



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, January 16, 2023 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT the January 16, 2023 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of December 19, 2022

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT the December 19, 2023 Council Meeting minutes be adopted as circulated.”

CARRIED

PUBLIC HEARINGS

City of Enderby Zoning Bylaw No 1550, 2014 Amendment Bylaw No. 1758, 2022

The regular meeting gave way to the public hearing at 4:33 p.m.

The regular meeting re-convened at 4:54 p.m.

DEVELOPMENT MATTERS AND RELATED BYLAWS

City of Enderby Zoning Bylaw No 1550, 2014 Amendment Bylaw No. 1758, 2022

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives and files the attached Staff Report dated December 14, 2022;

AND THAT having considered the input received at the Public Hearing, Council gives third reading and adopts City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1758, 2022 which proposes to:

1. *Rezone the property legally described as PARCEL A, PLAN KAP12866, DISTRICT LOT 226, KAMLOOPS DIV OF YALE LAND DISTRICT, (KE30747) OF LOT 1, and located at 99 Bass Avenue, Enderby BC, from the Residential Single Family (R.1) zone to the Residential Single Family with Detached Suite (R.1-B) zone; and*
2. *Amend the text of the City of Enderby Zoning Bylaw No. 1550, 2014 to permit a detached secondary suite to be located on the second storey level of an accessory residential building, with the citing of the building to be in accordance with Section 308.4 of the Bylaw, for the property legally described as PARCEL A, PLAN KAP12866, DISTRICT LOT 226, KAMLOOPS DIV OF YALE LAND DISTRICT, (KE30747) OF LOT 1 and located at 99 Bass Avenue, Enderby BC,*

AND FURTHER THAT the adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1758, 2022 shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.”

CARRIED

Development Variance Permit #0054-22-DVP-END

Councillor Baird declared a conflict of interest and left the meeting at 4:57 p.m.

The Planner gave an overview of the application.

Councillor Ramey asked if the staff recommendation would allow for the development to be built without any new illumination on the street.

The Planner responded that if no new hydro poles are required, per the staff recommendation, there would be no requirement for the developer to add poles only for the purposes of providing additional street lights. Explained that, because there is overhead wiring on the side of Cliffview that is adjacent to the subject property, installing stand-alone ornamental street lights would create a conflict.

Councillor Yerhoff inquired about the density of the new lots.

Planner explained that the developer has proposed to build single-family dwellings on each of the lots, but that they will remain zoned R.3. The proposed subdivision plan indicates that two of the lots would be large enough to build two-family dwellings.

There was one written submission

Tom Tatebe, 179 Cliffview Drive, Enderby BC

- Asked how the properties will be zoned once subdivided.
- Asked if there has been any expert report to speak to the request to not construct a storm drainage system for the development.
- Asked if the City would be liable for issues arising from a storm drainage system not being constructed if this variance is granted.

The Planner responded that the lots would still be zoned R.3. Two of the lots in the proposed subdivision plan would be large enough to accommodate duplexes. As there has not yet been a report to determine the required storm drainage system, if any, Staff are recommending that the variance request not be granted. Also noted that if the variance were granted and issues were to arise related to this variance, the City may bear some risk.

Mayor Galbraith asked if any member of the public would like to make representation.

Eric Borhaven, Applicant

Mr. Borhaven explained that the storm drain system in the area was recently upgraded and that he does not believe his development will have a large impact on the storm drainage system. He has retained Lawson Engineering to complete an analysis. Mr. Borhaven explained that Salmon Arm Road and Cliffview Drive were both renewed in recent years.

Councillor Ramey asked when the renewals of the roads were completed.

Chief Administrative Officer replied that Salmon Arm Drive was renewed in 2017 and that Cliffview Drive was renewed in 2008.

Moved by Councillor Schreiner, seconded by Councillor Shishido

“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A SECTION 27 TOWNSHIP 18 RANGE 19 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1702 and located at 186 Salmon Arm Drive, Enderby, B.C. to permit variances to the following Sections of City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- *Section 6.0 of Schedule “A” by not requiring the provision of ornamental street lighting; and*
- *Section 7.0 by not requiring the provision of underground wiring for power, telephone and cablevision,*

with the variance to Section 6.0 being subject to the owner installing lease light davits on any new hydro poles that are required as part of the proposed subdivision (22-0705-END-SUB), to the extent necessary to meet the minimum levels of illumination required under Section 6.0 of Schedule “A” of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000;

*AND THAT Council **NOT** authorize the issuance of a Development Variance Permit for the property legally described as LOT A SECTION 27 TOWNSHIP 18 RANGE 19 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1702 and located at 186 Salmon Arm Drive, Enderby B.C. to vary the following Sections of City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:*

- *Section 2.0 of Schedule “A” by not requiring Cliffview Drive adjacent to the proposed lots to be constructed to the centreline of the road in accordance with the Collector Road Standards;*
- *Section 2.0 of Schedule “A” by not requiring Salmon Arm Drive adjacent to proposed lots to be constructed to the centreline of the road in accordance with the Collector Roads Standards; and*
- *Section 5.0 of Schedule “A” and Schedule “B” by not requiring the design and construction of a storm drainage system.”*

CARRIED

Councillor Baird returned to the meeting at 5:13 p.m.

BYLAWS

City of Enderby 2022-2026 Financial Plan Bylaw No. 1747, 2022, Amendment Bylaw No. 1759, 2022

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council adopts the bylaw cited as City of Enderby 2022-2026 Financial Plan Bylaw No. 1747, 2022, Amendment Bylaw No. 1759, 2022”

CARRIED

Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1760, 2023 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1761, 2023

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council gives three readings to City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1760, 2023;

AND THAT Council gives three readings to City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1761, 2023.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Presented, along with other members of Council, a Lifetime Civic Merritt Award to Seng Phung.

Noted that he believes Askews will be a good addition to the community.

Will be attending a Rail Trail Meeting at RDNO on Wednesday.

There will be an RCMP Strategic Planning Meeting at Splatsin Centre on February 1st.

Will be attending a meeting with the Hospital Board next week.

Councillor Yerhoff

Reported that the things are running smoothly at the food bank. They are looking for more drivers and board members

Has received great feedback from the public regarding snow clearing at the riverwalk and the ball diamonds.

Councillor Davyduke

Attended an Early Years Committee meeting. The photos with Santa event was very successful. Family Literacy Week is from January 21-29 and there will be Unplug and Play events in the community.

Will be attending upcoming FACT and Interagency meetings.

Deadline to apply for the Enterprize challenge is February 6th. The challenge goes on for a number of months and includes training and mentoring for business owners. There is also a finale showcase for businesses involved.

Councillor Ramey

Helped hand out Christmas cards to local businesses. There was great feedback from the businesses that Councillor Ramey visited. The owner of Enderby & District Financial expressed a desire to be more involved in supporting community events.

Sang and Played guitar at Parkview Place.

There is an Arts Council meeting upcoming this week. There will be an open mic on the third Friday of each month at the senior's centre hosted by the Arts Council.

Councillor Shishido

Attended the first Enderby & District Services Commission meeting of the year last week. Expressed that he is looking forward to working with the new group and that the new pool is a priority.

Attended a Cardio Step class put on by Enderby Recreation and the class was full. Has received great feedback from the public about the recreation programming.

Attended a Museum meeting today. Reported that this will be a busy year for the museum and that they have a very active board. They have purchased a new computer and server for archival. They are also working on renewal of the old fire truck. The museum would also like to be more involved in community events.

There will be a 70s themed 50th Anniversary Dance for the Museum on September 8th, 2023.

Councillor Baird

Shared proofs of the Enderby cards with Council.

Councillor Baird and Councillor Shishido have reviewed submissions for the community marketing video and will be meeting with Sproing Marketing soon.

Attended the inaugural Enderby and District Services Commission meeting of the term last week.

There is a PhD Student from the University of Alberta who is studying rural libraries in BC and has chosen to focus on the Enderby Library. Will be meeting with Councillor Baird as well and library staff.

Mayor Galbraith

Reported that the presentation of the Lifetime Civic Merit award to Sung Phung was excellent.

Received good feedback from business owners when delivering Christmas cards from Council.

Chief Administrative Officer

A casual arena worker has been hired who has extensive arena experience.

North Okanagan Minor Hockey Association will take over the concession in the Arena for the remainder of the season. The opportunity to run the gazebo and arena concession for next year will be posted near the end of January.

Thanked Public Works for their great work with snow removal so far this year.

Councillor Schreiner asked if the Snow Angel program is still in place.

Chief Administrative Officer responded that yes, the program is still in place.

Chief Administrative Officer will be sending out some more options for dates for strategic planning.

The reservoir bypass has been tested and is working as expected, but a few more tweaks are still occurring. Thanked Mountain View Electric for their work in helping get the bypass up and running, as well the Public Works Lead Hand and Systems Operator.

There was a water break on Brash Allen Rd that was repaired in early January.

There will be a road interruption tomorrow on the 1000 block of High Street to tie in a new service connection.

Utility bills were sent out today.

Expecting to see plans for road crossings for the test portion of the Rail Trail sometime this week. These will be referred to our Engineer following staff review.

Councillor Ramey asked if it is premature to plan the Rail Trail through town knowing that there will be a highway re-alignment at some point that may affect the location.

Chief Administrative Officer responded that changes to the highway could still be a long time in the future, and that if the rail trail needs to be re-located at that time, it will be the responsibility of the Ministry of Transportation to cover the costs of such relocation. The Ministry of Transportation and Infrastructure and the Rail-Trail have had numerous conversations and ample time to plan jointly, if the parties wished to do so.

Mayor Galbraith reported that he had a conversation with a member of the community regarding the need for a better skateboard park facility in Enderby. They explained that Riverside Park would be a good location because of its proximity to the high school.

Councillor Davyduke noted that the current facility in Barnes Park is not very functional as a skateboard park.

Councillor Baird indicated that the current skateboard park will likely be removed to construct the new pool.

Council Inquiries

Councillor Schreiner asked about the shoulder of George street across from Sutherlands. This shoulder is in very poor shape from people passing on the right while vehicles are waiting to turn left.

Chief Administrative Officer responded that this is an issue to continue to report to the Ministry of Transportation and infrastructure as well as AIM Roads, as they are responsible for road shoulder maintenance. Explained that paving the shoulder may encourage passing on the right, which is a problem; however, the shoulder in its current state is contributing to the degradation of the actual travelled lanes of the road.

Bylaw Enforcement Statistics for Third Period of 2022 (September – December)

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives this memorandum for information.”

CARRIED

RDNO Building Permit Report – December 2022

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the RDNO Building Permit Report – December 2022 be received and filed.”

CARRIED

NEW BUSINESS

Shuswap Regional Trails Roundtable – 2023-26 Grant Funding

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT the decision to provide funding for the Shuswap Regional Trails Roundtable 2023-2026 be postponed to the February 6, 2023 Council Meeting.”

CARRIED

Digital Billboard Sponsorship Renewal for 2023

Councillor Ramey asked if the billboard can be used by organizations outside of the City.

Chief Administrative Officer responded that there is an opportunity for Area F to use the billboard, but that sponsorship applications must come through the Area F Director. The in-kind offer is only available to the City of Enderby-based not-for-profit organizations, but there is a discounted rate for Area F-sponsored organizations. Chief Administrative Officer will get in contact with the new Area F Director to let her know about this program.

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council renews the annual digital billboard sponsorships for the year 2023.”

CARRIED

NOTICES OF MOTION

Notice of Motion (Councillor Yerhoff): Inclusion of a Land Acknowledgement at the Commencement of Council Meetings

Moved by Councillor Yerhoff
“THAT Council directs the Corporate Officer to include a land acknowledgement at the commencement of Council Meetings.”

DEFEATED
 NO SECOND

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the decision to include a land acknowledgement at the commencement of Council Meetings be postponed until Enderby Mayor and/or Council can have a conversation with Splatsin leadership to discuss the matter further.”

CARRIED

PUBLIC QUESTION PERIOD

Heather Black asked for clarification on resolution of Council regarding the inclusion of a land acknowledgement.

Mayor Galbraith re-stated the resolution.

Raquel Knust asked Councillor Schreiner about the upcoming Hospital Board Meeting, and some clarification on their budget request.

Councillor Schreiner responded that the requested budget for the year is 7 million dollars and includes improvements to the heating system at Parkview Place.

Ms. Knust suggested that Councillor Schreiner should meet with the maintenance person of the building prior to the meeting.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the regular meeting of January 16, 2023 adjourn at 6:29 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER