

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: August 15, 2022
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting by means of electronic facilities.

Please contact Enderby City Hall at 250-838-7230 or info@cityofenderby.com by 3:30 pm on the day of the meeting to obtain access codes to attend the meeting electronically.

The City of Enderby uses Zoom for its electronic facilities and encourages those attending the meeting who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

If you do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

When applicable, public hearing materials are available for inspection at www.cityofenderby.com/hearings/

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

2.1 Meeting Minutes of July 18, 2022 Page 3

3. DEVELOPMENT MATTERS AND RELATED BYLAWS

3.1 Development Variance Permit Application #0049-22-DVP-END Page 9

Legal: THAT PART OF LOT A SHOWN ON PLAN B544 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 111 EXCEPT:
(1) PARCEL 6 ON PLAN B694
(2) PART LYING NORTH OF A LINE DRAWN PARALLEL TO AND PERPENDICULARLY DISTANT 150 FEET NORTH OF THE SOUTH BOUNDARY OF PLAN B544
Address: 307 Regent Avenue, Enderby BC
Applicant: Chad Eliason
Owner: 1297910 BC Ltd.

3.2 Development Variance Permit Application #0048-22-DVP-END Page 22

Legal: LOT 5 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP90268
Address: 1218 Johnston Avenue, Enderby BC
Applicant: Roger Taylor
Owner: Roger and Susan Taylor

3.3 Development Variance Permit Application #0050-DVP-END Page 33

Legal: LOT 3 BLOCK 6 DISTRICT LOT 150 KAMLOOPS (FORMERLY

OSOYOOS) DIVISION YALE DISTRICT PLAN 1445
Address: 409 Polson Avenue, Enderby BC
Applicant: Michael Wesley
Owner: Michael Wesley

4. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

4.1. Committee-of-the-Whole

5. BYLAWS

5.1 City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1756, 2022 and City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1757, 2022 (Adoption) Page 42

6. REPORTS

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6.2 Area F Director Report

6.3 Chief Administrative Officer Report

6.4 Vernon North Okanagan Detachment: 2nd Quarter (April to June) 2022 Page 51

6.5 RDNO Building Permit Report – July 2022 Page 74

6.6 June 2022 Financial Report Page 75
Memo prepared by Chief Financial Officer dated August 9, 2022

7. NEW BUSINESS

7.1 Sidewalk Encroachments Policy Page 82
Memo prepared by Chief Administrative Officer dated August 3, 2022

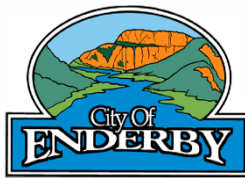
7.2 Disclosure of Contracts - Council Page 87
Memo prepared by Chief Financial Officer dated August 4, 2022

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Memo prepared by Planner dated August 9, 2022

7.4 New Local Government Climate Action Program Page 92
Memo prepared by Chief Financial Officer dated August 10, 2022

8. PUBLIC QUESTION PERIOD

9. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 18, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Case, seconded by Councillor Davyduke
“THAT the July 18, 2022 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 20, 2022

Moved by Councillor Shishido, seconded by Councillor Schreiner
“THAT the June 20, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Committee of the Whole of July 18, 2022

Moved by Councillor Case, seconded by Councillor Shishido
“THAT Staff investigate the repair or improvement of drainage of ball diamond 4 at Riverside Park and report to the Enderby and District Services Commission.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit Application #0041-22-DVP-END

Moved by Councillor Baird, seconded by Councillor Case

“THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as LOT 14 AND AMENDED LOT B (DD24621f) BLOCK 6 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1445 and located at 412 and 410 Kildonan Avenue, Enderby B.C. to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- *Section 2.0 of Schedule “A” by not requiring the construction of Kildonan Avenue to the centreline of the road in accordance with the Local Road Standards;*
- *Section 2.0 of Schedule “A” by not requiring Kildonan Avenue adjacent to the proposed lots to be dedicated a minimum of 9.0 m from the existing mean centreline of the road in accordance with the Local Road Standards;*
- *Section 2.0 of Schedule “A” by not requiring the construction of Crescent Drive to the centerline of the road in accordance with the Local Road Standards;*
- *Section 2.0 of Schedule “A” by not requiring Crescent Drive adjacent to the proposed lots to be dedicated a minimum of 9.0 m from the existing mean centreline of the road in accordance with the Local Road Standards;*
- *Section 6.0 of Schedule “A” by not requiring the provision of street lighting, and*
- *Section 7.0 by not requiring the provision of underground wiring for power, telephone and cablevision.”*

CARRIED

BYLAWS

City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2018 Amendment Bylaw No. 1756, 2022 and City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1757, 2022

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council gives three readings to the bylaws cited as “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2018 Amendment Bylaw No. 1756, 2022” and “City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1757, 2022”.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Baird

Received a question from a business owner regarding the requirements for having storage containers on their property. Planner will follow up with Councillor Baird after the meeting.

Councillor Schreiner

Asked if there is confirmation from UBCM about meetings that are confirmed yet.

Chief Administrative Officer responded that we will not receive confirmation of the requested meetings until closer to the event, typically in early September.

Councillor Case

It was brought to the attention of Councillor Case at Funtastic that the grounds people working at the ball diamonds have no uniform or identification.

Chief Administrative Officer responded that staff is working with a new uniform provider who starts in September, and has already had a conversation with the Parks Lead Hand about this. One of the challenges is the fact that there are a number of casuals who work in the department, such that a regular uniform service does not work well.

Councillor Davyduke

Noted that it would be nice to have uniforms for people working at the Visitor Centre as well.

Reported that there has been some concern about drivers running red lights at the intersection of Mill Avenue and George Street.

Councillor Baird suggested there should be some advanced signage for this intersection because the sight lines are inadequate. Also added that because of the construction on Mill, there is an excess of cars at the half signal on Knight Avenue trying to turn onto George Street. Has witnessed drivers leaving their vehicles to press the pedestrian signal to change the lights.

The intersection of Howard Avenue, Evergreen Street, and Brickyard Road was also discussed. Chief Administrative Officer noted that this intersection may be implicated in the future re-alignment of Highway 97 as well as the Rail Trail.

Councillor Shishido

Asked if it had been considered to split teams at Funtastic into divisions by age.

Councillor Case responded that dividing up teams by age is a challenge. Different methods have been considered but splitting by age can pose issues because there are teams that have a wide age range within them.

Chief Administrative Officer

Mill Avenue Construction is going well and is on schedule. There was some additional storm infrastructure discovered upon excavation that had to be investigated to determine whether they were abandoned. One of the challenges is that even abandoned storm infrastructure may have active connections that are percolating drainage into the ground.

The campground has been very successful so far this season.

Tuey Park is expected to be opened later this week. There is some work to be done to level the parking lot and pump out washrooms before re-opening.

The Emergency Operations Centre for risk of flooding has been deactivated and there will be an after-action review meeting with Staff later this week. New procedures were put in place for this Emergency Operations Centre that were intended to make the process smoother if the EOC needed to be scaled up to meet the needs of a larger emergency.

The Regional District of North Okanagan is implementing a new emergency alert system soon, and the City of Enderby has been invited to participate. The costs to use this system are relatively small and would be used in cases such as when there is an evacuation order or alert. There will be a lot of advantages to participating in a harmonized emergency alert system, both in terms of cost savings and making it easier for residents to participate.

Has a meeting scheduled on Thursday with Recreation Services to discuss marketing opportunities related to rink boards, and how this could eventually lead to a broader, simplified approach to sponsorship marketing.

Pool design is ongoing. There will be discussions with the architect about at what point in the design process it is best to procurement a contractor for this project. There are benefits and risks to procuring during detailed design versus after design completion that need to be evaluated, but these options are being explored to help manage through the volatility and inflation that is affecting the construction market.

RDNO Building Permit Report – June 2022

Councillor Davyduke asked the Planner if he has noticed a change in the amount of building permits issued.

The Planner responded that things seem to have slowed slightly but there are a number of subdivisions in town that will soon go to market, so he expects an influx in the near future.

Moved by Councillor Baird, seconded by Councillor Case
“THAT the RDNO Building Permit Report – June 2022 be received and filed.”

CARRIED

NEW BUSINESS

Community Event Budget

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council approves a \$900.00 increase to the community events budget to be funded through the Community Enhancement Fund.”

CARRIED

Support for Increase to Funding Contribution for Diamond 4 Infield Extension

Moved by Councillor Case, seconded by Councillor Baird

“THAT Council Increases its Community Enhancement Fund contribution to the Riverside Park Diamond 4 infield expansion from \$3,500 to \$4,000, subject to a matching contribution from the Area F Director”

CARRIED

Support for Joint Community Preparedness Grant Application

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT the City of Enderby supports a joint application to the 2023 Community Emergency Preparedness Fund – Emergency Operations Centres and Training funding stream in conjunction with other local governments in the Regional District of North Okanagan for an analysis of the options and feasibility of inter-jurisdictional Emergency Management models;

AND THAT the City of Enderby supports the Township of Spallumcheen as the lead funding applicant and receipt of funding for the project;

AND FURTHER THAT Council direct staff to work with the Township of Spallumcheen and other participating jurisdictions on the initiative.”

CARRIED

Funding for Pergola Restoration in Breezeway

Councillor Baird suggested that the decorative slats in the pergola should be removed, at least temporarily, while other decorative options could be explored as replacements.

Mayor McCune agreed that the slats should be removed and that research should be done on options to replace them.

Moved by Councillor Baird, seconded by Councillor Schreiner
“THAT Council authorizes an expenditure of up to \$1,200 from the Community Enhancement Fund for replacement of the beams and joists of both pergolas in the Breezeway connecting Cliff Avenue to the Russell Avenue parking lot.”

CARRIED

Regional District of North Okanagan – Housing Action Implementation Table

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Council affirms the Staff comments as outlined in Schedule ‘A’ of the memorandum titled “Regional District of North Okanagan – Housing Action Implementation Table” dated July 13, 2022;

AND THAT Council directs Staff to send correspondence to the Regional District of North Okanagan indicating the City of Enderby’s position with respect to the Housing Action Implementation Table.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the regular meeting of July 18, 2022 adjourn at 5:05 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER

**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

AGENDA

File No: 0049-22-DVP-END

August 10, 2022

APPLICANT: Chad Eliason

OWNER: 1297910 BC LTD.

LEGAL DESCRIPTION: THAT PART OF LOT A SHOWN ON PLAN B544 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 111 EXCEPT:
(1) PARCEL 6 ON PLAN B694
(2) PART LYING NORTH OF A LINE DRAWN PARALLEL TO AND PERPENDICULARLY DISTANT 150 FEET NORTH OF THE SOUTH BOUNDARY OF PLAN B544

PID #: 003-821-005

LOCATION: 307 Regent Avenue, Enderby BC

PROPERTY SIZE: 1,010 square meters (0.2497 acres)

ZONING: Residential Multi-Family Low Intensity (R.3-A)

**O.C.P
DESIGNATION:** Residential Medium Density

PROPOSAL: Construct a four-family dwelling

**PROPOSED
VARIANCES:** Reduce the minimum lot area for a four-family dwelling, increase the maximum lot coverage for a four-family dwelling, reduce the minimum exterior side yard setback, reduce the minimum front yard setback, reduce the minimum side yard setback, and reduce the minimum length of an off-street parking space.

RECOMMENDATION:

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as THAT PART OF LOT A SHOWN ON PLAN B544 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 111 EXCEPT:(1) PARCEL 6 ON PLAN B694 (2) PART LYING NORTH OF A LINE DRAWN PARALLEL TO AND PERPENDICULARLY DISTANT 150 FEET NORTH OF THE

SOUTH BOUNDARY OF PLAN B544, and located at 307 Regent Avenue, Enderby BC., to permit variances to the following Sections of City of Enderby Zoning Bylaw No. 1550, 2014:

- 604.a.6.d by reducing the minimum lot area for a four-family dwelling from 1,300 m² (13,993 square feet) to 1,010 m² (10,872 square feet), as shown on the attached Schedule 'A';
- 604.a.7.b by increasing the maximum lot coverage for a four-family dwelling from 40% to 44.4%, as shown on the attached Schedule 'A';
- 604.10.a by reducing the minimum exterior side yard setback area from 5 m (16.40 feet) to 3.06 m (10.04 feet), as shown on the attached Schedule 'A';
- 604.10.b by reducing the minimum front yard setback area from 6 m (19.68 feet) to 5.14 m (16.86 feet), as shown on the attached Schedule 'A';
- 604.10.e by reducing the minimum side yard setback area from 4 m (13.12 feet) to 1.2 m (3.94 feet), as shown on the attached Schedule 'A'; and
- 901.2.a by reducing the minimum length of an off-street parking space from 6 m (19.68 feet) to 5.14 m (16.86 feet), as shown on the attached Schedule 'A',

with the issuance of a variance to reduce the minimum exterior side yard setback area being subject to the owner registering a covenant on the title of the property which restricts the maximum height of the any portion of a building or structure that is sited between 3.06 m (10.04 feet) and 5 (16.40 feet) from the exterior lot line, as permitted by Development Variance Permit 0049-22-DVP-END, to 4.5 m (14.76 feet).

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 307 Regent Avenue, Enderby BC. The applicant is proposing to construct a four-family dwelling and in order to accommodate the proposed sizing and siting of the building, the applicant is requesting variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- 604.a.6.d by reducing the minimum lot area for a four-family dwelling from 1,300 m² (13,993 square feet) to 1,010 m² (10,872 square feet);
- 604.a.7.b by increasing the maximum lot coverage for a four-family dwelling from 40% to 44.4%;
- 604.10.a by reducing the minimum exterior side yard setback area from 5 m (16.40 feet) to 3.06 m (10.04 feet);
- 604.10.b by reducing the minimum front yard setback area from 6 m (19.68 feet) to 5.14 m (16.86 feet);
- 604.10.e by reducing the minimum side yard setback area from 4 m (13.12 feet) to 1.2 m (3.94 feet); and
- 901.2.a by reducing the minimum length of an off-street parking space from 6 m (19.68 feet) to 5.14 m (16.86 feet).

Site Context

The subject property is located on the north side of Regent Avenue, and the west side of the unnamed alley that runs north-south between Regent Avenue and Baird Avenue. The property is flat with no improvements; a single-family dwelling was previously located on the property but was recently demolished. A multi-family development, Regency on the River, and the Shuswap River are located directly to the east of the subject property.

The subject property is zoned Residential Multi-Family Low Intensity (R.3-A) and is designated in the Official Community Plan (OCP) as Residential Medium Density. The properties to the west and north are zoned Residential Single Family (R.1-A) and are designated in the Official Community Plan (OCP) as *Residential Low Density*. The properties to the east and south are zoned Residential Multi-Family Medium Intensity (R.3) and are designated in the OCP as *Residential Medium Density*.

The following figure shows the zoning designations of the subject and surrounding properties:

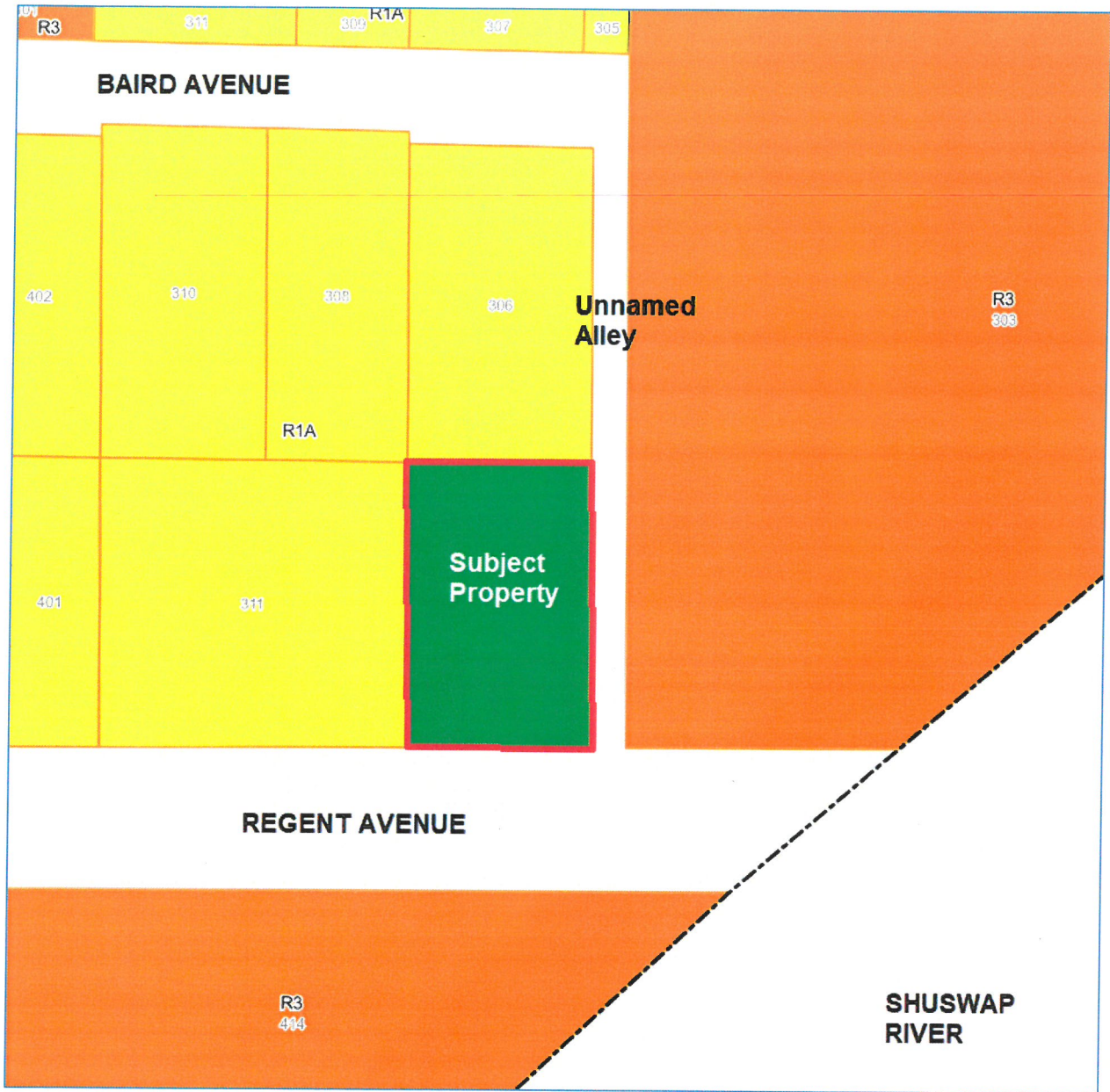


Figure 1. Zoning Map

- Yellow – Residential Single Family (R.1-A)
- Orange – Residential Multi-Family Medium Intensity (R.3)
- Green – Residential Multi-Family Low Intensity (R.3-A)

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 3: Orthophoto

****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

The Proposal

The applicant is proposing to construct a four-family dwelling (building strata) with each of the units being approximately 1,500 square feet in size (excluding garage and open deck area). The dwelling units will be side by side and will be oriented to face east. The northern half of each dwelling unit is proposed to be two storeys and ~25 feet in height, with the southern half of each dwelling unit proposed to be one storey and 13.5 feet in height (inclusive of the railing on the open deck area). Access to the dwelling units is proposed via driveways off of the unnamed alley adjacent to the eastern lot line. The site plan associated with the proposal is attached as Schedule 'A'.

In order to accommodate the proposed siting and sizing the four-family dwelling, the applicant is requesting variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- 604.a.6.d by reducing the minimum lot area for a four-family dwelling from 1,300 m² (13,993 square feet) to 1,010 m² (10,872 square feet);
- 604.a.7.b by increasing the maximum lot coverage for a four-family dwelling from 40% to 44.4%;
- 604.10.a by reducing the minimum exterior side yard setback area from 5 m (16.40 feet) to 3.06 m (10.04 feet);
- 604.10.b by reducing the minimum front yard setback area from 6 m (19.68 feet) to 5.14 m (16.86 feet);
- 604.10.e by reducing the minimum side yard setback area from 4 m (13.12 feet) to 1.2 m (3.94 feet); and
- 901.2.a by reducing the minimum length of an off-street parking space from 6 m (19.68 feet) to 5.14 m (16.86 feet).

The owner has stated that without the issuance of the aforementioned variances to accommodate a four-family dwelling on the property, it would not be economically viable to develop a three-family dwelling and therefore it would be likely that a two-family dwelling would be developed on the property.

ZONING BYLAW:

The subject property is zoned Residential Multi-Family Low Intensity (R.3-A) zone and uses permitted within this zone include:

- Accessory residential
- Boarding, lodging, or rooming houses
- Convalescent, nursing, and personal care homes
- Restricted agricultural use
- Single-family dwellings
- Attached Secondary Suites
- Two-family dwellings
- Three-family dwellings
- Four-family dwellings
- Row housing
- Bed and breakfasts
- Civic and public service use

The Residential Multi-Family Low Intensity (R.3-A) zone specifies a maximum permitted gross density of 41 units per hectare (16.59 units per acre). Given the subject property's lot area of 0.2497 acres (0.101 hectares), the maximum number of dwelling units permitted on the property is 4.

The proposal as compared to the Zoning Bylaw requirements for the R.3-A zone is as follows (highlighted items require a variance):

CRITERIA	R.3-A ZONE REQUIREMENTS	PROPOSAL
Floor Area (min.) per Dwelling Unit	645.8 square feet	~1,500 square feet
Building Height (max.)	9 m (29.53 feet), two storeys	7.65 m (25.08 feet), two storeys
Lot Area (min.)	1,300 m ² (13, 993 square feet) for four-family dwellings	1,010 m ² (10,872 square feet)
Lot Coverage (max.)	40%	44.4%
Lot Frontage (min.)	30 m (98.42 feet)	67.83 m (222.54 feet)
Setbacks (min.)		
Front Yard	6 m (19.68 feet)	5.14 m (16.86 feet)
Rear Yard	6 m (19.68 feet)	6 m (19.68 feet)
Side Yard	4 m (13.12 feet)	1.2 m (3.94 feet)
Exterior Side Yard	5 m (16.40 feet)	3.06 m (10.04 feet)
Other buildings	3 m (9.842 feet)	N/A
Length of Off-Street Parking Space (min.)	6 m (19.68 feet)	5.14 m (16.86 feet)

OFFICIAL COMMUNITY PLAN:

Policies contained within the OCP which apply to this development include:

- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.
- Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.
- Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- Policy 8.3.h - Council will support infill and redevelopment within the community.
- Policy 8.3.i - Council will employ Smart Growth principles in future development.

- Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.
- Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.
- Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

REFERRAL COMMENTS:

The application was referred to the City of Enderby Public Works Manager, Building Inspector and Fire Chief.

The City of Enderby Public Works Manager provided the following comments:

“The variances below effectively provide for the reorientation of the property from south-facing to east-facing, which I recognize is needed to accommodate the proposed density.

As a result, four driveways will be fronting off of a dedicated road that is constructed to a lane standard, which will be impacted by the additional traffic. While the width of the road dedication of the unnamed frontage road meets bylaw standards, its constructed standard is inadequate to the servicing demands.

It is my understanding that the developer is intending to proceed with a building strata; in the event that the owner does proceed in this fashion, it would not require a subdivision application, which is where construction of the adjacent road and utilities to centreline, or payment of cash in lieu, would typically be required; as a result, this would become a development condition collected at building permit.

Note that there may be works directly attributable to servicing the proposed development that may involve the same adjacent road area; such directly attributable works would be fully funded by the owner but would be deducted from the balance of the required centreline construction or cash-in-lieu, as both are accomplishing the same thing.”

No other comments were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner is supportive of the variance requests below and is recommending that upon consideration of input from adjacent land owners, Council authorizes the issuance of a Development Variance Permit for the reasons described below:

Lot Area for Four-Family Dwelling

The City of Enderby Planner raises no objections to the applicant's request to reduce the minimum lot area for a four-family dwelling from 1,300 m² (13,993 square feet) to 1,010 m² (10,872 square feet) given that it would enable the development of an additional dwelling unit on the property (increase from a three-family dwelling to a four-family dwelling), which will enable more intensive residential infill development and increase the local housing stock; facilitating the provision of an additional dwelling unit is consistent with the objectives of the City of Enderby Housing Needs Assessment Report and the OCP policies stated above.

Lot Coverage for a Four-Family Dwelling

The City of Enderby Planner raises no objections to the applicant's request to increase the maximum lot coverage for a four-family dwelling from 40% to 44.4% given that the requested increase is relatively minor and will help to enable an additional dwelling unit on the property.

Front and Side Yard Setback

The City of Enderby Planner raises no objections to the applicant's request to reduce the minimum side yard setback area for a four-family dwelling from 4 m (13.12 feet) to 1.2 m (3.94 feet), and to reduce the minimum front yard setback area for a four-family dwelling from 6 m (19.68 feet) to 5.14 m (16.86 feet), for the following reasons:

- With regards to the proposed side yard setback reduction, the proposed 1.2 m (3.94 foot) setback is consistent with the minimum requirement for a single-family dwelling. As shown on the attached Schedule 'A', the four-family dwelling is designed such that the dwelling units are side-by-side and run in a north-south direction; given this, the view of the four-family dwelling from the neighbouring property to the north (which is directly adjacent to the side lot line for which the setback reduction is being requested) would be consistent with that of a single-family dwelling, therefore the proposed reduced side yard setback is reasonable; and
- With regards to the proposed front yard setback reduction, the variance is relatively minor in nature (i.e. 14% reduction) and therefore would not detract from the character of the neighbourhood.

Exterior Side Yard Setback

The City of Enderby Planner has concerns with the applicant's request to reduce the minimum exterior side yard setback area from 5 m (16.40 feet) to 3.06 m (10.04 feet). The proposed reduction to the minimum exterior side yard setback is significant (i.e. 39% reduction) and should a building or structure be constructed with a reduced exterior side yard setback in a manner that utilizes the full height allowances of the R.3-A zone (i.e. 9 m (29.53 feet) or two (2) storeys), this could significantly impact the views of the neighbouring property to the west. Having said that, it is recognized that the portion of the four-family dwelling within the proposed reduced exterior side yard setback area is only proposed to be one storey and 4.09 m (13.47 feet) in height, which would mitigate the potential impacts to the views of

the neighbouring property to the west. In order to ensure that any future building or structure with a reduced exterior side yard setback has a height restriction, such that the views of the neighbouring property to the west are protected, it is recommended that Council authorize the issuance of the Development Variance Permit subject to the owner registering a covenant on the title of the property which restricts the maximum height of any portion of a building or structure that is sited between 3.06 m (10.04 feet) and 5 m (16.40 feet) from the exterior lot line, as permitted by this Development Variance Permit, to 4.5 m (14.76 feet).

Length of an Off-Street Parking Space

The City of Enderby Planner raises no objections to the applicant’s request to reduce the minimum length of an off-street parking space from 6 m (19.68 feet) to 5.14 m (16.86 feet) given that the proposed variance is relatively minor in nature and it is not anticipated that it will result in any negative impacts to the subject or surrounding properties.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 307 Regent Avenue, Enderby BC. The applicant is proposing to construct a four-family dwelling and is requesting several variances in order to accommodate the proposed sizing and siting of the future building.

The City of Enderby Planner is supportive of the variance requests but is recommending that the issuance of a variance to reduce the minimum exterior side yard setback area be subject to the owner registering a covenant on the title of the property in order to restrict the maximum height of buildings or structures within the reduced setback area to 4.5 m (14.76 feet).

Prepared By:



Kurt Inglis, MCIP, RPP
Planner

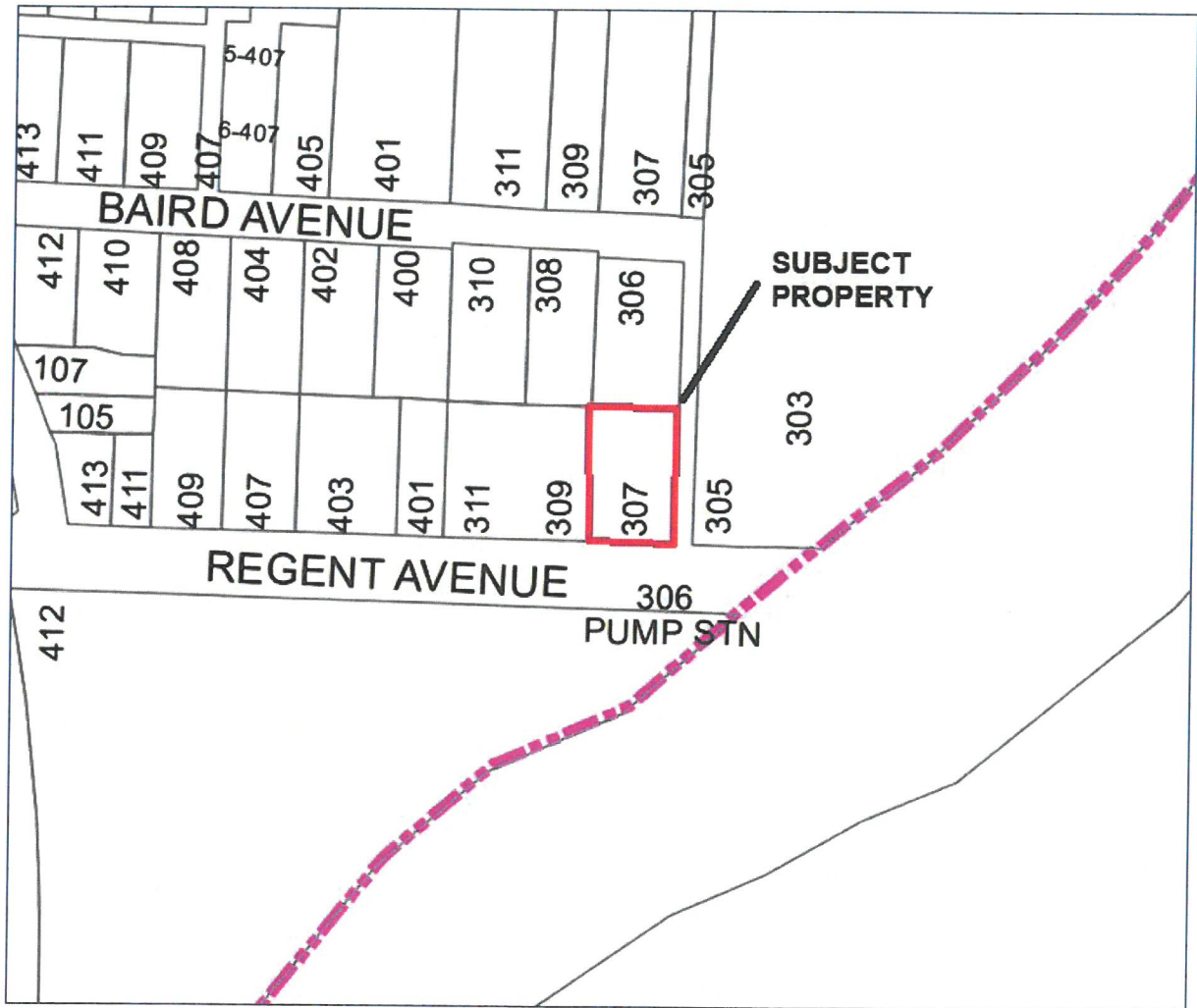
Reviewed By:



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0049-22-DVP-END (Eliason)
Applicant: Chad Eliason
Owner: 1297910 BC. Ltd.
Location: 307 Regent Avenue, Enderby BC

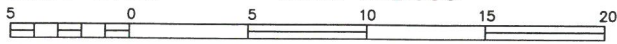


Sketch Plan Showing Proposed Building on That Part of Lot A Shown on Plan B544 District Lot 150, KDYD, Plan 111

SCHEDULE 'A'

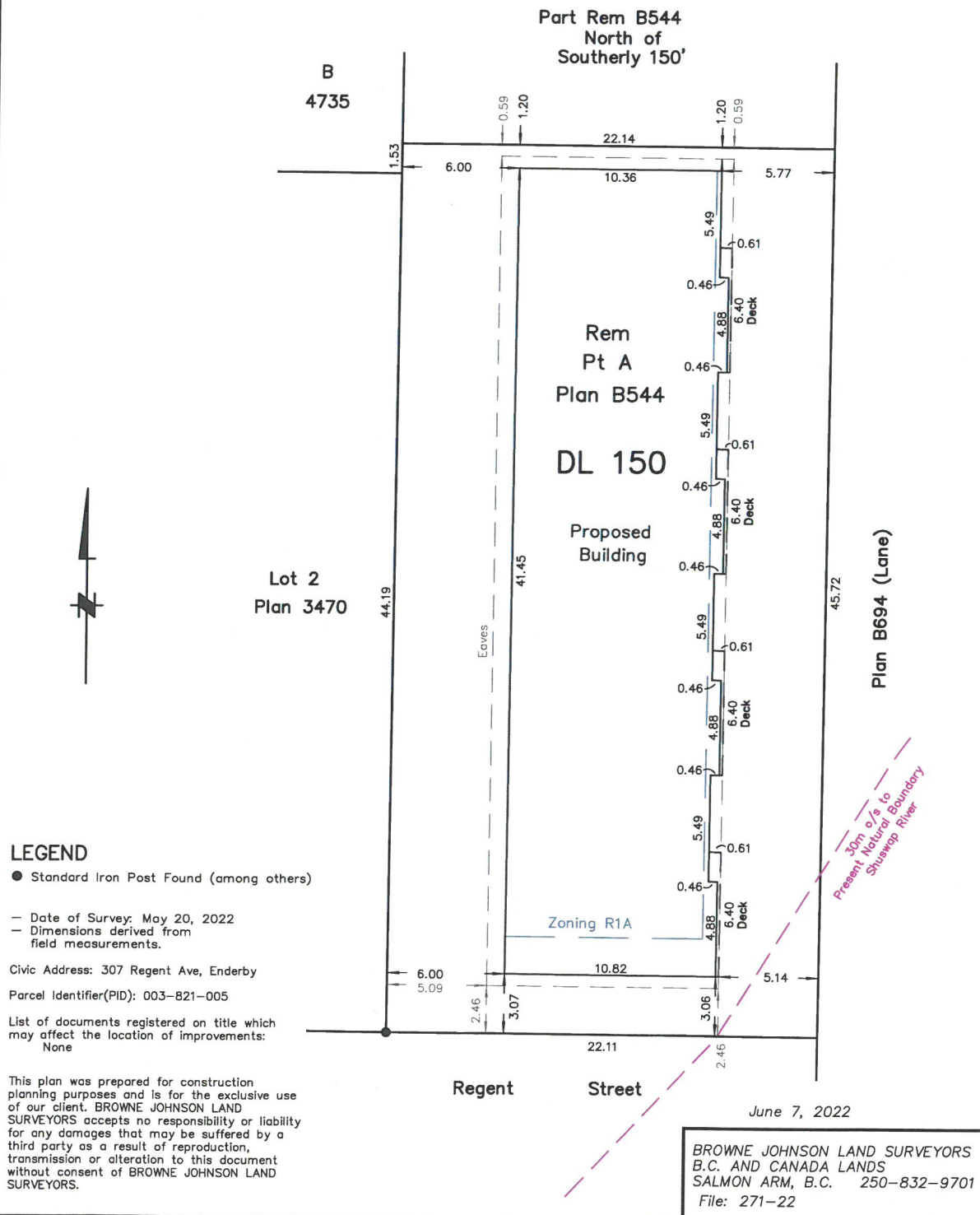
Except (1) Parcel 6 on Plan B694, (2) Part Lying N of a Line Drawn Parallel to and Perpendicularly Distant 150 Feet North of the South Boundary of Plan B544

Scale 1:200 BCGS 82L.055



All distances are in metres.

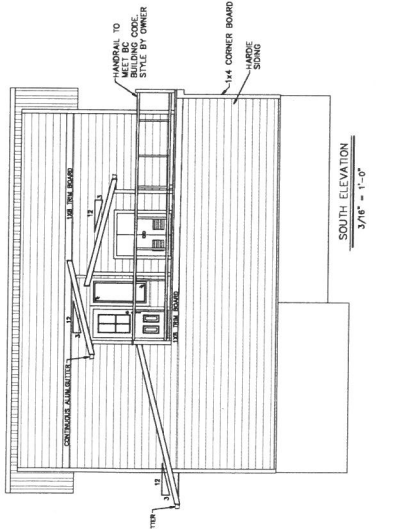
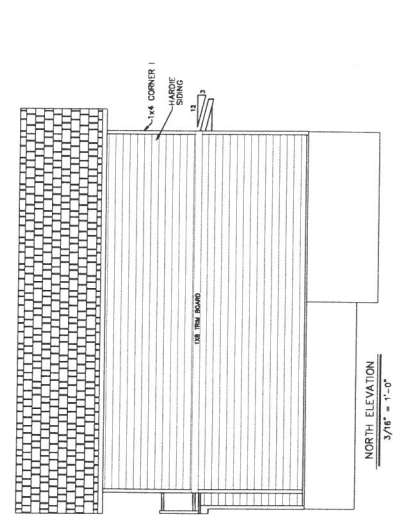
The intended plot size of this plan is 280mm in width by 432mm in height (B size) when plotted at a scale of 1:200



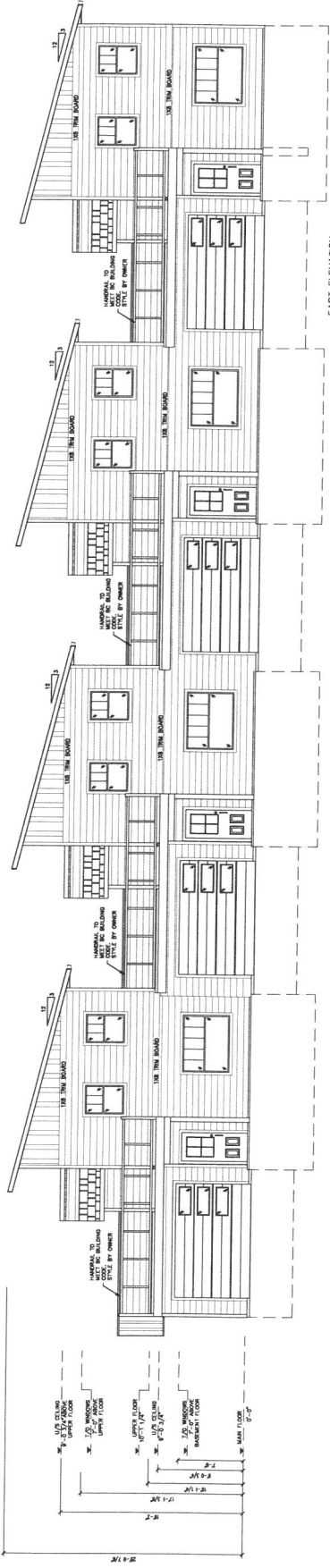
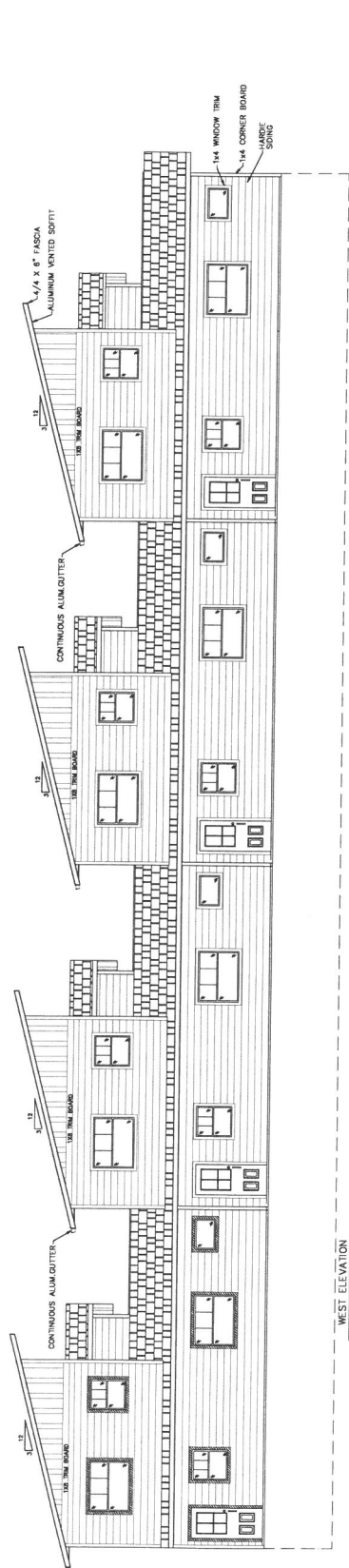
G. ROBINSON
O/A
ASHTON CREEK
DRAFT AND DESIGN
EMAIL: grob@rds.ca
Ph: 250-317-9223

CLIENT: 1297910 B.C. LTD FOR CASE HOLDINGS
PROJECT: 4-PLEX
LEGAL DESC: 003-821-005 Part of Plan B544, Dist. Lot. 150, Kamloops
Municipal District of Bulkley Valley, Parcel 6 on Plan B694 (2)
PROJECT # 1056
REVISIONS:
March 25, 2022 -Concept
April 11, 2022 -Optional Upper Floor
April 28, 2022 Revised Plans
May 9, 2022 Revised Plans (2)
May 20, 2022 Issued For Construction

DRAWN BY: GCR
DATE: MAY 20, 2022
DESCRIPTION: ELEVATIONS
SCALE: 3/16"=1'-0"
DRAWING NO: A1



SHEET LEGEND
A1 - ELEVATIONS
A2 - FLOOR PLANS AND NOTES
A3 - FLOOR PLANS
A4 - UNIT MAIN FLOOR PLANS
A5 - UNIT SECOND FLOOR PLANS
A6 - SECTIONS
A7 - FLOOR JOIST LAYOUTS



**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

AGENDA

File No: 0048-22-DVP-END

August 10, 2022

APPLICANT: Roger Taylor

OWNER: Roger and Susan Taylor

LEGAL DESCRIPTION: LOT 5 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP90268

PID #: 028-132-700

LOCATION: 1218 Johnston Avenue, Enderby BC

PROPERTY SIZE: 1,760 m² (0.43 acres)

ZONING: Residential Single Family (R.1)

O.C.P DESIGNATION: Residential Low Density

PROPOSAL: Construct a 2 m (6.56 foot) tall chain link fence

PROPOSED VARIANCE: i) Permit a 2 m (6.56 foot) fence along the front lot line, ii) permit a fence along the rear lot line which is greater in height than the height permitted on the side line of an adjoining lot at the point of abutment, and iii) permitting a fence over 1 m (3.281 feet) in height in the area described by three (3) lines interconnecting an exterior lot corner, a point on the front lot line 6 m (19.68 feet) from the exterior lot corner and a point on the exterior lot line 6 m (19.68 feet) from the exterior lot corner, the exterior lot corner being the point of intersection of the exterior side lot line and the front lot line.

RECOMMENDATIONS:

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as LOT 5 SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP90268 and located at 1218 Johnston Avenue, Enderby B.C. to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- 309.2.a.ii by permitting a 2 m (6.56 foot) fence along the front lot line, as shown on the attached Schedule 'A';

- 309.2.a.iv by permitting a fence along the rear lot line which is greater in height than the height permitted on the side line of an adjoining lot at the point of abutment, as shown on the attached Schedule 'A'; and
- 309.2.d by permitting a fence over 1 m (3.281 feet) in height in the area described by three (3) lines interconnecting an exterior lot corner, a point on the front lot line 6 m (19.68 feet) from the exterior lot corner and a point on the exterior lot line 6 m (19.68 feet) from the exterior lot corner, the exterior lot corner being the point of intersection of the exterior side lot line and the front lot line, as shown on the attached Schedule 'A',

subject to the owner, at their expense, amending the statutory right-of-way instrument (LB364165) to permit fencing on the condition that the fencing must be removed at the owner's expense should the City need to use the statutory right-of-way.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 1218 Johnston Avenue, Enderby BC. The applicant is proposing to construct a 2 m (6.56 foot) tall chain link fence along the perimeter of the property, as shown on the attached Schedule 'A'. In order to accommodate the proposed siting and sizing of the fence, the applicant is requesting variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- 309.2.a.ii by permitting a 2 m (6.56 foot) fence along the front lot line, as shown on the attached Schedule 'A';
- 309.2.a.iv by permitting a fence along the rear lot line which is greater in height than the height permitted on the side line of an adjoining lot at the point of abutment, as shown on the attached Schedule 'A'; and
- 309.2.d by permitting a fence over 1 m (3.281 feet) in height in the area described by three (3) lines interconnecting an exterior lot corner, a point on the front lot line 6 m (19.68 feet) from the exterior lot corner and a point on the exterior lot line 6 m (19.68 feet) from the exterior lot corner, the exterior lot corner being the point of intersection of the exterior side lot line and the front lot line, as shown on the attached Schedule 'A'.

Site Context

The 1,760 m² (0.43 acres) subject property is located on the south side of Johnston and the west side of Francis Drive, and slopes in a west to east direction. A single-family dwelling constructed in 2010 is located in the central-western portion of the property, with access gained via a paved driveway off of Johnston Avenue.

As shown in the figure below, a statutory right-of-way in favour of Fortis BC runs north to south through the central portion of the property, while a statutory right-of-way in favour of the City of Enderby for a future pathway runs north to south along the eastern portion of the property.

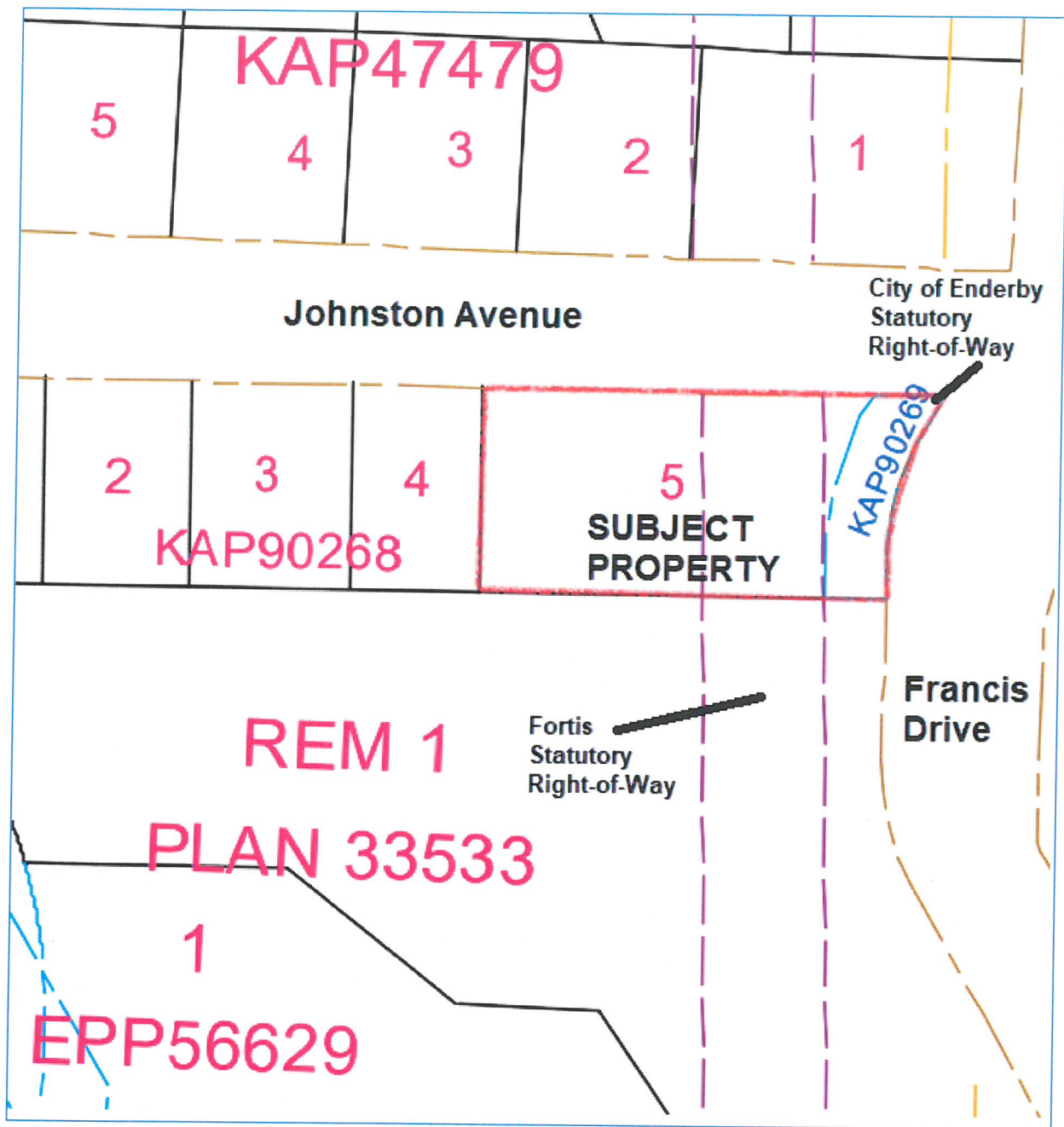


Figure 1: Statutory Rights-of-Way

The subject property and properties to the north, west, and south are zoned Residential Single Family (R.1/R.1-A) and are designated in the Official Community Plan (OCP) as Residential Low Density. The property to the east is zoned Country Residential (C.R) and is designated in the OCP as Country Residential.

The following figure shows the zoning designations of the subject and surrounding properties:

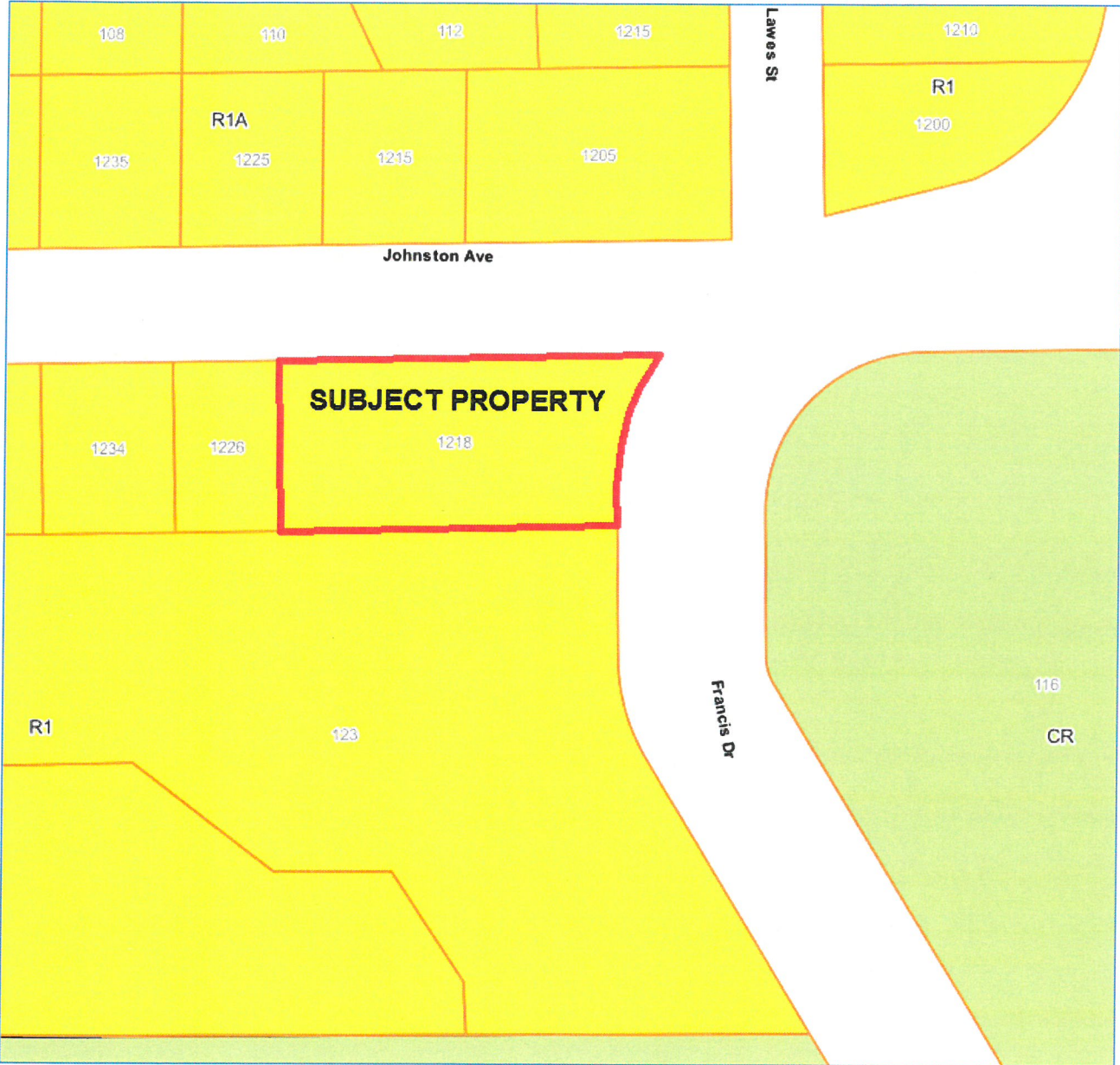


Figure 2: Zoning Map

Yellow - Residential Single Family (R.1/R.1-A) Zone
Beige – Country Residential (C.R)

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 3: Orthophoto

****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

ZONING BYLAW:

The subject property is zoned Residential Single Family (R.1) and the permitted uses within this zone include accessory residential buildings, single-family dwellings, secondary suites, bed and breakfasts, civic and public service use, and restricted agricultural use.

Section 309.2.a.ii of the Zoning Bylaw requires that fences or walls not greater than 2 m (6.562 feet) in height must be located to the rear of a required front yard; in the case of the R.1 zone, the minimum front yard setback is 6 m (19.68 feet). Any fence within the required front yard cannot exceed a height of 1.2 m (3.94 feet).

Section 309.2.a.iv of the Bylaw states that where the rear line of a lot abuts the side line of an adjoining lot, the height of fences or walls on such rear lot line shall be not greater than the height permitted on the side line of an adjoining lot at the point of abutment.

Section 309.2.d of the Bylaw states that fences and walls of over 1 m (3.281 feet) in height or any lesser height which constitutes a traffic hazard shall not be permitted within the area described by three (3) lines interconnecting an exterior lot corner, a point on the front lot line 6 m (19.68 feet) from the exterior lot corner and a point on the exterior lot line 6 m (19.68 feet) from the exterior lot corner, the exterior lot corner being the point of intersection of the exterior side lot line and the front lot line; this requirement is described in the figure below:

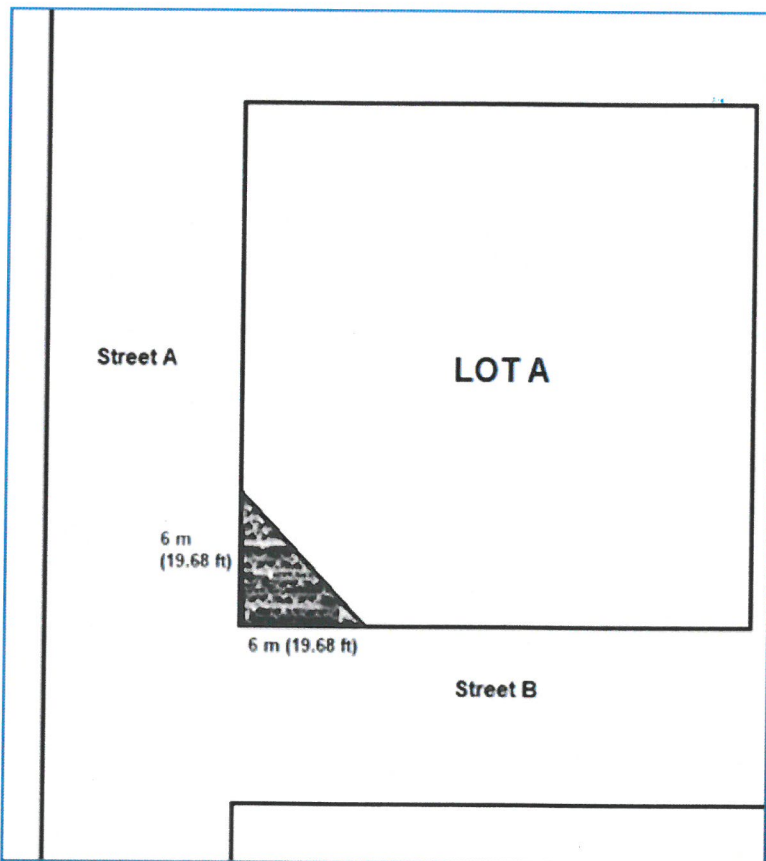


Figure 4: Traffic hazard fencing setbacks

OFFICIAL COMMUNITY PLAN:

Policies contained within the Official Community Plan which apply to this development include:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

REFERRAL COMMENTS:

The subject application was referred to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. No comments of concern were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner is supportive of the variance requests below and is recommending that upon consideration of input from adjacent land owners, Council authorizes the issuance of a Development Variance Permit. An overview of the reasons for support, and recommended conditions for approval, are outlined below.

Permitting a 2 m (6.56 foot) Fence Along the Front Lot Line

The City of Enderby Planner raises no objections to the applicant's request to vary Section 309.2.a.ii of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a 2 m (6.56 foot) tall fence along the front lot line (i.e. northern lot line), as shown on the attached Schedule 'A', for the following reasons:

- The front lot line upon which the fence is proposed to be located is setback approximately 4 feet from the back of sidewalk on the south side of Johnston Avenue, therefore the proposed location of the fence would not interfere with pedestrian traffic or snow removal/storage; and
- One of the key reasons for restricting fence height within the front yard setback area is to protect the character of neighbourhoods by preventing properties from becoming 'fenced in'; in this case, the proposed 2 m (6.56 foot) fence is only proposed to be adjacent to the eastern-most portion of the dwelling, and given the elevation gradient of the property, neither the views of the dwelling nor the character of the neighbourhood would be negatively impacted.

Permitting A Fence Along The Rear Lot Line Which Is Greater In Height Than The Height Permitted On The Side Line Of An Adjoining Lot

Section 309.2.a.iv of the Zoning Bylaw states that in residential zones, where the rear line of a lot abuts the side line of an adjoining lot, the height of fences or walls on such rear lot line shall not be greater than the height permitted on the side line of an adjoining lot at the point of abutment. In this case, the subject property and the neighbouring property to the south, 123 Francis Drive, share a common property boundary; this common property boundary is the 'rear lot line' for the subject property, and the 'side lot line' for 123 Francis Drive. As per Section 309.2.a.i of the Zoning Bylaw, the subject property is permitted to have a fence with a maximum height of 2 m (6.56 feet) along this common property boundary, however, Section 309.2.a.ii of the Bylaw restricts 123 Francis Drive to only having a 1.2 m (3.937 foot) tall fence along the eastern 6 m (19.68 feet) of the common property boundary, for which the subject property could not exceed.

The City of Enderby Planner raises no objections to the applicant's request to vary Section 309.2.a.iv of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a fence along the rear lot line which is greater in height than the height permitted on the side line of an adjoining lot at the point of abutment, as shown on the attached Schedule 'A', for the following reasons:

- It is not anticipated that the proposed fence would negatively impact the neighbouring property at 123 Francis Drive, given that:
 - i. the neighbouring property is large in size (2 acres) and rural in nature;
 - ii. the dwelling on the neighbouring property is significantly higher in elevation and setback from the area where the fence is proposed to increase in height; and
 - iii. the point where the neighbouring property's gravel driveway meets Francis Drive is approximately 12 m (39.4 feet) from the property's eastern boundary where the proposed 2 m (6.56 foot) fence is proposed to be located; given this, a 2 m (6.56 foot) tall fence along the common property boundary will not affect sight lines for vehicles attempting to gain access on to Francis Drive from the driveway.
- Given the rural nature of the subject and neighbouring property, and the fact that the proposed location of the fence is much higher in elevation and is significantly setback from the travelled portion of Francis Drive, it is not anticipated that the proposed variance would negatively impact the character of the neighbourhood.

Permitting a 2 m (6.56 foot) Fence within the Traffic Hazard Setback Area

Section 309.2.d of the Zoning Bylaw states that fences and walls of over 1 m (3.281 feet) in height or any lesser height which constitutes a traffic hazard shall not be permitted within the area described by three (3) lines interconnecting an exterior lot corner, a point on the front lot line 6 m (19.68 feet) from the exterior lot corner and a point on the exterior lot line 6 m (19.68 feet) from the exterior lot corner, the exterior lot corner being the point of intersection of the exterior side lot line and the front lot line; this requirement is depicted in Figure 4 above. The purpose of this regulation is to ensure that fencing on a corner lot does not block the sight lines from traffic attempting to gain access on to the adjacent street.

The City of Enderby Planner raises no objections to the applicant's request to vary Section 309.2.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a fence in the area described above, as shown on the attached Schedule 'A', for the following reasons:

- It is not anticipated that the proposed height and location of the fence would negatively impact sight lines for vehicles attempting to gain access on to Johnston Avenue via Francis Drive, given that:
 - i. the northeast boundary of the subject property is significantly higher in elevation and is setback approximately 12 m (39.4 feet) from the travelled portion of Francis Drive, therefore sight lines will be preserved; and
 - ii. given the curvature of Francis Drive where it meets Johnston Avenue, vehicles on Francis Drive attempting to gain access on to Johnston Avenue are able to stop beyond the subject property's northeast boundary, such that the proposed height and location of the fence would not interfere with sight lines.

Recommended Condition

Notwithstanding the variance requests, the proposed location of the fence is within the statutory right-of-way area in favour of the City for pathway purposes, as shown in figure 1 above. This statutory right-of-way was secured when the subject property's parent parcel was originally subdivided. As the statutory right-of-way does not permit the erection of a fence, the instrument needs to be amended to allow fencing. The City of Enderby Planner recommends that issuance of the Development Variance Permit be subject to the owner, at their expense, amending the statutory right-of-way instrument (LB364165) to permit fencing on the condition that the fencing must be removed at the owner's expense should the City need to use the statutory right-of-way.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 1218 Johnston Avenue, Enderby BC. The applicant is proposing to construct a 2 m (6.56 foot) tall chain link fence along the perimeter of the property, as shown on the attached Schedule 'A', and in order to accommodate the proposed siting and sizing of the fence is requesting a series of variances.

The City of Enderby Planner is supportive of the variance requests and is recommending that Council authorize the issuance of a Development Variance Permit subject to the owner, at their expense, amending the statutory right-of-way instrument (LB364165) to permit fencing on the condition that the fencing must be removed at the owner's expense should the City need to use it.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner

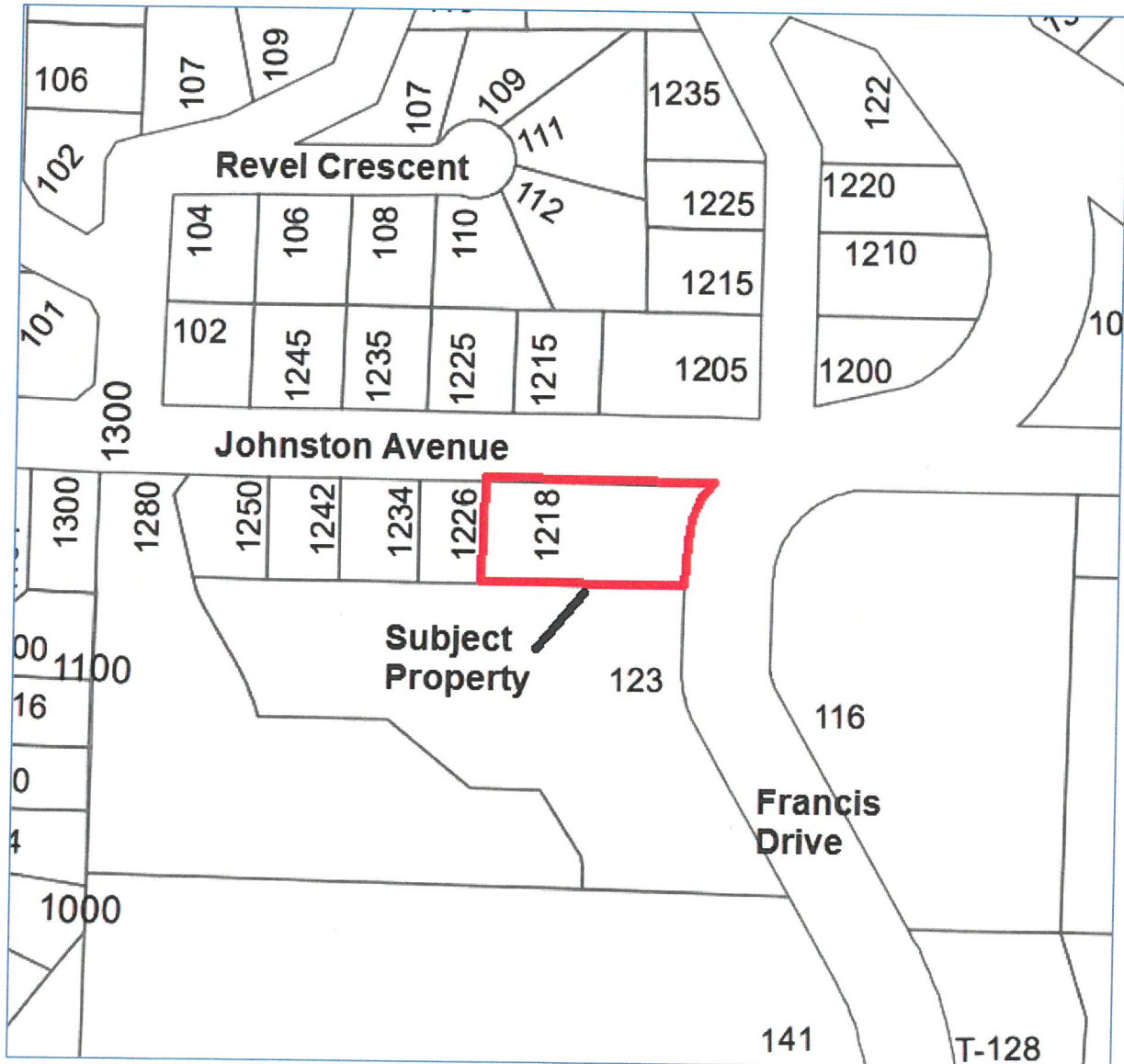
Reviewed By:



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0048-22-DVP-END (Taylor)
Applicant: Roger Taylor
Owner: Roger and Susan Taylor
Location: 1218 Johnston Avenue, Enderby BC

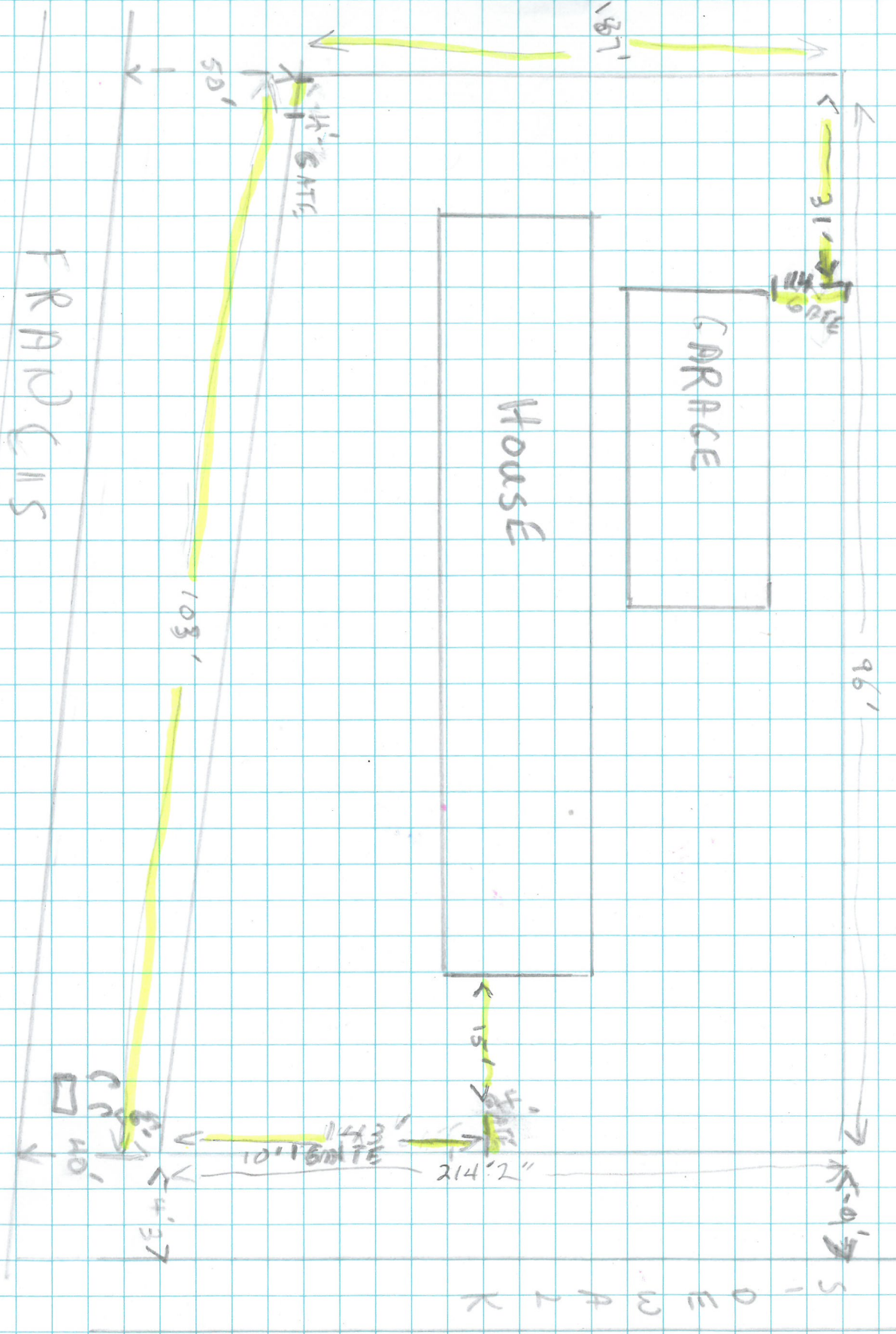


ROGER SCUE TAYLOR

1218 JOHNSTON

SCHEDULE 'A'

YELLOW IS PROPOSED FENCE CHAINLINK APPROX 487'



**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

AGENDA

File No: 0050-22-DVP-END

August 10, 2022

APPLICANT/OWNER: Michael Wesley

LEGAL DESCRIPTION: LOT 3 BLOCK 6 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1445

PID #: 011-596-619

LOCATION: 409 Polson Avenue, Enderby BC

PROPERTY SIZE: 813 m² (8,750 square feet)

ZONING: Residential Single Family (R.1-A)

O.C.P DESIGNATION: Residential Low Density

PROPOSAL: Construct a 1.83 m (6 foot) and 1.22 m (4 foot) tall fence on top of a 0.86 m (2.83 foot) retaining wall

PROPOSED VARIANCE: Increase the maximum combined height of a fence on top of a retaining wall at the property line or within 1.0 m of a property line from 2.0 m (6.56 feet), measured from the natural grade at the property line, to 2.69 m (8.83 feet); permit a fence and retaining wall with a combined height of 2.08 (6.83 foot) within the required front yard setback area.

RECOMMENDATIONS:

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as LOT 3 BLOCK 6 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1445 and located at 409 Polson Avenue, Enderby B.C. to permit a variance to Section 309.2.g of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum combined height of a fence on top of a retaining wall at the property line or within 1.0 m of a property line from 2.0 m (6.56 feet), measured from the natural grade at the property line, to 2.69 m (8.83 feet), as shown on the attached Schedule 'A';

THAT Council NOT authorize the issuance of a Development Variance Permit for the property legally described as LOT 3 BLOCK 6 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1445 and located at 409 Polson Avenue, Enderby B.C. to permit a variance to Section 309.2.a.ii of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a fence and retaining wall with a combined

height of 2.08 m (6.83 foot) within the required front yard setback area, as shown on the attached Schedule 'A'.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 409 Polson Avenue, Enderby BC. The applicant is proposing to construct a 1.83 m (6 foot) tall fence along the northern perimeter of the property, and a 1.22 m (4 foot) fence on the southern perimeter; the applicant is proposing to locate portions of the fence on top of a 0.86 m (2.83 foot) retaining wall, which will increase the fence heights to 2.69 m (8.83 feet) and 2.08 m (6.83 feet), respectively, as shown on the attached Schedule 'A'. In order to accommodate the proposed siting and sizing of the fences, the applicant is requesting variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 309.2.g of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum combined height of a fence on top of a retaining wall at the property line or within 1.0 m of a property line from 2.0 m (6.56 feet), measured from the natural grade at the property line, to 2.69 m (8.83 feet), as shown on the attached Schedule 'A'; and
- Section 309.2.a.ii of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a fence and retaining wall with a combined height of 2.08 m (6.83 foot) within the required front yard setback area, as shown on the attached Schedule 'A'.

Site Context

The 813 m² (8,750 square feet) subject property is flat and is located on the north side of Polson Avenue. A single-family dwelling constructed in 2021 is located in the central portion of the property, with access gained via a driveway along Polson Avenue; the property also has access via an alley that runs east to west between Polson Avenue and Kildonan Avenue.

The subject property and surrounding properties are zoned Residential Single Family (R.1-A) and are designated in the Official Community Plan (OCP) as Residential Low Density.

The following figure shows the zoning designations of the subject and surrounding properties:



Figure 2: Zoning Map

Yellow - Residential Single Family (R.1-A) Zone

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 3: Orthophoto

****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

ZONING BYLAW:

The subject property is zoned Residential Single Family (R.1-A) and the permitted uses within this zone include accessory residential buildings, single-family dwellings, secondary suites, bed and breakfasts, civic and public service use, and restricted agricultural use.

Section 309.2.g of the Zoning Bylaw limits the combined height of a fence on top of a retaining wall at the property line or within 1 m of a property line to 2.0 m (6.56 feet), measured from natural grade at the property line.

Section 309.2.a.ii of the Zoning Bylaw requires that fences or walls not greater than 2 m (6.562 feet) in height must be located to the rear of a required front yard; in the case of the R.1-A zone, the minimum front yard setback is 6 m (19.68 feet). As per Section 309.2.a.i of the Bylaw, fences or walls not greater than 1.2 m (3.94 feet) in height are permitted anywhere on a lot. Given the above, the maximum combined height of a fence on top of a retaining wall within a front yard setback area is 1.2 m (3.94 feet).

OFFICIAL COMMUNITY PLAN:

Policies contained within the Official Community Plan which apply to this development include:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

REFERRAL COMMENTS:

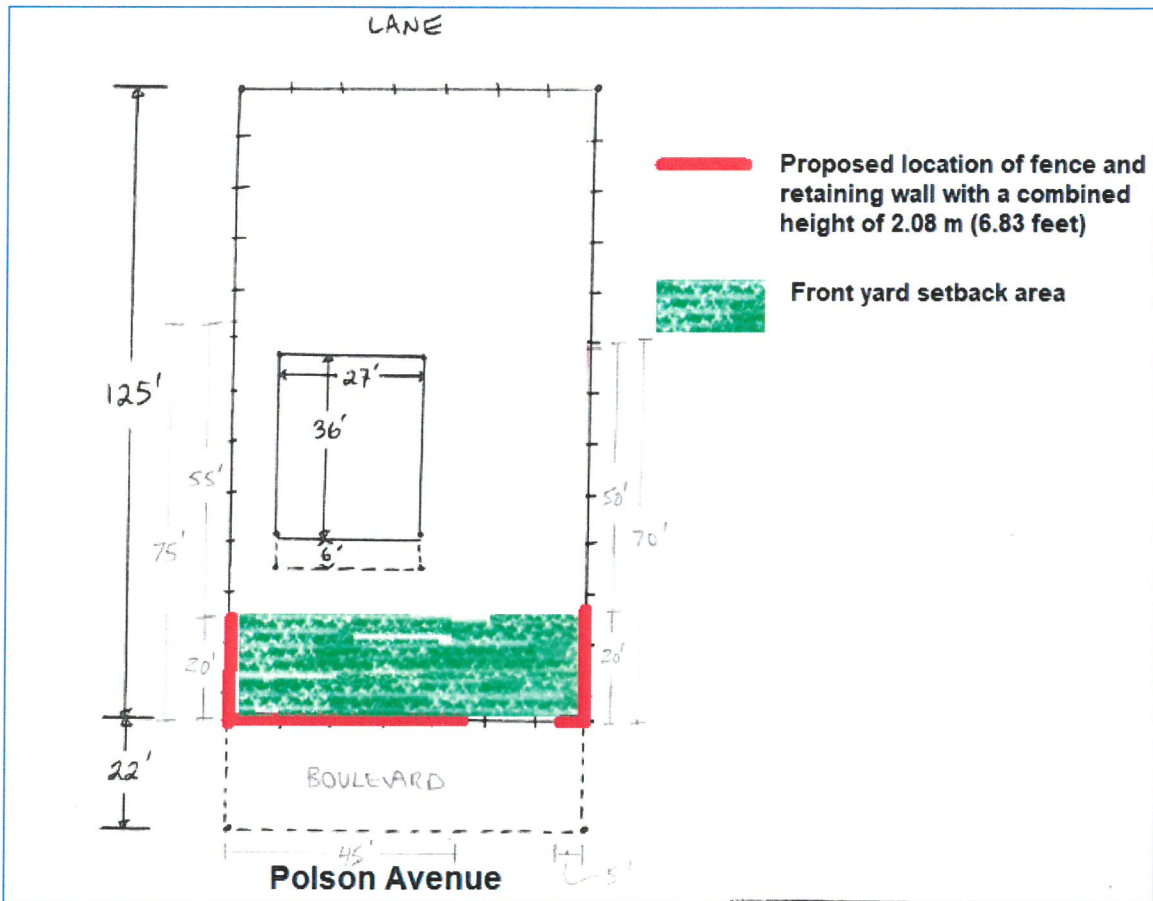
The subject application was referred to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief. No comments of concern were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant's request to vary Section 309.2.g of the City of Enderby Zoning Bylaw No. 1550, 2014 by increasing the maximum combined height of a fence on top of a retaining wall at the property line or within 1.0 m of a property line from 2.0 m (6.56 feet), measured from the natural grade at the property line, to 2.69 m (8.83 feet), as shown on the attached Schedule 'A'. Upon consideration of input from adjacent land owners, it is recommended that Council authorize the issuance of the Development Variance Permit for the following reasons:

1. The increase to the maximum height of the fence is not excessive (i.e. 2.27 feet or a 35% increase);
2. Given that this portion of the fence is proposed to be setback 6 m (19.68 feet) from the front lot line, it is not anticipated that the increase in height will have any significant impacts to the views or use of the adjacent properties to the east or west; and
3. The reason why the applicant was required to build their lot up in elevation, which necessitated the need for a retaining wall to increase the usability of the lot, was to meet the minimum flood construction elevation specified in the City of Enderby Zoning Bylaw; should the adjacent properties to the east and west redevelop in the future, they would likely also need to build up their properties in elevation which would relatively reduce the combined height of the subject retaining wall and fence, as it is measured from the natural grade at the property line.

The City of Enderby Planner has concerns with the applicant's request to vary Section 309.2.a.ii of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a fence and retaining wall with a combined height of 2.08 m (6.83 foot) within the required front yard setback area, as shown on the attached Schedule 'A' and the figure below:



One of the purposes of the zoning provision to limit the height of fences within the front yard setback area to 1.2 m (3.94 feet) is to protect the views of the streetscape for neighbouring properties; permitting a fence and retaining wall with a combined height of 2.08 m (6.83 feet) within the front yard setback area will significantly impact the views of the streetscape for the neighbouring properties to the east and west.

The other purpose of the zoning provision to limit the height of fences within the front yard setback area to 1.2 m (3.94 feet) is to protect the character of neighbourhoods by preventing properties from becoming 'fenced in'; in this case, the proposal would result in a 2.08 m (6.83 foot) tall fence along the majority of the property's frontage, which would significantly limit views of the property from the streetscape and is not keeping with the character of the neighbourhood.

Furthermore, it is anticipated that a fence and retaining wall of this height within the front yard setback area could interfere with the sight lines of vehicles from the neighbouring properties attempting to gain access on to Polson Avenue. Although there is currently a large boulevard area between the subject property's front lot line and the travelled portion of Polson Avenue, which would allow vehicles from neighbouring properties to 'nose out' past the proposed fence in order to obtain sight lines, if there are vehicles parked in the subject property's boulevard area this would significantly restrict the ability of vehicles to safely do so. Furthermore, if Polson Avenue is ever shifted to the north as part of a road reconstruction, such that the aforementioned boulevard area is removed, this would eliminate the ability of vehicles from neighbouring properties to 'nose out' in to the boulevard area to gain sight lines. For those reasons, it is recommended that Council NOT support the variance request.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 409 Polson Avenue, Enderby BC. The applicant is proposing to construct a 1.83 m (6 foot) tall fence along the northern perimeter of the property, and a 1.22 m (4 foot) fence on the southern perimeter; the applicant is proposing to locate portions of the fence on top of 0.86 m (2.83 foot) retaining wall, which will increase the fence heights to 2.69 m (8.83 feet) and 2.08 m (6.83 feet), respectively, as shown on the attached Schedule 'A'. In order to accommodate the proposed siting and sizing of the fence, the applicant is requesting a series of variances.

The City of Enderby Planner is recommending that Council authorize the issuance of a Development Variance Permit to permit increase the maximum combined height of a fence on top of a retaining wall at the property line or within 1.0 m of a property line from 2.0 m (6.56 feet), measured from the natural grade at the property line, to 2.69 m (8.83 feet), but is recommending that the variance request to permit a fence and retaining wall with a combined height of 2.08 m (6.83 foot) within the required front yard setback area NOT be supported.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner

Reviewed By:



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

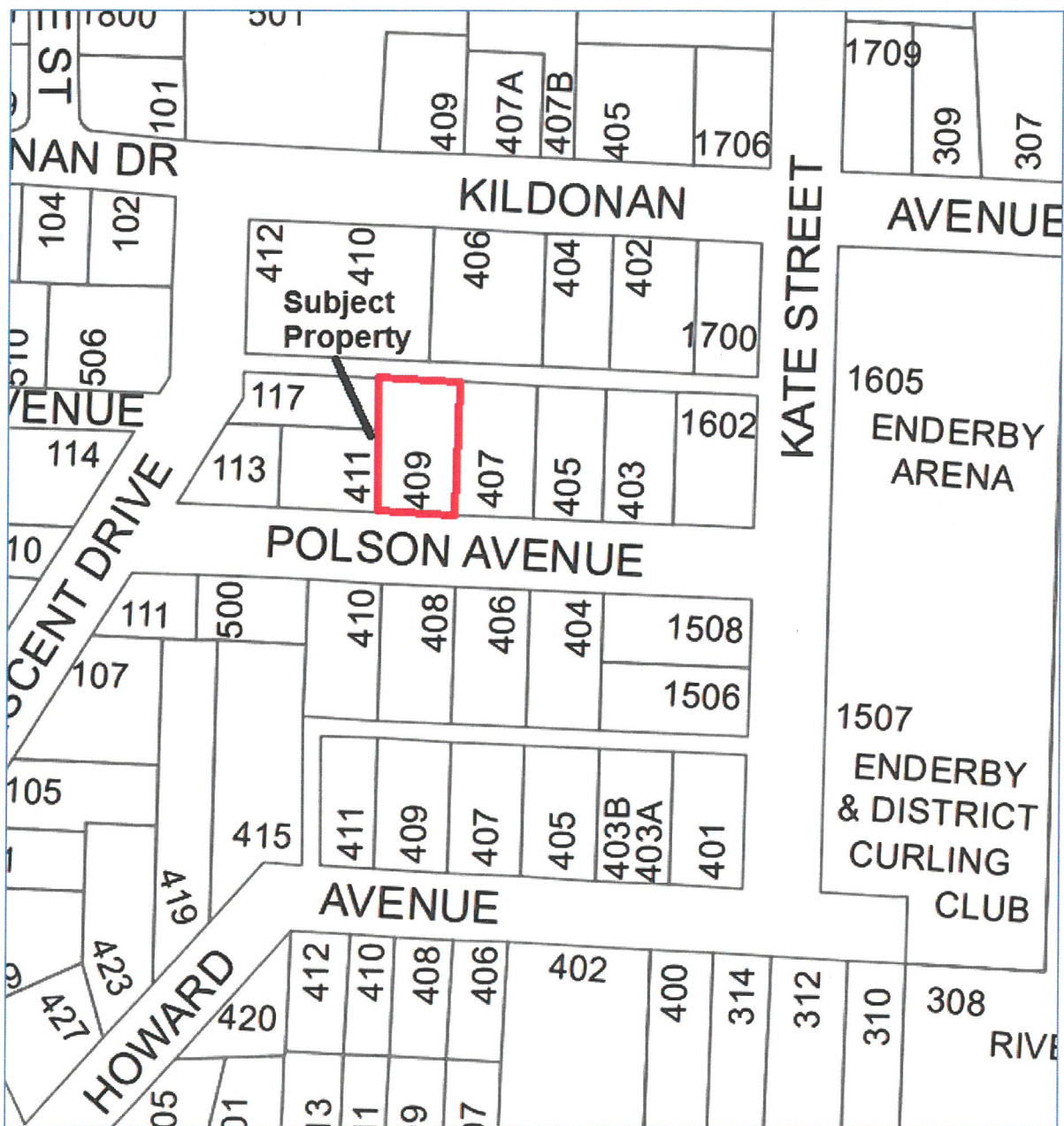
DEVELOPMENT VARIANCE PERMIT APPLICATION

SUBJECT PROPERTY MAP

File: 0050-22-DVP-END (Wesley)

Applicant/Owner: Michael Wesley

Location: 409 Polson Avenue, Enderby BC






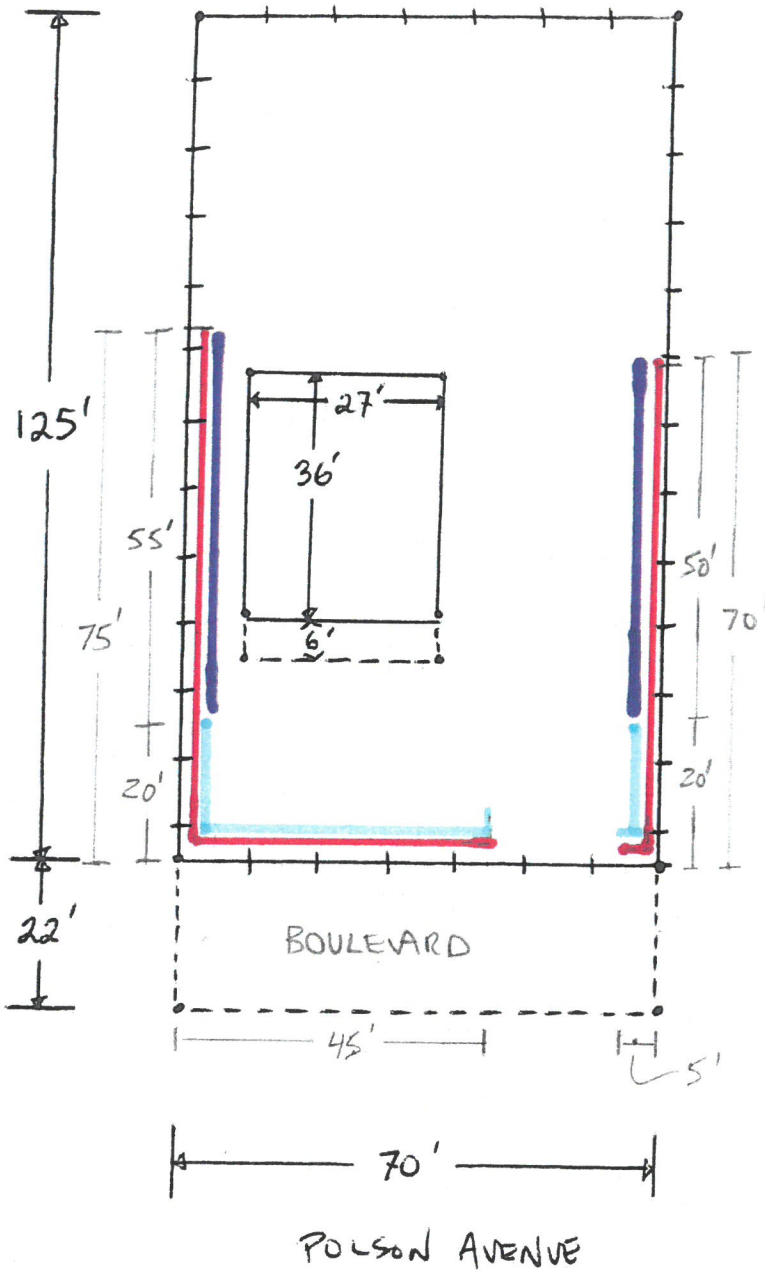
SCHEDULE 'A'

SITE PLAN
FENCE HEIGHT VARIANCE
AS AT: 2022-07-24



LANE

-  - RETAINING WALL 34"
-  - FENCE STD 4'
-  - FENCE STD 6'



MICHAEL WESLEY
409 POLSON AVE
EMERBY BC V0E1V2
770 777 2771

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1756, 2022

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW NO. 1581, 2015

WHEREAS Council of the City of Enderby has adopted "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015";

AND WHEREAS Council wishes to amend Schedule "A" in accordance with the City of Enderby Garbage Collection Regulation Bylaw No. 1566, 2015 and the City of Enderby Wildlife Attractant Bylaw No. 1754, 2022.

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1756, 2022".
2. Schedule "A" of City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 is hereby amended to include the following:

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
GARBAGE COLLECTION REGULATION BYLAW						
1566	4.1	Place garbage container at curbside prior to 4:00 am on the day of collection	\$100	\$50	\$110	YES
1566	4.4	Failure to contain all garbage within a prescribed garbage container covered with a watertight lid or fastened in a manner that is watertight	\$100	\$50	\$110	YES

1566	4.5	Failure to remove or replace a container condemned by the City	\$100	\$50	\$110	YES
1566	5.1	Place or mix, with any material for removal as garbage, any explosive, volatile or corrosive materials, dangerous chemicals or any other material dangerous to the health and or safety of the garbage collection personnel	\$200	\$100	\$225	YES
1566	5.2	Place or mix with any material for removal as garbage, material listed in the Regional District of North Okanagan's Municipal Solid Waste Management Bylaw such as recycle or regulated materials, hot ashes, any liquid wastes, bulk chemical waste, animal cuttings or wastes, dead animals or oil, fuel, or other equipment lubricant filters	\$200	\$100	\$225	YES

1566	5.3	Place or mix with any material for removal as garbage, any material described as hazardous in the provincial Environment Management Act or any regulations thereto	\$200	\$100	\$225	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WILDLIFE ATTRACTANT BYLAW						
1754	4.1.a	Leave or place wildlife attractants in a manner that could attract or be accessible to wildlife	\$100	\$50	\$110	YES
1754	4.1.b	Feed, or attempt to feed, wildlife	\$200	\$100	\$225	YES
1754	4.2.a	Failure to remove, store or dispose of fruit that has fallen from tree so as not to attract or be accessible to wildlife	\$100	\$50	\$110	YES

1754	4.2.b	Failure to keep birdfeeders containing bird feed, suet or nectar suspended on a cable or other device in such a manner that it is inaccessible to wildlife, or failure to keep area below birdfeeder free of accumulations of wildlife attractants	\$100	\$50	\$110	YES
1754	4.2.c	Failure to keep barbecue equipment and tools clean and free of residual food or grease when remaining outdoors after use	\$100	\$50	\$110	YES
1754	4.2.d	Failure to locate and equip refrigerators, freezers, storage containers or similar units containing wildlife attractants in a manner that is inaccessible to wildlife	\$100	\$50	\$110	YES
1754	4.2.e	Failure to store grease, antifreeze, paint and petroleum products in a manner that is inaccessible to wildlife	\$100	\$50	\$110	YES

1754	4.2.f	Failure to keep and maintain compost in an enclosed and secure rigid container that is inaccessible to wildlife	\$100	\$50	\$110	YES
1754	4.2.g	Failure to keep other animals and their food in a manner that is reasonably inaccessible to wildlife	\$100	\$50	\$110	YES
1754	4.2.h	Failure to store garbage indoors or otherwise in durable, rigid receptacles fitted with covers that are inaccessible to wildlife, or place garbage at curbside prior to 4:00 am on the day of collection	\$100	\$50	\$110	YES
1754	4.2.i	Failure to keep and dispose of garbage in accordance with bylaw requirements	\$100	\$50	\$110	YES

Read a FIRST TIME this 18th day of July, 2022.

Read a SECOND TIME this 18th day of July, 2022.

Read a THIRD TIME this 18th day of July, 2022.

ADOPTED this day of , 2022.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1757, 2022

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518, 2013

WHEREAS Council of the City of Enderby has adopted “City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013”;

AND WHEREAS Council wishes to introduce Schedule “13” in accordance with the City of Enderby Garbage Collection Regulation Bylaw No. 1566, 2015 and Schedule “14” in accordance with the City of Enderby Wildlife Attractant Bylaw No. 1754, 2022;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1757, 2022”.
2. Schedule “A” of City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 is deleted and Schedule “A” attached to and forming part of this bylaw is substituted therefore.
3. Schedule “13” attached hereto is hereby established and forms part of City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013.
4. Schedule "14" attached hereto is hereby established and forms part of City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013.

Read a FIRST TIME this 18th day of July, 2022.

Read a SECOND TIME this 18th day of July, 2022.

Read a THIRD TIME this 18th day of July, 2022.

ADOPTED this day of , 2022.

MAYOR

CORPORATE OFFICER

Schedule "A"

MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

DESIGNATED BYLAW ENFORCEMENT OFFICERS	DESIGNATED BYLAWS
<ul style="list-style-type: none"> • Chief Administrative Officer • Chief Financial Officer • Corporate Officer • Planner • Bylaw Enforcement Officers • Operations Manager 	<ul style="list-style-type: none"> • Dog Control Bylaw No. 1469, 2010 • Water and Sprinkling Regulations Bylaw No. 1468, 2010 • Business License and Regulation Bylaw No. 1558, 2014 • Good Neighbour Bylaw No. 1517, 2013, excluding Section VI • Sanitary Sewer Regulation Bylaw No. 1470, 2010 • Streets and Traffic Bylaw No. 1471, 2010 • Fire Protection Bylaw No. 1529, 2013 • Cemetery Regulation Bylaw No. 1515, 2013 • Zoning Bylaw No. 1550, 2014 • Garbage Collection Regulation Bylaw No. 1566, 2015 • Building Bylaw No. 1582, 2015 • Public Spaces Bylaw No. 1604, 2016 • Stormwater Protection and Drainage Regulation Bylaw No. 1640, 2017 • Animal Control Bylaw No. 1735, 2022 • Wildlife Attractant Bylaw No. 1754, 2022
<ul style="list-style-type: none"> • Dog Control Officers 	<ul style="list-style-type: none"> • Dog Control Bylaw No. 1469, 2010
<ul style="list-style-type: none"> • Business License Inspector 	<ul style="list-style-type: none"> • Business License and Regulation Bylaw No. 1558, 2014
<ul style="list-style-type: none"> • Royal Canadian Mounted Police 	<ul style="list-style-type: none"> • Dog Control Bylaw No. 1469, 2010 • Good Neighbour Bylaw No. 1517, 2013, including Section VI • Streets and Traffic Bylaw No. 1471, 2010 • Fire Protection Bylaw No. 1529, 2013 • Cemetery Regulation Bylaw No. 1515, 2013 • Zoning Bylaw No. 1550, 2014 • Building Bylaw No. 1582, 2015 • Public Spaces Bylaw No. 1604, 2016 • Animal Control Bylaw No. 1735, 2022 • Wildlife Attractant Bylaw No. 1754, 2022
<ul style="list-style-type: none"> • Building Inspector 	<ul style="list-style-type: none"> • Streets and Traffic Bylaw No. 1471, 2010 • Zoning Bylaw No. 1550, 2014 • Building Bylaw No. 1582, 2015
<ul style="list-style-type: none"> • Fire Chief 	<ul style="list-style-type: none"> • Good Neighbour Bylaw No. 1517, 2013, excluding Section VI • Fire Protection Bylaw No. 1529, 2013 • Public Spaces Bylaw No. 1604, 2016

SCHEDULE "13"

Garbage Collection Regulation Bylaw No. 1566, 2015	Section	Fine \$	Fine if Pd within 30 days \$
Place garbage container at curbside prior to 4:00 am on the day of collection	4.1	100.	50.
Failure to contain all garbage within a prescribed garbage container covered with a watertight lid or fastened in a manner that is watertight	4.4	100.	50.
Failure to remove or replace a container condemned by the City	4.5	100.	50.
Place or mix, with any material for removal as garbage, any explosive, volatile or corrosive materials, dangerous chemicals or any other material dangerous to the health and or safety of the garbage collection personnel	5.1	200.	100.
Place or mix with any material for removal as garbage, material listed in the Regional District of North Okanagan's Municipal Solid Waste Management Bylaw such as recycle or regulated materials, hot ashes, any liquid wastes, bulk chemical waste, animal cuttings or wastes, dead animals or oil, fuel, or other equipment lubricant filters	5.2	200.	100.
Place or mix with any material for removal as garbage, any material described as hazardous in the provincial Environment Management Act or any regulations thereto	5.3	200.	100.

SCHEDULE "14"

Wildlife Attractant Bylaw No. 1754, 2022	Section	Fine \$	Fine if Pd within 30 days \$
Leave or place wildlife attractants in a manner that could attract or be accessible to wildlife	4.1.a	100.	50.
Feed, or attempt to feed, wildlife	4.1.b	200.	100.
Failure to remove, store or dispose of fruit that has fallen from tree so as not to attract or be accessible to wildlife	4.2.a	100.	50.
Failure to keep birdfeeders containing bird feed, suet or nectar suspended on a cable or other device in such a manner that it is inaccessible to wildlife, or failure to keep area below birdfeeder free of accumulations of wildlife attractants	4.2.b	100.	50.
Failure to keep barbecue equipment and tools clean and free of residual food or grease when remaining outdoors after use	4.2.c	100.	50.
Failure to locate and equip refrigerators, freezers, storage containers or similar units containing wildlife attractants in a manner that is inaccessible to wildlife	4.2.d	100.	50.
Failure to store grease, antifreeze, paint and petroleum products in a manner that is inaccessible to wildlife	4.2.e	100.	50.
Failure to keep and maintain compost in an enclosed and secure rigid container that is inaccessible to wildlife	4.2.f	100.	50.
Failure to keep other animals and their food in a manner that is reasonably inaccessible to wildlife	4.2.g	100.	50.
Failure to store garbage indoors or otherwise in durable, rigid receptacles fitted with covers that are inaccessible to wildlife, or place garbage at curbside prior to 4:00 am on the day of collection	4.2.h	100.	50.
Failure to keep and dispose of garbage in accordance with bylaw requirements	4.2.i	100.	50.



VERNON NORTH OKANAGAN DETACHMENT

2nd Quarter (April to June) 2022

QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Shawna BAHER

Officer in Charge

POLICING ACTIVITY REPORT ~ 2nd Quarter 2022

The Vernon North Okanagan Detachment continues to focus on the priorities of Enhanced Public Safety, Community Connections and Road Safety. To support our plan, we have implemented various initiatives including prolific and priority offender management, increased police visibility and traffic enforcement. One method used to track our performance is to compare crime statistics with the same quarter from the previous year. Featured at the end of the report is a statistical sampling of the 15 most commonly reported Crime Codes that have the greatest impact on communities for each specific area. The statistics reflect monthly totals for April to June 2022 with comparisons from the same quarter of the previous year. This report is a synopsis of some of the recent investigations conducted by the Vernon North Okanagan Detachment and does not reflect all the tasks our police officers are working on, nor does it include information that could impact the integrity of ongoing police investigations.

COMMUNITY EVENTS

During this quarter the Vernon North Okanagan Detachment was able to take part in various community events. Visits from area pre-school groups allowed us to interact with young children, speak about safety and show off our police vehicles. The Vernon North Okanagan Detachment also attended the Chamber of Commerce Expo held in April at Kal Tire Place.



COFFEE WITH A COP

"BUILDING AND STRENGTHENING RELATIONSHIPS... ONE CUP AT A TIME"

Vernon North Okanagan RCMP

ARMSTRONG
Wed, May 25th, 2022
9-11am
Head of Armstrong
2510 Pleasant Valley Blvd

FALKLAND
Mon, May 30, 2022
10am-1pm
Falkland Senior Centre
5706 Hwy 97

LUMBY
Wed, June 1, 2022
9-11am
Sisters Family Restaurant
1920 Vernon St

ENDERBY
Wed, June 8, 2022
9-11am
Tim Hortons 6555 Hwy 97A

VERNON
Wed, June 8th, 2022
1:30 - 5 pm
Brazo Downtown
(New Theater Building)

COLDSTREAM
Fri, June 10, 2022
9-11am
Ball Field Cafe
1926 Selamulika Rd

In May and June frontline officers from the Vernon North Okanagan Detachment took part in Coffee with a Cop. This was an opportunity to interact with community members in a casual setting and discuss a variety of topics, including proactive work being undertaken by the police and questions or concerns from the public. These events occurred in Vernon, Coldstream, Lumby, Armstrong, Enderby and Falkland.



We were excited to be able to bring back our annual Jean Minguy Memorial RCMP Youth Academy which took place between May 8th and 14th, involving a total of 27 youth from around the Okanagan. These youth took part in a week long exposure to police skills, presentations, activities and scenario based training, concluding with a formal graduation ceremony in which family of the graduates and dignitaries attended.



VERNON/COLDSTREAM

OPERATIONS

The table below highlights the total number of calls for service with Criminal Code offences and property crime extracted for the 2nd quarter as well as the cumulative number for year to date.

Category	Vernon				Coldstream				Vernon Rural			
	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021
Calls for Service	5072	-4.6%	9545	-2.5%	391	-8.4%	675	-11.7%	406	-10.1%	781	-8.1%
Criminal Code	1493	+2.9%	2894	+5.8%	82	-10.8%	153	-5%	70	-1.4%	128	-19%
Property Offences	873	+6.6%	1699	+3.8%	51	+8.5%	91	+3.4%	47	+11.9%	83	-14.4%

The below table indicates the total charges forwarded to Vernon Crown Counsel, total prisoners held in the Vernon cell block and total interventions by the Vernon North Okanagan Police Dog Service. The Vernon North Okanagan Detachment continues to track files associated to the street entrenched population; "SEPTA" is an acronym for 'Street Entrenched Policing Target Analysis' type files.

Category	Vernon/Coldstream	
	Q2	Year to Date
Charges Forwarded	412	1043
Prisoners	298	608
PDS Interventions	18	32
SEPTA Files	266	475

Recognizing that calls for service encompass both calls from the public, which frontline officers are dispatched to, as well as the self-generated work completed by the officers in support of enhanced public safety initiatives, Superintendent Baher has extracted the two categories from the total calls for service. The below graph outlines total dispatch calls and total self-generated calls for the 2nd quarter of 2022 with a comparison for the previous year for the area of Vernon/Coldstream.

Vernon / Coldstream		
2 nd Quarter (April to June)		
2021	Dispatched Calls	6199
2022	Dispatched Calls	5869
2021	Self Generated Calls	718
2022	Self Generated Calls	753

FRONT LINE POLICING

Vernon

On April 6th frontline officers attended an elementary school in the 5800 block of Silver Star Road to a report of a break and enter in progress. Police located and arrested a 19 year old Vernon man inside. This man was charged with break and enter, being in possession of instruments for the purpose of breaking into a place and mischief. This matter is currently before the courts.

On April 8th police attended to a report of a collision between a vehicle and cyclist near the intersection of Pottery Road and Kalamalka Lake Road. The cyclist was struck by an SUV causing a 52 year old Vernon man to be ejected from his bike. The cyclist was declared deceased at hospital. No charges were recommended through the investigation as the cyclist was determined to be at fault.

On April 12th frontline officers attended the mailboxes on Mashie Crescent to a report of a suspicious vehicle. Police attended and located a man and woman inside a vehicle in possession of stolen property, including mail. A 29 year old female from Quesnel and a 37 year old male from Penticton were arrested and held for court. Both were charged with theft of mail and possession of stolen property. The 29 year old female was also charged with possessing break in instruments. This matter is currently before the court.

On April 18th police received a report of a robbery in Linear Park in which a male had personal items stolen after being assaulted and bear sprayed. Two suspects were reported to be involved. This file remains under investigation.

On April 20th a witness reported seeing someone drive to and break open the mail boxes in the 4300 block of 19th Avenue. Police attended and were able to locate the vehicle reported to be involved. When police attempted to stop the vehicle it failed to stop, fleeing at a high rate of speed. A licence plate was obtained and this file remains under investigation.

On April 28th while conducting proactive patrols on Okanagan Landing Road a front line officer located a vehicle which did not have operational tail lights on the trailer being towed. The vehicle was stopped. Through investigation police were able to determine that the driver was breaching his probation. A 41 year old Salmon Arm man was arrested and held for court. This man has been charged with two counts of fail to comply with a probation order and one count of fail to comply with a condition of a release order.

On May 3rd frontline officers attended the 4000 block of 34th Street to a report of someone who had been assaulted by a weapon. A victim reported being bear sprayed after trying to get a suspect to stop breaking in to parked vehicles. Unfortunately, police were unable to identify a suspect.

On May 4th police received a report of a young person suffering a mental health crisis, who had climbed to the top of a building in the 2900 block of 28th Avenue. After three hours police, including a Crisis Negotiator, were able to communicate with the girl and employed crisis intervention and de-escalation tactics to prevent her from harming herself. She was apprehended under the Mental Health Act and taken back to hospital for assessment.

On May 11th frontline officers received a report of a suspicious man holding a chainsaw in the 1600 block of Deleenheer Road, who had damaged property and uttered a threat to a witness. Police attended and located the man, who was arrested and held in custody for court. A 38 year old Vernon man has been charged with theft under \$5000, mischief and uttering threats. This matter is currently before the courts.

On May 20th police attempted to check a vehicle with a stolen licence plate that was stopped in the 3200 block of 25th Avenue. The driver of the vehicle attempted to flee and, using his vehicle, collided with the officers' vehicle and then attempted to flee on foot. Police were able to catch up with and arrest a 30 year old Vernon man. This man has been charged with failing to stop for police, driving while prohibited, obstruction, possessing counterfeit currency, mischief in excess of \$5000 and possession of stolen property.

On June 23rd police attended to a report of a break and enter at a residence in the 8000 block of Beachcomber Bay. Upon attendance police located a man inside the locked bathroom of the residence. A 40 year old Vernon man was arrested and held in custody to appear in court. He faces a charge of break and enter to a dwelling house and committing an offence of mischief therein.

Enhanced Foot Patrols:

Throughout May and June frontline officers of the Vernon North Okanagan Detachment conducted week day foot patrols in the downtown area of Vernon. This included speaking with property owners, attending local businesses, speaking with the street entrenched population and enforcement. An example of some of the enforcement actions that were undertaken include:

On May 19th, while conducting foot patrols in Vernon, police encountered a male who was smoking marijuana in public. He was issued a violation ticket under the Cannabis Control and Licensing Act.

On June 1st, while conducting foot patrols, police located a 26 year old male in Justice Park who was wanted on an outstanding warrant. He was arrested and later released on a future court date.

Coldstream

On May 2nd police responded to a report of an assault with a weapon in the 15000 block of Kalamalka Road. Through investigation it was determined that a victim had been stabbed. Police were able to locate a male suspect who was arrested and held in custody to appear in court. A 28 year old man has been charged with assault with a weapon. This matter is currently before the courts.

On May 4th frontline officers attended to a report of a suspicious person in the 13000 block of Kalamalka Lake Road. Through investigation it was determined that a man was breaching his court ordered conditions by attending an area he was ordered not to attend. Police located the suspect who was arrested. A 28 year old man was charged with two counts of breaching a release order.

On May 11th police received a report of an impaired driver who had left the 1400 block of Ponderosa Way. Police attended, located and stopped the suspect vehicle. The driver refused to provide a breath sample after receiving the breath demand. He received a 90 day Immediate Roadside Prohibition, his vehicle was towed and he received a violation ticket for failing to produce a drivers licence under the Motor Vehicle Act.

On May 17th frontline officers received a report of a traffic hazard at Highway 97 near Bailey Road. Police attended and located a vehicle that was inoperable, determined that the driver of the vehicle was to be served with a driving prohibition and that the vehicle was uninsured. The driver was issued a violation ticket under the Motor Vehicle Act for not having insurance and the vehicle towed.

On May 25th a homeowner reported an attempted break and enter to a residence in the 1200 block of Kinloch Drive. Frontline officers attended and seized evidence for further forensic examination. This file remains under investigation.

On May 26th frontline officers attended to a report of a break and enter to a residence in the 7500 block of McClounie Road. The homeowner stated that an unknown man had entered his residence and, when confronted, departed. With the assistance of a police service dog a suspect was located, arrested and held in custody to appear in court. A 32 year old Prince George man has been charged with numerous offences including break and enter, trespassing and breaching a release order. This matter is currently before the courts.

On June 14th police attended a single vehicle collision on Highway 97 where a vehicle was reported to have struck a meridian. Through investigation it was determined that the driver of the vehicle was prohibited from driving. The driver was released with a future court date and received a violation ticket for no drivers licence under the Motor Vehicle Act.

GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the General Investigation Section and does not reflect all the tasks the officers are working on, nor does it include information which could impact ongoing police investigations.

Serious Crime Unit (SCU)

The Serious Crime Unit investigates serious person victim crimes including homicide. This unit consists of a Corporal and four Constables. The Serious Crime Unit continues to conduct follow up investigation on previous files as well as assisting with other complex investigations during this quarter. Following are some of the investigations the Serious Crime Unit conducted this past quarter:

On January 5th the Vernon SCU assumed conduct of an investigation into a murder that occurred in downtown Vernon. This investigation remained ongoing through the second quarter.

On May 26th the Vernon SCU members were asked to assist with an investigation into what initially appeared to be a suspicious death. Through the investigation, Vernon SCU members and the BC Coroners service were able to determine the death was as the result of an overdose.

On May 30th a Vernon SCU officer assisted the Southeast District Major Crime Unit with an investigation into a murder that had occurred on Six Mile Creek Road, Vernon. The Vernon SCU officer arrested the murder suspect in Vernon. The suspect was remanded into custody and is awaiting trial. This investigation is being managed by the Southeast District Major Crime Unit, as the offence occurred outside of the city limits.

On June 3rd the Vernon SCU assumed conduct of an investigation into a murder that occurred in the 5300 block of 25th Avenue in Vernon, BC. This investigation remains ongoing.

On June 29th a member of Vernon SCU assisted with an investigation into a possible planned sexual assault of a female. The plan had been communicated, via the internet, to the complainant who in turn reported the plan to police. The Vernon SCU member arrested the suspect, obtained a warned statement from the suspect and helped with the search of the suspect's residence.

Special Victim Unit (SVU)

The Special Victim Unit investigates crimes relating to vulnerable victims. The SVU is comprised of a Corporal and two Constables who are responsible for high-risk investigations relating to domestic violence, sex crimes and missing persons. During this quarter the SVU has assisted front line officers with

obtaining child interviews, investigating sexual offences with child victims and submitting a breach charge on a prolific domestic violence offender.

Domestic Violence Unit (DVU)

With high-risk intimate partner violence investigations, the Domestic Violence Unit provides assistance to frontline investigators, conducts file reviews as well as facilitates Integrated Case Assessment Team (ICAT) meetings to support the victim through the process. During this quarter, the DVU investigator continued to monitor and provide support for eight ICAT files, forwarded multiple breach of probation and release order charges against a high risk domestic violence offender, assisted frontline officers with high risk domestic violence investigations and investigated or provided assistance for sexual offence files involving children.

Sex Crimes

During this quarter, the Sex Crimes unit received information from the BC Integrated Child Exploitation Unit (BC ICE) of six separate reports of possession of child pornography. Each investigation requires a significant amount of time to complete production orders, execute search warrants and, where the evidence supports, prepare charge packages for Crown Counsel.

Missing Persons

The Missing Person coordinator provides support and guidance to front line officers on high risk missing person investigations. The Corporal supervisor is responsible to monitor all missing person investigations daily for quality assurance and provide follow up action as necessary.

During this quarter the Missing Person coordinator investigated a historical missing person file leading to the person being located in Merritt.

TARGETED POLICING

In an effort to continue to work closely with partner agencies and stakeholders, the Targeted Policing Unit met regularly with numerous partner agencies including Interagency, Community Outreach and Mentally Disordered Offenders.

During this reporting period Targeted Policing worked six shifts together to conduct enforcement and enhance police presence in identified problem areas, including streets around the downtown core of Vernon, Linear Park, Polson Park, Justice Park, Highway 6 and homeless camps at the north end of Vernon. Numerous investigations were completed relating to open drug use, drug possession, driving offences, weapons possession and arrest warrant executions. The following are some examples of the success of this initiative:

- 15 files generated where drugs or drug paraphernalia were seized;
- 3 files generated for offences under the Motor Vehicle Act;
- 12 files generated for the execution of arrest warrants;
- Seizure of weapons such as a bb gun, bear spray, knives and carbon fibre knuckles;
- Investigations into prohibited driving, possession of a controlled substance for the purpose of trafficking and firearms possession.

The following investigations of interest were completed as part of this initiative:

On May 4th, officers stopped a vehicle of persons associated to drug trafficking. This investigation led to the seizure of large quantities of cash, cocaine, fentanyl and methamphetamine.

On May 5th, officers stopped a vehicle of persons associated to drug trafficking leading to the arrest of one man on a warrant and the seizure of over 1500 fentanyl pills.

On May 6th, officers conducted a traffic stop of persons associated to a drug trafficking residence. The investigation led to the arrest and charges of two people for possession of a stolen vehicle, possession of drugs for the purpose of trafficking and possession of a semi automatic handgun.

On May 26th, officers located and arrested a male wanted for assault. Further investigation led to charges of possession of fentanyl and methamphetamine for the purpose of trafficking.

Drug Section

During this quarter, Drug Section participated in joint enforcement with the Crime Reduction Unit and completed the following investigations of interest:

In May, Drug Section officers completed an investigation into a drug trafficking group with the arrest of three subjects and execution of one residential search warrant. Investigation resulted in seizure of a large quantity of cash, over five ounces of fentanyl and over 18 ounces of cocaine. All three arrested subjects face drug trafficking charges.

In June, Drug Section officers completed an investigation into drug trafficking. This investigation resulted in the seizure of fentanyl and cocaine packaged for street level trafficking. The subject is facing drug trafficking charges.

Crime Reduction Unit (CRU)

The Crime Reduction Unit encompasses the plainclothes investigators in the Prolific Offender Unit and uniformed officers in Downtown Enforcement Unit. CRU performs a significant role in the biweekly comparative statistics meeting where emerging crime trends, hot spots of criminal activity, problem premises, priority prolific offenders and social chronic offenders are identified and tasks are assigned to various units to help reduce crime.

In April, CRU investigated a person suspected of drug trafficking from a scooter. The investigation resulted in the seizure of a large quantity of cash, approximately half an ounce of fentanyl, over two ounces of cocaine and half an ounce of methamphetamine.

Prolific Offender

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offenders, identified by current intelligence to be criminally active and assessed by police and partner agencies as medium to high risk to re-offend. These offenders reside within our detachment area and are capable of causing a disproportionate amount of crime in the community. At the conclusion of this reporting period there are 17 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, ten are currently in custody and seven are not in custody. The seven not in custody reside in Vernon.

Downtown Enforcement

During this reporting period the Downtown Enforcement Unit (DEU) liaised with the street entrenched population, provided referral information and conducted enforcement action. During the course of their duties, DEU executed 57 warrants of arrest and recommended 14 investigations for charge approval.

Opioid Pilot Project

The Opioid Pilot Project commenced on December 8th, 2018, to improve service for people suffering from addiction issues, which often lead to their involvement in criminal behaviour. Partnered with Interior Health, Mental Health and Substance Service and the BC Centre for Disease Control, the Vernon North Okanagan RCMP offer Naloxone kits to those at risk of overdose. In addition, frontline officers provide

referral to and information regarding local harm reduction services. The goal of the project is to save lives and reduce crime associated to addiction. This pilot project is in the process of being brought to the communities of Enderby and Armstrong.

Month	Card given	Referral made	Video shown	Kit provided
April	22	5	2	33
May	71	11	0	61
June	63	7	0	64
Total (Quarter)	156	23	2	158
Year to Date	305	77	5	311

NORTH OKANAGAN RURAL

OPERATIONS

The below tables are the total number of calls for service with Criminal Code offences and property crime extracted for the 2nd quarter of 2022.

Category	Armstrong				Spallumcheen				Enderby			
	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021
Calls for Service	275	-2.4%	503	-7.8%	369	-4.6%	673	+1.6%	544	-4.5%	1065	+8.5%
Criminal Code	63	-41.1%	143	-26.6%	50	-47.3%	113	-28.9%	129	-29.1%	245	-18.9%
Property Offences	38	+8.5%	87	+36%	21	-40%	54	-10%	54	-8.47%	112	-4.4%

Category	Falkland				Lumby				Westside			
	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021	Q2	(+/-) % 2021	Year to Date	(+/-) % 2021
Calls for Service	106	+9.2%	239	+38.9%	271	-7.8%	482	-8.1%	298	+39.9%	510	+30.1%
Criminal Code	9	-59%	29	-23.6%	45	-47.6%	84	-40%	52	-5.4%	97	-19.8%
Property Offences	4	-42%	13	N/C	22	-35.2%	43	-15.6%	28	+180%	54	+80%

Below is a table of the total charges forwarded to Vernon and Salmon Arm Crown Counsel, the total prisoners held in the North Okanagan cellblock and the Police Dog Service intervention.

Category	North Okanagan	
	Q2	Year to Date
Charges Forwarded	62	116
Prisoners	39	92
PDS Interventions	8	9

FRONT LINE POLICING

Armstrong

On April 27th frontline officers responded to a report of a collision involving a vehicle and pedestrian near York Avenue and Okanagan Street. It was determined that a female had been struck while crossing the street. A violation ticket was issued to the driver of the vehicle for failing to yield to a pedestrian under the Motor Vehicle Act.

On May 23rd police received a report of an alarm at a business in the 2500 block of Pleasant Valley Boulevard. Through investigation it was determined that the business had been broken into. Items stolen included rifle scopes, replica firearms, an air rifle, knife sets and ammunition. Unfortunately, a suspect could not be identified.

On May 26th frontline officers stopped a vehicle on Highway 97A and Rosedale Avenue after several reports of erratic driving. Through investigation it became evident that the driver was impaired by drug use. A 24 hour driving prohibition and violation ticket for not having a valid licence was issued under the Motor Vehicle Act.

On May 29th police stopped a vehicle near Pleasant Valley Boulevard and Okanagan Street. A mandatory approved screening device breath demand was made, which the driver refused. After numerous attempts to obtain a breath sample the driver was issued a 90 day Immediate Roadside Prohibition and 30 day vehicle impoundment.

Enderby

On April 16th police responded to a report of an all terrain vehicle accident on the Cooke Creek Forest Service Road. Investigators learned that two men had left an area campground for an ATV ride when their vehicle went off road and rolled down an embankment. Unfortunately one of the occupants, a 27 year old Vernon man, was found deceased at the location.

On April 27th frontline officers executed a Controlled Drugs and Substances Act search warrant at a residence in the 2700 block of Canyon Road. Items were seized to support this investigation which is ongoing.

On May 20th while patrolling Canyon Road a frontline officer conducted a traffic stop with a parked vehicle. Through investigation, it was determined that the driver's ability to operate the vehicle was impaired by alcohol. It was also determined that the driver was prohibited from operating a motor vehicle. A 90 day Immediate Roadside Prohibition was issued to the driver along with a 30 day vehicle impoundment. The driver was also issued an Appearance Notice with a future court date.

On May 28th police received a report of someone lighting fires to trees and bushes on Highway 97A near Danforth Road. Police located a suspect who was arrested for arson and held for a future court date. A 44 year old Kelowna woman was charged with intentionally or recklessly causing damage by fire or explosion to property. This matter is currently before the court.

Falkland

On May 2nd police received a report of a potential arson in the Douglas Lake Road area. Frontline officers attended the area in an attempt to locate a suspect reported to be starting fires in the area. The suspect was not located at the time and this file remains under investigation.

On May 7th while conducting enforcement on Highway 97 near Madeline Lake Road police observed a vehicle traveling at a high rate of speed. The vehicles' speed was measured at 137 km/h in a posted 90 km/h zone. The vehicle was stopped, the driver issued a violation ticket for excessive speeding under the Motor Vehicle Act and their vehicle impounded for seven days.

On May 14th police attended to a report of a collision on Highway 97 near Pinaus Lake Road. Through investigation it was determined that the driver and passenger were on court ordered conditions not to be together. The passenger was arrested and a subsequent search located drugs. A 42 year old Kamloops man has been charged with breaching a Probation Order and possessing a controlled substance. This matter is currently before the courts.

Lumby

On April 10th frontline officers were called to assist with a situation involving a man in a mental health crisis threatening to harm himself, who was believed to have a firearm and had barricaded himself inside a building. The Southeast District Emergency Response Team and Police Dog Service Team were deployed. With the assistance of a police service dog the man was safely taken into custody, apprehended under the Mental Health Act and transported to a hospital for further assessment.

On April 14th a frontline officer was conducting radar speed enforcement on Highway 6 near Dure Meadow Road. A vehicle was observed to be travelling at a high rate of speed, measured at 120 km/h in a posted 80 km/h zone. The vehicle was stopped, the driver issued a violation ticket for excessive speeding under the Motor Vehicle Act and their vehicle impounded for seven days.

On April 30th a frontline officer conducted a traffic stop with a vehicle on Shuswap Avenue. Through investigation, it was determined that the driver's ability to operate their vehicle was impaired by alcohol. The driver was issued a 90 day Immediate Roadside Prohibition, their vehicle impounded and a violation ticket issued for no drivers licence and illegal use of an auxiliary lamp under the Motor Vehicle Act.

Spallumcheen

On April 3rd police responded to a report of a collision on Highway 97A and McLeod Road involving a motorcycle and SUV. The operators of the motorcycle received serious injuries requiring one of them to be transported by helicopter to hospital. The highway was closed while the investigation was conducted. The driver of the SUV was issued a violation ticket for driving without due care and attention under the Motor Vehicle Act.

On May 2nd a frontline officer was conducting traffic enforcement on Highway 97A near Greenhow Road when a vehicle was observed driving at a high rate of speed. The officer determined that the vehicle was driving at 153 km/h in a 100 km/h posted zone. The vehicle was stopped, a violation ticket issued for excessive speeding under the Motor Vehicle Act and the vehicle impounded.

On May 5th a frontline officer observed a SUV towing a travel trailer on Highway 97A near Greenhow Road. The officer was aware that the travel trailer had been reported stolen from Kelowna a few days prior. The driver of the SUV was arrested and through further investigation it was determined that the driver was also breaching court ordered conditions. A 36 year old Alberta man has been charged with numerous counts of possessing stolen property and one count of failing to comply with a release order. This matter is currently before the courts.

Westside

On April 13th frontline officers received a report of an assault with a weapon on Irish Creek Road. Prior to police attendance at the residence the suspect had departed. The victim was transported to hospital for treatment of non-life threatening injuries. A 31 year old OKIB South man has been charged with assault, assault causing bodily harm and forcible confinement. There is currently a warrant outstanding for this man.

On April 24th police attended the Terrace Mountain Forest Service Road near La Casa Resort alongside North Westside Fire Department for a report of a suspicious fire. An investigation was conducted at the scene and remains ongoing.

On May 18th police received a report of a female who wanted to harm herself in the 11000 block of Westside Road. Police attended along with a police service dog as the female had departed the area. The female was located, apprehended under the Mental Health Act and transported to hospital for further assessment.

On June 1st a frontline officer conducted a traffic stop with a vehicle near Westside Road and Komasket Road. Through investigation it was determined that the driver's ability to operate was impaired by alcohol. The driver was issued a 90 day Immediate Roadside Prohibition and their vehicle impounded for 30 days.

GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the Rural General Investigation Section and does not reflect all the tasks the two officers are working on, nor does it include information that could affect ongoing police investigations.

In April the Rural General Investigation Section conducted an investigation into a breach of probation order and arrested a suspect in a shooting that occurred in the Lumby area in 2019.

In May the Rural General Investigation Section assisted the Southeast District Major Crime unit with a homicide that occurred on Six Mile Creek Road.

TRAFFIC ENFORCEMENT

North Okanagan Rural

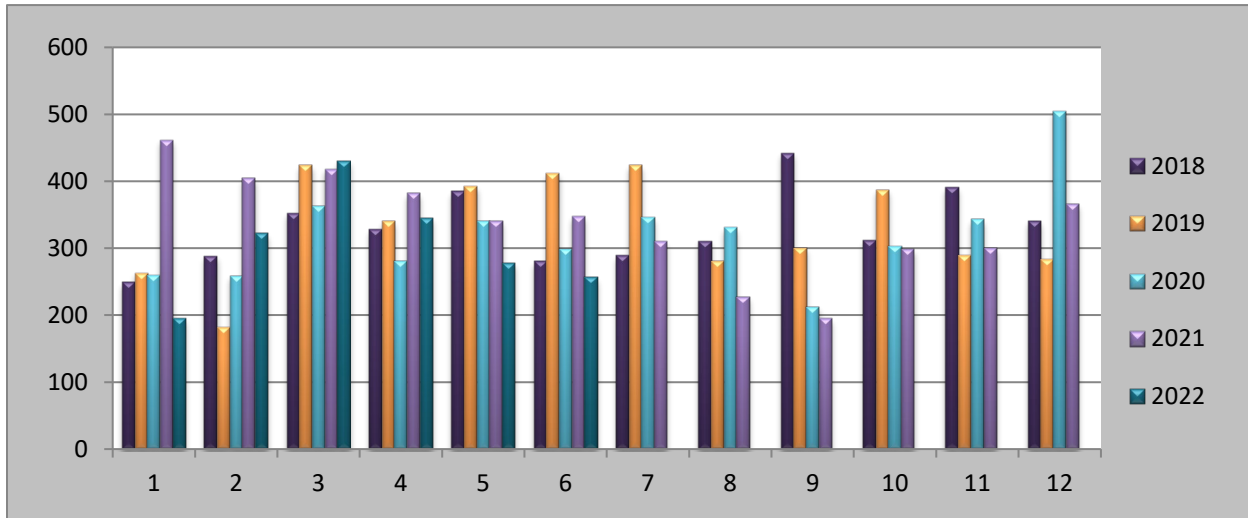
- Road Check Stops: 3
- Impaired Drivers taken off the road by way of suspension or charge: 32
- Distracted Driver Charge: 0

Area	Violation Ticket	Warning	Year to Date
Armstrong	40	26	56 (VT) / 61 (Warn)
Enderby	22	13	40 (VT) / 26 (Warn)
Falkland	17	10	24 (VT) / 25 (Warn)
Lumby	42	115	58 (VT) / 161 (Warn)
Spallumcheen	89	18	158 (VT) / 38 (Warn)
Westside	11	17	19 (VT) / 36 (Warn)

Vernon/Coldstream

- Road Check Stops: 0
- Impaired Drivers taken off the road by way of suspension or charge: 24
- Distracted Driver Charge: 0

Area	Violation Ticket	Warning	Year to Date
Vernon	312	405	638 (VT) / 830 (Warn)
Coldstream	40	89	90 (VT) / 194 (Warn)
Vernon Rural	7	1	19 (VT) / 14 (Warn)



This graph depicts the total traffic enforcement (Tickets and Warnings) results for the Vernon, Coldstream & Vernon Rural area.

FORENSIC IDENTIFICATION SECTION

The Vernon North Okanagan Integrated Forensic Identification Section (IFIS) is operating with three members in a full time rotation (2 specialists and 1 apprentice). During the second quarter, IFIS provided investigative assistance for 31 files, identified 10 fingerprints and supplied 27 preliminary associations. As well IFIS collected 94 friction ridge impressions, 7 footwear impressions, 30 DNA swabs and 2 tire impressions.

Call for Service	Vernon/Coldstream	North Rural
Break and Enter	5	3
Theft over \$5000	0	0
Theft under \$5000	0	0
Theft from Vehicle	2	0
Theft of Vehicle	0	0
Mischief	1	1
Possession of Stolen Property	5	8
Homicide	1	1
Robbery	0	0
Firearms Offences	0	0
Assault	1	0
Arson	1	0
Drug Offences	1	0
Other offences	1	1
Total	18	14

Vernon FIS Calls for Service encompass Vernon, Vernon Rural and Coldstream.

The North Rural calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.

POLICE DOG SERVICE (PDS)

The Vernon Police Dog Service consists of two handlers and their police dogs, Hawkes and Jagger. New puppy, Pebbles, continues to be raised by a Vernon North Okanagan Detachment member. Over the past quarter, these valuable teams provided assistance to the frontline, conducting tracks for suspects and searching for items. In total, PDS had 18 calls for service and successfully located four individuals in Vernon. This quarter PDS assisted with break and enter investigations, suicidal persons, missing persons and homicides.



RESERVE CONSTABLE PROGRAM

Currently, the Reserve Constables program at the Vernon North Okanagan detachment has five participants who provide a variety of functions. These experienced police officers provide assistance with traffic enforcement, coverage for personnel shortages in front line policing and FIS and crime scene security, as required.

AREA	PATROLS	VIOLATION TICKET	WARNING	Year to Date
Vernon	24	109	43	53 Patrols / 270 VT / 121 Warn
Coldstream	22	34	72	49 Patrols / 88 VT / 160 Warn

SCHOOL RESOURCE OFFICER

The School Resource Officer is an effective part of the School District 22 team, collaborating with teachers, administrators, parents, students and other community partners to enhance safety and security in our schools. During this quarter School Resource Officer, Constable Horne, liaised with School District 22 on suspension hearings, no trespass orders and provided guidance for school level issues. Constable Horne also planned and organized this years' Jean Minguy Memorial RCMP Youth Academy, arranging for delivery of material, presenters and the graduation. In total 27 youth from around the Okanagan attended and took part in this week long camp.

COMMUNITY POLICING

Community Safety Office

The volunteers of the Community Safety Office assisted 1234 members of the public, fielded 169 phone calls and returned 290 Police Information Checks. The following programs and initiatives were undertaken during this quarter:

- A total of 438 hours were undertaken by volunteers between April and June 2022.
- A total of 1260 entries were made into the pawn program data base as part of Operation Cat's Paw.
- The Folks on Spokes PEER Outreach worker, Clean Team, and Ambassador Team were trained and began working in April. 20 PEER's from throughout the community were trained.

- The Anti Tag Team were hired and began working in late May. Their role is to document incidents of unwanted tagging and graffiti and work with property and business owners to remediate the problem. 1370 incidents of unwanted graffiti and tagging were documented.
- Volunteers also participated in the annual Jean Minguy Memorial RCMP Youth Academy.

Community education included a bike safety and skills rodeo at Ecole Beairsto, internet safety at Mara House, personal safety to the Cubs and Outreach Services and Culturally Safe Naloxone kits alongside the Indigenous Policing Services to the OKIB. One Crime Prevention Through Environmental Design Audit was requested by victim's assistance.

Vernon RCMP Volunteers

During this past quarter, the 32 volunteers participated in 1558 hours with the Vernon RCMP Volunteer Program. The volunteers drove 4831 kilometers, worked 65 vehicle patrol shifts, issued 82 Crime Prevention Notices for expired insurance decals and conducted 49 speed watch operations, targeting 12634 vehicles to slow down. In addition, volunteers completed 15 cell watch deployments and eight marine vessel safety pre-check and invasive mussel operations. Volunteers also took part as actors in the Jean Minguy RCMP Memorial Youth Academy and were recognized for their 2021 milestones with a volunteer recognition event. There are currently 86 active Block Watches in Vernon.

VICTIM SERVICES

On March 1st Archway Society was awarded a contract for taking over the role of Victim Services for the Vernon North Okanagan Detachments. Currently there are two Victim Services employees working from the Lumby Detachment with one more position in the process of being filled. Victim Services continue to be supported by Kamloops and Archway's community based victim services.

HUMAN RESOURCES

Established Levels

Vernon North Okanagan Detachment is currently at 103 Regular Members: 56 City of Vernon; 30 Provincial; 4 City of Armstrong; 7 District of Coldstream; 4 Township of Spallumcheen, 1 Splants'in First Nation and 1 Okanagan Indian Band (OKIB).

Funded Levels

As of June 30th, 2022, the Vernon North Okanagan Detachment billed 55.9 City of Vernon; 26.11 Provincial; 3 City of Armstrong; 6.94 District of Coldstream; 4 Township of Spallumcheen, 1 Splants'in First Nation and 1 Okanagan Indian Band (OKIB).

QUARTERLY STATISTICS

The following pages contain the police statistics for the 2nd quarter of 2022, April to June, with a comparison for the same month of the previous year. The activity types selected are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.

2 nd Quarter Statistics – City of Vernon						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	1740	1450	1759	1698	1603	1740
Robbery	1	2	3	3	5	-
Assault (Includes DV)	50	36	37	56	41	65
Domestic Violence	9	9	11	17	12	12
Sex Offence	9	5	7	6	11	11
B&E Residence	7	3	6	8	4	10
B&E Commercial	7	12	16	9	6	9
Theft of Vehicle	23	6	6	10	9	11
Theft From Vehicle	64	43	60	45	34	39
Theft Over \$5000	4	-	3	4	-	-
Theft Under \$5000	85	94	89	94	78	112
Drug Offence	52	29	46	44	17	20
Liquor Offences	21	9	29	13	12	7
Impaired Driving	15	12	12	8	13	13
24 Hour Driving Suspension	11	1	15	4	8	1
Motor Vehicle Accidents	44	39	37	41	51	33

2 nd Quarter Statistics – Vernon Rural						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	150	101	132	125	134	149
Robbery	-	-	-	-	1	-
Assault (Includes DV)	5	3	4	1	2	1
Domestic Violence	4	1	1	1	1	-
Sex Offence	-	1	-	2	1	2
B&E Residence	1	-	-	2	1	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	2	1	3	1
Theft From Vehicle	4	5	3	2	3	1
Theft Over \$5000	-	-	-	-	-	2
Theft Under \$5000	1	3	3	2	3	3
Drug Offence	-	-	1	-	-	-
Liquor Offences	1	-	-	1	1	-
Impaired Driving	-	2	1	-	2	-
24 Hour Driving Suspension	1	1	-	-	2	-
Motor Vehicle Accidents	6	4	10	1	5	10

2 nd Quarter Statistics – Silver Star						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	2	7	5	4	9	8
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	-	1	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	1	1	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	-	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	2	-	1	-	-

2 nd Quarter Statistics – District of Coldstream						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	119	94	134	149	143	137
Robbery	-	-	-	-	2	-
Assault (Includes DV)	2	2	5	3	3	2
Domestic Violence	-	1	-	1	1	-
Sex Offence	2	-	1	1	2	-
B&E Residence	-	-	-	6	-	-
B&E Commercial	-	1	-	-	1	-
Theft of Vehicle	3	-	1	-	-	1
Theft From Vehicle	1	1	2	4	1	3
Theft Over \$5000	-	-	-	-	-	3
Theft Under \$5000	2	-	3	3	2	-
Drug Offence	-	-	1	-	4	1
Liquor Offences	1	-	-	-	4	-
Impaired Driving	1	2	-	3	1	-
24 Hour Driving Suspension	3	-	-	-	1	-
Motor Vehicle Accidents	1	1	-	4	3	5

2 nd Quarter Statistics – City of Armstrong NR4100 and NR4101						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	87	86	100	78	86	94
Robbery	1	-	-	-	-	-
Assault (includes DV)	5	5	1	1	4	3
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	2	1	1	-	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	1	-	-	1	3
Theft From Vehicle	3	1	3	-	2	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	2	4	-	7	6
Drug Offence	-	-	3	-	-	-
Liquor Offences	3	-	4	1	1	1
Impaired Driving	1	2	-	-	1	-
24 Hour Driving Suspension	2	1	-	-	-	-
Motor Vehicle Accidents	3	2	1	-	1	3

2 nd Quarter Statistics – Spallumcheen NR4200						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	108	102	151	108	117	130
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	1	1	3	2	4
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	2	-	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	1	1	1	2	-
Theft From Vehicle	1	-	7	1	-	1
Theft Over \$5000	-	1	-	1	5	-
Theft Under \$5000	3	5	2	2	1	1
Drug Offence	-	-	-	-	1	-
Liquor Offences	3	-	-	-	1	-
Impaired Driving	6	2	4	1	2	4
24 Hour Driving Suspension	1	-	2	3	-	1
Motor Vehicle Accidents	5	4	4	7	6	11

2 nd Quarter Statistics – City of Enderby NR1200 and NR1201						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	83	73	121	116	100	124
Robbery	-	-	-	1	-	-
Assault (Includes DV)	6	1	9	3	2	2
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	2	-	2	-	-	1
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	1	-	1	-	1	4
Theft From Vehicle	1	-	1	-	3	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	4	5	3	3	2
Drug Offence	-	1	-	-	-	-
Liquor Offences	5	2	4	3	1	-
Impaired Driving	-	-	1	1	2	2
24 Hour Driving Suspension	1	1	-	1	-	-
Motor Vehicle Accidents	3	2	-	2	-	3

2 nd Quarter Statistics – Enderby Rural NR1202 to NR1204						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	102	65	99	62	75	75
Robbery	1	-	1	-	-	-
Assault (Includes DV)	-	-	-	4	-	2
Domestic Violence	1	-	-	-	2	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	2	1	1	-
B&E Commercial	2	-	1	-	2	1
Theft of Vehicle	1	1	2	2	1	-
Theft From Vehicle	2	1	1	-	2	-
Theft Over \$5000	1	1	1	-	4	1
Theft Under \$5000	3	3	1	3	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	1
Impaired Driving	2	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	1	1	1
Motor Vehicle Accidents	6	-	2	1	3	1

2 nd Quarter Statistics – Village of Falkland NR1300 and NR1301						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	15	11	15	10	23	11
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	-	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	1	-	-	-
Theft From Vehicle	-	-	-	-	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	1	1	-
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	-	1	1	-	-	-

2 nd Quarter Statistics – Falkland Rural NR1302 and NR1303						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	29	53	51	47	45	56
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	1	-	1
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	-	-	-
B&E Commercial	-	-	-	-	1	-
Theft of Vehicle	-	1	1	1	-	-
Theft From Vehicle	1	-	1	-	1	-
Theft Over \$5000	-	1	-	-	-	1
Theft Under \$5000	-	2	4	-	1	1
Drug Offence	-	-	-	1	-	-
Liquor Offences	-	-	-	-	1	-
Impaired Driving	-	-	1	-	-	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	3	5	-	1	1

2 nd Quarter Statistics – Village of Lumby NR1400 and NR1401						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	57	45	50	42	42	55
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	2	1	4	5
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	2	-	-	-
Theft of Vehicle	-	-	-	-	-	-
Theft From Vehicle	-	-	3	-	1	-
Theft Over \$5000	2	-	-	-	-	-
Theft Under \$5000	-	-	1	-	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	2	-	-	-	-	2
Impaired Driving	-	-	-	-	2	-
24 Hour Driving Suspension	-	-	1	1	-	-
Motor Vehicle Accidents	-	1	-	-	-	-

2 nd Quarter Statistics – Lumby Rural NR1402 and NR1403						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	67	40	61	49	71	55
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	2	2	1	1	1
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	3	-	1	-	2	1
Theft From Vehicle	2	-	1	-	1	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	5	1	2	1
Drug Offence	-	-	-	1	-	-
Liquor Offences	-	-	-	-	1	-
Impaired Driving	1	1	-	-	1	3
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	1	-	5	3	4	2

2 nd Quarter Statistics – OKIB NR8000, NR8001, NR8101, NR8102						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	74	60	53	40	85	62
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	4	3	3	2	2
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	2	-	1
Theft From Vehicle	-	-	-	-	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	1	2	1	1
Drug Offence	-	1	-	-	1	-
Liquor Offences	1	-	1	-	2	-
Impaired Driving	1	-	-	-	2	2
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	2	1	-	-	2	2

2 nd Quarter Statistics – Splatsin NR8100 and NR8200						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	35	40	43	34	34	41
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	1	5	1	2	3
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	1	-	-	-	2	-
Theft of Vehicle	1	-	-	-	-	1
Theft From Vehicle	-	-	1	-	1	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	1	-	-	-	1
Drug Offence	-	5	1	1	-	2
Liquor Offences	-	-	-	-	1	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	2	-	-	-	1
Motor Vehicle Accidents	1	1	2	2	2	2

2 nd Quarter Statistics – Westside Rd NR1000						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	40	23	48	49	49	62
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	-	-	1	1
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	3	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	3	-	-
Theft From Vehicle	-	1	1	-	1	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	1	-	-
Impaired Driving	-	-	-	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	-	1	2	1	1

2 st Quarter Statistics – Spallumcheen Hwy 97/97A						
ACTIVITY TYPE	Apr 2021	Apr 2022	May 2021	May 2022	June 2021	June 2022
Total Files	17	13	25	22	24	27
Impaired Driving	1	-	-	1	-	1
24 Hour Suspension	-	-	1	1	-	-
Drug Offences	-	-	-	-	1	-
Motor Vehicle Accidents	1	2	2	-	2	5
Collision over \$10000	-	-	-	-	-	1
Collision non-fatal injury	-	-	1	-	1	2
Collision Fatal	-	-	-	-	-	-
Traffic moving offences	8	7	19	12	13	10
Driving Complaints	-	1	-	5	-	2
Liquor Offences	2	-	-	-	-	-

RDNO Building Permits Issued Comparison for Year/Month - Summary

Area: **CITY OF ENDERBY**

Category: **BUILDING PERMITS**

Year: **2022** Month: **07**

Folder Type	2022 / 07		2021 / 07		2022 to 07		2021 to 07		Building Value
	Permits Issued	Res. Units Created	Permits Issued	Res. Units Created	Permits Issued	Res. Units Created	Permits Issued	Res. Units Created	
ACCESSORY BUILDING	1	0	0	0	0	0	0	0	35,000
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	0	0	34,500
END - COMMERCIAL BUILDING	0	0	0	0	0	0	0	0	90,000
END - DEMOLITION	0	0	0	0	0	0	0	0	0
END - INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0	0
END - MANUFACTURED HOME	0	0	0	0	0	0	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0	754,432
END - PLUMBING	0	0	0	0	0	0	0	0	500
END - SIGN	0	0	0	0	0	0	0	0	0
END - SINGLE FAMILY DWELLING	2	0	0	0	0	0	0	0	1,573,888
INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0	0
Report Totals	3	0	2	1	18	6	21	14	2,488,320
									7,690,944

AGENDA

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: August 9, 2022
Subject: June 2022 Financial Report

Recommendation:

THAT the June 2022 Financial Report from the Chief Financial Officer be received for information.

Purpose:

To provide Council with a summary of the City's fiscal performance up to June 30, 2022.

Background/Discussion:

Attached are summaries on the activities for each fund up to June 30, 2022. Overall revenues and expenditures are where they are expected to be at this time of year. Below are explanations as to why actual amounts differ from prior year and budget.

General Fund

Revenues

Property Tax Levies - The remaining budget amount for property tax levies represent the 1% utility tax payments that are received in July.

Fire Protection - The actual amount for 2022 represents 50% of the previous year's operating costs paid by the Shuswap River Fire Protection District (SRFPD). The remaining operating amount from SRFPD will be paid after year end once actual costs incurred for the year are known. Included in the budget is \$380,250, which represents SRFPD's portion of the new pumper/rescue truck that should be completed by the end of the year.

Cemetery, Fortune Parks, and Animal Control – Budgeted revenues primarily consist of the annual RDNO requisition, which will be received in mid-August. The remaining budget amounts, and the actual amounts shown, reflect user fees:

- Cemetery fees have decreased compared to this time last year by \$2,947 due to a slight decrease in plot sales.
- Fortune Parks – 2022 actuals have increased compared to 2021. COVID-19 restrictions were in place in 2021 which impacted revenues. 2022 revenues appear to be on track to meet budget by the end of the year. Expenditures have also increased due to the increase in usage.

Other – This item includes business licenses, building permits, interest earned, administration fees, Community Works Funding and equipment usage from other funds. The decrease from 2021 is largely due to timing of the payment of the Community Works fund. Typically these funds are received in two parts, one in the summer and one in the fall; however, for 2021, the full \$188,331 payment was received in June. Building permit fees have decreased by \$76,248 compared to 2021. This decrease in building activity was anticipated and reflected in the budget. Administration fees have increased to start bringing the fees in line with the actual administration costs for providing services to other functions as approved during budget deliberations.

Tourism / Community Engagement – This revenue is primarily comprised of sales from Riverside RV Park. The first half of the 2021 season was impacted by COVID-19. The 2022 season currently shows an increase in revenues of \$26,549 from 2021, with a corresponding increase in expenditures.

Unconditional Grants – This represents the City's Small Community Grant and the Terasen Gas franchise fees. The actual amount for 2022 represents a one-time additional payment under the Small Community Grant. The Small Community Grant is an unconditional grant provided to small communities to help fund basic services. As this was a one-time payment and not an ongoing increase, it is recommended that the funds be set aside for increased costs for asset renewal.

Conditional Grants – The budgeted amount is comprised primarily of the grant funding through the Investing in Canada Infrastructure Program for the new outdoor pool, which is in the design stage.

Transfer from Reserves/Borrowing – This amount represents the use of surplus/reserve funds, which are recorded once projects are complete and actual costs are known.

Expenditures

Executive – Actual expenditures are consistent with prior year. The budgeted amount for 2022 includes \$55,500 in the Community Enhancement Fund. An additional \$23,750 was included in budget for this Fund and will be confirmed at the end of the year based on RV Park revenues and the Telus tower lease agreement. To date, \$1,865 has been expended from this fund, with several other smaller projects in the works. Any unused amounts will be carried forward for future use.

Administrative – Administrative expenditures have increased by \$53,736 from 2021. Included in this service, is planning and development, which makes up \$18,584 of this increase. This increase will be partially offset by the increase in development fees approved by Council earlier in the year. Other expenditures included in Administrative have increased to maintain service levels and are based on contracts (such as remuneration and city hall maintenance).

Transportation Services – The increase from 2021 is primarily due to the increased snow removal costs of \$35,523. Snow removal costs fluctuate year to year depending on snowfall and the budget amount reflects an average cost estimate. In years where costs come in under budget, these funds are set aside for future years where the snowfall has caused costs to come in over budget.

Protective Services – The protective services budget not only includes Fire Department costs, but it also includes Emergency Management costs. The decrease from 2021 is due to the timing in emergency management grant projects. The 2022 project is the FireSmart Property Assessments & Mitigation Activities, which is in progress.

Recreation & Cultural Services – The 2021 actuals include parking improvements at Tuey Park. Regular operating costs for 2022 are consistent with prior year. The budgeted amount for this service includes new tree plantings, funded through the BC Hydro Community Regreening program, new picnic tables, and an additional allocation of Safe Restart Funds for any eligible projects that may arise.

Capital Expenditures – The primary projects budgeted for in 2022 are the reconstruction of Mill Avenue, a new pumper/rescue truck, and the new outdoor pool, which are in progress.

Transfer to Reserves – The 2022 actual amount represents interest earned on reserve funds. Actual transfers to reserves occur at the end of the year. The 2021 actuals also included \$188,331 in a transfer to reserves for the Community Works Fund payment that was received ahead of schedule.

Sewer Fund

Revenues

Sewer Revenues - Actual amount includes the 2022 frontage tax and the first period user fees. Sewer revenues are slightly higher than 2021 due to the increase in fees to keep up with increased operating costs and reserve contributions.

Transfer from Reserves - These transfers happen at the end of the year.

Expenditures

Maintenance – Expenses have decreased from 2021. Although operating costs have increased slightly, the decrease is due to larger lift station projects that were completed in 2021.

Debenture Charges – The remaining debt for the sewer fund was fully paid in 2021.

Capital Expenditures – The primary project budgeted is for Mill Avenue.

Transfer to Reserves – These transfers happen at the end of the year.

Water Fund

Revenues

Water Revenues - Actual amount includes the 2022 frontage tax and the first period user fees. Water revenues are slightly higher than 2021 due to the increase in fees to keep up with increased operating costs and reserve contributions.

Transfer from Reserves – Transfers from reserves occur at the end of the year.

Expenditures

Maintenance – Regular operating costs have increased slightly from 2021 and are typical increases required to maintain the service.

Capital Expenditures – The primary project budgeted is Mill Avenue.

Transfer to Reserves – These transfers happen at the end of the year.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

The Corporation of the City of Enderby

General Fund

June 30, 2022

	2021 Actual	2022 Actual	2022 Budget	Remaining Budget	%
Revenue					
Property tax levies (net)	1,680,539	1,841,030	1,859,064	18,034	0.97%
Fire protection	68,283	69,669	502,236	432,567	86.13%
Revenue from other sources					
Cemetery	11,634	8,687	54,518	45,831	84.07%
Fortune parks	88,381	136,169	974,560	838,391	86.03%
Animal control	10,317	10,690	18,341	7,651	41.71%
Refuse	36,031	36,956	111,489	74,533	66.85%
Other	578,229	365,955	697,550	331,595	47.54%
Tourism / Community Engagement	84,145	110,694	241,200	130,506	54.11%
Unconditional grants	-	133,000	527,475	394,475	74.79%
Conditional grants	78,455	13,314	1,481,100	1,467,786	99.10%
Transfer from reserves/borrowing	32,925	23,705	1,975,220	1,951,515	98.80%
Total Revenue	2,668,938	2,749,869	8,442,753	5,692,884	67.43%
Expenditures					
Executive	56,839	58,749	221,500	162,751	73.48%
Administrative	343,005	396,742	1,093,670	696,928	63.72%
Transportation services	289,494	343,051	713,410	370,359	51.91%
Protective services	105,480	88,227	512,800	424,573	82.80%
Refuse	52,977	60,250	114,000	53,750	47.15%
Animal control	16,423	14,608	30,651	16,043	52.34%
Cemetery	20,174	23,701	81,770	58,069	71.01%
Recreation & cultural services	93,024	52,238	171,900	119,662	69.61%
Fortune Parks	307,556	358,183	916,260	558,077	60.91%
Tourism / Community Engagement	58,557	75,939	215,300	139,361	64.73%
Fiscal services	114,801	115,690	175,601	59,911	34.12%
Capital expenditures	939,797	353,175	3,070,100	2,716,925	88.50%
Transfer to reserves	222,144	35,355	1,125,791	1,090,436	96.86%
Total Expenditures	2,620,270	1,975,907	8,442,753	6,466,846	76.60%
Surplus(Deficit)	48,668	773,962	-		

The Corporation of the City of Enderby

Sewer Fund

June 30, 2022

	2021 Actual	2022 Actual	2022 Budget	Remaining Budget	%
Revenue					
Sewer revenues	421,443	432,687	810,548	377,861	46.62%
Grants	-	-	-	-	0.00%
Transfer from reserves	-	-	416,800	416,800	100.00%
Total Revenue	421,443	432,687	1,227,348	794,661	64.75%
Expenditures					
Maintenance	298,139	282,623	683,107	400,484	58.63%
Debenture charges	9,750	-	-	-	0.00%
Capital expenditures	188,978	129,417	323,300	193,883	59.97%
Transfer to reserves	-	-	220,941	220,941	100.00%
Total Expenditures	496,867	412,040	1,227,348	815,308	66.43%
Surplus(Deficit)	(75,424)	20,647	-		

The Corporation of the City of Enderby

Water Fund

June 30, 2022

	2021 Actual	2022 Actual	2022 Budget	Remaining Budget	%
Revenue					
Water revenues	446,766	459,481	825,164	365,683	44.32%
Grants	1,616	-	-	-	0.00%
Transfer from reserves	-	-	388,900	388,900	100.00%
Total Revenue	448,382	459,481	1,214,064	754,583	62.15%
Expenditures					
Maintenance	303,732	307,014	739,541	432,527	58.49%
Debenture charges	-	-	-	-	0.00%
Capital expenditures	196,476	114,053	231,100	117,047	50.65%
Transfer to reserves	-	-	243,423	243,423	100.00%
Total Expenditures	500,208	421,068	1,214,064	792,996	65.32%
Surplus(Deficit)	(51,826)	38,413	-		

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: August 3, 2022
Subject: Sidewalk Encroachments Policy

RECOMMENDATION

THAT Council adopts the revised Sidewalk Encroachments Policy.

BACKGROUND

The City provides opportunities for businesses to place encroachments on or above adjacent sidewalks. This is common in many communities to assist with economic development and invigorate the streetscape. It can involve mobile encroachments such as sandwich board signs, display racks, and street furniture, as well as non-mobile encroachments such as awnings or overhead signs affixed to a building and projecting past the property line into public property.

A policy on sidewalk encroachments provides direction to staff on how to administer the program and also serves as an important component of the City's risk management program, which helps to protect taxpayers from liability exposure and related costs.

Staff have performed a review of the current Sidewalks Encroachments Policy and are proposing housekeeping amendments to update and clarify it, particularly its relationship to licenses of occupation, which perform a similar function but for different purposes.

No fundamental changes are being proposed, but a number of substantive clarifications have been made, as follows:

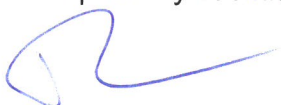
- The permit application form has been simplified and directly links to Council's policy, so as to eliminate the risk of inconsistencies in the terms and conditions of permit.
- The distinction between an encroachment (subject to the attached policy) and a license of occupation has been made. These terms have occasionally been used interchangeably, but their purposes are distinct: an encroachment enables an adjacent business to place something on or over a public space, but not interrupt the general public's right to use that space, while a license of occupation provides a limited right to a person or business to use a public space exclusively, such that it would interrupt the general public's use of that space in an ordinary or customary way.
 - For instance, a license of occupation would be required for a large retaining wall that would otherwise be in trespass on public property, or for a local restaurant to

have a dedicated patio area such that the general public is restricted from being seated at that location unless also a customer.

- A license of occupation would require a Council resolution to enact, and would require a scaled drawing or set of dimensions specifying the license area, whereas permitting an encroachment can be performed by staff and would not require a specific area to be defined, just the general location (e.g. adjacent to the business in question).
- Overhead signs affixed to a building and projecting into public property are now expressly included as an encroachment, as these have not been addressed at the policy level historically.
- The material impact of this distinction is that awnings and fixed projecting signs will be consistently classed as “encroachments” going forward, which will expedite the process of administering requests and make it easier for businesses to obtain permission, which will further improve compliance with the City’s risk management objectives.
- The liability insurance requirement clarifies that the City is to be added as an “additional insured,” which is the correct language to insurance industry standards and the Municipal Insurance Association of BC’s recommendation.
- The “Corporate Officer, including that person’s deputy or designate” is proposed as the staff person responsible for administering the program, rather than the “Chief Administrative Officer or his/her delegate”. As there are likely to be more staff functioning as a Corporate Officer at a given time, this will enhance service levels. Moreover, “deputy or designate” rather than “delegate” is used, which is the proper terminology to the *Community Charter*.

Related to the above policy, the related Sidewalk Encroachments Permit has also been revised, and is attached.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Policy Title	Sidewalk Encroachments
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Adopted:	<u>Authorized By:</u> Mayor and Council	Replaces: Policy – Sidewalk Encroachments (July 15, 2013)
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PURPOSE:

This policy establishes conditions to permit encroachments upon or above City sidewalks for an adjacent business to advertise and display goods and services.

DEFINITION:

A “sidewalk encroachment” includes, but is not limited to, tables and chairs, sandwich boards, display racks, awnings, and overhead fixed projecting signs that are placed on or suspended above a City sidewalk.

POLICY:

1. All sidewalk encroachments shall require a permit obtained from the City of Enderby Corporate Officer or that person’s deputy or designate.
2. Unless exempted by Council, the permittee shall provide a minimum of \$2,000,000 commercial general liability insurance with the City of Enderby as an additional insured.
3. The permittee shall defend, indemnify, and hold harmless the City and its officers, agents, and employees for any and all claims, demands, actions, damages, losses, and expenses, including attorney fees and costs of litigation, arising out of, or relating to, the sidewalk encroachments.
4. Sidewalk encroachments shall be located only on or above the sidewalk adjacent to the property and the advertising and product displayed must be related to the primary business operation.
5. Subject to Sections 6 and 7, sidewalk encroachments shall not exceed the following quantities and sizes, per adjacent property:
 - Tables – 30” x 30” or 42” in diameter, to a maximum of 4
 - Sandwich Board – 30” wide by 40” high, to a maximum of 1
 - Display Racks – 30” x 6’, to a maximum of 2
6. Sidewalk encroachments placed on the sidewalk shall not be within the normal travel portion of a sidewalk and must always allow a minimum 3’ travel width.

7. Sidewalk encroachments must be secured or weighted sufficiently to prevent any encroachment from being moved by the wind.
8. Sidewalk encroachments shall not interfere with street parking.
9. Sidewalk encroachments, except for awnings and fixed projecting signs, must be removed at the end of the business day.
10. The issuance of a sidewalk encroachment permit does not grant the permittee an exclusive right to occupy public property such that the general public is restricted from using the space in an ordinary or customary way.
11. The permitting of a sidewalk encroachment does not replace or supersede a requirement to comply with another enactment of the City of Enderby, including its Building Bylaw and Zoning Bylaw, to the extent that either may apply.
12. In the event that a permit is cancelled, the permittee must remove mobile or temporary sidewalk encroachments immediately and must remove fixed or permanent sidewalk encroachments as soon as reasonably practicable, unless a hazard requires its immediate removal.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO



To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: August 4, 2022
Subject: Disclosure of Contracts - Council

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

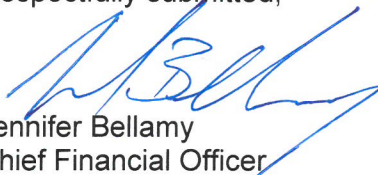
Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

April 01, 2022 to June 30, 2022

Council Member	Supplier	Amount
Councillor Baird	Baird Bros. Ltd.	\$ 3,760.67
Mayor McCune	GTI Petroleum	\$ 11,689.46

Respectfully submitted,



Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner
Date: August 9, 2022
Subject: Temporary Road Closure Application - Enderby Friday Night Lights 2022

RECOMMENDATION

THAT Council receives the City of Enderby Event Coordinator's Temporary Road Closure application (Enderby Friday Night Lights 2022) for information.

BACKGROUND

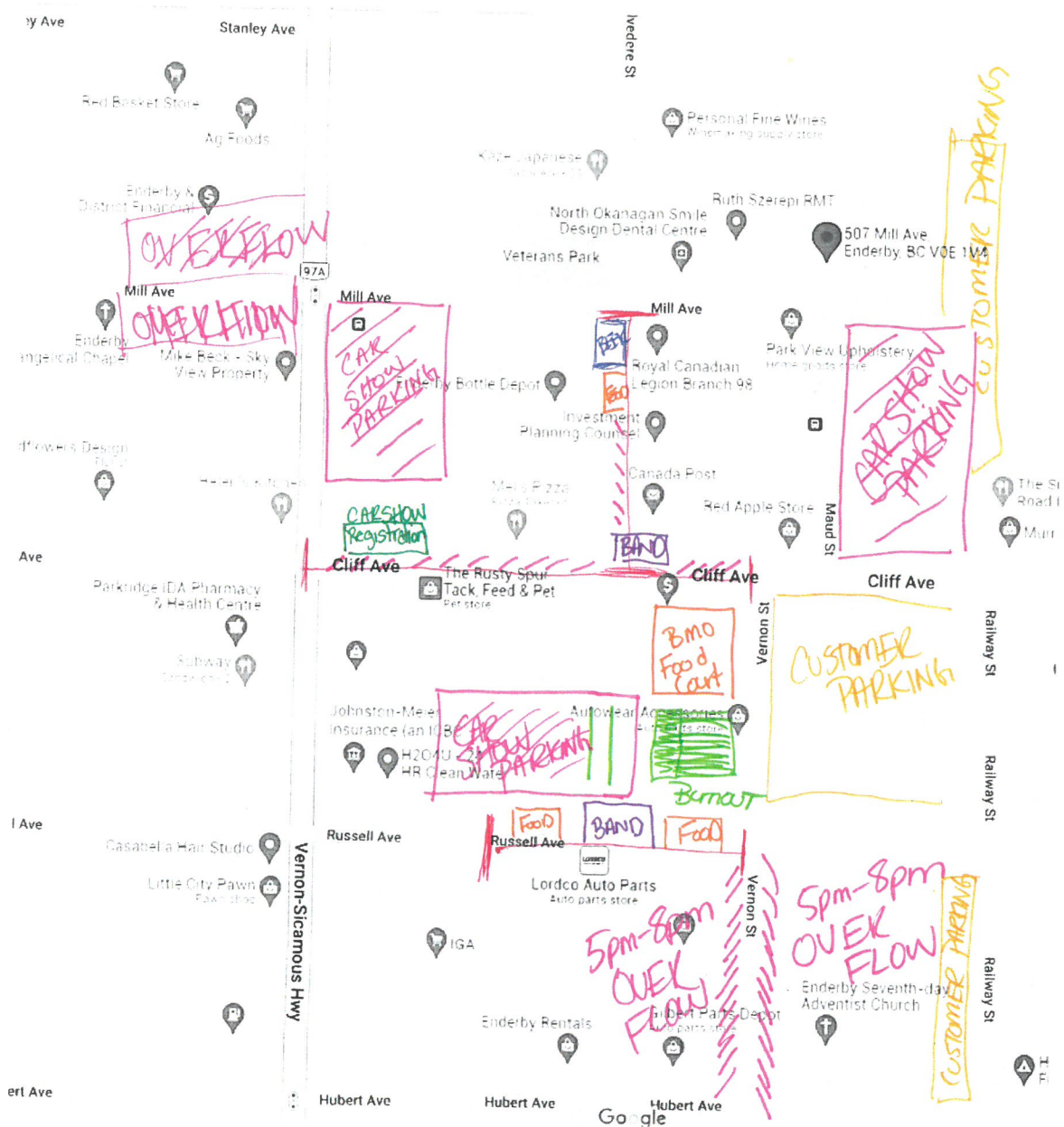
The City of Enderby Events Coordinator has submitted a Temporary Road Closure application (attached) for the Enderby Friday Night Lights event scheduled for Friday August 26, 2022. The applicant is proposing to close portions of Cliff Avenue, Belvedere Street, and Russell Avenue between the hours of 3:00 pm and 10:00 pm.

The *Temporary Road Closures for Community Events Policy* has delegated authority to Staff to approve a Temporary Road Closure Application on behalf of Council, subject to the applicant meeting all of the requirements of the Policy. All first time events must be approved by Council. As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

Respectfully Submitted,



Kurt Inglis
Planner



—| Road Closure

- Food
- BAND
- BURNOUT/REGISTRATION
- CAR SHOW PARKING
- CUSTOMER PARKING
- CAR SHOW REGISTRATION
- BEER GARDENS

Policy Title	Temporary Road Closures for Community Events
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Adopted: August 13, 2012	<u>Authorized By:</u> Mayor and Council Regular Meeting of August 13, 2012	Replaces: Not applicable
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PURPOSE:

The City will consider approving the temporary closure of municipal roads for a community event.

POLICY:

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: August 10, 2022
Subject: New Local Government Climate Action Program

RECOMMENDATION

THAT Council receives this memorandum for information.

BACKGROUND

The Climate Action Revenue Incentive Program was put in place to support local governments in their efforts to reduce GHG emissions and become carbon neutral. Under this program, the local government had to be a signatory under the B.C. Climate Action Charter and provide an annual public report on climate actions taken to support GHG reductions. The City received an annual grant under this program equal to the value of the carbon tax paid for the year, which amounted to just under \$7,000 annually.

This program has now been replaced with the Local Government Climate Action Program. This new program is intended to provide local governments with predictable, annual and long-term funding to support local climate initiatives to help B.C. reach legislated climate targets and achieve provincial climate goals.

The City's annual funding under the new program will be \$64,082. These funds are to be used for eligible projects that are aligned with the CleanBC Roadmap to 2030 and/or the Climate Preparedness and Adaptation Strategy. Examples of eligible projects under the program include capital works that strengthen climate resiliency, projects that provide active transportation and projects that improve energy efficiency. These funds will be set aside until projects are identified. The funds from the first three years of the program must be used by March 31, 2025.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer