



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 19, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Councillor Baird requested to add the following late item to the agenda:

8.2 Meadow Crescent between Ride n Shine Car Wash and George Street

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT the December 19, 2022 Council Meeting agenda be approved as amended.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of December 5, 2022

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the December 5, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Shuswap-North Okanagan Rail-Trail Maintenance and Landscaping, Rail Trail Advisory Committee Representatives

Ian Wilson, General Manager of Parks and Recreation for Regional District of North Okanagan and Jason Jones, owner of Larch Landscape Architecture, were in attendance to speak to the Shuswap-North Okanagan Rail-Trail.

Mr. Jones presented preliminary plans for landscaping along the Shuswap-North Okanagan Rail Trail, with a focus on the test section that will be built within the City of Enderby. The landscaping through the downtown area will have a slightly more manicured look transitioning to a more natural look requiring less maintenance as the trail moves out of the City. There may be screening to separate the trail from some industrial areas and private properties.

3D renderings were shown of what the trail and surrounding vegetation may look like near the Visitor Centre.

Councillor Schreiner asked about the weeds on the rail corridor and plans for maintenance in the coming year. There were concerns from adjacent property owners regarding invasive and nuisance weeds from the rail corridor invading their properties.

Mr. Wilson explained that construction of the section of trail through Enderby will be put out to tender in the new year with plans for construction to begin in early spring. The maintenance plan needs to be approved, which will address maintenance of the trail and surrounding land. There is also an invasive and noxious weeds plan that was not in place last year. There was difficulty securing contractors for mowing in 2022.

Councillor Schreiner asked where the start and end of the test section would be.

Chief Administrative Officer responded that it will begin at Fortune Road, south of the City, and end part of the way up the City of Enderby portion of Brickyard Road.

Councillor Ramey asked about the plans for that portion of the corridor not used as trail within the City. He asked whether this area could continue to be used for parking.

Mr. Wilson explained that the focus is on active transportation and the use of the trail itself.

Mr. Jones added that within Enderby he believes there will be a more manicured area where people could venture off the trail, which will transition to the more natural style as the trail leaves town.

Councillor Baird asked about whether the elevation and grade of the trail and drainage swale shown on the 3D renderings is accurate to what is intended to be constructed.

Mr. Jones explained that they will work with the existing grade, with the trail raised slightly to help with drainage.

Chief Administrative Officer asked about the plan to maintain areas of the corridor that are currently impacted by weeds, beyond the area immediately adjacent to the trail, as the corridor itself is typically around 30m in width. He stated that the notion of leaving the area to grow naturally is unlikely to work in areas with soil that has been heavily impacted, as these areas are only conducive to noxious weeds.

Mr. Wilson responded that there will be soil amendments to address these areas. Compost that is produced regionally could be used to prepare the soil so that more favourable vegetation can grow.

Chief Administrative Officer explained that there are parts of the trail corridor that people are cutting across with their vehicles. Asked about plans to prevent this.

Mr. Wilson explained that this is something that he is aware of, and that larger vegetation, boulders, and in some cases fencing may be used at places that are being used as crossing points.

Councillor Baird explained that part of the corridor by the Visitor Centre is used for parking. Is there a plan to create parking in this area?

Mr. Jones explained that there are plans for approximately 70 parking spaces in this area. Once those plans are approved, they will be added to the 3D renderings.

Mr. Wilson thanked Council and invited follow up if there are any further questions.

DEVELOPMENT MATTERS AND RELATED BYLAWS

City of Enderby Zoning Bylaw No 1550, 2014 Amendment Bylaw No. 1758, 2022 (First and Second Readings)

Councillor Shishido asked the Planner why secondary suites are not allowed to have two storeys or be located above accessory residential buildings.

Planner responded that detached suites are regulated under the City's zoning bylaw to be one storey to lower the impact on adjacent properties. Explained that many surrounding communities do allow two-storey detached secondary suites.

Councillor Ramey raised concerns about the privacy of surrounding yards if a suite is built on top of the existing garage.

Chief Administrative Officer explained that the application asks for both a rezoning to allow a detached secondary suite, as well as a zoning text amendment to allow a suite to be built above the existing garage. Council could approve the rezoning without the text amendment if it so desires – this would permit a stand-alone detached secondary suite, but not allow it to be built above the garage.

Council discussed the need to weigh what will benefit the community as a whole in light of the need for housing against the impact that a development may have on adjacent properties. Also discussed tools available to Council to lessen the impact of constructing a detached secondary suite above the garage, such as a covenant to not allow windows on a particular side of the suite.

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1758, 2022 which proposes to:

1. *Rezone the property legally described as PARCEL A, PLAN KAP12866, DISTRICT LOT 226, KAMLOOPS DIV OF YALE LAND DISTRICT, (KE30747) OF LOT 1, and located at 99 Bass Avenue, Enderby BC, from the Residential Single Family (R.1) zone to the Residential Single Family with Detached Suite (R.1-B) zone; and*
2. *Amend the text of the City of Enderby Zoning Bylaw No. 1550, 2014 to permit a detached secondary suite to be located on the second storey level of an accessory residential building, with the siting of the building to be in accordance with Section 308.4 of the Bylaw, for the property legally described as PARCEL A, PLAN KAP12866, DISTRICT LOT 226, KAMLOOPS DIV OF YALE LAND DISTRICT, (KE30747) OF LOT 1 and located at 99 Bass Avenue, Enderby BC,*

Be given First and Second Reading and forwarded to a Public Hearing.”

CARRIED

BYLAWS

2022-2026 Financial Plan Amendment

Mayor Galbraith asked if the repairs to the managers house are complete.

Chief Administrative Officer responded that the mold remediation has been completed and the house is safe to occupy. There is, however, some post-remediation repair work to be done on the bathroom that will be completed when the campground's communal washrooms are de-winterized in the spring. Points of entry of water into the home have been located and addressed, and dehumidifiers have been installed in the crawlspace and bathroom as preventative maintenance measures, as there is a lot of humidity in the crawlspace that will be an ongoing matter to manage and maintain.

Moved by Councillor Davyduke, seconded by Councillor Shishido
“THAT Council gives first, second, and third readings to the “City of Enderby 2022-2026 Financial Plan Bylaw No. 1747, 2022, Amendment Bylaw No. 1759, 2022.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Attended pancake breakfasts at A.L. Fortune and M.V. Beattie. Reported that attendance from students was great and it was nice to be back in the schools.

Councillor Davyduke

Thanked Council for their hard work on the pancake breakfasts and all Christmas events. Has received great feedback from the community.

Is waiting for some feedback from members of the interagency group for recommendations on rural health to pass on to the Rural Coordination Centre of BC.

Registration for the Enterprize Challenge hosted by Community Futures will be in January 2023.

Councillor Yerhoff

Attended the pancake breakfasts.

Had a meeting with the food bank who reported that 75 household hampers were distributed last week, more than last year when about 50-60 hampers were distributed.

Councillor Schreiner

Attended a meeting at RDNO where committee appointments were made. \$500 from a COVID-19 fund from RDNO will be used to help with expansion of a baseball infield in Enderby.

A fire protection mutual aid agreement for the North Okanagan was also approved and released from in-camera.

Councillor Ramey

Attended the pancake breakfasts. Reported that it was great to see young people interacting with Council.

Reported that the snow angels program that allows for clearing of the Riverwalk is great and benefits many members of the community.

Councillor Baird

Attended the pancake breakfasts. Reported that attendance was great and that there were 125 batches of pancakes made at A.L. Fortune.

There will be a community Christmas dinner happening at the Seniors Centre on Christmas Day. The event is free but reservations are required.

Mayor Galbraith

Attended the pancake breakfasts and reported that it was great to connect with the students.

Attended a showing of Elf at A.L. Fortune and reported that the show was excellent.

Attended a seniors lunch last Wednesday.

Attended a Regional Growth Management Advisory Committee meeting at RDNO where the secondary suite competition was discussed.

Thanked staff and Council for getting Christmas Cards signed and sent out and asked if members of Council would be willing to take some time this week to deliver Christmas cards to businesses in town.

Had a good meeting with Kukpi7 Thomas last week.

Chief Administrative Officer

City Hall will be closed at end of the day on December 23rd, 2022 and will re-open on January 3rd, 2023. Public Works will work their typical schedule except for statutory holidays, when staff will be on call for snow clearing or emergencies. There will be staff on call for urgent cemetery requests and management staff will be at City Hall sporadically throughout the closure.

Interviews are ongoing casual arena workers. There have been several well qualified applicants.

The scoreboard at the arena has been repaired and is working well.

As the river is freezing, there has been some slush interfering with the water intake in the river so Public Works has switched to the secondary water source, the Shuswap Well, until the river is either fully frozen or thaws, as either of which will remove the slush.

Chief Administrative Officer and Chief Financial Officer will be having a meeting with the Events Coordinator tomorrow to debrief from the community Christmas events as well a general debrief on the first year of the events coordinator contract.

Strategic planning generally takes place in January. Potential dates will be sent out to Council soon to schedule this.

Congratulated the Systems Operator on receiving his Water Distribution 1 certification and the Clerk-Secretary on completion of the Foundations of Local Government Learning Series through the Local Government Management Association.

RDNO Building Permit Report – November 2022

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT the RDNO Building Permit Report – November 2022 be received and filed.”

CARRIED

NEW BUSINESS

Askew’s Foods Request for Temporary Sign at 1006 George Street

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT Council directs Staff to defer enforcing the provisions of the City of Enderby Zoning Bylaw No. 1550, 2014 related to prohibiting temporary signs, for 1006 George Street, subject to the following conditions:

1. *The deferral of enforcement would only apply for a 6-month period, with Askew’s Foods being required to submit a new request at the end of the 6 months if they wish for the placement of the temporary sign to continue;*
2. *The deferral of enforcement only applies to the temporary sign as shown in the attached Schedule ‘A’;*
3. *The temporary sign must be sited in accordance with the applicable setback provisions of the sign regulations outlined in the City of Enderby Zoning Bylaw No. 1550, 2014;*

- 4. *The temporary sign shall be constructed with appropriate materials (i.e. no plywood, untreated lumber, etc.) and be maintained in good repair; and*
- 5. *Should any of the aforementioned conditions not be adhered to, the City may require that the temporary sign be removed at its sole and unfettered discretion.”*
CARRIED

Meadow Crescent Traffic Flow Between Ride n Shine Car Wash and George Street

Councillor Baird asked about ways to improve traffic flow on Meadow Crescent, particularly as it relates to car wash patrons exiting directly onto Highway 97A, and going against the “Do Not Enter” sign posted at the intersection.

Chief Administrative Officer explained that the request to make this road into a one-way is something that needs to be considered carefully, among other possible solutions. The owner of the car wash has committed to placing a “No Left Turns” sign at their exit, as a lot of the problem may be due to customers committing to a left turn without seeing the “Do Not Enter” sign at the end of Meadow Crescent. The impact of the sign installation will be monitored and options for further intervention will be considered.

CORRESPONDENCE AND INFORMATION ITEMS

Ministry of Education and Child Care - Correspondence from Jennifer Whiteside, Minister

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Correspondence from Jennifer Whiteside, Minister, Ministry of Education and Child Care dated December 7, 2022 be received and filed.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public

CLOSED MEETING RESOLUTION

Moved by Councillor Davyduke, seconded by Councillor Baird
“THAT, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b), (e) and (g) of the Community Charter.”

CARRIED

MATTERS RELEASED FROM IN-CAMERA

Reservoir Renewal Options Analysis

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT Council directs staff to proceed with detailed design for renewing and expanding Reservoir #1 using a cast-in-place concrete structure formed inside of the existing basin;

AND THAT Council funds the Reservoir #1 renewal using internal borrowing;

AND FURTHER THAT Council releases this matter from in camera.”

CARRIED

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT the regular meeting of December 19, 2022 adjourn at 6:41 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER