



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, December 20, 2021 at 4:30 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Davyduke
“THAT the December 20, 2021 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of December 6, 2021

Moved by Councillor Schreiner, seconded by Councillor Case
“THAT the December 6, 2021 Council Meeting minutes be adopted as amended.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Lot Frontage Waiver Request – 806 Cliff Avenue

Moved by Councillor Case, seconded by Councillor Baird
“THAT Council authorizes an exemption to Section 604.a.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 for the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC in order to reduce the minimum lot frontage for single-family dwellings from 12 m (39.37 feet) to:

- Proposed Lot 4 – 11.15 m (36.58 feet);
- Proposed Lot 5 – 10.0 m (32.80 feet);
- Proposed Lot 6 – 10.0 m (32.80 feet);
- Proposed Lot 7 – 10.0 m (32.80 feet);
- Proposed Lot 10 – 9.981 m (32.74 feet); and
- Proposed Lot 11 – 10.0 m (32.80 feet),

as shown on the attached Schedule 'A'.”

CARRIED

BYLAWS

City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1734, 2021 (Adoption)

Moved by Councillor Baird, seconded by Councillor Davyduke
 “THAT Council adopts the bylaw cited as the Corporation of the City of Enderby Building Bylaw Amendment No. 1734, 2021”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Baird

Reported that Christmas Bingo is going well. Finalizing organization of the Community Christmas Dinner. The dinner has had to transition from a sit-down event to take-out.

Councillor Knust thanked Councillor Baird for her work on the Christmas events this year.

Other Council reports were provided during the Committee of the Whole meeting.

Area F Director

Discussed that the Shuswap Watershed Council has received a water quality grant to improve the river environment. Working on a phosphorus action plan. Research is ongoing to measure phosphorus and determine the major contributors to the watershed.

The Shuswap Watershed Council is also involved in study of the Glacier at Adams Lake to measure how fast it is melting.

Attended a Rail Trail walk. Reported there is some sloughing occurring on parts of the trail. Discussed that the Rail Trail is important to Splatins for several reasons. It will help economically by increasing tourism, as well as demonstrate how well our communities can work together to accomplish a common goal. It is also an opportunity to share the story of Splatins with the world.

Chief Administrative Officer

Reported City Hall will be closing from December 27, 2021 to December 31, 2021 for the holidays. Public works will operate as normal during the week with a smaller crew working

during the statutory holidays. Chief Administrative Officer will be in the office periodically throughout the break. Other critical services will operate as normal with regular monitoring still in place.

Work is being done to adjust policies amidst the new health orders, with groups smaller than 50 people now affected by vaccine passport requirements while at an event or gathering.

Restoration work at the arena should be finished on Tuesday December 21, 2021 with access to the washrooms most likely restored by next week. Staff are waiting on the results of the clearance testing to confirm that it is safe to re-open the closed-off portion of the arena. The porta-potties at the arena were knocked over this past weekend, but the restoration contractor was able to attend and return them to their upright position quickly.

Work on improving the City's cyber-security technology and telephone system is going well.

Hosted a Zoom meeting to discuss Shuswap Watershed Council's phosphorus action plan with owners of other nearby wastewater treatment plants, in order to provide a response as a collective of owners to the Shuswap Watershed Council.

Mayor McCune expressed that the City website looks great and thanked the Chief Administrative Officer.

RDNO Building Permit Report – November 2021

Moved by Councillor Baird, seconded by Councillor Case
"THAT the RDNO Building Permit Report – November 2021 be received and filed."

CARRIED

NEW BUSINESS

Community Futures Fall Update – December 2021

Moved by Councillor Baird, seconded by Councillor Shishido
"THAT the Community Futures Fall Update – December 2021 be received and filed."

CARRIED

Council Strategic Plan Scorecard 2021

Mayor McCune inquired if there will be a strategic planning session.

Chief Administrative Officer responded that a strategic planning session is being planned and requested Council wait until early January to determine a date so that he has time to pull together some of the necessary information for the meeting.

Councillor Knust inquired if the meeting would be hosted through Zoom or if it is possible to meet in person.

Chief Administrative Officer responded that he would try to source a large enough venue to host the meeting in person.

Councillor Baird inquired if meeting could be held in Council Chambers.

Mayor McCune responded that Council Chambers is too small and to try to find a larger venue.

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the Council Strategic Plan Scorecard 2021 be received and filed.”

CARRIED

Appointments to the Okanagan Regional Library Board for 2022

Councillor Knust nominated Councillor Baird to continue in her role as Okanagan Regional Library Board Trustee.

Councillor Baird stated that she can only fill this roll for one more year in accordance with the term limits.

Moved by Councillor Knust, seconded by Councillor Shishido
“THAT Council appoints Tundra Baird to the Okanagan Regional Library Board as Trustee for 2022 and Brian Schreiner as the Alternate Trustee for 2022.”

CARRIED

Appointment of Jennifer Miles as Deputy Approving Officer

Councillor Shishido inquired about the Indemnity Agreement and what the one-dollar payment is for.

Chief Administrative Officer responded this is a standard clause in some agreements that is intended to demonstrate the exchange of a nominal consideration between parties to satisfy a requirement of contract law.

Moved by Councillor Baird, Seconded by Councillor Case
“THAT Council appoints Jennifer Miles as Deputy Approving Officer for the City of Enderby;

AND THAT Council authorizes the Mayor and Corporate Officer to execute the attached Indemnity Agreement for the appointment of Jennifer Miles as Deputy Approving Officer.”

CARRIED

Request for Temporary Signs Along Rail-Trail Corridor

Councillor Baird explained that the signs along the Rail-Trail Corridor will tell the public how to donate.

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council defers enforcing the provisions of the Zoning Bylaw related to prohibiting temporary signs, for the placement of two temporary 4’ x 8’ billboard signs along the former CP Rail corridor, subject to the following conditions:

- 1. The deferral of enforcement would only apply until the earlier of a 6-month period or the Zoning Amendment Bylaw introducing temporary sign regulations being adopted;*
- 2. The deferral of enforcement only applies to the temporary signs as shown in the attached letter;*

3. *The temporary signs must be sited in accordance with the applicable setback provisions of the sign regulations outlined in the City of Enderby Zoning Bylaw No. 1550, 2014;*
4. *The temporary signs shall be constructed with appropriate materials (i.e. no plywood, untreated lumber, etc.), be maintained in good repair, and not create a hazard due to construction or impeding sightlines; and*
5. *Should any of the aforementioned conditions be contravened, the City may require the removal of the temporary signs at its sole and unfettered discretion.”*

CARRIED

PUBLIC QUESTION PERIOD

Heather Black asked for Clarification on the decision to approve the lot frontage waiver request for 806 Cliff Avenue. It was confirmed that the request was approved.

ADJOURNMENT

Moved by Councillor Schreiner, seconded by Councillor Baird
“*THAT the regular meeting of December 20, 2021 adjourn at 4:57 p.m.*”

CARRIED

MAYOR

CORPORATE OFFICER