



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 4, 2023 at 4:30 p.m. in Council Chambers.

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Present:

Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff:

Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other:

Press and Public

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*Councillor Yerhoff assumed the chair in the absence of Mayor Galbraith.*

### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT the December 4, 2023 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of November 20, 2023

Councillor Shishido noted a typographic error on page 5 of the minutes of November 20, 2023.

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT the November 20, 2023 Council Meeting minutes be adopted as amended.”*

CARRIED

### **BYLAWS**

Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1782, 2023

Moved by Councillor Baird, seconded by Councillor Shishido  
*THAT Council adopts the City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1782, 2023.*

CARRIED

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1783, 2023

Moved by Councillor Shishido, seconded by Councillor Davyduke  
*THAT Council adopts the City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1783, 2023.*

CARRIED

*Mayor Galbraith arrived and assumed the chair at 4:35 p.m.*

**REPORTS**

Mayor and Council Reports

Councillor Schreiner

Attended a Hospital Board meeting where a memorandum of understanding was adopted.

Attended the Lions Auction.

Attended the Museum AGM.

Attended the Enderby & District Arts Commission Open House.

Attended Greg Kylo's open house.

Attended the Christmas Parade.

There will be updates on the Rail Trail coming soon.

Councillor Ramey

Attended strategic planning for the Okanagan Regional Library

Attended the Lions Auction.

Attended the Christmas Parade.

Reported that he has been discussing a potential dog park with members of the community and would like to open the survey on the website asking for input on a dog park in January. Noted that he would like to pass out flyers to spread the word about the survey.

Councillor Baird

Reported that the Christmas event was successful.

Volunteered at Santa's Workshop and reported that it was very busy this year.

Attended Greg Kylo's open house.

There is an Enderby & District Services Commission Meeting next week.

Councillor Yerhoff

Attended a Heritage Committee meeting. Reported that the new History of Enderby book is available for purchase and that there are some signage projects planned for the new year.

Attended the Lions Auction.

Attended an Inter-agency meeting.

Attended the light-up and Christmas Parade.

Reported that there is an upcoming information session on wage subsidy at WorkBC.

Councillor Davyduke

Attended an Inter-agency meeting.

Spoke with the community health nurse and reported that Baby talk classes are wrapping up for the year but will start up again in January.

There will be a new Urgent Care facility open on Saturdays in Salmon Arm.

Attended Greg Kylo's open house.

Attended the light-up and reported that there were many people in attendance.

Visited the Arts Centre. Reported that the Courtyard Gallery and Arts Centre together have had approximately 7000 visitors this year.

Reported that the Enterprize Challenge is coming up, with registration closing February 6<sup>th</sup>, 2024.

Councillor Shishido

Attended the light-up and Christmas parade and reported that the event was well attended by young families.

Attended the Christmas party.

Mayor Galbraith

Attended the Christmas parade.

Sat in with Chief Administrative Officer on the forthcoming encampment legislation.

Attended the light-up and Mr. and Mrs. Clause event at Hungry Jacks.

Attended the staff Christmas party.

Attended Greg Kylo's open house.

Attended the dress rehearsal for the Caravan Farm Theatres Christmas show.

Chief Administrative Officer

Reported that the Community Christmas Event went over very well. Thanked the Christmas Committee, Public Works, Fire Department, Events Coordinator, staff, Mayor, and Council, for their contributions towards making this event successful.

The Pool Construction Manager Request for Proposal was officially posted last week. Approximately 10 firms have requested the papers so far. Once the RFP closes, the proposals will be evaluated and an award will be made, at which point detailed pool design goes to the next phase.

A drywell pit has been installed by Public Works in the northwest corner of Railway Street, to address the perpetual puddle. Thanked Public Works for putting together a winning plan, and the RDNO and Splatsin Development Corporation for being great to work with.

The fire mutual aid agreement with CSRD has been renewed. This is an important relationship for our fire department, and the renewal process was very quick as this is just a two-year extension. A new agreement will be developed at the end of this extension.

Attended a UBCM hosted membership briefing with Mayor Galbraith on the forthcoming encampment legislation.

Staff is investigating a suspected brine leak at the arena on the skating rink side. It was deteriorating drastically and then started improving drastically, so staff are monitoring, and working on plans for if the leak worsens.

Congratulated the Clerk-Secretary who has recently been promoted to level 2.

**NEW BUSINESS**

Appointment of Liaison to Enderby Business Association Group

Councillor Schreiner asked for clarification on funding that may be requested by the business association.

Chief Administrative Officer responded that in line with other communities, it is possible that funding could be given to a business association on a fee for service basis if the business association were to provide a service to the benefit of the community as a whole.

Moved by Councillor Schreiner, seconded by Councillor Ramey

*"THAT Council appoints Councillor Baird and Councillor Shishido as liaisons to the Enderby business association."*

CARRIED

2023 Business Walk Results

Moved by Councillor Baird, seconded by Councillor Davyduke

*“THAT Council receives the 2023 Business Walk Results memorandum for information.”*

CARRIED

Naming of Unnamed Laneway Between Regent Avenue and Baird Avenue – Recommendation from Enderby & District Heritage Commission

Moved by Councillor Shishido, seconded by Councillor Yerhoff

*“THAT Council names the unnamed lane which runs north/south between Regent Avenue and Baird Avenue ‘Woods Lane’ as recommended by the Enderby & District Heritage Commission.”*

CARRIED

Askew’s Foods Request for Continued Use of Temporary Sign at 1006 George Street

Council discussed the issues with parking at Askew’s and the reasoning for the temporary sign.

The Planner explained that his understanding is that the owners of Askew’s are trying to figure out how to solve the current issues with parking and once they have a solution in place, it will be possible to plan permanent signage.

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council directs a continued deferral of enforcing the provisions of the City of Enderby Zoning Bylaw No. 1550, 2014 related to prohibiting temporary signs, for 1006 George Street, subject to the following conditions:*

- 1. The deferral of enforcement would only apply for a 6-month period, ending on June 4, 2024, and at the end of the 6-month period Askew’s Foods would be required to either:
  - i. Remove the temporary sign; or*
  - ii. Apply through a land use application process to permit the use of a temporary sign on the property.**
- 2. The deferral of enforcement only applies to the temporary sign as shown in the attached Schedule ‘A’;*
- 3. The temporary sign must be sited in accordance with the applicable setback provisions of the sign regulations outlined in the City of Enderby Zoning Bylaw No. 1550, 2014;*
- 4. The temporary sign shall be constructed with appropriate materials (i.e. no plywood, untreated lumber, etc.) and be maintained in good repair; and*
- 5. Should any of the aforementioned conditions not be adhered to, the City may require that the temporary sign be removed at its sole and unfettered discretion.”*

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Davyduke

*“THAT the regular meeting of December 4, 2023 adjourn at 5:32 p.m.”*

CARRIED

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MAYOR

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CORPORATE OFFICER