

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on February 5, 2024 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Tundra Baird	City of Enderby
	Shawn Shishido	City of Enderby
	Allysa Hopkins	Electoral Area F
	Todd Couch	Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
 Jennifer Bellamy – Chief Financial Officer, City of Enderby
 Andraya Holmes – Clerk Secretary, City of Enderby
 Sheryl Hay – Recreation Services
 Kaylee Wells – Recreation Services

ELECTION OF CHAIR

The Chief Administrative Officer, serving as Corporate Officer, called the meeting to order and read the procedure for Election of Chair.

Allysa Hopkins nominated Shawn Shishido to serve as Chair of the Enderby & District Services Commission for 2024.

Shawn Shishido accepted the nomination.

There were no further nominations.

The Corporate Officer declared that Shawn Shishido is elected Chair of the Enderby & District Services Commission for 2024.

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Tundra Baird, seconded by Allysa Hopkins
“THAT the February 5, 2024 Enderby & District Services Commission agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of December 11, 2023

Moved by Todd Couch, seconded by Allysa Hopkins

“THAT the December 11, 2023 Enderby & District Services Commission meeting minutes be adopted as circulated.”

CARRIED

BYLAWS

Parks, Recreation and Culture Fees Bylaw

Moved by Tundra Baird, seconded by Allysa Hopkins

“THAT the Commission recommends that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1785, 2024”.”

CARRIED

REPORTS

Chief Administrative Officer Report

Verbal Update on New Pool

Chief Administrative Officer reported that Staff is proceeding with detailed design for the new pool and things are going very well so far. There will be a more detailed update at the next Enderby & District Services Commission meeting.

Verbal Update on Arena

Chief Administrative Officer reported that the Arena has been shut down for the season and Staff is working on an investigation and assessment of the failed components. Reported that the chiller is not damaged and that when the header is removed for replacement in March, pressure testing of the brine lines will occur to locate the leaking lines under the arena floor.

Shawn Shishido asked if a small section of the floor can be removed to replace a line.

Chief Administrative Officer responded that hopefully the issue will be localized and only a small section of floor will need to be removed and replaced, but the problem may be broad. Noted that often brine leaks can be difficult to detect.

Tundra Baird asked if all ice has been removed.

Chief Administrative Officer responded that all ice has been removed.

Allysa Hopkins asked for information on the Kraft Hockeyville contest.

Chief Administrative Officer responded that Enderby has been nominated by members of the community. Work has been done by Staff and Recreation Services to send information off to Kraft about the Arena. Chief Administrative Officer encouraged the community to get involved and continue to nominate. Also noted that Lumby won Kraft Hockeyville and was able to use funding from Kraft Hockeyville to leverage for more grants for improvements to their arena.

Tundra Baird asked Allysa Hopkins if the Area F Master Parks Plan will be released soon.

Allysa Hopkins responded that they are getting close to being ready to release the Area F Master Parks Plan.

NEW BUSINESS

Extension of Muzebo Display Area for Enderby’s First Fire Apparatus

Moved by Tundra Baird, seconded by Todd Couch

“THAT the Enderby & District Services Commission approves an extension to the Muzebo Display Area by approximately 3 metres on its north side in order to provide for the secure display of Enderby’s restored first fire apparatus.”

CARRIED

Todd Couch declared a conflict of interest by nature of his association with the Mara Cemetery and left the meeting at 9:11 a.m.

2024 Grant Funding – Cemetery

Moved by Allysa Hopkins, seconded by Tundra Baird

“THAT the Enderby & District Services Commission provides a grant in the amount of \$3,500 to the Grindrod Cemetery Committee and a grant in the amount of \$1,000 to the Mara Musical and Athletic Association for the operations of their respective cemeteries.”

CARRIED

Todd Couch returned to the meeting at 9:12 a.m.

2024 Budget – Cemetery

Moved by Allysa Hopkins, seconded by Tundra Baird

“THAT the Enderby & District Services Commission approves the Cemetery – 2024 Draft Budget.”

CARRIED

2024 Budget – Animal Control

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Todd Couch, seconded by Tundra Baird

“THAT the Enderby & District Services Commission approves the Animal Control – 2024 Draft Budget.”

CARRIED

2024 Budget – Parks, Recreation & Culture

Chief Financial Officer gave an overview of the Draft Budget.

Moved by Tundra Baird, seconded by Allysa Hopkins

“THAT the Enderby & District Services Commission approves the Parks, Recreation & Culture – 2024 Draft Budget.”

CARRIED

PUBLIC QUESTION PERIOD

Graeme Duncan asked if the brine line leak at the Arena is a result of a mechanical issue or if it is a result of the age of the lines.

Chief Administrative Officer responded that a mechanical issue with the header likely contributed to this leak, but that the brine lines are old and will need to be replaced based on age and condition. Once the header is removed, pressure testing of the brine lines on the arena side will occur, and will inform next steps.

CLOSED MEETING RESOLUTION

Moved by Allysa Hopkins, seconded by Tundra Baird

“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Allysa Hopkins, seconded by Tundra Baird

“THAT the February 5, 2024 regular meeting of the Enderby and District Services Commission be adjourned at 9:29 a.m.”

CARRIED

CHAIR

CORPORATE OFFICER