



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 21, 2022 at 4:30 p.m. in Council Chambers.

Present: Acting Mayor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Mayor Huck Galbraith
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Davyduke, seconded by Councillor Yerhoff
“THAT the November 21, 2022 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of November 7, 2022

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the November 7, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Leigha Horsfield, Executive Director and Danielle Guetter, Business Services Advisor - Community Futures North Okanagan

Ms. Horsfield introduced Community Futures North Okanagan. Some key points from the presentation were as follows:

- Current unemployment rate is the lowest in 15 years.
- Only 33% of people in the North Okanagan are of prime working age (25-54).
- Largest labour force losses are in fields of construction, healthcare, manufacturing, finance, and insurance.

- North Okanagan Shuswap Rural and Northern Immigration Pilot has brought 652 newcomers to the area so far.
- There will be a housing awareness campaign launching in January in partnership with the RDNO.

Councillor Davyduke asked if finding housing has been an issue for workers coming to the area with the Rural Northern Immigration Pilot.

Ms. Horsfield responded that housing has not been an issue for these workers so far.

Councillor Ramey asked about credentialing barriers faced by skilled workers from other countries to practice their trade or profession in Canada.

Ms. Horsfield responded that this issue remains a challenge because the standards to practice certain trades and professions in Canada are not set by the government, but by associations or credentialing bodies specific to the field of work.

Councillor Shishido asked why there is a shortage of local workers.

Ms. Horsfield responded that the pandemic accelerated the baby boom generation's exit from the workforce, and as more members of that generation retire, not enough people are entering the workforce to replace them.

Ms. Guetter thanked Council for taking the time to interact with and get to know her. Explained that she is at City Hall on Tuesdays from 10 a.m. to 3 p.m. providing business services to small businesses within the community.

There are 2 clients from Enderby in the Self Employment Program.

Ms. Guetter has followed up with all businesses that indicated at the time of the Business Walk that they would like further assistance. A common request in the community is help with marketing, specifically how to use social media.

Councillor Davyduke asked if the workshop put on by Community Futures for business owners to help them learn to recruit and retain employees has been well attended.

Ms. Guetter responded that the program is now running monthly and that each has had employers participating.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0052-22-DVP-END

The Planner gave an overview of the application.

Acting Mayor Baird asked if any member of the public would like to make representation.

There were no members of the public who wished to speak.

Acting Mayor Baird asked if there were any written submissions.

There were no written submissions.

Acting Mayor Baird asked if the applicant was present and would like to make representation.

The applicant was not present.

Councillor Shishido expressed that this is a good way to add housing inventory in the community.

Councillor Ramey asked if there is information available regarding the use of the new shop.

Planner responded that the applicant has stated that the shop space will be used in a similar fashion to an attached garage.

Acting Mayor Baird asked if snow is a concern with the sloped style of the roof, given the shop's proximity to the property line. Will snow be contained on the applicant's land?

Planner responded that the siting of the new building is in compliance with setbacks such that snow falling off the roof should be contained on the applicant's land.

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as i) LOT 2 BLOCK 5 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211B and, ii) LOT 3 BLOCK 5 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211B, located at 725 Knight Avenue, Enderby B.C., to permit a variance to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *308.4.a.iii by reducing the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 1.5 m (4.921 feet);*
- *308.4.b by increasing the maximum floor area for a domestic garage or shop from 80.3 m² (862 square feet) to 102.19 m² (1,100 square feet);*
- *308.4.b by increasing the maximum horizontal dimension for a domestic garage or shop from 11 m (36.1 feet) to 12.19 m (40 feet); and*
- *308.4.c by increasing the maximum height of an accessory residential building from 5 m (16.40 feet) to 6.15 m (20.17 feet).”*

CARRIED

Development Variance Permit #0053-22-DVP-END

The Planner gave an overview of the application.

Acting Mayor Baird asked if any member of the public would like to make representation.

Margo Boyle, 800 Sicamous Street, Enderby BC

- Concerns about dirt sloughing from the development site onto her property.
- Project has been very noisy, disrupting her and her husband's enjoyment of their property.
- Concerns about trees being removed on the steep slope above her property.

- Issues with water and drainage at her property.
- Concerns about fire truck access and evacuation ability of the new development.
- Blasting from the development has covered her yard in dust and dirt.
- Concerns about herons that have left the area because of the development.

Councillor Shishido asked who is responsible if water run-off from the development affects homes below the development.

Planner responded that in cases where a developer directs water toward another property there could be a basis for legal action. In this case, the development is required to tie into the City stormwater system and the road as constructed will help direct water away from properties below.

Acting Mayor Baird thanked Ms. Boyle for attending the meeting and voicing her concerns. Explained that at this stage Council is only making a decision on varying the front yard setbacks of the lots within the development.

Acting Mayor Baird asked if there were any written submissions

The Planner read out the following written submissions:

Margo and Vern Boyle, 800 Sicamous Street, Enderby BC

- Concerns that the maps included in the report do not show elevations.
- Would like photos included in the report.
- Expressed that retaining walls are needed.
- Concerns that there is no green space within the development.
- Concerns about parking within the development and spreading onto adjacent streets.
- Concerns that there is only one entrance/exit from the development.
- Concerns about the noise and dust and dirt coming from the development.
- Noted that blue heron are returning to the area.
- Asked Council to deny the variance.

Anthony, Patricia, and Stuart Vetter, 806 Sicamous Street, Enderby BC

- Concerns that the variance allows driveways to be too short for large vehicles.
- Concerns vehicles from the development will park on neighbouring streets that are too narrow to accommodate extra parking.
- Concerns that vehicles will be sticking out from short driveways onto the street causing safety and snow-clearing concerns.

Acting Mayor Baird asked if the applicant would like to speak to the application.

Brandon Mazur explained that storm drains are or will be installed that will address drainage. Noted that this variance will allow homes to be built closer to the front property line and therefore further from properties on Sicamous Street. Explained that this setback is to the property line and not the constructed road, so the distance between the property line and the constructed road will help with parking concerns.

Councillor Ramey asked how concerns about parking within the development will be addressed.

Chief Administrative Officer responded that if vehicles are parked outside of the development this would be a bylaw issue that would be enforced.

Councillor Baird asked if there is a building scheme in place for the development.

Planner responded that there is not a building scheme in place at this time but that at the building permit stage, the builder or developer will have to show that each single-family dwelling has at least two off-street parking spaces available.

Councillor Shishido asked if the photos taken by Margo Boyle are something that Council or Staff should view and consider.

Chief Administrative Officer responded that although they are outside the scope of the matter at hand, the photos are of interest and asked Ms. Boyle to submit them for further investigation.

Councillor Davyduke asked about how the setback is measured from the road.

Chief Administrative Officer responded that the setback would be measured from the property boundary along the internal strata road.

Acting Mayor Baird asked how large the distance is from the property line to the road.

Planner responded that he does not have those measurements exactly, but that the distance is likely several feet.

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as STRATA LOTS 1-9 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT STRATA PLAN EPS8273 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V and located at Units 101-109 806 Cliff Avenue, Enderby BC to permit a variance to Section 604.10.b.iii of the City of Enderby Zoning Bylaw No/ 1550, 2014 by reducing the minimum front yard setback area for single-family dwellings from 6 m (19.68 feet) to 4.5 m (14.76 feet);

AND THAT issuance of the Development Variance Permit be subject to the property owner registering a covenant on the titles of each of the strata lots which releases, indemnifies, and holds harmless, including litigation costs, the City of Enderby for all matters related to or arising from the issuance of the Development Variance Permit.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Attended the most recent meeting of the Enderby & District Museum Society. They are planning for the Museum's 50th Anniversary and they are selling post cards and calendars. There are

currently sixteen volunteers helping to run the Museum. One of the volunteers, Geri Danforth is turning 98 this year and has been volunteering with the Museum since its inception.

The Enderby & District Museum Society is hosting a silent auction until December 14, as well as a bake sale on December 2³.

Representatives from the Museum would like to attend a Council Meeting as a delegation in the new year. Council asked staff to reach out to schedule.

Also reported that both temperature and pressure in the showers at the Arena have improved.

Councillor Davyduke

Reported that the George Cuff presentation on November 8 was excellent.

Attended the Remembrance Day Ceremony.

Met with the Enderby & District Community Resource Centre. There is a Christmas luncheon taking place on December 2. There is a youth art program ongoing and there are plans in the new year to organize sports activities for teens. There are also programs such as the Good Food Box and Senior Tech Connect, that helps senior citizens learn to use devices, available.

There is a Community Support Worker who provides resources and referrals to members of the public in crisis.

The Enderby & District Community Resource Centre will be putting on Santa photos with the Legion on December 3rd.

This year the Harvest Hut helped distribute 3093 kg of produce.

Councillor Davyduke reported she will follow up with Ms. Guetter of Community Futures about making a driving program available to students at A.L. Fortune Secondary.

Councillor Yerhoff

Reported that it was an honour to be part of the Remembrance Day Ceremony and that the ceremony was well attended.

Attended a meeting of the Heritage Committee.

Councillor Ramey

Went to the Enderby branch of the Okanagan Regional Library to introduce himself as the new member serving on the Okanagan Regional Library Board.

Will be attending a meeting of the Enderby & District Arts Council next week.

Reported that he received complaints from members of the public regarding the actions of the Mayor during the singing of “God Save the King” at the Remembrance Day Ceremony.

Acting Mayor Baird

Attended the Remembrance Day Ceremony. It was an honour to be part of the Ceremony and noted that it was touching to see the drums and pipes involved as well.

Attended the Splatsin Remembrance Day Ceremony on November 9th and laid a wreath on behalf of the City.

The next Rail Trail Governance Advisory Committee meeting has been postponed until January.

Christmas events will be taking place next weekend. Ideally the Mayor will be in attendance for the light up at 5:30 p.m. on December 2nd, but asked that some Councillors attend as well to help.

Asked Councillor Davyduke to oversee candy for the Christmas parade.

Asked for a City truck to lead the parade starting at 6 p.m.

There will be a Hot Chocolate with Santa and Mrs. Clause event happening Tuesday November 29th from 12:30 – 2:30 p.m. Students are coming from M.V. Beattie Elementary as well as from Splatsin and homeschools. Expecting about 400 kids in attendance and asked if any members of Council are available to attend and help out with the event. Hot chocolate and cookies are being donated by Hungry Jacks and The Small Axe. Students are also making snowflakes that will be distributed to businesses downtown for decoration.

The Legion is hosting an event with hot dogs, crafts, and colouring. Hot dogs and buns are being donated by IGA and Sutherlands.

Asked for Council to give input and help finalize a design for an Enderby signature card to be sent out at holidays and to volunteers in the community. Acting Mayor Baird will follow up with an email to Council.

Asked Council if they would like to put on the pancake breakfast for M.V. Beattie Elementary and A.L. Fortune this year, and if so, which dates would work.

Council tentatively decided on December 14th for M.V. Beattie and December 15th for A.L. Fortune. Acting Mayor Baird will check in with the schools to confirm this will work for them.

Chief Administrative Officer

Attended the Remembrance Day Ceremony. Noted that it was moving to hear reconciliation discussed in the context of Remembrance Day.

There will be a presentation from the Regional District of North Okanagan at the December 19th meeting to discuss landscaping and maintenance of the rail trail corridor.

The Alertable app has been launched and will provide alerts and time sensitive information during emergencies. Asked Council to encourage members of the public to sign up.

A second mandatory site meeting was held for prospective contractors for the garden contract. Two contractors have now attended and Chief Administrative Officer is feeling optimistic that there will be competitive bids for the contract.

There is an advertisement upcoming for casual parks and arena workers.

Parts have arrived to fix the scoreboard at the arena. The repair should be completed this week.

Riverside RV Park had a successful year, with higher revenues than the prior year. However, expenses were also higher due to mould remediation in the campground manager’s house.

Public Works has started decorating the City streets for Christmas.

Fire hydrant testing for the year has been completed. Explained that all hydrants are tested each year, and half of the hydrants in town are torn down and rebuilt annually to ensure they are in good working order.

Staff now have their estimate for mechanical works associated with a grant for expansion of the Water Treatment Plant.

Council Inquiries

Councillor Ramey asked about the ditch across from the Musebo and expressed concern that it is wider and deeper than before. Could be a safety hazard.

Chief Administrative Officer responded that there was some water work done in the area over the summer and that it is possible some of the backfill has sloughed. Will have Public Works take a look and fill in more if necessary or otherwise refer the matter to AIM Roads.

Councillor Shishido asked about lighting up downtown more for Christmas. Suggested lights be strung from fixture to fixture.

Acting Mayor Baird responded that there was \$2000.00 provided to the Christmas Committee by the City last year and that businesses in the area have also expressed interest in contributing funds to create more of a “Hallmark Christmas” look downtown. Suggested that Council re-visit the idea in the spring when there would be time to plan, order, and execute more lighting for next Christmas.

RDNO Building Permit Report – October 2022

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the RDNO Building Permit Report – October 2022 be received and filed.”

CARRIED

Community Futures Quarter 3 Update

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the Community Futures Quarter 3 Update be received and filed.”

CARRIED

NEW BUSINESS

2023 Elected Officials Seminar – SILGA Region

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council approves the use of \$14,000 from prior years surplus for the Elected Officials Seminar in 2023.”

CARRIED

Extreme Heat Risk Mapping, Assessment, and Planning Process – Award of Contract

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council awards the contract for undertaking an Extreme Heat Risk Mapping, Assessment, and Planning process for the City of Enderby to Innomergence in the amount of \$25,500 (including PST).”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Davyduke, seconded by Councillor Ramey
“THAT the regular meeting of November 21, 2022 adjourn at 6:39 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER