



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, October 3, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido

Absent: Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Ramey
“THAT the October 3, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of September 5, 2023

Moved by Councillor Ramey, seconded by Councillor Shishido
“THAT the September 5, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

BYLAWS

Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1776, 2023 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1777, 2023

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council adopts City of Enderby Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1776, 2023 and City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1777, 2023.

CARRIED
OPPOSED Councillor Shishido

City of Enderby 2024-2027 Tax Exemption Bylaw No. 1778, 2023

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT Council gives three readings to the City of Enderby 2024-2027 Tax Exemption Bylaw No. 1778, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended the anniversary celebration for the Museum.

Attended a lane housing tour and a meeting with a senior housing representative at UBCM.

Reported that the Regional District of North Okanagan has a three-year plan for transit that will see busses travelling to Enderby on a more regular schedule and will add a later evening bus to Enderby to help serve residents commuting by transit for work.

Attended the most recent Enderby & District Services Commission meeting.

Councillor Ramey

Attended UBCM and learned lots at the conference. Attended a meeting about the decriminalization of some illicit substances in BC.

Asked if there is a way to discuss the history of issues before UBCM to help inform Council's approach when addressing senior government.

Chief Administrative Officer suggested that there could be an informal meeting held next year once topics are chosen for UBCM meetings, where Council could ask any questions they have about the history of the topics.

Councillor Ramey attended the National Day of Truth and Reconciliation Walk hosted by Splat-sin.

Councillor Baird

Attended the Legion Golf Tournament.

Attended the National Day of Truth and Reconciliation Walk hosted by Splat-sin.

Reported that the most recent Enderby & District Services Commission meeting was productive.

Halloween planning is ongoing and Christmas planning is starting with December 1-2 scheduled for community Christmas events.

Attended UBCM and noted that wildfires were a common topic of discussion among those present.

Reported that traffic entering and exiting the Askews parking lot at the access closest to the George Street and Stanley Avenue intersection has been problematic.

Councillor Davyduke

Attended the National Day of Truth and Reconciliation Walk hosted by SplatSin.

The Legion has requested that Council help run the December 16 meat draw.

Attended the most recent Enderby & District Services Commission meeting and thanked Councillors Baird and Shishido for representing Council.

Attended an Interagency meeting on September 27th. The lab in Enderby is now running Monday to Friday. Baby Talk parenting classes are up and running at the Enderby Health Centre. There is also a new drop-in program on Thursdays related to mental health and substance abuse.

There is a StrongerBC Future Skills grant available to cover up to \$3500 toward eligible short-term skills training.

Attended UBCM and reported that it was very educational. Noted that there may be an opportunity to meet with Ministers virtually throughout the year. Attended the talk about decriminalization of certain illicit substances.

Councillor Shishido

Attended the anniversary celebration for the Museum and reported that it was a great event.

Attended talks at UBCM on artificial intelligence fairness and illegal drug decriminalization.

Reported that the Enderby & District Services Commission meeting went well and that the Electoral Area F Director is exploring the renewal of baseball diamonds in Area F.

Attended the SplatSin Development Corporation golf tournament and connected with a group from the Enderby and District Credit Union who are getting involved in the community, with a focus on sports opportunities. Requested that the Credit Union general manager be invited to present to Council on their approach and accomplishments in engaging the community.

Mayor Galbraith

Attended the National Day of Truth and Reconciliation Walk hosted by SplatSin.

Attended the recent Enderby & District Services Commission meeting.

Attended UBCM.

Attended the Business After 5 event, reported that there was a great turn-out by the business community.

Chief Administrative Officer

Marketing for the community radon program will begin shortly, with a public information session held on November 2. The distribution week will be November 3-10. The collection week will be February 20-23. The program will be available to residents of both the City of Enderby and Area F. Distribution will occur from City Hall.

The campground regular season is wrapping up. Over \$261,000 was collected this year in campground site fees, which is \$12,000 over the revenue target. Winter camping and some shoulder season revenues will continue to be collected over the remainder of 2023.

The campground website is now hosted through the City's web host. The website was converted to contemporary software and can now be registered with Google Analytics to improve our business information. We will save about \$400 per year in server hosting costs, in addition to the other benefits.

The new Parks and Public Works employees are now both on the team and getting oriented into daily routines and our safety programs.

The Public Works backhoe control valve has been replaced and is now back in action. A problem has been discovered with our loader, but we are able to safely postpone the work until next fiscal year.

Reported that the gardens and grounds contractor will be removing hanging baskets this week. Irrigation systems are in the process of being winterized. Gave kudos to the gardens and grounds contractor for their work this season, including tackling some bigger items. Strategizing has begun for next year and the contractor has some new ideas.

The cemetery maintenance contract is currently out for bid, with a site meeting for interested proponents scheduled for October 11 at 11am.

Attended BC Rivers Day. Attendance at the event was poor. Suggested that there is a need to find some creative ways to engage the public better in the future.

Council Inquiries

Councillor Davyduke noted that she has received great feedback about the digital billboard. Asked how often the messages on the board at the arena are changed.

Chief Administrative Officer responded that the board at the arena is changed less frequently because it is manual and a time-consuming process.

RDNO Building Permit Report – August 2023

Moved by Councillor Baird, seconded by Councillor Davyduke
"THAT the RDNO Building Permit Report – August 2023 be received and filed."

CARRIED

Bylaw Enforcement Statistics for Second Period of 2023 (May-Aug)

Moved by Councillor Baird, seconded by Councillor Schreiner
“THAT Council receives the Bylaw Enforcement Statistics for Second Period of 2023 (May-Aug) memorandum for information.”

CARRIED

NEW BUSINESSProposed Date and Time for 2023 Business Walk

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT the 2023 Business Walk will take place on October 17, 2023 from 10:00 am – 12:00 pm.”

CARRIED

Inventory of Existing Food Security Initiatives

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council receives and files the Inventory of Existing Food Security Initiatives memorandum dated September 20, 2023.”

CARRIED

Enderby Farmers Market – Road Closure Application to Extend 2023 Market Season

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council approves the Road Closure Application from the Enderby Farmers Market for the closure of Cliff Avenue from Highway 97A to Belvedere Street on October 20, October 27, November 3, and November 10, 2023 from 7:00 am – 2:00 pm, with the approval being subject to the following conditions:

- 1. The road closure shall be in general accordance with the Road Closure Application attached to this memorandum as Schedule ‘A’;*
- 2. The road closure cannot begin until snow clearing along Cliff Avenue is complete, and in cases where the road closure is delayed due to snow clearing occurring, the Market organizers shall take the necessary steps to ensure that vendors are not staging downtown in a manner that negatively impacts other snow clearing operations or the regular flow of traffic;*
- 3. The Market shall be responsible for setting up and removing traffic control devices, emptying municipal garbage receptacles, and immediately cleaning up any litter from the road closure area;*
- 4. The Market shall ensure that porta-potties are properly maintained and are removed at the end of each market event;*
- 5. The Market shall ensure that the road closure area is re-opened to traffic no later than the end time located in the application;*
- 6. The Market shall provide proof of Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as additional insured, which shall include, i) a cross liability clause, ii) a waiver of subrogation clause, and iii) a requirement that the policy cannot be cancelled, lapsed or materially changed without at*

least thirty (30) days written notice to the City of Enderby, delivered to the Corporate Officer; and

7. *The Market Board shall pass a resolution to:*
 - a. *confirm that the City of Enderby is indemnified, saved harmless, and released in all respects arising from the proposed road closure and use of the adjacent sidewalks and walkways, including legal fees;*
 - b. *expressly acknowledge the risks associated with the proposed road closure and that they have sought independent advice on this matter, prior to considering this resolution;*
 - c. *acknowledge that they are responsible for any additional snow and ice clearing that exceeds the City's bylaw requirements and it's Snow and Ice Clearing Policy; and*
 - d. *confirm that when a road closure is delayed due to snow clearing occurring, the Market will take the necessary steps to ensure that vendors are not staging downtown in a manner that negatively impacts other snow clearing operations or the regular flow of traffic"*

CARRIED

Christmas Parade and Festivities 2023 – Road Closure Applications

Moved by Councillor Baird, seconded by Councillor Davyduke

"THAT Council receives the City of Enderby Event Coordinator's road closure applications for the 2023 Christmas Parade and Traditional Christmas Festivities for information."

CARRIED

Snow and Ice Control Policy

Moved by Councillor Shishido, seconded by Councillor Davyduke

"THAT Council adopts the Snow and Ice Control Policy, replacing the Snow/Ice Removal Policy adopted in 2004."

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Amendment to Decriminalization of Illicit Substances

Moved by Councillor Baird, seconded by Councillor Schreiner

"THAT Council receives and files the September 14, 2023 Media Release from the British Columbia Association of Chiefs of Police and the September 18, 2023 media release from the Province of B.C."

CARRIED

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido

"THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the Community Charter"

CARRIED

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT the regular meeting of October 3, 2023 adjourn at 6:39 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER