



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, March 15, 2021 at 4:30 p.m. in Council Chambers.

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Shawn Shishido  
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Case  
*“THAT the March 15, 2021 Council Meeting agenda be approved as amended by including Water Treatment Plant Filter Media Replacement and SIDIT Grant by Regional Chambers of Commerce under New Business.”*

CARRIED

### **ADOPTION OF MINUTES**

Council Meeting Minutes of March 1, 2021  
Moved by Councillor Shishido, seconded by Councillor Schreiner  
*“THAT adoption of the March 1, 2021 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **PETITIONS AND DELEGATIONS**

North Okanagan Land to Table Network: Liz Blakeway, Network Director  
Land to Table presentation by Liz Blakeway.

- Initiated in 2015
- Guided by a steering committee
- Funding from RDNO, EAAC, Real Estate Foundations Grant, Interior Health
- Goal is to strengthen relationships with communities in the Regional District of North Okanagan.
- Working on a special project with Lumby to develop a local food system asset map and assist in program and policy development related to food security.

- Connecting small scale farmers to UBCO – Local Food Procurement Project
- Current core operating deficit of \$12,000
- Requesting \$2,500 from 5 municipalities
  - Equal attention and representation
- This funding would assist with things like the Local Government Round Table
  - Assessing gaps, needs and opportunities
  - Network-wide calls
  - Continue database development
  - Monthly communications
- Councillor Case asked whether Land to Table has partnered with Splatsin. Ms. Blakeway confirmed that they have but that engagement has been limited due to COVID-19.
- Mayor McCune noted that they may have the ability to open up communications with the Province if they are seeing roadblocks
- Councillor Knust noted that the Food Action Committee has partnered with the City of Vernon's Good Food Box and funding is coming in for Enderby
- Land to Table does not run programs however it fills the gaps where needed. Looking for unrestricted funds to be able to continue to fund its core operating capacity.
- Council advised that the funding request would be considered at its next meeting.

Enderby & District Economic Development Association: Serena Summers and Clyde MacGregor

Presentation by Clyde McGregor and Serena Summers on the Enderby & District Economic Development Association (EDESA):

- Requesting a letter of Support from the City of Enderby
- New not-for-profit organization seeking to develop economic opportunities locally, with a motto of “Live, Work, and Play in a Garden.”
  - Working with Thompson Rivers University and Splatsin
- Councillor Schreiner asked if they have a Board of Directors and what the Association's budget and financial statements are for 2021. He asked where they are getting revenue from and if there is any overlap with the Enderby and District Chamber of Commerce.
- Mr. McGregor stated that they have four (4) founding members and are looking to hold a public meeting as they would like to have 7-9 board members. Financial Statements and annual budget will be sent to Staff after the meeting. The Association is planning for a \$12,000-\$16,000/year operating budget. The EDEDA have received honoraria for courses that they teach, which is helping to get the association established financially. They have applied for the 2<sup>nd</sup> phase of the Southern Interior Development Initiative Trust grant for rural economic recovery. There are other Federal Grants that they are looking at applying for. There is no service overlap with other organizations and the intent is to work cooperatively with other organizations that may support some of the same sectors.
- Councillor Knust questioned the “Enderby.com” initiative as outlined in their attachments, as “Enderby.com” is a City of Enderby-owned domain name. Mr. McGregor said that this project is intended to bring all businesses up to the same level with their online presence. Enderby.com is intended as a “catch phrase” or meme.
- Councillor Baird asked what happened to the Chamber of Commerce's website content, which appears to have been removed and transported over to the EDEDA website. Is the Association using this content with permission? Mr. McGregor said that the EDEDA did not do those events, so it does not hold any claim to them. They are only hosting the content for the Chamber of Commerce temporarily and the content will be returned to enderbychamber.com in two weeks.

- Mayor McCune noted that there seems to be a lot of overlap between the EDEDA and other organizations that are providing similar services in the community, including the Chamber and WorkBC. Mr. McGregor stated that there is no overlap. They are related but EDEDA has a distinct model with a broader definition of economic development that extends to rural residents who may be seeking innovative ways to make money from home.
- Ms. Summers said that there is a lot going on in Enderby right now but that there is a lack of communication. We wants to work with Enderby and unite the community, which will help us to flourish. They want to bring everyone up to the 21<sup>st</sup> century.
- Council advised that the funding request would be considered at its next meeting.

### **DEVELOPMENT MATTERS**

*Councillor Baird and Councillor Case declared a conflict of interest and left the meeting (5:41 p.m.)*

#### **Request for Council to Reconsider Joint Official Community Plan Amendment and Rezoning Application for 222 Salmon Arm Drive**

Moved by Councillor Shishido, seconded by Councillor Schreiner

*THAT Council receives the attached letter from the partners of Case Holdings Ltd.;*

*AND THAT Council rescinds Second Reading of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from Residential Low Density to Residential Medium Density;*

*AND THAT Council rescinds Second Reading of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone;*

*AND THAT Council gives Second Reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 and forwards them to a Public Hearing.”*

CARRIED

Council discussed the various benefits of the proposed development noting that it would provide affordable and attainable housing and would have a similar traffic impact to the community as a large single-family dwelling. This is in alignment with the Smart Growth Strategies that the City has been aiming to achieve.

### **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**BYLAWS**

*Councillor Baird re-entered the meeting (5:48 p.m.)*

Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021

Moved by Councillor Baird, seconded by Councillor Davyduke  
“*THAT Council adopts The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021.*”

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Schreiner

Previously discussed in Committee of the Whole.

Councillor Davyduke

Strategic Planning meeting for the Riverside RV Park was completed recently by portfolio members.

Councillor Shishido

Previously discussed in Committee of the Whole.

Councillor Knust

Previously discussed in Committee of the Whole.

*Councillor Case re-entered the meeting (5:49 p.m.)*

Councillor Baird

Councillor Baird noted that with tubing season approaching she would like to look at reviewing river concerns. The Chief Administrative Officer apprised Council of the status of its initiative around Tuey Park parking enhancements and signage. As well, Kids Don't Float Kiosks are being planned for installation at Belvedere and Tuey Parks as part of the ParticipACTION prize.

Mayor McCune

Would like to add to continue to discuss and implement solutions in response to river concerns, in conjunction with Area F and Splatsin, particularly with respect to coordination around parking/congestion and education around respectful use. Directed staff to set up a meeting with Splatsin Development Corporation to discuss what business interests they might have that might provide complimentary solutions.

Councillor Case

Enderby and District Funtastic meeting and Annual General Meeting on March 25, 2021.

RDNO Building Permit Report for February 2021

Moved by Councillor Baird, seconded by Councillor Davyduke  
“*THAT Council receives and files the RDNO Building Permit Report for February 2021.*”

CARRIED

**NEW BUSINESS**

Co-Sponsorship of City of Vernon Resolution Regarding Provincial Changes in Emergency Management

Moved by Councillor Schreiner, seconded by Councillor Shishido

*“THAT Council agrees to co-sponsor the City of Vernon resolution entitles “Provincial Changes in Emergency Management.”*

CARRIED

Endorsement of RDNO MoU for the Orderly Transition of the Fire Training Centre

Moved by Councillor Case, seconded by Councillor Knust

*“THAT Council endorses the Regional District of North Okanagan's Memorandum of Understanding for the Orderly Transition of the Fire Training Centre and authorizes the Mayor to execute it on behalf of the City of Enderby;*

*AND THAT Council directs staff to terminate the Fire Training Centre Intermunicipal Agreement by bringing forward for repeal City of Enderby Intermunicipal Fire Training Centre Service Bylaw No. 1512, 2012 upon confirmation of a suitable new model that addresses transitional matters related to governance and the dedication of assets and participating interests of the non-withdrawing parties.”*

CARRIED

Continuation of the Curbside Spring Pruning and Garden Waste Collection Program

Moved by Councillor Knust, seconded by Councillor Baird

*“THAT Council approves the continuation of the Curbside Spring Pruning and Garden Waste Collection Program with the proposed additional fees for collection and disposal.”*

CARRIED

OPPOSED Councillor Schreiner/Shishido

Council discussed overall costs and its cost-effectiveness for residents, the long-term viability of the program, individual and community impacts both positive and negative, program abuse and community appeal. Should Council choose to not continue this program, there will be cost impacts for residents, and likely an increase in illegal burning and bylaw enforcement.

Asset Management Planning Program and Arena Condition Assessment

Moved by Councillor Baird, seconded by Councillor Shishido

*“THAT Council authorizes staff to apply for the Asset Management Planning Program grant to complete a condition assessment for the Enderby Arena and Curling Rink;*

*AND THAT Council agrees to support the proposed activities, including overall grant management.”*

CARRIED

Community Resiliency Investment Program - 2021 FireSmart Economic Recovery Fund

Moved by Councillor Schreiner, seconded by Councillor Case

*“THAT Council directs Staff to submit an application under the Community Resiliency Investment Program’s 2021 FireSmart Economic Recovery Fund stream in order to fund the following activities:*

- 1. The completion of FireSmart Home Ignition Zone Assessment Score Cards by a qualified Local FireSmart Representative or Wildfire Mitigation Specialist for critical interface properties within the community;*
- 2. The labour costs for mitigation activities on residential properties owned by seniors, people with limited mobility, or vulnerable populations who cannot undertake mitigation activities themselves; and*
- 3. The completion of a secondary FireSmart Home Ignition Zone Assessment Score Cards for properties that have completed mitigation work.*

*AND THAT Council confirms its support for the proposed activities and willingness to provide overall grant management for the project.”*

CARRIED

Province of B.C. and Heritage BC: Heritage Infrastructure Funding

Moved by Councillor Schreiner, seconded by Councillor Shishido

*“THAT Council receives and files the Province of B.C. and Heritage BC Infrastructure Funding correspondence.”*

CARRIED

FCM: Municipal Asset Management Program

Moved by Councillor Baird, seconded by Councillor Shishido

*“THAT Council receives and files the FCM: Municipal Asset Management Program correspondence.”*

CARRIED

Shuswap Watershed Council: Urgent Call-to-action for Aquarium Owners in BC Re Invasive Species

Moved by Councillor Baird, seconded by Councillor Case

*“THAT Council receives and files Shuswap Watershed Council: Urgent Call-to-action for Aquarium Owners in BC Re Invasive Species correspondence.”*

CARRIED

Council directed staff to post this information on the Digital Billboard.

City of New Westminster: Support for Laid-off Hotel and Tourism Industry Workers

Moved by Councillor Schreiner, seconded by Councillor Case

*“THAT Council receives and files the City of New Westminster: Support for Laid-off Hotel and Tourism Industry Workers correspondence.”*

CARRIED

Fair Taxation from Railway Operations & Industrial Parks

Moved by Councillor Baird, seconded by Councillor Davyduke

*“THAT Council receives and files the Fair Taxation from Railway Operations & Industrial Parks correspondence.”*

CARRIED

Township of Spallumcheen: Support for 988 Crisis Line

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council receives and files the Township of Spallumcheen: Support for 988 Crisis Line correspondence.”*

CARRIED

City of Armstrong: National 988 Crisis Line

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council receives and files the City of Armstrong: National 988 Crisis Line correspondence.”*

CARRIED

Water Treatment Plant Filter Media Replacement

Moved by Councillor Case, seconded by Councillor Knust

*“THAT Council gives early budget approval to fund the replacement of the Water Treatment Plant’s filter media, valued at \$37,000 plus shipping, to be funded from the 2020 water operating surplus.”*

CARRIED

SIDIT Grant by Regional Chambers of Commerce under New Business

Moved by Councillor Schreiner, seconded by Councillor Baird

*“THAT Council provides a letter of support for the SIDIT Community & Business Advisory grant application made by the Consortium of Shuswap and North Okanagan Chambers of Commerce;*

*AND THAT Council provides a \$1,500 contribution to the project on behalf of the City of Enderby, to be funded out of the prior-year’s surplus from the Community Response and Recovery Fund.”*

CARRIED

Councillor Baird requested that Staff submit a staffing proposal to address increasing demands for municipal employees. The City has been working understaffed for many years and with the substantial increases in development, recreation, and project management this needs to be reviewed.

**PUBLIC QUESTION PERIOD**

None

**CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke (6:36 p.m.)

*“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b) of the Community Charter.”*

CARRIED

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“That the regular meeting of March 15, 2021 adjourn at 7:13 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**