



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, February 7, 2022 at 4:30 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

The following late item was added to the agenda:

5.6 Appointment of Primary and Alternate Representatives to the Splatsin Working Group

Moved by Councillor Davyduke, seconded by Councillor Case

“THAT the February 7, 2022 Council Meeting agenda be approved as amended.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of January 17, 2022

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT the January 17, 2022 Council Meeting minutes be adopted as circulated.”

CARRIED

BYLAWS

City of Enderby Municipal Employees Financial Disclosure Designation Bylaw No. 1736, 2022 (Adoption)

Moved by Councillor Shishido, Seconded by Councillor Baird

“THAT Council adopts the bylaw cited as the Corporation of the City of Enderby Municipal Employees Financial Disclosure Designation Bylaw No. 1736, 2022.”

CARRIED

City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1737, 2022 and City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 Amendment Bylaw No. 1738, 2022 (3 readings)

Moved by Councillor Shishido, Seconded by Councillor Knust
“THAT Council gives three readings to the City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1737, 2022;

AND THAT Council gives three readings to the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 Amendment Bylaw No. 1738, 2022.”

CARRIED

REPORTS

Councillor Knust

A resident has reported lots of deadfall above his property line and is concerned it may be a hazard during wildfire season.

Chief Administrative Officer responded that the City had BC Wildfire Service look at this area within the last year two years and they did not mark it as an area of concern, but we will have our arborist out in the spring to re-assess and reach out to the property owner.

Mayor McCune

Reported that there is an upcoming Shuswap Trail Alliance Fundraiser. A silent auction will be held online from February 4th to February 20th with a goal of raising \$60 000 dollars.

Asked when the porta-potties will be removed from outside of the arena.

Chief Administrative Officer responded that he had thought that they were already removed. He will follow up with the supplier if they are still on location.

Chief Administrative Officer

Attended the Strategic Planning Meeting for Riverside RV Park. Expressed thanks to those who attended. The strategic plan will be presented at the next Council meeting for adoption.

There is an Enderby and District Services Commission meeting on February 14th.

Public Works has been clearing snow and keeping catch basins clear as snow begins to melt.

A consulting team is being assembled and will meet on site at the Water Plant on February 15th and 16th to develop a grant-ready plan for expansion of the water treatment plant and related improvements to the water distribution system.

Economic Trust of the Southern Interior has hired two rural business advisors. One of these advisors, Robyn Cyr reached out to staff to describe services she will provide. She will spend time on site with local small business owners and help with marketing, business planning, and

transitioning to digital sales. These services will be provided free of charge. The CAO invited Council to contact him with suggestions for businesses that could be referred to the rural business advisor.

RDNO Building Permit Report – January 2022

Moved by Councillor Knust, seconded by Councillor Baird
“THAT the RDNO Building Permit Report – January 2022 be received and filed.”

CARRIED

Vernon North Okanagan Detachment: 4th Quarter (Oct to Dec) 2021

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT the Vernon North Okanagan Detachment: 4th Quarter (Oct to Dec) 2021 be received and filed.”

CARRIED

Appointment of Primary and Alternate Representatives to the Splatsin Working Group

Moved by Councillor Case, seconded by Councillor Davyduke
“THAT Council appoints Brian Schreiner as Primary Representative and Raquel Knust as the Alternate Representative to the Splatsin Working Group.”

CARRIED

NEW BUSINESS

Disclosure of Contracts – Council

Moved by Councillor Knust, seconded by Councillor Shishido
“THAT Council receives and files this memorandum”

CARRIED

Council Technology Allowance

Moved by Councillor Knust, seconded by Councillor Case
“THAT Council approves the attached Council Remuneration Policy;

AND THAT Council approves a one-time technology allowance payment of \$300.00 to each member of Council for the increased technology costs of electronic meetings, to be funded through the COVID19 Safe Restart Grant.”

CARRIED

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Davyduke

“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) and (k) of the Community Charter.”

CARRIED

MATTERS RELEASED FROM IN-CAMERA

Management Capacity Plan – Target and Funding Mechanism

Moved by Councillor Shishido, Seconded by Councillor Schreiner

“THAT Council endorses the Management Capacity Plan proposal to work towards retaining a Deputy Corporate Officer and Operations Manager;

AND THAT Council directs the Chief Financial Officer to amend the City's financial plan policy on non-market change revenue to direct it towards capacity rather than offsetting tax increases;

AND THAT Council directs Staff to review and rationalize administration fee allocations from the general fund's executive/administrative budget line in order to improve the alignment between the management costs of providing the services and the overhead contributions from the respective services, and implement a realistic transition plan;

AND THAT Council directs Staff to identify other sustainable funding sources to assist in advancing the Management Capacity Plan on an ongoing basis, as part of annual budget deliberations;

AND FURTHER THAT this matter be released from in camera.”

CARRIED

Event Coordinator Proposed Next Steps

Moved by Councillor Shishido, Seconded by Councillor Case

“THAT Council directs staff to update and reissue the attached Request for Information for an Event Coordinator;

AND THAT Council provides an additional 100 hours to the Event Coordinator position in 2022, over and above the proposed annual allocation, to aid in transitional activities;

AND THAT Council identifies any changes to the scope of the position so that the additional cost impact may be estimated and funded;

AND FURTHER THAT Council releases this matter from in camera.”

CARRIED

ADJOURNMENT

Moved by Councillor Knust, seconded by Councillor Davyduke

“THAT the regular meeting of February 7, 2022 adjourn at 4:42p.m.”

CARRIED

MAYOR

CORPORATE OFFICER