



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 1, 2023 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Yerhoff  
*“THAT the May 1, 2023 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of April 17, 2023

Moved by Councillor Shishido, seconded by Councillor Ramey  
*“THAT the April 17, 2023 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **PUBLIC HEARINGS**

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023

The regular meeting gave way to the public hearing at 4:33 p.m.

The regular meeting re-convened at 4:39 p.m.

**DEVELOPMENT MATTERS AND RELATED BYLAWS**

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023

Moved by Councillor Schreiner, seconded by Councillor Baird  
*“THAT Council receives and files the attached Staff Report dated April 12, 2023;*

*AND THAT having considered the input of the Public Hearing, Council gives third reading and adopts City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 which proposes to rezone the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899, and located at 1709 Kate Street, Enderby BC from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone be given Third Reading and Adoption;*

*AND FURTHER THAT the adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.”*

CARRIED

**CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**

Community Garden Request and Review of Available Public, Civic and Institutional Lands

Moved by Councillor Shishido, seconded by Councillor Ramey  
*“THAT Council directs Staff to conduct a review of existing community gardens and related food security initiatives, as well as available public, civic and institutional lands that would be suitable for a range of community amenities, and report back to Council;*

*AND THAT Council defers considering the designation of a permanent community garden facility at a particular location until the completed review has been considered by Council”*

CARRIED

**BYLAWS**

2023 Budget Bylaws: City of Enderby 2023 – 2027 Financial Plan Bylaw No. 1763, 2023, City of Enderby Annual Tax Rate Bylaw No. 1764, 2023, City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023, City of Enderby Water Frontage Tax Bylaw No. 1766, 2023 and City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT Council adopts the bylaws cited as “City of Enderby 2023 - 2027 Financial Plan Bylaw No. 1763, 2023”, “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”, “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”, “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023””*

CARRIED

Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023 – BC Energy Step Code

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT Council adopts the bylaw cited as “City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023””*

CARRIED

Public Notice Bylaw No. 1770, 2023 – Alternative Means of Publication for Public Notices

Councillor Shishido asked if this bylaw pertains to concerns from the public about signage being placed when there is a development application.

Chief Administrative Officer responded that this does not relate specifically to signage or to development applications, but general public notice requirements as set out in section 94 of the Community Charter. Explained that the issue of signage is a matter that would be addressed in the Development Applications Procedures Bylaw, which he expects that Council will be considering as part of its broader housing strategy implementation workshop scheduled for later in 2023.

Councillor Davyduke requested that a message be put on the digital billboard to let the public know that public notices can be found on the City of Enderby website.

Moved by Councillor Shishido, seconded by Councillor Yerhoff  
*“THAT Council considers the principles for effective public notices outlined in Section 2 of the Public Notice Regulation;*

*AND THAT Council gives Three Readings to City of Enderby Public Notice Bylaw No. 1770, 2023;*

*AND FURTHER THAT Council directs Staff to prepare a corollary amendment to the City of Enderby Fees and Charges Bylaw No. 1479, 2010 in order to update ‘Public Notice Advertising’ fees to reflect the costs associated with the proposed alternative means of publication for public notices.”*

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Davyduke

Attended the Community Clean Up event.

Will be attending a FACT meeting tomorrow. One point of discussion will be the Harvest Hut and the bags of growing medium that are located on Rail Trail land that will need to be relocated during June and July for construction. They will be discussing if it is possible to move them into the Maud Street parking lot, or if they will need to be decommissioned. Once construction of the Rail Trail is complete, they will discuss with the Rail Trail owners about the possibility of relocating the bags of growing medium back to their original position.

Danielle Guetter from Community Futures will have her last day on May 19<sup>th</sup>. She is working with the Events Coordinator on a Business After 5 Event scheduled for May 17<sup>th</sup>.

The Enterprize challenge final showcase is on May 18<sup>th</sup> at the Vernon Performing Arts Centre.

Councillor Yerhoff

Attended the Community Expo in Vernon where some Enderby businesses were present.

Has received good feedback about the Community Clean Up Event.

Will be attending an upcoming Inter-Agency meeting.

Attended the Courtyard Gallery 10-year anniversary event.

Councillor Schreiner

Attended the SILGA Convention in Vernon. Reported that the convention had a record attendance this year and encouraged Enderby Council to attend in the future.

Will be attending Emergency Management familiarization training in Armstrong next week.

Attended an RDNO meeting where there was a presentation by a UBCO professor about his idea for a regional passenger train that would run on hydrogen batteries and be located on the Rail Trail.

Councillor Ramey

Attended the Community Clean Up event and reported that there was a great turn out. Suggested that there should be signs put up to discourage people dropping cigarette butts.

Spoke with the Librarian who is very happy with the new dog hitching post. Also discussed with the Librarian Council's strategic objective of looking into what it would take to open the Enderby Library for an extra day per week.

Attended an Enderby and District Arts Council meeting and will be helping to bring back Music by the River events this year. The first is tentatively scheduled for Father's Day. A sponsor for this event has already been identified.

Councillor Baird

Attended the Community Clean Up event.

Helped with the Grad drive-thru breakfast which was a huge success.

Attended the Courtyard Gallery 10-year anniversary event.

Will be meeting with the Events Coordinator tomorrow to wrap up the Easter Event and sign cards for sponsors.

An upcoming Rail Trail Governance Advisory Committee meeting has been cancelled.

Mayor Galbraith

Attended the Community Clean Up event. Reported that the City looks great.

#### Chief Administrative Officer

Peacher Crescent works are nearing completion. Reported that even though this was only a rebuild, it is a significant improvement and looks very sharp with a proper cul-de-sac and curb and gutter.

Work will be done tomorrow at the lower Reservoir, under Fortis' supervision, to raise the access road up by about a foot over the existing elevation at the transmission line crossing. This is required to bring large vehicles across for geotechnical drilling and for the construction of the new reservoir in the fall.

Worked with the Systems Operator on completing a mandatory 5-year reclassification of the wastewater treatment plant, which was just accepted. The facility classification remains Class III, despite some new scoring criteria developed by the regulator.

There will be a water and wastewater tour for staff and Council at 2pm on Thursday, May 4.

Met with the water treatment plant filter supplier and Mountain View Electric over some of the steps needed to complete the analysis and cost estimate for the water treatment plant expansion grant project.

Still working on coordinating a new date for the street sweepers to return, likely they will be back the middle of next week.

The pool clean-up went well and things held together over the winter better than anticipated. Recreation Services has started pool registration and are pleased with the amount of job applications that they have received this year.

Spring clean-up is ongoing at Riverside RV Park including more site levelling. Snow stops and gutters are being added to the common building. The digital marketing presence will also be refreshed this year, as profiles for the Riverside RV Park on various tourist websites are out of date. A subsection will be added to the tourism section of the City's website linking to Riverside RV Park.

Had a meeting with Corporate Officers from the North Okanagan a few weeks ago, which launched discussions around a terms of reference for a regional partnership on the Province's new accessibility legislation, which requires local governments to develop a plan and strike a committee. Doing this at the regional level should be a better way to share best practices and expertise, while fulfilling the legislated obligations.

Reported that the wheel shaped hitching post was fabricated and installed by Public Works on Cliff Avenue in front of the Library. They did a great job.

#### Council Inquiries

Councillor Baird reported that the Enderby Legion will have its 95<sup>th</sup> anniversary celebration on May 7<sup>th</sup>.

Mayor Galbraith asked if anything can be done about drivers using excessive speed on Kate Street and Kildonan Avenue.

Chief Administrative Officer responded that often speedbumps will create more issues than they solve, including excessive acceleration after the bumps, and drivers driving around the bumps onto private property. Noted that the speed reader board that the City shares with Armstrong and Spallumcheen will be deployed in the area soon.

Councillor Schreiner asked about Communities in Bloom, and if a community meeting will be set up soon.

Chief Administrative Offer responded that staff are wrapping up the budget and strategic planning, after which things will start to get actioned out based on capacity and priority.

Councillor Shishido asked if correspondence would be sent to Ms. Lacoursiere regarding Council’s resolution respecting her delegation request.

Chief Administrative Officer responded that there will be correspondence sent to Ms. Lacoursiere.

Council discussed use of available lands in the context of a community garden and a dog park. Discussed that an evaluation of available lands will allow for uses that are flexible in terms of shape and size to be built in the most optimal locations that leaves space for uses that may require a more specific shape or sized piece of land.

Councillor Shishido asked if the Enderby test section of the Rail Trail will be built this year.

Chief Administrative Officer responded that the Enderby test section is intended to be finished in 2023 and the construction should be relatively quick once started.

2022 Statement of Financial Information

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT Council approves the 2022 Statement of Financial Information.”*

CARRIED

Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to March) 2023

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT the Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to March) 2023 be received and filed.”*

CARRIED

**NEW BUSINESS**

Adoption of City of Enderby Strategic Plan 2023-26

Moved by Councillor Schreiner, seconded by Councillor Ramey  
*“THAT Council adopts the City of Enderby Strategic Plan 2023-26”*

CARRIED

Disclosure of Contracts – Council

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT Council receives and files the ‘Disclosure of Contracts – Council’ memorandum dated April 25, 2023.”*

CARRIED

**NOTICES OF MOTION**

Notice of Motion (Councillor Schreiner): Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society Fundraiser

Council discussed the funds available.

Chief Financial Officer explained that because some members of Council did not attend the SILGA Convention, there is room in the budget for registration for this fundraiser.

Moved by Councillor Schreiner, seconded by Councillor Davyduke  
*“THAT Council approves \$380 for registration in the Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society 1<sup>st</sup> Annual Golf Tournament Fundraiser, with funding provided through unused funds in Council convention expenses.”*

CARRIED

**CORRESPONDENCE AND INFORMATION ITEMS**

Ministry of Municipal Affairs

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT Council receives and files correspondence from Honorable Anne Kang, Minister of Municipal Affairs dated April 24, 2023.”*

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT the regular meeting of May 1, 2023 adjourn at 5:45 p.m.”*

CARRIED

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MAYOR

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CORPORATE OFFICER