



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, October 18, 2021 at 4:30 p.m. in Council Chambers.

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Present: Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Brian Schreiner (Acting Mayor)  
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Shishido, seconded by Councillor Case  
*“THAT the October 18, 2021 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of 4, 2021

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT the October 4, 2021 Council Meeting minutes be approved as circulated.”*

CARRIED

### **DELEGATIONS**

S/Sgt. Steve Mancini, North Okanagan Rural Unit Commander, Enderby Detachment, RCMP

S/Sgt. Mancini appeared before Council to discuss achievements, statistics, and current challenges the RCMP are navigating in the Enderby Area:

- Noted that they have completed a challenging wildfire summer assisting with evacuation orders in the area.
- Finalizing 3<sup>rd</sup> Quarter Policing Report.
- Discussed year to date calls for service and the decrease from previous years.
- Addressing social issues.

Councillor Schreiner asked if there have been many calls to assist in refusals to comply with Health Orders. S/Sgt. Mancini noted that there were a few calls for service at the beginning of the Health Order but, since then, nothing of note. Discussed factors contributing to crime, such

as being located along a major transportation route. However, 24-hour policing appears to have had a positive impact on reducing crime rates.

Area F Director, Denis Delisle, noted that the per capita overdose rate was recently reported as high and questioned ways to reduce that rate. S/Sgt. Mancini commented that this is a widespread crisis which needs to be addressed collectively.

## **CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS**

### Committee-of-the-Whole

Moved by Councillor Case, seconded by Councillor Baird

*“THAT Council refers consideration of a plastic bag bylaw to the 2022 Strategic Planning meeting for consideration.”*

CARRIED

## **REPORTS**

### Area F Director

The Shuswap North Okanagan Rail Trail has announced a donation in the amount of \$100,000 from Askew's Foods to help construct the Shuswap North Okanagan Rail Trail and a \$500,000 BC Active Transportation provincial grant towards the Shuswap North Okanagan Rail Trail to support preliminary work along the 19.8 km section of the rail trail from Sicamous to Mara.

Noted that the paving of Inch Logan Road and Glenmary Road will be postponed until Spring 2022.

### Chief Administrative Officer

- The 1-year maintenance inspection of 3<sup>rd</sup> Avenue was completed recently.
- Parks irrigation has been winterized for the season.
- A lilac hedge will be removed from Waterwheel Street after a motor vehicle incident. The costs of the work will be recovered through ICBC.
- FireSmart Grant – the FireSmart coordinator position is set to be posted in the next few weeks. Give the wildfire season that afflicted the region, this is a positive and timely step towards making our community more resilient.
- Asked about whether Council would consider affirming its decision with respect to fireworks, in accordance with the 2021 budget.

Moved by Councillor Baird, seconded by Councillor Case

*“That Council supports the City of Enderby having a fireworks display for Halloween 2021.”*

CARRIED

- Thanked Council for its recent discussion on winter camping. Progress is underway on pulling together terms, rules, and marketing.
- The new trees have been delivered to the Riverside RV Park for planting and Staff will be working on getting them in the ground shortly. Drill Hall roof repair is complete.
- Congratulations to Laurel Grimm on her new position in Logan Lake. Laurel's last day with the City of Enderby will be on October 29, 2021. We wish her well in her future endeavors.

The CAO asked for Council to provide authorization to fund the 2021 Christmas light-up. Staff is looking to install higher quality lights that can be used year-round for different functions, as per Council's strategic plan, and is looking at lighting up City Hall and the "feature" tree on Cliff Avenue. In addition, preliminary estimates have been received for extending the power to a receptacle through the grate of the feature tree, to minimize the presence of electrical cords crossing walkways. Funding would be allocated from the community recovery fund and the community enhancement fund. The CAO reviewed each project and projected costs. Councillor Shishido asked whether it would be possible to use these funds to increase staffing. The Chief Financial Officer advised Council that there is a need an ongoing source of revenue to fund a capacity position.

Moved by Councillor Baird, seconded by Councillor Davyduke  
*"THAT the City of Enderby Council approve \$25,000 for the installation of Christmas lights at City Hall, the feature tree, and the installation of an electrical outlet on Cliff Avenue."*

CARRIED

Councillor Baird advised Council that the Christmas Committee plans to proceed with the Christmas parade. Neighbouring communities of Salmon Arm and Chase will also be holding a parade this year and encouraging people to spread out over the entire route. Staff will speak with other communities to see what the framework will look like relative to public health orders.

**NEW BUSINESS**

RDNO Building Inspection Extension Agreement for 2022-2023

Moved by Councillor Baird, seconded by Councillor Shishido  
*"That Council authorizes the Mayor and Chief Administrative Officer to execute the RDNO Building Inspection Services Agreement for 2022-23 substantially as presented."*

CARRIED

RDNO Grant Service Establishment – Historic O’Keefe Ranch

Moved by Councillor Case, seconded by Councillor Baird  
*"That Council does not participate in the proposed O’Keefe Ranch Grant Service."*

CARRIED

Enderby Farmers Market – Request to Close Cliff Avenue for Weekly Winter Market

Moved by Councillor Baird, seconded by Councillor Davyduke  
*"THAT Council approves the attached Road Closure Application from the Enderby Farmers Market for the closure of Cliff Avenue, between Highway 97A and Belvedere Street, every Friday from 8:00 am – 2:00 pm between November 5, 2021 and April 22, 2022, with the approval being subject to the following conditions:*

- i. *The road closure approval shall be limited to the 2021/2022 winter season, with the Market needing to obtain further permission from the City of Enderby should it wish to continue operating at this location during the same time period in future years;*
- ii. *The Market shall operate in accordance with public health orders/guidelines and a Communicable Disease Plan, with the Communicable Disease Plan to be posted at the market and accepted by the City in advance;*
- iii. *The Market shall be responsible for setting up and removing traffic control devices, emptying municipal garbage receptacles, and immediately cleaning up any litter from the road closure area;*
- iv. *If porta-potties are to be used, the Market shall ensure that the porta-potties are properly maintained and are removed at the end of each weekly market;*
- v. *The Market shall ensure that the road closure area is closed to traffic no sooner, and re-opened to traffic no later, than the start and end times noted in the application;*
- vi. *The Market shall provide proof of Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as additional insured, which shall include, i) a cross liability clause, ii) a waiver of subrogation clause, and iii) a requirement that the policy cannot be cancelled, lapsed or materially changed without at least thirty (30) days written notice to the City of Enderby, delivered to the Corporate Officer; and*
- vii. *The Market Board shall pass a resolution to:*
  - a. *confirm that the City of Enderby is indemnified, saved harmless, and released in all respects arising from the proposed road closure and use of the adjacent sidewalks and walkways, including legal fees; and*
  - b. *expressly acknowledge the risks associated with the proposed road closure and that they have sought independent advice on this matter, prior to considering this resolution; and*
  - c. *acknowledge that they are responsible for any additional snow and ice clearing that exceeds the City's bylaw requirements and its Snow and Ice Clearing Policy."*

CARRIED

Council discussed snow removal, market times, and differences between summer and winter liability requirements.

City of Enderby Housing Strategy – Terms of Reference

Moved by Councillor Shishido, seconded by Councillor Case

*"That Council receives and files the City of Enderby Housing Strategy – Terms of Reference."*

CARRIED

The Planner and Deputy Corporate Officer spoke to the report and how it relates to Council's strategic plan.

**PUBLIC QUESTION PERIOD**

None

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke

*“That the regular meeting of October 18, 2021 adjourn at 5:38 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**