



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 20, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Chief Administrative Officer requested that item 5.1 be removed from the Agenda as the approval of the Inspector of Municipalities is pending.

Moved by Councillor Ramey, seconded by Councillor Baird
“THAT the November 20, 2023 Council Meeting agenda be approved as amended.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of November 6, 2023

Councillor Shishido noted that his name was misspelled on page 9 of the meeting minutes of November 6, 2023.

Moved by Councillor Yerhoff, seconded by Councillor Shishido
“THAT the November 6, 2023 Council Meeting minutes be adopted as amended.”

CARRIED

Public Hearing Report November 6, 2023

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT the November 6, 2023 Public Hearing Report be adopted as circulated.”

CARRIED

BYLAWS

Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1782, 2023 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1783, 2023

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council gives Three Readings to City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1782, 2023;

AND THAT Council gives Three Readings to City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1783, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Attended an Enderby & District Museum Society meeting. Reported that the cost of the restoration of the fire truck has been almost completely covered by fundraising and grants. The Enderby & District Museum Society's AGM will be held on November 25th. The History of Enderby book is now on sale for \$30 per copy.

Councillor Shishido asked if there will be snow removal on the Rail Trail this winter.

Chief Administrative Officer responded that it is his understanding that there will not be snow removal on the Rail Trail.

Councillor Davyduke

Attended the follow-up Business Walk with Councillor Yerhoff, Mayor Galbraith, and representatives from Community Futures. Reported that she received excellent feedback about the Events Coordinator and the ease of working with City staff on planning and development matters.

Attended the M.V. Beattie craft fair.

Spoke with the Public Health Nurse. Baby Talk parenting classes are ongoing in Enderby, and the Public Health Nurse is at A.L. Fortune weekly to answer general questions from students. The Lab is now open 5 days per week and accepts both drop-ins and appointments.

Will be attending an Inter-Agency meeting at the end of November.

Councillor Yerhoff

Attended the Remembrance Day Ceremony and noted that there was great attendance from the community.

Attended the follow-up Business Walk.

Councillor Schriener

Attended the Christmas opening event at the Courtyard Gallery.

Will be volunteering at Santa's Workshop.

Attending a North Okanagan Columbia Shuswap Regional Hospital District meeting tomorrow.

Councillor Ramey

Attended an Enderby & District Arts Council meeting. There will be an open house at the Enderby Arts Centre on November 29th from 2 - 6 p.m. The Arts Council will be hosting a Christmas concert in December at the Seniors Centre.

Attended an Okanagan Regional Library Board meeting. Reported that Enderby has crossed a population threshold for more open hours at its branch. Strategic planning is ongoing.

Councillor Baird

Will be volunteering at Santa's Workshop. They are seeking volunteers.

Reported that the Spongebob Musical at A.L. Fortune is great.

Asked if there will be a grand opening for the Enderby section of the Rail Trail.

Chief Administrative Officer responded that he will reach out to the RDNO to verify plans.

Attended the Job Fair at WorkBC.

The Christmas light-up will be on December 1st at 5:30 p.m.

Mayor Galbraith

Attended Splat's Remembrance Day Ceremony.

Attended the follow-up business walk.

Will be volunteering at Santa's Workshop.

Chief Administrative Officer

Reported that the community radon challenge distribution week has concluded and all kits were distributed. The program has been well received by the public. Thanked frontline staff for a job well done explaining the program to those who came through the door.

Extended praise to the garden contractor for the condition of Cenotaph Park for the Remembrance Day ceremony this year. A lot of positive feedback has been received from the public. The temporary colouring of the boxwoods performed well for the ceremony, and there are plans to replace the boxwoods at Cenotaph Park next spring.

Met with the pool architect and procurement expert to finalize the RFP document for a construction manager. It should be issued next week.

Has been working with the Planner and Public Works Lead Hand on getting all of the GIS updates prepared and they are now with our GIS programmer to get them transferred onto our infrastructure files. Some of the City's infrastructure was not well documented back in the day, so we are still discovering things and trying to ensure that our data gets more correct over time.

Public Works will be adding a drywell pit to the northwest corner of Railway Street. This is an interim solution only intended to address ponding at the side of the street, which is being exacerbated by the rail-trail parking lot construction. As part of the full construction project, the drainage will need to be addressed on rail-trail lands. The City's recently updated chance find protocol for archeology will be followed.

Russell Avenue street design is proceeding.

The stars and trees have been put up on the downtown light standards. They will be activated closer to the light up. Public Works has picked up the Christmas tree and will be getting some new lights and a star for it early next week.

In the process of renewing the fire mutual aid agreement with CSRD. As Enderby borders both the North Okanagan and the Columbia Shuswap, we have mutual aid agreements on both sides.

RDNO Building Permit Report – October 2023

Moved by Councillor Baird, seconded by Councillor Davyduke

"THAT Council receives and files the RDNO Building Permit Report – October 2023."

CARRIED

NEW BUSINESS

Street Banner Renewal

Moved by Councillor Shishido, seconded by Councillor Ramey

"THAT Council directs Staff to renew and redesign the existing street banners installed throughout the community and considers whether it wishes to install additional street banners in new locations;

AND THAT Council directs Staff to issue a Call for Submissions for street banner designs, with a judging panel to award prizes of \$500 to the winning design submission in both an 'Under 13' and '13 and Over' category;

AND THAT Council appoints Councillor Ramey, Councillor Baird, and Councillor Davyduke as members to sit on the judging panel to select the winning design for each category, and requests that the Enderby & District Arts Council also appoints two members to the panel;

AND FURTHER THAT with respect to the funding mechanism for the renewal and redesign of the street banners, Council authorizes an expenditure of \$12,350, plus an additional \$450 per additional new street banner to be installed, through prior year's surplus."

CARRIED

Councillor Ramey asked if it would be possible to use more than two designs.

Chief Administrative Officer replied that it would be possible, but there would be higher costs for award prizes, graphic design, and layout. If the evaluation committee felt that this was warranted, they could propose it to Council and seek a budget amendment at that time.

Wagon Rides – Road Closure Application

Moved by Councillor Ramey, seconded by Councillor Yerhoff

"THAT Council approves the City of Enderby Event Coordinator's Road Closure application which proposes to close Belvedere Street from Cliff Avenue to Speers Lane on Saturday December 2, 2023 from 9:30 am – 1:30 pm for the purposes of a wagon ride staging area;

AND THAT Council exempts the applicant from the requirement to petition affected businesses as part of the proposed road closure, subject to the following conditions:

- i. The applicant must ensure that the barricades associated with the road closure are able to be removed temporarily to allow large commercial vehicles from MacPherson Lane to enter Belvedere Street southbound for the purposes of egressing to George Street; and*
- ii. The applicant must provide advance notice of the road closure to businesses in closest proximity to the road closure area."*

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Province Introduces Significant Renovations to Local Government Enabling Legislation

Councillor Schreiner reported that the Board of Directors at RDNO will be having a Committee of the Whole meeting to discuss the upcoming changes.

Moved by Councillor Baird, seconded by Councillor Yerhoff

"THAT the Young Anderson Barristers and Solicitors bulletin titled Province Introduces Significant Renovations to Local Government Enabling Legislation be received and filed."

CARRIED

Update to B.C.'s Modernized Emergency Management Legislation

Moved by Councillor Baird, seconded by Councillor Yerhoff

"THAT the Update to B.C.'s Modernized Emergency Management Legislation be received and filed."

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT the regular meeting of November 20, 2023 adjourn at 5:32 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER