

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on December 11, 2023 at 9:30 a.m. in the Council Chambers of Enderby City Hall.

Members: Tundra Baird City of Enderby
Shawn Shishido City of Enderby
Allysa Hopkins Electoral Area F
Todd Couch Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
Jennifer Bellamy – Chief Financial Officer, City of Enderby
Andraya Holmes – Clerk Secretary, City of Enderby
Sheryl Hay – Recreation Services
Kaylee Wells – Recreation Services

APPROVAL OF AGENDA

Moved by Tundra Baird, seconded by Shawn Shishido
“THAT the December 11, 2023 Enderby and District Services Commission agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of October 3, 2023

Moved by Shawn Shishido, seconded by Todd Couch
“THAT the minutes of the regular meeting of October 3, 2023 be adopted as presented.”

CARRIED

DELEGATIONS

Jen Bellhouse, Shuswap Trail Alliance

Jen Bellhouse gave an overview of the work done by the Shuswap Trail Alliance between 2020 and 2023. Some highlights included:

- Construction of the Cliff Avenue Greenway Trail in Enderby.
- Restoration of the Mara Mountain Lookout Historic Trail.
- Installation of a bike wash at the South Canoe trailhead.
- Removal of invasive species.
- Volunteer days.
- Updated 2023 Trail Guide.

She discussed the priorities and goals of the Shuswap Trail Alliance for the next four years.

Allyssa Hopkins thanked Ms. Bellhouse for her presentation.

NEW BUSINESS**Shuswap Trail Alliance Operational Contribution Agreement for 2024-2027**

Moved by Tundra Baird, seconded by Shawn Shishido

“THAT the Enderby and District Services Commission renews the Shuswap Trail Alliance Operational Contribution Agreement for 2024-2027.”

CARRIED

Arena Brine Leak

Chief Administrative Officer reported that a brine leak was identified at the arena several weeks ago. The loss rate has been highly variable, some days losing an inch or two off of the brine tank, while other days have seen the loss be higher. The leak is on the arena side.

Due to the construction of the header relative to the boards, the individual brine lines cannot be isolated for pressure testing. Some alternate measures are being taken to reduce loss, including shutting down the brine pump overnight and stocking up calcium chloride for the brine solution, which will be directly added to maintain the appropriate freezing temperature. A variable frequency drive will also be added to the brine pump to mitigate the loss and reduce energy consumption generally. In the summer, acoustic leak detection will be performed once the floor is dry to find the leak and perform a spot repair.

Staff will bring forward to the Commission costs for replacing the header, as it is heavily corroded and at its end of life, in addition to being misplaced.

Tundra Baird asked for clarification on cost.

Chief Administrative Officer responded that the cost of the variable frequency drive is approximately \$4000 plus installation, and the additional brine costs because of the leak at this time are approximately \$200-\$300 per week. The costs for the new header are not known yet.

Parks & Recreation User Fees – Rates of Subsidy

Moved by Shawn Shishido, seconded by Todd Couch

“THAT the Enderby & District Services Commission receives the “Parks and Recreation User Fees – Rates of Subsidy” memorandum for information”

CARRIED

Ball Diamond Lighting

Chief Financial Officer explained the attached memorandum is in response to the delegation by Enderby Minor Fastball from the previous Commission meeting requesting support for lighting Ball Diamonds 1 and 2 at Riverside Park. Explained that borrowing would be needed to fund this project and that with an Area F Master Parks Plan forthcoming, it may be better value for money to explore renewing or reestablishing existing diamonds in Area F.

The Commission discussed the financial implications of borrowing for the project, such as the need for a referendum that encompasses multiple jurisdictions, and the 9.7% requisition increase that would be required within the City of Enderby.

Chief Financial Officer explained that the Commission would need to commit to funding the entire project so that there is the option to proceed if grant funding is unsuccessful, as the costs to proceed with a referendum are substantial. Also clarified that the tax increase would continue indefinitely, as once the borrowing was completed, the funds used for debt servicing would be directed toward asset management for the eventual replacement of the lights.

The Commission discussed the importance of youth sport in the community especially as demand continues to grow.

Amanda Harvey of Enderby Minor Fastball submitted questions to the Commission asking what the threshold value of money raised would be for the Commission to move forward with this project, and asked for a letter of support from the Commission to move forward with researching and applying for funding opportunities.

Chief Administrative Officer advised that to provide a letter of support the Commission should be prepared to commit to the project and agree to accept ownership, including future replacement costs.

Moved by Tundra Baird, seconded by Shawn Shishido

“THAT the Enderby & District Services Commission does not provide a letter of support to add lights to Diamonds 1 and 2 at Riverside Park.”

CARRIED

Moved by Shawn Shishido, seconded by Tundra Baird

“THAT the Enderby & District Services Commission does not provide financial support to add lights to Diamonds 1 and 2 at Riverside Park.”

CARRIED

Riverside Park Usage Decision Between Competing Events

Chief Administrative Officer gave an overview of the accompanying memorandum.

The Commission discussed the economic and community benefits to each event as well as the ability for the Vernon Kennel Club to enter into a multi-year agreement, while use of the park by the ball user groups is dependent on their successful applications for tournaments, or ability to arrange an alternate event.

Discussed that value to the community for both events is positive and difficult to quantify. Both bring many people to the community for extended overnight stays and both events invite members of the community out to view at no cost.

Moved by Shawn Shishido, seconded by Todd Couch

“THAT use of Riverside Park for the first weekend following July 1 be granted to Enderby Minor Fastball so that they may make application to host tournaments.”

CARRIED

Open Space in Southeast Corner of Riverside Park – Referral

The Commission discussed the importance of the forthcoming Area F Master Parks Plan in decisions on the use of this space.

Moved by Tundra Baird, seconded by Todd Couch

“THAT the Enderby & District Services Commission postpones consideration of Council’s referral of potential uses of the open space in the southeast corner of Riverside Park until decision-making on other opportunities to enhance ball diamond infrastructure within the City of Enderby and Area F have advanced such that a cost-benefit analysis may be performed.”

CARRIED

2024 Enderby & District Services Commission Meeting Schedule

The Commission decided to change the meeting originally scheduled for August 19th to September 9th at 9:00 a.m.

Moved by Shawn Shishido, seconded by Todd Couch

“THAT the Enderby & District Services Commission approves the 2024 Meeting Schedule as amended.”

CARRIED

Request from Diabetes Canada to Place a Clothing Donation Bin

The Commission discussed that there are two Diabetes Canada donation bins already in the City, and that there is also a local thrift store that accepts donations.

Moved by Tundra Baird, seconded by Shawn Shishido

“THAT the Enderby & District Services Commission does not approve the request from Diabetes Canada to place a clothing donation bin at the Enderby Arena.”

CARRIED

Enderby Outdoor Pool – 2023 Final Report

Sheryl Hay gave an overview of the report.

Tundra Baird asked if there is capacity to accommodate the equipment suggestions for next season.

Chief Financial Officer responded that she is working through the requests but that it appears there was sufficient revenue to fund them.

Moved by Tundra Baird, seconded by Shawn Shishido

“THAT the Enderby & District Services Commission receives and filed the Enderby Outdoor Pool – 2023 Final Report.”

CARRIED

PUBLIC QUESTION PERIOD

Kaylee Wells asked for clarification on the location of the Cliff Avenue Greenway Trail.

Chief Administrative Officer responded that the trail starts at the top of Cliff Avenue and connects to the unpaved portion of Francis Drive. It is one component of a larger trail connectivity project, so it will not be marketed for use until some of those other components are constructed.

David Ramey asked if, in past years before the dog show, whether Riverside Park was empty on the weekend following July 1st.

Kaylee Wells responded that the park is usually booked with an event of some kind over that weekend.

ADJOURNMENT

Moved by Tundra Baird, seconded by Shawn Shishido

“THAT the December 11, 2023 regular meeting of the Enderby and District Services Commission be adjourned at 11:17 a.m.”

CARRIED

CHAIR

CORPORATE OFFICER