



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, December 6, 2021 at 4:30 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

APPROVAL OF AGENDA

The following late items were added to the agenda:

7.2 Mayor and Council Reports

7.3 Area F Director Report

7.4 Chief Administrative Officer Report

8.6 Christmas Committee Support

8.7 UBCM Attendance

Moved by Councillor Case, seconded by Councillor Davyduke

“THAT the December 6, 2021 Council Meeting agenda be approved as amended.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of November 15, 2021

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT the November 15, 2021 Council Meeting minutes be approved as circulated.”

CARRIED

DELEGATIONS

Henry Bremer, President and Ralph Van Dalsen, Director Kamloops – Okanagan Dairy Association

Introduced the Kamloops-Okanagan Dairy Association, an industry association with 75 members. Discussed the impact of flooding from recent extreme weather events and noted that many cows had to be evacuated and some were lost in the floods.

Routes used for getting milk from the Okanagan to processing plants were closed for some time and remain limited, with some dairy travelling by Highway 3 and some travelling to Alberta for processing.

There is no longer local processing of dairy products of a scale that is appropriate for the Okanagan. A few local processors exist but on a small scale. The area needs a mid-sized dairy processing plant.

Councillor Case inquired if there have been any changes since 2014 when this was discussed, and it was concluded not enough production for the viability of a local plant.

Henry Bremer responded that the BC Dairy Association completed a study showing a lack of processing facilities in the west and that there is increased interest from the public at this time to encourage the opening of a plant here. A company in Quebec has also shown interest in potentially opening a plant here.

Ralph Van Daltsen added that producers pay costs to transport dairy so a local processing plant would be in the best interest of producers as well.

Councillor Shishido inquired if small scale processing on each farm would be possible.

Ralph Van Daltsen responded there are a few small local processing plants but that there are many regulations and high costs involved. It is also a challenge for local producers to obtain shelf space in stores as larger companies have contracts with retailers.

Councillor Case inquired what local government can do to help.

Henry Bremer will return to discuss potential action when the results of a Global Information Study being commissioned by the industry are available to review.

Councillor Baird requested clarification on how shipping costs are divided between producers.

Henry Bremer responded that shipping costs are divided evenly amongst all producers.

Ralph Van Daltsen expressed a desire to restart the annual farm tour that has been cancelled the past 2 years. Also discussed emergency preparedness for dairy farmers and the need for jurisdictions to cooperate with farmers in emergency situations, particularly with respect to accessing evacuation zones to tend to livestock that cannot be transported.

PUBLIC HEARINGS

0039-21-DVP-END (Smith)

The Planner and Deputy Corporate Officer introduced the application and provided an overview of the recommendation.

Stephen Smith requested Council approve the variance not to construct the stormwater system.

The Planner and Deputy Corporate Officer expressed the report from an engineer with recommendations is needed.

Stephen Smith expressed concern about the length of time this report will take.

The Chief Administrative Officer advised Council that the City's bylaws were already flexible with respect to rural and large holding properties, and it was inadvisable to opt the applicant out of a requirement before it was even understood what that requirement might be. If the requirement is minimal, then it would not be an issue. However, if the downstream impact to properties was discovered to be significant, the City would have no recourse to require the applicant to complete the required works, should the variance be granted at this time.

DEVELOPMENT MATTERS

0039-21-DVP-END (Smith)

Legal: Lot A Section 27 Township 18 Range 9 West of the 6th Meridian
Kamloops Division Yale District Plan 27274 Except Plan KAP59772
Address: 107 Timberlane Road
Applicant: Stephen and Shelley Smith

Moved by Councillor Baird, seconded by Councillor Shishido

"THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 27274 EXCEPT PLAN KAP59772 and located at 107 Timberlane Road, Enderby B.C. to permit a variance to Section 315 of City of Enderby Bylaw No. 1550, 2014 by reducing the minimum lot size for subdivision for parcels not connected to a community sewer system from 1 ha (2.471 acres) to 0.494 acres (2000 m²), and to permit variances to the following Sections of City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- *Section 2.0 of Schedule "A" by not requiring Timberlane Road to be dedicated a minimum of 9.0 m from the existing mean centreline of the road in accordance with the Local Road Standards;*
- *Section 4.0 of Schedule "A" and Schedule "B" by not requiring a connection to a community sanitary sewage system;*
- *Section 4.2.9 of Schedule "A" by permitting an on-site sewage disposal system on a lot less than 2 hectares in size;*
- *Section 6.0 of Schedule "A" and Schedule "B" by not requiring the provision of street lighting;*
- *Section 7.0 of Schedule "A" and Schedule "B" by not requiring the provision of underground wiring for power, telephone and cablevision,*

With the variances to Section 315 of the City of Enderby Zoning Bylaw No. 1550, 2014 and Section 4.0 of Schedule “A” and Schedule “B” and 4.2.9 of Schedule “A” of City of Enderby Subdivision Servicing and Development Bylaw being conditional upon the proposed lots being serviced via an approved sewage system within the meaning of the Sewerage System Regulation and not a holding tank under Part 2 of the same regulation;

AND THAT council NOT authorize the issuance of a Development Variance Permit to vary the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- *Section 2.0 of Schedule “A” by not requiring the construction Timberlane Road to the centreline of the road in accordance with the Local Road Standards; and*
- *Section 5.0 of Schedule “A” and Schedule “B” by not requiring the design and construction of a storm drainage system.”*

CARRIED

BYLAWS – 3 READINGS

City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1734, 2021

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council gives 1st, 2nd and 3^d readings to City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1734, 2021.”

CARRIED

REPORTS

RDNO Building Permit Report – November 2021

Moved by Councillor Baird, seconded by Councillor Case
“That the RDNO Building Permit Report – November 2021 be received and filed.”

CARRIED

Mayor and Council Reports

Councillor Case

Attended Economic Development Portfolio meeting. Discussed dairy processing. Discussed a potential cross-docking facility. He spoke to a person in the industry after the meeting who described some of the challenges with the concept, notably that most facilities were proprietary and difficult to monetize. He did express the need for a safe rest stop between Calgary and Vancouver for large trucks.

The Chief Administrative Officer was asked to describe some of the other outcomes of the portfolio meeting, and noted that Community Futures will return to City Hall in the new year. They discussed ways to build upon prior successes in outreach for retention and expansion of existing business. Concerns over how the forest modernization initiatives by the Province will impact the regional value-added wood sector due to potential shortages in accessing fibre. Community Futures will help support an intersectoral meeting to discuss shared challenges and opportunities throughout different economic sectors.

Councillor Davyduke

Expressed importance of Community Futures and connecting businesses to resources.

Councillor Baird

Will be participating in a Rail Trail walk next week.

Councillor Knust

Community Partners Meeting was rescheduled to December 13, 2021.

RDNO Area F Director Report

Vaccination rate in Area F at 69% of residents with 2 doses received.

Rail trail facing issues with some upland property owners in Sicamous wanting to improved assurances for their foreshore docks.

Chief Administrative Officer

Discussed positive reception of the Christmas event.

Arena repairs are proceeding. Working through logistical challenges, so far, people have been good about being patient.

Working on new some upgrades to both the telephone and information technology systems.

NEW BUSINESS

City of Enderby Development Corporation Annual Information Meeting 2021

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation, resolves:

- 1. THAT, in accordance with Article 10.2 of the City of Enderby Development Corporation’s Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
- 2. AND THAT the annual reference date for the City of Enderby Development Corporation is December 6, 2021.*
- 3. AND THAT, in accordance with Article 10.3 of the City of Enderby Development Corporation’s Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on December 6, 2021 with notice given in substantially the same form as that required for the City of Enderby.*

4. *AND THAT, as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2020 and the City of Enderby Development Corporation has no assets, liabilities and equity:*

- a) *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*
- b) *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*

5. *AND THAT that the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to Article 14.6 of the City of Enderby Development Corporation’s Articles of Incorporation:*

Tate Bengtson (Chief Executive Officer)
Jennifer Bellamy (Chief Financial Officer)

6. *AND FURTHER THAT all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed.*

CARRIED

Digital Billboard Sponsorship Application – Enderby and District Cancer Support Group

Moved by Councillor Knust, seconded by Councillor Case
“*THAT Council authorizes a digital billboard sponsorship for the Enderby & District Cancer Support Group valued at \$8400 in-kind.*”

CARRIED

Regular Meeting Schedule for 2022

Moved by Councillor Baird, seconded by Councillor Shishido
“*THAT Council approved the Notice of 2022 Regular Council Meetings Schedule;*

AND THAT Council directs staff to make the schedule available to the public by posting it at the Public Notice Posting Place as defined in the City of Enderby Council Procedure Bylaw No. 1732, 2021 and giving notice of its availability in accordance with section 127(1) of the Community Charter.”

CARRIED

Acting Mayor Schedule 2022

Councillor Schreiner requested an amendment. He will act in February and Councillor Shishido will act in October.

Moved by Councillor Shishido, seconded by Councillor Schreiner
“THAT Council adopts the Acting Mayor Schedule for 2022 as amended;

AND THAT Council designates the following rolling order of succession for Acting Mayors:

- *Councillor Case*
- *Councillor Baird*
- *Councillor Knust*
- *Councillor Davyduke*
- *Councillor Schreiner*
- *Councillor Shishido”*

CARRIED

RDNO Planning Services Agreement for 2022 – 24

Moved by Councillor Case, seconded by Councillor Knust
“THAT Council authorizes the Corporate Officer to execute the RDNO Planning Services Agreement for 2022-24 substantially as presented.”

CARRIED

Christmas Committee Support

Moved by Councillor Baird, seconded by Councillor Knust
“THAT Council refers to budget consideration of providing an annual grant of \$1,000 to the Christmas Committee;

AND THAT Council directs staff to explore providing an ongoing source of revenue for enhancing and replacing holiday lights and report back as part of budget deliberations.”

CARRIED

UBCM Attendance

Mayor and Council all plan to attend. Staff will coordinate with Councillor Baird on hotel bookings after the meeting.

CORRESPONDENCE AND INFORMATION ITEMS

CleanBC Roadmap to 2030

Councillor Schreiner requested that research be done on introducing an organic food waste curbside pick-up program for Enderby, for discussion as part of Strategic Planning 2022. Councillor Knust asked for feedback from other communities about whether curbside organic waste pick-up is contributing to the rat infestation.

Chief Administrative Officer responded research will be done on cost and other impacts to the community of this and will report back at Strategic Planning 2022.

Moved by Councillor Schreiner, seconded by Councillor Baird
“That the CleanBC Roadmap to 2030 be received and filed.”

CARRIED

Local Processing of Dairy Products

Moved by Councillor Schreiner, seconded by Councillor Baird

“That the be Local Processing of Dairy Products correspondence from Lynda Megli be received and filed.”

CARRIED

Correspondence Between UBCM and the Minister Responsible for Housing Regarding Housing Supply Challenge

Moved by Councillor Baird, seconded by Councillor Shishido

“That the correspondence between UBCM and the Minister Responsible for Housing regarding the housing supply be received and filed.”

CARRIED

PUBLIC QUESTION PERIOD

Heather Black asked for clarification on the decision not to grant the variance request for 0039-21-DVP-END (Smith) and that an engineer’s report is still being required.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT the regular meeting of December 6, 2021 adjourn at 6:05 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER