

**REGULAR MEETING OF COUNCIL  
AGENDA**

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**DATE:** May 1, 2023  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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*The public may attend this meeting in person or by means of electronic facilities.*

*The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.*

*The access codes for this meeting are:*

*Meeting ID: 871 8586 3480  
Passcode: 299008*

*If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.*

*When applicable, public hearing materials are available for inspection at  
[www.cityofenderby.com/hearings/](http://www.cityofenderby.com/hearings/)*

**1. LAND ACKNOWLEDGEMENT**

*We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.*

**2. APPROVAL OF AGENDA**

**3. ADOPTION OF MINUTES**

3.1 Meeting Minutes of April 17, 2023

Page 4

**4. PUBLIC HEARINGS**

4.1 City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023

**5. DEVELOPMENT MATTERS AND RELATED BYLAWS**

5.1 City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 (Third Reading and Adoption)

Page 13

Legal: LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS)  
DIVISION YALE DISTRICT PLAN 23899

Address: 1709 Kate Street, Enderby BC

Applicants: Karen and Wes Uhlenberg

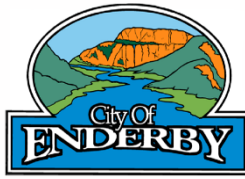
Owners: Karen Uhlenberg, Wes Uhlenberg, Clinton Uhlenberg

**6. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES  
AND DELEGATIONS**

6.1	<u>Community Garden Request and Review of Available Public, Civic and Institutional Lands</u> Memo prepared by Planner dated April 27, 2023	Page 23
<b>7.</b>	<b>BYLAWS</b>	
7.1	<u>2023 Budget Bylaws: City of Enderby 2023 – 2027 Financial Plan Bylaw No. 1763, 2023, City of Enderby Annual Tax Rate Bylaw No. 1764, 2023, City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023, City of Enderby Water Frontage Tax Bylaw No. 1766, 2023 and City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023 (Adoption)</u>	Page 30
7.2	<u>Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023 – BC Energy Step Code (Adoption)</u>	Page 50
7.3	<u>Public Notice Bylaw No. 1770, 2023 – Alternative Means of Publication for Public Notices (Three Readings)</u> Memo prepared by Planner dated April 24, 2023	Page 51
<b>8.</b>	<b>REPORTS</b>	
8.1	<u>Mayor and Council Reports</u>	
8.2	<u>Area F Director Report</u>	
8.3	<u>Chief Administrative Officer Report</u>	
	8.3.1 <u>Council Inquiries</u>	
8.4	<u>2022 Statement of Financial Information</u> Memo prepared by Chief Financial Officer dated April 24, 2023	Page 57
8.5	<u>Vernon North Okanagan Detachment: 1<sup>st</sup> Quarter (January to March) 2023</u>	Page 91
<b>9.</b>	<b>NEW BUSINESS</b>	
9.1	<u>Adoption of City of Enderby Strategic Plan 2023-26</u> Memo prepared by Chief Administrative Officer dated April 24, 2023	Page 114
9.2	<u>Disclosure of Contracts - Council</u> Memo prepared by Chief Financial Officer dated April 25, 2023	Page 124
<b>10.</b>	<b>NOTICES OF MOTION</b>	
10.1	<u>Notice of Motion (Councillor Schreiner): Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society Fundraiser</u> Memo prepared by Chief Financial Officer dated April 25, 2023	Page 125
<b>11.</b>	<b>CORRESPONDENCE AND INFORMATION ITEMS</b>	
11.1	<u>Ministry of Municipal Affairs</u> Correspondence from Honorable Anne Kang, Minister, dated April 24, 2023	Page 129
<b>12.</b>	<b>PUBLIC QUESTION PERIOD</b>	



**13. ADJOURNMENT**



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 17, 2023 at 4:30 p.m. in Council Chambers.

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

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### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT the April 17, 2023 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of April 3, 2023

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT the April 3, 2023 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **DELEGATIONS**

Audit Final Report for the Year Ended December 31, 2022

Presentation by Markus Schrott, BDO

Mr. Schrott gave an overview of the audit process and explained that there were no areas of concern to report.

Mr. Schrott reported that the audit for the year ended December 31, 2022 is complete pending the approval by Council of the audited financial statements.

Acceptance of Audited Financial Statements

Moved by Councillor Baird, seconded by Councillor Davyduke

*“THAT Council receives the 2022 Audited Financial Statements as presented;*

*AND THAT Council approves the 2022 Audited Financial Statements”*

CARRIED

Adele Lacoursiere

Ms. Lacoursiere presented regarding a proposed community garden located at Kate St. and Kildonan Ave.

Some key points from the presentation were:

- A community garden would contribute to the Communities in Bloom program.
- The proposed location is within 2 blocks of 179 strata units, nearby to the high school, and has ample parking.
- Armstrong has three well utilized community gardens, one on municipal property and two located at churches.
- Lumby has a successful community garden.
- The proposed garden would have a volunteer manager and be run by the Enderby and District Community Resource Centre, but would require a municipal grant and practical support from the City to get started.
- Beds would be rented for a small fee.

Councillor Ramey asked if the churches in Armstrong charge for use of their land.

Ms. Lacoursiere responded that the land is donated by the churches, but that funds from the municipality were used to build the garden beds.

Councillor Baird asked whose responsibility it will be to maintain the garden once it is established.

Ms. Lacoursiere responded that the renters will be responsible for maintenance of their bed, as well as a small number of hours for maintenance of shared spaces. There would also be volunteer management overseen by the Enderby and District Community Resource Centre.

Councillor Baird asked if there are problems with vermin in other community gardens.

Ms. Lacoursiere responded that she isn't aware of any issues with vermin. Suggested that for the community garden in Enderby, an 8 foot fence should be erected to keep deer out. Also noted that in other communities there have not been issues with vandalism, even in cases where the gardens are not locked up at night.

Councillor Schreiner asked who built the community gardens in Armstrong.

Ms. Lacoursiere responded that much of the building materials for garden beds, as well as the sheds and fences were donated, and volunteers built the garden beds. The municipality also gave a \$10,000 grant. Ms. Lacoursiere explained that there are grants available for this type of project.

Ms. Lacoursiere noted that the garden could be built in phases, and that the implementation is flexible depending on the funding available. Reported that she has letters of support from the Enderby Garden Club, Enderby Lions Club, Enderby and District Community Resource Centre, and A.L. Fortune that she will forward to Council.

Mayor Galbraith thanked Ms. Lacoursiere for her presentation.

## **PUBLIC HEARINGS**

### **Public Input on 2023 Budget**

#### **Kathy Fabische, 2130 Cliffview Drive, Enderby BC**

Ms. Fabische asked for clarification on the work being done on Peacher Crescent.

Chief Administrative Officer responded that the road was failing prematurely and that the water services and storm sewer main under the road are being renewed at the same time as the road is replaced. There is also a detention tank being added to help slow stormwater flow during the peak of significant weather events.

Ms. Fabische asked for clarification on the issues with Reservoir 1.

Chief Administrative Officer responded that the roof that is currently over the Reservoir was poorly designed and that significant rot was discovered in the trusses late last summer. Upon consulting experts it was made clear that the structure is at risk of failure. Council discussed different options for repair and decided to renew the structure with improvements to prepare for future growth and fireflows. A bypass program has been designed and tested so that there will be no interruption in water service to residents during the construction phase beginning this fall.

Ms. Fabische asked if there is a plan to tie trails in Enderby into the Rail Trail once it is constructed.

Chief Administrative Officer responded that there is a trail connectivity plan in the Official Community Plan and that trail connectivity, including relative to the Riverwalk, would be evaluated as the Rail Trail continues to be built out.

#### **Bruce McConnan, 725 Regent Avenue, Enderby BC**

Mr. McConnan suggested that the City start a taxi service. Explained that there is a need in the area and that if the City were to start the service, it could be kept as additional income for the City, or sold once established.

Councillor Baird responded that the need for a taxi service has been a discussion item for Council. Noted that there is not staff capacity to start a company like this at this time.

Councillor Schreiner expressed that he agrees there is a need for this service in the community, but that this should be a private enterprise, not the responsibility of the City. Explained that there is not a service like this already because no one has been willing to take on the financial risk.

Mayor Galbraith responded that the idea will be further discussed by Council.

**Elaine Sharpe, 311 Regent Avenue, Enderby BC**

Ms. Sharpe asked if the development corporation could be used for a project such as a taxi service, so that it would not be a taxpayer burden.

Chief Administrative Officer responded that the development corporation would need a loan from the City to start, and therefore would still be funded by the taxpayer. Explained that the development corporation is currently dormant and would likely only be activated when a revenue stream is likely and the venture presents an appropriate risk profile. The City would need to go through various legislative steps in order to provide, lawfully, a loan to its own development corporation.

**Bruce McConnan, 725 Regent Avenue, Enderby BC**

Mr. McConnan expressed concern about the sightlines of the laneway behind the Enderby Pharmacy.

**Ian Richardson, Grindrod**

Mr. Richardson informed Council that the Grindrod Garlic Festival will be taking place on August 20<sup>th</sup> at Quilakwa Park.

Councillor Shishido asked how many attendees the festival had last year.

Mr. Richardson responded that 2000 tickets were distributed by donation last year and that in 2019 there were approximately 3000 adult attendees.

Councillor Baird asked about parking and traffic concerns.

Mr. Richardson responded that the festival will utilize parking at the Splatsin Community Centre and will be in contact with AIM closer to the event about signage to help with traffic and parking.

**DEVELOPMENT MATTERS AND RELATED BYLAWS**

**City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023**

The Planner gave a brief overview of the application.

Councillor Baird asked where the second access would be located and if the owners could add onto the existing building.

The Planner responded that the location of a second access would be determined at a later stage and that owners could add on as long as the addition is within the allowed setbacks. The owners would also have to meet off-street parking requirements at the building permit stage. If

any of the requirements could not be met, the owners would have to request variances to the zoning bylaw.

Moved by Councillor Baird, seconded by Councillor Ramey

*“THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 which proposes to rezone the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899, and located at 1709 Kate Street, Enderby BC, from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone be given First and Second Reading and forwarded to a Public Hearing.”*

CARRIED

**BYLAWS**

2023 Budget Bylaws: City of Enderby 2023 – 2027 Financial Plan Bylaw No. 1763, 2023, City of Enderby Annual Tax Rate Bylaw No. 1764, 2023, City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023, City of Enderby Water Frontage Tax Bylaw No. 1766, 2023 and City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023

Moved by Councillor Shishido, seconded by Councillor Schreiner

*“THAT Council gives first reading to the bylaws cited as “City of Enderby 2023 - 2027 Financial Plan Bylaw No. 1763, 2023”, “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”, “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”, “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023”;*

*AND THAT Council considers the public input received, respecting the 2023-2027 Financial Plan;*

*AND FURTHER THAT Council gives second and third readings to the bylaws cited as “City of Enderby 2023 - 2027 Financial Plan Bylaw No. 1763, 2023”, “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”, “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”, “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023”*

CARRIED

Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023 – BC Energy Step Code

Councillor Shishido expressed concerns that the cost of building houses is increasing while the need for housing is so great.

Chief Administrative Officer responded that he has discussed the energy efficiency changes with a local builder who did not have concerns about the changes, and expressed that his building practices were already in compliance with the new requirements.

Moved by Councillor Baird, seconded by Councillor Davyduke

*“THAT Council gives three readings to City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023.”*

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Yerhoff

Has received great feedback from the public regarding the Easter Event.

Councillor Davyduke

Reported that there was a great turn-out for the Easter Event, with lots of attendees from surrounding areas.

Has received good feedback regarding street sweeping.

Chief Administrative Officer noted that the street sweepers were rained out and will be back to finish sweeping in the coming weeks.

Councillor Davyduke reported that the final presentations for the Enterprize challenge will be on May 18<sup>th</sup> at the Vernon Performing Arts Centre and that there is a participant from the Enderby area.

Councillor Shishido

Asked Councillor Yerhoff if WorkBC will help find different employment for people who are already employed, or if a person must be unemployed to receive assistance.

Councillor Yerhoff responded that this is a complex issue that depends on the particular case.

Councillor Schreiner

Will be attending an RDNO meeting this week.

Councillor Ramey

Has visited the library and reported that the librarian is very happy that the edible landscaping pilot project is going ahead.

There is an Enderby and District Arts Council Coffee House happening this Friday.

Councillor Baird

Has been working on wrapping up after the Easter Event.

Mayor Galbraith

Attended the Easter Event.

Looking forward to the upcoming community clean-up

Chief Administrative Officer

Works at Peacher Crescent are going well. Curb was put down late last week and asphalt will follow once the curb has cured.

Street sweeping on April 7th was challenged by weather. Once things have dried out and subject to scheduling, the contractor will be out to finish sweeping. Once the street sweeping is completed, line painting will follow.

Ball diamonds are now in action. Clean-up of the pool is underway and it appears to have held up well after the basin repairs completed last year.

Pruning pick-up and community clean-up dates have been publicized.

At Riverside RV Park, Public Works was able to field locate an available water line and extend water service to sites 24 and 25. This was one of the strategic planning objectives related to infrastructure extensions for the RV Park.

Council Inquiries

Councillor Schreiner asked if letters could be sent to the owners of the empty lots on Cliff Avenue to ask their future intentions for the lots.

Chief Administrative Officer confirmed that this would be done.

Councillor Schreiner asked if a defibrillator could be installed near the baseball fields at Riverside Park.

Moved by Councillor Schreiner, seconded by Councillor Davyduke  
*“THAT supplying a defibrillator for at Riverside Park be referred to the Enderby and District Services Commission”*

CARRIED

Councillor Shishido asked if newer Public Works employees are being considered for training to work in the treatment plants as part of succession planning.

Chief Administrative Officer affirmed that newer Public Works employees will receive training as they build the required experience hours to advance.

City of Enderby Wastewater System Annual Report 2022

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT Council receives and files the City of Enderby Wastewater System Annual Report 2022”*

CARRIED

City of Enderby Drinking Water Annual Report 2022



Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT Council receives and files the City of Enderby Drinking Water Annual Report 2022”*  
CARRIED

RDNO Building Permit Report – March 2023

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT the RDNO Building Permit Report – March 2023 be received and filed.”*  
CARRIED

**NEW BUSINESS**

Backyard Composting Program

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT Council directs Staff to implement a Backyard Composting Program which would involve:*

- *Developing a ‘Backyard Composting’ page on the City’s website which would include backyard composting tips/resources and information on how Enderby residents can participate in the Regional District of North Okanagan Composter Rebate Program; and*
- *Sharing backyard composting tips/resources and information on the RDNO Composter Rebate Program through the City’s communication channels including Our Enderby Facebook page, digital billboard and Press Releases”*

CARRIED

AL Fortune 2023 Grad Committee – Grant-in-Lieu to Cover Development Variance Permit Application Fee

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT Council provides a grant-in-lieu to the AL Fortune 2023 Grad Committee in the amount of \$800 to cover the costs of a Development Variance Permit Application Fee.”*  
CARRIED

BC Timber Sales Proposed Cut Blocks Near and Within Community Watershed

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT the BC Timber Sales Proposed Cut Blocks Near and Within Community Watershed memorandum be received and filed”*  
CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Yerhoff  
*“THAT the regular meeting of April 17, 2023 adjourn at 6:13 p.m.”*  
CARRIED

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**MAYOR**

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**CORPORATE OFFICER**

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner  
Date: April 21, 2023  
Subject: 0004-23-RZ-END (Uhlenberg) - Third Reading and Adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023

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**RECOMMENDATION**

THAT Council receives and files the attached Staff Report dated April 12, 2023;

AND THAT upon consideration of input received at the Public Hearing, City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 which proposes to rezone the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899, and located at 1709 Kate Street, Enderby BC from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone be given Third Reading and Adoption;

AND FURTHER THAT should Council give Third Reading and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.

**BACKGROUND**

A Rezoning application has been submitted for the property located at 1709 Kate Street, Enderby BC. The applicant is proposing to develop a two-family dwelling on the property and given that two family dwellings are not permitted use within the property's base zoning designation, the applicant is proposing to rezone the property from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone.

At the Regular Meeting of April 17, 2023, Council gave First and Second Readings to the associated City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 and forwarded it to a Public Hearing; the Public Hearing provides an opportunity for all persons who believe that their interest in property is affected by the Bylaw to make public representation. Following the conclusion of the Public Hearing, Council will consider the Bylaw for Third Reading and Adoption.

Respectfully Submitted,



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Kurt Inglis  
Planner

**CITY OF ENDERBY  
REZONING APPLICATION**

**File No.:** 0004-22-RZ-END

**April 12, 2023**

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**APPLICANT:** Karen and Wes Uhlenberg

**OWNER:** Karen Uhlenberg, Wes Uhlenberg, Clinton Uhlenberg

**LEGAL DESCRIPTION:** LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899

**P.I.D:** 006-192-939

**CIVIC ADDRESS:** 1709 Kate Street, Enderby BC

**PROPERTY SIZE:** 930.8 m<sup>2</sup> (0.23 acres)

**PRESENT ZONING:** Residential Single Family (R.1-A)

**PROPOSED ZONING:** Residential Two Family (R.2)

**O.C.P DESIGNATION:** Residential Low Density

**PROPOSAL:** Develop a two-family dwelling

**RECOMMENDATION:**

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023 which proposes to rezone the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899, and located at 1709 Kate Street, Enderby BC, from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone be given First and Second Reading and forwarded to a Public Hearing.

**BACKGROUND:**

This report relates to an application to rezone the property located at 1709 Kate Street, Enderby BC from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone. The applicant is proposing to develop a two-family dwelling on the property.

Site Context

The 930.8 m<sup>2</sup> (0.23 acres) property is relatively flat and is located on the northeast corner of the intersection of Kate Street and Kildonan Avenue; Kate Street is identified in Schedule 'C' of the City's Official Community Plan (OCP) as a 'Municipal Minor Collector Road' while Kildonan Avenue is identified

as a 'local road'. Access to the property is gained via a driveway off of Kildonan Avenue, with a single family dwelling built in 1976 located in the southwest portion of the lot. The property is entirely located in the 1:200 year floodplain.

The subject property and properties to the north, east, west, and southwest are zoned Residential Single Family (R.1-A) and are designated in the OCP as Residential Low Density. The properties to the northwest (high school) and southeast (Arena/Riverside Park) are zoned Assembly, Civic and Public Service Use (S.1) and are designated in the OCP as School Site and Existing Park, respectively.

The following map shows the zoning designations of the subject and surrounding properties:

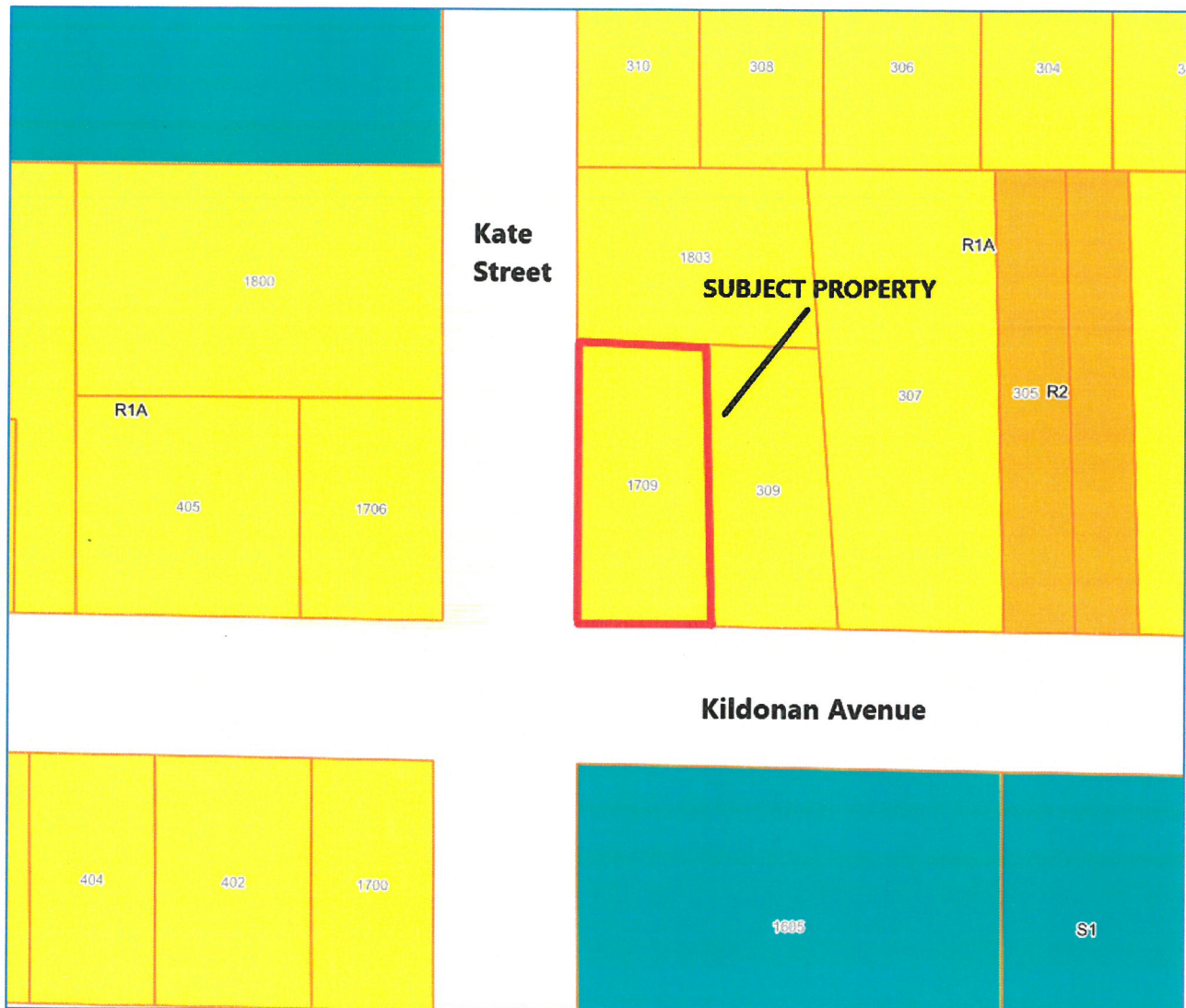


Figure 1: Zoning Map

- Yellow - Residential Single Family (R.1-A)
- Teal – Assembly, Civic and Public Service Use (S.1)
- Orange – Residential Two Family (R.2)



The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

**\*\*NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

The Proposal

The applicant is proposing to develop a two family dwelling on the property, which could involve either converting the existing single family dwelling into a two family dwelling or constructing a new building altogether; given that two family dwellings are not a permitted use within the Residential Single Family (R.1-A) zone, the applicant is proposing to rezone the property to the Residential Two Family (R.2) zone.

## **ZONING BYLAW:**

The subject property is zoned Residential Single Family (R.1-A) and uses permitted within this zone include:

- Accessory residential
- Restricted agricultural use
- Single family dwellings
- Attached secondary suites
- Bed and breakfasts
- Civic and public service use
- Keeping of backyard hens and bees

Uses permitted within the proposed Residential Two Family (R.2) zone include:

- Accessory residential
- Boarding, lodging, or rooming houses
- Convalescent, nursing and personal care homes
- Restricted agricultural use
- Single family dwellings
- Two family dwellings
- Attached secondary suites
- Bed and breakfasts
- Civic and public service use
- Keeping of backyard hens and bees

It should be noted that the applicant has not yet developed a proposal for the proposed two family dwelling (i.e. construction plans, site plan). Should the rezoning be supported, the applicant would need to develop construction plans and a site plan as part of the Building Permit application process in order to demonstrate that their proposed development satisfies all of the R.2 zoning requirements (parking, setbacks, lot coverage, etc.); if the applicant is not able to meet certain R.2 zoning requirements, they would be required to apply for variances through the submission of a Development Variance Permit application to Council.

## **OFFICIAL COMMUNITY PLAN:**

The following policies from the City of Enderby Official Community Plan relate to this development:

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and

special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.

Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.

Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

Policy 8.3.h - Council will support infill and redevelopment within the community.

Policy 8.3.i - Council will employ Smart Growth principles in future development.

Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

#### **REFERRAL COMMENTS:**

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, Fire Chief, and the Ministry of Transportation and Infrastructure.

The Ministry of Transportation and Infrastructure provided preliminary approval to the associated City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023.

No comments of concern were received in response to the referral.

#### **PLANNING ANALYSIS:**

The City of Enderby Planner raises no objections to the applicant's request to rezone the property located at 1709 Kate Street from the Residential Single Family (R.1-A) zone to Residential Two Family (R.2) zone, and upon consideration of input received at a Public Hearing, recommends that Council approve the application for the following reasons:

- The proposal would facilitate infill development, which is a key element of Smart Growth development and is supported in the OCP, and provides the following community benefits:
  - More efficient use of land by increasing the ratio of improvement-to-land values;
  - Reducing pressures related to greenfield development and boundary expansion which in turn facilitates urban containment and rural protection;
  - Focusing future growth within developed areas of the community in order to maximize the value of existing infrastructure; and



- Adding residential capacity without encroaching upon rural or environmentally sensitive areas.
- The proposed development of the property to a more intensive residential land use would result in the addition of housing within the community, while potentially broadening the spectrum of housing choices (i.e. duplex units, rental housing), both of which are key elements of Smart Growth and work towards achieving the objectives of the City of Enderby Housing Needs Assessment Report;
- The property meets the minimum lot size and frontage requirements for two family dwellings under the Residential Two Family (R.2) zone;
- The subject property is located in a high intensity area with a high school, arena, and active park all located in close proximity to the site; given this, it is not anticipated that redevelopment of the property to a higher intensity use under the R.2 zone (in addition to two family dwellings, the R.2 zone also allows for 'boarding, lodging, or rooming houses' and 'convalescent, nursing and personal care homes') would negatively impact the character of the neighbourhood; and
- The property is located in close proximity to a two-family dwelling (~45 m away) and multi-family developments to the east (apartment building ~60 m away, multi-family strata development ~100 m away); given this, the proposed development of the subject property to a higher intensity form of residential land use is consistent with current land uses within the immediate vicinity.

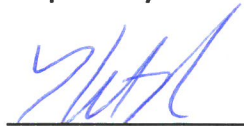
## SUMMARY

This is an application to rezone the property located at 1709 Kate Street, Enderby BC from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone. The applicant is proposing to develop a two-family dwelling on the property.

The City of Enderby Planner recommends that Council give First and Second Reading to the associated Zoning Amendment Bylaw and forwards it to a Public Hearing.

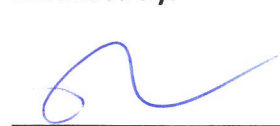
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**Prepared By:**



Kurt Inglis, MCIP, RPP  
Planner

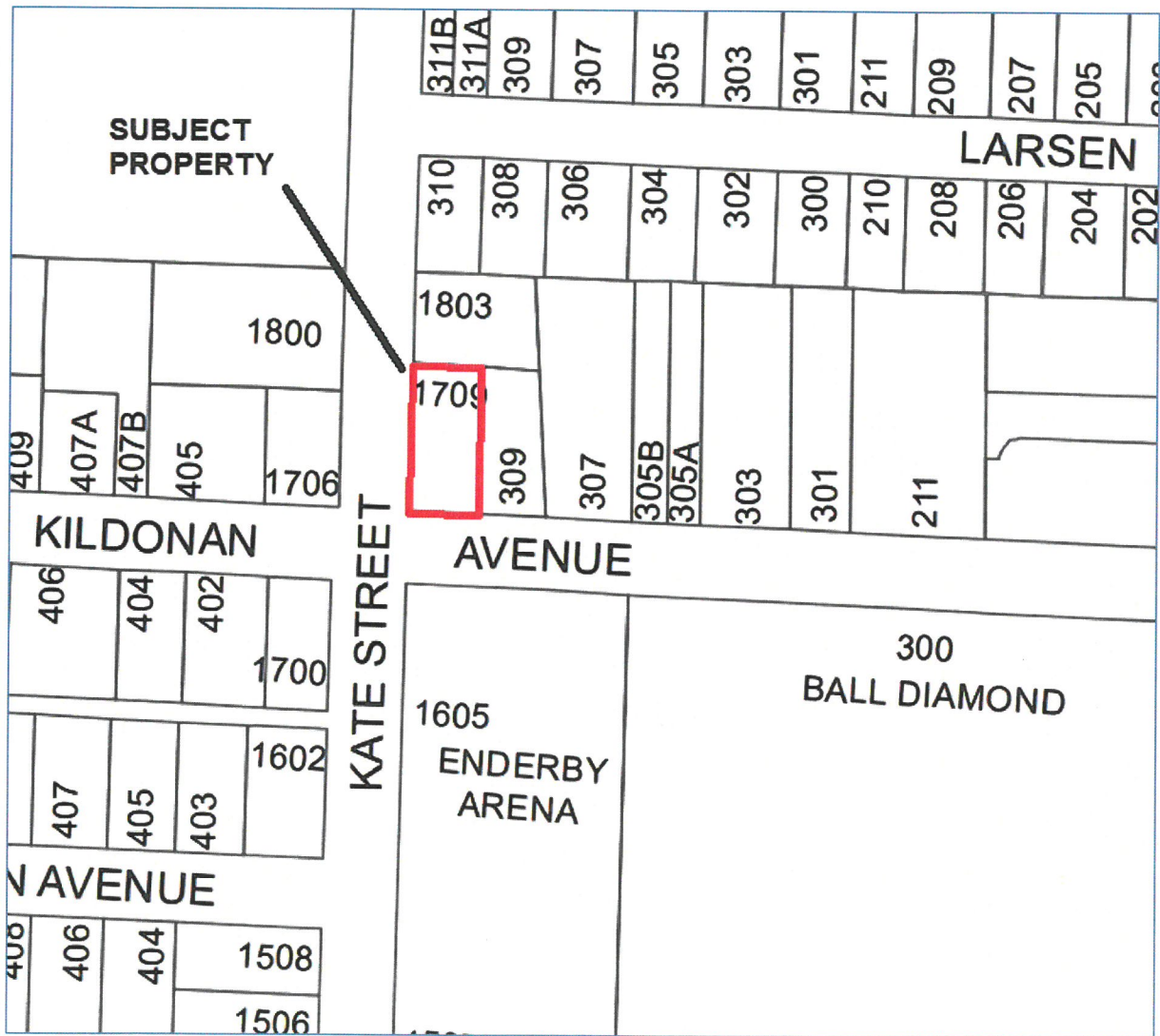
**Reviewed By:**



Tate Bengtson  
Chief Administrative Officer

**THE CORPORATION OF THE CITY OF ENDERBY**  
**REZONING APPLICATION**  
**SUBJECT PROPERTY MAP**

**File:** 0004-23-RZ-END (Uhlenberg)  
**Applicant:** Karen and Wes Uhlenberg  
**Owners:** Karen Uhlenberg, Wes Uhlenberg, Clinton Uhlenberg  
**Location:** 1709 Kate Street, Enderby BC



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1768

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1768, 2023".
2. The zoning designation of the property legally described as LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 23899 and located at 1709 Kate Street, Enderby BC, is hereby changed from the Residential Single Family (R.1-A) zone to the Residential Two Family (R.2) zone.

READ a FIRST time this day of , 2023.

READ a SECOND time this day of , 2023.

Advertised on the and day of , 2023, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2023.

READ a THIRD time this day of , 2023.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2023.

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Development Officer  
Ministry of Transportation and Infrastructure

ADOPTED this day of , 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner  
Date: April 27, 2023  
Subject: Community Garden Request and Review of Available Public, Civic and Institutional Lands

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**RECOMMENDATION**

THAT Council directs Staff to conduct a review of existing community gardens and related food security initiatives, as well as available public, civic and institutional lands that would be suitable for a range of community amenities, and report back to Council;

AND THAT Council defers considering the designation of a permanent community garden facility at a particular location until the completed review has been considered by Council.

**ALTERNATE RECOMMENDATION**

THAT Council directs Staff to prepare an analysis with respect to locating a permanent community garden facility in the passive park space in the northwest corner of Riverside Park, directly north of the Enderby Arena, to aid Council in determining whether it supports in principle a referral to the Enderby & District Services Commission.

**BACKGROUND**

The Regular Meeting of April 17, 2023 saw a delegation from Adele Lacoursiere which included a request for Council to support the creation of a fenced community garden consisting of raised beds that could be rented seasonally, in the passive park space in the northwest corner of Riverside Park, directly north of the Enderby Arena; letters of support from various community organizations were subsequently provided to the City by Ms. Lacoursiere, and are attached to this memorandum as Schedule 'A'.

At its earlier strategic planning session, Council had discussed its desire to designate or develop various community amenities on public lands, such as a dog park. Given that there are scarce public lands available for the placement of community amenities, particularly those that are centrally located and accessible, it is recommended that Council directs Staff to conduct a review of available lands that would be suitable for a range of community amenities, as well as inventory existing community gardens and related food security initiatives. Such an analysis would enable Council to take a holistic approach to planning for the placement of community amenities which is based on suitability and prioritization; this approach would help to avoid situations where Council approves the placement of amenities on a case-by-case or first-come, first-served basis, but then it is later determined that another site may have been more appropriate for the amenity, or the designation of an amenity with flexible space demands



consumes the only space available for another priority that does not have the same flexibility. This holistic approach to planning for community amenities will also help to avoid redundancies with similar initiatives, which supports the efficient and effective use of public lands and services.

Staff are recommending that the review of available lands also encompass potential civic and institutional lands (churches, schools, etc.), given that these types of properties tend to have many of the characteristics that are conducive to the placement of community amenities, such as being centrally located and having a large lot size; when you couple this with the fact that civic and institutional lands are often owned by organizations that have a community focus, there is a strong opportunity for partnership. Such a review could also involve engagement with Splatsin, with respect to opportunities to strengthen the partnership involving the existing community gardens that were installed for the benefit of both communities. Please note that this recommended approach is likely to involve a significant amount of Staff work, although it may be preferable to designating a permanent community garden without taking a holistic approach, given the scarcity of available public space and the diverse public requests that are emerging over how best to use those spaces.

Alternatively, Council may choose to direct Staff to prepare an analysis regarding the viability of locating a permanent community garden facility in the passive park space in the northwest corner of Riverside Park, directly north of the Enderby Arena, to aid Council in determining whether it supports in principle a referral to the Enderby & District Services Commission, which administers Riverside Park.

Respectfully Submitted,



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Kurt Inglis  
Planner



Dear Enderby & District Council,

We are writing this letter to express our support for the proposed community garden within the city of Enderby. As a high school we strive to be a responsible and environmentally conscious member of the community and believe that a community garden would be a valuable addition to our town.

We strongly recommend that the proposed community garden be located at the green space next to the arena, at the corner of Kate St. and Kildonan Ave. This location is not only less than half a block from our high school, but within close proximity of many residents that would utilize a community garden.

In addition, we believe that this location is the most ideal for future collaborations with our students. Whether that includes active usage of a plot or two, coplots with seniors, general site care or contributing toward the design and creation of garden art projects, we feel there are many opportunities for positive student engagement in a community garden.

We believe that this project would provide a valuable space for a broad range of residents to gather, learn, and grow together. It would also be a fantastic opportunity to engage students in our school and encourage them to be active members of our community.

Thank you for considering our letter of support for the community garden.

Sincerely,

Administration and Staff  
A.L. Fortune Secondary School

Enderby and District Lions Club

9 April 2023

To whom it may concern

This is a letter of support for Adele Lacoursiere 's proposed use of land at Kate and Kildonan for a community garden.

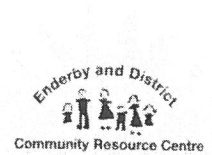
Enderby Lions are of the opinion that this would be a worthwhile project.

Dennis Morgan Secretary

EDLC



# Enderby & District Community Resource Centre



April 12, 2023

To: Enderby City Council

**RE: Letter of support for community gardens proposal**

Hi everyone,

Enderby & District Resource Centre and the Food Action Committee would like to express our support for the creation of an individuals' plots style of community garden in Enderby, as well as appreciation for the research and efforts Adele and some others have put in to prepare the way. The Food Action Committee has long supported the idea, and we appreciated the partnership with Splatsin for the community garden there, as well as the opportunity to have a small one behind the Harvest Sharing Hut. However, they are both the kind that doesn't provide separate plots for individuals to rent and call their own, which deepens commitment and heightens wellbeing. We did love the stroke of genius that Splatsin chose to build garden boxes directly at the homes of Splatsin families who wanted their own plot!

This new proposal opens the opportunity for other Enderby & District residents to enjoy commitment to gardening in a plot of their own. The proposed site, on the green space at Kate Street & Kildonan Ave, is excellent – central, bright, a visible location for representing healthy lifestyle choice, local to the High School to provide teaching opportunity, and near numerous strata properties and apartments. With plans to make it secure, accessible, and attractive with flowers, edible plants and art work it will be a boon to our community!

Yesterday our board approved the invitation to bring the Enderby Community Garden project under our Society Umbrella, providing the various supports needed through a society, as well as bringing them under the Food Action Committee support and oversight.

Thank you for your consideration of this excellent opportunity for Enderby!

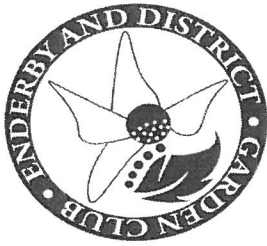
Sincerely,

*Lorna Fothergill*, Executive Director

Box 1001 Enderby BC V0E 1V0 \* 250.838.9446 \* [edcomrc@gmail.com](mailto:edcomrc@gmail.com) \* [www.edcrc.ca](http://www.edcrc.ca)

Situated on the traditional territory of the Secwepemc First Nation

Find us on facebook "Enderby and District Community Resource Centre" and "Enderby Early Years Connection"



## EDGC Supports the Concept of a Community Garden in Enderby

It has been brought to our attention that Adele Lacoursiere will be making a presentation to the Town in support of building a Community Garden in Enderby.

We understand that the proposed site is on the green space next to the Arena at the corner of Kale St and Kildonan Avenue.

This location would be ideal for several reasons:-

It gets plenty of sunshine, is easily accessible and it is adjacent to AL Fortune High School. Not only would this give the opportunities for the students to become involved in a community initiative, it would also encourage intergenerational interaction.

Gardening is a great physical activity that enhances both mental and physical wellbeing. It helps to foster a sense of community and encourages social interactions. These considerations are especially important for seniors who may be isolated and living on fixed incomes. A community garden such as is being proposed also encourages some self sufficiency self for those who participate,

We are all aware of the huge increases in the cost of fresh produce over the past two years, not to mention the supply chain issues when certain items have simply not been available! It therefore makes great sense to have a location where those who do not have space in their own yards, can grow their own food. The plots would be available for yearly rental to grow fresh produce and any surplus could be shared by donation to the Healthy Hut.

We are aware that the Enderby and District Resource Centre have already agreed to administer this project under their umbrella. The EDGC hopes that the Town will support this initiative and that municipal grant money will be available to fund the set up and maintenance of the garden.

Community Gardens already exist in many other localities and we believe that having this project in Enderby would be a great asset to our town and a win/win for everyone!

Di Macdonald,  
President, Enderby and District Garden Club.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1763

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2023 – 2027 FINANCIAL  
PLAN

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The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby 2023 – 2027 Financial Plan Bylaw No.1763, 2023”.
2. Schedule “A” attached hereto and made part of the Bylaw is hereby declared to be the 2023 – 2027 Financial Plan of the City of Enderby.
3. Schedule “B” attached hereto and made part of this Bylaw is the Statement of Objectives and Policies for the City of Enderby that support the 2023 – 2027 Financial Plan.
4. Bylaw No. 1747, cited as “City of Enderby 2022 – 2026 Financial Plan Bylaw No. 1747, 2022”, is hereby repealed.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

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MAYOR

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CORPORATE OFFICER

**CITY OF ENDERBY  
2023-2027 Financial Plan**

**Consolidated Five Year Financial Plan  
Schedule 'A' of Bylaw No. 1763**

	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<b>REVENUES</b>					
Municipal Taxation	1,931,813	1,989,767	2,044,120	2,105,444	2,168,609
Utility Taxes / Grants in Lieu	117,598	119,950	122,349	124,796	127,292
Sale of Services	756,100	771,222	786,646	802,379	818,426
Revenue from own Sources	1,685,263	1,625,569	1,550,470	1,581,479	1,613,109
Grants	3,742,431	5,120,168	684,931	684,931	684,931
Sewer Revenue	852,060	857,116	874,462	892,046	909,871
Water Revenue	872,541	869,111	886,595	904,321	922,294
<b>Total Revenues</b>	<b>9,957,806</b>	<b>11,352,903</b>	<b>6,949,573</b>	<b>7,095,396</b>	<b>7,244,532</b>
<b>EXPENSES</b>					
General Government Services	1,452,770	1,076,611	1,098,144	1,120,107	1,142,509
Protective Services	445,500	248,268	253,233	258,298	263,464
Transportation Services	716,983	731,323	745,949	760,868	776,085
Environmental Health Services	117,300	118,014	120,375	122,782	125,238
Animal Control	31,260	31,885	32,523	33,173	33,837
Cemetery	62,640	63,893	65,171	66,475	67,804
Recreation & Cultural Services	175,520	128,030	130,591	133,203	135,867
Fortune Parks Recreational Services	899,310	844,775	861,670	878,904	896,482
Tourism & Community Engagement	264,070	242,760	247,615	252,568	257,619
Sewer Expenditures	680,560	592,172	604,015	616,095	628,417
Water Expenditures	733,940	604,799	616,895	629,233	641,818
Fiscal Services	98,500	98,776	99,058	99,346	99,640
<b>Total Expenses</b>	<b>5,678,353</b>	<b>4,781,306</b>	<b>4,875,239</b>	<b>4,971,052</b>	<b>5,068,780</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>4,279,453</b>	<b>6,571,597</b>	<b>2,074,334</b>	<b>2,124,344</b>	<b>2,175,752</b>
<b>TOTAL CASH FROM OPERATIONS</b>	<b>4,279,453</b>	<b>6,571,597</b>	<b>2,074,334</b>	<b>2,124,344</b>	<b>2,175,752</b>
<b>ADJUST FOR CASH ITEMS</b>					
Capital Asset expenditures	(4,361,500)	(6,350,347)	(1,027,000)	(258,000)	(160,000)
Debt Principle repayment	(88,645)	(88,645)	(88,645)	(88,645)	(88,645)
Debt Proceeds	400,000	-	200,000	-	-
Transfer From Reserves	1,811,985	1,444,610	827,000	258,000	160,000
Transfer to Reserves	(3,373,416)	(1,710,215)	(1,985,689)	(2,035,699)	(2,087,107)
Transfer From Operating Surplus	1,332,123	133,000	-	-	-
<b>TOTAL CASH ADJUSTMENT</b>	<b>(4,279,453)</b>	<b>(6,571,597)</b>	<b>(2,074,334)</b>	<b>(2,124,344)</b>	<b>(2,175,752)</b>
<b>FINANCIAL PLAN BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF ENDERBY  
2023-2027 Financial Plan**

**Statement of Objectives and Policies  
Schedule 'B' of Bylaw No. 1763**

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five-Year Financial Plan objectives and policies regarding each of the following:

1. The proportion of total revenue that is proposed to come from each funding source;
2. The distribution of property taxes among the property classes;
3. The use of permissive tax exemptions.

**Proportion of Total Revenue From Funding Sources**

*Policies*

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service, while maintaining affordability for its citizens.
- Where possible, the City of Enderby will use revenues from grant funding and user fees and charges to lessen the burden on its property tax base.

**Sources of Funding**

<i>Funding Source</i>	<b>% of Total Funding</b>	<b>Dollar Value</b>
<i>Property taxation</i>	<b>14.3 %</b>	<b>\$ 1,931,813</b>
<i>User Fees and charges</i>	<b>18.4 %</b>	<b>\$ 2,480,701</b>
<i>Other sources</i>	<b>36.6 %</b>	<b>\$ 4,946,969</b>
<i>Government grants</i>	<b>27.7 %</b>	<b>\$ 3,742,431</b>
<i>Debt proceeds</i>	<b>3.0 %</b>	<b>\$ 400,000</b>
<b><i>Total</i></b>	<b>100.0 %</b>	<b>\$ 13,501,914</b>

- a) *Property taxation* provides a stable and reliable source of revenue for services of a general collective benefit such as fire protection, street maintenance, snow removal, and general administration.
- b) *User fees and charges* are collected for services that can be measured and charged on a user-pay basis such as water and sewer usage, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.
- c) *Other sources* include transfers from reserves and surplus funds, and funding received from other jurisdictions.
- d) *Government grants* are for projects where the City of Enderby has received grant approval or is anticipating approval in 2023.
- e) *Debt proceeds* represent any borrowed funds that will be received.

## Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base.

### *Objective*

- To distribute the tax burden amongst the property classes equitably.

## Distribution of Property Tax Rates

<i>Property Class</i>	<b>% Of Total Property Taxation</b>	<b>Dollar Value</b>
<i>Residential (1)</i>	<b>77.64 %</b>	<b>\$ 1,499,850</b>
<i>Utilities (2)</i>	<b>1.16 %</b>	<b>\$ 22,386</b>
<i>Light Industrial (5)</i>	<b>3.53 %</b>	<b>\$ 68,173</b>
<i>Business and Other (6)</i>	<b>17.59 %</b>	<b>\$ 339,977</b>
<i>Recreation / Non-Profit (8)</i>	<b>0.04 %</b>	<b>\$ 720</b>
<i>Farmland (9)</i>	<b>0.04 %</b>	<b>\$ 707</b>
<i>Total</i>	<b>100.00 %</b>	<b>\$ 1,931,813</b>

## Permissive Tax Exemptions

### *Objective*

- In conjunction with the development of the Financial Plan, Council will continue to provide permissive tax exemptions to organizations where the value of permissive tax exemptions granted would not exceed approximately 5% of the annual municipal levy.

The City of Enderby provides permissive tax exemptions consistent with its policy. Some of the eligibility criteria for permissive tax exemptions include:

- The organization's use of the land and/or improvements must be for public benefit to provide programs and/or activities consistent with Council's objective of enhancing quality of life and delivering services economically.
- The exemption must be used to benefit the organization directly and the cost savings attributed to the exemption cannot be turned over to another organization.
- Only organizations who meet the requirements of the *Community Charter* are eligible for a permissive tax exemption.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1764

A BYLAW FOR THE LEVYING OF RATES FOR MUNICIPAL, REGIONAL HOSPITAL DISTRICT, REGIONAL LIBRARY, AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2023

---

WHEREAS pursuant to section 197 of the *Community Charter*, Council must, by bylaw, impose property value taxes for the year by establishing the tax rates for the municipal revenue proposed to be raised from property value taxes and the amounts to be collected by means of rates established by the City to meet its taxing obligations in relation to another local government or other public body;

NOW THEREFORE the Council of the City of Enderby, in the Province of British Columbia, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Annual Tax Rate Bylaw No. 1764, 2023”.
2. The following rates are hereby imposed and levied for the year 2023:
  - (a) For all lawful and general purposes of the municipality on the value of land and improvements taxable for General Municipal purposes, rates appearing in Schedule “A” attached hereto and forming part of the bylaw.
  - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
  - (c) For library purposes on the value of land and improvements taxable for Regional Library purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
  - (d) For regional district purposes on the value of land and improvements taxable for Regional District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel or real property shall be One Dollar (\$1.00).
4. Bylaw No. 1721, cited as “City of Enderby Annual Tax Rate Bylaw No. 1748, 2022”, is hereby repealed.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.



ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

SCHEDULE "A"

Property Class	General Municipal	North Okanagan/ Columbia Shuswap Regional District Hospital	Regional Library	Regional District
1 Residential	2.3049	0.2372	0.1378	0.5577
2 Utility	37.6996	0.8300	2.2541	1.9520
5 Light Industry	8.0445	0.8063	0.4810	1.8962
6 Business	6.1698	0.5810	0.3689	1.3664
8 Recreation	3.6154	0.2372	0.2162	0.5577
9 Farm	3.4705	0.2372	0.2075	0.5577

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO.1765

A BYLAW TO IMPOSE A SEWER FRONTAGE TAX ON OWNERS OF LAND  
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

---

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing sewer services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Sewer Frontage Tax Bylaw No. 1765, 2023”.
2. In this bylaw, unless the context otherwise requires, “actual foot frontage” means the number of feet of a parcel of land which actually abuts on the work or highway;

“Assessor” means the Chief Financial Officer of the City of Enderby;

“Taxable foot frontage” means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the work or highway, and in respect of which parcel the frontage tax is levied for the work or services;

“Total actual foot frontage” means the sum or the actual foot frontage of the parcels of land which actually abuts on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with sewer by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the “frontage tax”.
4.
  - a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.
  - b) The annual rate shall be \$2.84 per taxable foot frontage.

5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the Corporation of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
6. For the purpose of the bylaw, a regularly shaped parcel of land is rectangular.
7.
  - a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
    - i. a triangular or irregularly shaped parcel of land; or
    - ii. a parcel of land wholly or in part unfit for building purposes;  
or
    - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
  - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
    - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
    - ii. the benefit derived from the sewer.
8. For the purpose of this bylaw:
  - a) Whereas the number of feet of a parcel of land which abuts a sewer main has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot of frontage shall be deemed to be 100 feet.
  - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
  - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1<sup>st</sup> day of January 2023 and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1749, cited as “City of Enderby Sewer Frontage Tax Bylaw No. 1749, 2022”, is hereby repealed.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1766

A BYLAW TO IMPOSE A WATER FRONTAGE TAX ON OWNERS OF LAND  
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

---

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing water services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Water Frontage Tax Bylaw No. 1766, 2023”.
2. In this bylaw, unless the context otherwise required, “actual foot frontage” means the number of feet of a parcel of land which actually abuts on the work or highway;

“Assessor” means the Chief Financial Officer of the City of Enderby;

“Taxable foot frontage” means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the highway, and in respect of which parcel the frontage tax is levied for the work or services;

“Total actual foot frontage” means the sum of the actual foot frontage of the parcels of land which actually abut on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with water by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the “frontage tax”.
4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$3.03 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the City of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of this bylaw, a regularly shaped parcel of land is rectangular.
- 7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
  - i. a triangular or irregularly shaped parcel of land; or
  - ii. a parcel of land wholly or in part unfit for building purposes; or
  - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
- b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
  - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
  - ii. the benefit derived from the water.
- 8. For the purpose of this bylaw:
  - a) Where the number of feet of a parcel of land has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot frontage shall be deemed to be 100 feet.
  - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
  - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1<sup>st</sup> day of January 2023, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1750, cited as “City of Enderby Water Frontage Tax Bylaw No. 1750, 2022”, is hereby repealed.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

---

MAYOR

---

CORPORATE OFFICER



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1767

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

---

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1767, 2023".
2. Schedules "3", "4" and "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3", "4" and "9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

### SCHEDULE 3

#### SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

<u>DESCRIPTION</u>	<u>PER</u>	<u>MINIMUM CHARGE</u>
APARTMENT	Unit	274.23
BAKERY	Unit	456.03
BARBER	Chair	156.27
BEAUTY	Chair	156.27
BODY SHOP	Unit	547.41
BED & BREAKFAST	Unit	172.23
BUTCHER SHOP	Unit	402.15
CAMPGROUND - TENT SPACE	Unit	44.79
CAMPGROUND - RV HOOKUP	Unit	90.75
CAMPGROUND - SANI DUMP	Unit	376.29
CARWASH (RECYCLABLE)	Stall	489.48
CARWASH (NON-RECYCLABLE)	Stall	838.53
CHURCH	Unit	274.23
CURLING RINK	Unit	1,334.88
DAYCARE	Unit	399.87
DENTAL OFFICE	Unit	350.28
DUPLEX/TRI-PLEX	Unit	310.26
GARAGE	Unit	474.63
HEALTH/FITNESS	Unit	255.99
HOSPITAL	Bed	183.12
HOTEL/MOTEL	Unit	172.50
HOTEL/MOTEL WITH POOL (FILTERED)	Unit	136.68
HOTEL/MOTEL WITH POOL (UNFILTERED)	Unit	274.23
INDUSTRY (1-5 PEOPLE)	Unit	296.01
INDUSTRY (EACH ADDITIONAL PERSON)	Person	28.89
LAUNDROMAT	Washer	172.50
LODGING/BOARDING HOUSE	Unit	212.37
MEDICAL CLINIC	Unit	376.29
MILL	Unit	431.25
OFFICE (0-2000 SQUARE FEET)	Unit	121.86
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	15.24
POOL	Unit	2,298.84
PUBLIC HALLS	Unit	241.26
RECREATION HALL	Unit	200.34
RESTAURANT (1-10 SEATS)	Unit	248.79
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	15.24
SCHOOL	Class	201.57
SINGLE FAMILY DWELLING	Unit	285.27
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	399.48
SKATING RINK	Unit	2,298.84
SPRAY PARK	Unit	3,801.81

STORE (0-1000 SQUARE FEET)	Unit	156.27
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	48.48
STRATA/CONDO	Unit	274.23
TRANSPORTATION - LARGE FACILITY	Unit	7,295.46

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**SERVICE CONNECTIONS**

- a) Inspection and Administration Fee \$55.00  
- Where a connection has been provided and paid for by a developer
  
- b) Any additional work required Cost plus 15% Administration Fee

**SCHEDULE 4**  
**WATER USER FEES**

**Administered through the Water and Sprinkling Regulation Bylaw**

**USER FEES**

**Metered Rates**

	<u>Flat Rate / Period</u>	<u>Consumption Rate / Period</u>
A. Single Family Residential		
Jan-Apr / Sep-Dec	\$ 77.95	\$ 0.61 / m <sup>3</sup> over 40 m <sup>3</sup> to 55 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 55 m <sup>3</sup> to 425* m <sup>3</sup>
May - Aug	\$ 77.95	\$ 0.61 / m <sup>3</sup> over 85 m <sup>3</sup> to 105 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 105 m <sup>3</sup> to 850* m <sup>3</sup>
B. Single Family Residential with Legalized Suite		
Jan-Apr / Sep-Dec	\$ 111.04	\$ 0.61 / m <sup>3</sup> over 65 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 80 m <sup>3</sup> to 512* m <sup>3</sup>
May - Aug	\$ 111.04	\$ 0.61 / m <sup>3</sup> over 105 m <sup>3</sup> to 125 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 125 m <sup>3</sup> to 1,025* m <sup>3</sup>
C. Strata Residential		
Jan-Apr / Sep-Dec	\$ 61.43	\$ 0.61 / m <sup>3</sup> over 30 m <sup>3</sup> to 40 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 40 m <sup>3</sup> to 380* m <sup>3</sup>
May - Aug	\$ 61.43	\$ 0.61 / m <sup>3</sup> over 70 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 80 m <sup>3</sup> to 760* m <sup>3</sup>
Irrigation:		
Metered		\$ 1.55 / m <sup>3</sup>
Non-metered		\$ 1.55 / m <sup>3</sup> based on estimated volume
D. Multi Family Residential		
Jan-Apr / Sep-Dec	\$ 61.43	\$ 0.61 / m <sup>3</sup> over 30 m <sup>3</sup> to 40 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 40 m <sup>3</sup> to 380* m <sup>3</sup>
May - Aug	\$ 61.43	\$ 0.61 / m <sup>3</sup> over 70 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.55 / m <sup>3</sup> over 80 m <sup>3</sup> to 760* m <sup>3</sup>
E. Business / Industrial	\$ 36.28	\$ 1.52 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.68 / m <sup>3</sup> over 60 m <sup>3</sup>
F. Business / Industrial with Residential	\$ 54.23	\$ 1.52 / m <sup>3</sup> over 35 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.68 / m <sup>3</sup> over 60 m <sup>3</sup>
G. Institutional / Civic	\$ 36.28	\$ 1.52 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.68 / m <sup>3</sup> over 60 m <sup>3</sup>
Irrigation on separate meter		\$ 0.68 / m <sup>3</sup>

H. Agricultural\*\*

Properties with single family residential

Jan-Apr / Sep-Dec	\$ 85.04	\$ 0.61 / m <sup>3</sup> over 45 m <sup>3</sup>
May - Aug	\$ 85.04	\$ 0.61 / m <sup>3</sup> over 90 m <sup>3</sup>

Land only

Jan-Apr / Sep-Dec	\$ 0.61 / m <sup>3</sup>	
May - Aug	\$ 0.61 / m <sup>3</sup>	Irrigation

I. Home Hemodialysis\*\*\* \$ 0.61 / m<sup>3</sup>

\* Amount to increase annually by 25 m<sup>3</sup> in the Jan - Apr and Sep - Dec periods and by 50 m<sup>3</sup> in the May - Aug period each year.

\*\* Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

\*\*\* Rate is subject to the City of Enderby having received a request from Interior Health and confirmation that a water meter has been installed on the patient's home hemodialysis unit to the satisfaction of the City of Enderby.

**Non-Metered Rates**

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, the user fee per period will be based on the maximum chargeable consumption for the corresponding period in addition to the flat rate.
- For properties located outside of City limits, an annual flat rate fee will be charged in addition to the User Fee. This flat rate fee will be equivalent to the annual frontage tax rate charged consistent with the City of Enderby Water Frontage Tax Bylaw and will be based on 100 feet of taxable frontage.

**Late Penalty**

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**MISC. CHARGES**

**Connection Charge**

- |    |  |                                  |
|----|--|----------------------------------|
| a) | Inspection and Administration Fee                                  | \$55.00                          |
|    | - Where a connection has been provided and paid for by a developer |                                  |
| b) | Any additional work required                                       | Cost plus 15% Administration Fee |

**Failure or Refusal to Have a Water Meter Installed**

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

**Meter Reading Request**

Per request \$25.00.

**Hydrant Use**

Water Usage

Application fee.....	\$50.00
Equipment Rental Fee per day or part thereof .....	\$30.00
Consumption Charge .....	\$ 3.00/m <sup>3</sup>

\* Fees shall not apply to a contractor retained by the City for City business.

**Turn-On Turn-Off**

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On .....	\$25.00

**Note:** No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

## SCHEDULE 9

### GARBAGE COLLECTION

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

**Garbage Collection:**

- a) Garbage Collection: \$ 104.25 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$ 1.50 per sticker

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

THE CORPORATION OF THE CITY OF ENDERBY

**BYLAW NO. 1769**

A BYLAW TO AMEND BUILDING BYLAW No. 1582, 2015

---

WHEREAS Council of the City of Enderby has adopted “City of Enderby Building Bylaw No. 1582, 2015”;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

**CITATION**

1. This bylaw may be cited as the “City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1769, 2023”.

**AMENDMENTS**

City of Enderby Building Bylaw No. 1582, 2015 is hereby amended as follows:

2. By replacing the words “*in Step One of the BC Energy Step Code for any permit application received on or after January 3, 2022*” with “*in the Building Code*” in Section 613.2.
3. By replacing all references to “*Architects Act*” with “*Architects Regulation*”.

READ a FIRST time this 17th day of April, 2023.

READ a SECOND time this 17th day of April, 2023.

READ a THIRD time this 17th day of April, 2023.

ADOPTED this    day of    , 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner  
Date: April 24, 2023  
Subject: Public Notice Bylaw No. 1770, 2023 – Alternative Means of Publication for Public Notices

---

**RECOMMENDATION**

THAT Council considers the principles for effective public notice outlined in Section 2 of the *Public Notice Regulation* and attached to this memorandum as Schedule 'A';

AND THAT Council gives Three Readings to City of Enderby Public Notice Bylaw No. 1770, 2023;

AND THAT Council directs Staff to prepare a corollary amendment to the City of Enderby Fees and Charges Bylaw No. 1479, 2010 in order to update the 'Public Notice Advertising' fees to reflect the costs associated with the proposed alternative means of publication for public notices.

**BACKGROUND**

The *Community Charter* requires local government to provide notice to the public on a variety of matters, including public hearings, road closures, alternative approval processes, and land dispositions. Previously, the *Community Charter* specified that for these types of matters, the required public notice had to be in the form of publishing notices in a weekly newspaper, once each week for two consecutive weeks. However, the *Community Charter* was recently amended to maintain "default" publication requirements (i.e. publishing public notice in a local newspaper for two consecutive weeks) but also allowing local governments to adopt a bylaw to provide for an alternative means of publication in lieu of the default requirements.

Section 94.2 of the *Community Charter* states that a bylaw to provide for alternative means of publication must specify at least two means of publication by which a notice is to be published; these means of publication can take any form, so long as before adopting the bylaw, the Council considers the following principles which are outlined in the *Public Notice Regulation*:

1. The means of publication should be reliable.

The means of publication are considered reliable if:

- a. they provide factual information, and

- b. publication takes place at least once a month or, if the means of publication is a website, the website is updated at least once a month.
2. The means of publication should be suitable for providing notices

The means of publication are considered suitable if:

- a. they allow all information in a notice to be displayed legibly,
  - b. they allow a notice to be published by the required date, and
  - c. they allow a person to consult a notice more than once during the period from the date of publication until the date of the matter for which notice is required.
3. The means of publication should be accessible.

The means of publication are considered accessible if:

- a. they are directed or made available to a diverse audience or readership, and
  - b. they are easily found.

Given recent changes to the local media landscape, coupled with the fact that alternative means of publication for public notices can provide a number of public benefits, Staff are advancing Public Notice Bylaw No. 1770, 2023 which proposes that where the City of Enderby is required to provide public notice under Section 94 of the *Community Charter*, the means of publication shall be a ‘hybrid model’ involving:

- Posting on the City of Enderby website; and
- Advertising in a print newspaper.

This hybrid model strikes a balance between reducing advertising costs for the City and applicants (i.e. will only need to pay for one print newspaper advertisement versus two) and supporting local print media, while also broadening the reach of public notices given that it involves both print and digital media formats. Furthermore, this hybrid model is consistent with the principles described in the *Public Notice Regulation*, given that both print newspaper and the City’s website are reliable, suitable for providing notices, and accessible.

Furthermore, it is recommended that Council direct Staff to prepare a corollary amendment to the City of Enderby Fees and Charges Bylaw No. 1479, 2010 in order to update the ‘Public Notice Advertising’ fees to reflect the costs associated with the proposed alternative means of publication for public notices. The current ‘Public Notice Advertising’ fee of \$900 reflects running two print newspaper advertisements; therefore the fee will need to be updated to reflect only a single advertisement, along with a minor administrative charge to capture the additional Staff time associated with posting notices on the City of Enderby website.

It should be noted that the alternative means of publication outlined in the proposed bylaw only specify the minimum requirements that the City would need to satisfy for public notices under Section 94 of the

*Community Charter*; the City would still have the flexibility to implement public notice methods which are over and above the minimum requirements specified in the bylaw, on a case-by-case basis.

Respectfully Submitted,



---

Kurt Inglis  
Planner

B.C. Reg. 52/2022  
M55/2022

Deposited March 1, 2022

This consolidation is current to April 11, 2023.

[Link to consolidated regulation \(PDF\)](#)

### *Community Charter*

## **PUBLIC NOTICE REGULATION**

### **Definition**

- 1 In this regulation, "**Act**" means the *Community Charter*.

### **Principles for effective public notice**

- 2 (1) Before adopting, under section 94.2 of the Act, a bylaw providing for alternative means of publishing a notice, a council must consider the following principles:
- (a) the means of publication should be reliable;
  - (b) the means of publication should be suitable for providing notices;
  - (c) the means of publication should be accessible.
- (2) Means of publication are reliable if
- (a) they provide factual information, and
  - (b) publication takes place at least once a month or, if the means of publication is a website, the website is updated at least once a month.
- (3) Means of publication are suitable for providing notices if
- (a) they allow all information in a notice to be displayed legibly,
  - (b) they allow a notice to be published by the required date, and
  - (c) they allow a person to consult a notice more than once during the period from the date of publication until the date of the matter for which notice is required.
- (4) Means of publication are accessible if
- (a) they are directed or made available to a diverse audience or readership, and
  - (b) they are easily found.

[Provisions relevant to the enactment of this regulation: [Community Charter](#), S.B.C. 2003, c. 26, s. 94.2.]

---

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THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1770

A BYLAW TO PROVIDE FOR ALTERNATIVE MEANS OF PUBLICATION FOR PUBLIC NOTICES  
REQUIRED PURSUANT TO SECTION 94 OF THE *COMMUNITY CHARTER*

---

WHEREAS pursuant to Section 94.2(1) of the *Community Charter*, a Council may, by bylaw, provide for alternative means of publishing a notice instead of publishing the notice in a newspaper in accordance with Section 94.1(1)(a) and (b);

AND WHEREAS pursuant to Section 94.2(2) of the *Community Charter*, a bylaw adopted under that section must specify at least two means of publication by which a notice is to be published, not including posting in the public notice posting places;

AND WHEREAS Council has considered the “principles for effective public notice” as set out in the *Public Notice Regulation* and considers that the alternative means of publication set out in this bylaw are consistent with those principles;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

**1. CITATION**

This bylaw may be cited as the “City of Enderby Public Notice Bylaw No. 1770, 2023”.

**2. ALTERNATIVE MEANS OF PUBLICATION**

Any notice required to be given or published under Section 94 of the *Community Charter* shall be provided by using each of the following methods, not including posting in the Public Notice Posting Places as defined in the City of Enderby Council Procedure Bylaw:

- One edition of a local or regional print newspaper; and
- City of Enderby website.

The timing and duration of the notices shall be in accordance with Section 94.2(5)(b) and (c) of the *Community Charter*.

READ a FIRST time this day of , 2023.

READ a SECOND time this day of , 2023.

READ a THIRD time this day of , 2023.

ADOPTED this day of , 2023.

---

MAYOR

---

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** April 24, 2023  
**Subject:** 2022 Statement of Financial Information

---

**Recommendation:**

THAT Council approves the 2022 Statement of Financial Information.

**Background:**

Attached is the 2022 Statement of Financial Information. This is an annual report that is required under the Financial Information Act and Section 168 of the Community Charter. Once approved, this report is submitted to the Ministry of Municipal Affairs as part of the City's annual reporting requirements.

Respectfully submitted,

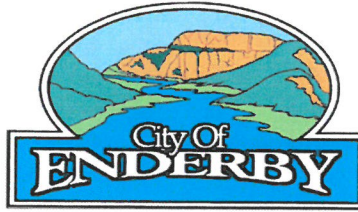
  
Jennifer Bellamy  
Chief Financial Officer

# **City of Enderby**

**2023**

## **Statement of Financial Information**





619 Cliff Avenue  
P. O. Box 400  
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby

Tel: (250) 838-7230  
Fax: (250) 838-6007  
Website: [www.cityofenderby.com](http://www.cityofenderby.com)

*Where the Shuswap Meets the Okanagan*

## Management Report

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles for governments, as established by the Public Sector Accounting Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

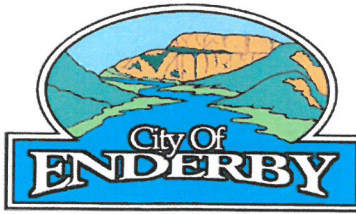
Council is responsible for ensuring that management fulfils its responsibility for financial reporting and internal control.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the *Act*. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council and to management.

On behalf of the Corporation of the City of Enderby

---

Jennifer Bellamy  
Chief Financial Officer



619 Cliff Avenue  
P. O. Box 400  
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby

Tel: (250) 838-7230  
Fax: (250) 838-6007  
Website: [www.cityofenderby.com](http://www.cityofenderby.com)

*Where the Shuswap Meets the Okanagan*

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information produced under the *Financial Information Act*.

\_\_\_\_\_  
Jennifer Bellamy  
Chief Financial Officer

\_\_\_\_\_  
Huck Galbraith  
Mayor, City of Enderby

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**THE CORPORATION OF THE CITY  
OF ENDERBY**

FINANCIAL STATEMENTS

For the year ended December 31, 2022

# THE CORPORATION OF THE CITY OF ENDERBY

December 31, 2022

<b>CONTENTS</b>	<b>Page</b>
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	3
INDEPENDENT AUDITOR'S REPORT	4 - 5
FINANCIAL STATEMENTS	
Statement of Financial Position	6
Statement of Operations	7
Statement of Change in Net Financial Assets	8
Statement of Cash Flows	9
Summary of Significant Accounting Policies	10 - 12
Notes to Financial Statements	13 - 25
Schedule I - Schedule of Segment Disclosures	26 - 27
Schedule II - Area F Services	28

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## Management's Responsibility for Financial Reporting

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These financial statements and accompanying schedules of the City of Enderby are the responsibility of management and have been prepared in accordance with generally accepted accounting principles for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Management is responsible for implementing and maintaining a system of internal controls that are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are regularly monitored and evaluated by management.

These financial statements have been audited by BDO Canada LLP, independent external auditors appointed by the City of Enderby. The following Independent Auditor's Report describes their responsibilities, scope of examination and opinion on the City's financial statements. The auditors have full and free access to the accounting records and Council.



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Chief Financial Officer  
April 17, 2023





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BDO Canada LLP  
2706 - 30<sup>th</sup> Avenue  
Suite 202  
Vernon BC V1T 2B6 Canada

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## Independent Auditor's Report

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To the Mayor and Council of the City of Enderby

### Opinion

We have audited the financial statements of the City of Enderby (the City), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2022, and the statements of operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

Vernon, British Columbia  
April 17, 2023

# THE CORPORATION OF THE CITY OF ENDERBY

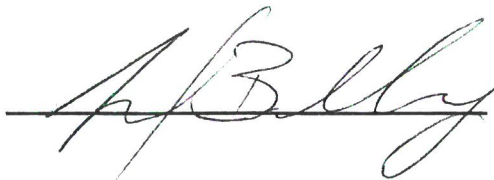
## Statement of Financial Position

As at December 31, 2022

	2022	2021
<b>Financial assets</b>		
Cash	\$ 330,606	\$ 1,404,303
Portfolio investments (Note 3)	8,716,726	7,003,319
Accounts receivable (Note 4)	940,903	795,824
Deposit - Municipal Finance Authority (Note 5)	36,627	35,826
	<u>10,024,862</u>	<u>9,239,272</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities (Note 6)	435,283	478,774
Deferred revenue (Note 7)	1,374,557	1,234,538
Reserve - Municipal Finance Authority (Note 5)	36,627	35,826
Long-term debt (Note 8)	2,156,342	2,271,254
	<u>4,002,809</u>	<u>4,020,392</u>
<b>Net financial assets</b>	<u>6,022,053</u>	<u>5,218,880</u>
<b>Non-financial assets</b>		
Prepaid expenses	73,620	62,167
Tangible capital assets (Note 9)	30,668,260	30,221,003
	<u>30,741,880</u>	<u>30,283,170</u>
<b>Accumulated surplus (Note 10)</b>	<u>\$ 36,763,933</u>	<u>\$ 35,502,050</u>

Contingent Liabilities (Note 13)

Chief Financial Officer





**THE CORPORATION OF THE CITY OF ENDERBY**  
**Statement of Operations**

For the year ended December 31, 2022

	2022 Budget	2022 Actual	2021 Actual
	(Note 19)		
<b>Revenue</b>			
Taxation - net (Note 14)	\$ 2,409,571	\$ 2,378,149	\$ 2,210,680
Grants and subsidies (Note 15)	2,948,450	1,864,419	1,910,274
Sale of services (Note 16)	2,257,070	2,216,588	1,923,027
Other revenue from own sources	75,483	129,016	91,358
Interest and penalties	128,630	198,346	144,224
	<u>7,819,204</u>	<u>6,786,518</u>	<u>6,279,563</u>
<b>Expenses (Note 17)</b>			
General government services	1,155,785	849,505	870,494
Protective services	512,800	462,730	326,308
Transportation services	635,110	1,131,991	1,071,262
Solid waste services	114,000	113,090	101,762
Community development services	40,600	55,252	46,870
Recreational and cultural services	171,900	125,879	167,675
Riverside RV Park & tourism services	215,300	238,073	155,680
Enderby / Area F services	1,028,681	937,639	834,681
Water supply	739,541	871,308	954,470
Sewer services	683,107	726,775	765,693
	<u>5,296,824</u>	<u>5,512,242</u>	<u>5,294,895</u>
Excess revenue over expenses	2,522,380	1,274,276	984,668
Loss on disposal of tangible capital assets	-	(12,393)	(6,962)
Annual surplus	<u>\$ 2,522,380</u>	<u>\$ 1,261,883</u>	<u>\$ 977,706</u>
Accumulated surplus, beginning of year	35,502,050	35,502,050	34,524,344
Accumulated surplus, end of year	<u>\$ 38,024,430</u>	<u>\$ 36,763,933</u>	<u>\$ 35,502,050</u>

**THE CORPORATION OF THE CITY OF ENDERBY**

Statement of Change in Net Financial Assets

For the year ended December 31, 2022

	2022	2021
<b>Annual surplus</b>	<b>\$ 1,261,883</b>	<b>\$ 977,706</b>
Amortization of tangible capital assets	1,323,610	1,366,788
Change in prepaid expenses	(11,453)	(6,842)
Loss on disposal of tangible capital assets	12,393	6,962
Acquisition of tangible capital assets	(1,783,260)	(1,927,216)
Increase in net financial assets	803,173	417,398
Net financial assets, beginning of year	5,218,880	4,801,482
Net financial assets, end of year	<b>\$ 6,022,053</b>	<b>\$ 5,218,880</b>

# THE CORPORATION OF THE CITY OF ENDERBY

## Statement of Cash Flows

For the year ended December 31, 2022

	2022	2021
<b>Cash flows from operating activities</b>		
Cash received from:		
Taxation	\$ 2,423,340	\$ 2,266,472
Grants and subsidies	1,754,332	2,020,584
Sale of services and other revenues	2,405,441	2,163,206
Interest received	198,346	144,224
Cash paid for:		
Cash payments to suppliers and employees	(4,142,140)	(4,019,910)
Interest paid	(101,438)	(107,940)
	<u>2,537,881</u>	<u>2,466,636</u>
<b>Financing activities</b>		
Debt repayment	(114,911)	(497,537)
<b>Capital activities</b>		
Purchase of tangible capital assets	(1,783,260)	(1,927,216)
<b>Investing activities</b>		
Increase (decrease) in portfolio investments	(1,713,407)	417,362
Increase (decrease) in cash	(1,073,697)	459,245
Cash, beginning of year	<u>1,404,303</u>	<u>945,058</u>
Cash, end of year	<u>\$ 330,606</u>	<u>\$ 1,404,303</u>

# THE CORPORATION OF THE CITY OF ENDERBY

## Summary of Significant Accounting Policies

For the year ended December 31, 2022

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### 1. Status of the City of Enderby

The City of Enderby ("the City") is a municipality that was created on March 1, 1905 under the laws of British Columbia. The City provides municipal services such as public works, sewer, water, urban planning, fire protection services, and recreational and cultural services and other general government operations.

### 2. Significant Accounting policies

#### a. Basis of accounting

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The financial statements include the accounts of all funds of the City. All interfund transfers have been eliminated. The significant policies are summarized as follows:

#### b. School taxes

The City is required by *The School Act* to bill, collect, and remit provincial education support levies for properties on behalf of the Province, and school division special levies on behalf of school divisions. The City has no jurisdiction or control over the school division's operations or their mill rate increases. Therefore, the taxation, other revenues, expenses, assets and liabilities with respect to the operations of school boards are not reflected in these financial statements.

#### c. Portfolio investments

Portfolio investments consist of term deposits in Canadian Chartered Banks and Canaccord Genuity, and deposits with the Municipal Finance Authority pooled investment money market fund and are recorded at cost plus earnings reinvested in the funds, which approximates their quoted market value. These investments have an effective average interest rate of 2.0% (2021 - 1.3%).

#### d. Deferred revenue

Grants, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or tangible capital assets are acquired or constructed.

#### e. Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses provides the Change in Net Financial Assets for the year.

##### i. Tangible capital assets

Capital assets consist of land, buildings, engineering structures, water and sewer infrastructure, roads, and machinery and equipment. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the cost, construction, development or betterment of the asset. The cost less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful life as follows:

Buildings	20 to 50 years
Engineering structures	15 to 65 years
Machinery and equipment	6 to 30 years
Hydrants	40 years

# THE CORPORATION OF THE CITY OF ENDERBY

## Summary of Significant Accounting Policies

For the year ended December 31, 2022

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Planters	15 to 25 years
Roads	15 to 75 years
Storm system	25 to 80 years
Water mains	50 to 80 years
Water system	15 to 50 years
Sanitary sewer system	5 to 30 years
Sewer mains and lift stations	30 to 80 years

Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**f. Revenue recognition**

Taxation is recognized as revenue in the year it is levied. Sale of services and user fees are recognized when the service or product is provided by the City. Interest and penalties and all other revenue is recognized as it is earned and when it is measurable.

Government grants and transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for expenditures not yet incurred are included in deferred revenue.

**g. Debt charges**

Debt charges, including principal, interest and foreign exchange are charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

**h. Capitalization of Interest**

The City capitalizes interest on temporary borrowing until the completion of the project which is to be financed by debenture debt.

**i. Reserves**

Reserves for future expenditures are included in accumulated surplus and represent amounts set aside for future operating and capital expenditures.

**j. Retirement Benefits**

The City participates in a multiemployer defined benefit pension plan, however, sufficient information is not available to use defined benefit accounting. Therefore, the City accounts for the plan as if it were a defined contribution plan. As such, no pension liability is included in the City's financial statements and contributions are recognized as an expense in the year to which they relate. All full-time employees are eligible to participate in the plan. Contributions are defined amounts based upon a set percentage of salary.

Employees are entitled to sick leave benefits, accrued monthly, to a maximum of 120 days. Sick leave benefits are not paid out at retirement and can only be taken during the term of employment.



# THE CORPORATION OF THE CITY OF ENDERBY

## Summary of Significant Accounting Policies

For the year ended December 31, 2022

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### **k. Liability for Contaminated Sites**

A contaminated site is a site at which substances occur in concentrations that exceed maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the City is directly responsible or accepts responsibility, it is expected that future economic benefits will be given up and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries.

### **l. Government Transfers**

When the City is the recipient, government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

### **m. Budget Figures**

The budget figures are from the Financial Plan Bylaw No. 1747, 2022 adopted May 2, 2022. They have been reallocated to conform to PSAB financial statement presentation. Subsequent amendments, if any, have been made by Council to reflect changes in the budget as required by law.

### **n. Use of estimates**

The financial statements of the City have been prepared by management in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board. As such, management is required to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates and assumptions are based on the City's best information and judgment and may differ significantly from actual results. The financial statements have, in the opinion of management, been prepared using careful judgment within the reasonable limits of materiality and within the framework of the accounting policies identified.

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# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

### 3. Portfolio Investments

	2022	2021
Municipal Finance Authority - Money market fund	\$ 690,283	\$ 674,045
Credit Union - Term deposits	3,700,069	4,032,187
Canaccord Genuity - Term deposits	4,326,374	2,297,087
	<u>\$ 8,716,726</u>	<u>\$ 7,003,319</u>

The term deposits mature between February 3, 2023 and December 22, 2025 with interest rates varying from 1.3% to 5.5%.

### 4. Accounts receivable

	2022	2021
Federal Government	\$ 31,501	\$ 22,141
Trade receivables	813,833	633,385
Taxes receivable - current	74,115	98,146
arrears	21,454	42,152
	<u>\$ 940,903</u>	<u>\$ 795,824</u>

### 5. Reserve - Municipal Finance Authority

The City issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not reflected in the accounts. The details of the cash deposits and demand notes at the year end are as follows:

	Demand note	Cash deposits	2022	2021
General fund	\$ 57,010	\$ 36,627	\$ 93,637	\$ 92,836

### 6. Accounts payable and accrued liabilities

	2022	2021
Trade payables	\$ 233,436	\$ 293,509
Wages payable	201,847	185,265
	<u>\$ 435,283</u>	<u>\$ 478,774</u>

# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

### 7. Deferred revenue

Deferred revenue consists primarily of Development Cost Charges (DCCs), refundable deposits for building permits, conditional grants and prepaid revenues. DCCs are restricted by bylaw in their use for road, drainage, sewer and water expenses and the revenue is deferred until expenses are incurred. Refundable deposits include security deposits and building inspection surcharges that are refundable to the applicant if all conditions of the building permit are completed within 24 months of issuance. Conditional grants are recognized as revenue when all criteria have been met. Prepaid revenues are recognized in the year that the associated fee is levied.

	December 31, 2021	Inflows	Outflows	Interest	December 31, 2022
Development cost charges	\$ 736,783	\$ 57,911	\$ -	\$ 15,403	\$ 810,097
Refundable deposits	173,349	82,939	(47,965)	4,955	213,278
Conditional grants	86,384	64,082	(20,915)	-	129,551
Prepaid revenues	238,022	210,544	(229,166)	2,231	221,631
	<u>\$ 1,234,538</u>	<u>\$ 415,476</u>	<u>\$ (298,046)</u>	<u>\$ 22,589</u>	<u>\$ 1,374,557</u>

### 8. Long-term debt

Bylaw number	Purpose	Term remaining	% rate	2022	2021
General fund					
1590	Road upgrades	15	2.100	\$ 354,581	\$ 374,729
1544	Road upgrades	14	2.200	326,210	345,771
1525	Road upgrades	13	3.300	215,458	229,246
1494	Storm system upgrade	22	3.150	689,612	710,353
1502	Road upgrades	12	3.150	438,336	469,588
1503	Road upgrades	12	3.150	132,145	141,567
				<u>2,156,342</u>	<u>2,271,254</u>

The municipality is committed to principal requirements, including sinking fund additions, over the next 5 years as follows:

	General fund
2023	\$ 119,208
2024	123,668
2025	128,296
2026	133,099
2027	138,084
2028 and subsequent periods	<u>1,513,987</u>
	<u>\$ 2,156,342</u>



# THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2022

## 9. Tangible capital assets

	Historical Cost				Accumulated Amortization				Net Book Value
	Opening	Additions	Disposals	Closing	Opening	Additions	Disposal	Closing	
<b>2022</b>									
General fund									
Land	\$ 1,648,517	\$ -	\$ -	\$ 1,648,517	\$ -	\$ -	\$ -	\$ -	\$ 1,648,517
Building sites and parks	2,766,117	-	-	2,766,117	1,818,131	90,082	-	1,908,213	857,904
Engineering structures	944,971	63,591	-	1,008,562	326,289	32,324	-	358,613	649,949
Furniture and equipment	325,767	-	-	325,767	159,072	42,668	-	201,740	124,027
Hydrants	186,643	-	-	186,643	155,262	2,459	-	157,721	28,922
Machinery and equipment	2,478,919	-	-	2,478,919	1,605,699	120,436	-	1,726,135	752,784
Planters	118,329	-	-	118,329	101,975	4,531	-	106,506	11,823
Roads	17,426,985	542,266	86,952	17,882,299	7,496,074	416,192	74,559	7,837,707	10,044,592
Storm system	9,304,400	349,862	57,151	9,597,111	4,323,178	102,338	57,152	4,368,364	5,228,747
Assets under construction	35,486	422,234	-	457,720	-	-	-	-	457,720
	<b>35,236,134</b>	<b>1,377,953</b>	<b>144,103</b>	<b>36,469,984</b>	<b>15,985,680</b>	<b>811,030</b>	<b>131,711</b>	<b>16,664,999</b>	<b>19,804,985</b>
Water fund									
Buildings	966,257	-	-	966,257	695,291	22,264	-	717,555	248,702
Water mains	11,275,575	201,764	34,065	11,443,274	6,604,774	157,562	34,065	6,728,271	4,715,003
Water system	4,132,248	-	-	4,132,248	3,012,036	112,958	-	3,124,994	1,007,254
Assets under construction	-	14,721	-	14,721	-	-	-	-	14,721
	<b>16,374,080</b>	<b>216,485</b>	<b>34,065</b>	<b>16,556,500</b>	<b>10,312,101</b>	<b>292,784</b>	<b>165,776</b>	<b>10,570,820</b>	<b>5,985,680</b>
Sewer fund									
Buildings	133,966	-	-	133,966	60,286	3,350	-	63,636	70,330
Sanitary sewer system	4,900,991	-	-	4,900,991	2,862,834	136,240	-	2,999,074	1,901,917
Sewer mains and lift stations	5,611,239	188,822	8,116	5,791,945	2,829,880	80,207	8,116	2,901,971	2,889,974
Assets under construction	15,374	-	-	15,374	-	-	-	-	15,374
	<b>10,661,570</b>	<b>188,822</b>	<b>8,116</b>	<b>10,842,276</b>	<b>5,753,000</b>	<b>219,797</b>	<b>8,116</b>	<b>5,964,681</b>	<b>4,877,595</b>
	<b>\$ 62,271,784</b>	<b>\$ 1,783,260</b>	<b>\$ 186,284</b>	<b>\$ 63,868,760</b>	<b>\$ 32,050,781</b>	<b>\$ 1,323,611</b>	<b>\$ 139,827</b>	<b>\$ 33,200,500</b>	<b>\$ 30,668,260</b>

# THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2022

## 9. Tangible capital assets - cont'd

	Historical Cost				Accumulated Amortization				Net Book Value
	Opening	Additions	Disposals	Closing	Opening	Additions	Disposal	Closing	
<b>2021</b>									
General fund									
Land	\$ 1,648,517	\$ -	\$ -	\$ 1,648,517	\$ -	\$ -	\$ -	\$ -	\$ 1,648,517
Building sites and parks	2,659,271	106,846	-	2,766,117	1,725,639	92,492	-	1,818,131	947,986
Engineering structures	868,054	76,917	-	944,971	297,005	29,284	-	326,289	618,682
Furniture and equipment	216,547	119,150	9,930	325,767	134,372	33,803	9,103	159,072	166,695
Hydrants	186,643	-	-	186,643	152,623	2,639	-	155,262	31,381
Machinery and equipment	2,352,179	133,354	6,614	2,478,919	1,497,433	114,880	6,614	1,605,699	873,220
Planters	118,329	-	-	118,329	97,444	4,531	-	101,975	16,354
Roads	16,960,736	638,044	171,795	17,426,985	7,260,847	401,048	165,821	7,496,074	9,930,911
Storm system	9,046,382	319,144	61,126	9,304,400	4,273,822	110,482	61,126	4,323,178	4,981,222
Assets under construction	64,852	-	29,366	35,486	-	-	-	-	35,486
	<b>34,121,510</b>	<b>1,393,455</b>	<b>278,831</b>	<b>35,236,134</b>	<b>15,439,185</b>	<b>789,159</b>	<b>242,664</b>	<b>15,985,680</b>	<b>19,250,454</b>
Water fund									
Buildings	966,257	-	-	966,257	673,027	22,264	-	695,291	270,966
Water mains	10,163,503	1,163,089	51,017	11,275,575	6,456,918	198,873	51,017	6,604,774	4,670,801
Water system	4,132,248	-	-	4,132,248	2,884,896	127,140	-	3,012,036	1,120,212
Assets under construction	815,699	-	815,699	-	-	-	-	-	-
	<b>16,077,707</b>	<b>1,163,089</b>	<b>866,716</b>	<b>16,374,080</b>	<b>10,014,841</b>	<b>348,277</b>	<b>51,017</b>	<b>10,312,101</b>	<b>6,061,979</b>
Sewer fund									
Buildings	133,966	-	-	133,966	56,936	3,350	-	60,286	73,680
Sanitary sewer system	4,900,991	-	-	4,900,991	2,717,430	145,404	-	2,862,834	2,038,157
Sewer mains and lift stations	5,405,186	215,737	9,684	5,611,239	2,758,806	80,598	9,524	2,829,880	2,781,359
Assets under construction	15,374	-	-	15,374	-	-	-	-	15,374
	<b>10,455,517</b>	<b>215,737</b>	<b>9,684</b>	<b>10,661,570</b>	<b>5,533,172</b>	<b>229,352</b>	<b>9,524</b>	<b>5,753,000</b>	<b>4,908,570</b>
	<b>\$ 60,654,734</b>	<b>\$ 2,772,281</b>	<b>\$ 1,155,231</b>	<b>\$ 62,271,784</b>	<b>\$ 30,987,198</b>	<b>\$ 1,366,788</b>	<b>\$ 303,205</b>	<b>\$ 32,050,781</b>	<b>\$ 30,221,003</b>

# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

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### 10. Accumulated Surplus

The accumulated surplus consists of individual fund balances and reserves as follows:

Surplus	2022	2021
Invested in tangible capital assets	\$ 28,511,922	\$ 27,949,752
General surplus	3,138,004	2,980,771
Enderby / Area F Joint Services surplus	629,673	528,159
Sewer surplus	1,221,900	1,147,405
Water surplus	531,000	486,370
	<b>34,032,499</b>	<b>33,092,457</b>
Reserve Funds		
Animal Control	28,292	27,244
Asset Management	231,466	197,545
Capacity Building	94,852	-
Cemetery	50,095	30,972
Computer Equipment	42,211	42,358
Community Works Fund (Gas Tax)	188,295	381,380
Equipment	559,695	481,802
Fire Department	377,387	472,550
Fortune Parks	423,457	261,495
Parks	68,880	54,775
Riverside RV Park	54,960	36,230
Roads	-	77
Sewer System	177,325	89,337
Water System	434,519	333,828
	<b>2,731,434</b>	<b>2,409,593</b>
	<b>\$ 36,763,933</b>	<b>\$ 35,502,050</b>

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# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

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### 11. COVID-19 Safe Restart Grant

The City received funding from the Province of British Columbia to fund increased operating costs and revenue shortfalls due to COVID-19. The following shows how these funds were expended and the amount available for future years:

	2022	2021
Balance, beginning of year	\$ 684,896	\$ 948,956
Funds received	-	-
Eligible costs incurred:		
Computer and technology costs	(42,372)	(45,344)
Revenue shortfalls	(2,579)	(96,182)
Facility reopening and operating costs	(82,652)	(84,292)
Protective services	(10,633)	(38,242)
Total eligible costs incurred	(138,236)	(264,060)
Balance, end of year	\$ 546,660	\$ 684,896

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### 12. Commitments and subsequent events

- (a) In 2021, the City entered into a contract with Hub Fire Engines and Equipment Ltd. to purchase a pumper/rescue truck for a value of \$760,500. In 2022, the City paid a 50% deposit on the truck. The truck is expected to be completed and delivered by the end of 2023.
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# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

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### 13. Contingent liabilities

- (a) Regional District of North Okanagan: The City is a member of the Regional District of North Okanagan and is liable for its portion of any operating deficits or long-term debt related to functions in which it participates.
- (b) Municipal Insurance Association of BC: Commencing December 31, 1987, the City of Enderby entered into a self insurance scheme with British Columbia municipalities and regional districts. The City is obliged under the scheme to pay a percentage of its fellow insured's losses. The City pays an annual premium, which is anticipated to be adequate to cover any losses incurred.
- (c) Pension Liabilities: The Municipality and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing Plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the Plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Corporation for the City of Enderby paid \$85,442 (2021 - \$88,606) for employer contributions to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024 with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

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# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

### 14. Taxation

Taxation revenue comprises the following amounts raised less transfers:

	Budget	2022	2021
<b>Taxation</b>			
General municipal purposes	\$ 1,790,626	\$ 1,760,065	\$ 1,602,885
1% utility taxes	68,438	68,446	70,518
Water parcel	292,566	291,917	285,216
Sewer parcel	257,941	257,752	252,046
<b>Collections for other governments</b>			
School District	1,125,934	1,135,140	1,086,174
Policing	168,695	170,206	170,500
Regional District	442,348	446,312	429,901
Regional Hospital District	186,517	188,188	188,999
Municipal Finance Authority	114	147	114
B.C. Assessment Authority	27,125	27,374	25,001
Okanagan Regional Library	111,713	112,721	109,691
	<b>4,472,017</b>	<b>4,458,268</b>	<b>4,221,045</b>
<b>Transfers</b>			
School District	1,125,934	1,135,140	1,086,174
Policing	168,695	170,206	170,500
Regional District	442,348	446,332	429,897
Regional Hospital District	186,517	188,178	188,989
Municipal Finance Authority	114	147	114
B.C. Assessment Authority	27,125	27,374	25,001
Okanagan Regional Library	111,713	112,742	109,690
	<b>2,062,446</b>	<b>2,080,119</b>	<b>2,010,365</b>
	<b>\$ 2,409,571</b>	<b>\$ 2,378,149</b>	<b>\$ 2,210,680</b>

# THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2022

## 15. Government grants and transfers

	Budget	2022	2021
Federal			
Community works fund - Gas tax	\$ 188,331	\$ 188,331	\$ 368,276
Provincial			
Conditional	158,600	151,957	173,528
Fortune Parks - conditional	1,321,400	83,155	97,565
Small communities protection	493,000	623,000	493,000
Street lighting	1,100	1,395	1,090
Water - conditional	-	-	1,616
	1,974,100	859,507	766,799
Other			
Animal control	5,841	18,650	18,175
Cemetery	32,218	49,970	48,730
Fortune Parks	747,960	747,961	708,294
	786,019	816,581	775,199
	<b>\$ 2,948,450</b>	<b>\$ 1,864,419</b>	<b>\$ 1,910,274</b>

## 16. Sales of Service

	Budget	2022	2021
Animal control	\$ 11,300	\$ 10,918	\$ 11,969
Building permits	46,640	48,089	143,063
Business licenses	16,500	15,825	16,225
Cemetery	19,500	29,237	24,285
Fire protection	502,236	316,723	137,595
Fortune Parks	223,000	260,281	187,750
Garbage collection and disposal	111,489	111,847	108,325
Riverside RV Park & tourism	241,200	289,064	198,206
Sewer user fees	552,607	569,244	534,082
Water user fees	532,598	565,360	561,527
	<b>\$ 2,257,070</b>	<b>\$ 2,216,588</b>	<b>\$ 1,923,027</b>

# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

### 17. Expenses by object

	Budget	2022	2021
Advertising and publications	\$ 15,000	\$ 14,133	\$ 8,172
Amortization	-	1,323,610	1,366,788
Contracted services	801,250	694,847	625,420
Council grants	61,500	57,254	60,093
Insurance	102,050	100,329	90,443
Interest and bank charges	92,856	101,438	107,940
Maintenance	1,285,250	1,161,371	1,071,051
Materials and supplies	1,253,750	407,046	432,980
Professional fees	47,540	40,797	32,639
Salaries and benefits	1,546,500	1,539,700	1,468,339
Training, travel and conferences	96,630	73,888	33,435
Transfers	(5,502)	(2,171)	(2,405)
	<u>\$ 5,296,824</u>	<u>\$ 5,512,242</u>	<u>\$ 5,294,895</u>

### 18. Funds Held in Trust

The City operates and maintains the Cliffside Cemetery. As required under Provincial legislation, the City holds in trust a Cemetery Perpetual Care Fund for the future maintenance of the cemetery. The City has excluded the trust fund and associated cash from the Statement of Financial Position and related interest earnings and transactions from the Statement of Operations and Accumulated Surplus:

#### Cemetery Perpetual Care Fund:

	2022	2021
Balance, beginning of year	\$ 242,271	\$ 235,300
Care fund contributions	2,845	3,870
Interest earned	5,428	3,101
Balance, end of year	<u>\$ 250,544</u>	<u>\$ 242,271</u>



# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

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### 19. Financial Plan

The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenses in excess of current year revenues. The following shows how these amounts were combined:

	<u>2022</u>	<u>2021</u>
Budget surplus per Statement of Operations	2,522,380	1,629,988
Less:		
Capital expenditures	(3,624,500)	(3,163,885)
Debt principal payments	(88,645)	(466,882)
Transfers to reserve funds	(1,590,155)	(1,388,059)
Add back:		
Transfers from accumulated surplus and reserve funds	2,780,920	3,388,838
	<hr/>	<hr/>
Budget surplus per Financial Plan Bylaw	\$ -	\$ -

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### 20. Financial instruments

The City's financial instruments consist of cash, portfolio investments, accounts receivable, accounts payable, deferred revenue, deposits and long term debt. The fair values of these financial instruments approximate their carrying values. It is management's opinion that the City is not exposed to significant interest, currency or credit risks arising from these financial instruments.

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### 21. Comparative figures

Certain comparative figures have been reclassified to conform to the financial presentation adopted for the current year.

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# THE CORPORATION OF THE CITY OF ENDERBY

## Notes to Financial Statements

For the year ended December 31, 2022

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### 22. Segmented information

The City of Enderby is a municipality that is responsible for the good government of the community. This includes providing services, laws and other matters for community benefit, as well as providing stewardship of public assets and fostering economic well-being. The City fulfills these responsibilities through a range of services. For management reporting purposes, the City's services are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain defined objectives in accordance with special regulations, restrictions or limitations.

#### General Government

General Government is comprised of Executive and Administrative functions. The Executive function includes Mayor and Council, who are responsible for considering the well-being and interests of the municipality and the community, including contributing to the development and evaluation of the policies, programs, and bylaws of the municipality respecting its services, in accordance with governing legislation. The Administrative function is responsible for the overall management of the operations of the municipality and is responsible for ensuring that the policies, programs, and bylaws of Council are implemented. The Administrative function is also responsible for ensuring sound and effective financial management of the municipality, which includes functions such as financial planning, collecting taxes, and the investment of municipal funds.

#### Protective Services

Protective Services includes fire suppression, prevention and inspection services, community safety services, and emergency management including mitigation and prevention, preparedness, response, and recovery services.

#### Transportation Services

Transportation Services includes the design, operation, and maintenance of roads and drainage, including street sweeping, line painting, and snow and ice clearing.

#### Solid Waste Services

Solid Waste Services provides for the collection and disposal of residential solid waste, including curbside collection of garbage and the annual curbside collection of yard and garden waste.

#### Enderby / Area F Services

Enderby / Area F Services includes Fortune Parks, which is responsible for the administration, stewardship, and operation of park services that are shared with Area F of the Regional District of North Okanagan, including the pool, spray park, ball diamonds, and arena. Other services provided include Animal (Dog) Control within the City and part of Area F, and Cemetery Services for the City and Area F.

#### Riverside RV Park & Tourism

The Riverside RV Park is a campground operated by the City, which supports tourism and community events, including the operation of the Visitor Centre.

#### Community Development Services

Community Development Services provides for the City's current and long-range planning functions. Services include land use regulation, subdivision, and planning for future growth in accordance with the needs and goals of the community.

#### Recreational and Cultural Services

Recreational and Cultural Services provides for the planning, operation, and maintenance of City parks, such as Tuey Park, Belvedere Park, the Riverwalk, Veterans Park, and Johnston Park.

# THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2022

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## Segmented information (cont'd)

### Water Services

Water Services provides for the treatment and distribution of safe, clean drinking water to the citizens of Enderby as well as nearby communities in accordance with the Drinking Water Protection Act and the *Guidelines for Canadian Drinking Water Quality*.

### Sewer Services

Sewer Services provides for the collection and treatment of liquid waste, or sanitary wastewater, in accordance with the Environmental Management Act and the City's permit requirements.

The accounting policies used in these segments are consistent with those followed in preparation of the financial statements as disclosed in Note 2. For additional information see the Schedule of Segment Disclosure - Service (Schedule 1).

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# THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 31, 2022

Schedule I

	General revenue fund									
	General Government	Protective Services	Transportation Services	Solid Waste Services	Enderby/ Area F Services	Riverside Park & Tourism	Other general Services*	Water Services		Sewer Services
<b>Revenues</b>										
Taxation	\$ 1,828,480	\$ 142,827	\$ 624,395	\$ 899,736	\$ 9,130	\$ 291,917	\$ 2,378,149			
Grants and subsidies	188,331	316,723		111,847	289,064	565,360	1,864,419			
Sales of services	63,914						2,216,588			
Other revenue from own sources	129,016						129,016			
Interest and penalties	185,379			12,967			198,346			
	<b>2,395,120</b>	<b>459,550</b>	<b>624,395</b>	<b>111,847</b>	<b>1,213,139</b>	<b>298,194</b>	<b>826,996</b>	<b>6,786,518</b>		
<b>Expenses</b>										
Advertising and publications	4,728			7,847	1,558		14,133			
Amortization	108,548	71,042	560,122	71,317		292,784	219,797			
Contracted services	74,518	155,767		109,958	65,695	21,995	694,847			
Council grants	2,841			54,413			57,254			
Insurance	78,246			21,058	1,025		100,329			
Interest and bank charges	93,907			2,141	5,390		101,438			
Maintenance	55,441	105,173	401,756	168,275	43,172	193,170	1,161,371			
Material and supplies	36,855	21,641	9,617	109,941	110,637	46,084	407,046			
Professional fees	40,797						40,797			
Salaries and benefits	521,466	77,177	265,540	336,107	4,196	180,416	1,539,700			
Training, travel and conferences	37,896	31,930	372	1,325		1,745	73,888			
Transfers	(205,738)		(105,416)	57,977	6,400	135,114	(2,171)			
	<b>849,505</b>	<b>462,730</b>	<b>1,131,991</b>	<b>937,639</b>	<b>238,073</b>	<b>181,131</b>	<b>5,512,242</b>	<b>826,996</b>		
<b>Excess (deficiency) of revenue over expenses</b>	<b>1,545,615</b>	<b>(3,180)</b>	<b>(507,596)</b>	<b>(1,243)</b>	<b>275,500</b>	<b>60,121</b>	<b>1,274,276</b>	<b>100,221</b>		
<b>Loss on disposal of tangible capital assets</b>	<b>(12,393)</b>						<b>(12,393)</b>			
<b>Annual surplus (deficit)</b>	<b>\$ 1,533,222</b>	<b>\$ (3,180)</b>	<b>\$ (507,596)</b>	<b>\$ (1,243)</b>	<b>\$ 275,500</b>	<b>\$ 60,121</b>	<b>\$ (181,131)</b>	<b>\$ 100,221</b>	<b>\$ 1,261,883</b>	

\*Includes Community Development and Recreational and Cultural Services.

# THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 30, 2021

Schedule I (cont'd)

	General revenue fund									
	General Government	Protective Services	Transportation Services	Solid Waste Services	Enderby/Area F Services	Riverside Park & Tourism	Other General Services*	Water Services	Sewer Services	2021
<b>Revenues</b>										
Taxation	\$ 1,673,418	\$ 66,527	\$ 494,090	\$ 872,764	\$ 4,750	\$ 285,216	\$ 252,046	\$ 2,210,680		
Grants and subsidies	470,527	137,595	108,325	224,004	198,206	1,616	534,082	1,910,274		
Sales of services	159,288							1,923,027		
Other revenue from own sources	91,358							91,358		
Interest and penalties	130,767			4,928			8,529	144,224		
	<b>2,525,358</b>	<b>204,122</b>	<b>494,090</b>	<b>1,101,696</b>	<b>202,956</b>	<b>848,359</b>	<b>794,657</b>	<b>6,279,563</b>		
<b>Expenses</b>										
Advertising and publications	3,493			3,166	1,513				8,172	
Amortization	98,594	70,828	553,123	66,614		348,277	229,352	1,366,788		
Contracted services	97,651	67,887	101,561	98,889	59,464	9,789	218	625,420		
Council grants	5,404			54,689				60,093		
Insurance	73,566			15,895	982			90,443		
Interest and bank charges	87,127			1,754	3,833			15,226		
Maintenance	40,946	101,198	364,416	120,844	31,774	238,244	173,629	1,071,051		
Material and supplies	64,622	585	11,695	112,405	52,533	54,222	136,813	432,980		
Professional fees	32,639							32,639		
Salaries and benefits	514,737	71,965	230,752	306,114	2,531	187,439	130,121	1,468,339		
Training, travel and conferences	13,847	13,845	144	2,104		2,666	829	33,435		
Transfers	(162,132)		(88,868)	52,207	3,050	113,833	79,505	(2,405)		
	<b>870,494</b>	<b>326,308</b>	<b>1,071,262</b>	<b>834,681</b>	<b>155,680</b>	<b>954,470</b>	<b>765,693</b>	<b>5,294,895</b>		
Excess (deficiency) of revenue over expenses	1,654,864	(122,186)	(577,172)	267,015	47,276	(106,111)	28,964	984,668		
Loss on disposal of tangible capital assets	(6,962)							(6,962)		
<b>Annual surplus (deficit)</b>	<b>\$ 1,647,902</b>	<b>\$ (122,186)</b>	<b>\$ (577,172)</b>	<b>\$ 267,015</b>	<b>\$ 47,276</b>	<b>\$ (106,111)</b>	<b>\$ 28,964</b>	<b>\$ 977,706</b>		

\*Includes Community Development and Recreational and Cultural Services.



# THE CORPORATION OF THE CITY OF ENDERBY

Enderby/Area F Services

For the year ended December 31, 2022

Schedule II

	Fortune Parks	Animal control	Cemetery	2022	2021
<b>Revenue</b>					
Grants and subsidies	\$ 831,116	\$ 18,650	\$ 49,970	\$ 899,736	\$ 872,764
Sale of services	260,281	10,918	29,237	300,436	224,004
Interest and penalties	7,343	1,206	4,418	12,967	4,928
	<u>1,098,740</u>	<u>30,774</u>	<u>83,625</u>	<u>1,213,139</u>	<u>1,101,696</u>
<b>Expenses</b>					
Advertising	7,847			7,847	3,166
Amortization	71,317			71,317	66,614
Contracted services	95,250	11,988		107,238	98,889
Grants	47,413		7,000	54,413	54,689
Insurance	21,058			21,058	15,895
Interest and bank charges	2,141			2,141	1,754
Maintenance	146,517	5,421	16,337	168,275	120,844
Materials and supplies	109,941			109,941	112,405
Salaries and benefits	320,184	1,974	13,949	336,107	306,114
Training, travel and conferences	1,325			1,325	2,104
	<u>822,993</u>	<u>19,383</u>	<u>37,286</u>	<u>879,662</u>	<u>782,474</u>
Annual surplus (deficit)	\$ 275,747	\$ 11,391	\$ 46,339	\$ 333,477	\$ 319,222
<b>Transfer to/from general fund</b>					
Computer support	\$ 8,260	\$	\$	\$ 8,260	\$ 8,030
Finance overhead charges	22,550	3,020	6,600	32,170	30,375
Insurance allocation	4,776		1,000	5,776	4,785
Public works equipment allocation			7,411	7,411	4,777
Lease		4,360		4,360	4,240
	<u>35,586</u>	<u>7,380</u>	<u>15,011</u>	<u>57,977</u>	<u>52,207</u>
Net change in financial assets	240,161	4,011	31,328	275,500	267,015
Opening surplus	300,017	49,285	178,857	528,159	434,469
Capital expenditures	(89,439)			(89,439)	(254,943)
Transfer from (to) reserves	(156,700)	(500)	(18,500)	(175,700)	(10,068)
Amortization	71,317			71,317	66,614
Transfer from general surplus	19,028	464	344	19,836	25,072
Enderby / Area F accumulated surplus	\$ 384,384	\$ 53,260	\$ 192,029	\$ 629,673	\$ 528,159

**THE CORPORATION OF THE CITY OF ENDERBY**  
**Statement of Remuneration & Expenses**  
**For Year Ended December 2022**

**Elected Officials**

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Baird, Tundra	Councillor	\$ 12,918	\$ 3,210	\$ 16,128
Case, Brad	Former Councillor	10,718	3,394	14,112
Davyduke, Roxanne	Councillor	12,618	3,364	15,982
Delisle, Denis	Electoral Area F Director	111	-	111
Galbraith, Huck	Mayor	3,656	718	4,374
Halvorson, Herman	Former Electoral Area F Director	111	-	111
Knust, Raquel	Former Councillor	9,964	-	9,964
McCune, Greg	Former Mayor	18,298	-	18,298
Ramey, David	Councillor	1,960	450	2,410
Schreiner, Brian	Councillor	12,978	4,987	17,966
Shishido, Shawn	Councillor	14,288	3,541	17,829
Yerhoff, Sarah	Councillor	1,840	672	2,512
Total Elected Official Remuneration		\$ 99,461	\$ 20,336	\$ 119,797

**Employees**

Employees with Remuneration Exceeding \$75,000

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Bellamy, Jennifer	Chief Financial Officer	\$ 103,913	\$ 2,506	\$ 106,418
Bengtson, Tate	Chief Administrative Officer	139,570	1,171	140,741
Brown, Ray	Public Works Lead Hand / Utility III Worker	85,462	1,037	86,499
Castle, Clayton	Public Works Lead Hand	100,899	381	101,280
Inglis, Kurt	Planner	87,173	42	87,214
Kipp, Damon	Systems Operator II	88,519	2,081	90,600
Prevost, Jamie	Utility III Worker	87,003	230	87,233
Tokairin, Sheldon	Parks Lead Hand	75,498	175	75,673
Vetter, Clifford	Utility III Worker	84,081	275	84,356
Total Employee Remuneration Over \$75,000		\$ 852,117	\$ 7,897	\$ 860,014
Total Employee Remuneration Under \$75,000		303,574	19,860	323,434
Total Employee Remuneration		\$ 1,155,691	\$ 27,757	\$ 1,183,448

There were no severance agreements made between the City of Enderby and its non-unionized employees during fiscal year 2022.

**Reconciliation of Remuneration**

Elected Official Remuneration	\$ 99,461
Employee Remuneration	1,155,691
Benefits not included in Remuneration	231,647
Other (including accruals)	52,901
Wages and Benefits per Financial Statements	\$ 1,539,700

**THE CORPORATION OF THE CITY OF ENDERBY**  
**Statement of Payments to Suppliers of Goods & Services**  
**for Year Ended December 2022**

<b>Supplier</b>	<b>Amount</b>
A & D ASPHALT SOLUTIONS LTD.	\$ 102,763
ASSOCIATED FIRE SAFETY EQUIPMENT	39,800
BC ASSESSMENT AUTHORITY	27,374
BC HYDRO	301,287
BAIRD BROS. LTD.	36,791
BURTON TREE SERVICE	104,963
CARO ANALYTICAL SERVICES	26,543
DYNAMIC RESCUE EQUIPMENT SALES LTD	30,161
ELECTRIC MOTOR & PUMP SERVICE LTD.	62,135
ENDERBY & DISTRICT RECREATION SERVICES	161,609
FLETCHER PAINE ASSOCIATES LTD	33,360
FORTIS BC-NATURAL GAS	32,440
GROUP SOURCE	45,254
GTI PETROLEUM	50,247
HUB FIRE ENGINES & EQUIPMENT	395,560
MODERN ENERGY MNGT	37,188
MONAGHAN ENGINEERING & CONSULTING LTD	224,601
MOUNCE CONSTRUCTION	1,211,315
MOUNTAIN VIEW ELECTRIC LTD	121,654
MUNICIPAL INSURANCE ASSOC.	102,601
MUNICIPAL PENSION PLAN	86,089
NORTH OKANAGAN COLUMBIA SHUSWAP REGIONAL HOSPITAL	188,178
OKANAGAN REGIONAL LIBRARY	112,742
OKANAGAN RESTORATION SERVICES LTD	35,865
PACIFIC BENTONITE LTD	57,876
PRIORITY CONTRACTING	68,921
PROVINCE OF BC	386,386
RECEIVER GENERAL	65,643
REG. DIST. OF NORTH OKANAGAN	598,104
SALMON ARM SECURITY	25,127
SCOTT JAY	44,842
SCV WASTE SOLUTIONS	29,157
SUMMER SCAPE DESIGNS	85,019
TIP-IT WASTE SOLUTIONS	106,976
WORKSAFE BC	30,975
Total Payments to Suppliers Exceeding \$25,000	\$ 5,069,548
Payments to Suppliers of \$25,000 or Less	897,681
Payments of Grants & Contributions Exceeding \$25,000:	
ENDERBY & DISTRICT MUSEUM SOCIETY	26,000
Payments of Grants & Contributions of \$25,000 or Less	31,254
Total Payments made to Suppliers	\$ 6,024,483

The City of Enderby has not given any guarantees or indemnities under the Guarantees or Indemnities Regulation for the year ended December 31, 2022.

**Reconciliation of Supplier Payments**

Total Payments made to Suppliers	\$ 6,024,483
Wages and Benefits	1,539,700
Included in Wages and Benefits	- 231,647
Capital Purchases	- 1,783,260
Amortization	1,323,610
Requisition Payments	- 1,137,535
Accruals, GST adjustments and other misc. items	- 223,109
Total Expenditures per Financial Statements	\$ 5,512,242





# VERNON NORTH OKANAGAN DETACHMENT

1st Quarter (January to March) 2023

## QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Shawna BAHER

Officer in Charge

## POLICING ACTIVITY REPORT ~ 1<sup>st</sup> Quarter 2023

The Vernon North Okanagan Detachment continues to focus on the priorities of Enhanced Public Safety, Community Connections and Road Safety. To support our plan, we have implemented various initiatives, including prolific and priority offender management, increased police visibility and traffic enforcement. One method used to track our performance is to compare crime statistics with the same quarter from the previous year. Featured at the end of the report is a statistical sampling of the 15 most commonly reported Crime Codes that have the greatest impact on communities for each specific area. The statistics reflect monthly totals for January to March 2023 with comparisons from the same quarter of the previous year. This report is a synopsis of some of the recent investigations conducted by the Vernon North Okanagan Detachment and does not reflect all the tasks our police officers are working on, nor does it include information that could impact the integrity of ongoing police investigations.

### COMMUNITY EVENTS

February 1<sup>st</sup> was proclaimed *RCMP Appreciation Day* in British Columbia to recognize the official creation of the Royal

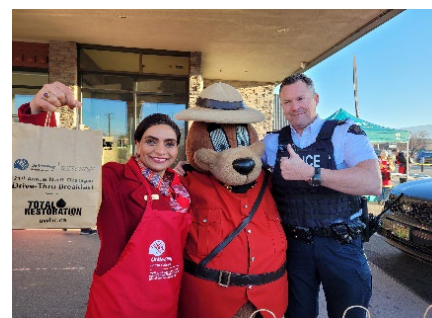


Canadian Mounted Police by merging the Dominion Police and the Royal North-West Mounted Police in 1920. This year's RCMP Appreciation Day is



particularly noteworthy as it is the year the RCMP mark's the 150<sup>th</sup> anniversary of our service in Canada. On this day the Vernon North Okanagan Detachment held a public meeting to

hear from the communities we serve. Set at the beautiful community centre on Splits'in First Nation land, police provided an update on our accomplishments from the past year and listened to community members on issues of importance to them. Their valuable input assists us with our direction and the creation of a five-year strategic plan for the detachment. VNOD provides support to charitable foundations including the United Way Drive Thru Breakfast held in March to help raise funds for families in need throughout the North Okanagan.



## VERNON/COLDSTREAM

### OPERATIONS

The table below highlights the total number of calls for service with Criminal Code offences and property crime, extracted for the 1<sup>st</sup> quarter, as well as the cumulative number for year to date. The percentage change is calculated from data extracted from the same quarter of the previous year.

Category	Vernon		Coldstream		Vernon Rural	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	4319	4319	277	277	352	352
<b>% change</b>	-3.44%	-3.44%	-2.46%	-2.46%	-6.13%	-6.13%
<b>Criminal Code</b>	1337	1337	54	54	71	71
<b>% change</b>	-4.56%	-4.56%	-23.9%	-23.9%	+22.4%	+22.4%
<b>Property Offences</b>	740	740	39	39	53	53
<b>% change</b>	-10.4%	-10.4%	-2.5%	-2.5%	+47.2%	+47.2%

The below table indicates total calls for service, total reports forwarded to Vernon Crown Counsel, total prisoners held in the Vernon cell block and total mental health calls.

Category	Vernon/Coldstream	
	Q1	YTD
<b>Report to Crown Counsel</b>	189	189
<b>Prisoners</b>	238	238
<b>Mental Health related occurrences</b>	329	329
<b>Mental Health apprehensions</b>	79	79

### FRONT LINE POLICING

#### Vernon

On January 5<sup>th</sup>, frontline officers responded to a robbery at a business in the 3600 block of 32<sup>nd</sup> Street where a suspect entered the business and demanded money from the cashier. The incident was captured on video surveillance and police recognized the suspect. A 27-year old man was arrested and remains in custody, awaiting court.

On January 7<sup>th</sup>, a frontline officer on patrol conducted a traffic stop of a truck hauling a trailer. Investigation and subsequent search of the trailer yielded approximately one million dollars in illegal cigarettes and a large quantity of cash. A 43-year old Lumby man was arrested and released pending court.

On January 9<sup>th</sup>, police arrested a 27-year old man in Polson Park after he was reported to be in possession of a weapon. A search of his person subsequent to arrest located a sawed-off shotgun, bullets, knife, crowbar and various tools. The matter is before the courts.

On January 12<sup>th</sup>, police responded to a report of shots being fired at a residence in the 6900 block of Tronson Road. Investigation determined a pellet gun was used to shatter a patio window. No suspects were identified.

On January 12<sup>th</sup>, a woman was picked up by an unknown man in a vehicle and driven to a remote area where she was sexually assaulted. The matter is under investigation.

On January 23<sup>rd</sup>, police responded to a 23-year old man in mental health crisis who stated he wanted to force police to kill him. Police were able to successfully deescalate the situation to the point where the man willingly exited the residence and surrendered without incident. He was apprehended under the Mental Health Act and transported to hospital.

On January 27<sup>th</sup>, police attended to a 59-year old man in mental health crisis who was naked and yelling in the middle of the intersection at 22<sup>nd</sup> Street and 43<sup>rd</sup> Avenue. When the man would not comply with police direction and became assaultive, police deployed the conducted energy weapon to apprehend the man. He was transported to hospital.

On February 2<sup>nd</sup>, a bystander located an unconscious man lying on 27<sup>th</sup> Street and, while attempting to rouse him, located a firearm inside the man's jacket. BCEHS transported the man to hospital. Police seized the firearm and a 23-year old man is charged with firearms offences.

On February 6<sup>th</sup>, police responded to a break and enter in progress at a business in the 2300 block of 48<sup>th</sup> Avenue. Two men, aged 32 and 38-years, were arrested and the matter is before the courts.

On February 8<sup>th</sup>, police were alerted to a break-in at a residence in the 3400 block of 27<sup>th</sup> Avenue. Police located two men, aged 37 and 51-years old, inside using drugs, who advised they were trying to seek shelter from the cold. Both men were released from custody pending court.

On February 25<sup>th</sup>, frontline officers were advised of a stolen vehicle entering Vernon limits. The vehicle was located in the 4800 block of 27<sup>th</sup> Street and police arrested the three occupants without incident. Charges of possession of stolen property are pending.

### Vernon Rural

On March 6<sup>th</sup>, emergency crews responded to a structure fire in the 300 block of Commonage Road. The subsequent investigation determined three occupants were unable to escape the fire and were deceased. No criminality is suspect and the investigation is with the BC Coroner Service.

### Coldstream

On January 17<sup>th</sup>, police responded to a 911 call at a residence in the 8500 block of Clerke Road. Based on an assessment at the scene, the Emergency Response Team was deployed to assist frontline officers to enter the residence. Once inside, police located two deceased persons. The investigation continues.

On January 3<sup>rd</sup>, police investigated a possible arson of a vehicle in the driveway of a residence in Lavington. No suspects were immediately identified and the incident is still under investigation.

On February 2<sup>nd</sup>, frontline officers responded to a single vehicle rollover on Kalamalka Lakeview Drive. The lone occupant sustained non-life-threatening injuries and was transported to hospital. Road conditions were a determining factor in the incident.

On February 4<sup>th</sup>, police responded to a vehicle in the ditch at the intersection of Reid Road and Learmouth Road. Believing the driver's ability to operate the vehicle was impaired by alcohol, police demanded a roadside screening device breath test which the driver failed. Police issued a 90-day driving suspension and the vehicle was impounded to 30-days.

On March 4<sup>th</sup>, police attended to a vehicle off-road on Kalamalka Lakeview Drive to discover the lone occupant in the driver's seat asleep and surrounded in empty beer cans. An impaired investigation was conducted by police and as a result the driver issued a 90-day driving suspension and the vehicle was impounded for 30-days.

On March 23<sup>rd</sup>, police attended a single vehicle motor vehicle incident on Hwy 97 near Kal Lakeview Road where a vehicle went off road right, collided with a rock face and became fully engulfed with fire. The driver and sole occupant exited the vehicle and only sustained minor injuries.

## GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the General Investigation Section and does not reflect all the tasks the officers are working on, nor does it include information which could impact on going police investigations.

### Serious Crime Unit (SCU)

The Serious Crime Unit investigates serious person/victim crimes, including homicide. This unit consists of a Corporal and four Constables. The Serious Crime Unit continues to conduct follow up investigation on previous files and assisted with other complex investigations during this quarter. Some of the investigations the Serious Crime Unit conducted are as follows:

On January 6<sup>th</sup>, SCU investigated the sudden death of an infant and determined no criminality was involved. The incident was turned over to the BC Coroner Service.

On January 17<sup>th</sup>, SCU assisted the Southeast District Major Crimes Unit with the investigation of a double homicide which occurred outside the City of Vernon limits.

On February 10<sup>th</sup>, SCU assumed conduct of a fraud over \$5000 offence where fraudulent cheques were created and deposited into a bank account in Eastern Canada. The incident remains under investigation.

On February 21<sup>st</sup>, SCU assumed conduct of a child abduction investigation where the child was safely located and returned to the mother. One person is charged and the matter is before the courts.

On February 28<sup>th</sup>, SCU investigated the sudden death of a person in a public setting and concluded that no criminality was identified. The BC Coroner Service is engaged.

On March 13<sup>th</sup>, SCU assumed conduct of the sudden death of a person located in a vehicle. The investigation remains ongoing.

On March 27<sup>th</sup>, SCU investigated an allegation of forcible confinement and executed a search warrant at a residence. Two individuals were arrested and the matter is still under investigation.

### *Special Victim Unit (SVU)*

The Special Victim Unit investigates crimes relating to vulnerable victims. The SVU is comprised of a Corporal and two Constables who are responsible for high-risk investigations relating to domestic violence, sex crimes and missing persons.

### *Domestic Violence Unit (DVU)*

In high-risk intimate partner violence investigations, the Domestic Violence Unit assist frontline investigators and conduct file reviews as well as facilitates Integrated Case Assessment Team (ICAT) meetings to support high-risk victims through the process. Currently, DVU has nine ICAT files requiring file management, monitoring, and victim support.

### *Sex Crimes*

During this quarter, the Sex Crimes unit received information from the BC Integrated Child Exploitation Unit (BC ICE) of nine separate reports of possession of child pornography. Each investigation requires a significant amount of time to complete production orders, execute search warrants and, where evidence supports, prepare charge packages for Crown Counsel.

The Sex Crimes investigator is specially trained to conduct statements with child and youth victims. During this reporting period, SVU assisted frontline investigators with numerous interviews of children from the age of 6 to 13 years of age who are victims of crime.

On January 12<sup>th</sup>, SVU investigated a sexual assault where the suspect was not known to the victim. The investigation remains ongoing.

On January 25<sup>th</sup>, SVU completed a report to Crown Counsel requesting a breach charge for a sex offender who is non-compliant with mandatory reporting.

On February 23<sup>rd</sup>, SVU conducted an investigation into child abuse involving children with developmental delays and obtained statements from four child victims. The investigation continues and the Ministry of Children and Families are involved.

### *Missing Persons*

The Missing Person coordinator provides support and guidance to front line officers on high risk missing person investigations. The Corporal supervisor is responsible to monitor all missing person investigations daily for quality assurance and provide follow up action as necessary.

## TARGETED POLICING

In an effort to continue to work closely with partner agencies and stakeholders, the Targeted Policing Unit met regularly with numerous partner agencies including Interagency, Community Outreach and Mentally Disordered Offenders. Targeted Policing continued participating in this policing priority of identifying, profiling, selecting and targeting individuals and/or groups that are involved in criminal



activity and because their association to gangs/organized crime pose a safety risk to the community. There are currently five individuals/groups identified in the Vernon area.

### Drug Section

In January, the Drug Section commenced a two-month investigation into a drug trafficking group believed to be supplying large quantities of drugs to Vernon and other Okanagan communities. With the assistance of Combined Forces Special Enforcement Unit, the investigation executed four search warrants simultaneously in the Okanagan. Police seized a large quantity of drugs including fentanyl, cocaine and methamphetamine, along with a commercial drug mixer, pill press, firearms and cash. The investigation continues and charges are pending.



On January 24<sup>th</sup>, Drug Section conducted enforcement action on a known offender involved in a drug trafficking group in Vernon. The offender was observed operating a vehicle with stolen licence plates and police conducted a traffic stop which resulted in the seizure of fentanyl, cocaine and methamphetamine. On February 8<sup>th</sup>, while the offender was out of custody and bound by court-imposed conditions, members of the Drug Section observed the individual in breach of a curfew condition. The offender was arrested and remains in custody.

### Crime Reduction Unit (CRU)

The Crime Reduction Unit encompasses plainclothes investigators in the Prolific Offender Unit and uniformed officers in the Downtown Enforcement Unit. CRU performs a significant role in the bi-weekly comparative statistics meeting where emerging crime trends, hot spots of criminal activity, problem premises, priority prolific offenders and social chronic offenders are identified and tasks are assigned to various units to help reduce crime.

### Prolific Offender

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active, and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and are capable of causing a disproportionate amount of crime in the community. At the conclusion of this reporting period, there are 15 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, ten are currently in custody and five are not in custody. Of the five not in custody, three reside within the City of Vernon and one relocated outside of our jurisdiction.

In January, the Prolific Offender unit focused efforts on locating an individual wanted on outstanding drug trafficking charges. The offender was located and, after a brief foot pursuit, was taken into police custody. When the individual was searched subsequent to arrest he was found to be in possession of

fentanyl for the purpose of trafficking. As this was the third incident of drug trafficking in recent months, the offender was remanded into custody to await trial.

In January, the Prolific Offender unit assumed responsibility for locating a property crime offender believed to be responsible for numerous reports of shoplifting. Using a variety of investigative tools, police located and arrested the offender who was wanted on seven separate warrants for arrest.

In February, the Prolific Offender unit responded to a report of arson in a dumpster at a local business and located an individual leaving the scene. Neighbourhood enquiries were conducted to locate video surveillance of the area and police were able to identify the accused. The matter is before the courts.

While reviewing video in relation to an unrelated property crime investigation, the Prolific Offender unit observed evidence to support a domestic assault investigation. Police located the victim and the offender was arrested. The matter is before the courts.

### Downtown Enforcement

During this reporting period the Downtown Enforcement Unit (DEU) liaised with the street entrenched population, provided referral information and conducted enforcement action. During the course of their duties, DEU executed 78 warrant of arrests and recommended 15 investigations for charge approval.

### Toxic Drug Crisis Response

Frontline officers in the Vernon North Okanagan work to improve service for people suffering from addiction issues, which often leads to their involvement in criminal behaviour. Partnered with Interior Health, Mental Health and Substance Service and the BC Centre for Disease Control, the Vernon North Okanagan RCMP offer Naloxone kits to those at risk of overdose. In addition, frontline officers provide referral to and information regarding local harm reduction services. The goal of the project is to save lives and reduce crime associated to addiction. This pilot project is in the process of being brought to the communities of Enderby and Armstrong.

Month	Card given	Referral made	Video shown	Nurse to Cells	Kit provided
January	90	0	1	0	134
February	103	6	3	0	163
March	32	2	3	1	62
<b>Total (Quarter)</b>	<b>225</b>	<b>8</b>	<b>7</b>	<b>1</b>	<b>359</b>
<b>Year to Date</b>	<b>225</b>	<b>8</b>	<b>7</b>	<b>1</b>	<b>359</b>

## NORTH OKANAGAN RURAL

### OPERATIONS

The below tables are the total number of calls for service with Criminal Code offences and property crime extracted for the 1<sup>st</sup> quarter of 2023. The percentage change is calculated from data extracted from the same quarter of the previous year.



Category	Armstrong		Spallumcheen		Enderby	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	206	<b>206</b>	275	<b>275</b>	353	<b>353</b>
<i>% change</i>	-9.64%	-9.64%	-9.53%	-9.53%	-32.2%	-32.2%
<b>Criminal Code</b>	58	<b>58</b>	60	<b>60</b>	96	<b>96</b>
<i>% change</i>	-27.5%	-27.5%	-4.76%	-4.76%	-17.2%	-17.2%
<b>Property Offences</b>	20	<b>20</b>	18	<b>18</b>	33	<b>33</b>
<i>% change</i>	-59.1%	-59.1%	-45.4%	-45.4%	-43.1%	-43.1%

Category	Falkland		Lumby		Westside	
	Q1	YTD	Q1	YTD	Q1	YTD
<b>Calls for Service</b>	152	<b>152</b>	251	<b>251</b>	111	<b>111</b>
<i>% change</i>	+14.2%	+14.2%	+18.9%	+18.9%	-47.6%	-47.6%
<b>Criminal Code</b>	20	<b>20</b>	73	<b>73</b>	36	<b>36</b>
<i>% change</i>	0%	0%	+87.1%	+87.1%	-20%	-20%
<b>Property Offences</b>	4	<b>4</b>	19	<b>19</b>	14	<b>14</b>
<i>% change</i>	-55.5%	-55.5%	-9.52%	-9.52%	-46.1%	-46.1%

Below is a table of the total charges forwarded to Crown Counsel, total prisoners held in the North Okanagan cellblock and total Police Dog Service interventions.

Category	North Okanagan	
	Q1	YTD
<b>Report to Crown Counsel</b>	50	<b>50</b>
<b>Prisoners</b>	28	<b>28</b>
<b>Mental Health related occurrences</b>	102	<b>102</b>
<b>Mental Health apprehensions</b>	10	<b>10</b>

## FRONT LINE POLICING

### Armstrong

On January 5<sup>th</sup>, frontline officers attended to a report of multiple assaults by a youth at a local school. While placing the youth under arrest, police were also assaulted. The matter is before the courts.

On February 18<sup>th</sup>, police commenced an investigation of an alleged sexual assault. A suspect was arrested and released on a number of conditions. The matter is before the courts.

### Enderby

On January 12<sup>th</sup>, frontline officers responded to a fire in a back alley of the downtown area. A witness reported a man on roller blades set fire to small pieces of cardboard recycling. Despite numerous patrols, the suspect was not located.

On February 1<sup>st</sup>, frontline officers executed a search warrant at a residence in the 2700 block of Canyon Road. Police seized cocaine, methamphetamine, and a large quantity of dilaudid pills. A 41-year old man is charged with possession for the purpose of trafficking.

On February 4<sup>th</sup>, police activated Search and Rescue to assist snow bikers stranded in Hunter's Range. The individuals were located by Search and Rescue personnel however due to safety issues, the bikes remained for future recovery. Less than a week later, on February 10<sup>th</sup>, police activated Search and Rescue a second time to assist when the bike owners returned to the area in an effort to recover their snow bikes and required rescue.

On February 13, frontline officers responded to a disturbance and assault at a residence in the 6300 block of Hwy 97A to learn the accused had fled on foot. The accused was located a short distance away in possession of a disassembled shotgun and ammunition. A 56-year old man is charged with numerous offences and the matter is before the courts.

On March 3<sup>rd</sup>, police responded to a weapons complaint at a residence in Mara where a person sustained non-life-threatening injuries. Provincial GIS assumed conduct of the investigation which remains active.

On March 28<sup>th</sup>, police activated Search and Rescue in response to snowmobilers stranded in Hunter's Range. The individuals were located and brought to safety.

#### Falkland

On January 20<sup>th</sup>, frontline officers responded to a motor vehicle incident on Hwy 97 at Monte Lake. The investigation determined the driver was impaired by alcohol and a sample of breath for analysis was demanded, which the driver refused. The driver was held until sober and charged criminally with refusing to provide a breath sample.

#### Lumby

On January 20<sup>th</sup>, frontline officers located a vehicle containing stolen property on Hwy 6. Two individuals were arrested for possession of stolen property over \$5000. The incident is still under investigation.

On February 4<sup>th</sup>, police were advised of two persons lost and stranded on Saddle Mountain and, when Search and Rescue was unavailable, police were able to hike into the area to locate the individuals and assist them to safety.

On February 11<sup>th</sup>, police activated Vernon Search and Rescue to a remote area near Sugar Lake for an injured snowmobiler. A helicopter was used to extract the injured patient.

On March 26<sup>th</sup>, police were advised of a possible impaired driver on Creighton Valley Road. The vehicle was located, the driver failed a breath demand and was issued a 90-day driving prohibition and the vehicle was impounded for 30-days.

#### Spallumcheen

On January 14<sup>th</sup>, police received a report of a suspicious vehicle on Hwy 97A. When police located the vehicle and attempted to conduct a traffic stop near McLeod Subdivision, the driver refused to stop.

Police later located the vehicle stuck in soft snow and arrested the driver for prohibited driving, flight from police and breach of probation. The matter is before the courts.

On January 14<sup>th</sup>, frontline officers responded to a single vehicle motor vehicle collision with no injuries which led to an Impaired investigation and subsequent IRP/90 prohibition to the lone occupant/driver of the vehicle.

On January 17<sup>th</sup>, police assisted the Armstrong Spallumcheen Fire Department with a structure fire in the 4800 block of Hwy 97A. All persons inside the residence were able to escape without injury and the subsequent investigation determined no criminality was suspected.

On January 31<sup>st</sup>, police responded to a single vehicle collision in the 4000 block of Crozier Road where the vehicle collided with a telephone pole and landed upside down. EHS transported the driver and lone occupant to hospital with non-life-threatening injuries. An impaired operation of a motor vehicle investigation was conducted and police sought judicial authorization to obtain the suspect's blood. The file is still under investigation.

On February 8<sup>th</sup>, police conducted a traffic stop after it was determined the driver was driving 48 km/hour over the posted speed limit on Hwy 97 at Tonasket Road. The 17-year old new driver was charged with excessive speeding and drive contrary to restrictions and the vehicle was impounded for seven days.

On February 15<sup>th</sup>, police observed a vehicle travelling 52 km/hour over the posted speed limit on Otter Lake Cross Road. The 17-year old new driver was charged with excessive speeding and their parent's vehicle was impounded.

On March 17<sup>th</sup>, police conducted a vehicle stop of a 67-year old driver who was operating their vehicle 57 km/hour over the posted speed limit on Hwy 97 at Madeline Lake Road. The driver was charged with excessive speed and the vehicle was impounded.

On March 25<sup>th</sup>, police observed a vehicle travelling 49 km/hour on Hwy 97A near Stepney Road and conducted a vehicle stop. Police determined the driver's ability to operate a motor vehicle was impaired by alcohol. The 32-year old driver failed a road-side screening device and was issued a 90-day driving prohibition, was charged under the Motor Vehicle Act for excessive speeding and the vehicle was impounded for 30 days.

On March 26<sup>th</sup>, police conducted a traffic stop of a vehicle travelling 53 km/hour over the posted speed limit on Hwy 97A and Smith Drive. The 64-year old driver was issued a violation ticket for excessive speed and the vehicle was impounded.

### Westside

On January 16<sup>th</sup>, police investigated a report of theft of mail from multiple mailboxes off Westside Road. Video surveillance from the area was obtained which showed two suspects; however, they could not be identified.

On February 8<sup>th</sup>, police conducted a traffic stop of a vehicle travelling 53 km/hour over the posted speed limit. The 42-year old driver was issued a violation ticket for excessive speed and their vehicle was impounded.

On February 24<sup>th</sup>, police observed a vehicle travelling 47 km/hour over the posted speed limit on Westside Road. The 39-year old driver was charged with excessive speeding and the vehicle was impounded for seven days.

### NORTH RURAL GENERAL INVESTIGATION SECTION

The following is a brief synopsis of recent investigations conducted by the Rural General Investigation Section and does not reflect all the tasks the two officers are working on, nor does it include information that could affect ongoing police investigations.

On March 3<sup>rd</sup>, North Rural GIS assumed conduct of a weapons complaint at a residence in Mara where a person sustained non-life-threatening injuries. The incident remains under investigation.

North Rural GIS assisted frontline officers with a variety of investigative steps including: surveillance and execution of a search warrant at a residence in Enderby; reviewed an Information to Obtain and search warrant with regards to a dangerous operation of a motor vehicle investigation; conducted surveillance and assisted with search warrant execution at a property in Westwold; and assisted with a theft investigation in Lumby.

## TRAFFIC ENFORCEMENT

### Vernon/Coldstream

- Impaired Drivers taken off the road by way of suspension or charge: 23

Area	Violation Ticket	YTD	Warning	YTD
Vernon	392	<b>392</b>	617	<b>617</b>
Coldstream	75	<b>75</b>	132	<b>132</b>
Vernon Rural	18	<b>18</b>	68	<b>68</b>

### North Okanagan Rural

- Impaired Drivers taken off the road by way of suspension or charge: 44

Area	Violation Ticket	YTD	Warning	YTD
Armstrong	38	<b>38</b>	25	<b>25</b>
Enderby	5	<b>5</b>	17	<b>17</b>
Falkland	11	<b>11</b>	7	<b>7</b>
Lumby	19	<b>19</b>	44	<b>44</b>
Spallumcheen	69	<b>69</b>	12	<b>12</b>
Westside	17	<b>17</b>	8	<b>8</b>

### Reserve Constable Traffic Enforcement

- The Reserve Constable Program consist of retired police officers in good standing who supplement the detachment's resources with enhanced traffic enforcement, scene security and other police related duties.

Area	Patrols	Violation Ticket	YTD	Warning	YTD
Vernon	27	156	156	76	76
Coldstream	23	47	47	72	72

## FORENSIC IDENTIFICATION SECTION

The Vernon North Okanagan Integrated Forensic Identification Section (IFIS) is operating with three members in a full-time rotation. During the first quarter, IFIS provided investigative assistance for 31 files, identified 14 fingerprints and supplied 1 preliminary associations. As well, IFIS collected 33 friction ridge impressions, 54 DNA swabs, 2 tool markings and gathered 2 other type of physical evidence.

Call for Service	Vernon	Coldstream	North Rural
Break and Enter	7	1	0
Theft under \$5000	1	0	0
Recovered Stolen Vehicle	6	0	1 (Armstrong)
Mischief	1	0	0
Suspicious Death	2	0	0
Homicide	0	1	0
Firearms Offences	0	0	2 (Enderby)
Aggravated Assault	1	0	0
Arson	1	0	0
Drug Offences	4	0	0
Other offences	3	0	0
<b>Total</b>	<b>24</b>	<b>2</b>	<b>3</b>

*Vernon FIS Calls for Service encompass Vernon, Vernon Rural and Coldstream.  
The North Rural calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.*

## POLICE DOG SERVICE (PDS)

The Vernon Police Dog Service consists of two handlers and their police dogs. During this quarter, PDS assisted Vernon Search and Rescue with lost and overdue persons using the back country, either on snowmobile or snow bikes. PDS attended to 13 calls for service in the rural and 20 calls within Vernon city limits. The PDS handlers, as well as the puppy recruit, attended to two elementary schools in the area for show and tells. As well, PDS Hawkes was honored as he headed to a well-deserved retirement after suffering an on-duty injury.



## SCHOOL RESOURCE OFFICER

The School Resource Officer is an effective part of the School District 22 team, collaborating with teachers, administrators, parents, students and other community partners to enhance safety and



security in our schools. In January, Constable Joel Kooger assumed the role of School Resource Officer from Constable Neil Horne who left for a position in Indigenous Policing. As the new face of the SRO, Constable Kooger attended to every school to introduce himself and discuss the needs of the students. During this quarter, he has participated in Pink Shirt Day, the annual Seaton Secondary Grads versus police dodge ball game and assisted with a food drive at BX Elementary.

## COMMUNITY POLICING

### Community Safety Office

The nine active volunteers of the Community Safety Office assisted 606 members of the public, fielded 98 phone calls and returned over 291 Police Information Checks. The volunteers participated in three bike rodeos and worked two full days at the Children's Festival in March. The coordinator conducted eight Crime Preventions through Environment Design (CPTED) audits of businesses and residences. Workshops were conducted on Business Security, Drug Awareness, digital safety, and fraud prevention. As well, volunteers ensured 1075 entries were made to the Operation Cat's Paw pawn program data base.

### Vernon RCMP Volunteers

During this past quarter, the 32 volunteers participated in 794 hours with the Vernon RCMP Volunteer Program. The volunteers drove 4287 kilometers, worked 53 vehicle patrol shifts and ran 3594 licence plates on the Stolen Auto Recovery program. In addition, volunteers assisted with the Winter Carnival Parade and Fireworks. At present, there are 86 active Block Watches and the Captains and Co-captains attended refresher training with the Crime Prevention Coordinator.

## HUMAN RESOURCES

### Established Levels

Vernon North Okanagan Detachment is currently at 103 Regular Members: 56 City of Vernon; 30 Provincial; 4 City of Armstrong; 7 District of Coldstream; 4 Township of Spallumcheen, 1 Splots'in First Nation and 1 Okanagan Indian Band (OKIB).

### Funded Levels

As of March 31<sup>st</sup>, 2023, the Vernon North Okanagan Detachment billed 54.25 City of Vernon; 26.96 Provincial; 3.2 City of Armstrong; 6.76 District of Coldstream; 3.48 Township of Spallumcheen, 1 Splots'in First Nation and 1 Okanagan Indian Band (OKIB).

## QUARTERLY STATISTICS

*The following pages contain the police statistics for the 4<sup>th</sup> quarter of 2022, October to December, with a comparison for the same month of the previous year. The activity types selected are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.*

1 <sup>st</sup> Quarter Statistics – City of Vernon NQ5000 to NQ5013						
ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	1378	1354	1402	1366	1542	1487
Robbery	1	3	2	1	4	1
Assault (Includes DV)	44	58	51	35	44	45
Domestic Violence	10	7	17	8	10	8
Sex Offence	7	11	4	9	2	11
B&E Residence	9	4	12	6	12	3
B&E Commercial	14	5	12	6	14	8
Theft of Vehicle	13	9	11	14	6	11
Theft From Vehicle	39	31	57	10	40	18
Theft Over \$5000	1	2	-	1	1	1
Theft Under \$5000	85	83	56	84	87	106
Drug Offence	13	28	16	12	21	9
Liquor Offences	9	10	8	10	13	13
Impaired Driving	5	13	3	9	12	18
24 Hour Driving Suspension	3	2	3	3	3	1
Motor Vehicle Accidents	33	37	33	28	32	29

1 <sup>st</sup> Quarter Statistics – Vernon Rural NQ1001 to NQ1002						
ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	130	95	92	116	106	109
Robbery	-	-	-	-	-	-
Assault (Includes DV)	6	5	3	1	2	3
Domestic Violence	2	2	2	-	1	1
Sex Offence	-	1	-	-	-	-
B&E Residence	-	-	-	-	-	1
B&E Commercial	-	-	-	-	-	1
Theft of Vehicle	1	-	1	-	1	2
Theft From Vehicle	5	2	1	-	-	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	1	2	-	1
Drug Offence	1	-	1	-	-	-
Liquor Offences	1	-	-	1	-	-
Impaired Driving	-	1	1	1	-	4
24 Hour Driving Suspension	-	-	-	-	-	1
Motor Vehicle Accidents	1	4	4	11	3	2



**1<sup>st</sup> Quarter Statistics – Silver Star NQ1003 (Silver Star resort area)**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	11	9	19	11	8	12
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	-	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	1	-	-	-
Theft From Vehicle	2	1	1	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	3	-	-	1
Drug Offence	-	-	-	-	1	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	-	-	1	-	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	1	1	-	1

**1<sup>st</sup> Quarter Statistics – District of Coldstream NQ3000 and NQ3001**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	91	85	90	96	81	96
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	3	3	3	3	1
Domestic Violence	-	-	2	1	-	1
Sex Offence	2	-	2	2	-	-
B&E Residence	-	1	1	-	2	1
B&E Commercial	-	-	1	-	-	-
Theft of Vehicle	-	-	1	-	1	1
Theft From Vehicle	1	2	5	-	1	2
Theft Over \$5000	1	-	-	-	-	-
Theft Under \$5000	1	2	1	-	1	2
Drug Offence	-	-	-	-	-	-
Liquor Offences	1	1	1	-	-	1
Impaired Driving	-	1	1	1	1	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	11	4	3	2	1	1

**1<sup>st</sup> Quarter Statistics – City of Armstrong NR4100 and NR4101**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	66	93	57	69	86	54
Robbery	-	-	-	-	-	-
Assault (includes DV)	1	5	3	1	3	4
Domestic Violence	1	2	1	-	-	1
Sex Offence	-	1	2	1	-	1
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	5	-	1	-	3	-
Theft From Vehicle	1	1	2	-	11	-
Theft Over \$5000	1	1	-	-	-	1
Theft Under \$5000	1	-	2	2	3	1
Drug Offence	-	-	-	-	-	-
Liquor Offences <sup>1</sup>	-	1	-	-	-	-
Impaired Driving	1	1	-	-	-	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	1	2	1	-

**1<sup>st</sup> Quarter Statistics – Spallumcheen NR4200**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	93	105	94	76	98	100
Robbery	-	-	-	-	1	-
Assault (Includes DV)	2	3	3	2	-	-
Domestic Violence	1	-	1	-	-	-
Sex Offence	-	1	1	1	-	1
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	2	-	-
Theft of Vehicle	3	1	-	-	3	-
Theft From Vehicle	1	1	-	-	1	2
Theft Over \$5000	2	1	-	-	1	1
Theft Under \$5000	2	1	1	2	2	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	1	1	-
Impaired Driving	-	-	-	-	1	3
24 Hour Driving Suspension	-	2	-	-	1	-
Motor Vehicle Accidents	3	5	1	12	1	4

**1<sup>st</sup> Quarter Statistics – City of Enderby NR1200 and NR1201**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	79	50	70	52	91	61
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	-	5	1	2	5
Domestic Violence	1	-	2	-	-	1
Sex Offence	-	1	-	-	1	-
B&E Residence	-	-	1	-	1	-
B&E Commercial	-	-	-	-	1	-
Theft of Vehicle	2	1	-	1	-	-
Theft From Vehicle	2	3	1	-	1	-
Theft Over \$5000	-	-	1	-	1	-
Theft Under \$5000	1	2	-	2	3	-
Drug Offence	-	1	-	-	1	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	2	-	-	1
24 Hour Driving Suspension	-	-	1	-	-	1
Motor Vehicle Accidents	1	-	-	1	-	-

**1<sup>st</sup> Quarter Statistics – Enderby Rural NR1202 to NR1204**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	57	54	47	68	75	80
Robbery	-	1	-	2	-	3
Assault (Includes DV)	-	-	1	1	3	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	1	-	-	-	-
B&E Residence	-	-	-	1	-	2
B&E Commercial	1	-	-	-	-	-
Theft of Vehicle	-	1	2	1	1	4
Theft From Vehicle	-	1	-	2	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	4	-	-	2	-	-
Drug Offence	-	-	-	-	1	-
Liquor Offences	-	-	1	-	-	1
Impaired Driving	1	-	1	-	1	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	5	-	4	4	2

**1<sup>st</sup> Quarter Statistics – Village of Falkland NR1300 and NR1301**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	19	13	3	5	4	15
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	-	-	-	-
Domestic Violence	-	1	-	-	-	-
Sex Offence	-	-	-	1	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	-	-	-	-	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	-	1	-	-	-	-

**1<sup>st</sup> Quarter Statistics – Falkland Rural NR1302 and NR1303**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	31	44	23	34	36	41
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	1	-	-
Domestic Violence	-	-	1	1	-	-
Sex Offence	-	2	-	-	-	-
B&E Residence	-	1	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	-	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	1	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	1
Motor Vehicle Accidents	-	4	-	2	1	3

**1<sup>st</sup> Quarter Statistics – Village of Lumby NR1400 and NR1401**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	25	48	23	35	35	24
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	1	-	2
Domestic Violence	-	-	-	-	-	1
Sex Offence	-	-	1	-	-	-
B&E Residence	-	-	-	-	1	-
B&E Commercial	1	-	-	-	1	-
Theft of Vehicle	-	-	-	-	-	1
Theft From Vehicle	-	-	-	1	-	-
Theft Over \$5000	1	-	-	-	2	-
Theft Under \$5000	-	1	-	-	1	-
Drug Offence	-	-	-	-	1	1
Liquor Offences	-	1	-	-	1	-
Impaired Driving	1	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	-	-	1	-

**1<sup>st</sup> Quarter Statistics – Lumby Rural NR1402 and NR1403**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	42	48	26	35	43	51
Robbery	-	-	-	-	1	-
Assault (Includes DV)	1	3	1	1	1	1
Domestic Violence	-	-	1	1	-	-
Sex Offence	-	1	-	1	-	1
B&E Residence	-	-	-	1	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	1	1	-	-	1
Theft From Vehicle	-	-	-	1	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	1	-	-	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	1	-	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	1	1	1	1	3

**1<sup>st</sup> Quarter Statistics – OKIB NR8000, NR8001, NR8101, NR8102**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	32	49	38	34	44	47
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	3	1	-	-	1
Domestic Violence	1	1	-	-	1	-
Sex Offence	1	-	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	-	1	-	1
Theft From Vehicle	-	1	1	-	1	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	1	-	1	-
Drug Offence	-	1	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	1	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	4	-	1	-	-

**1<sup>st</sup> Quarter Statistics – Splatsin NR8100 and NR8200**

ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	30	29	27	24	39	22
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	-	1	1
Domestic Violence	-	-	-	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	1	-	-
B&E Commercial	1	-	1	-	-	-
Theft of Vehicle	-	1	-	-	-	1
Theft From Vehicle	1	-	-	-	-	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	1	-	-	-	-
Drug Offence	-	3	1	-	3	-
Liquor Offences	-	-	1	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	1	1	-	-	1	-
Motor Vehicle Accidents	1	-	-	-	-	-

1 <sup>st</sup> Quarter Statistics – Westside Road NR1000						
ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	24	41	28	41	39	39
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	2	-	1
Domestic Violence	-	-	1	2	-	-
Sex Offence	-	1	-	-	-	-
B&E Residence	-	2	-	-	2	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	1	-	-
Theft From Vehicle	1	-	-	-	-	1
Theft Over \$5000	-	2	-	1	-	1
Theft Under \$5000	-	-	1	1	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	-	2	-	1

1 <sup>st</sup> Quarter Statistics – Spallumcheen Hwy 97/97A						
ACTIVITY TYPE	Jan 2022	Jan 2023	Feb 2022	Feb 2023	Mar 2022	Mar 2023
<b>Total Files</b>	13	16	8	14	13	17
Impaired Driving	-	-	-	-	-	1
24 Hour Suspension	-	1	-	-	-	-
Drug Offences	-	-	-	-	-	-
Motor Vehicle Accidents	1	1	-	5	2	1
Collision over \$10000	-	-	1	1	1	-
Collision non-fatal injury	-	-	-	-	-	-
Collision Fatal	-	-	-	-	-	-
Traffic moving offences	7	12	3	3	7	10
Liquor Offences	-	-	-	-	-	-

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: April 24, 2023  
Subject: Adoption of City of Enderby Strategic Plan 2023-26

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**RECOMMENDATION**

THAT Council adopts the City of Enderby Strategic Plan 2023-26.

**ALTERNATE RECOMMENDATION**

THAT Council amends the City of Enderby Strategic Plan 2023-26 by \_\_\_\_\_;

AND THAT Council adopts the City of Enderby Strategic Plan 2023-26 as amended.

**BACKGROUND**

Council engaged in a strategic planning process in April 2023 that reaffirmed its mission, vision, and values statements, as well as its five strategic priorities. A number of new objectives were supported while objectives from the prior term were carried over, amended, or removed.

The outcome is reflected in the City of Enderby Strategic Plan 2023-26 (“the Strategic Plan”). Staff are respectfully asking Council to review the Strategic Plan, resolve to make any further changes as it sees fit, and then adopt the Strategic Plan. Following its adoption, the Strategic Plan will be posted on the City’s website.

In December of each year, Council will receive a progress update respecting the Strategic Plan. The following January, Council will engage in an “update” session to renew and re-evaluate the Strategic Plan, which is intended to be a “living document” that evolves with the community, as expressed through the will of Council.

Respectfully submitted,

2023-04-24

X 

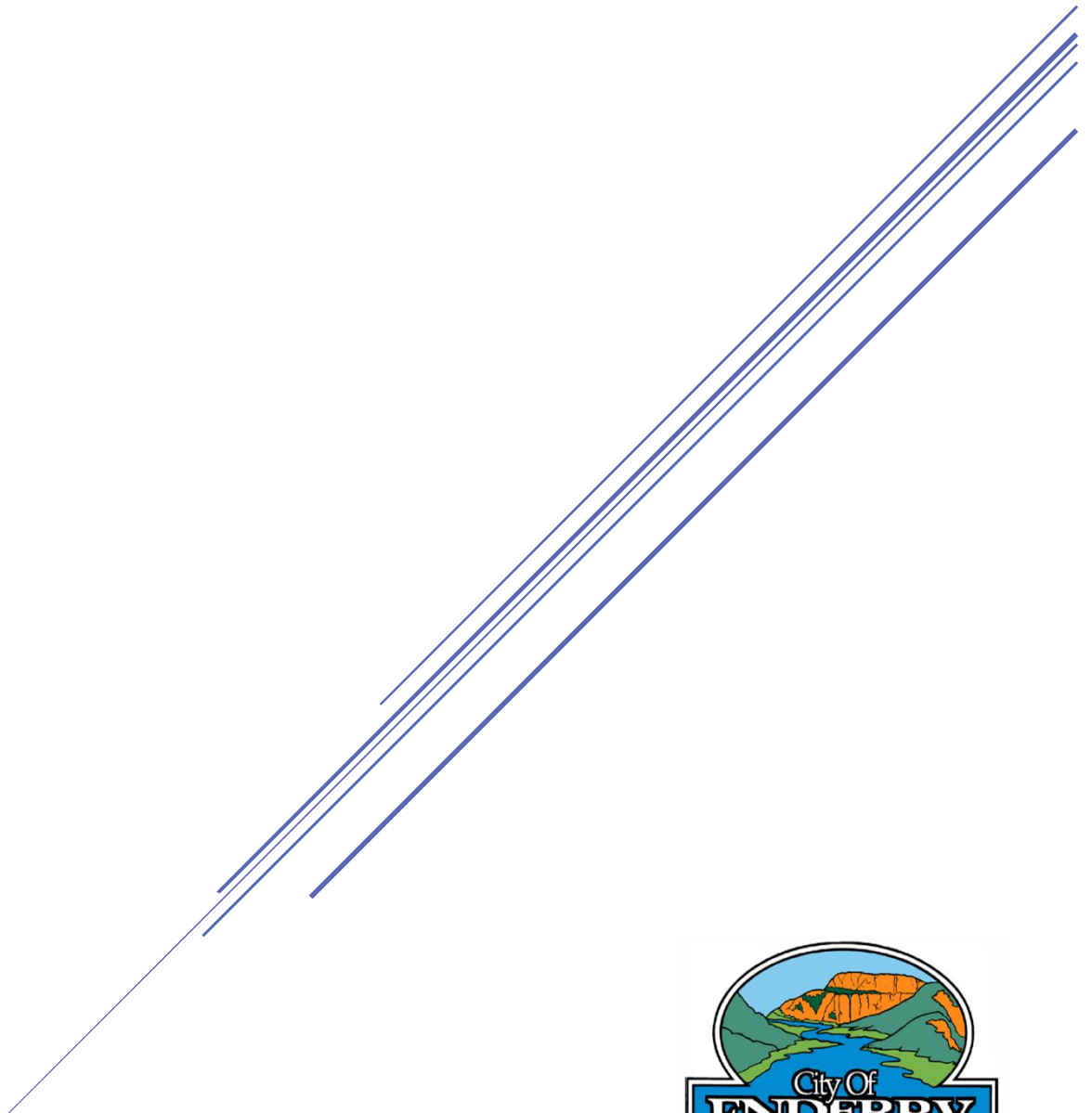
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Tate Bengtson  
Chief Administrative Officer  
Signed by: Tate Bengtson



# CITY OF ENDERBY

## STRATEGIC PLAN 2023-26



## ABOUT THIS STRATEGIC PLAN

As municipal services are funded largely through taxes, a strategic plan provides direction so that the resources are spent on the right objectives at the right time. A strategic plan also creates efficiency and effectiveness by providing clarity and alignment on decision-making and resource allocation throughout the entire municipal corporation.

A strategic plan is a group of prioritized objectives flowing from the strategic priorities set by Council. In turn, the strategic priorities are informed by the corporate values, mission, and vision, which are also determined by Council.

In this plan, Council priorities are classified as **CRITICAL**, **IMPORTANT**, or **DESIRABLE**.

- **CRITICAL** priorities are essential objectives for which it is not possible to change the timeline – meaning that resources may need to be drawn from other objectives in order to complete the task.
- **IMPORTANT** priorities are also objectives that provide significant positive value, but it is acceptable to extend the timeline in order to keep the resource costs fixed.
- **DESIRABLE** priorities also provide positive value, but it is acceptable for both resources and timeline to be adjusted to balance the demands of higher priorities.

The City of Enderby Strategic Plan expresses one important part of the total activities of the City, as prioritized by Council. There are other initiatives, department-level strategic plans, and ongoing operational objectives that are outside of the scope of this plan.

A strategic plan is a commitment by Council on behalf of the municipal corporation of the City of Enderby. It is a commitment to the taxpayer, to the public, and, most importantly, to the future of Enderby.

# CITY OF ENDERBY

# STRATEGIC PLAN 2023-26

## VALUES

Our values are:

1. Integrity
2. Respect
3. Accountability
4. Leadership and Collaboration

## MISSION

Our mission is to deliver high quality and affordable services to enhance a healthy and sustainable, inclusive community for today and tomorrow.

## VISION

Our vision is to be a local government that delivers affordable and sustainable services while considering social, economic, and environmental values.

## STRATEGIC PRIORITIES

Our commitments are:

1. Promoting CITIZEN ENGAGEMENT to increase community pride, ownership, and participation.
2. Fostering HEALTH AND WELL-BEING to create a happy, safe, and resilient community.
3. Creating an environment that enhances ECONOMIC PROSPERITY for residents and businesses.
4. Supporting ATTAINABLE AND AFFORDABLE HOUSING that complements our community and supports the aspirations of those who live here.
5. Providing WELL-MANAGED INFRASTRUCTURE that supports the needs of our community in a fiscally responsible way.

## STRATEGIC PRIORITY #1 - CITIZEN ENGAGEMENT

WE ARE COMMITTED TO PROMOTING **CITIZEN ENGAGEMENT** TO INCREASE COMMUNITY PRIDE, OWNERSHIP, AND PARTICIPATION.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Host "Coffee with Mayor & Council" events.	Desirable	2023	Council
Increase recognition of community volunteers.	Desirable	2023	Council
Replace and add new banners to City streets and Highway 97A	Desirable	2023	Staff
Enhance public communications on the City of Enderby Mission, Vision, and Values.	Important	2023	Staff
Host a citizen and community group recognition event.	Desirable	2024	Council
Re-evaluate existing public art in conjunction with the Enderby & District Arts Council	Important	2024	Council
Assess opportunities to implement a volunteer engagement and coordination program that will increase the annual volunteer hours contributed to the community.	Desirable	2025	Council
Create a grant-ready design for a band stand.	Desirable	2026	Staff
Enhance community entrance signs.	Desirable	2026	Council

## STRATEGIC PRIORITY #2 - HEALTH AND WELL-BEING

WE ARE COMMITTED TO FOSTERING **HEALTH AND WELL-BEING** TO CREATE A HAPPY, SAFE, AND RESILIENT COMMUNITY.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Review and adopt a Council Code of Conduct.	Critical	2023	Council
Support the establishment of a local or regional Accessibility Committee.	Critical	2023	Council
Increase engagement with owners of vacant commercial buildings to address safety concerns.	Important	2023	Staff
Propose to the Ministry of Health a pilot project to create and retain rural health practitioners by investing in local residents.	Important	2023	Council
Review available lands for the suitability of establishing a dog park.	Important	2023	Staff
Explore enhanced hours for the Enderby branch of the Okanagan Regional Library.	Desirable	2024	Staff
Support regional initiatives to create or enhance ball diamond infrastructure.	Important	2024	Council
Complete construction of a new pool.	Critical	2026	Staff
Develop a plan to improve lighting along the Riverwalk.	Desirable	2026	Staff
Develop a vision for a new skateboard park.	Important	2026	Council

## STRATEGIC PRIORITY #3 - ECONOMIC PROSPERITY

WE ARE COMMITTED TO CREATING AN ENVIRONMENT THAT ENHANCES ECONOMIC PROSPERITY FOR RESIDENTS AND BUSINESSES.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Support coordination of the Highway 97A and rail-trail planning processes at the technical and policy levels to ensure positive outcomes for Enderby.	Critical	2023	Staff/Council
Enhance lights on the feature tree on Cliff Avenue.	Important	2023	Staff
Build and strengthen partnerships with Splatsin, Area F, and School District #83.	Important	2023	Council
Implement a plan to enhance business retention and expansion.	Important	2024	Staff
Meet with the Minister responsible to discuss community forest opportunities prior to an apportionment decision.	Important	2025	Council
Develop a community greening assessment and plan for the City that increases the number of trees in the community.	Desirable	2026	Staff
Develop an engagement plan for downtown businesses to ensure that Enderby presents a welcoming and aesthetically pleasing business core.	Desirable	2026	Staff

## STRATEGIC PRIORITY #4 - ATTAINABLE AND AFFORDABLE HOUSING

WE ARE COMMITTED TO SUPPORTING **ATTAINABLE AND AFFORDABLE HOUSING** THAT COMPLEMENTS OUR COMMUNITY AND SUPPORTS THE ASPIRATIONS OF THOSE WHO LIVE HERE.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Undertake a council workshop to review available social supports to determine the types of housing best suited to the community and capable of providing the best outcomes for occupants.	Important	2023	Council



## STRATEGIC PRIORITY #5 - WELL-MANAGED INFRASTRUCTURE

WE ARE COMMITTED TO PROVIDING **WELL-MANAGED INFRASTRUCTURE** THAT SUPPORTS THE NEEDS OF OUR COMMUNITY IN A FISCALLY RESPONSIBLE WAY.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Complete construction of a replacement Reservoir #1.	Critical	2023	Staff
Continue to invest in asset management annually.	Critical	2023	Council
Create a grant-ready expansion and upgrade plan for the Water Treatment Plant.	Critical	2023	Staff
Develop a grant-ready plan for improving community fire flows.	Important	2025	Staff
Develop a grant-ready plan for improving drainage in the northern catchment basin.	Desirable	2026	Staff
Create a grant-ready expansion and upgrade plan for the Wastewater Treatment Plant.	Important	2026	Staff

## EVALUATING THE PLAN

WE ARE COMMITTED TO MEASURING OUR PROGRESS AND DEMONSTRATING OUR COMMITMENT TO CREATING POSITIVE OUTCOMES FOR OUR COMMUNITY.

By making the objectives of this strategic plan measurable, we make a commitment to our community to show how our initiatives produce results.

Every December, a Scorecard will be prepared that reports the progress and outcomes of this strategic plan. The Scorecard will be presented on a public Council agenda.

## REVIEWING AND AMENDING THE PLAN

WE ARE COMMITTED TO THIS STRATEGIC PLAN BUT WE WILL BE FLEXIBLE WHEN EMERGING ISSUES OR EXTRAORDINARY OPPORTUNITIES ARISE THAT ADVANCE THE VISION.

Every January, this strategic plan will be reviewed to ensure that it continues to meet the evolving and emerging priorities of Council and the broad community.

If an Emergency Issue or Extraordinary Opportunity arises in the meantime, an elected official must provide a notice of motion on a Council agenda describing the proposed objective and requesting that staff prepare a report analyzing the commitments and the impact to existing objectives. After considering the report, Council may vote to amend its strategic plan.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** April 25, 2023  
**Subject:** Disclosure of Contracts - Council

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**RECOMMENDATION**

THAT Council receives and files this memorandum.

**BACKGROUND**

Section 107 of the *Community Charter* requires that any contract entered into by the City, that would provide a member of Council with a direct or indirect financial interest, be reported at a Council meeting that is open to the public. This is also required for anyone who was a previous member of Council for a six month period after their position has ended.

It is the responsibility of each elected official to inform the Corporate Officer of any contracts that must be reported. Section 107(3) of the *Community Charter* states that a person who does not report their contracts will be disqualified from holding office, unless the contravention was done inadvertently, or an error of judgement was made in good faith. Staff will prepare this disclosure report based on the information provided by the elected official; however, if there any contracts missing from this report that should be included, the elected official is to let the Corporate Officer know as soon as possible so this can be reported correctly.

During the said period, the City of Enderby entered into the following contracts:

January 01, 2023 to March 31, 2023

<b>Council Member</b>	<b>Supplier</b>	<b>Amount</b>
Mayor Galbraith	Central Hardware	\$ 521.33
Former Mayor McCune	GTI Petroleum	\$ 18,807.75
Former Mayor McCune	Sutherland's Bakery	\$ 236.78

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, CAO  
From: Jennifer Bellamy, CFO  
Date: April 25, 2023  
Subject: Notice of Motion (Councillor Schreiner): Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society Fundraiser

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**NOTICE OF MOTION (COUNCILLOR SCHREINER)**

THAT Council approves \$\_\_\_\_\_ for registration in the Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society 1<sup>st</sup> Annual Golf Tournament Fundraiser, with funding provided through unused funds in Council convention expenses.

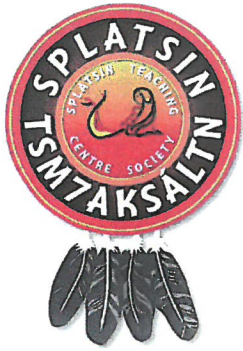
**BACKGROUND**

Councillor Schreiner has submitted a notice of motion requesting that Council send a representative(s) from Council to the Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society 1<sup>st</sup> Annual Golf Tournament Fundraiser. Attached is correspondence received on the event.

As this expenditure is not included in the budget, Council is required to authorize the expenditure. The fees can be funded through Council convention expenses, as the budget for this provides for all of Council to attend SILGA, of which not all members of Council will be attending this year.

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer



**Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society**

**OFFICE**  
2730 Canyon Rd.  
Enderby, British Columbia V0E 1V3

**Phone**  
250-838-6404

**Fax**  
250-838-6429

**Email**  
executivedirector@tsm7aksaltn.ca

**Web**  
[www.splatsin.org](http://www.splatsin.org)  
[www.facebook.com/groups/splatsin/](https://www.facebook.com/groups/splatsin/)

April. 18, 2023

APR 21 2023

Waytk, from the Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society. We will be having our 1<sup>st</sup> Annual Golf Tournament Fundraiser at The Spaulumcheen Golf and Country Club on Friday June 9<sup>th</sup>. We would like to invite you to join us for 18 holes of golf, prizes, and dinner.

To register a team of 4 the cost is \$750. If you do not have a team of 4, the cost is \$190 per player and we can put you on a team. Please email [splatsingolf@gmail.com](mailto:splatsingolf@gmail.com) to register.

We are also looking for donations for prizes. If you are able to donate, please email Danielle at [splatsingolf@gmail.com](mailto:splatsingolf@gmail.com).

All proceeds from the tournament will go towards the Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society. Which is a group daycare, licensed for 65 children age 0-12 years. We are a non-profit organization governed by a Board of Directors. We offer centre based services including Aboriginal Infant Development and Supported Childcare Development Programs. The Tsm7aksaltn also has developed a great culture and Language program that has done so much work to retain and promote the Splatsin dialect of the Secwepemc language.

For further information, to enter a team or donate please contact Danielle at 250-804-9508 or Harlen at 250-938-5004 or email [splatsingolf@gmail.com](mailto:splatsingolf@gmail.com).

Danielle Preece-Executive Assistant





SPLATSIN TSM7AKSALTN (SPLATSIN  
TEACHING CENTRE) SOCIETY

# GOLF TOURNAMENT FRIDAY JUNE 9, 2023

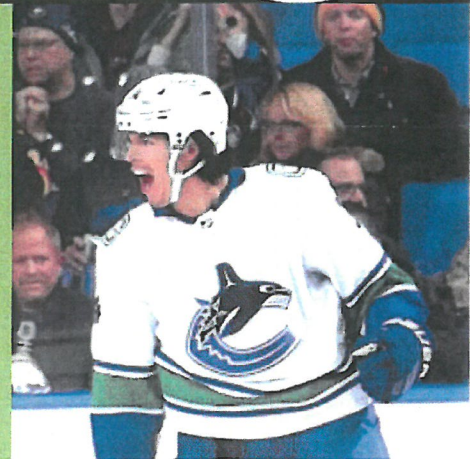
AT THE SPALLUMCHEEN GOLF AND COUNTRY  
CLUB IN VERNON BC.

Registration starts at 11:00am, Shotgun start at 1:00pm  
18 holes of golf which includes golf cart and dinner  
4 person Texas Scramble  
Tons of door prizes

CONTESTS!  
\*Long Drive  
\*KPs  
\*Longest Putt  
\$10 each to enter

50/50 DRAW  
WIN UP TO  
\$10,000  
EVENT LICENSE #140713  
ETRANSFER AVAILABLE

SPECIAL GUEST  
ETHAN BEAR #74  
FROM THE VANCOUVER  
CANUCKS WILL BE  
GOLFING AND SIGNING  
AUTOGRAPHS



REGISTER NOW!

**\$750** per team or **\$190** per player  
CORPORATE SPONSORSHIPS AVAILABLE

To register and to purchase  
50/50 tickets contact Danielle  
or Harlen at:

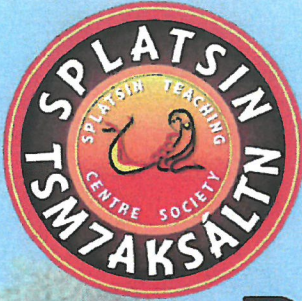
E: Splatsingolf@gmail.com  
Danielle-250-804-9508  
Harlen-250-938-5004

### HOLE IN ONE PRIZE

2023 ARGO QUAD Retails at \$13,999  
SPONSORED BY KIWIS POWERSPORTS  
from Enderby BC







# Splatsin Tsm7aksaltn (Splatsin Teaching Centre) Society

## Golf Tournament

# BECOME A SPONSOR



### Other Sponsors

We would appreciate any donations of merchandise, services, or gift cards for prizes and giveaways

### PLATINUM

\$6,000

- (only 1 available - first come first served)
- 2 Golfers to play with Etim Bear from the Vancouver Canucks
- Hole Sponsorships
- Recognition as the Platinum Sponsor
- Logo Placement on Signage

### Hole Sponsors

\$500

- Dinner ticket if not golfing
- Signage on Hole
- Recognition during event

\*We encourage hole sponsors to set up a booth or run an activity or give away snacks/prizes to golfers as they pass

### Bronze

\$1,000

- 1 Free Golfer Registration
- Recognition as a Bronze Sponsor
- Logo Placement on Signage

### SILVER

\$2,000

- 2 Golfer Registration
- 1 Hole Sponsorship
- Recognition as a Silver Sponsor
- Logo Placement on Signage

### GOLD

\$3,000

- 4 Golfer Registrations
- 2 Hole Sponsorships
- Recognition as a Gold Sponsor
- Logo Placement on Signage

Event is Friday June 9, 2023

To sponsor or donate please contact Danielle:  
assistant@tsm7aksaltn.ca/ 250-804-9508





AGENDA

April 24, 2023

Ref: 272068

Their Worship Mayor Huck Galbraith  
and Members of Council  
City of Enderby  
PO Box 400  
Enderby BC V0E 1V0

Dear Mayor Galbraith and Councillors:

Thank you to the leadership of the City of Enderby for meeting with me during my tour of the Kootenay-Okanagan region on January 19, 2023. It was a pleasure to connect with new and familiar faces, and hear directly about your community's priorities. We appreciated your hospitality in hosting us in your community.

Being on the front lines of service delivery, municipal and regional leaders understand the opportunities and challenges faced by communities today—including housing, healthcare, public safety, and economic development. Our government is motivated to work with you as partners to ensure a prosperous and sustainable province for future generations.

The issues brought forward at our meeting were of great interest to me. One of the topics raised was the need for creative solutions to address housing gaps in your community—for workers, seniors, and others. I was encouraged to hear about the work you have done with BC Housing, and further projects you may be exploring involving BC Housing and potential First Nation partners.

The Province of British Columbia's new housing plan, [Homes for People](#), will speed up delivery of new homes, increase the supply of middle-income housing, fight speculation and help those who need it the most. Further outreach about rental zoning, First Nation housing partnerships and other housing matters can be directed to the Ministry of Housing by email at: [HOUS.Minister@gov.bc.ca](mailto:HOUS.Minister@gov.bc.ca).

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Their Worship Mayor Huck Gallbraith  
and Members of Council  
Page 2

At our meeting we also discussed your interest in improved internet connectivity, housing on Agricultural Land Reserve (ALR) property, a community forest, and transportation solutions to address grid-lock conditions and enable ride-sharing. Ministry of Municipal Affairs staff have reached out to ministry colleagues to inform them about these important matters. If you have not yet been in contact, I encourage you to connect directly with the following ministries: Ministry of Citizens' Services (internet connectivity) by email at: [CITZ.Minister@gov.bc.ca](mailto:CITZ.Minister@gov.bc.ca); Ministry of Agriculture and Food (ALR policy) by email at: [AF.Minister@gov.bc.ca](mailto:AF.Minister@gov.bc.ca), Ministry of Forests (community forest request) by email at: [FOR.Minister@gov.bc.ca](mailto:FOR.Minister@gov.bc.ca), and the Ministry of Transportation and Infrastructure (highway gridlock; ride-sharing) by email at: [Minister.MOTI@gov.bc.ca](mailto:Minister.MOTI@gov.bc.ca).

Since we met, our government has announced and allocated the [Growing Communities Fund](#) to local governments to help build community infrastructure and amenities to meet the demands of unprecedented population growth. The fund provides a one-time total of \$1 billion in grants to all 188 municipalities and regional districts for recreation facilities, parks, water treatments plants, and other community infrastructure. I am pleased that the City received \$1,707,000 from the Growing Communities Fund to put to good work in your community.

Thank you again for taking the time to meet with me, and for highlighting these important issues. As partners we can work together to deliver on these priorities to improve the lives of British Columbians. I look forward to our next meeting.

Sincerely,



Anne Kang  
Minister

pc: Honourable Pam Alexis, Minister of Agriculture and Food  
Honourable Lisa Beare, Minister of Citizens' Services  
Honourable Bruce Ralston, Minister of Forests  
Honourable Ravi Kahlon, Minister of Housing  
Honourable Rob Fleming, Minister of Transportation and Infrastructure  
Tate Bengtson, Chief Administrative Officer, City of Enderby