



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, September 5, 2023 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Absent: Councillor Tundra Baird

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Yerhoff, seconded by Councillor Shishido  
*“THAT the September 5, 2023 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

#### Meeting Minutes of August 21, 2023

Moved by Councillor Ramey, seconded by Councillor Yerhoff  
*“THAT the August 21, 2023 Council Meeting minutes be adopted as circulated.”*

CARRIED

#### Public Hearing Report August 21, 2023

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
*“THAT the August 21, 2023 Public Hearing Report be adopted as circulated”*

CARRIED

**BYLAWS**

Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1772, 2023

Moved by Councillor Shishido, seconded by Councillor Ramey  
“*THAT Council adopts City of Enderby Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1772, 2023*”

CARRIED

Amendment to Business License Regulations and Fees for Cannabis-Related Businesses – Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1776, 2023 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1777, 2023

Councillor Shishido stated that he sympathizes with business owners having to comply with regulations over and above the federal and provincial regulations, however, he will not vote in favour of policies that normalize the use of cannabis.

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
“*THAT Council gives Three Readings to Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1776, 2023;*

*AND THAT Council gives notice of its intention to adopt Business License and Regulation Bylaw No. 1558, 2014 Amendment bylaw No. 1776, 2023 by posting notice at the public notice board at City Hall and provides an opportunity for persons who consider themselves affected by the proposed bylaw to make representation to Council at its Regular Meeting of September 18, 2023;*

*AND FURTHER THAT Council gives Three Readings to Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1777, 2023.”*

CARRIED

OPPOSED Councillor Shishido

**REPORTS**

Mayor and Council Reports

Councillor Davyduke

Reported that the Fall Recreation Guide has been released by Enderby Recreation Services with classes running from September 5<sup>th</sup> to December 22<sup>nd</sup>. Has received great feedback on the summer programming.

Had a meeting with a representative of the Enderby & District Community Resource Centre. They are offering many programs starting up for the fall.

The Harvest Hut had a successful season with lots of produce shared.

Community Futures is hosting a Business Model Canvas program monthly that is open to new or transforming businesses. There are a few spots left for the September session.

Councillor Yerhoff

Attended a FACT Meeting. There is a new online ordering system for the Good Food Box. The seniors' meal program will be starting up again soon.

Reported that the Harvest Hut is exploring options to expand their community garden.

Councillor Schreiner

Asked what the signage at Rail Trail crossings says.

Chief Administrative Officer responded that he believes that the signs state that the Rail Trail is closed during the construction phase. As construction is not finished, the Trail is not yet inviting the public to use it.

Asked if construction has stopped for the year.

Chief Administrative Officer responded that the construction is expected to start up this fall.

Councillor Ramey

Councillor Ramey asked if the current surface material will be the Rail Trail's final surface.

Chief Administrative Officer responded that it is his understanding that this is the final surface but that the material needs more moisture to pack down properly, so the surface should solidify with more rain.

Councillor Ramey reported that he will be attending an Okanagan Regional Library Board meeting next week.

Councillor Shishido

Reported that Friday Night Lights was great.

Recently hiked the Enderby Cliffs.

Reported that he visited Revelstoke and that the public art displayed around the community is great.

Gave kudos to City staff for repairing the baseball outfields so well and quickly after the recent vandalism.

Mayor Galbraith

Reported that a Regional Growth Meeting at the RDNO was cancelled.

Chief Administrative Officer

Reported that RCMP Staff Sergeant Mancini is being transferred to the Armstrong detachment. There will be a new Sergeant for the Enderby detachment. She is in the process of relocating.

A new Parks employee has been hired and will start October 1<sup>st</sup>. The successful candidate has a refrigeration operator certification and diverse experience that includes pool operation, grounds maintenance, and horticulture.

Interviews for the new Public Works employee have been completed, and reference checks are in progress for the preferred candidate.

The arena refrigeration plant was started up today. Once the arena reaches the proper temperature, ice building will begin. At least one brine leak has been identified on the curling rink side. The location of this leak should make for an easier repair.

Congratulated Recreation Services and their staff on the fantastic pool season.

The Public Works backhoe has a control valve failure that has taken it out of commission. Hopefully the repair will not take long, depending on the lead time for the replacement valve. As the backhoe is critical to certain operations, equipment may need to be hired in the meantime if a task cannot be deferred.

There will be a traffic detour on Regent Avenue this Thursday while servicing for 307 Regent Avenue occurs.

Had a site servicing meeting with the owners of the undeveloped lot at 152 Vetter Place last week, to evaluate for the most viable way to service the lot. Unfortunately, it appears that servicing sewer off of Vetter Place is not viable due to geography of the site, so they will need to make a sewer connection from Reservoir Road.

Council is now aware that two of our Minister meeting requests have been accepted, and two staff-level meeting requests are outstanding. Asked Council to advise if they would like meeting briefs prepared for each meeting topic. Council responded that they would like meeting briefs prepared.

#### Council Inquiries

Councillor Ramey asked if there is an update on construction of the light at the intersection of Canyon Road and Highway 97A.

Chief Administrative Officer responded that as far as he knows, construction is still planned for this fall.

Councillor Shishido asked if the apple trees behind the Drill Hall are on City property.

Chief Administrative Officer responded that they are either on the Drill Hall parcel or a City-owned lane that backs onto the Drill Hall.

Councillor Yerhoff asked if there is an update on the evaluation of available public land.

Chief Administrative Officer responded that the evaluation is in progress by the Planner.

Councillor Shishido suggested that the City Hall mural could be removed and altered to cut-out faces, and placed around town as a new interactive art installation.

Councillor Yerhoff asked if there has been discussion in the past on recognizing volunteers in the community.

Chief Administrative Officer responded that there are policies in place for Council to give awards recognizing community volunteers. The one that is most commonly awarded is the Lifetime Civic Merit Award, but there are also awards for volunteers who have not been volunteering long enough to be eligible for the lifetime award. Also noted that there has been preliminary discussion in the past about Council hosting a Volunteer Appreciation dinner.

## **NEW BUSINESS**

### **Proposed Amendments to City of Enderby Zoning Bylaw No. 1550, 2014 – Downtown Designated Parking Area and Shipping Container Regulations**

Councillor Davyduke asked for clarification on the proposed change to the shipping container regulations.

Chief Administrative Officer explained that the change in policy would allow flammable and combustible liquids to be stored in shipping containers under a specific set of circumstances that essentially modifies the shipping container to the point that it has the same storage risks as any other structure. If the shipping container is built to perform in the same manner as any other storage structure, it could be used to store these materials in the limited amounts specified by the BC Fire Code.

Moved by Councillor Shishido, seconded by Councillor Schreiner

*“THAT Council directs Staff to prepare an amendment to the City of Enderby Zoning Bylaw in order to remove the zoning regulations related to i) the \$3,500 fee for reducing the minimum number of required off-street parking spaces for properties in the Downtown Designated Parking Area, and ii) prohibiting the storage of flammable and combustible liquids or gases in shipping containers;*

*AND THAT Council directs Staff to update the Shipping Containers Health and Safety Policy in order to mirror the health and safety specifications related to the storage of flammable and combustible liquids and gases in shipping containers, as described in the Fire Chiefs’ Association of British Columbia’s Position Paper: Intermodal Shipping Container Fire Safety.”*

CARRIED

### **Funding to Support Business Association Feasibility Initiative**

Council discussed the functions of a Chamber of Commerce or Business Association.

Chief Administrative Officer explained that this funding will help fund a second engagement session, and give business owners in the community an opportunity to discuss the possibility of forming a business association. This will help the City and business community to assess if there is adequate grassroots support from the business community to support a business association. If there is a lack of support, it is unlikely that the association will be successful or sustainable. That information is useful to understand, as well, as it will help the City to understand how best to approach community economic development in the future.

Moved by Councillor Schreiner, seconded by Councillor Davyduke

*THAT Council provides \$500 from the Community Enhancement Fund to support site host costs incidental to a meeting to explore the feasibility of a business association.”*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Shishido, seconded by Councillor Yerhoff  
*“THAT the regular meeting of September 5, 2023 adjourn at 5:44 p.m.”*

CARRIED

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MAYOR

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CORPORATE OFFICER