



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 17, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT the April 17, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of April 3, 2023

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT the April 3, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Audit Final Report for the Year Ended December 31, 2022

Presentation by Markus Schrott, BDO

Mr. Schrott gave an overview of the audit process and explained that there were no areas of concern to report.

Mr. Schrott reported that the audit for the year ended December 31, 2022 is complete pending the approval by Council of the audited financial statements.

Acceptance of Audited Financial Statements

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT Council receives the 2022 Audited Financial Statements as presented;

AND THAT Council approves the 2022 Audited Financial Statements”

CARRIED

Adele Lacoursiere

Ms. Lacoursiere presented regarding a proposed community garden located at Kate St. and Kildonan Ave.

Some key points from the presentation were:

- A community garden would contribute to the Communities in Bloom program.
- The proposed location is within 2 blocks of 179 strata units, nearby to the high school, and had ample parking.
- Armstrong has three well utilized community gardens, one on municipal property and two located at churches.
- Lumby has a successful community garden.
- The proposed garden would have a volunteer manager and be run by the Enderby and District Community Resource Centre, but would require a municipal grant and practical support from the City to get started.
- Beds would be rented for a small fee.

Councillor Ramey asked if the churches in Armstrong charge for use of their land.

Ms. Lacoursiere responded that the land is donated by the churches, but that funds from the municipality were used to build the garden beds.

Councillor Baird asked whose responsibility it will be to maintain the garden once it is established.

Ms. Lacoursiere responded that the renters will be responsible for maintenance of their bed, as well as a small number of hours for maintenance of shared spaces. There would also be volunteer management overseen by the Enderby and District Community Resource Centre.

Councillor Baird asked if there are problems with vermin in other community gardens.

Ms. Lacoursiere responded that she isn't aware of any issues with vermin. Suggested that for the community garden in Enderby, an 8 foot fence should be erected to keep deer out. Also noted that in other communities there have not been issues with vandalism, even in cases where the gardens are not locked up at night.

Councillor Schreiner asked who built the community gardens in Armstrong.

Ms. Lacoursiere responded that much of the building materials for garden beds, as well as the sheds and fences were donated, and volunteers built the garden beds. The municipality also gave a \$10,000 grant. Ms. Lacoursiere explained that there are grants available for this type of project.

Ms. Lacoursiere noted that the garden could be built in phases, and that the implementation is flexible depending on the funding available. Reported that she has letters of support from the Enderby Garden Club, Enderby Lions Club, Enderby and District Community Resource Centre, and A.L. Fortune that she will forward to Council.

Mayor Galbraith thanked Ms. Lacoursiere for her presentation.

PUBLIC HEARINGS

Public Input on 2023 Budget

Kathy Fabische, 2130 Cliffview Drive, Enderby BC

Ms. Fabische asked for clarification on the work being done on Peacher Crescent.

Chief Administrative Officer responded that the road was failing prematurely and that the water services and storm sewer main under the road are being renewed at the same time as the road is replaced. There is also a detention tank being added to help slow stormwater flow during the peak of significant weather events.

Ms. Fabische asked for clarification on the issues with Reservoir 1.

Chief Administrative Officer responded that the roof that is currently over the Reservoir was poorly designed and that significant rot was discovered in the trusses late last summer. Upon consulting experts it was made clear that the structure is at risk of failure. Council discussed different options for repair and decided to renew the structure with improvements to prepare for future growth and fireflows. A bypass program has been designed and tested so that there will be no interruption in water service to residents during the construction phase beginning this fall.

Ms. Fabische asked if there is a plan to tie trails in Enderby into the Rail Trail once it is constructed.

Chief Administrative Officer responded that there is a trail connectivity plan in the Official Community Plan and that trail connectivity, including relative to the Riverwalk, would be evaluated as the Rail Trail continues to be built out.

Bruce McConnan, 725 Regent Avenue, Enderby BC

Mr. McConnan suggested that the City start a taxi service. Explained that there is a need in the area and that if the City were to start the service, it could be kept as additional income for the City, or sold once established.

Councillor Baird responded that the need for a taxi service has been a discussion item for Council. Noted that there is not staff capacity to start a company like this at this time.

Councillor Schreiner expressed that he agrees there is a need for this service in the community, but that this should be a private enterprise, not the responsibility of the City. Explained that there is not a service like this already because no one has been willing to take on the financial risk.

Mayor Galbraith responded that the idea will be further discussed by Council.

Elaine Sharpe, 311 Regent Avenue, Enderby BC

Ms. Sharpe asked if the development corporation could be used for a project such as a taxi service, so that it would not be a taxpayer burden.

Chief Administrative Officer responded that the development corporation would need a loan from the City to start, and therefore would still be funded by the taxpayer. Explained that the development corporation is currently dormant and would likely only be activated when a revenue stream is likely and the venture presents an appropriate risk profile. The City would need to go through various legislative steps in order to provide, lawfully, a loan to its own development corporation.

Bruce McConnan, 725 Regent Avenue, Enderby BC

Mr. McConnan expressed concern about the sightlines of the laneway behind the Enderby Pharmacy.

Ian Richardson, Grindrod

Mr. Richardson informed Council that the Grindrod Garlic Festival will be taking place on August 20th at Quilakwa Park.

Councillor Shishido asked how many attendees the festival had last year.

Mr. Richardson responded that 2000 tickets were distributed by donation last year and that in 2019 there were approximately 3000 adult attendees.

Councillor Baird asked about parking and traffic concerns.

Mr. Richardson responded that the festival will utilize parking at the Splatsin Community Centre and will be in contact with AIM closer to the event about signage to help with traffic and parking.

DEVELOPMENT MATTERS AND RELATED BYLAWS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023

The Planner gave a brief overview of the application.

Councillor Baird asked where the second access would be located and if the owners could add onto the existing building.

The Planner responded that the location of a second access would be determined at a later stage and that owners could add on as long as the addition is within the allowed setbacks. The owners would also have to meet off-street parking requirements at the building permit stage. If

any of the requirements could not be met, the owners would have to request variances to the zoning bylaw.

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 which proposes to rezone the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899, and located at 1709 Kate Street, Enderby BC, from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone be given First and Second Reading and forwarded to a Public Hearing.”

CARRIED

BYLAWS

2023 Budget Bylaws: City of Enderby 2023 – 2027 Financial Plan Bylaw No. 1763, 2023, City of Enderby Annual Tax Rate Bylaw No. 1764, 2023, City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023, City of Enderby Water Frontage Tax Bylaw No. 1766, 2023 and City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023

Moved by Councillor Shishido, seconded by Councillor Schreiner

“THAT Council gives first reading to the bylaws cited as “City of Enderby 2023 - 2027 Financial Plan Bylaw No. 1763, 2023”, “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”, “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”, “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023”;

AND THAT Council considers the public input received, respecting the 2023-2027 Financial Plan;

AND FURTHER THAT Council gives second and third readings to the bylaws cited as “City of Enderby 2023 - 2027 Financial Plan Bylaw No. 1763, 2023”, “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”, “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”, “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023”

CARRIED

Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023 – BC Energy Step Code

Councillor Shishido expressed concerns that the cost of building houses is increasing while the need for housing is so great.

Chief Administrative Officer responded that he has discussed the energy efficiency changes with a local builder who did not have concerns about the changes, and expressed that his building practices were already in compliance with the new requirements.

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT Council gives three readings to City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Has received great feedback from the public regarding the Easter Event.

Councillor Davyduke

Reported that there was a great turn-out for the Easter Event, with lots of attendees from surrounding areas.

Has received good feedback regarding street sweeping.

Chief Administrative Officer noted that the street sweepers were rained out and will be back to finish sweeping in the coming weeks.

Councillor Davyduke reported that the final presentations for the Enterprize challenge will be on May 18th at the Vernon Performing Arts Centre and that there is a participant from the Enderby area.

Councillor Shishido

Asked Councillor Yerhoff if WorkBC will help find different employment for people who are already employed, or if a person must be unemployed to receive assistance.

Councillor Yerhoff responded that this is a complex issue that depends on the particular case.

Councillor Schreiner

Will be attending an RDNO meeting this week.

Councillor Ramey

Has visited the library and reported that the librarian is very happy that the edible landscaping pilot project is going ahead.

There is an Enderby and District Arts Council Coffee House happening this Friday.

Councillor Baird

Has been working on wrapping up after the Easter Event.

Mayor Galbraith

Attended the Easter Event.

Looking forward to the upcoming community clean-up

Chief Administrative Officer

Works at Peacher Crescent are going well. Curb was put down late last week and asphalt will follow once the curb has cured.

Street sweeping on April 7th was challenged by weather. Once things have dried out and subject to scheduling, the contractor will be out to finish sweeping. Once the street sweeping is completed, line painting will follow.

Ball diamonds are now in action. Clean-up of the pool is underway and it appears to have held up well after the basin repairs completed last year.

Pruning pick-up and community clean-up dates have been publicized.

At Riverside RV Park, Public Works was able to field locate an available water line and extend water service to sites 24 and 25. This was one of the strategic planning objectives related to infrastructure extensions for the RV Park.

Council Inquiries

Councillor Schreiner asked if letters could be sent to the owners of the empty lots on Cliff Avenue to ask their future intentions for the lots.

Chief Administrative Officer confirmed that this would be done.

Councillor Schreiner asked if a defibrillator could be installed near the baseball fields at Riverside Park.

Moved by Councillor Schreiner, seconded by Councillor Davyduke
“THAT supplying a defibrillator for at Riverside Park be referred to the Enderby and District Services Commission”

CARRIED

Councillor Shishido asked if newer Public Works employees are being considered for training to work in the treatment plants as part of succession planning.

Chief Administrative Officer affirmed that newer Public Works employees will receive training as they build the required experience hours to advance.

City of Enderby Wastewater System Annual Report 2022

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives and files the City of Enderby Wastewater System Annual Report 2022”

CARRIED

City of Enderby Drinking Water Annual Report 2022

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives and files the City of Enderby Drinking Water Annual Report 2022”
CARRIED

RDNO Building Permit Report – March 2023

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT the RDNO Building Permit Report – March 2023 be received and filed.”
CARRIED

NEW BUSINESS

Backyard Composting Program

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council directs Staff to implement a Backyard Composting Program which would involve:

- *Developing a ‘Backyard Composting’ page on the City’s website which would include backyard composting tips/resources and information on how Enderby residents can participate in the Regional District of North Okanagan Composter Rebate Program; and*
- *Sharing backyard composting tips/resources and information on the RDNO Composter Rebate Program through the City’s communication channels including Our Enderby Facebook page, digital billboard and Press Releases”*

CARRIED

AL Fortune 2023 Grad Committee – Grant-in-Lieu to Cover Development Variance Permit Application Fee

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council provides a grant-in-lieu to the AL Fortune 2023 Grad Committee in the amount of \$800 to cover the costs of a Development Variance Permit Application Fee.”
CARRIED

BC Timber Sales Proposed Cut Blocks Near and Within Community Watershed

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the BC Timber Sales Proposed Cut Blocks Near and Within Community Watershed memorandum be received and filed”
CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT the regular meeting of April 17, 2023 adjourn at 6:13 p.m.”
CARRIED

MAYOR

CORPORATE OFFICER