



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 5, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Davyduke
“THAT the December 5, 2022 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of November 21, 2022

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT the November 21, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Staff Sergeant Steve Mancini, Vernon North Okanagan Detachment, RCMP

S/Sgt. Mancini introduced himself and explained that he works out of the Enderby detachment and oversees administration for rural detachments in the area including Enderby, Armstrong, Falkland, Lumby, and Westside Road.

Explained that the policing model currently in place combines resources for rural areas and allows for 24-hour policing. The RCMP has been working to increase involvement in the community, including volunteering at school events.

There is also an Indigenous Police Service Member that works in the Enderby Office as a Liaison to Splatsin.

Councillor Ramey asked where RCMP members dispatch from if there is a call in Enderby.

S/Sgt. Mancini responded that police start in either Enderby and Armstrong or may be on patrol. Depending on police demand at the time of the call, response times may vary.

Councillor Baird asked what the biggest policing concern is in Enderby.

S/Sgt. Mancini responded that substance abuse and overdose are a concern in the area. Explained that in January, there will be a change in law that decriminalizes possession of drugs up to 2.5 grams which will alter the way that the police manage this issue. There will be more training forthcoming for police regarding this change.

Councillor Shishido expressed concern about 2.5 grams being the allowable limit of any substance when different substances vary significantly in potency.

Councillor Baird stated that the reason for the change given to Council at the UBCM conference in September was to lessen the stigma associated with drug use.

Mayor Galbraith asked if police are given training on how to respond to mental health calls.

S/Sgt. Mancini responded that RCMP are given training and, as well, there are pilot projects forthcoming from Interior Health. One program would have a nurse working with dispatch to help police with calls where mental health support may be required.

Mayor Galbraith asked about to possibility of having a Neighbourhood Watch program in Enderby.

S/Sgt. Mancini responded that a Neighbourhood Watch or Citizens on Patrol program is a possibility, but that it requires dedicated volunteers to run. He will forward literature on the subject to Mayor Galbraith.

Chief Administrative Officer noted that there was a Citizens on Patrol program in Enderby that was discontinued during the pandemic because of the risks of putting volunteers together in vehicles; however, many of the volunteers from that program have since moved on to other things, and it would be necessary to rebuild the program from the ground up.

Councillor Ramey asked if public use of substances will be regulated after the possession of drugs is decriminalized.

S/Sgt. Mancini responded that there will likely be some parameters regarding proximity to schools, etc. but that public use in general is something that the upcoming policy changes will make difficult to address.

Chief Administrative Officer explained that there is an ability to regulate public spaces through bylaws, but there may be significant challenges depending on how the law is implemented.

S/Sgt. Mancini explained that a new program has been implemented in Enderby to offer naloxone training to people brought to the detachment for drug-related reasons. Councillor Yerhoff asked if people have been willing to take this training.

S/Sgt. Mancini explained that the program has been very successful in Vernon, but that it is a relatively new program in Enderby, and there hasn't been much opportunity for uptake so far.

Mayor Galbraith thanked S/Sgt. Mancini for his presentation.

REPORTS

Mayor and Council Reports

Councillor Baird

Reported that Council will be hosting pancake breakfasts for students on December 14th at M.V. Beattie Elementary and December 15th at A.L. Fortune Secondary School.

Council discussed the Enderby Council cards and decided to create two cards, one with a winter and one with a summer theme. Councillor Baird will send a follow-up email to Council to finalize the designs.

A debrief meeting with the Event Coordinator regarding the Christmas light-up and parade is forthcoming.

Councillor Ramey

Attended the Christmas parade and reported that it was well done and attended. Noted that it was good to see Splatsin involved in the parade.

Attended a meeting of the Enderby & District Arts Council, who requested to have an informal meeting with Council at some point in early February 2023. Councillor Ramey will report back to Council with more specific dates.

Councillor Schreiner

Attended a meeting with representatives of Rural Coordination Centre of BC where concerns about access to healthcare and lab services in Enderby were discussed. Explained that there is currently one doctor and two nurse practitioners working in Enderby and that a Nurse Practitioner can do many of the things a doctor can do.

Asked staff to set up a meeting or a delegation from Interior Health to discuss these concerns.

Councillor Yerhoff

Attended the Christmas parade and reported there was great community spirit.

Volunteered at Santa's Workshop. There were many donations to Santa's Workshop this year, and there are senior and adult shopping days coming up.

Will be meeting soon with Feed Enderby & District.

Has received positive feedback about snow clearing in town.

Councillor Davyduke

Attended the meeting with Rural Coordination Centre of BC with Councillor Schreiner and Mayor Galbraith to discuss the need for doctors and lab technicians in Enderby.

Following up with the Interagency group to receive further feedback for the Rural Coordination Centre of BC.

Noted that the requested meeting with Interior Health Council should clarify whether physicians are accepting new patients.

Has received great feedback about Santa's Workshop.

Reported that the snow clearing in Enderby has been great so far this year.

Councillor Shishido

Asked if people still must wait in line outside for lab work in Enderby.

Councillor Schreiner responded that booking must now be done online for lab work.

This question will be raised with Interior Health at a future meeting.

Councillor Shishido attended the Christmas light-up and parade. Reported that it was great to see so much community and business involvement. Noted that the gingerbread house competition at the Okanagan Regional Library had many entrants.

Asked if the Event Coordinator worked with the Christmas Committee in organizing the events.

Councillor Baird replied that yes, the events coordinator worked in collaboration with the Christmas committee and that the events coordinator was able to dedicate time to knocking on doors and getting local businesses more involved in the festivities.

Mayor Galbraith

Attended the Christmas light-up and parade and volunteered at Santa's Workshop.

Attended the meeting with Rural Coordination Centre of BC with Councillor Davyduke and Councillor Schreiner as well as a meeting on November 30th in Sicamous. Programs for funding to attract doctors to Rural Communities are available.

Attended the Hot Chocolate with Santa and Mrs. Claus event held in Candycane Lane (the Breezeway).

Also met with Community Foundation of North Okanagan to discuss grant opportunities.

Chief Administrative Officer

Public Works lead hand Clayton Castle will be retiring this week. Ray Brown has been acting in the roll as part of the transition plan and they have worked together to make the transition as seamless as possible.

There will be some minor road works occurring on High St. in the near future for new service connections. The impact is not expected to be significant.

There have been a few qualified candidates already that have applied for the Casual Arena Worker Position.

The Arena concession operator has given notice that she will be discontinuing service as of January 2023.

There has also been a procedure manual overhaul for the Arena that is nearing completion.

An agreement has been reached with the union on amendments to the System Operator III job description that better reflect the responsibilities of the position. It was a positive, consultative process.

Attended the Christmas light-up and parade. It was cold but a great event that was well attended and had a great atmosphere.

Council Inquiries

Councillor Yerhoff asked if the applicants for the Casual Arena Worker are local.

Chief Administrative Officer responded that yes, applicants live locally, either in Enderby or Area F.

City of Enderby Wastewater System Annual Report 2021

Councillor Baird left the meeting at 5:37 p.m.

Councillor Schreiner asked if the report being for 2021 should have been completed earlier, and if Council can expect to see the 2022 report a year from now.

Chief Administrative Officer responded that this report is for information and is separate from regular and emergency reporting requirements that may require a Council briefing or decision, so there is not any time sensitivity to the matters described in the annual report. However, the annual reports typically are released near the end of summer for the previous year; due to a lack of capacity, this was postponed. This task is expected to be transitioned to the Systems Operator in 2023 as part of his career progression, and the reports should be available earlier as a result.

Councillor Baird re-entered the meeting at 5:39 p.m.

Councillor Shishido asked about the influent pH measurements throughout the year and why it was acidic for the first half of the year and then basic for the second half.

Chief Administrative Officer replied that this may have an effect. The influent pH can vary based on a variety of factors. Chief Administrative Officer advised that he would review historically over prior years to see if this is the trend, and advise Council accordingly.

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT Council receives and files the City of Enderby Wastewater System Annual Report 2021.”

CARRIED

City of Enderby Drinking Water Annual Report 2021

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council receives and files the City of Enderby Drinking Water Annual Report 2021.”

CARRIED

NEW BUSINESS

Community Marketing Video – Support in Principle for Award of Contract

Councillor Shishido asked about other applicants for the project and if it is possible for Council to review some of the other applicants before awarding the contract.

Planner replied that there were eight applicants and explained the process he used to determine his recommendation.

Councillor Baird expressed that it would be nice to be able to review other applicants.

Chief Administrative Officer advised that Council could decide to adopt the recommendation as-is or postpone the award of contract decision and only appoint the Council members for the terms of reference. They could review the other submissions and report back to Council to confirm or alter the recommendation.

Councillor Schreiner requested that Council accept that this work has been completed by staff and accept the recommendation as is.

Councillor Yerhoff asked how far ahead Sproing Creative was from the next most highly scored applicant.

Planner responded that Sproing Creative scored 45/50 and the next highest score was 42/50, which was a tie between two applicants.

Councillor Yerhoff asked if Sproing Creative would assist in marketing of the video.

Planner responded that this would be determined when developing a terms of reference for the project. There would likely be some additional cost for this, but Sproing Creative does have marketing services available.

Councillor Shishido expressed he believes it would be worthwhile to appoint a committee to review other applicants.

Chief Financial Officer advised Council of concerns about ensuring that the procurement process is kept transparent.

Chief Administrative Officer responded that, if the Council members reviewed the other submissions and determined that they wished to go with a different supplier, a scoring committee would be struck and they would need to evaluate the submissions on the same basis, for the purposes of fairness and transparency.

Moved by Councillor Schreiner, seconded by Councillor Yerhoff

“THAT Council supports in principle the award of the contract for developing a community marketing video to Sproing Creative;

AND THAT Council appoints Councillor Baird and Councillor Shishido as Council representatives to work with City Staff and Sproing Creative to develop a terms of reference for the project, which would inform a final project budget;

AND FURTHER THAT final award of the contract to Sproing Creative be subject to Council approving an acceptable terms of reference and final project budget.”

Councillor Ramey noted that this is a relatively small expenditure, and if all applicants were of high quality, choosing a successful candidate could be highly subjective. Expressed there is likely a better use of staff time than to go through the review and ranking of applicants again.

Councillor Baird stated that she would have liked to have seen some of the applicants compared.

Chief Administrative Officer explained that the request for information resulted in a broad range of submissions and methods of providing pricing, such that the matter had to be reported to Council based on scores. All applicants were scored and ranked based on a set of weighted criteria.

DEFEATED
OPPOSED Councillor Shishido
Councillor Baird
Councillor Davyduke
Mayor Galbraith

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council appoints Councillor Baird and Councillor Shishido as representatives to work with City Staff to determine the successful candidate and develop a terms of reference for a community marketing video;

AND THAT Councillor Baird and Councillor Shishido report back to Council to confirm or amend the recommendation of award for the community marketing video.”

Councillor Baird asked if once reviewed this could be brought back to the next meeting.

Chief Administrative Officer responded that this would be necessary. If there is a decision to change the award recipient, the Council appointees will need to score each of the submissions on the same basis and the scores then averages, so that the selection criteria is fair and transparent.

CARRIED

Gardens and Grounds Contract 2023-25 Recommendation of Award

Councillor Ramey noted that the difference in quoted amounts between the two applicants was large. Asked who will evaluate the work done in light of the exceptional work done by the previous contractor.

Chief Administrative Officer replied that historically, he has managed this contract. Explained that there will be challenges with any new contractor, especially in the first year as they become accustomed to the nature of the work, develop their processes, and gain an understanding of the community expectations. Chief Administrative Officer has identified some efficiencies to enable additional monitoring and oversight without adding an administrative burden. Also invited Council to be eyes on the ground and bring any concerns forward so that he can address them proactively with the contractor.

Designation of Saksham Meenia as Bylaw Enforcement Officer and Animal Control Officer

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council designates Saksham Meenia as a Bylaw Enforcement Officer and Animal Control Officer for the City of Enderby”

CARRIED

Enderby & District Garden Club

Councillor Baird asked if the riparian area is a concern for this project being that the proposal is to plant on the river side of the Riverwalk.

Chief Administrative Officer explained that the bulbs will only be planted within previously disturbed land near the Riverwalk. There is a need for the Garden Club to work with the new Garden and Grounds contractor to plant in a way that the contractor can fulfil their job of weedeating along the Riverwalk without damaging the flowers.

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT the Enderby & District Garden Club be given permission to plant an assortment of bulbs along the Riverwalk following consultation with staff.”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMSOkanagan College

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT representatives from Okanagan College be invited to attend a future Council Meeting as a delegation”

CARRIED

The Shuswap Trail Alliance

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT representatives from the Shuswap Trail Alliance be invited to attend a future Council Meeting as a delegation”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Yerhoff, seconded by Councillor Davyduke
“THAT the regular meeting of December 5, 2022 adjourn at 6:18 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER