

## REGULAR MEETING OF COUNCIL AGENDA

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**DATE:** May 21, 2024  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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*The public may attend this meeting in person or by means of electronic facilities.*

*The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.*

*The access codes for this meeting are:*

*Meeting ID: 860 6349 0161  
Passcode: 801975*

*If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.*

*When applicable, public hearing materials are available for inspection at  
[www.cityofenderby.com/hearings/](http://www.cityofenderby.com/hearings/)*

**1. LAND ACKNOWLEDGEMENT**

*We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.*

**2. APPROVAL OF AGENDA**

*THAT the May 21, 2024 Council Meeting agenda be approved as circulated.*

**3. ADOPTION OF MINUTES**

**3.1 Meeting Minutes of May 6, 2024**

Page 4

*THAT the May 6, 2024 Council Meeting minutes be adopted as circulated.*

**3.2 Public Hearing Report May 6, 2024**

Page 12

*THAT the Public Hearing Report dated May 6, 2024 be adopted as circulated.*

**4. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES  
AND DELEGATIONS**

**5. REPORTS**

**5.1 Mayor and Council Reports**

**5.2 Area F Director Report**

**5.3 Chief Administrative Officer Report**

**5.3.1 Council Inquiries**

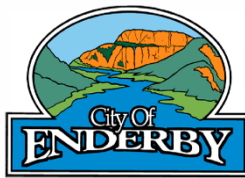
- 5.4 City of Enderby Drinking Water Annual Report 2023 Page 14  
Memo prepared by Chief Administrative Officer dated May 7, 2024  
*THAT Council receives and files the City of Enderby Drinking Water Annual Report 2023.*
- 5.5 Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to April) 2024 Page 28  
*THAT Council receives and files the report titled Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to April) 2024.*
- 6. NEW BUSINESS**
- 6.1 Enderby & District Lions – Request to Hold Beer Garden in Lions Gazebo from June 28 – July 1, 2024 Page 51  
Memo prepared by Planner dated May 9, 2024  
*THAT Council approves the Enderby & District Lions Club's request to hold a beer garden in the Lions Gazebo at Riverside Park from June 28 – July 1, 2024, with the following start and end times:*
- June 28, 2024 Start – 1:00 pm End – 1:00 am
  - June 29, 2024 Start – 11:00 am End – 1:00 am
  - June 29, 2024 Start – 11:00 am End – 1:00 am
  - July 1, 2024 Start – 11:00 am End – 7:00 pm
- 6.2 Russell Avenue (George to Sicamous) Award of Construction Contract Page 55  
Memo prepared by Chief Administrative Officer dated May 14, 2024  
*THAT Council awards the construction contract for the 2024 capital road project, Russell Avenue from George Street to Sicamous Street, in the amount of \$1,295,232.82, to Mounce Construction Ltd.*
- 6.3 Veterans Park Boxwood Replacement Page 58  
Memo prepared by Chief Administrative Officer dated May 14, 2024  
*THAT Council replaces the boxwoods at Veterans Park with raised stone planters, valued at \$21,500 inclusive of site preparation and planter construction, to be funded from the Greenspace Sundry budget and the Community Enhancement Fund.*
- 6.4 Road Closure Application – Canada Day Parade 2024 Page 62  
Memo prepared by Planner dated May 15, 2024  
*THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Canada Day Parade 2024) for information*
- 6.5 Royal Canadian Legion Branch #98 Road Closure Application – Poker Run Event Page 66  
Memo prepared by Planner dated May 15, 2024  
*THAT Council approves the attached Road Closure Application from the Royal Canadian Legion Branch #98 for the closure of Belvedere Street from Mill Avenue to MacPherson Lane on Saturday July 20, 2024 from 8:30 am to 4:00 pm for the purposes of providing motorcycle parking for the annual Legion-to-Legion Poker Run.*
- 6.6 UBCM 2024 Provincial Meeting Requests and Attendance Page 71  
Memo prepared by Chief Administrative Officer dated May 15, 2024  
*THAT Council identifies the Provincial ministries, agencies, commissions, or corporations for which it wishes to request meetings at the 2024 Union of British Columbia Municipalities (UBCM) convention;*

*AND THAT Council indicates the request that it wishes to pose at its meetings, the lead spokesperson, and the members who are planning to attend;*

*AND FURTHER THAT Council indicates any meeting topics for which it wishes staff to prepare an information brief.*

**7. PUBLIC QUESTION PERIOD**

**8. ADJOURNMENT**



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 6, 2024 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT the May 6, 2024 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of April 15, 2024

Moved by Councillor Shishido, seconded by Councillor Ramey  
*“THAT the April 15, 2024 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **DELEGATIONS**

Brent Gennings, School District #83 Trustee for Electoral Area 2 (City of Enderby / CSRD Area E / District of Sicamous / RDNO Area F)

Trustee Gennings introduced himself to Council and highlighted that food programs are going well in schools in the area. Noted that changes in housing legislation and increased density will have an impact on staffing and enrollment in schools.



Also explained that he can act as a liaison between Council and the School District if there are concerns or questions that need to be raised.

Councillor Baird asked about capacity and enrollment projections for M.V. Beattie and A.L. Fortune.

Trustee Gennings responded that he will get that information to Council.

Councillor Ramey asked about the use of the theatre by community groups. Explained that the A.L. Fortune auditorium was build with assistance from the community on the understanding that it could be used for this purpose.

Trustee Gennings responded that he will look into this and raise the issue with the School District to find out the reasoning and if there is a path forward.

Councillor Shishido explained that he has been in contact with a local organizer of youth sports, who runs the basketball program at A.L. Fortune as well as Splatsin, and he has some more ideas about how to reach youth through sport. Asked what the best way is to get him in contact with the School District.

Trustee Gennings asked Councillor Shishido to pass his contact information to the community sport organizer and welcomed him to attend and present at a future board meeting.

## **PUBLIC HEARINGS**

### **Temporary Use Permit Application #00-24-DVP-END**

The regular meeting gave way to the public hearing at 4:45 p.m.

The regular meeting re-convened at 5:00 p.m.

## **DEVELOPMENT MATTERS AND RELATED BYLAWS**

### **Temporary Use Permit Application #00-24-DVP-END**

Moved by Councillor Ramey, seconded by Councillor Schreiner

*“THAT Council authorizes the issuance of a Temporary Use Permit for the property legally described LOT 1 BLOCK 12 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 707 George Street to allow a food truck to operate on the property on Wednesdays from 4:00 – 9:00 pm, between May and September, as shown on the attached Schedule ‘A’, for a three-year period from the date the Permit is issued, subject to the following conditions:*

- 1. The siting of the food truck shall be in general accordance with the attached Schedule ‘A’;*
- 2. The applicant shall ensure that there are no impacts by way of sound or fumes associated with power generation for the food truck and its operations;*
- 3. The applicant shall ensure that the staging of patrons is properly managed on-site in order to avoid patrons spilling over on to adjacent streets, sidewalks or properties;*
- 4. The applicant shall take steps to engage with their patrons in order to ensure that vehicles are not overflowing into nearby private parking lots;*
- 5. The food truck must be removed from the property at the end of its daily operations;*

6. *The City of Enderby shall be added as a named insured to the insurance policy of the owner of the subject property, and indemnified and saved harmless, including legal expenses, associated with its decision to issue a Temporary Use Permit.*

CARRIED

## **BYLAWS**

### **2024 Budget Bylaws**

Moved by Councillor Baird, seconded by Councillor Davyduke

*“THAT Council adopts the bylaws cited as “City of Enderby 2024 – 2028 Financial Plan Bylaw No. 1788, 2024”, “City of Enderby Annual Tax Rate Bylaw No. 1789, 2024”, “City of Enderby Sewer Frontage Tax Bylaw No. 1790, 2024”, “City of Enderby Water Frontage Tax Bylaw No. 1791, 2024” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1792, 2024”.*

CARRIED

## **REPORTS**

### **Mayor and Council Reports**

#### **Councillor Ramey**

Nothing to report.

#### **Councillor Baird**

Will be attending the Rail Trail grand opening on Friday.

Asked who from Council will be attending the A.L. Fortune Graduation Ceremony on June 14<sup>th</sup>.

Councillor Davyduke responded that she will be attending.

Councillor Baird reported that the Chamber launch event was a success.

Suggested that instead of replacing the feature tree on Cliff Avenue with another tree, Council should explore the idea of replacing it with some form of public art.

#### **Councillor Yerhoff**

Will be attending the Rail Trail grand opening event.

Attended the community clean up event and reported that it was well attended.

#### **Councillor Davyduke**

Attended the community clean up event and thanked the Lions for putting on the appreciation barbeque each year.

Thanked Staff for their prompt notification of service interruptions both to Council and on public channels.

Reported that the senior drum line at A.L. Fortune placed 1<sup>st</sup> and the junior drum line placed 2<sup>nd</sup> at the provincial level.

Dropped in to observe some of the Legacy North Basketball camp at A.L. Fortune and reported that the event was very well received.

The Get Connected Enderby service providers event is taking place on May 7<sup>th</sup> at the Seniors Centre.

Will be attending the Enterprize Challenge finale at the Vernon Performing Arts Centre on May 8<sup>th</sup>.

The Harvest Hut will be setting up their garden bags behind the hut again this season.

Reported that the Volunteer Drivers group is waiting to hear back about a number of grants for which they have applied.

Seniors Tech Connect and Meal Mentoring programs at the Enderby & District Community Resource Center are going well.

Councillor Shishido

Nothing to report.

Councillor Schreiner

Attended the SILGA Convention and reported that the event was great with many opportunities for learning about different aspects of local government. Highlighted a few different workshops that were available including Keeping Order in Council and Board meetings, Short Term Rental Accommodation Regulations, ETSI-BC, Wildfires in BC, and Economic Development.

Mayor Galbraith

Attended the community clean up.

Attended the Baby Welcoming Ceremony at Splatsin Centre.

Attended the Chamber launch event.

Chief Administrative Officer

Reported that crack sealing has been completed.

Line painting is now completed, except for a few missed items that are still to be completed.

Spring pruning curbside pickup has been completed. Thanked the Fire Department for their work.

The Our Enderby clean-up challenge went over well. Thanked the Planner for his work organizing this event.

The Russell Avenue reconstruction pre-bid meeting occurred last week, there were 6 contractors in attendance. The request for proposal closes on May 9.

The Fire Department siren test was successful. There will be messaging in the 2024 tax insert about what the public should do if they hear the siren outside of a test situation.

Valve work at the Booster Station is scheduled for later this month. Once it has been verified that things are working as expected in a normal scenario, the longer duration test of our water system under reservoir 1 bypass conditions will proceed.

Mechanical design for the expansion of the water treatment plant is nearing completion to a grant ready stage. Once the design is complete, staff will be meeting with Interior Health, Splatsin, and other stakeholders to discuss and seek their support.

The pool basin work and repainting has been completed ahead of schedule. Parks will be filling the pool earlier this season, as Recreation Services will be doing their training prior to the May long weekend.

The brine leak repair at the arena is underway this week. The new header has been ordered and is expected in about 6 weeks. Once the new header has been installed, staff will be pressuring up the brine portion of the refrigeraton system in order to filter the brine. This gives the added benefit of verifying that there are no other issues with the system, before the chiller is started up and the floor temperature is lowered to make ice.

Thanked Public Works for their work on a water break on Enderby-Mabel Lake Road on Saturday.

A number of consolidated bylaws have been added to the City website. This is part of a long-term plan to remove all bylaw amendments in favour of consolidated versions, which are more user friendly for the public. Thanked the Clerk-Secretary and Planner for their work on this initiative.

Will be meeting with the president of the Chamber on Thursday to review the new office co-sharing agreement. Had a meeting with Recreation Services last week to discuss it.

Some stump grinding will be done at the Riverside RV Park within the next two weeks. The floors in the washrooms were repainted a week ago, and look fantastic.

There are plans to remove a lot of the bushes between the trees in the parking lot meridian behind City Hall, which will clean up the area. These bushes are intended to be replaced with some decorative grasses or other more suitable landscaping.

Councillor Schreiner asked if there is a start date for construction on the new pool.

Chief Administrative Officer responded that the intended start date for construction is late August or September of this year. Work is progressing on the design development stage.

### 2023 Statement of Financial Information

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council approves the 2023 Statement of Financial Information.”*

CARRIED

RDNO Building Permit Report – April 2024

Moved by Councillor Ramey, seconded by Councillor Davyduke

*“THAT the RDNO Building Permit Report – April 2024 be received and filed.”*

CARRIED

**NEW BUSINESS**

The Royal Canadian Legion #98 – Grant

The Chief Financial Officer gave an overview of the accompanying memo.

Rene Verwey of the Legion thanked Council for their support and reported that repairs are scheduled to start on the building in June.

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council authorizes staff to draft a partnering agreement between The Royal Canadian Legion #98 and the City of Enderby pursuant to section 21 of the Community Charter, for the provision of support to veterans, with notice of Council’s intent to provide assistance under a partnering agreement published in accordance with section 24 of the Community Charter;*

*AND THAT, subject to considering public representation at the Council meeting following the end of the notice period, Council authorizes Staff to execute the partnering agreement and provide assistance valued at \$25,000 to The Royal Canadian Legion #98 through the Community Enhancement Fund.”*

CARRIED

Water Conservation and Drought Management Framework

Chief Administrative Officer explained that the proposed new framework focuses on irrigation unrelated to food insecurity, and encourages awareness, education, and voluntary reduction of water use.

Moved by Councillor Baird, seconded by Councillor Ramey

*“THAT Council adopts the Water Conservation and Drought Management Framework;*

*AND THAT Council delegates to the Director of Public Works the authority to designate a Stage within the Water Conservation and Drought Management Framework and issue exemption permits;*

*AND FURTHER THAT Council directs staff to publish notice of the Water Conservation and Drought Management Framework.”*

CARRIED

Policy Direction on Implementation of Small-Scale Multi-Unit Housing Legislation

The Planner gave an overview of the policy direction decision points listed in the accompanying memo.

Council discussed the first decision point listed by the Planner regarding detached secondary suites. Council discussed the current system in place for allowing detached suites on single family lots.

Councillor Schreiner stated that he is in favour of policies that allow more housing in the community.

Councillor Ramey stated that he is in favour of allowing one of either an attached or detached secondary suite, but not both on the same lot.

Councillor Shishido stated that he prefers the system in place requiring detached secondary suites to change their zoning through an application.

Councillor Baird stated that she is in favour of allowing both an attached and a detached secondary suite on lots that are large enough to accommodate this.

Moved by Councillor Ramey, seconded by Councillor Shishido  
*“THAT Council supports adding detached suites as a permitted use to the City’s single-family zoning designation;*

*AND THAT a property in the City’s single-family zoning designation may have an attached or a detached secondary suite, but not both.”*

DEFEATED  
 OPPOSED Mayor Galbraith  
 Councillor Baird  
 Councillor Davyduke  
 Councillor Schreiner  
 Councillor Yerhoff

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
*“THAT Council supports adding detached suites as a permitted use to the City’s single-family zoning designation;*

*AND THAT a property in the City’s single-family zoning designation may have an attached and a detached secondary suite.”*

CARRIED  
 OPPOSED Councillor Shishido  
 Councillor Ramey

Council discussed the second decision point regarding reducing the minimum lot area in the City’s single-family and two-family zones to allow increased density through small-lot subdivisions.

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
*“THAT Council supports reducing the minimum lot area in the City’s single-family and two-family zones in order to enable higher densities through small-lot subdivisions.”*

DEFEATED  
 OPPOSED Mayor Galbraith  
 Councillor Baird  
 Councillor Davyduke

Councillor Shishido  
Councillor Ramey

Council discussed the third decision point regarding prioritizing flexibility for property owners in realizing density potential for their properties versus maintaining consistency in the character of existing residential neighbourhoods to the extent permitted by law.

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT Council supports prioritizing maintaining consistency in the character of existing residential neighbourhoods to the extent permitted by law.”*

CARRIED

### **PUBLIC QUESTION PERIOD**

There were no questions from the public.

### **CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the Community Charter.”*

CARRIED

### **MATTERS RELEASED FROM IN-CAMERA**

Update on Community Garden Proposal for 602 Knight Avenue (St. George Anglican Church)

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT Council directs Staff to continue to explore opportunities for the installation of a community garden on institutional lands within the community;*

*AND THAT with respect to the open space north of the Enderby Arena, Council continues to support the Enderby & District Services Commission’s continued enhancement of the site as a passive park, consistent with the Master Parks Plan;*

*AND FURTHER THAT this matter be released from in-camera.”*

CARRIED

### **ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT the regular meeting of May 6, 2024 adjourn at 7:09 p.m.”*

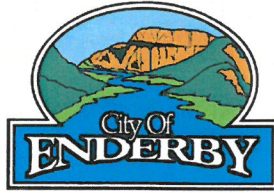
CARRIED

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**MAYOR**

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**CORPORATE OFFICER**



## THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on May 6, 2024 at 4:45 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

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Mayor Galbraith read the rules of procedure for public hearings and introduced the following application:

### Temporary Use Permit Application #00-24-DVP-END

Legal: LOT 1 BLOCK 12 KAMLOOPS (FORMERLY OSOYOOS)  
DIVISION YALE DISTRICT PLAN 211A  
Address: 707 George Street, Enderby  
Applicants: Two Sparrows Catering  
Owners: Case Holdings Ltd.

The Planner provided an overview of the application.

The Planner read out the following written submission.

### **Patsy and Tony Vetter, 427356 B.C. Ltd.**

- Concerns regarding patrons from other businesses parking in the Vetter Plaza private parking lot.

Mayor Galbraith invited the applicant to speak to the application.

### **Rye Harwood, Two Sparrows Catering**

Rye Harwood and business partner Sarah Helgason took over Two Sparrows Catering at the beginning of 2023. The company is based out of Vernon and service the North Okanagan.



Explained that this proposal allows the Small Axe to open their doors on a night they would otherwise be closed without having to staff their kitchen.

Councillor Davyduke asked the Planner for clarification on the time period of a temporary use permit.


The Planner responded that the applicant has requested the permit for a three year period which is the maximum length. In three years' time, the permit could be renewed for an additional three years at the discretion of Council.

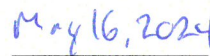
Councillor Davyduke asked what the course of action is if any concerns arise from this use.

The Planner responded that the conditions of issuance put the onus on the applicant to address common issues that could be associated with the use. If there are concerns, the City will approach the applicant to attempt to resolve. If the applicant can not meet the conditions of the permit, it could be suspended or revoked.

Mayor Galbraith made his closing statement and declared the Public Hearing closed at 5:00 p.m.

Pursuant to Section 465 (6) of the *Local Government Act*, I, Tate Bengtson, Corporate Officer, hereby certify this to be a fair and accurate report of the Public Hearing held on May 6, 2024.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date

**THE CORPORATION OF THE CITY OF ENDERBY**

**AGENDA**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: May 7, 2023  
Subject: Drinking Water Annual Report 2023

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**RECOMMENDATION**

THAT Council receives and files the City of Enderby Drinking Water Annual Report 2023.

**BACKGROUND**

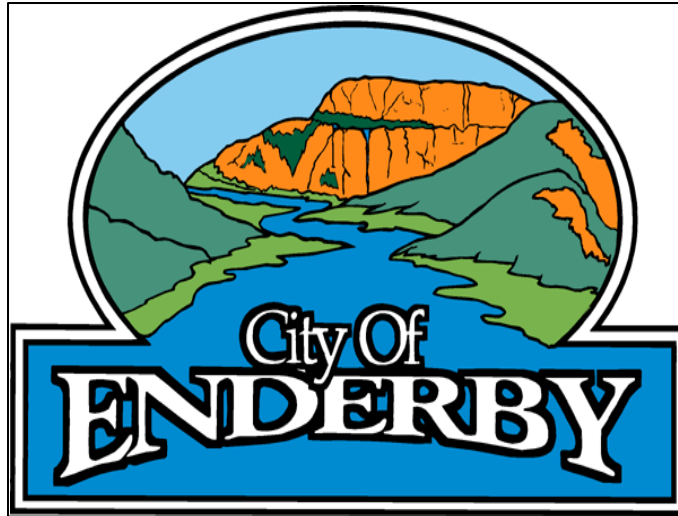
Pursuant to the British Columbia Drinking Water Protection Act and Regulation, the City of Enderby is required to publish an annual drinking water report.

This report has also been submitted to the Interior Health Drinking Water Officer responsible for the City of Enderby water system.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer



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# CITY OF ENDERBY DRINKING WATER SYSTEM

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ANNUAL REPORT 2023

**May 6, 2024**

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## EXECUTIVE SUMMARY

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The City of Enderby operates and maintains a community drinking water system in accordance with the Drinking Water Protection Act and the *Guidelines for Canadian Drinking Water Quality*.

In 2023, the total water distributed from the Water Treatment Plant was 556,568 m<sup>3</sup>. The maximum one-day demand was 2,943 m<sup>3</sup> on July 22, 2023 . By contrast, in 2022, the total water distributed from the Water Treatment Plant was 529,280 m<sup>3</sup> and the maximum one-day demand was on August 9, 2022 at 2,785 m<sup>3</sup>.

In 2023, the City of Enderby spent \$754,077 to operate and maintain the community drinking water system. Of that value, capital investment represents 20% of the total expended by the City of Enderby in 2023.

The City continues its water quality monitoring program. Nothing of concern was discovered in the drinking water system in 2023.

The City's Public Works staff is certified to meet the legislative requirements of operating the Water Treatment Plant and distribution system.

The City has completed its Source Protection Plan for both sources and has taken action to implement its short-term recommendations. The City also completed its annual update to its Drinking Water Emergency Response Plan.

## INTRODUCTION

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The City of Enderby operates and maintains a community drinking water system in accordance with the Drinking Water Protection Act and Regulations, as well as the *Guidelines for Canadian Drinking Water Quality*. Pursuant to Section 15(b) of the British Columbia Drinking Water Protection Act and Section 11 of the British Columbia Drinking Water Protection Regulation, the City of Enderby provides the following Annual Drinking Water Report for 2023.

The goal of the City of Enderby is to provide clean, safe, and reliable drinking water. This means that the drinking water quality meets the standards specified in the *Guidelines for Canadian Drinking Water Quality* and the operation of the drinking water system is consistent with the BC Drinking Water Protection Act and Drinking Water Protection Regulation.

High quality drinking water must meet requirements with respect to the following:

- Maximum acceptable concentrations of microbiological contaminants such as bacteria, protozoa, and viruses such as *Giardia*, *Cryptosporidium*, and *Escherichia coli*;
- Maximum acceptable levels of turbidity;
- Maximum acceptable chemical and physical parameters; and
- Aesthetic objectives related to taste, colour, and odour.

The City accomplishes these requirements through a multi-barrier approach to treatment. A multi-barrier approach is required as “the limitations or failure of one or more barriers may be compensated for by the effective operation of the remaining barriers. This compensation minimizes the likelihood of contaminants passing through the entire system and being present in sufficient amounts to cause illness to consumers.”<sup>1</sup>

There are a variety of potential hazards to drinking water, most of which involve chemical and microbiological contaminants that may be introduced at the source or intake, during treatment, or during distribution. The City has implemented a water quality monitoring regime and uses multi-barrier treatment to manage the risks to public health. The City has a Drinking Water Emergency Response Plan and a Source Protection Plan for both of its sources.

## WATER SYSTEM OVERVIEW

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The Enderby water system consists of two sources:

Shuswap Well (ground water; suspected of being under the direct influence of surface water);  
and  
Shuswap River (surface water).

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<sup>1</sup> Federal-Provincial-Territorial Committee on Drinking Water and the CCME Water Quality Task Group, “From Source to Tap: Guidance on the Multi-Barrier Approach to Safe Drinking Water” (Ottawa, Ontario: 2004), 17.

The total amount of pipe in the distribution system is 30,962 meters. There are booster stations by the Bawtree Bridge, at the bottom of Gunter-Ellison Road, and between the upper and lower reservoirs on Francis Drive.

All water is chlorinated prior to distribution. The Shuswap River surface water is filtered through a two-stage rapid filtration system which reduces turbidity and minimizes the threat of giardia and cryptosporidium. The Shuswap Well is normally piped to the Water Treatment Plant clearwell, where it receives ultraviolet treatment in addition to the chlorination received on-site.

Under normal operation, water from the Shuswap River is filtered and chlorinated, then pumped from the clearwell through the UV disinfection system and into the distribution system to a water reservoir. Water from the Shuswap Well is chlorinated on-site and pumped to the clearwell, then through the UV disinfection system and to the reservoirs. There is a total of 3,782 m<sup>3</sup> of reservoir capacity. Each system can be isolated and run to the reservoirs alone.

It should be noted that, when the Shuswap Well is supplying water, a number of customers east of the Bawtree Bridge may receive water that is only disinfected with chlorine, meaning that it does not receive the two forms of treatment required for surface water (the Shuswap Well is suspected of being under the influence of surface water). However, when the supply of water is from the Water Treatment Plant, all customers receive fully treated water.

Under current operating parameters, the combined source capacity of the Shuswap River and the Shuswap Well is 4,753 m<sup>3</sup> per day. The maximum production capacity of the Water Treatment Plant is 3,150 m<sup>3</sup> per day under normal operating conditions at peak demand, although the rate of production is affected by source water turbidity, which increases backwashing frequency and reduces available production time. The ultimate planned source capacity, with expanded infrastructure, operational changes, and assuming the capability to run the Shuswap Well for twenty-four hours per day, is 6,135 m<sup>3</sup>.

## ANNUAL CONSUMPTION DATA

Note: the below figures only describe the Water Treatment Plant flow meter; this does not reflect the full quantity of water sent from the Shuswap Well, some of which is distributed to residents east of the Bawtree Bridge without being captured by the flow meter.

In 2023, the total water distributed from the Water Treatment Plant was 556,568 m<sup>3</sup>. The maximum one-day demand was 2,943 m<sup>3</sup> on July 22, 2023 . By contrast, in 2022, the total water distributed from the Water Treatment Plant was 529,280 m<sup>3</sup> and the maximum one-day demand was on August 9, 2022 at 2,785 m<sup>3</sup>.

The following chart shows maximum and average daily demands from the Water Treatment Plant by month for 2022 and 2023.

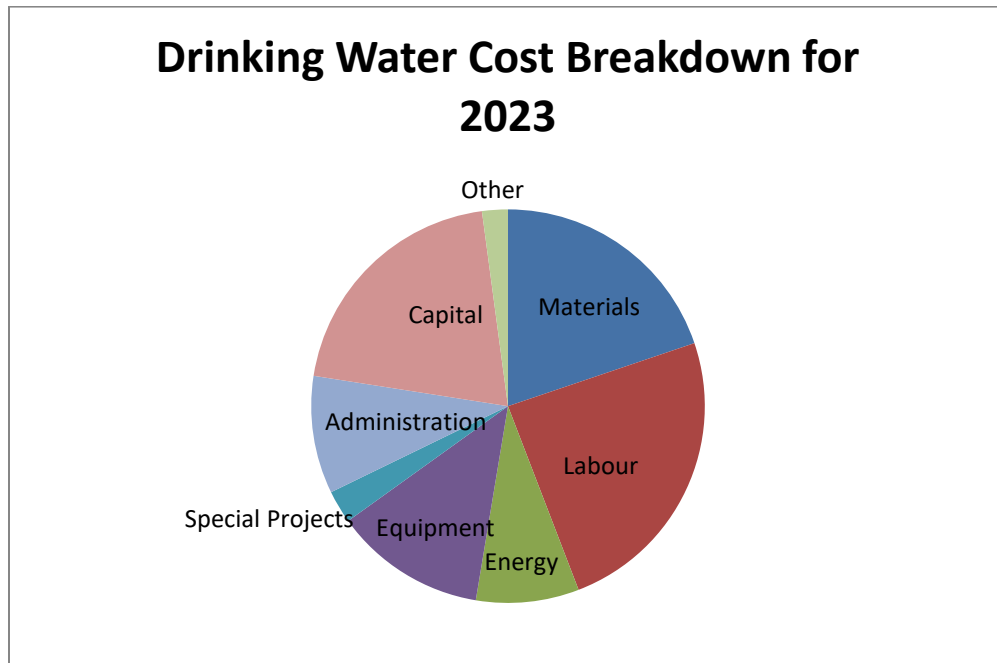
Month	2023 Max. Daily Demand (m <sup>3</sup> )	2023 Avg. Daily Demand (m <sup>3</sup> )	2022 Max. Daily Demand (m <sup>3</sup> )	2022 Avg. Daily Demand (m <sup>3</sup> )
January	1635	1331	1535	1300
February	1403	1222	1368	1204
March	1352	1134	1248	1109
April	1282	1062	1296	1106
May	2258	1615	1608	1236
June	2573	1961	1901	1429
July	2943	2441	2776	2085
August	2935	2364	2785	2446
September	1909	1455	2628	1806
October	1307	1157	1483	1203
November	1296	1175	1365	1177
December	1562	1336	1669	1267

Year-to-year variations in demand tend to be influenced by the impact of weather upon consumption habits, particularly irrigation, while longer-range trends are influenced by the population growth rate offset by demand management initiatives such as water rates.



## DRINKING WATER COST BREAKDOWN

In 2023, the City of Enderby spent \$754,077 to operate and maintain the community drinking water system. Of that value, capital investment represents 20% of the total expended by the City of Enderby in 2023.



The following chart describes the dollar value associated with each expense category and compares the values to 2023:

Category	2023 Value	2022 Value
Materials	149,382	122,493
Labour	183,609	180,416
Energy	63,794	58,296
Equipment	94,035	65,813
Special Projects	20,425	68,079
Interest	-	-
Administration	72,908	69,301
Capital	153,951	216,485
Other	15,974	14,125

Total

754,077

795,005

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## WATER SYSTEM ASSESSMENT AND INFRASTRUCTURE DEFICIT

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The total replacement value for the water distribution system (such as pipes and pumps) is \$28,900,107. As of December 31, 2023, the total depreciation is \$13,525,996

The total replacement value for the City of Enderby water treatment system (such as buildings, clarifier, chlorinators, and ultraviolet bank) is \$7,833,763. As of December 31, 2023, the total depreciation is \$4,269,858

In 2023, \$264,205 was contributed to the City of Enderby water reserve fund and \$48,800 was withdrawn, for a balance at the end of the year of \$705,024.

In order to address its infrastructure deficit, the City has committed to an incremental tax increase of 1% per year to the water utility. This amount is dedicated to asset management. The anticipated 2024 contribution to water reserves is \$272,100.

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## COMPLETED MAJOR PROJECTS AND FORTHCOMING MAJOR PROJECTS

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There was a number of major water projects completed or forthcoming as of December 31, 2023:

- Peacher Crescent water main and service renewal (completed).
- Planning for Water Treatment Plant expansion (in progress).
- Reservoir #1 bypass program testing (in progress).
- Reservoir #1 renewal (forthcoming).
- Russell Avenue water main and service renewal (forthcoming)

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## MAJOR EVENTS

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There was one period of elevated turbidity greater than 10 NTU in the Shuswap River during 2023. This lasted between April 17 and May 25, 2023. This event is when the majority of the seasonal freshet occurred. During this event, the water treatment plant was used as backup, and the Shuswap Well was the primary source to supply potable water to consumers.

Freshet runoff led to a peak river elevation between May 25<sup>th</sup> and 28<sup>th</sup>. During this time, the river was elevated to a point where the Shuswap Well was inaccessible by vehicle. The well was monitored via SCADA and samples were taken at a nearby test port to ensure water potability.

There were five total breaks or major leaks identified during the year. They were addressed and handled promptly and no major service disruptions were experienced.

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## WATER QUALITY MONITORING

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Daily samples are collected at the Shuswap Well and River and tested for pH, temperature, and turbidity. Daily samples are also collected at the Water Treatment Plant and tested for pH, temperature, turbidity, and colour. The clearwell is tested on a daily basis for pH, temperature, turbidity, colour, and free and total chlorine.

Weekly system checks and distribution samples are tested for chlorine residuals to ensure a minimum of 0.20 mg/L of free chlorine is found throughout the distribution system. Chlorine residuals were above the minimum threshold for all sample locations and dates.

At least once per month, samples are collected at 10 monitoring stations within the distribution system for microbiological testing. No E. Coli was detected at any of the sample points within the distribution system in 2023.

The filter backwash is sampled on a bi-monthly schedule for pH, conductivity, turbidity, total suspended solids, aluminum, and microbiology.

On a quarterly basis, trihalomethane (THM) samples are collected from the Brash PRV, Booster #1, and Valcairn stations. THMs are by-products caused by the chemical reaction between chlorine and organic matter naturally present in water. High levels of THMs can have adverse health effects and, as a result, the *Guidelines for Canadian Drinking Water Quality* set a maximum acceptable concentration of 0.1 mg/L. All THM tests from the above sample stations reported below the maximum acceptable concentration, with concentrations never exceeding 0.0616 mg/L.

The Shuswap Well is tested monthly for nitrogen levels (including nitrates and nitrites) and microbiology. The Shuswap River is sampled monthly for microbiology. Both sources are sampled quarterly for total organic carbon.

The Shuswap River is sampled annually for comprehensive testing. The Shuswap Well is sampled every second year for comprehensive testing. The Shuswap River and the Shuswap Well were both tested in 2023.

The results are as follows.

Parameter	River	Well
Chloride	0.51	1.88
Fluoride	<0.10	<0.10
Nitrate (as N)	<0.010	0.243
Nitrite (as N)	<0.010	<0.010
Sulfate	6.2	6.4
EPHw10-19	<250	<250
EPHw19-32	<250	<250
LEPHw	<250	<250
HEPHw	<250	<250

Langelier Index	-1.5	-1.4
Hardness, Total (as CaCO <sub>3</sub> )	47.2	54.6
Solids, Total Dissolved (calc)	57.3	75.7
Temperature, at pH	22.4	22.3
Colour, True	<5.0	<5.0
Alkalinity, Total (as CaCO <sub>3</sub> )	50.4	69.3
Alkalinity, Phenolphthalein (as CaCO <sub>3</sub> )	<1.0	<1.0
Alkalinity, Bicarbonate (as CaCO <sub>3</sub> )	50.4	69.3
Alkalinity, Carbonate (as CaCO <sub>3</sub> )	<1.0	<1.0
Alkalinity, Hydroxide (as CaCO <sub>3</sub> )	<1.0	<1.0
Cyanide, Total	<0.0020	<0.0020
Turbidity	0.53	0.16
pH	7.09	7.09
Conductivity (EC)	100	122
Coliforms, Total (Q-Tray)	1200	<1
E. coli (Q-Tray)	36	<1
Acenaphthene	<0.050	<0.050
Acenaphthylene	<0.200	<0.200
Acridine	<0.050	<0.050
Anthracene	<0.010	<0.010
Benz(a)anthracene	<0.010	<0.010
Benzo(a)pyrene	<0.010	<0.010
Benzo(b+j)fluoranthene	<0.050	<0.050
Benzo(g,h,i)perylene	<0.050	<0.050
Benzo(k)fluoranthene	<0.050	<0.050
2-Chloronaphthalene	<0.100	<0.100
Chrysene	<0.050	<0.050
Dibenz(a,h)anthracene	<0.010	<0.010
Fluoranthene	<0.030	<0.030
Fluorene	<0.050	<0.050
Indeno(1,2,3-cd)pyrene	<0.050	<0.050
1-Methylnaphthalene	<0.100	<0.100
2-Methylnaphthalene	<0.100	<0.100
Naphthalene	<0.200	<0.200
Phenanthrene	<0.100	<0.100
Pyrene	<0.020	<0.020
Quinoline	<0.050	<0.050
Aluminum, total	0.0289	0.0079
Antimony, total	<0.00020	<0.00020
Arsenic, total	<0.00050	<0.00050
Barium, total	0.0114	0.0117
Boron, total	<0.0500	<0.0500
Cadmium, total	<0.000010	<0.000010
Calcium, total	15.8	17
Chromium, total	<0.00050	<0.00050
Cobalt, total	<0.00010	<0.00010
Copper, total	0.00355	0.00612
Iron, total	0.038	<0.010

Lead, total	0.00022	0.00059
Magnesium, total	1.84	2.9
Manganese, total	0.00379	<0.00020
Mercury, total	<0.000010	<0.000010
Molybdenum, total	0.0007	0.00128
Nickel, total	<0.00040	0.00047
Potassium, total	0.87	1.21
Selenium, total	<0.00050	<0.00050
Sodium, total	1.39	2.82
Strontium, total	0.073	0.0847
Uranium, total	0.00029	0.00026
Zinc, total	<0.0040	0.0059
Benzene	<0.5	<0.5
Bromodichloromethane	<1.0	<1.0
Bromoform	<1.0	<1.0
Carbon tetrachloride	<0.5	<0.5
Chlorobenzene	<1.0	<1.0
Chloroethane	<2.0	<2.0
Chloroform	<1.0	<1.0
Dibromochloromethane	<1.0	<1.0
1,2-Dibromoethane	<0.3	<0.3
Dibromomethane	<1.0	<1.0
1,2-Dichlorobenzene	<0.5	<0.5
1,3-Dichlorobenzene	<1.0	<1.0
1,4-Dichlorobenzene	<1.0	<1.0
1,1-Dichloroethane	<1.0	<1.0
1,2-Dichloroethane	<1.0	<1.0
1,1-Dichloroethylene	<1.0	<1.0
cis-1,2-Dichloroethylene	<1.0	<1.0
trans-1,2-Dichloroethylene	<1.0	<1.0
Dichloromethane	<3.0	<3.0
1,2-Dichloropropane	<1.0	<1.0
1,3-Dichloropropene (cis + trans)	<1.0	<1.0
Ethylbenzene	<1.0	<1.0
Methyl tert-butyl ether	<1.0	<1.0
Styrene	<1.0	<1.0
1,1,2,2-Tetrachloroethane	<0.5	<0.5
Tetrachloroethylene	<1.0	<1.0
Toluene	<1.0	<1.0
1,1,1-Trichloroethane	<1.0	<1.0
1,1,2-Trichloroethane	<1.0	<1.0
Trichloroethylene	<1.0	<1.0
Trichlorofluoromethane	<1.0	<1.0
Vinyl chloride	<1.0	<1.0
Xylenes (total)	<2.0	<2.0

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## ENVIRONMENTAL OPERATORS CERTIFICATION

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Interior Health requires that the City has a Chief Operator certified at a level that matches the facility classification for Water Treatment and Water Distribution.

The Water Treatment Plant is a Class II facility. The Water Distribution system is a Class I facility.

During 2023, City of Enderby employed the following certified operators:

Name	Title	Water Treatment	Water Distribution
Damon Kipp	Systems Operator III	Level II	Level I
Ray Brown	Lead Hand	Level I	Level I

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## WATER CONSERVATION PLAN

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The City of Enderby's Water Conservation Plan establishes strategies to reduce water demand throughout the community. Reducing water demand helps to protect the watershed, mitigate requirements for infrastructure expansion, and reduce operating and maintenance costs.

As of December 31, 2023, the City of Enderby has achieved a number of strategies within its Water Conservation Plan, including:

1. Education
  - a. Implementing a Water Conservation Education program.
  - b. Continuing compliance patrols and enforcement of irrigation regulations.
2. Metering and Rates
  - a. Adopted a rate structure which balances conservation and equity.
  - b. Amended the Building Inspection Bylaw to include requirements for water meters.
  - c. Amended policies and agreements for out-of-town service connections to require water meters.
  - d. Completed water meter installations on all residential, commercial, industrial and civic properties.

### Loss Control

- e. Completed a Loss Control Program in 2012, which estimated the total Unaccounted for Water at 6.5% or 12.05 m<sup>3</sup> per hour.
- f. Completed a Leak Detection Audit to identify and repair water leaks within municipal infrastructure.

### Planning for the Future

- g. Developing infrastructure upgrade plans for both treatment and distribution, in order to pursue grant funding.

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## CROSS CONNECTION CONTROL PROGRAM

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In 2003, Interior Health required all large water purveyors (City of Enderby included) to implement a cross connection control program as a condition of operating permit. The purpose of the program is to protect public health by ensuring that the drinking water provided by the City of Enderby is not contaminated due to a backflow incident.

The City adopted a Cross Connection Control Program in 2004 and began the program implementation with assessments of a number of commercial, industrial, institutional and agricultural customers in June, 2004. Under Enderby's program, owners were expected to implement the recommendations in a timely manner and were responsible for all costs associated with their backflow prevention systems.

For a number of reasons, including cost and internal capacity limitations, the Cross Connection Control Program has not been fully implemented. The City of Enderby intends to increase compliance with its Cross Connection Control program in 2024 and will follow a risk-based approach focusing on premises isolation.

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## SOURCE PROTECTION PLAN

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In February 2017, the City completed its Source Protection Plan for both the surface water intake and the Shuswap Well. The Source Protection Plan characterized the sources, provided an inventory of potential contaminants and threats, characterized risks, and recommended various actions to mitigate risk. As a result of this plan, the City has completed analyses of both sources for herbicides, pesticides, and petroleum in order to characterize the source water better. The City has also reached out to relevant third parties to inform them of the locations of the City's drinking water sources and request that they notify the City in the event of an accident, spill, fire, or natural disaster. The City has also requested that the Regional District of North Okanagan refer development applications within the designated groundwater protection area.

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## EMERGENCY RESPONSE PLAN

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The City of Enderby Drinking Water Emergency Response Plan was completed in 2013. The Emergency Response Plan includes provisions for public notification and response procedures for emergency situations, such as backflow incidents, broken water mains, chlorinator failure, source and/or reservoir contamination, and spills or vehicle accidents affecting the distribution system. It also provides an emergency contact directory.

The Emergency Response Plan was updated on April 5, 2024.



# VERNON NORTH OKANAGAN DETACHMENT

1st Quarter (January to March) 2024

## QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Inspector Blake MacLeod

Acting Officer in Charge



## POLICING ACTIVITY REPORT ~ 1<sup>st</sup> Quarter 2024

The Vernon North Okanagan Detachment is committed to our four priorities of *Public Safety*, *Vulnerable Victims*, *Community Outreach* and *Employee Excellence* to ensure our communities remain a safe place to live. We are dedicated to providing an outstanding police service by developing strong mental health and resiliency in our members. We will build and maintain trust through timely and accurate communication. We work collaboratively with our partners to assist vulnerable persons in the community, and, most importantly, we foster safer communities through evidence based, targeted and collaborative enforcement. This report is a synopsis of some of the recent investigations conducted by the Vernon North Okanagan Detachment and does not reflect all the tasks our police officers are working on, nor does it include information that could impact the integrity of ongoing police investigations.

### COMMUNITY EVENTS



The Vernon North Okanagan Detachment participated in two fun events this quarter. In January, Seaton Secondary School graduation class of 2024 challenged our officers to a game of dodge ball. Despite using Patches O'Houlihan's 5 D's of dodgeball: "dodge, duck, dip, dive and dodge", our team accepted defeat against this great group of students.



In January, our officers displayed their physical abilities on the court in a game of basketball with Vernon Special Olympics. Even with Safety Bear's help, the team couldn't secure a victory against this amazing group of athletes.

### VERNON/COLDSTREAM

#### OPERATIONS

The table below highlights the total number of calls for service with Criminal Code offences and property crime extracted for the 1<sup>st</sup> quarter as well as the cumulative number for year to date. The percentage change is compared to the same quarter from the previous year.

Category	Vernon		Coldstream		Vernon Rural	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	4062	4062	287	287	359	359
% change	-5.9	-5.9	+3.6	+3.6	+1.9	+1.9
<b>Criminal Code</b>	1248	1248	53	53	52	52
% change	-6.6	-6.6	-1.8	-1.8	-26.7	-26.7
<b>Property Offences</b>	694	694	29	29	19	19
% change	-6.2	-6.2	-25.6	-25.6	-64.1	-64.1

The below table indicates the total reports forwarded to Vernon Crown Counsel, total prisoners held in the Vernon cell block and total Mental Health calls. The percentage change is compared to the same quarter from the previous year.

Category	Vernon/Coldstream	
	Q1	YTD
<b>Report to Crown Counsel</b>	345	<b>345</b>
% change	+82.5%	+82.5%
<b>Prisoners</b>	218	<b>218</b>
% change	+9.17%	+9.17%
<b>Mental Health Calls</b>	479	<b>479</b>
% change	+17.4%	+17.4%

## FRONT LINE POLICING

### Vernon

On January 4<sup>th</sup>, frontline officers responded to a report of shots fired at a Middleton residence. Police seized a loaded firearm and observed evidence the firearm had been discharged. A 41-year old man was arrested and charged with firearms related offences.

On January 28<sup>th</sup>, police received numerous complaints regarding the operation of a black vehicle in west Vernon. Frontline officers flooded the area and located the suspect vehicle at a residence. Police arrested the 34-year old driver who is charged with dangerous driving.

On February 8<sup>th</sup>, police investigated an aggravated assault in the 3400 block of 25<sup>th</sup> Avenue and arrested two suspects. Two men, a 40-year old and a 34-year old, were remanded into custody and the matter is before the courts.

On February 26<sup>th</sup>, a police officer on patrol at night conducted a traffic stop of a vehicle operating without lights in the 4900 block of 25<sup>th</sup> Avenue. As the officer approached the vehicle, the occupants were observed physically fighting. A 25-year old man was arrested and charged with assault and drive while prohibited.

On March 6<sup>th</sup>, frontline officers responded to a business in the 3600 block of 31<sup>st</sup> Street when the property owner was threatened with a hammer after asking a man to leave the premise. A 43-year old man is charged with uttering threats and assault with a weapon.

On March 16<sup>th</sup>, police investigated an assault causing bodily harm at a residence in the 3500 block of 38<sup>th</sup> Street after the victim was assaulted by a man wielding brass knuckles. A suspect was identified and an 18-year old man is charged with numerous offences including assault with a weapon.

On March 18<sup>th</sup>, frontline officers were alerted to a shoplifter at a business in the 5000 block of Anderson Way. When police arrived, two individuals were located in a vehicle stolen from

another jurisdiction earlier in the day. A 29-year old man and a 43-year old woman are charged with possession of stolen property.

On March 19<sup>th</sup>, police were advised of an overnight break and enter to a business on Waddington Drive. While on scene and investigating the incident, the suspect was discovered asleep on the top row of a shelving unit. A 46-year old man is charged with break and enter with intent.

On March 21<sup>st</sup>, police located a man in the 2600 block of Hwy 6 attempting to start a fire with a butane torch. The 35-year old man is charged with failing to comply with probation.

March 22<sup>nd</sup>, police investigated a break and enter to a business in the 4900 block of 27<sup>th</sup> Street. Police identified a suspect and located the individual at a nearby residence. Police executed a search warrant and recovered the stolen property. A 51-year old man is charged with numerous criminal offences and remains in custody.

On March 22<sup>nd</sup>, police investigated break-ins to two different businesses on 27<sup>th</sup> Street. With the assistance of video surveillance, a suspect was identified. Later that evening, the suspect was located and taken into custody. A 30-year old man is charged and the matter is before the courts.

On March 23<sup>rd</sup>, 2024, police received information that a man on social media was threatening to harm himself with a firearm. Frontline officers located the 36-year man and seized the firearms. The man is charged with numerous firearms related offences including unsafe storage and unlawful possession. The incident remains under investigation.

#### Coldstream

On January 2<sup>nd</sup>, frontline officers responded to a high-risk missing person in the area of Ponderosa Road after an 83-year old man with medical issues walked away from a residence. Despite an extensive search of the area with the RCMP Police Service Dog, Air Services, and the Dive Team as well as Search and Rescue Teams from Vernon and the surrounding area, the man was not located.

On February 8<sup>th</sup>, crew hired to complete fire mitigation work in Kalamalka Park located an unidentified ordnance off the side of a trail. Police held the scene until the Canadian Forces Explosive Disposal Unit arrived to safely remove the device.

On February 15<sup>th</sup>, crew hired to complete fire mitigation work in Kalamalka Park discovered another ordnance while downing a tree. Police arrived and held the scene until the Canadian Forces Explosive Disposal Unit were able to safely remove the device.

On February 18<sup>th</sup>, Vernon Search and Rescue were in Cosens Bay conducting exercises when the tail section of a suspected WW2 era explosive device was located. Police held the scene until the Canadian Forces Explosive Disposal Unit arrived to safely remove the device.

On February 28<sup>th</sup>, police conducted a traffic stop of a vehicle on Kalamalka Road near Kal Beach and determined the driver's ability to operate the vehicle was impaired by alcohol. The driver was issued a 90-day driving prohibition and the vehicle was impounded for 30 days.

On March 19<sup>th</sup>, an unexploded ordnance was located in a creek bed off a bike trail at Cosens Bay. The Canadian Forces Explosive Disposal Unit attended to safely remove the device.

## GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the General Investigation Section and does not reflect all the tasks the officers are working on, nor does it include information which could impact on-going police investigations.

### Serious Crime Unit (SCU)

The Serious Crime Unit investigates serious person victim crimes including homicide. This unit consists of two Corporals and three Constables. The Serious Crime Unit continues to conduct follow up investigation on previous files and assisted with other complex investigations which occurred outside of this reporting period.

This quarter the Serious Crime Unit conduct of the following investigation:

On January 10<sup>th</sup>, SCU assisted frontline officers with a sudden death investigation when a deceased person was discovered in a public setting. The investigation determined no criminality was involved and the BC Coroner Service is involved.

On February 8<sup>th</sup>, SCU assumed conduct of an investigation into the aggravated assault of an individual in downtown Vernon. Police identified and arrested two suspects. The matter is before the courts.

On February 17<sup>th</sup>, SCU assisted frontline officers with an aggravated assault investigation where one youth suspect was identified, arrested and charged. The matter is before the courts.

### Special Victim Unit (SVU)

The Special Victim Unit investigates crimes relating to vulnerable victims. The SVU is comprised of a Corporal and two Constables who are responsible for high-risk investigations relating to domestic violence, sex crimes and missing persons.

### Domestic Violence Unit (DVU)

For high-risk intimate partner violence investigations, the Domestic Violence Unit assists frontline investigators, conducts file reviews and facilitates Integrated Case Assessment Team (ICAT) meetings to support a high-risk victim through the process. Currently, DVU has nine ICAT files requiring file management, monitoring and victim support, with six opened this quarter.

During this quarter, DVU assisted with the victim safety planning and interview of a high-risk victim of intimate partner violence. The offender was arrested on multiple outstanding warrants after evading police while continuing to breach his previous conditions of no contact.

DVU assisted frontline officers with a Production Order to obtain records following a report of breach by a high-risk offender of intimate partner violence.

### Sex Crimes

During this quarter, the BC Integrated Child Exploitation Unit (BC ICE) advised of 12 reports of possession of child pornography. Each investigation requires a significant amount of time to complete production orders, execute search warrants and, where the evidence supports, prepare

charge packages for Crown Counsel. Of these investigations, there were six believed to be Online Child Luring where the victim is located within the Vernon North Okanagan area.

As a highly trained interviewer, the Sex Crimes investigator conducts all interviews with vulnerable child victims of crime. From October to December, Sex Crimes conducted six victim interviews with regards to sexual assault or sexual interference crimes against children.

### TARGETED POLICING

Targeted Policing work closely with partner agencies and stakeholders including Interagency, Community Outreach and Mentally Disordered Offenders. Targeted Policing continues to participate in a policing priority of identifying, profiling, selecting and targeting individuals or groups that are involved in criminal activity and, because of their association to gangs or organized crime, pose a safety risk to the community. There are currently five individuals/groups identified in the Vernon area.

#### *Repeat Violent Offender Intervention Initiative (ReVOII)*

ReVOII is a newly established Provincial initiative directed at repeat offenders that are committing violent offences in public places against strangers. There are currently four subjects identified in the Vernon North Okanagan area with three currently in custody and one residing in the community.

### Drug Section

There were no new investigations initiated during this reporting period and the Drug Section continues to follow up on existing files.

### Crime Reduction Unit (CRU)

The Crime Reduction Unit encompasses plainclothes investigators in the Prolific Offender Unit and uniformed officers in the Downtown Enforcement Unit. CRU performs a significant role in the bi-weekly comparative statistics meeting where emerging crime trends, hot spots of criminal activity, problem premises, priority prolific offenders and social chronic offenders are identified and tasks are assigned to various units to help reduce crime.

During this period, CRU took enforcement action on a Prolific Offender resulting in four separate charges across a three-month period including prohibited driving, flight from police, breach of probation and possession of drugs for purpose of trafficking. Currently, the offender is wanted on an outstanding warrant of arrest.

In early March, CRU assumed conduct of a theft from vehicle investigation. A Prolific Offender was identified and charged with the offence.

In late March, CRU observed a Prolific Offender attempting to light an object on fire at the Polson Skate Park. The offender was arrested and charged with breach of conditions for possessing incendiary device.

In March, Vernon experienced a rash of commercial break and enters in a short time period. CRU assumed conduct of the investigations and charged the offender with two counts of break and enters with intent.

### Prolific Offender

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and are capable of causing a disproportionate amount of crime in the community. At the conclusion of this reporting period, there were 14 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, five are currently in custody and nine are not in custody. Of the nine not in custody, four reside or are known to frequent the City of Vernon, two reside in the North Rural and three relocated outside of our jurisdiction.

### Downtown Enforcement

During this reporting period, the Downtown Enforcement Unit (DEU) liaised with the street entrenched population, provided referral information and conducted enforcement action. During the course of their duties, DEU executed 30 warrants of arrest and recommended 14 investigations for charge approval including several incidences of failure to comply with release conditions and driving while prohibited.

### Integrated Crisis Response Team (ICRT)

The Integrated Crisis Response Team consist of two police officers partnered with an Interior Health nurse to respond to calls of persons in mental health crisis. During this quarter, the ICRT Team attended 220 files and assisted frontline officers on another 25 investigations. One component of the team's approach is to connect persons in crisis with services and community support. While in public this quarter, the team was sought out by a family member of a client they assisted last year who commended the team on their efforts. The team learned the client was doing well and still receptive to treatment. It's these undocumented successes that motivate the team and confirm they are making a difference.

### Toxic Drug Crisis Response

Frontline officers in the Vernon North Okanagan Detachment work to improve service for people suffering from addiction issues, which often leads to their involvement in criminal behaviour. Partnered with Interior Health, Mental Health and Substance Use, and the BC Centre for Disease Control, the Vernon North Okanagan RCMP offer Naloxone kits to those at risk of overdose. In addition, frontline officers provide referrals to and information regarding local harm reduction services. The goal of the project is to save lives and reduce crime associated to addiction.

Month	Card given	Referral made	Video shown	Nurse to Cells	Kit provided
January	2	0	0	0	3
February	0	0	0	0	0
March	39	0	0	0	31
<b>Total (Quarter)</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>
<b>Year to Date</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>

## NORTH OKANAGAN RURAL

### OPERATIONS

The below tables are the total number of calls for service with Criminal Code offences and property crime extracted for the 1<sup>st</sup> quarter of 2024. The totals are for the community and surrounding area.

Category	Armstrong		Spallumcheen		Enderby	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	258	<b>258</b>	290	<b>290</b>	411	<b>411</b>
<i>% change</i>	+25.2	+25.2	+5.4	+5.4	+16.4	+16.4
<b>Criminal Code</b>	63	<b>63</b>	34	<b>34</b>	86	<b>86</b>
<i>% change</i>	+8.6	+8.6	-43.3	-4.3	-10.4	-10.4
<b>Property Offences</b>	25	<b>25</b>	20	<b>20</b>	32	<b>32</b>
<i>% change</i>	+25	+25	+11.1	+11.1	-3.0	-3.0

Category	Falkland		Lumby		Westside	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	143	<b>143</b>	212	<b>212</b>	224	<b>224</b>
<i>% change</i>	-5.9	-5.9	-15.5	-15.5	+101.8	+101.8
<b>Criminal Code</b>	25	<b>25</b>	45	<b>45</b>	60	<b>60</b>
<i>% change</i>	+25	+25	-38.3	-38.3	+66.6	+66.6
<b>Property Offences</b>	10	<b>10</b>	18	<b>18</b>	29	<b>29</b>
<i>% change</i>	+150	+150	-5.2	-5.2	+107.1	+107.1



Below is a table of the total charges forwarded to Crown Counsel, total prisoners held in the North Okanagan cellblock and total mental health calls for service. The percentage change is compared to the same quarter from the previous year.

Category	North Okanagan	
	Q1	YTD
<b>Report to Crown Counsel</b>	116	<b>116</b>
% change	+132%	+132%
<b>Prisoners</b>	29	<b>29</b>
% change	+3.57%	+3.57%
<b>Mental Health Calls</b>	68	<b>68</b>
% change	-39.2%	-39.2%

## FRONT LINE POLICING

### Armstrong

On January 4<sup>th</sup>, police were alerted to a theft on Wood Avenue where the suspect had left in a stolen pick-up truck. With the assistance of the RCMP Air Services, police tracked the stolen vehicle until the driver abandoned the vehicle and fled on foot. A 35-year old man was arrested and faces numerous criminal charges including dangerous driving.

On February 16<sup>th</sup>, a frontline officer conducted a traffic stop on Smith Drive and learned one of the occupants had four outstanding warrants for arrest. The 51-year old man was taken into custody without incident.

On March 10<sup>th</sup>, police responded to a disturbance at a business in the 3000 block of Smith Drive. Prior to police arrival, the suspect departed in a vehicle. Police conducted a traffic stop of the vehicle and determined the driver and sole occupant was impaired by alcohol. The driver was arrested for obstruction and refused to provide a breath sample. She was issued a 90-day driving prohibition and 30-day vehicle impound. The 60-year old driver was held in custody until able to care for herself.

On March 22<sup>nd</sup>, a frontline officer on patrol at 4 am noticed a vehicle idling in a parking lot of a business in the 3100 block of Smith Drive. The officer learned the vehicle was stolen and arrested the driver. Inside the vehicle were illegal firearms and ammunition. A 31-year old woman is charged with possession of stolen property and firearms related offences.

### Enderby

On January 20<sup>th</sup>, police observed a suspicious person pulling a wagon filled with items on Granville Avenue late at night. When police attempted to speak with the individual, the 42-year old woman fled on foot. Police discovered stolen property in the wagon and requested the assistance of the Police Dog Section who successfully arrested the suspect a short distance away. In addition, the suspect was wanted on outstanding warrants. The matter is before the courts.



On March 19<sup>th</sup>, a frontline officer on patrol conducted a traffic stop and determined the driver's ability to operate the vehicle was impaired by alcohol. The 65-year old driver was issued a 90-day driving prohibition and the vehicle was impounded for 30-days.

On March 22<sup>nd</sup>, police attended to Howard Avenue after a vehicle collided with an unoccupied vehicle parked roadside. The 18-year old driver failed a roadside screening device test and was issued a 90-day driving prohibition and the vehicle was impounded for 30-days.

#### Falkland

On January 16<sup>th</sup>, frontline officers responded to a fatal motor vehicle collision on Hwy 97 near Paxton Valley Road after a vehicle crossed the centre line and collided with another vehicle. Four persons were pronounced deceased on scene and a fifth was transported to hospital by BC Air Ambulance in serious life-threatening condition.

On January 17<sup>th</sup>, frontline officers responded to a serious motor vehicle collision involving six motorists on Hwy 97 near Dear Road. A southbound vehicle crossed the center line and collided with a northbound motorist causing a chain reaction of vehicles into the ditch during icy conditions.

On January 30<sup>th</sup>, frontline officers responded to a fatal motor vehicle incident in Falkland involving a 2-year old child. The incident occurred on rural property and police determined no criminality was involved. The BC Coroner Service is engaged.

On January 30<sup>th</sup>, police were advised of a suicidal woman who was jumping into traffic on Hwy 97 in Monte Lake. Frontline officers patrolled the area and locate the 36-year old woman who was apprehended under the Mental Health Act and transported to hospital.

#### Lumby

On January 3<sup>rd</sup>, police attended to a suspicious vehicle on Bloom Road and determined the registered owner was in breach of court-imposed conditions. When police attempted to arrest the individual, the suspect threatened harm with a weapon. The suspect was arrested.

On January 9<sup>th</sup>, police responded to a disturbance at a property on Creighton Valley Road. Police arrested a 27-year old man for assault and firearms related offences. The matter is before the courts.

On January 17<sup>th</sup>, police assisted the BC SPCA with executing a search warrant at a residence on Hwy 6 and seized numerous animals from the property.

On March 10<sup>th</sup>, police attended to a motor vehicle incident after a single vehicle went off road and down an embankment on Gallon Avenue. The driver was on scene and exhibiting signs of intoxication. When police attempted to speak with the driver, he was belligerent and refused to cooperate with police. The driver was arrested and held in custody until sober. The 53-year old man faces criminal charges including cause a disturbance and obstruct a police officer.

#### Spallumcheen

On January 14<sup>th</sup>, police were called to a property on Otter Lake Road for a report of forcible confinement and assault. Frontline officers located the victim, who sustained non-life-threatening injuries, and the incident is still under investigation.

On January 23<sup>rd</sup>, police conducted a traffic stop with a suspicious vehicle on Reservoir Road and learned the vehicle was stolen. A 38-year old woman was arrested and a search of the vehicle incidental to arrest located explosive devices. The Explosive Disposal Unit attended to safely dispose of the items. The matter is still under investigation.

On February 25, frontline officers investigated a workplace incident after an employee was injured at the worksite on Spallumcheen Place. WorkSafe BC assumed conduct of the investigation.

On March 5<sup>th</sup>, police conducted a traffic stop of a vehicle travelling 117 km/hr in a 70 km/hr zone in the 1600 block of Pleasant Valley Road. The 17-year old new driver was charged with excessive speeding and his parent's vehicle was impounded for seven days.

On March 6<sup>th</sup>, police executed a search warrant at a residence on Back Enderby Road and seized numerous firearms, a large quantity of ammunition and explosives. A 38-year old man is charged with firearms related offences.

On March 28<sup>th</sup>, frontline officers conducted a traffic stop of a stolen vehicle on Otter Lake Road and arrested the driver. The 30-year old man is charged with possession of stolen property, breach of conditions, and prohibited driving. In addition, the man was wanted on outstanding warrants.

### Westside

On January 6<sup>th</sup>, police investigated a single vehicle collision on Head of the Lake Road after a vehicle went off road and through a fence. The driver and lone occupant of the vehicle succumbed to injuries sustained during the incident.

On February 17<sup>th</sup>, frontline officers responded to a disturbance in Parker Cove after a man was outside his residence screaming at neighbours. When members attempted to engage the man in dialogue, he swung a metal shovel at police. After a brief struggle with police, the man was taken into custody. The 62-year old man is charged with mischief and assaulting a police officer.

### NORTH RURAL (PROVINCIAL) GENERAL INVESTIGATION SECTION

The North Rural (Provincial) General Investigation Section is comprised of a Corporal and a Constable and are responsible for serious, complex incidents that occur in Armstrong, Enderby, Falkland, Lumby, Spallumcheen, and Westside. In January, the constable position was filled on a six-month rotational basis. There were no new investigations initiated during this reporting period and North Rural continues to follow up on existing files.

### TRAFFIC ENFORCEMENT

#### Vernon/Coldstream

- Impaired Drivers taken off the road by way of suspension or charge: 57
- The percentage change is compared to the same quarter from the previous year.

Area	Violation Ticket	YTD	Warning	YTD
<b>Vernon</b>	339	<b>339</b>	337	<b>337</b>
% change	-13.52%	-13.52%	-45.38%	-45.38%
<b>Coldstream</b>	79	<b>79</b>	62	<b>62</b>
% change	+5.33%	+5.33%	-53.03%	-53.03%
<b>Vernon Rural</b>	9	<b>9</b>	5	<b>5</b>
% change	-50%	-50%	-92.64%	-92.64%

#### North Okanagan Rural

- Impaired Drivers taken off the road by way of suspension or charge: 52
- The percentage change is compared to the same quarter from the previous year.

Area	Violation Ticket	YTD	Warning	YTD
<b>Armstrong</b>	16	<b>16</b>	57	<b>57</b>
% change	-57.89%	-57.89%	+128%	+128%
<b>Enderby</b>	21	<b>21</b>	21	<b>21</b>
% change	+320%	+320%	+23.52%	+23.52%
<b>Falkland</b>	9	<b>9</b>	8	<b>8</b>
% change	-18.18%	-18.18%	+14.28%	+14.28%
<b>Lumby</b>	4	<b>4</b>	46	<b>46</b>
% change	-78.94%	-78.94%	+4.54%	+4.54%
<b>Spallumcheen</b>	56	<b>56</b>	29	<b>29</b>
% change	-18.84%	-18.84%	+141.6%	+141.6%
<b>Westside</b>	71	<b>71</b>	51	<b>51</b>
% change	+317.6%	+317.6%	+537.5%	+537.5%

#### Reserve Constable Traffic Enforcement

The Reserve Constable Program consists of retired police officers in good standing who supplement the detachment's resources with enhanced traffic enforcement, scene security and other police related duties. The percentage change is compared to the same quarter from the previous year.

Area	Violation Ticket	YTD	Warning	YTD
<b>Vernon</b>	146	<b>146</b>	48	<b>48</b>
% change	-6.41%	-6.41%	-36.84%	-36.84%
<b>Coldstream</b>	70	<b>70</b>	25	<b>25</b>
% change	+40.93%	+40.93%	-65.27	-65.27

## FORENSIC IDENTIFICATION SECTION

The Vernon North Okanagan Integrated Forensic Identification Section (IFIS) is operating with three members in a full-time rotation. During the first quarter, IFIS provided investigative assistance for 29 files, identified 7 fingerprints and supplied 2 preliminary associations. As well, IFIS collected 21 friction ridge impressions, 36 DNA swabs, 4 footwear impressions, 3 physical evidence and 2 tool mark.

Call for Service	Vernon/Coldstream	North Rural
Break and Enter	9	1
Recovered Stolen Vehicle	2	1
Theft over \$5000	1	0
Theft from Vehicle	1	0
Fraud	2	0
Coroners Act	2	0
Assault	1	0
Aggravated Assault	2	0
Firearms Offences	1	0
Arson	1	1
Drug Offences	1	0
Other investigations	1	2
<b>Total</b>	<b>24</b>	<b>5</b>

*Vernon FIS Calls for Service encompass Vernon, Vernon Rural and Coldstream.*

*The North Rural calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.*

## POLICE DOG SERVICE (PDS)

The Vernon Police Dog Service unit consists of two handlers and their police dogs who attended to 13 calls for service within the Vernon North Okanagan; 8 in the city of Vernon and 5 in the North Rural. Cpl Kyle and PDS 'Phantom' conducted a successful track in the rural which crossed a river twice and resulted in the apprehension of an offender who was arrested on several outstanding warrants.

## SCHOOL RESOURCE OFFICER (SRO)

Due to staffing shortages on the frontline, the School Resources Officer has been re-deployed to general duty in order to assist with the response to calls for service. Nonetheless, the Vernon North Okanagan detachment remain committed to providing a presence in the schools with impromptu visits, organized school presentations and plans are underway to offer the Constable Jean Minguy Memorial RCMP Youth Academy in May 2024.



## COMMUNITY POLICING

### Community Safety Office

The ten active volunteers of the City of Vernon's Community Safety Office (CSO) volunteered 456 hours to assist 613 members of the public, fielded 103 phone calls and returned over 292 Police Information Checks. The coordinator conducted presentations on fraud prevention, digital safety, "Hug a Tree & Survive" and bike safety. The coordinator conducted two Crime Preventions through Environment Design (CPTED) audits of businesses and residences. As well, volunteers made 58 entries to the Operation Cat's Paw pawn program data base. The Anti Tag Team competition closed at the end of this quarter and the CSO and volunteers are planning to assist with the Vernon Community Expo and the Youth Academy in the coming months.

### Vernon RCMP Volunteers

In February, the Vernon RCMP Volunteers welcomed a new Crime Prevention Coordinator, Justine Baumgart who takes the reigns from Laurie Carpenter. During this past quarter, the 23 volunteers participated in 644 hours with the Vernon RCMP Volunteer Program. The volunteers drove 2382 kilometers, worked 37 Community Safety Patrol shifts and ran 1440 licence plates on the Stolen Auto Recovery program. In addition, volunteers assisted with the Vernon Winter Carnival by supervising road blocks for the parade, conducting security patrols for the fireworks and hot air balloon glow.

## HUMAN RESOURCES

### Established Levels

Vernon North Okanagan Detachment is currently at 106 Regular Members: 58 City of Vernon; 30 Provincial; 4 City of Armstrong; 7 District of Coldstream; 4 Township of Spallumcheen, 1 Splat's in First Nation and 1 Okanagan Indian Band (OKIB).

### Funded Levels

As of March 31<sup>st</sup>, 2024, the Vernon North Okanagan Detachment billed 49.78 City of Vernon; 26.93 Provincial; 3.88 City of Armstrong; 6.99 District of Coldstream; 3.08 Township of Spallumcheen, .05 Splat's in First Nation and 1 Okanagan Indian Band (OKIB).

## QUARTERLY STATISTICS

The following pages contain the police statistics for the 1<sup>st</sup> quarter of 2024, January to March, with a comparison for the same month of the previous year. The activity types selected are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.

1 <sup>st</sup> Quarter Statistics – City of Vernon NQ5000 to NQ5013						
ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	1354	1,399	1366	1,380	1487	1,396
Robbery	3	2	1	2	1	1
Assault (Includes DV)	58	60	35	63	45	60
Domestic Violence	7	17	8	9	8	7
Sex Offence	11	11	9	9	11	10
B&E Residence	4	6	6	7	3	9
B&E Commercial	5	11	6	6	8	22
Theft of Vehicle	9	9	14	6	11	6
Theft From Vehicle	31	13	10	17	18	19
Theft Over \$5000	2	1	1	3	1	1
Theft Under \$5000	83	83	84	103	106	96
Drug Offence	28	13	12	7	9	6
Liquor Offences	10	9	10	14	13	7
Impaired Driving	13	7	9	16	18	10
24 Hour Driving Suspension	2	9	3	7	1	11
Motor Vehicle Accidents	37	39	28	39	29	36

1 <sup>st</sup> Quarter Statistics – Vernon Rural NQ1001 to NQ1002						
ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	95	118	116	121	109	121
Robbery	-	-	-	-	-	-
Assault (Includes DV)	5	3	1	3	3	3
Domestic Violence	2	2	-	1	1	1
Sex Offence	1	-	-	-	-	-
B&E Residence	-	-	-	2	1	2
B&E Commercial	-	-	-	-	1	-
Theft of Vehicle	-	-	-	-	2	1
Theft From Vehicle	2	-	-	-	2	-
Theft Over \$5000	-	-	-	-	-	1
Theft Under \$5000	2	1	2	2	1	3
Drug Offence	-	1	-	1	-	-
Liquor Offences	-	-	1	-	-	-
Impaired Driving	1	1	1	2	4	5
24 Hour Driving Suspension	-	-	-	-	1	2
Motor Vehicle Accidents	4	12	11	10	2	5

1 <sup>st</sup> Quarter Statistics – Silver Star NQ1003 (Silver Star resort area)						
ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	9	10	11	14	12	5
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	-	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	-	1	-	1
Theft From Vehicle	1	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	1	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	1	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	1	1	2	1	-

**1<sup>st</sup> Quarter Statistics – District of Coldstream NQ3000 and NQ3001**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	85	98	96	93	96	95
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	2	3	3	1	3
Domestic Violence	-	1	1	-	1	1
Sex Offence	-	2	2	1	-	-
B&E Residence	1	-	-	2	1	2
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	1	-
Theft From Vehicle	2	-	-	-	2	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	2	2	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	1	-	-	-	1	-
Impaired Driving	1	-	1	2	-	1
24 Hour Driving Suspension	1	-	-	4	-	1
Motor Vehicle Accidents	4	11	2	4	1	-

**1<sup>st</sup> Quarter Statistics – City of Armstrong NR4100 and NR4101**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	93	86	69	93	54	80
Robbery	-	-	-	-	-	-
Assault (includes DV)	5	4	1	5	4	2
Domestic Violence	2	-	-	-	1	1
Sex Offence	1	2	1	3	1	2
B&E Residence	-	1	-	1	-	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	-	-
Theft From Vehicle	1	-	-	-	-	1
Theft Over \$5000	1	-	-	-	1	-
Theft Under \$5000	-	1	2	3	1	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	1	1	-	-	-	-
Impaired Driving	1	-	-	2	1	4
24 Hour Driving Suspension	-	2	-	-	-	4
Motor Vehicle Accidents	-	-	2	-	-	2



**1<sup>st</sup> Quarter Statistics – Spallumcheen NR4200**

<b>ACTIVITY TYPE</b>	<b>Jan 2023</b>	<b>Jan 2024</b>	<b>Feb 2023</b>	<b>Feb 2024</b>	<b>Mar 2023</b>	<b>Mar 2024</b>
<b>Total Files</b>	105	76	76	94	100	95
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	1	2	2	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	1	-	1	1	1	1
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	2	1	-	2
Theft of Vehicle	1	-	-	2	-	1
Theft From Vehicle	1	-	-	-	2	1
Theft Over \$5000	1	1	-	1	1	1
Theft Under \$5000	1	2	2	-	1	3
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	1	-	-	1
Impaired Driving	-	-	-	-	3	-
24 Hour Driving Suspension	2	1	-	2	-	1
Motor Vehicle Accidents	5	6	12	7	4	7

**1<sup>st</sup> Quarter Statistics – City of Enderby NR1200 and NR1201**

<b>ACTIVITY TYPE</b>	<b>Jan 2023</b>	<b>Jan 2024</b>	<b>Feb 2023</b>	<b>Feb 2024</b>	<b>Mar 2023</b>	<b>Mar 2024</b>
<b>Total Files</b>	50	57	52	44	61	74
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	1	1	5	2
Domestic Violence	-	-	-	-	1	-
Sex Offence	1	-	-	-	-	1
B&E Residence	-	-	-	-	-	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	2	1	-	-	-
Theft From Vehicle	3	1	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	1	2	2	-	5
Drug Offence	1	-	-	-	-	-
Liquor Offences	-	-	-	1	-	-
Impaired Driving	-	-	-	-	1	2
24 Hour Driving Suspension	-	1	-	1	1	5
Motor Vehicle Accidents	-	-	1	1	-	-

**1<sup>st</sup> Quarter Statistics – Enderby Rural NR1202 to NR1204**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	54	46	68	51	80	66
Robbery	1	-	2	-	3	-
Assault (Includes DV)	-	3	1	1	-	2
Domestic Violence	-	-	-	-	-	-
Sex Offence	1	1	-	1	-	-
B&E Residence	-	1	1	1	2	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	1	-	4	1
Theft From Vehicle	1	-	2	1	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	2	-	-	-
Drug Offence	-	1	-	-	-	-
Liquor Offences	-	-	-	-	1	-
Impaired Driving	-	1	-	2	1	2
24 Hour Driving Suspension	-	1	-	3	-	1
Motor Vehicle Accidents	5	4	4	7	2	6

**1<sup>st</sup> Quarter Statistics – Village of Falkland NR1300 and NR1301**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	13	10	5	6	15	11
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	2	-	-	-	-
Domestic Violence	1	-	-	-	-	-
Sex Offence	-	-	1	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	-	-
Theft From Vehicle	-	-	-	-	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	1	-	-	-	-	1

**1<sup>st</sup> Quarter Statistics – Falkland Rural NR1302 and NR1303**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	44	40	34	35	41	37
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	2	-	2
Domestic Violence	-	-	1	-	-	-
Sex Offence	2	-	-	1	-	-
B&E Residence	1	-	-	-	-	-
B&E Commercial	-	-	-	-	-	1
Theft of Vehicle	-	1	-	-	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	1
Theft Under \$5000	-	1	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	-	-	-	-	1
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	4	4	2	-	3	1

**1<sup>st</sup> Quarter Statistics – Village of Lumby NR1400 and NR1401**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	48	22	35	34	24	37
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	-	2	-
Domestic Violence	-	-	-	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	1	1	-
Theft From Vehicle	-	-	1	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	1	-	-
Drug Offence	-	-	-	1	1	-
Liquor Offences	1	-	-	1	-	-
Impaired Driving	1	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	1	-	-	-	-

**1<sup>st</sup> Quarter Statistics – Lumby Rural NR1402 and NR1403**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	48	36	35	42	51	35
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	2	1	1	1	2
Domestic Violence	-	2	1	1	-	-
Sex Offence	1		1	-	1	-
B&E Residence	-	1	1	-	1	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	2	-	-	1	1
Theft From Vehicle	-	1	1	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	2	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	1
Motor Vehicle Accidents	1	3	1	4	3	1

**1<sup>st</sup> Quarter Statistics – OKIB NR8000, NR8001, NR8101, NR8102**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	49	45	34	49	47	46
Robbery	-	1	-	-	-	-
Assault (Includes DV)	3	3	-	4	1	2
Domestic Violence	1	2	-	2	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	2	1	-	1	1
Theft From Vehicle	1	1	-	-	1	-
Theft Over \$5000	-	1	-	-	-	-
Theft Under \$5000	2	5	-	1	-	1
Drug Offence	1	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	4	1	1	1	-	1

**1<sup>st</sup> Quarter Statistics – Splatsin NR8100 and NR8200**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	29	23	24	24	22	28
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	-	1	1	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	1	-	-	-	1	1
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	1	-	-	-	-
Theft Under \$5000	1	-	-	-	-	-
Drug Offence	3	-	-	-	-	-
Liquor Offences	-	-	-	1	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	-	1	-	1	-	1

**1<sup>st</sup> Quarter Statistics – Westside Road NR1000**

ACTIVITY TYPE	Jan 2023	Jan 2024	Feb 2023	Feb 2024	Mar 2023	Mar 2024
<b>Total Files</b>	41	30	41	27	39	32
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	2	3	1	2
Domestic Violence	-	-	2	-	-	1
Sex Offence	1	-	-	-	-	-
B&E Residence	2	-	-	-	-	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	-	-	1	-	-	1
Theft From Vehicle	-	-	-	-	1	-
Theft Over \$5000	2	1	1	-	1	-
Theft Under \$5000	-	1	1	1	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	1	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	2	1	1	2

**1<sup>st</sup> Quarter Statistics – Spallumcheen Hwy 97/97A**

<b>ACTIVITY TYPE</b>	<b>Jan 2023</b>	<b>Jan 2024</b>	<b>Feb 2023</b>	<b>Feb 2024</b>	<b>Mar 2023</b>	<b>Mar 2024</b>
<b>Total Files</b>	16	12	14	17	17	15
Drug Offences	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	1	1	-
24 Hour Suspension	1	-	-	1	-	1
Motor Vehicle Accidents	1	1	5	-	1	3
Collision over \$10000	-	2	1	-	-	-
Collision non-fatal injury	-	-	-	-	-	-
Collision Fatal	-	-	-	-	-	-
Traffic moving offences	12	3	3	8	10	5

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner

Date: May 9, 2024

Subject: Enderby & District Lions – Request to Hold Beer Garden in Lions Gazebo from June 28 – July 1, 2024

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**RECOMMENDATION**

THAT Council approves the Enderby & District Lions Club’s request to hold a beer garden in the Lions Gazebo at Riverside Park from June 28- July 1, 2024, with the following start and end times:

- June 28, 2024 Start - 1:00 pm End – 1:00 am
- June 29, 2024 Start – 11:00 am End – 1:00 am
- June 30, 2024 Start – 11:00 am End – 1:00 am
- July 1, 2024 Start – 11:00 am End – 7:00 pm

**BACKGROUND**

The Liquor and Cannabis Regulation Branch (LCRB) administers the issuance of Special Event Permits (SEPs) to event hosts who wish to provide temporary or infrequent liquor service at events such as family gatherings, private functions, community festivals and manufactured tastings. A SEP allows the host to serve or sell liquor at an event in accordance with provincial liquor laws and regulations. With regards to the serving of liquor at publicly owned facilities, such as the Lions Gazebo at Riverside Park, a local government may impose conditions or restrictions on the use of those facilities (including rentals) which are over and above provincial liquor laws and regulations.

The LCRB looks for local government support for SEP applications, particularly when certain exemptions are requested. Council has delegated to Staff, by way of the attached policy, the authority to consider SEP exemption requests, provided the event does not extend beyond 12:00 am and no hard liquor is served; if an event is ending after 12:00 am, or if hard liquor is proposed to be served at any time, the exemption request must be considered by Council.

Attached is a request from the Enderby & District Lions Club to host a beer garden in the Lions Gazebo from June 28 – July 1, 2024 as part of the annual Funtastic event. Given that the proposed end times extend beyond 12:00 am, the exemption request is being advanced to Council for consideration. The President of the Lions Club has confirmed that the perimeter of the site will be fenced and several Lions Club members will be assigned to verify age prior to entry and to provide security. As this is not a first-

time event, and there have been no issues associated with this event from previous years, it is recommended that Council approve the request.

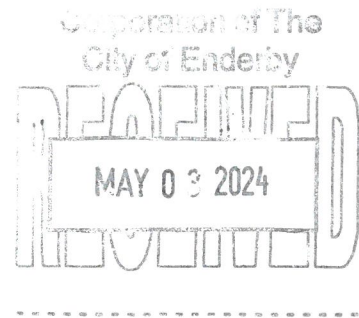
Respectfully Submitted,



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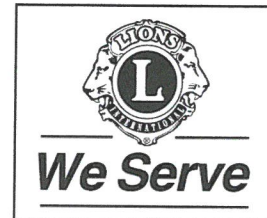
Kurt Inglis  
Planner





## Enderby & District Lions Club

Box 228  
Enderby B.C. V0E 1V0  
Serving since 1947  
Meeting nights: 2<sup>nd</sup> & 4<sup>th</sup> Mondays



May 02, 2024

Mayor & City Council of Enderby  
City Hall  
Enderby BC

We the Enderby & District Lions Club respectfully request permission to hold a Beer Garden at the Lions Gazebo from June 29 to July 2, 2023.

DATE	START	END
JUNE 28	1 PM	1 AM
JUNE 29	11 AM	1 AM
JUNE 30	11 AM	1 AM
JULY 01	11 AM	7 PM

SINCERELY,

Joe Deveau

PRESIDENT.

Policy Title	Special Occasion License Exemptions
Policy Number	

Effective Date	Adopted by	Replaces
December 17, 2012	Council	N/A

**PURPOSE:** To provide guidance to staff for Special Occasion License exemptions.

**POLICY:** Council authorizes the Chief Administrative Officer, Chief Financial Officer, or designate to grant Special Occasion License exemptions subject to the following conditions:

1. Delegation to staff shall only apply to Special Occasion License exemption requests for events ending by 12am;
2. For events ending after 12am, the exemption must be approved by Council;
3. All Special Occasion License exemption requests pertaining to the sale of hard liquor at a public special event must be approved by Council; and
4. An applicant may appeal an exemption request that was denied by staff or designate by making a written request to the Corporate Officer that Council reconsider it at its next regular meeting.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: May 14, 2024  
Subject: Russell Avenue (George to Sicamous) Award of Construction Contract

---

**RECOMMENDATION**

THAT Council awards the construction contract for the 2024 capital road project, Russell Avenue from George Street to Sicamous Street, in the amount of \$1,295,232.82, to Mounce Construction Ltd.

**BACKGROUND**

Proposals for the 2024 road capital project, Russell Avenue from George Street to Sicamous Street, were received on or by May 9, 2024. Three evaluators reviewed the proposals for qualitative values such as methodology and experience, which was then incorporated into a weighted score involving price.

The highest scoring, and thus preferred, proponent is Mounce Construction Ltd. The construction value bid by Mounce is \$1,295,232.82, which is below the engineer's estimate of \$1,357,312.50 and inside of the City's overall budget for the project.

The City has worked with Mounce Construction on other road projects in the recent past, including Cliff Avenue, Belvedere Street, Mill Avenue, Hubert Avenue, 3<sup>rd</sup> Avenue, Knight Avenue, and Peachier Crescent. The City is confident in the company's capability to perform the work.

Subject to Council approval, the City will enter into contract negotiations with Mounce Construction.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer

May 14, 2024

File 1584.40



Mr. Tate Bengtson  
City of Enderby  
619 Cliff Avenue  
PO Box 400  
Enderby BC V0E 1V0

Dear Mr. Bengtson,

**Reference: 1584.40-COE – Russell Ave Reconstruction RFP  
Proposal Review, Evaluation and Recommendation**

Proposals for the above captioned project were received by Monaghan Engineering and Consulting Ltd. (MEACL) on May 9, 2024. Six proposals were received before the Closing Time, with one proposal received after the Closing Time. Per section 1.3 of the RFP, this late Proposal was rejected, as this clause states that late Proposals will not be accepted or considered. Proposals were forwarded to and reviewed by the Evaluation Committee and the final proposal scoring from the committee members was compiled by MEACL, together with the scoring for the pricing.

In the final compilation of the scoring of the proposals, it was determined that one of the Proponent's Proposals did not meet the minimum scoring criteria for one segment of their Proposal, with all members of the Evaluation Committee unanimously scoring this Proposal lower than the Minimum Score and per the Evaluation Criteria in Attachment A of the RFP, this proposal was not evaluated further, leaving five Proposals for final consideration.

The final ranking of the Proponents after completing the scoring of the Proposals, from the highest ranked to the lowest ranked, is:

- Mounce Construction Ltd.
- D Webb Contracting Ltd.
- Bennett Contracting Ltd.
- Double T Dirtworx
- Utilex Contracting Ltd.

The Evaluation Committee recommends the Proposal submitted by Mounce Construction Ltd is the most advantageous to the City and per the terms in the RFP, the committee recommends the City proceed with written notification to Mounce that they are the Preferred Proponent, allowing the City to work towards executing a Contract with them for the Work. The Proposal Price submitted by Mounce Construction

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3710B 28<sup>th</sup> Street  
Vernon BC V1T 9X2  
250-503-1023

Ltd. is \$1,295,232.82, not including GST, which is below the Engineer's pre-RFP estimate of \$1,357,312.50.

Should you have any questions or require further clarification, please do not hesitate to contact the undersigned at your convenience.

Sincerely,

**Monaghan Engineering & Consulting Ltd.**



Curtis Hodges, P.Eng  
Contract Administrator

## **THE CORPORATION OF THE CITY OF ENDERBY**

### **MEMO**

To: Mayor and Council

From: Tate Bengtson, CAO

Date: May 14, 2024

Subject: Veterans Park Boxwood Replacement

---

### **RECOMMENDATION**

THAT Council replaces the boxwoods at Veterans Park with raised stone planters, valued at \$21,500 inclusive of site preparation and planter construction, to be funded from the Greenspace Sundry budget and the Community Enhancement Fund.

### **ALTERNATE RESOLUTION**

THAT Council directs Staff to report back with lower cost options for replacing the boxwoods at Veterans Park.

### **BACKGROUND**

Veterans Park has two concrete pathways leading to the cenotaph, from the east and south sides of the park. Both pathways are lined with boxwoods. Following the adverse weather conditions during 2022/23, the boxwoods showed signs of severe stress. The boxwoods were monitored during 2023 in the hopes that they would recover, but they continued to decline. For the Remembrance Day ceremony in 2023, the boxwoods were treated with landscape paint to make them presentable. As the attached photographs illustrate, the boxwoods lost their shape and colour in full over the 2023/24 winter and are showing no signs recovery.

Boxwoods typically take at least 3-5 years to mature; while typically hardy, local conditions over the last several years have affected the foliage on public property to an unusual degree. Established trees and plants, which typically fail due to age or disease, are also suffering from plant stress.

Staff are proposing to convert the boxwood beds into raised planters, for which the foliage can be renewed and maintained more effectively. An estimate has been obtained from a local stone mason to construct raised planters using blast quarry stone, capped with a 12" wide concrete cap. The beds would each be 42" wide by 120" long by 24" tall. While there are lower cost planter options such as wooden or composite plastic options, the material choice would not be as well suited to Veterans Park given its community significance.

The estimate is \$19,482; Staff are recommending a 10% contingency be added to the project for unknown conditions, for a total value of \$21,500. The project is proposed to be funded with \$4,000 from the Greenspace Sundry budget and the remainder through the Community Enhancement Fund. The latter is funded through non-tax revenue sources and is intended to be used by Council for one-off projects that benefit the community.

The soil and plantings would be funded inside of the City's regular Greenspace operating budget and would be installed by the garden contractor. Public Works will provide assistance with site preparation when and where possible in order to reduce contractor costs.

As an alternative, other lower cost options could be researched and reported back to Council. Staff have explored both composite plastic and wood/corrugated steel raised planters, both of which would be lower cost; however, they will not tie into the rest of Veterans Park nor the Cenotaph and have the same visual impact. Another option would be to replace the old boxwoods with new boxwoods, but the time required for them to mature and the risk of another loss are pointing towards a need to think differently about landscaping choices.

Respectfully submitted,

A handwritten signature in black ink, appearing to be the letter 'B' with a stylized flourish.

Tate Bengtson  
Chief Administrative Officer



East Path (to Belvedere Street)



South Path (to Mill Avenue)





Example of Stone Pillar



# THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

## MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner  
Date: May 15, 2024  
Subject: Road Closure Application - Canada Day Parade 2024

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### RECOMMENDATION

THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Canada Day Parade 2024) for information.

### BACKGROUND

The City of Enderby Event Coordinator has submitted a Temporary Road Closure application (attached) for the Canada Day Parade scheduled for Monday July 1, 2024. The applicant is proposing to close portions of Kate Street, Howard Avenue, Belvedere Street, Cliff Street and Railway Street between the hours of 11:30 am and 1:30 pm; although the streets will not be closed for the entirety of this time period, there will be temporary closures before and after the parade to accommodate set-up and clean-up.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy. All first time events must be approved by Council. As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

Respectfully Submitted,



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Kurt Inglis  
Planner

Policy Title	Temporary Road Closures for Community Events
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Adopted: August 13, 2012	<u>Authorized By:</u> Mayor and Council Regular Meeting of August 13, 2012	Replaces: Not applicable
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**PURPOSE:**

The City will consider approving the temporary closure of municipal roads for a community event.

**POLICY:**

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

**Schedule A**  
**Application for a Temporary Road Closure for a Community Event**

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization

The City of Enderby

Name of Contact Person

Vallerie Byrne

Telephone or Email

Name of Event

Canada Day Celebration

Date(s) of Closure

July 1st 2024

Start time for Closure

11:30

End time for Closure

1:30 pm

Location of Closure

Parade Route = Kate St, Howard Ave

Belvedere St, Cliff Ave to Railway St

**Required Attachments**

- ☒ Map showing closure and emergency access route
- ☐ Petition of affected business owners (if applicable)
- ☐ Certificate of insurance (if applicable)

See Attached

**Indemnity:**

The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory



Date

May 13/2024

**Do Not Complete – For Administrative Purposes**

Approved by Kurt Inglis

Date May 15, 2024

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

N/A

Petition of Affected Business Owners

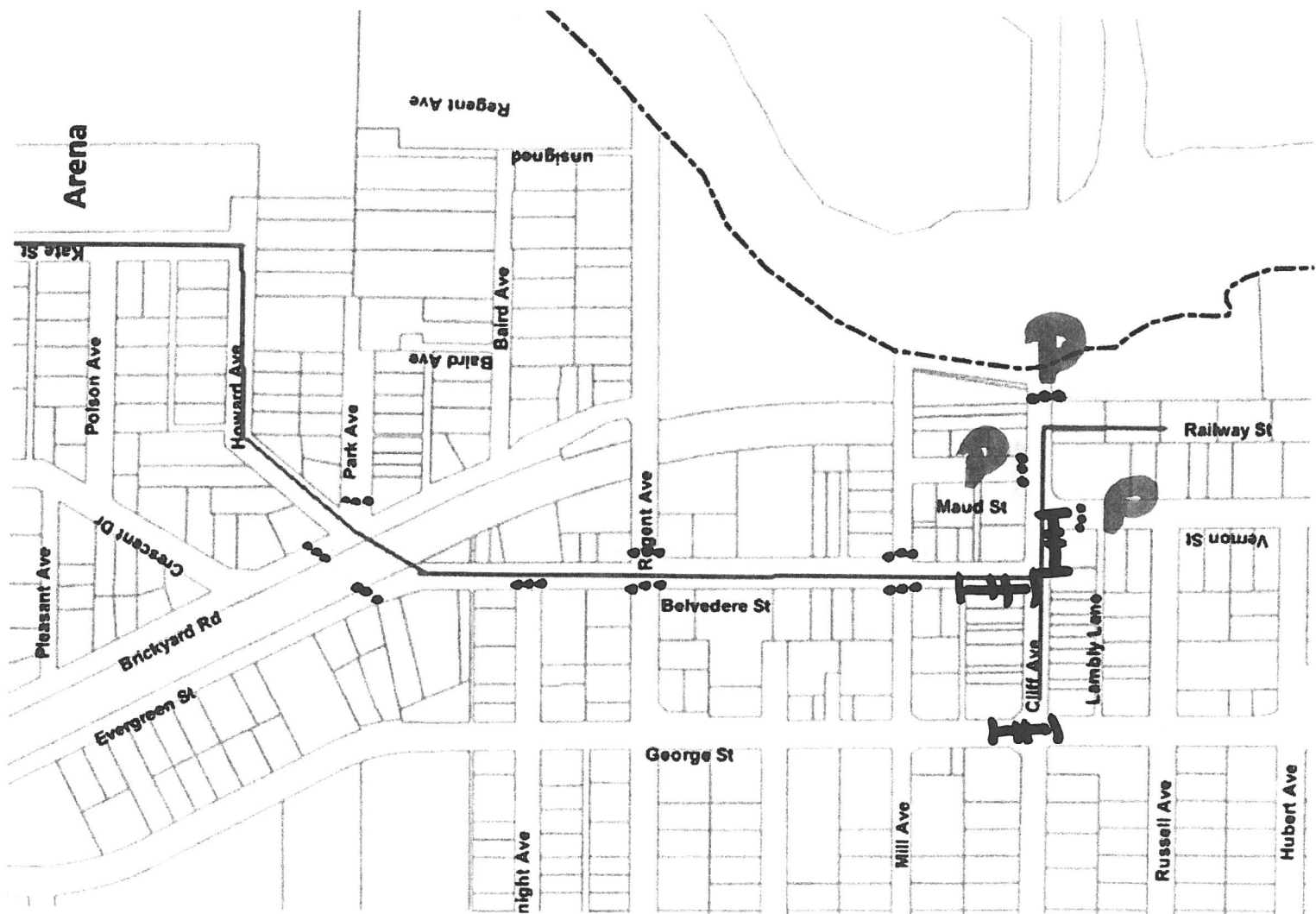
Yes

No

N/A



3 delineators on corner of Park Ave, Brickyard, Evergreen,  
 33 total  
 Knight Ave, both sides of Regent,  
 both sides of Mill Ave, Vernon St  
 Maud St & Railway St (for bridge)  
 I can use barricades from Farmers Market  
 Storage for the areas that need them.



P = professional/well  
 trained  
 traffic control required

# THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

## MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner  
Date: May 15, 2024  
Subject: Royal Canadian Legion Branch #98 Road Closure Application – Poker Run Event

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### **RECOMMENDATION**

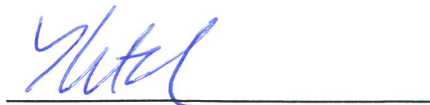
THAT Council approves the attached Road Closure Application from the Royal Canadian Legion Branch #98's for the closure of Belvedere Street from Mill Avenue to MacPherson Lane on Saturday July 20, 2024 from 8:30 am to 4:00 pm, for the purposes of providing motorcycle parking for the annual Legion-to-Legion Poker Run.

### **BACKGROUND**

The Royal Canadian Legion Branch #98 has submitted a Road Closure application (attached) as part of their annual Legion-to-Legion Poker Run. The applicant is proposing to close Belvedere Street from Mill Avenue to MacPherson Lane on Saturday July 20, 2024 from 8:30 am to 4:00 pm, for the purposes of providing motorcycle parking for the Poker Run event. As this is considered a first-time event pursuant to the *Temporary Road Closures for Community Events Policy*, the road closure application must be accompanied by a petition of affected business owners and the application must be considered by Council. Attached is a copy of the petition that was circulated by the applicant to affected businesses, with all of the businesses indicating that they were in support of the road closure.

Staff have reviewed the accompanying traffic management plan and have no concerns. The applicant has also provided Staff with proof of public liability and property damage insurance, with the City of Enderby as a named insured, consistent with the requirements of the *Temporary Road Closures for Community Events Policy*. Given the above, it is recommended that Council approve the road closure application.

Respectfully Submitted,



Kurt Inglis  
Planner

Policy Title	Temporary Road Closures for Community Events
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Adopted:  August 13, 2012	<u>Authorized By:</u> Mayor and Council Regular Meeting of August 13, 2012	Replaces:  Not applicable
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**PURPOSE:**

The City will consider approving the temporary closure of municipal roads for a community event.

**POLICY:**

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

**Schedule A**  
**Application for a Temporary Road Closure for a Community Event**

Is this a first-time or relocated event?

Yes      No

Name of Sponsoring Organization

The Enderby Legion

Name of Contact Person

Valterrie Byrne

Telephone or Email

Name of Event

Poker Run

Date(s) of Closure

Saturday July 20<sup>th</sup> 2024

Start time for Closure

8:30

End time for Closure

4pm

Location of Closure

Veterans Way (Millave) to

Sphere + Macpherson (Alley)

**Required Attachments**

☒ Map showing closure and emergency access route

☒ Petition of affected business owners (if applicable)

☐ Certificate of insurance (if applicable)

See  
attached

businesses within  
road closure are all closed  
except bottle depot.

**Indemnity:**

The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory

Date

**Do Not Complete – For Administrative Purposes**

Approved by

Date

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

N/A

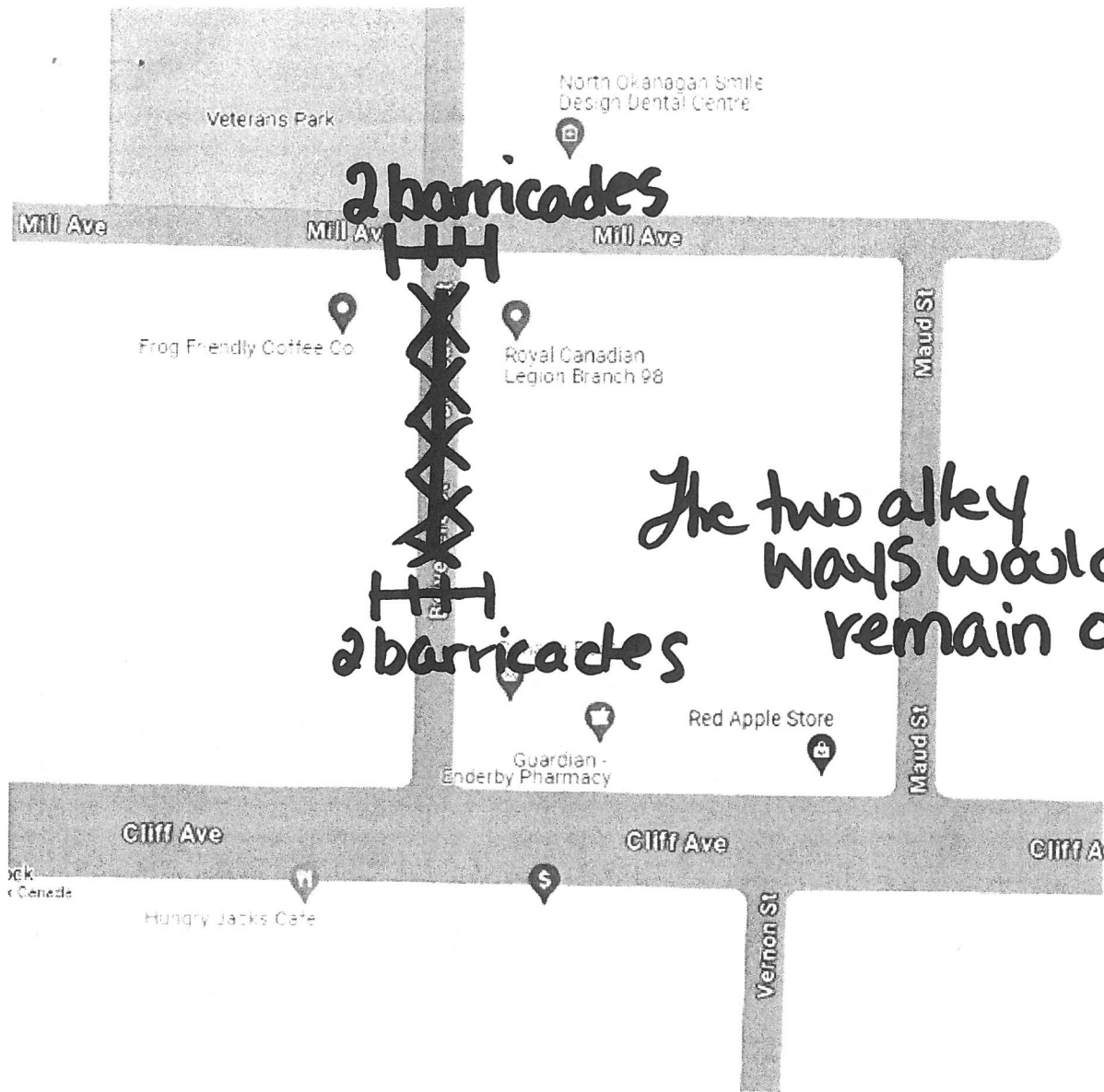
Petition of Affected Business Owners

Yes

No

N/A





## Petition for Enderby Legion Branch #98 – Poker Run July 20<sup>th</sup> – Road Closure

All Businesses effected are in favour!!!!!!

CanHealth and Dental – Yes

Ruth Ginther Nail Studio – Yes

FED – Yes

Acupuncture Office – N/A (could not contact)

Courtyard Gallery – Yes

Bottle Depot – Yes

Frog Friendly Coffee – Yes

Guardian Pharmacy – Yes

Parkview Upholstery – Yes

Ruth Szerepi RMT and team – Yes

NOSDDC – Dr. Garfield A. Kirchner – Yes

North Valley Law – Yes

Rosswron Henderson – Yes

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: May 15, 2024  
Subject: UBCM 2024 Provincial Meeting Requests and Attendance

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**RECOMMENDATION**

THAT Council identifies the Provincial ministries, agencies, commissions, or corporations for which it wishes to request meetings at the 2024 Union of British Columbia Municipalities (UBCM) convention;

AND THAT Council indicates the request that it wishes to pose at its meetings, the lead spokesperson, and the members who are planning to attend;

AND FURTHER THAT Council indicates any meeting topics for which it wishes staff to prepare an information brief.

**BACKGROUND**

The Union of British Columbia Municipalities (UBCM) conference will be hosted in Vancouver, BC from September 16-20, 2024. The theme is *Ride the Wave*. At UBCM, local government elected officials have an opportunity to meet with Provincial ministries, agencies, commissions, and corporations.

The deadlines for submitting meeting requests are:

- Premier and Cabinet Ministers: June 21, 2024
- Provincial staff: August 21, 2024

Meetings with Provincial staff may also be booked on-site at the convention's Provincial Appointment Desk from September 16-19 from 8:30am to 4:00pm. Meetings with the Premier and Cabinet Ministers are 15 minutes in length and meetings with Provincial staff are 30 minutes in length, except for the Ministry of Transportation and Infrastructure, which is 20 minutes in length.

If Council wishes to request a meeting on a particular topic but is unsure of the responsible Provincial representative, Staff will work with UBCM to confirm the most appropriate person.

As part of the meeting request form, UBCM requests that representatives who are planning to attend the meeting are indicated. As not all members of Council are expected to attend this

event, Staff recommend that a spokesperson be identified for the meeting before the request is made.

Once Council has decided upon its UBCM meeting requests, Staff will submit the request form for each meeting. Accepted meeting requests are expected to be confirmed on or by September 11, 2024.

Staff will research and prepare information briefs for any meeting confirmed by the Province upon request.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer