



CITY OF ENDERBY

APPLICATION FOR OFFICIAL COMMUNITY PLAN AMENDMENT

Street Address: 619 Cliff Avenue
Phone: 250-838-7230
Fax: 250-838-6007

Mailing Address: PO Box 400
Enderby, B. C.
V0E 1V0

I/We hereby apply for: (check where applicable)

_____ an amendment to the text of Official Community Plan By-law No. _____

_____ a change in Land Use Designation of the property described as (legal description):

and located at (street address):

From _____ to _____

Required application fee of \$ _____ and the completed Official Community Plan Amendment Information Form are attached.

Date

Applicant's Signature

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT.

Date

Registered Owner's Signature

Where the applicant is NOT the REGISTERED OWNER, the Application must be signed by the REGISTERED OWNER, or their SOLICITOR.

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APPLICATION FEE OF \$ _____ RECEIVED RECEIPT NO.: _____

Date

Signature of Official

OFFICIAL COMMUNITY PLAN AMENDMENT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Application Fee, and Certificate of State of Title or Indefeasible Title for the subject property.

4. Applicant and Registered Owner

4. Applicant's Name: _____

Address: _____

Business Phone No.: _____ Home Phone No.: _____

Email: _____

Date Applicant's Signature

b. Registered Owner's Name: _____

Address: _____

Business Phone No.: _____ Home Phone No.: _____

Email: _____

Date Registered Owner's Signature

c. A copy of a State of Title Certificate, or a copy of a certificate of Indefeasible Title, dated no more than thirty (30) days prior to the submission of the application, must accompany the application as a proof of ownership.

2. Application Fee

An application Fee of \$ _____ shall be made payable to the City of Enderby and shall accompany the application.

3. Text Amendment

Describe the Proposed Text Amendment (if applicable):

4. **Property Information**

a. Legal Description in Full:

b. Location (street address of property, general description, or map):

c. Size of property (area, number of parcels): _____

d. Zoning: _____

e. Present Land Use Designation: _____

f. Proposed Land Use Designation: _____

g. Description of Existing Use/Development:

h. Description of the Proposed Use/Development (use separate sheet if necessary)

i. Services Currently Existing or Readily Available to the Property (check applicable area):

| Services | Currently Existing | | Readily Available* | |
|--------------------|--------------------|-------|--------------------|-------|
| | Yes | No | Yes | No |
| Road Access | _____ | _____ | _____ | _____ |
| Water Supply | _____ | _____ | _____ | _____ |
| Sewage Disposal | _____ | _____ | _____ | _____ |
| Hydro | _____ | _____ | _____ | _____ |
| Telephone | _____ | _____ | _____ | _____ |
| School Bus Service | _____ | _____ | _____ | _____ |
| Cable/Internet | _____ | _____ | _____ | _____ |

*Readily available means existing services can be easily extended to the subject property.

- j. Proposed Water Supply Method (complete only if not intending to connect to community water system):

- k. Proposed Sewage Disposal Method (complete only if not intending to connect to community sewer system):

- l. Approximate Commencement Date of Proposed Project: _____

5. **Reasons in Support of Application:**

6. **Attachments**

At the time of providing Application and Information Forms to the applicant, a City of Enderby Official shall indicate which of the following attachments are required or not required for this application. The Official may also require additional information.

- a. A dimensional Sketch Plan drawn to a scale of _____ to _____ showing the parcel(s) or part of the parcel(s) to be developed and the location of existing buildings, structures, and uses.

| | Yes | No |
|-----------|--------------------------|--------------------------|
| REQUIRED: | <input type="checkbox"/> | <input type="checkbox"/> |

- b. A dimensioned Site Development Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, highway access, etc.

| | Yes | No |
|-----------|--------------------------|--------------------------|
| REQUIRED: | <input type="checkbox"/> | <input type="checkbox"/> |

- c. A Contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, if warranted by the topographic condition of the subject site.

REQUIRED: Yes No
☐ ☐

- d. A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision (small or large) is contemplated.

REQUIRED: Yes No
☐ ☐

- e. Additional Information required:

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|--|---|
| <p>Forms duly completed & received.</p> <p>_____ Signature of Official</p> <p>_____ Date</p> | <p>Assessment Roll No.: _____</p> <p>Affected by:</p> <p>Agricultural Land Reserve: Yes _____ No _____</p> <p>Controlled Access Highway Yes _____ No _____</p> <p>Floodplain Yes _____ No _____</p> <p>Development Permit Area Yes _____ No _____</p> <p>Major Grid Road other than Controlled Access Hwy: Yes _____ No _____</p> |
|--|---|