



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, April 19, 2021 at 4:30 p.m. in Council Chambers.

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Shawn Shishido  
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Davyduke, seconded by Councillor Baird  
*“THAT the April 19, 2021 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

#### Council Meeting Minutes of April 6, 2021

Moved by Councillor Shishido, seconded by Councillor Schreiner  
*“THAT adoption of the April 6, 2021 Council Meeting minutes be adopted as circulated.”*

CARRIED

#### Public Hearing Report for April 6, 2021

Moved by Councillor Shishido, seconded by Councillor Schreiner  
*“THAT adoption of the April 6, 2021 Public Hearing Report be adopted as circulated.”*

CARRIED

### **PETITIONS AND DELEGATIONS**

#### BDO Canada LLP: 2020 Financial Statements

Markus Schrott, BBA, CPA, CA presented the 2020 Financial Statements.

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT Council receives the 2020 Audited Financial Statements as presented.*

*AND THAT Council approves the 2020 Audited Financial Statements”*

CARRIED

Enderby & District Arts Council: Presentation of Business Plan for Proposed Community Arts Centre

Neil Fidler, President, and Georgia Atwood, Vice President, presented the business plan for the proposed Community Arts Center. The Enderby and District Arts Council is requesting a letter of support from Council.

Councillor Schreiner requested that further financial details be brought forward for review outlining projected costs and funds raised to date. EDAC has raised \$5000 so far and continues to raise funds through GoFundMe accounts, bottle drives, and donation jars. They clarified that EDAC currently has no paid positions on staff or at the art gallery. Discussion on alternate locations, staffing and business concepts.

Enderby Farmers Market: Road Closure Request

Gabriele Wesle presented her road closure request for a farmers' market downtown Enderby. Council advised Ms. Wesle that her request would be addressed with the following agenda item.

Enderby Farmers Market Delegation Request to Close Cliff Avenue and Belvedere Street for Weekly Market

The Planner and Deputy Corporate Office provided a synopsis of the report.

Moved by Councillor Schreiner, seconded by Councillor Davyduke

*“THAT Council postpones consideration of the attached Road Closure Application from the Enderby Farmers Market until the next regular meeting of May 3, 2021, in accordance with the Decisions on Delegation Requests Policy;*

*AND THAT Council’s forthcoming consideration of the Market’s request be subject to:*

1. *The Market circulating a new Petition of Affected Business Owners to all affected businesses within a one-block radius of the proposed road closure, consistent with the Temporary Road Closures for Community Events Policy, with the petition to be accompanied by a site plan/traffic management plan detailing the full extent of the Market’s proposed road closure; and*
2. *The Market providing City Staff with a site plan/traffic management plan no later than Friday April 23, 2021 so that Staff has sufficient time to complete a technical analysis for Council’s consideration on May 3, 2021.”*

CARRIED

**PUBLIC HEARINGS**Public Input on 2021 Budget

There were no comments from the public and no written submissions.

**DEVELOPMENT MATTERS**0033-21-DVP-END (Taber)

Legal: Lot A, District Lot 226 and of Section 35, Township 18, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 6122

Address: 335 Brickyard Road, Enderby BC  
 Applicant: Jason Taber  
 Owner(s): Taber's Services Ltd.

Moved by Councillor Baird, seconded by Councillor Case

*"THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as Lot A, District Lot 226 and of Section 35, Township 18, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 6122 and located at 335 Brickyard Road, Enderby B.C. to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:*

- *Section 309.1.f.iii by permitting a 2.5 m chain link fence, without slatting, within the required front yard setback area, as shown on the attached Schedule 'A';*
- *Section 309.1.f.iii by permitting a 1 m (3.28 foot) wall within the required front yard setback area but to the rear of any required landscape buffer area;*
- *Section 309.2.a.iii by reducing the minimum width of a landscaped buffer area adjacent to a highway from 6 m (19.68 feet) to 4.6 m (15.1 feet), as shown on the attached Schedule 'A'; and*
- *Section 309.2.b by permitting landscaping to consist of decorative rock (3" clear rock) and groups of ornamental grasses and shrubs, as shown on the attached Schedule 'A',*

*AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as Lot A, District Lot 226 and of Section 35, Township 18, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 6122 and located at 335 Brickyard Road, Enderby B.C. to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:*

- *Section 901.2.e.iii by waiving the requirement for maneuvering aisles and portions of off-street parking areas to be surfaced with asphaltic concrete or cement pavement, as shown on the attached Schedule 'A'; and*
- *Section 901.2.f by waiving the requirement for a parking area to be provided with curbing, as shown on the attached Schedule 'A',*

*subject to the following conditions:*

- i. The property owner shall pave and curb the off-street parking areas and maneuvering aisles, to the specifications of the City of Enderby Zoning Bylaw No. 1550, 2014, as amended from time to time, within 24 months of the portion of Brickyard Road adjacent to the subject property being paved and serviced; and*
- ii. The property owner shall register a covenant on the title of the property which shall confirm that the property owner is required to pave and curb the off-street parking areas and maneuvering aisles, to the specifications of the City of Enderby Zoning Bylaw No. 1550, 2014, as amended from time to time, within 24 months of the portion of Brickyard Road adjacent to the subject property being paved and serviced.*

*AND FURTHER THAT Council does NOT authorize the issuance of a Development Variance Permit to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:*

- *Section 309.1.a.i by waiving the requirement to provide screening along the north, east and south property boundaries for an outdoor storage area, as shown on the attached Schedule 'A'.*

Lot Frontage Waiver Request – 806 Cliff Avenue

Moved by Councillor Case, seconded by Councillor Knust

*“THAT Council authorizes an exemption to Section 604.a.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 by permitting a lot frontage of 0 m for the remainder lot associated with the proposed subdivision of the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC, as shown on the attached Schedule 'A'.”*

CARRIED

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

North Okanagan Land to Table Network – Grant Request

Moved by Councillor Case, seconded by Councillor Knust

*“That the City of Enderby does not provide a core funding grant to the North Okanagan Land to Table Network at this time.”*

CARRIED

OPPOSED Councillor Case/Shishido

**REPORTS**

Mayor and Council Reports

Councillor Knust

One of the barrels at the Harvest Hut has gone missing. Public Works will arrange for two new barrels to be deposited behind the Harvest Hut. Meeting with FACT. The Good Food Box is now operational. Councillor Knust noted that due to the outdoor dining requirements the City of Enderby parks have been busy. She asked if it would be possible place additional picnic tables at parks if they are available. The Chief Administrative Officer stated that it would be possible to relocate three that are being phased out of Riverside RV Park to Belvedere Park, and three newer picnic tables could be removed from unbooked sites at the Riverside RV Park on a temporary basis, for the duration of the public health order, and placed at Cenotaph Park.

Councillor Schreiner

Councillor Schreiner will be doing a presentation at a catered lunch for a local bakery. The RDNO has purchased a boat to provide enhanced Conservation Officer boat patrols this floating season, including on the Shuswap River.

Councillor Davyduke

Funding is still available for small businesses through WorkBC. Discussed re-training opportunities and wage subsidy programs. Requested that Staff add the WorkBC link to the City of Enderby website.

Councillor Shishido

Councillor Shishido attended the EDCRC meeting on April 10, 2021. The Ford Foundation donated \$2500 to the EDCRC.

Councillor Baird

Requested that the Lions’ portable message sign at the north end of town be reviewed for possible removal. Councillor Baird and Mayor McCune presented Corrie Epp with the Civic Appreciation Award for her efforts on behalf of the Enderby and District Food Bank and her dedication to food security in our community. Received a request from a member of the public to consider removing or relocating the grant sign at the Cliff Avenue pumphouse, as it was blocking a mural that was painted on the pumphouse. Staff to explore removing or relocating the sign, but need to assess the grant conditions.

Director Delisle

Noted that the Enderby Electoral Area Advisory Committee purchased a sea-doo to assist the Conservation Officers in their boat patrols, as they were relying upon borrowed watercraft.

RDNO Building Permit Report for March 2021

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council receives and files the RDNO Building Permit Report for March 2021.”*

CARRIED

**BYLAWS**

2021 Budget: City of Enderby 2021-2025 Financial Plan Bylaw No. 1720, 2021; City of Enderby Annual Tax Rate Bylaw No. 1721, 2021; City of Enderby Sewer Frontage tax Bylaw No. 1722, 2021; City of Enderby Water Frontage Tax Bylaw No. 1723, 2021 and City of Enderby Fees and Charges Bylaw No. 1479 2010 Amendment Bylaw No. 1724, 2021

Moved by Councillor Baird, seconded by Councillor Schreiner

*“THAT Council gives first reading to the bylaws cited as "City of Enderby 2021-2025 Financial Plan Bylaw No. 1720, 2021", "City of Enderby Annual Tax Rate Bylaw No. 1721, 2021", "City of Enderby Sewer Frontage Tax Bylaw No. 1722, 2021", "City of Enderby Water Frontage Tax Bylaw No. 1723, 2021" and "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1724, 2021";*

*AND THAT Council designates \$61,500 out of Council Sundry for special projects, of which the projects will be determined at a later date;*

*AND FURTHER THAT Council gives second reading to the bylaws cited as "City of Enderby 2021-2025 Financial Plan Bylaw No. 1720, 2021", "City of Enderby Annual Tax Rate Bylaw No. 1721, 2021", "City of Enderby Sewer Frontage Tax Bylaw No. 1722, 2021", "City of Enderby Water Frontage Tax Bylaw No. 1723, 2021" and "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1724, 2021".”*

CARRIED

Council discussed the new position proposal and agreed that due to COVID-19, a new position would not be funded at this time. This means that service expectations, including extra projects, will need to be addressed within available capacity. Council acknowledged that the current staff levels are not sustainable and that staffing needs to be addressed.

Council reviewed a list of special projects to discuss prioritization, approach, and the potential for cost savings. They decided on the following:

1. Due to uncertainties with the future Highway 97A alignment and the disrepair of the south entrance sign, remove the sign and beautify the existing location to present an attractive “welcome”.
2. Remove the damaged set of posts on the north end of the City that had previously displayed a list of community groups before that portion deteriorated.
3. Discuss a Job Creation Project for business outreach, as part of the strategic framework development for the City’s economic development function.
4. Fund lighting for one (1) tree at the Library through Council Sundry’s Special Projects allocation this year, with Councillor Baird to report back to Council with a preferred design and a quote. Councillor Shishido asked if it would be possible to string lights from one light standard to another downtown. The Chief Administrative Officer suggested that Councillor Baird could ask the contractor to provide a quote for that as a separate line on the same quote, so that Council could consider funding either or both projects from its Special Projects allocation. The Chief Administrative Officer discussed the difference between seasonal lights and year-round lights in terms of costs and quality.
5. Due to the new pool location not yet being finalized, Councillor Case will reach out to Sperlich Log Homes to discuss a potential design for a band stand in Barnes Park, with the location to be finalized once the other park commitments are established.

**NEW BUSINESS**

Riverside RV Park Strategic Plan

Moved by Councillor Case, seconded by Councillor Knust

*“THAT Council amends the 2021 Strategic Plan for the Riverside RV Park by removing the objective of determining whether there is a business case to re-introduce winter camping;*

*AND THAT Council adopts the 2021 Strategic Plan for the Riverside RV Park as amended.”*

CARRIED

Request for Support of Graduation Celebration

Moved by Councillor Baird, seconded by Councillor Shishido

*“That Council considers proposals for graduation celebrations, such as parades, only when consistent with the orders and guidelines of a Public Health Officer and endorsed by School District #83 leadership.”*

CARRIED

**PUBLIC QUESTION PERIOD**

None

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“That the regular meeting of April 19, 2021 adjourn at 6:55 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**