



CITY OF ENDERBY

APPLICATION FOR DEVELOPMENT VARIANCE PERMIT / DEVELOPMENT PERMIT

Street Address: 619 Cliff Avenue
Phone: 250-838-7230
Fax: 250-838-6007

Mailing Address: PO Box 400
Enderby, B. C.
V0E 1V0

I/We hereby make application under the provisions of Part 14 of the *Local Government Act* for a:
(check where applicable)

<input type="checkbox"/>
<input type="checkbox"/>

Development Variance Permit

Development Permit

To permit the proposed development as described in the attached form upon the property legally described as:

and located at (street address):

Required application fee of \$ _____ and the completed Permit Information Form are attached.

Date

Applicant's Signature

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT.

Date

Registered Owner's Signature

Where the applicant is NOT the REGISTERED OWNER, the Application must be signed by the REGISTERED OWNER, or their SOLICITOR.

FOR OFFICE USE ONLY

APPLICATION FEE OF \$ _____ RECEIVED RECEIPT NO.: _____

Date

Signature of Official

DEVELOPMENT VARIANCE PERMIT / DEVELOPMENT PERMIT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Application Fee, and Certificate of State of Title or Indefeasible Title for the subject property.

4. Applicant and Registered Owner

4. Applicant's Name: _____

Address: _____

Business Phone No.: _____ Home Phone No.: _____

Email: _____

Date

Applicant's Signature

b. Registered Owner's Name: _____

Address: _____

Business Phone No.: _____ Home Phone No.: _____

Email: _____

Date

Registered Owner's Signature

c. A copy of a State of Title Certificate, or a copy of a certificate of Indefeasible Title, dated no more than thirty (30) days prior to the submission of the application, must accompany the application as a proof of ownership.

2. Application Fee

An application Fee of \$ _____ shall be made payable to the City of Enderby and shall accompany the application.

4. Property Information and Proposed Development

a. Legal Description in Full:

b. Location (street address of property, general description, or map):

c. Size of property (area, number of parcels): _____

d. Present Zoning: _____

e. Description of Existing Use/Development:

f. Description of the Proposed Use/Development (use separate sheet if necessary):

e. Proposed Variation and/or Supplementation to Existing Regulations (use separate sheet if necessary):

5. **Reasons in Support of Application:**

6. **Attachments**

At the time of providing Application and Information Forms to the applicant, a City of Enderby Official shall indicate which of the following attachments are required or not required for this application. The Official may also require additional information.

- a. Affidavit for properties NOT SUBJECT to the Provincial Riparian Areas Regulation signed by the owner and witnessed by a Commissioner, Notary or Lawyer

REQUIRED: Yes No
 ☒ ☐

- b. A dimensional Sketch Plan drawn to a scale of _____ to _____ showing the parcel(s) or part of the parcel(s) to be developed and the location of existing buildings, structures, and uses.

REQUIRED: Yes No
 ☐ ☐

- c. A dimensioned Site Development Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, highway access, etc.

REQUIRED: Yes No
 ☐ ☐

- d. A Contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, if warranted by the topographic condition of the subject site.

REQUIRED: Yes No
 ☐ ☐

- e. A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision (small or large) is contemplated.

REQUIRED: Yes No
 ☐ ☐

f. Additional Information required:

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<p>Forms duly completed & received.</p> <p>_____ Signature of Official</p> <p>_____ Date</p>	<p>Assessment Roll No.: _____</p> <p>Affected by:</p> <p>Agricultural Land Reserve: Yes _____ No _____</p> <p>Controlled Access Highway Yes _____ No _____</p> <p>Floodplain Yes _____ No _____</p> <p>Development Permit Area Yes _____ No _____</p> <p>Major Grid Road other than Controlled Access Hwy: Yes _____ No _____</p>
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AFFIDAVIT FOR PROPERTIES NOT SUBJECT TO THE RIPARIAN AREAS PROTECTION REGULATION

Property Subject to Development:

Legal Description: _____

Property Address: _____

As the Registered Owner(s) of the Property:

I solemnly affirm that the development proposed for the Property is not located within a "riparian assessment area" as defined by the *Riparian Areas Protection Regulation* ("Regulation").

I understand that a "riparian assessment area" is defined in the *Regulation* as:

- a) for a stream, the 30 metre strip on both sides of the stream, measured from the high water mark;
- b) for a ravine less than 60 metres wide, a strip on both sides of the stream measured from the high water mark to a point that is 30 metres beyond the top of the ravine bank; and
- c) for a ravine 60 metres wide or greater, a strip on both sides of the stream measured from the high water mark to a point that is 10 metres beyond the top of the ravine bank.

I understand that a "stream" is defined in the *Regulation* as:

- a) a watercourse or body of water, whether or not usually containing water;
- b) any of the following that is connected by surface flow to a watercourse or body of water referred to in paragraph (a):
 - i. a ditch, whether or not usually containing water;
 - ii. a spring, whether or not usually containing water; or
 - iii. a wetland.

I understand that a "ravine" is defined in the *Regulation* as a narrow, steep-sided valley that is typically eroded by running water and has a slope grade greater than 3:1.

I understand that the *Regulation* applies in relation to a residential, commercial, or industrial development that is proposed to occur in a riparian assessment area of a stream that provides fish habitat to protected fish, and that "development" includes:

- a) the addition, removal or alteration of soil, vegetation or a building or other structure;
- b) the addition, removal or alteration of works and services described in section 506 (1) of the *Local Government Act*;
- c) subdivision as defined in section 455 [definitions in relation to Part 14] of the *Local Government Act*;
- d) all non-structural and impervious or semi-impervious surfaces;
- e) flood protection works;
- f) roads, trails, docks, wharves, and bridges;
- g) sewer, water, and drainage infrastructure; and
- h) other utility infrastructure and corridors.

Signature(s): _____

Print Name(s): _____

Mailing Address: _____

Postal Code: _____ Phone: _____

Date: _____

Certified By:

Commissioner for Taking Affidavits in the Province of British Columbia

Dated at _____, British Columbia this _____ day of _____, 20_____