



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, January 15, 2024 at 4:30 p.m. in Council Chambers.

Present: Acting Mayor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Mayor Huck Galbraith

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Davyduke
“THAT the January 15, 2024 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of December 18, 2023

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT the December 18, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

PRESENTATIONS

New Event Discussion, Vallerie Byrne, Event Coordinator

Ms. Byrne gave a brief overview of the work she has been doing and explained that community events have been very successful and continue to grow.

Ms. Byrne explained that she would like to bring back Enderbeer & Wine Festival as a new event for 2024 and requested Council's support. Noted that this event has been requested by many members of the community and that, specifically, the community would like to see an event that includes live music and local vendors.

Councillor Davyduke asked when this event might be held.

Ms. Byrne responded that when Enderbeer & Wine Festival was last held, the event took place in June, but a date for the event in 2024 has not yet been decided. Once Council indicates its support, dates and logistics will be pulled together.

Moved by Councillor Shishido, seconded by Councillor Yerhoff

"THAT Council directs the Events Coordinator to proceed with implementing the Enderbeer & Wine Festival event."

CARRIED

Fire Department Fleet Adjustment, Cliff Vetter, Fire Chief

Chief Vetter gave an overview of the proposed changes to the fleet.

Councillor Ramey asked if this change will result in any loss of capability.

Chief Vetter responded that it will not result in any loss of capability and will allow fire fighting equipment and fire fighters to access locations that are challenging to access with the current fleet.

Councillor Shishido asked what type of vehicle the command/utility vehicle would be.

Chief Vetter responded that it would be a one-ton single axel truck with four-wheel drive, lights, sirens and a canopy with a pull-out equipment drawer.

Councillor Davyduke asked how Rescue 17 would be disposed of.

Chief Administrative Officer responded that it would be put out to the public for bids. While Rescue 17 is not suitable for public roads, he believes it may serve a useful purpose on private property such that there is some market value in it.

Moved by Councillor Ramey, seconded by Councillor Davyduke

"THAT Council authorizes the following adjustment to the Enderby & District Fire Department fleet:

- 1) Dispose of Tender 16;*
- 2) Transfer Engine 12 to the third duty line rather than dispose, upon receiving Rescue Engine 18 from the manufacturer; and*
- 3) Obtain a Command/Utility Vehicle and then dispose of Rescue 17."*

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS**Development Variance Permit #0064-23-DVP-END**

The Planner gave an overview of the application.

Acting Mayor Baird invited the public to make representations on this matter.

Robert Jeglum, 108 West Enderby Road, Enderby BC

- Concerns about the structure shading his property.
- Concerns about the pitch of the roof, and snow and ice falling onto vehicles parked in his driveway.
- Concerns about the structure detracting from the character of the neighbourhood.
- Concerns about the proximity of the structure to the property line, and a road realignment or expansion in the future.

Ed Hagman, GEM Quality Homes (Applicant)

- Explained that the homeowners have had difficulty clearing snow and that this carport will allow them to stay in their home longer.
- Noted that the structure will not have walls, and for this reason will have minimal sightline impacts.
- The roof of the structure would be of the same pitch and material as the existing roof of the home.
- Asked if there is a solution that might be more likely to receive approval, for example, a shorter carport.

Chief Administrative Officer responded that the applicant and/or owners could speak to the Planner about possible alternatives that may mitigate some of the concerns.

Councillor Ramey noted that there is a significant distance between the constructed road and the end of the proposed carport and asked why the setback variance poses an issue in light of this.

Chief Administrative Officer responded that West Enderby Road is designated for expansion related to future growth and would likely be widened in the future with a sidewalk added. Noted that there are also utilities within the road dedication beside the constructed road and there are concerns about access if the structure is built that close to the property line.

Councillor Davyduke asked if the depth of the carport could be reduced within the allowable setback.

The Planner noted that the home is already close to the allowable front yard setback and that, to construct any carport, it is likely that the owner would require a variance.

Councillor Shishido asked if this variance allows an owner, either current or future, to extend the actual dwelling closer to the property line in accordance with the variance.

The Planner explained that this development variance permit would be valid for future owners, but that the permit would contain a schedule of plans for the carport. If the owner planned to depart from those plans, they would need to receive further approval from Council.

Moved by Councillor Shishido, seconded by Councillor Yerhoff

“THAT Council NOT authorize the issuance of a Development Variance Permit for the property legally described as LOT 9 SECTIONS 26 AND 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 28806, and located at 110 West Enderby Road, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 602.10.b by reducing the minimum front yard setback for a single-family dwelling from 6 m (19.68 feet) to 0.15 m (0.49 feet), as shown on the attached Schedule ‘A’; and*
- Section 308.5.a.i by reducing the minimum special building setback from the centreline of West Enderby Road from 15 m (49.21 feet) to 10.3 m (33.79 feet), as shown on the attached Schedule ‘A’.”*

CARRIED

OPPOSED Councillor Ramey

Development Variance Permit #0063-23-DVP-END

The Planner gave an overview of the application.

Acting Mayor Baird invited the public to make representations on this matter.

Jonathan Sabottka, 1380 Mckinley Road, Kelowna BC (Representative of the Applicant)

Mr. Sabottka gave an overview of the plans for the building at 809 George Street. Noted that there are other residences fronting George Street and that their plan includes removing the exterior staircase and increasing the utility and aesthetic of the building.

Acting Mayor Baird asked if the proposed garage bays will be enclosed.

Mr. Sabottka responded that they will be enclosed garage bays.

Councillor Davyduke asked if there is a posted speed limit for the lane.

Chief Administrative Officer responded that there is not, but that the nature of the lane being relatively narrow limits driver speed.

Moved by Councillor Ramey, seconded by Councillor Davyduke

“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 1 BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A EXCEPT THE SOUTH 8 FEET THEREOF, and located at 809 George Street, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 401.11.d.i by not requiring dwelling units to be located entirely above and/or behind a commercial use, as shown on the attached Schedule ‘A’;*
- Section 401.11.d.vi by increasing the maximum percentage of the total floor area of residential dwelling units on the ground floor level as compared to the total floor area of the first storey level of the building, from 40% to 41.22%, as shown on the attached Schedule ‘A’; and*

- *Section 901.2.b by reducing the minimum length of an unobstructed maneuvering aisle for right-angle parking from 8m (26.25 feet) to 4.64 m (15.22 feet),*

subject to the owner registering a covenant on the title of the property which releases, indemnifies, and holds harmless, including litigation costs, the City of Enderby for all matters related to or arising from the issuance of the Development Variance Permit.”

CARRIED

Development Variance Permit #0065-23-DVP-END

The Planner gave an overview of the application.

Acting Mayor Baird invited the public to make representations on this matter.

The Planner read one written submission.

Sharen Berger, Columbia Shuswap Regional District

- Noted that there should be no parking or storage of snow on Rail Trail lands from this development.

Council discussed the application and the differences between the normal wear and tear of a road and additional impact attributable to increased density as a result of a development.

Council discussed the reasons why cash-in-lieu would be collected as an alternative to requiring a developer to construct the road to centreline.

Chief Administrative Officer explained that it is generally much more cost effective to build the entire road at one time.

Councillor Ramey asked what kind of development would not have this requirement.

The Planner explained that whenever there is a subdivision, this requirement is triggered. If there is no subdivision, it may also be triggered at building permit stage depending on the nature of the development.

Moved by Councillor Shishido, seconded by Councillor Yerhoff

“THAT Council NOT authorize the issuance of a Development Variance Permit for the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 15492, and located at 171 Brickyard Road, Enderby BC., to permit a variance to Section 2.0 of Schedule “A” of City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by not requiring Brickyard Road adjacent to proposed lots to be constructed to the centreline of the road in accordance with the Local Road Standards, or to provide a cash-in-lieu payment equal to the cost of those works.”

CARRIED

BYLAWS

Barnes Park Outdoor Pool Loan Authorization Bylaw No. 1781, 2023

Moved by Councillor Schreiner, seconded by Councillor Ramey

“THAT Council adopts the bylaw cited as Barnes Park Outdoor Pool Loan Authorization Bylaw No. 1781, 2023.”

CARRIED

City of Enderby Lane Naming Bylaw No. 1784, 2023

Moved by Councillor Schriener, seconded by Councillor Shishido

“THAT Council adopts the bylaw cited as City of Enderby Lane Naming Bylaw No. 1784, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Nothing to report.

Councillor Davyduke

Intake for the Community Futures Enterprize Challenge closes on February 6, 2024. This program offers some valuable mentorship and training to business owners.

The lab in Enderby is open 5 days a week, walk-in only on Mondays, Wednesdays, and Fridays and appointments and walk-ins on Tuesdays and Thursdays.

The One to One reading program facilitated by the Literary Alliance of the Shuswap currently has 132 volunteers and the Shuswap program is placed second in the province for volunteer participation.

Councillor Yerhoff

Attended a curling rink fundraiser.

Councillor Schreiner

Nothing to report.

Councillor Ramey

There is a book sale ongoing at the Arts Centre.

There will be a Coffee House at the Seniors Centre this Friday.

Reported that he has been speaking with the Village of Chase and their Lions Club about the dog park that was built there. Noted that there was some initial opposition from the public, but that the amenity is now well used and appreciated by the community.

Acting Mayor Baird

There will be a Christmas wrap up meeting next week.

Chief Administrative Officer

Reported that there will be an inspection of the chiller at the Arena this week that will help inform next steps and financial strategy for getting the Arena back up and running.

An evaluation of Construction Manager proposals for the new pool has been completed, and a recommendation for the proposed contract will be made to the Enderby & District Services Commission.

Fortis BC has given notice that they will be completing some works this year that will require the temporary removal of the entrance sign on the south side of town. FortisBC will reinstate the sign after its works have been completed, which may take up to 10 weeks.

Reported that he will be reaching out to Council after the following week to set dates for strategic planning.

Staff are pursuing a grant that would enable the City to obtain several speed radar signs to help warn and measure traffic speeds. The speed radar sign that is shared with Armstrong and Spallumcheen is past end of life and is time consuming to deploy. This grant would allow the City to get some improved technology and be more responsive to speed concerns from the community. Thanked the Planner for his initiative in pulling this application together quickly. The grant fully funds the costs of the signs.

Has received an invitation to speak again at a meeting of a parliamentary committee on ride sharing. Requested that Council appoint one of its members to join as a representative.

Council appointed Councillor Schriener to speak at the meeting of the parliamentary committee on ride sharing.

The dog park survey will be available to the public tomorrow at 10am, and posters and flyers have been prepared.

Councillor Davyduke asked how decisions surrounding the repair of the Arena will be made, and asked about plans to manage other ageing assets in Enderby.

Chief Administrative Officer responded that the proposed repairs for the Arena will be presented to the Commission, who will decide on a path forward. Also explained that the Commission is working on building its reserves for the eventual replacement of ageing assets in the community. A condition assessment of the existing arena was completed several years ago, which is helping to inform planning; while it cannot predict component failures, it helps to gain insight into expected life expectancy, with the understanding that the risk of failure increases with age. Staff are having internal discussions on how to make choices for the arena today that best positions it for the future.

Councillor Schriener asked if there is any update on the possibility of adding additional staff.

Chief Administrative Officer responded that he plans to have a discussion about this at strategic planning.

Councillor Ramey asked how Armstrong has been able to build the newer facilities that it has in the past few years.

Chief Administrative Officer responded that there are a combination of factors, including the larger tax base, and that these projects have required significant borrowing. He noted that the City also has some newer facilities and that a decision to build a new facility depends on the age of existing assets and their ability to meet community needs.

RDNO Building Permit Report – December 2023

Moved by Councillor Shishido, seconded by Councillor Yerhoff

“THAT Council receives and files the RDNO Building Permit Report – December 2023.”

CARRIED

NEW BUSINESS

Events Budget 2024 – Easter

Councillor Schreiner asked if the \$1,000 to be funded through sponsorships would be paid by the City if that sponsorship value is not found.

Chief Financial Officer responded that if there were not enough sponsorships the decision would be brought to Council on if the City should fund the remaining cost through other funding sources, or if an alternate approach should be taken. Noted that there has been a lot of community interest in sponsoring events and that being unable to fund \$1,000 through sponsorships is unlikely.

Moved by Councillor Shishido, seconded by Councillor Schreiner

“THAT Council authorizes a \$2,000 expenditure for the 2024 Easter celebrations, with \$1,000 to be funded through sponsorships and the remaining \$1,000 to be funded through revenues from the Riverside RV Park.”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Audit Planning Report to the Mayor and Council for the Year Ended December 31, 2023

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT Council receives and files the Audit Planning Report to Mayor and Council for the Year Ended December 31, 2023.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Ramey, seconded by Councillor Davyduke

“THAT the regular meeting of January 15, 2024 adjourn at 6:17 p.m.”

CARRIED

ACTING MAYOR

CORPORATE OFFICER