



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 6, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Director Allysa Hopkins
Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Davyduke, seconded by Councillor Baird
“THAT the November 6, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of October 16, 2023

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT the October 16, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Sgt. Vestergaard, North Okanagan RCMP

Sgt. Vestergaard introduced herself and gave an overview of her experience with the RCMP and policing. She is looking forward to conducting foot patrols and getting to know the community.

Reported that statistics from the quarterly report for Enderby are relatively consistent to last year.

Councillor Davyduke asked for clarification in the toxic drug section of the report on the number of cards given versus the number of referrals made.

Sgt. Vestergaard explained that for a referral to be made, the person must agree that they need help. If they do not, only a card is given.

Council thanked Sgt. Vestergaard for presenting and welcomed her to the community.

Ben Eby and Andrew Van Dokkumburg, Enderby & District Financial

Andrew Van Dokkumburg introduced himself as Manager of Enderby & District Financial and gave an overview of the history of community support by Enderby & District Financial. Noted that staff have collectively volunteered 912 hours since 2020.

Ben Eby explained that he has lived in the community for 3 years and is passionate about giving back to the community.

Mr. Eby has organized a basketball program at A.L. Fortune that has grown to approximately 50 kids. Explained that their team-building includes volunteering in the community. Has also started a basketball program for Splatsin.

Councillor Shishido spoke on the importance of athletics and youth programs to develop responsibility and confidence in young people and create a tight-knit community.

Councillor Davyduke thanked Mr. Eby and Mr. Van Dokkumburg for the work they are doing in the community. Noted that she has heard excellent feedback on the basketball program at A.L. Fortune.

Councillor Ramey asked about school athletic programs being run by school faculty and why there are less programs available now.

Mr. Eby responded that funding is a problem. Noted that school faculty are providing many programs. Explained that staff at A.L. Fortune have been very helpful in unlocking and locking the school as there are policies in place that don't allow him to hold keys to the facility. Also noted that there is a shortage of referees.

Allysa Hopkins, Area F Director, requested that Mr. Van Dokkumburg and Mr. Eby meet with her.

Councillor Baird asked about the existing joint use agreement between the Enderby & District Services Commission and School District #83.

Chief Administrative Officer explained that the shared use agreement with School District #83 was updated in 2015/2016 and that there has been discussion with Recreation Services

recently about proposing changes to that agreement that would improve scheduling efficiency for school facilities. Suggested that he would like to have a conversation with Mr. Eby about desirable improvements to the agreement before meeting with the School District.

Council thanked Mr. Eby and Mr. Van Dokkumburg for their presentation.

PUBLIC HEARINGS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1780, 2023 – Downtown Designated Parking Area and Shipping Container Regulations

The regular meeting gave way to the public hearing at 5:18 p.m.

The regular meeting re-convened at 5:24 p.m.

DEVELOPMENT MATTERS AND RELATED BYLAWS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1780, 2023 – Downtown Designated Parking Area and Shipping Container Regulations

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council gives third reading and, subject to approval by the Ministry of Transportation and Infrastructure, adopts the City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1780, 2023.”

CARRIED

BYLAWS

City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1775, 2023

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council adopts the City of Enderby Parks, Recreation, and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1775, 2023.”

CARRIED

Loan Authorization Bylaw – Outdoor Pool

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council gives first, second, and third readings to the bylaw cited as “Barnes Park Outdoor Pool Loan Authorization Bylaw No. 1781, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Attended an Inter-Agency meeting on October 25th.

Attended the Poppy Campaign fundraiser at the Legion.

Attended a Food Bank meeting. Reported that the food bank is looking for volunteers and board members.

Attended the Halloween events.

Councillor Davyduke

Attended an Inter-Agency meeting.

Reported that the Enderby & District Community Resource Centre is offering some great programs including Seniors Tech Connect and the Sunshine Line. There is also a legal advocate available once per month.

Attended the Poppy Campaign fundraiser at the Legion.

Has heard great feedback from the Business Walk and will be going out on November 16th to follow up with some of the businesses that were missed.

Councillor Shishido

Reported that he has received lots of feedback on the intersection changes at the 5-way intersection with new Rail Trail crossing. Noted that people seem to be getting used to the change.

Councillor Baird

Attended the Poppy Campaign Dinner at the Legion.

Thanked Recreation Services and reported that the witches dance was great. Noted that there were approximately 500 kids downtown for Halloween. The Small Axe won the contest for the best decorated business.

Planning for Christmas is ongoing.

The MV Beattie Craft Fair is November 16th from 4 p.m. to 8 p.m.

Councillor Ramey

Attended an Arts Council meeting. There will be a Christmas show put on by the Arts Council instead of a coffee house at the Seniors Centre on December 15th.

Reported that he has been engaging with people walking their dogs about the idea of a dog park in town and would like to place a survey on the website to get more feedback from the public.

Councillor Shishido asked Councillor Ramey what features he would like to see in a dog park.

Councillor Ramey responded that there should be places to sit and socialize while dogs play, and an enclosed space where dogs can be let off leash to run.

Councillor Shishido raised concerns about safety of dogs and cost of maintenance for a dog park. Noted that Enderby is a relatively dog friendly City already in that there are only a few areas in town that require dogs to be leashed.

Councillor Ramey explained that most dog owners will not take their dogs off-leash in a regular park.

Moved by Councillor Ramey, seconded by Councillor Schreiner
“THAT a dog park questionnaire be added to the City of Enderby website to receive feedback from the public.”

CARRIED

Councillor Schreiner

Reported that he picked up his radon test kit at City Hall.

Has continued the conversation surrounding beautification of the City and Communities in Bloom and would like to organize a meeting to see if there is enough community interest.

Mayor Galbraith

Reported that the Business Walk was great.

Asked Council if they would like to hand out Christmas cards to local businesses again this year.

Reported that the Halloween events were great. Attended the Trunk or Treat event at the Splat-sin Community Centre.

Volunteered at the Walk of Terror at the Caravan Farm Theatre.

Will be attending the Splat-sin Remembrance Day Ceremony on November 8th.

Area F Director

Area F Director Allysa Hopkins reported that she will have cost projections soon for renewing two baseball diamonds in Grindrod.

Hosted a Halloween fundraiser for the food bank at her farm that was a great success.

Will be attending the Remembrance Day Ceremonies both at Splat-sin and the City of Enderby.

Chief Administrative Officer

The Radon Test Kit Challenge public information session was held on November 2nd and distribution of test kits is ongoing. There has been great participation so far, with community members expressing appreciation for this opportunity being available at no charge.

There were two bids for the Cemetery Maintenance contract. The winner was Summer Scape Designs.

Paving at the bottom of 2nd Avenue was completed on October 19th.

The procurement document for the construction manager for the new pool should be ready to go in the next few weeks.

Completed an inspection with the Chief Financial Officer at the Riverside RV Park and has begun to identify projects for the upcoming off-season.

A promotion contest was recently completed at the Fire Department. There are two new Captains, Tyler Offer and Dylan Uhlenburg who will join existing Captains Dallas Toews and Billy Doorn. Thanked the evaluation panel that considered the applicants.

Halloween was great with lots of kids at City Hall for candy during the Treat Trail. Gave special thanks to Recreation Services, the Events Coordinator, and the Fire Department for their roles in making the events a success.

Structural engineering is nearly done for the lower reservoir. Next a package will be put together for Interior Health to consider. Also working through some of the remaining components on the water treatment plant expansion plan. We will likely need to supply and install a new water intake screen to meet the increased flow requirements. Working through the best strategy for dealing with the transfer well pumping configuration between the intake and the water treatment plant.

Councillor Ramey asked about the lower reservoir timeline.

Chief Administrative Officer responded that urgency still exists, especially with winter approaching, but the work involved has proceeded slower than expected. In the meantime, the City has implemented a bypass system that will allow drinking water to continue to be served if there is a catastrophic failure of the existing reservoir. While this has not resolved the concerns, the risk mitigation has enabled the City to buy time to complete the design and permitting works properly.

Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2023

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council receives and files the Vernon North Okanagan Detachment: 3rd Quarter (July to September) Report 2023.”

CARRIED

NEW BUSINESS

Disclosure of Contracts – Council

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives and files the Disclosure of Contracts - Council memorandum dated October 20, 2023.”

CARRIED

Royal Canadian Legion Branch #98 Road Closure Application – Remembrance Day Ceremony

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT Council receives the Royal Canadian Legion Branch #98’s Road Closure application (Remembrance Day Ceremony) for information.”

CARRIED

Special Occasion License Exemption to R. Szerepi for December 31, 2023

Moved by Councillor Ramey, seconded by Councillor Shishido
“THAT Council provides a Special Occasion License Exemption to Ruth Szerepi for an event at the Enderby Drill Hall on December 31, 2023.”

CARRIED

Regular Meeting Schedule for 2024

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council approves the Notice of 2024 Regular Council Meetings schedule;

AND THAT Council directs staff to make the schedule available to the public by posting it at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021 and giving notice of its availability in accordance with section 127(1) of the Community Charter and the City of Enderby Public Notice Bylaw No. 1770, 2023.”

CARRIED

Acting Mayor Schedule 2024

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT Council adopts the Acting Mayor Schedule for 2024;

AND THAT Council designates the following rolling order of succession for Acting Mayors;

- *Councillor Baird*
- *Councillor Davyduke*
- *Councillor Schreiner*
- *Councillor Shishido*
- *Councillor Ramey*
- *Councillor Yerhoff”*

CARRIED

City of Enderby Development Corporation Annual Information Meeting 2023

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation, resolves:

1. *THAT, in accordance with Article 10.2 of City of Enderby Development Corporation’s Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by the resolution and on the date of this resolution.*

2. *AND THAT the annual reference date for the City of Enderby Development Corporation is November 6, 2023.*
3. *AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation's Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on November 6, 2023 with notice given in substantially the same form as that required for the City of Enderby.*
4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2022 and the City of Enderby Development Corporation has no assets, liabilities and equity:*
 - a) *The appointment of auditors for the City of Enderby Development Corporations is waived in accordance with section 200 of the Business Corporations Act; and*
 - b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*
5. *AND THAT the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to article 14.6 of the City of Enderby Development Corporation's Articles of Incorporation:*

Tate Bengtson (Chief Executive Officer)
Jennifer Bellamy (Chief Financial Officer)
6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed."*

CARRIED

Naming of Laneway Between Regent Avenue and Baird Avenue

Councillor Baird suggested that the name should be something natural. Suggested Cottonwood Lane.

Councillor Schreiner suggested that this decision should be referred to the Heritage Commission for input.

Jackie Pearase from the Enderby & District Museum Society let Council know that the heritage suggestion is Ruttan Lane.

Councillor Schreiner expressed that he believes the list from the Heritage Commission should be updated.

Moved by Councillor Schreiner, seconded by Councillor Shishido

“THAT Council refer this matter to the Heritage Commission for a recommendation on the name of the lane between Regent Avenue and Baird Avenue;

AND THAT Council requests that the list of pre-identified heritage street names be updated by the Heritage Commission.”

CARRIED
OPPOSED Councillor Shishido

CORRESPONDENCE AND INFORMATION ITEMS

BC Rural Health Network and UBC Centre for Rural Health Research

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT correspondence from Pheobe Lazier dated October 17, 2023 be received and filed;

AND THAT Council sends a letter of support to Pheobe Lazier for a funding request to the Rural Economic Diversification and Infrastructure Program.”

CARRIED

Royal Canadian Mounted Police

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT Correspondence from Dwayne McDonald, Deputy Commissioner Commanding Officer BC RCMP dated October 12, 2023 be received and filed.”

CARRIED

Proposed Renaming of Enderby Cliffs Provincial Park

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT correspondence from Katrina Barron, BC Parks dated October 23, 2023 be received for information.”

CARRIED

More Small-Scale, Multi-Unit Homes Coming to B.C., Zoning Barriers Removed

Chief Administrative Officer gave an overview of the proposed changes that have been communicated so far. Some key points include:

- Official Community Plans will be updated every 5 years and must contain a 20-year housing needs forecast that is addressed within.
- Province wants to see pre-zoning to match the housing needs forecast in the Official Community Plan.
- Expecting a Provincial policy manual that will specify things such as setbacks
- Expecting a “Phase 2” of housing legislation in Spring of 2024 to provide complimentary powers to deal with the impacts of Phase 1.
- Noted that there are many significant challenges with what is being proposed in terms of how things like rights-of-ways, public infrastructure, community amenities, and so on are addressed, as well as how changes will impact things like pre-existing covenants and building schemes that are inconsistent with the new legislation.

Further explained that this is the largest change to Provincial land use designation in decades and has potentially significant impacts for local governments both for transitional workload matters and management of community growth for the benefit of both existing and new residents.

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT BC Government news release titled More small-scale, multi-unit homes coming to B.C., zoning barriers removed dated November 1, 2023 be received and filed.”

CARRIED

Province Introduces Short-Term Rental Legislation

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT the Young Anderson Barristers and Solicitors bulletin titled Province Introduces Short-Term Rental Legislation and dated October 26, 2023 be received and filed.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Yerhoff, seconded by Councillor Ramey

“THAT the regular meeting of November 6, 2023 adjourn at 7:15 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER