

**COMMITTEE OF THE WHOLE MEETING OF COUNCIL
AGENDA**

DATE: Tuesday, February 22, 2022
TIME: 4:00 p.m.
LOCATION: Electronic Facilities, hosted at Council Chambers, Enderby City Hall

This meeting will be conducted by means of electronic facilities.

*Please contact Enderby City Hall at 250-838-7230 or info@cityofenderby.com by **3:30 pm on the day of the meeting** to obtain access codes to attend the meeting electronically.*

The City of Enderby uses Zoom for its electronic facilities and encourages those attending the meeting who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

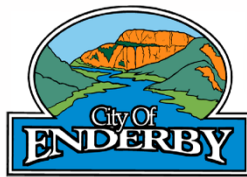
If you do not have a computer or mobile phone capable of using Zoom, please contact Enderby City Hall at the above coordinates and we can provide you with a number that you can call from a regular telephone.

- 1. APPROVAL OF AGENDA**

- 2. ADOPTION OF MINUTES**
 - 2.1. Committee-of-the-Whole Minutes of February 7, 2022

- 3. PORTFOLIO REPORTS**

- 4. MOTION TO RISE AND REPORT**



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Committee-of-the-Whole Meeting** of Council held via video conference on Monday, February 7, 2022 at 4:00 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Clerk-Secretary – Andraya Holmes

The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Case
“That the February 7, 2022 Committee of the Whole agenda be approved as circulated.”
CARRIED

ADOPTION OF MINUTES

Committee-of-the-Whole Meeting Minutes of January 17, 2022
Moved by Councillor Knust, seconded by Councillor Case
“That the January 17, 2022 Committee of the Whole minutes be adopted as circulated.”
CARRIED

PORTFOLIO REPORTS

Councillor Case

Attended the Strategic Planning Meeting for Riverside RV Park. Reported that last year was the third best in terms of revenue with enough to transfer some money to our reserve funds. City staff assisted with work around the campground and have a good working relationship with the manager. There are no plans for major improvements of infrastructure of the campground next year, but there will be advertising on the digital billboard and plans to use the new position of Event Coordinator to help with campground marketing. The campground manager and staff are working on implementing an online booking system.

Chief Administrative Officer added that a new phone system is being implemented with a better answering system that will help with booking.

Councillor Knust

Attended an Interagency Meeting. Some programs are resuming in person, though most are still being held via Zoom. Archways is meeting with clients in person when necessary.

The Enderby Resource Centre is working on a youth assessment that should be completed by March.

Recreation Services are planning community events for Family Day. Public skating has been well attended, and the Recreation Services Spring Guide will be released at the end of February.

There is a Community Partners meeting upcoming where substance abuse teams from both Enderby and Splatsin will report on their progress.

Asked if any updates from the owner of Crystal Gardens building on future plans for the building.

Chief Administrative Officer responded that there has been no recent correspondence, since the owner's prior development application was declined.

Councillor Schreiner asked if there are guidelines for development for empty buildings

Chief Administrative Officer responded that there are not guidelines for developing empty buildings, but there is a vacant building policy that is most often used when there are safety concerns with a building; however, it sounds like the request is for more of an outreach attempt to help connect owners of vacant buildings with resources that may assist them.

Moved by Councillor Knust, Seconded by Councillor Baird

“THAT letters be forwarded to the owners of the old Crystal Garden building, the D&E Diner, and the two vacant lots on Cliff Avenue to inquire about future plans for their properties.”

CARRIED

Councillor Schreiner

Reported that Interior Health is requesting less this year which should result in a minimal tax increase from the hospital board. There is money dedicated to replace a bus used by seniors.

Attended a Rail Trail Committee meeting, where many items were deferred until after a Ministry of Transportation and Infrastructure presentation at a meeting on March 18th.

Attended a meeting of the Regional Agriculture Advisory Committee of RDNO where Ralph Van Dalfsen and Henry Bremer made a presentation. There are many dairy farmers in and around our community and many had to dump milk this past fall when, because of the impact of

flooding, milk could not be transported to dairy processing plants at the Lower Mainland. There are plans to lobby for an interior dairy processing plant.

Councillor Schreiner reached out to Splatsin. Kukpi7 and Tkwamipla7 are ready to schedule a community-to-community meeting. He will discuss some potential agenda items for this meeting with the CAO.

Councillor Baird

Reported that there is an Enderby and District Services Commission meeting upcoming February 14, budget will be discussed.

Asked Chief Administrative Officer to give a brief overview of the Firesmart Coordinator posting.

Chief Administrative Officer explained that this is a program that was deferred from last fall. The City received grant funding for this position. The successful candidate will do primary and secondary assessments of properties giving suggestions on how to make their properties more resistant to wildfires. There may be funding available to help those who qualify to complete the suggested changes.

Councillor Davyduke

Attended the Strategic Planning Meeting for the Riverside RV Park.

Community Futures Enterprize Challenge closed on February 2. There will be an Introduction and Orientation on February 10, 2022. There will be a Community Futures Awards and Showcase livestream on April 28, 2022.

Work BC has a Bridges program starting in February for women that will teach budgeting and employment skills.

Receiving positive feedback from the public regarding the lights on the tree downtown and on City Hall.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Knust

“That the Committee of the Whole rises and reports to council at 4:28 pm.”

CARRIED

MAYOR

CORPORATE OFFICER