



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 7, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

OATH OF OFFICE

Oath of Office – Administered by the Corporate Officer.

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Schreiner
“THAT the November 7, 2022 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Committee of The Whole Minutes and Regular Meeting Minutes of October 3, 2022

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the October 3, 2022 Committee of The Whole minutes and the October 3, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

Public Hearing Report October 3, 2022

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT the October 3, 2022 Public Hearing Report be adopted as circulated.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Looking forward to the new term.

Councillor Davyduke

Excited for the new term.

The Remembrance Day Ceremony will be taking place this Friday at Veterans Park.

Attended an Interagency meeting at the end of October.

WorkBC has started a new drop-in program every Monday from 11-12 for people ages 55 and up who are looking for work opportunities. No registration is required for this program.

Community Futures is working with the School District on a driving program for students.

Councillor Yerhoff

Excited for to serve as a Councillor.

Will be attending the upcoming Remembrance Day Ceremony.

Councillor Schreiner

Excited for the new term.

Councillor Ramey

Looking forward to working with everyone.

Councillor Baird

Welcomed Kukpi7 Thomas to the meeting.

There will be a Remembrance Day Ceremony at Splatsin held November 8 at 11 a.m.

The Halloween event was a great success. The Witches Dance and Monster Mash event was well attended.

The Christmas Light-up event will happen on December 2. Will have more information on the event at the November 21 meeting.

Mayor Galbraith

Congratulated the new and incumbent Councillors.

Invited Kukpi7 Thomas to speak.

Kukpi7 Thomas

Welcomed the new Mayor and Council.

Kukpi7 Thomas stated that we are one community. Encouraged Mayor and Council to carry their principles with them even when facing opposition, and invited discussion both from Mayor and Council and from the public on common issues and interests, as well as having an open and truthful conversation about the history of both of our communities and how we can achieve genuine reconciliation.

Area F Director

Area F Director Delisle congratulated the new Mayor and Council and reported that he will act as Area F Director–Elect Alyssa Hopkins' Alternate Director for the upcoming term. Thanked Kukpi7 Thomas for his words and expressed that he is looking forward to working with Mayor and Council.

Chief Administrative Officer

The hiring process for new Utility Worker I position is complete. Jared Dedood has been hired.

Council can expect to see a job posting for casual parks/arena workers in the near future.

The Mill Avenue Bus Stop has been relocated and response so far has been positive.

The Garden Contract opportunity has been extended for a few weeks with a new mandatory site meeting taking place on November 16, 2022.

Some arena change room shower fixtures have been replaced as a low-cost measure to help improve water pressure. If the solution does not prove out, staff can bring forward quotes on replumbing the facility, although costs are expected to be significant.

Has had two meetings recently with respect to the Rail Trail. One related to road crossings and another related to landscaping and maintenance of the Rail Trail corridor through the City. There will be a presentation to Council on the latter at the December 5 meeting.

Council Inquiries

Councillor Baird asked about the lights on the feature tree on Cliff Avenue.

Chief Administrative Officer responded that he is in contact with the contractor and that they are bringing more light strands to complete a repair.

Councillor Shishido asked about addressing graffiti on the relocated bus shelter on Mill Avenue.

Chief Administrative Officer responded that he will task Public Works with removing the graffiti.

Councillor Schreiner asked how often the City meets with the RCMP.

Chief Administrative Officer responded that meetings are held quarterly with the next meeting occurring in late November. That being said, he is in discussions with the Staff Sergeant about attending an upcoming regular meeting as a delegation.

Report of Election Results

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT Council receives and files this report for information”

CARRIED

RDNO Building Permit Report – September 2022

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT the RDNO Building Permit Report – 2022 be received and filed.”

CARRIED

Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2022

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT the Vernon North Okanagan Detachment: 3rd Quarter (July to September) 2022 be received and filed.”

CARRIED

NEW BUSINESS

Council Appointments

Councillor Baird nominated Councillor Schreiner to act as Municipal Director to the Regional District of North Okanagan.

Mayor Galbraith nominated himself to act as Municipal Director to the Regional District of North Okanagan.

Councillor Schreiner explained that he has held this position for 5 years and would like to continue to represent the community on the Board, as well as continue to work on projects that are ongoing such as the Rail Trail, emergency management, and speed limits on Highway 97A between Spallumcheen and Enderby.

Mayor Galbraith expressed that he would like to jump right in and contribute as much as possible to the community. Explained that acting as a Municipal Director on the Regional District board would be an excellent learning opportunity.

Area F Director Delisle expressed that in his opinion, it would be beneficial to have the Mayor serve on the Regional District Board.

Councillor Davyduke asked if both the Director and Alternate could attend board meetings.

Councillor Schreiner responded that yes, both could attend meetings but would have only one vote.

Councillor Baird asked if there is room in the budget to pay the Alternate to attend Board Meetings.

Chief Financial Officer responded that there would not be enough budget to pay for the Alternate to attend all meetings, but that there is likely enough to pay for the Alternate to attend a few meetings.

Councillor Davyduke noted that historically, because there are so many different groups, the Mayor would act as alternate to many positions for a wider scope of experience.

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Councillor Schreiner be appointed as the City of Enderby Municipal Director to the Regional District of North Okanagan pursuant to s. 198 of the Local Government Act.”

CARRIED
OPPOSED Mayor Galbraith

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Mayor Galbraith be appointed as the City of Enderby Alternate Municipal Director to the Regional District of North Okanagan pursuant to s. 200 of the Local Government Act.”

CARRIED

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Mayor Galbraith be appointed as Representative, and Councillor Schreiner be appointed as Alternate, to the Regional District of North Okanagan Regional Growth Management Advisory Committee”

CARRIED

Moved by Councillor Schreiner, seconded by Councillor Davyduke
“THAT Councillor Baird and Councillor Shishido be appointed to the Enderby and District Services Commission pursuant to Section 12 of the Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009.”

CARRIED

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT Councillor Ramey be appointed as member and Mayor Galbraith be appointed as alternate to the Okanagan Regional Library Board.”

CARRIED

Councillor Schreiner gave an overview of the functions of the Enderby & District Heritage Committee.

Councillor Ramey asked who makes up the remainder of the Enderby & District Heritage Committee.

Planner responded that the group is made up of representatives from Council and Area F, along with a local realtor, and a staff person from the Enderby & District Museum.

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT Councillor Yerhoff be appointed to the Enderby & District Heritage Committee.”

CARRIED

Moved by Councillor Shishido, seconded by Councillor Yerhoff

“THAT Councillor Baird be appointed to the Shuswap-North Okanagan Rail Trail Governance Advisory Committee.”

CARRIED

Councillor Baird nominated herself to be appointed to the Enderby-Splatsin Joint Committee.

Councillor Schreiner nominated himself to be appointed to the Enderby-Splatsin Joint Committee.

Mayor Galbraith nominated himself to be appointed to the Enderby-Splatsin Joint Committee.

Councillor Shishido noted that it may be beneficial to have the Mayor on this Committee.

Councillor Schreiner asked how this Committee differs from a Community-to-Community meeting.

Chief Administrative Officer responded that a Community-to-Community meeting is a meeting of the entirety of both Enderby City Council and Splatsin Tkwapla7. The Enderby-Splatsin Joint Committee is a smaller group created with the intent to meet more regularly.

Councillor Baird explained that she would like to put more focus on Community-to-Community meetings.

Moved by Councillor Schreiner, seconded by Councillor Ramey

“THAT Councillor Schreiner and Councillor Baird be appointed to the Enderby-Splatsin Joint Committee”

CARRIED

OPPOSED Councillor Baird

Councillor Shishido

Mayor Galbraith

Councillor Schreiner nominated Mayor Galbraith, Councillor Yerhoff, and Councillor Ramey to be appointed as Voting Delegate and Alternates respectively to the Municipal Insurance Association of BC. He explained that the meeting occurs once a year at the UBCM Conventions and historically the Voting Delegates and Alternates have rotated each year who attends.

Mayor Galbraith declined the nomination.

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Councillor Ramey be appointed as Voting Delegate and Councillor Davyduke and Councillor Yerhoff be appointed as Alternates to the Municipal Insurance Association of BC.”

CARRIED

Moved by Councillor Baird, seconded by Councillor Davyduke

THAT Council appoints the Area F Director and Alternate Director to the Enderby & District Services Commission pursuant to Section 12 of The Corporation of the City of Enderby Service Extension and Commission Delegation Bylaw, No. 1446, 2009.

CARRIED

Moved by Councillor Baird, seconded by Councillor Schreiner
“THAT Councillor Ramey be appointed as Liaison to the Enderby & District Arts Council.”

CARRIED

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT Councillor Shishido be appointed as Liaison to the Enderby & District Museum Society.”

CARRIED

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Mayor Galbraith be appointed as Liaison to Feed Enderby & District (Food Bank) and Food Action Committee for Today and Tomorrow (FACT).”

Mayor Galbraith declined the nomination

DEFEATED

Moved by Mayor Galbraith, seconded by Councillor Shishido
“THAT Councillor Yerhoff be appointed as Liaison to Feed Enderby & District (Food Bank) and Food Action Committee for Today and Tomorrow (FACT).”

CARRIED

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
“THAT Councillor Davyduke be appointed as Liaison to Enderby & District Community Resource Centre Early Years and Interagency Group”

CARRIED

Councillor Baird suggested appointing a liaison to M.V. Beattie Elementary and A.L. Fortune Secondary Schools.

Chief Administrative Officer responded that Council may appoint a liaison to any group it chooses, and the matter could be brought back for discussion at a future meeting.

Regular Meeting Schedule for 2023

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council approves the Notice of 2023 Regular Council Meetings schedule;

AND THAT Council directs staff to make the schedule available to the public by posting it at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021 and giving notice of its availability in accordance with section 127(1) of the Community Charter.”

CARRIED

Acting Mayor Schedule November 2022 through December 2023

Councillor Schreiner asked to amend the Schedule to have Councillor Schreiner as Acting Mayor from December 1-15, 2022 and Councillor Davyduke as Acting Mayor December 16-31, 2022. Councillor Davyduke will be Acting Mayor for the full month of June 2023.

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council adopts the Acting Mayor Schedule for November 2022 through December 2023 as amended;

AND THAT Council designates the following order of succession for Acting Mayors:

- *Councillor Baird*
- *Councillor Davyduke*
- *Councillor Schreiner*
- *Councillor Shishido*
- *Councillor Ramey*
- *Councillor Yerhoff”*

CARRIED

Appointment of Credit Union Signatory

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council authorizes Mayor Ellis Galbraith to be added as a signatory for the General, Cemetery Care Fund, and Cemetery Donations Accounts in the name of the Corporation of The City of Enderby currently held at Enderby & District Financial;

AND THAT former Mayor Greg McCune be removed as a signatory for the General, Cemetery Care Fund, and Cemetery Donations Accounts in the name of the City of Enderby currently held at Enderby & District Financial.”

CARRIED

Disclosure of Contracts – Council

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council receives and files the Disclosure of Contracts memorandum dated October 24, 2022.”

CARRIED

City of Enderby Development Corporation Annual Information Meeting 2022

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation, resolves:

1. *THAT, in accordance with Article 10.2 of the City of Enderby Development Corporation’s Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
2. *AND THAT the annual reference date for the City of Enderby Development Corporation is November 7, 2022.*
3. *AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation’s Articles of Incorporation, and in lieu of the annual general meeting, an*

annual information meeting is hereby held on November 7, 2022 with notice given in substantially the same form as that required for the City of Enderby.

4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2021 and the City of Enderby Development Corporation has no assets, liabilities and equity:*

a) *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*

b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*

5. *AND THAT the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to Article 14.6 of the City of Enderby Development Corporation’s Articles of Incorporation:*

*Tate Bengtson (Chief Executive Officer)
Jennifer Bellamy (Chief Financial Officer)*

6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder are hereby adopted, ratified, and confirmed.”*

CARRIED

Royal Canadian Legion Branch #98 Road Closure Application – Remembrance Day Ceremony

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council receives the Royal Canadian Legion Branch #98’s Road Closure application (Remembrance Day Ceremony) for information.”

CARRIED

Christmas Parade and Festivities – Road Closure Application

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT Council receives the City of Enderby Event Coordinator’s Road Closure application (Christmas 2022) for information.”

CARRIED

Enderby & District Arts Council – 2022 Operating Grant

Moved by Councillor Baird, seconded by Councillor Schreiner
“THAT Council provides the Enderby & District Arts Council with an operating grant for 2022 of \$1000.00”

CARRIED

Awards – Municipal Policy & Mayor and Council Fund Policy

Council discussed a pancake breakfast that has historically been put on at M.V. Beattie Elementary and A.L. Fortune Secondary Schools with donations as well as resources from this fund and if this event should be put on this year.

Mayor Galbraith suggested this or a similar fund should be used to set up an endowment that creates an ongoing benefit.

Councillor Shishido asked if it is possible to establish a long-term scholarship.

Chief Administrative Officer responded that Council cannot force future Councils to contribute to the fund as it is voluntary, but that it is possible to set up an endowment fund. This would typically require an entity to manage it. Suggested that the Community Foundation of the North Okanagan be invited to speak to Council about this.

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council amends the Awards – Municipal Policy as attached;

AND THAT Council approves the attached Mayor and Council Fund Policy;

AND FURTHER THAT Council directs staff to invite the Community Foundation of the North Okanagan to attend a Council meeting and discuss endowment funds and its services and activities.”

CARRIED

Regional Secondary Dwelling Design Competition – RDNO Request for Consideration

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council supports participating in a regional secondary dwelling design competition, with the City of Enderby’s local contribution not to exceed \$3,000;

AND THAT Council funds this initiative through prior year surplus in 2023.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT the regular meeting of November 7, 2022 adjourn at 7:01 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER