower impact areas in the city will be re-located here.

Met with the Events Coordinator and Easter planning is coming along well so far.

Will be attending the Curling Club fundraiser dance this weekend.

Attended the Sweet Smiles Gala in Vernon and reported that there were many people from Enderby in attendance.

Mayor Galbraith

Attended the M.V. Beattie Talent Show.

Attended a Splatsin Flag Raising Ceremony at the Enderby RCMP detachment.

Attended the King Charles III Coronation Medal Awards.

Chief Administrative Officer

The demolition of the wooden structure of reservoir has been demolished. Demolition of the basin is occurring this week.

The new Riverside RV Park managers, Jason and Krista Foster, have been hired and will be starting on May 1st. The previous manager will be available to assist the new managers through the transition.

A request for qualifications has been posted for a consultant to assist in a planning process to update the City's Official Community Plan, Zoning Bylaw, and Subdivision Servicing Bylaw. The City has grant funds available specifically for this task.

Issued a purchase order this morning for the new digital sign for the John Pritchard Memorial Sports Complex. The topper cabinet height was increased by an extra foot consistent with a request from the Enderby & District Services Commission.

The refrigeration plant at the arena has now been shut down and ice is being removed. The department is getting ready to transition to their outside tasks and activities.

A posting for an additional Parks worker is expected to be issued in the next few weeks.

There will be a tour on Thursday of the Enderby water and wastewater facilities for Splatsin operators. Thanked the First Nations Health Authority and the City's Systems Operator for their work on this initiative.

Councillor Baird asked about overland water that carries debris toward Northern Avenue from West Enderby Road during rain events.

Chief Administrative Officer responded that there has been a conversation with Public Works about this issue and there is a plan in place to regrade the boulevard to help run-off enter the ditch instead of running overland. This will be done once the road is dry enough to re-grade.

Councillor Ramey asked for information on the water event that occurred on Thursday.

Chief Administrative Officer responded that equipment at the Water Treatment Plant reacted in an unexpected way to a valve being left in a closed position at the end of the day. This resulted in a loss of pressure and for some customers, a loss of water. The issue was resolved as quickly as possible.

Councillor Ramey asked when discussion would be happening regarding the operating grant for the Enderby & District Arts Council.

Chief Administrative Officer responded that the item has been referred to budget discussions that will be happening in April.

RDNO Building Permit Report – February 2025

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT Council receives and files the RDNO Building Permit Report – February 2025.”

CARRIED

NEW BUSINESS

Enderby & District Chamber of Commerce – Membership Application

Council discussed that historically the City has not been a member of the Chamber of Commerce but has sponsored awards.

Moved by Councillor Baird, seconded by Councillor Schreiner

“THAT Council authorizes the City of Enderby to join the Enderby & District Chamber of Commerce as a member.”

CARRIED

Enderby Farmers Market – Revised Road Closure Application for 2025 Market Season

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT Council receives the revised Enderby Farmers Market’s Road Closure Application (2025 market season) for information.”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Schreiner, seconded by Councillor Ramey

“THAT Council receives and files the correspondence and information items titled:

- *Funding Approval - 2024 CEPF Volunteer and Composite Fire Departments Equipment and Training dated January 27, 2025.*
- *Infrastructure Support for Specified Municipalities dated February 28, 2025.”*

CARRIED

PUBLIC QUESTION PERIOD

Jackie Pearase, Rivertalk, asked what the funds from the Volunteer and Composite Fire Departments Equipment and Training grant will be used for.

Chief Administrative Officer responded that the funds will be used to purchase new self-contained breathing apparatus equipment for firefighters.

CLOSED MEETING RESOLUTION

Moved by Councillor Ramey, seconded by Councillor Davyduke

“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT the regular meeting of March 17, 2025 adjourn at 5:51 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER