



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, February 21, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Davyduke, seconded by Councillor Yerhoff
“THAT the February 21, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of February 6, 2023

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the February 6, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

BYLAWS

The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw 1762, 2023

Moved by Councillor Baird, seconded by Councillor Schreiner

“THAT Council gives three readings to the bylaw cited as The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw 1762, 2023.”

CARRIED

Enderby & District Cemetery Regulation Bylaw No. 1702, 2020 Amendment Bylaw No. 1733, 2023

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council gives three readings to the bylaw cited as Enderby & District Cemetery Regulation Bylaw No. 1702, 2020 Amendment Bylaw No. 1733, 2023”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Attended a meeting with the Minister of Municipal Affairs.

Attended the RCMP Stakeholder meeting.

Thanked Council for their decision to include a land acknowledgement at the commencement of Council meetings.

Councillor Schreiner

Attended an Enderby and District Services Commission meeting as an audience member.

Will be attending an RDNO budget meeting tomorrow and will report back to Council.

Councillor Ramey

Attended an Enderby and District Arts Council board meeting. Board members are planning to attend the March 20th meeting to present to Council. They have requested an informal meeting with Council before March 20th.

The first coffee house put on by the Arts Council since being cancelled during the pandemic was very successful. The musician sign-up filled quickly and the event was well attended.

Attended an Okanagan Regional Library Board Meeting and orientation. There are many new board members. The meeting went well.

Councillor Shishido asked about funding that was secured by the Enderby and District Arts Council during the pandemic. Asked what the Arts Council was planning to do with that funding.

Councillor Ramey responded that the Arts Council will be sponsoring music at the farmers market this year as well as at the Art Gallery. There have been new artists featured and the gallery was repainted.

Councillor Baird

Had a Zoom meeting with a PHD student at the University of Alberta who is focusing her thesis on small libraries and has decided to focus her research on the Enderby Library. She has interviewed past librarians and patrons, as well as attended a paint night at the library.

Attended the Windy Rock Ski Hill presentation put on by the Enderby Museum. The event was well attended and the speakers were great.

Attended the first coffee house event and reported that it was a great event. Members of the public in attendance noted that the Seniors Centre is a good location for these events as it is central and easily accessible.

Attended the pancake breakfast put on by the Legion for Family Day. There were also skating and curling events at the Arena with a face painter in attendance. These events were all very well attended.

Members of the Enderby and District Services Commission will be sitting in on a baseball user group meeting organized by Enderby & District Recreation Services, which will be taking place at the Visitor Centre.

Suggested that a card be sent to the owner of Askew's Foods to welcome them to Enderby.

Councillor Shishido

Attended a meeting of the Enderby and District Museum & Archives Society. There will be a 50th anniversary celebration event for the Museum on September 16th, as well as a volunteer appreciation barbeque held in August.

Noted that many people inquire at the Museum for directions and asked if there are small maps available that the Museum could hand out.

Chief Administrative Officer responded that there are tear-off maps that are available and that some will be brought to the museum.

The new server is being installed at the museum. There is some change in wiring that needs to be completed to support this, which the museum is funding. The museum is changing its lights to LED to reduce the power draw. Noted that there may be a rebate available from BC Hydro for this switch and asked if the City would have to apply for this on their behalf.

Chief Administrative Officer responded that the City would likely have to apply for the rebate, but if the museum incurred the cost of the LED light switch, they would receive the funds from the rebate. Also noted that he will discuss the electrical changes with the museum, as they may have repercussions for City Hall.

Councillor Shishido reported that Bob Cowan has completed an update to the History of Enderby book that adds information up to 2022. This will be integrated into a revised edition of the existing book.

Councillor Davyduke

Attended a FACT Committee Meeting. The Good Food Box program is going well. The Shuswap Seed Swap will be happening on March 4th from 10 a.m. – 3 p.m. at the Splatsin Centre.

Registration for the Enterprize Challenge has closed. The final awards presentation will be on May 18th at the Vernon Performing Arts Centre.

The Enderby and District Community Resource Centre partnered with the Enderby and District Arts Council last year to put on a ten-week art program for youth. This program was very successful and there are plans to run the program again, for two sets of participants, with each session being 10 classes. They are also planning to put a sports for youth program in place, with a focus on the winter months.

The School District is now charging a minimum fee of \$200 per session for rentals of school facilities. Reported that this may be a barrier for non-profit groups.

Chief Administrative Officer asked if this fee is to account for janitorial work and staff to open and close the buildings. Explained that there is a joint use agreement in place that allows for community groups to use the gym for no cost, except for the incremental costs required for janitorial and other staff services.

Mayor Galbraith

Has engaged with many members of the public regarding Brickyard Road, the Pool, the need for more ball diamonds, a dog park, and a new skateboard park.

Met with the Chief Executive Officer of the Splatsin Development Corporation.

Attended a Rail Trail meeting in Mara.

Chief Administrative Officer

Reported that Brickyard Road is problematic at this time of year. The road is currently frozen and will be graded once it has thawed. This usually occurs in early to mid-April.

Mayor Galbraith asked if there is anything that could be done in the meantime, such as placing fill on top.

Chief Administrative Officer responded that this quickly degrades and does not offer a benefit relative to the cost. There are plans to pave Brickyard Road in the future, but the cost of the project is approximately \$5 million. Due to the cost, this project can not be funded through taxation, and will need to be completed with borrowing, a grant, or a combination of the two.

Mayor Galbraith asked if this project would include other upgrades.

Chief Administrative Officer responded that a 6-inch water line would be extended at the same time, replacing the existing 2" line. The sewer would likely not be extended as properties along Brickyard have septic, and this would increase the cost of the project by several million as a lift station would be required. The approach for storm drainage for this area is still being evaluated.

The pre-construction meeting for Peacher Crescent went well. Mounce Construction is the general contractor for the project, and the tentative start date is February 27th. Sewer works will be completed first and will require some large-scale excavation. There will likely be driveways that are impacted by this excavation. There may also be trees in the right-of-way area that need to be removed, but the general contractor will work to avoid this if possible. The plan is for the project to be completed in early May.

2023 updates for the Drinking Water Emergency Response Plan have been completed and the plan is being circulated to staff.

Testing is ongoing for the Reservoir #1 bypass program.

Chief Administrative Officer and Planner are working on updating the general Emergency Plan.

The contract for concession operation at the Gazebo and Arena has been posted to the website and will be advertised shortly. There has already been some interest, and there will be a site meeting for potential applicants in early March.

Met with the Events Coordinator last Monday and discussed the procedure manual that is being built for community events.

Met with the Chief Financial Officer and the Campground Manager. Last season was very successful. There are some updates being made to the website to reflect events coming up this year. There have also been many requests from guests who arrive to the campground late at night to be able to purchase necessities at the main office such as toothpaste and bug spray. The plan for this year is to have a small stock of travel-sized items available that are sourced from local businesses, and marked up in such a way to not compete with local businesses. This will give guests the ability to obtain items to get them through until local businesses open.

Review is ongoing of planned road crossings for the Rail Trail. This will be advanced to Council once the initial review is complete. The Rail Trail owners would like to have this project put out to tender soon. There are some complexities that will need to be addressed at the crossing of Cliff Avenue in particular.

The 2009 McGowan subdivision was registered with the Land Titles office this morning, creating 34 new lots available for development. There is still work ongoing on the internal subdivision road, and there are works needing to be done on McGowan Street, likely beginning in early March.

Councillor Schreiner asked about the street naming within the subdivision and how the heritage naming list works.

Chief Administrative Officer explained that part of the new subdivision will continue the Heitman Street numbering, and the other internal road will be named Viewmount Drive. Viewmount is the

name of the development company. There is a list of recommended heritage names that the City encourages developers to consider, but developers are not required to use them.

Council Inquiries

Councillor Schreiner asked if there is any follow-up work to be done regarding the presentation late last year by the BC Rural Health Network. Asked if there are grant opportunities for doctor recruitment.

Chief Administrative Officer responded that the grants discussed in the presentation appeared to be specific to health authorities rather than local governments. Explained that historically, some municipalities will create offer incentives for doctors that comes out of their own revenues. Suggested that it might be a good idea to reconnect with representatives from the BC Rural Health Network to discuss next steps.

Councillor Schreiner will follow up with the BC Rural Health Network to see if there are steps Council can be taking to assist with doctor recruitment.

Councillor Shishido asked Councillor Schreiner if the upgrades to the HVAC system, which could encroach upon a utility right-of-way involving the City, was discussed at the meeting of the Hospital Board.

Councillor Schreiner responded that he did bring this concern to their attention and asked for members of the Hospital Board to reach out to staff to discuss.

Councillor Shishido asked if there has been any change in the treatment of water. A member of the public has noted a change in taste.

Chief Administrative Officer responded that there has been no change in treatment. Requested that changes like this be reported to staff so that an investigation can occur. Public complaints can be a very important early warning sign if there is a drinking water issue.

RDNO Building Permit Report – January 2023

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT the RDNO Building Permit Report – January 2023 be received and filed.”

CARRIED

NEW BUSINESS

Code of Conduct

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council convenes a Committee of the Whole on April 3rd at 2:30 p.m. to review the existing elected official code of conduct in consideration of the Principles for Codes of Conduct Regulation and other relevant matters.”

CARRIED

Community Marketing Video – Award of Contract to Sproing Creative

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council awards the contract for developing a community marketing video to Sproing Creative in the amount of \$6,900, in accordance with the Terms of Reference attached to this memorandum as Schedule ‘A’.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the regular meeting of February 21, 2023 adjourn at 5:31 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER