



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 3, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Yerhoff
“THAT the April 3, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of March 20, 2023

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT the March 20, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0055-23-DVP-END

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as PARCEL A, PLAN KAP12866, DISTRICT LOT 226, KAMLOOPS DIV OF YALE DISTRICT, (KE30747) OF LOT 1 and located at 99 Bass Avenue, Enderby BC, to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 308.4.b by increasing the maximum floor area for a domestic garage or shop from 80.3 m² (864 square feet) to 107.9 m² (1,161 square feet), as shown on the attached Schedule ‘A’; and*
- *Section 308.4.c by increasing the maximum height for an accessory residential building from 5 m (16.40 feet) to 7.39 m (24.26 feet), as shown on the attached Schedule ‘A’.”*

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Committee of the Whole Meeting of April 3, 2023 – 2023 Draft Budget

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council makes the following amendments to the draft budget:

- *THAT grant funding for the Enderby and District Arts Council is increased to \$4,000 for 2023.*
- *THAT the street sweeping that occurs before Canada Day be eliminated.*
- *THAT funds for crack sealing be included in the 2023 budget.*
- *THAT funding for convention incidentals not be included in the 2023 budget.*
- *THAT a used dump truck valued at \$27,000 is to be purchased, and the contribution to equipment reserves is to be increased by \$12,000 to provide for the future replacement of a third dump truck in the Public Works fleet.*
- *THAT non-market change revenues continue to be directed to funding staff capacity.*
- *THAT internal debt payments are increased by \$17,900.*
- *THAT Council approve a \$130,000 one-time reduction from capital funding to internal debt repayment.*
- *THAT additional hours for the Events Coordinator are funded to grow/enhance existing community events, in the amount of \$2,400.*
- *THAT \$750 is budgeted for the Events Coordinator to develop a new community event for 2024.*
- *THAT the contribution to sewer asset management reserves is increased by \$5,300.*
- *THAT Safe Restart funds continue to be used to offset the insurance premium for sewer services in the amount of \$5,000.*
- *THAT Safe Restart funds continue to be used to offset the insurance premium for water services in the amount of \$6,000.*
- *THAT contributions to water asset management reserves are increased by \$5,200.*

AND THAT Council approves the draft budget as amended;

AND FURTHER THAT Council directs staff to prepare the requisite bylaws for public input on April 17, 2023, based on the approved budget.”

CARRIED

Communities in Bloom

Moved by Councillor Schreiner, seconded by Councillor Ramey

“THAT Council allocates \$700 from its Community Enhancement Fund to register the City of Enderby in Communities in Bloom;

AND THAT registering the City of Enderby in Communities in Bloom be deferred until volunteer interest in supporting the program has been confirmed;

AND FURTHER THAT Council directs staff to arrange a meeting of potentially interested volunteers to gauge community support.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended the WorkBC Job Fair. It was well attended with 57 job seekers and eight employers.

Councillor Ramey

Volunteered at the meat draw with the Legion.

Performed the duties of Acting Mayor in March.

Councillor Baird

Volunteered at the meat draw with the Legion.

Attended the WorkBC Job Fair.

Busy organizing the Easter Celebrations with the Event Coordinator. Volunteers are still needed.

Councillor Yerhoff

Volunteered at the meat draw with the Legion.

Attended the WorkBC Job Fair.

Met with Innomergence to go over the extreme heat planning project initiated as part of the City of Enderby’s emergency management program.

Attended an interagency meeting. More outreach for information on naloxone will be coming. Will also be providing more outreach to youth in the community.

Councillor Davyduke

Attended the Business After 5 event with Community Futures in Vernon.

A Big Cheese Event will be held in Armstrong in April.

Great feedback received from the WorkBC Job Fair.

Attended the interagency meeting. They will be working with the school to come up with ways to reach out to youth in the community.

Great turnout at the Legion for the meat draw.

Baby Talk seminars are still being held on Mondays from 10-11:30am.

Councillor Shishido

Volunteered at the meat draw with the Legion.

Recreation Services will be providing a Mens-only aquafit on the last Monday in May and each Monday in June from 9:00-9:45am.

Mayor Galbraith

Volunteered at the meat draw with the Legion.

A town hall meeting is tentatively booked for May 12th from 6:00 – 9:00 pm. Mayor Galbraith is looking for input on what people would like to see at the meeting. A likely topic would be health care in the community.

Chief Administrative Officer

Confirmed with Council the intent to proceed with eradication of the crosswalk on Maud St. Council agreed to move forward as previously resolved.

Asked for Council input on re-establishing the handicap parking spot in front of the pharmacy on Cliff Avenue. The size of the spot isn't ideal for a handicap parking spot, but it would work for the public who do not require a wheelchair but who still have mobility concerns. Council suggested exploring other ways of signing the spot, to accommodate a range of mobility challenges, such as persons with young children.

Asked for Council input on dates for strategic planning. Confirmed for April 17, 2023. A calendar invitation and background materials will be circulated to Council prior to the strategic planning session.

Construction on Peacher Crescent is going well and is on schedule.

The Parks crew is getting the pool ready for spring maintenance and getting the ballfields prepared. There will be new signs going up at riverside park clarifying that dogs, bikes, and golf are not allowed on the diamonds.

Street sweeping is scheduled for April 7. Public Works is clearing various areas around town of winter debris in preparation.

Dates for the yard waste pick-up and the community clean-up will be publicized this week.

Had a preliminary conversation with Community Futures and the Events Coordinator on a project for the Building Economic Development Capacity grant opportunity.

Council Inquiries

Councillor Baird asked about moving the bike racks on Cliff Avenue to a spot more visible, like in front of the library or BMO. The bike racks are also used to tie up dogs. Will meet with the CAO to go over options.

Discussed the laneway on Belvedere behind the pharmacy. Vehicles are not always stopping before entering the sidewalk area.

NEW BUSINESS

Enderby Farmers Market – Road Closure Application for 2023 Season

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council approves the Road Closure Application from the Enderby Farmers Market for the closure of Cliff Avenue from Highway 97A to Vernon Street, and Belvedere Street from Cliff Avenue to Speers Lane, every Friday from 6:00 am – 2:30 pm between April 14, 2023 and October 20, 2023, with the approval being subject to the following conditions:

1. *The road closure shall be in general accordance with the Road Closure Application attached to this memorandum as Schedule ‘A’;*
2. *The Market shall be responsible for setting up and removing traffic control devices, emptying municipal garbage receptacles, and immediately cleaning up any litter from the road closure area;*
3. *The Market shall ensure that porta-potties are properly maintained and are removed at the end of each market event;*
4. *The Market shall ensure that the road closure area is re-opened to traffic no later than the end time noted in the application; and*
5. *The Market shall provide proof of Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as additional insured, which shall include, i) a cross liability clause, ii) a waiver of subrogation clause, and iii) a requirement that the policy cannot be cancelled, lapsed or materially changed without at least thirty (30) days written notice to the City of Enderby, delivered to the Corporate Officer.”*

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT the regular meeting of April 3, 2023 adjourn at 5:10 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER