



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Tuesday, February 22, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Case, seconded by Councillor Baird
“THAT the February 22, 2022 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of February 7, 2022

Moved by Councillor Schreiner, seconded by Councillor Knust
“THAT the February 7, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

PUBLIC HEARINGS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1710, 2022

The regular meeting gave way to the public hearing at 4:32 p.m.

The regular meeting re-convened at 4:35 p.m.

DEVELOPMENT MATTERS AND RELATED BYLAWS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1710, 2022 and City of Enderby Animal Control Bylaw No. 1735, 2022 (Adoption)

Moved by Councillor Baird, seconded by Councillor Case,
“THAT Council gives third reading to the City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1710, 2022;

AND THAT Council adopts the City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1710, 2022, with such adoption to come into force and effect subject to the Ministry of Transportation and Infrastructure endorsing the Bylaw;

AND THAT Council adopts the City of Enderby Animal Control Bylaw No. 1735, 2022.”

CARRIED

0041-22-DVP-END (Barroca)

Mayor McCune introduced the application and asked if any member of the public would like to speak to the application.

There were no comments from the public

Moved by Councillor Schreiner, Seconded by Councillor Knust
“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT PLAN 35976 and located at 130 Cliffview Lane, Enderby B.C. to permit variances to the following Sections of City of Enderby Mobile Home Park Bylaw No. 827, 1980:

1. *Section 606.1 by reducing the minimum area for a Mobile Home Space below 450 m² (4,855 square feet) for Mobile Home Space #2, #4 through 21, and #23, as shown on the attached Schedule ‘A’;*
2. *Section 614.1 by reducing the minimum number of required visitor parking spaces from 19 to 8, as shown on the attached Schedule ‘A’;*
3. *Section 616.2 by reducing the minimum common storage area for the storage of recreation vehicles, boats, etc. from 540 m² (5,812.5 square feet) to 503 m² (5,414.2 square feet), as shown on the attached Schedule ‘A’;*
4. *Section 616.3 by not requiring security fencing along the boundaries of common storage areas for security purposes, as shown on the attached Schedule ‘A’;*
5. *Section 701.5 by not requiring screening or fencing between the recreation area identified as ‘Park 2 (1,113.90 m²)’ and other uses within the modular home park, as shown on the attached Schedule ‘A’;*
6. *Section 901.2.b.i by reducing the minimum paved width of access roads from 8.5 m (27.9 feet) to 6.25 m (20.5 feet), as shown on the attached Schedule ‘A’;*
7. *Section 901.2.b.iii by reducing the minimum right-of-way width of minor roads from 15 m (49.2 feet) to 12 m (39.3 feet), as shown on the attached Schedule ‘A’;*
8. *Section 901.2.b.iii.d by permitting a cul-de-sac to exceed 100 m (328.1 feet) in length, as shown on the attached Schedule ‘A’;*
9. *Section 901.2.c by not requiring roads in a modular home park to be accompanied by a 1 m (3.28 feet) gravel shoulder, as shown on the attached Schedule ‘A’;*
10. *Section 901.2.d by permitting a dead end road/cul-de-sac to have a hammerhead style turnaround in lieu of a turning circle with a minimum radius of 12 m (39.37 feet), as shown on the attached Schedule ‘A’; and*

11. *Section 906 by not requiring street lighting to be installed to illuminate the proposed hammerhead style turnaround at the western terminus of the roadway, as shown on the attached Schedule 'A',*

subject to the following conditions:

- i. The applicant providing the City of Enderby with a letter of undertaking committing to pave the area outlined in red on the attached Schedule 'B' no later than June 30, 2023 ("the Letter of Undertaking"); and*
- ii. The applicant registering a covenant on the title of the property which requires the property owner to:*
 - 1. Maintain a gate along the western property boundary in order to prevent access through the site from the public road network to the west of the subject property;*
 - 2. Provide the City of Enderby and Fire Department with keys to access the gate on an on-going basis;*
 - 3. Prohibit the parking of vehicles along any internal roads located on the property; and*
 - 4. Contain all parking associated with the modular home park on site.*

AND THAT Council confirms that, should further technical review determine that the paving of the area outlined in red on the attached Schedule 'B' is not necessary or preferred from the City's perspective, that the City in its sole discretion, may waive the obligations of the applicant as expressed in the Letter of Undertaking;

AND THAT Council NOT authorize the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT PLAN 35976 and located at 130 Cliffview Lane, Enderby B.C. to permit a variance to Section 701.5 by not requiring screening or fencing between the proposed recreation area identified as 'Park (276.10 m²)' and other uses within the modular home park, as shown on the attached Schedule 'A'."

CARRIED

0042-22-DVP-END (Eliason)

Councillor Case and Councillor Baird declared a conflict of interest and left the meeting (4:39pm).

Mayor McCune introduced the application and asked if any member of the public would like to speak to the application.

Chad Eliason, who identified as the owner's representative, gave an overview of the application and stated he would answer any questions from the public.

There were no comments from the public.

Moved by Councillor Schreiner, Seconded by Councillor Knust

"THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074 and located at 222 Salmon Arm Drive, Enderby B.C. to permit variances to the

following Sections of City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.0 of Schedule “A” by not requiring the dedication and construction of Salmon Arm Drive to the centreline of the road in accordance with the Local Road Standards;
- Section 2.0 of Schedule “A” by not requiring the dedication and construction of Preston Drive West to the centreline of the road in accordance with the Local Road Standards;
- Section 2.0 of Schedule “A” by not requiring the dedication and construction of the unnamed road adjacent to the proposed lots to the centreline of the road in accordance with the Collector Road Standards;
- Section 6.0 of Schedule “A” and Schedule “B” by not requiring the provision of ornamental street lighting; and
- Section 7.0 of Schedule “A” and Schedule “B” by not requiring the provision of underground wiring for power, telephone and cablevision.”

CARRIED

Councillor Case and Councillor Baird re-entered the meeting at 4:42 p.m.

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Mayor and Council Reports

Councillor Davyduke

Councillor Davyduke attended a Community Partners meeting where drug addiction and use was discussed. Community Partners is planning an event to increase education and awareness on these topics. Discussed that COVID-19 has had affects on mental health and drug use.

The Area F Director also attended this meeting, and added that the majority of drug-related deaths happen when a person is alone. One of the goals of this event is to address the stigma around drug use. Discussed that often families of people suffering from drug addiction are most affected. There are plans to potentially have a booth at the farmers market providing education on many topics such as drug addiction and mental health, as well as providing training and naloxone kits. Tentative date for the event is April 14th, 2022.

Reported that Work BC has a large amount of job postings on their job board. Doors are now open at Work BC for in person appointments. Safety protocols are in place. Work BC will help with resumes as well.

Councillor Schreiner

The Enderby and District Arts Council is discussing whether to plan an Arts Festival for 2022. The event is large and requires a significant amount of organizing. Councillor Schreiner will encourage the Enderby and District Arts Council to go ahead with planning.

Councillor Knust

Visited the new flower shop in town and met the owner, suggested that the rest of Council should visit as well.

Mayor McCune added that Council should take initiative to introduce themselves when new businesses open in Enderby.

Chief Administrative Officer

Chief Administrative Officer reported that BC Hydro is preparing for the LED streetlight conversion in Enderby. A meeting is scheduled for this Thursday to discuss the project. There will be a change in colour of the streetlights from a yellow to a blue hue.

Street sweeping is upcoming. The plan is similar to that of last year with a pre-sweep of Highway 97A the week before Easter, and a full sweep of streets on Easter weekend. Line painting will occur shortly after.

Phone and security system updates have occurred at City Hall. Some of the systems are still being tweaked.

The Firesmart Coordinator position has closed and Staff is creating a short list of applicants.

Staff has developed an alternate funding strategy for expansion of diamond 4 to accommodate a bantam team after the expansion was not supported by the Enderby and District Services Commission at the meeting last week. The total cost for this expansion will be \$7000 between the City of Enderby and Area F. The City portion of the funding may come from the Community Enhancement Fund that comes from revenue from the Riverside RV Park.

Moved by Councillor Baird, seconded by Councillor Knust

“THAT Council authorizes up to \$3500 to be expended from the Community Enhancement Fund on the Riverside Park Diamond 4 Bantam infield extension, subject to matching funds from the Regional District of North Okanagan.”

CARRIED

Area F Director Report

Mayor McCune asked Director Delisle to clarify what was discussed in the meeting of the Enderby and District Services Commission regarding a potential referendum on a new pool.

Director Delisle clarified that the Commission is waiting to hear back from the federal government if the Commission will receive a grant to build the new pool. If the Commission does not receive the grant or has not received an answer by the end of March, it was suggested that Staff explore the possibility of combining a referendum with the upcoming local government elections.

The Chief Administrative Officer reported that the referendum conversation needs to occur in conjunction with the Regional District staff, as there are two distinctions involved and this is technically a Regional District service that is delivered through the Commission. However, the decision to proceed with a borrowing referendum would involve consent by both parties.

BYLAWS

City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1737, 2022 and City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 Amendment Bylaw No. 1738, 2022

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council adopts the bylaw cited as the City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1737, 2022.

AND THAT Council adopts the bylaw cited as the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 Amendment Bylaw No. 1738, 2022.”

CARRIED

City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1739, 2022

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT Council gives first, second, and third readings of the bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2022 Amendment Bylaw No. 1739, 2022.”

CARRIED

NEW BUSINESS

2022-23 Road Projects

Chief Administrative Officer discussed that the two roads identified for renewal in 2022-23: Mill Avenue from George Street to Sicamous Street and Peacher Crescent. He discussed the rationale for why each road was selected.

Curtis Hodges and Casey Benz with Monaghan Engineering gave a presentation on the proposed renewal of Mill Avenue and Peacher Crescent.

Curtis Hodges discussed that on Peacher Crescent the gutter will be replaced, and 3 catch basins added to address poor drainage. A detention tank similar to that on Reservoir Road will be added. The duration of this project is estimated at 8-10 weeks.

Mayor McCune asked if there will be any work on the easement between Peacher and Red Rock Crescent.

Curtis Hodges responded that, at this time, there will not be work done on the easement but that upgrades to the street at this stage will prepare the infrastructure for future separation of storm sewer from sanitary sewer.

Curtis Hodges explained that on Mill Avenue the water main will be upgraded from 4” to 8” diameter, which will increase the capacity by 3 times. The storm main will be increased from 8” to 21” diameter. The sanitary sewer main will be replaced with PVC. Sidewalks will be replaced with 1.5 metre sidewalks with a vertical curb and gutter. There will be 2 parking, and 2 drive lanes. The bus stop will be relocated, and geogrid will be used to extend the life of the road. A number of catch basins will be added. The duration of this project is estimated at 14-16 weeks.

Mayor McCune discussed that the intersection of Mill Avenue and Sicamous Street and changing the proposed bulbs to a taper in order to make the intersection safer.

Curtis Hodges responded that the bulb on the north side of Mill Avenue could be removed at the intersection and the street could taper onto Sicamous Street, although this would go against the design intent of narrowing intersections to encourage drivers to slow down upon approach. Curtis Hodges will explore ideas with Staff to address Mayor McCune’s concerns. The bulb on the south side of Mill Avenue was also raised as a concern.

Mayor McCune asked about the bus stop relocation and discussions with BC Transit.

Chief Administrative Officer responded that the engineering team at BC Transit have reviewed and our plan and found it acceptable, so the timeline will be up to the City. The costs of the relocation would be borne entirely by the City.

Councillor Case asked which project will go ahead first.

Chief Administrative Officer responded that for now the order or projects is flexible to help encourage competitive bids.

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT Council authorizes staff to tender the renewal of Mill Avenue (between George Street and Sicamous Street) and Peacher Crescent in 2022-23.”

CARRIED

COVID-19 Safe Restart Grant – Enderby and District Services Commission

Moved by Councillor Baird, seconded by Councillor Knust
“THAT Council approves the use of funds from its COVID-19 Safe Restart Grant for the City of Enderby’s portion of the eligible items related to the Enderby and District Services Commission’s pandemic related revenue losses and additional costs for 2021, in the amount of \$18,047;

AND THAT Council approves the use of funds from its COVID-19 Safe Restart Grant for the City of Enderby’s portion of ventilation upgrades to the Enderby Arena main washrooms, based on the 2022 cost apportionment for Fortune Parks.”

CARRIED

Enderby Farmers Market – Road Closure Application for 2022 Season

Moved by Councillor Case, seconded by Councillor Knust
“THAT Council approves the attached Road Closure Application from the Enderby Farmers Market for the closure of, i) Cliff Avenue from Highway 97A to Vernon Street, and Belvedere Street from Cliff Avenue to Speers Lane, every Friday from 6:00 am – 2:00 pm between April 15, 2022 and October 21, 2022, and ii) Cliff Avenue, between Highway 97A and Belvedere Street, from 6:00 am – 2:00 pm on November 4/18 and December 2/16, 2022, with the approval being subject to the following conditions:

1. *The road closures during November and December cannot begin until snow clearing along Cliff Avenue is complete, and in cases where the road closure is delayed due to*

snow clearing occurring, the Market organizers shall take the necessary steps to ensure that vendors are not staging downtown in a manner that negatively impacts other snow clearing operations or the regular flow of traffic;

2. *The Market shall maintain and adhere to a general health and safety plan which is reflective of any applicable public health orders/guidelines that apply to outdoor episodic markets;*
3. *The Market shall be responsible for setting up and removing traffic control devices, emptying municipal garbage receptacles, and immediately cleaning up any litter from the road closure area;*
4. *The Market shall ensure that porta-potties are properly maintained and are removed at the end of each market event;*
5. *The Market shall ensure that the road closure area is re-opened to traffic no later than the end time noted in the application;*
6. *The Market shall provide proof of Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as additional insured, which shall include, i) a cross liability clause, ii) a waiver of subrogation clause, and iii) a requirement that the policy cannot be cancelled, lapsed or materially changed without at least thirty (30) days written notice to the City of Enderby, delivered to the Corporate Officer; and*
7. *The Market Board shall pass a resolution to:*
 - a. *confirm that the City of Enderby is indemnified, saved harmless, and released in all respects arising from the proposed road closure and use of the adjacent sidewalks and walkways, including legal fees;*
 - b. *expressly acknowledge the risks associated with the proposed road closure and that they have sought independent advice on this matter, prior to considering this resolution;*
 - c. *acknowledge that they are responsible for any additional snow and ice clearing that exceeds the City’s bylaw requirements and its Snow and Ice Clearing Policy; and*

confirm that when a road closure is delayed due to snow clearing occurring, the Market will take the necessary steps to ensure that vendors are not staging downtown in a manner that negatively impacts other snow clearing operations or the regular flow of traffic.”

CARRIED

Riverside RV Park Strategic Plan

Moved by Councillor Knust, seconded by Councillor Case
“*THAT Council adopts the 2022 Strategic Plan for the Riverside RV Park.*”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

North Okanagan Regional Housing Strategy – Endorsed

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT the North Okanagan Regional Housing Strategy – Endorsed correspondence from Regional Planning Projects Manager at the Regional District of North Okanagan be received and filed.*”

CARRIED

PUBLIC QUESTION PERIOD

None

ADJOURNMENT

Moved by Councillor Knust, seconded by Councillor Davyduke
“THAT the regular meeting of February 22, 2022 adjourn at 5:41 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER