

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: May 17, 2021
TIME: 4:30 p.m.
LOCATION: Enderby City Hall

Please contact Enderby City Hall at 250-838-7230 or info@cityofenderby.com by **3:30 pm on the day of the meeting** to obtain access codes to attend the meeting electronically.

The City of Enderby uses Zoom for its electronic facilities and encourages members of the public unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

If you do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

When applicable, public hearing materials are available for inspection at www.cityofenderby.com/hearings/

- 1. APPROVAL OF AGENDA**
- 2. ADOPTION OF MINUTES**
 - 2.1. Meeting Minutes of May 3, 2021 Page 1
- 3. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
- 4. DEVELOPMENT MATTERS**
 - 4.1. 0011-21-ZTA-END (Mandair) Page 6

Legal: LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468
Address: 2009 McGowan Street, Enderby BC
Applicant: Ron Mandair
Owner(s): John Pavelich and Marjorie Abbott
- 5. REPORTS**
 - 5.1. Mayor and Council Reports Verbal
 - 5.2. Area F Director Report Verbal
 - 5.3. RDNO Building Permit Report – April 2021 Page 17
- 6. NEW BUSINESS**
 - 6.1. Public Health Orders, Guidance, Acts, and Regulations Page 18

Memo Prepared by Chief Administrative Officer dated May 5, 2021

Distributed under separate cover (www.cityofenderby.com/Agendas/)

- 6.1.1. *Province-wide Restrictions – Province of British Columbia*
- 6.1.2. *Violation Tickets for Unsafe COVID-19 Behavior*
- 6.1.3. *COVID-19 Related Measured Act*
- 6.1.4. *Emergency Program Act Ministerial Order No. M012*
- 6.1.5. *Emergency Program Act Ministerial Order No. M082*
- 6.1.6. *Emergency Program Act Ministerial Order No. M159*
- 6.1.7. *Emergency Program Act Ministerial Order No. M167*
- 6.1.8. *Emergency Program Act Ministerial Order No. M192*
- 6.1.9. *PHO – Gatherings and Events – March 31, 2021*
- 6.1.10. *PHO – Outdoor Worship Services – March 23, 2021*
- 6.1.11. *PHO – WorkSafeBC Prevention Officers – April 11, 2021*
- 6.1.12. *PHO – Variance of Existing Orders to Suspend Reconsideration – April 21, 2021*
- 6.1.13. *PHO – Food and Liquor Serving Premises – April 21, 2021*
- 6.1.14. *BC Centre for Disease and Control: Guidance for Outside Dining Spaces*

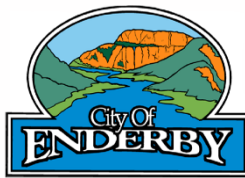
6.2. Enderby and District Arts Council Summer of Art Page 20
Memo prepared by Chief Administrative Officer dated May 5, 2021

6.3. Self-Guided Our Enderby Clean-Up Challenge Page 27
Memo prepared by Planner and Deputy Corporate Officer dated May 12, 2021

6.4. Mobile Vendor Request – Interior Lunch Box Food Truck (Wayne Allen) Page 29
Memo prepared by Planner and Deputy Corporate Officer dated May 3, 2021

7. PUBLIC QUESTION PERIOD

8. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, May 3, 2021 at 4:30 p.m. in Council Chambers.

Present: Councillor Tundra Baird
Councillor Brad Case (Acting Mayor)
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Shawn Shishido
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk Secretary – Laurel Grimm

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the May 3, 2021 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Council Meeting Minutes of April 19, 2021

Moved by Councillor Shishido, seconded by Councillor Schreiner
“THAT adoption of the April 19, 2021 Council Meeting minutes be adopted as circulated.”

CARRIED

PETITIONS AND DELEGATIONS

BC Anti-Human Trafficking: Be Amazing Campaign

Cathy Peters gave a presentation on human sex trafficking, sexual exploitation, and child sex trafficking in British Columbia. Some statistics on sex trafficking presented included:

- The average age of exploitation is 13 years old.
- 54% of those exposed to sex trafficking are Indigenous.
- 82% of those have had childhood exploitation.
- 95% of those participating in prostitution want to leave.
- 86% have housing needs.

It is essential that there is increased awareness around these issues and that laws needs to be amended to:

- 1) Target the demand.
- 2) Recognize the seller as the victim.
- 3) Have exit strategies in place for those who want to leave.

Vancouver and Toronto are known sex trafficking destinations. Further information can be accessed at beamazingcampaign.org.

Things we need to do:

- Reduce demand and diminish supply.
- Improve education and awareness.
- Know what to look for when issuing business licenses and tighten land use bylaws.

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT the City of Enderby send a letter to the Premier of British Columbia and the Minister of Public Safety and Solicitor General respectfully asking that the Government of British Columbia takes the following actions:

1. *Ensure that the Federal Protection of Communities and Exploited Persons Act is enforced to protect the dignity and equality of all Canadians by protecting those who sell their own sexual services, protecting communities and especially children from the harms caused by prostitution, and reducing the demand for prostitution and its incidence.*
2. *Enhance public awareness campaigns around the social and human harms of sexual exploitation and provide more resources for victims who are attempting to escape or recover from exploitation.*
3. *Increase the provision of sexual exploitation awareness training and provide funding to enhance the investigation and enforcement of the exploitation economy, while ensuring that the police have the necessary laws in place to protect people and communities from the harms of sexual exploitation.*
4. *Provide training to judges and Crown Counsel with respect to sexual exploitation and ensure that the Prosecution Service’s Crown Counsel charge assessment policies and practices accord a substantial weight to the public interest factors in favour of the prosecution of sexual exploitation offences.”*

CARRIED

Councillor Shishido commented that this is a worldwide issue and not only affected British Columbians. He asked Mrs. Peters if numbers are available to represent adequately how many people around the world are being exposed to sex trafficking and exploitation. Mrs. Peters responded that actual numbers are not available. She noted that in the United States 100,000 - 300,000 persons go missing every year. We can use those numbers in comparison to Canadian statistics and have a rough estimate. Manitoba and Ontario are recognized globally for their monetary contributions to combatting sex trafficking, but most other provinces are lacking.

Council discussed the link between decriminalizing sex exploitation and missing children’s statistics. The complex PTSD, trauma and lasting effects exposure has on its victims and next steps needs to be understood to properly address the issue.

Enderby & District Arts Council: Summer Programming and Park Access

Clyde McGregor, Performing Arts Director, provided an overview of the application for the “Summer of Art”. They are requesting the use of municipal space for a series of micro-concerts

and kiosks for artisanal wares. This would be in compliance with COVID-19 guidance and orders.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

REPORTS

Mayor and Council Reports

Councillor Knust

Requested that Staff provide Council with relevant Provincial Health Orders as it is confusing to know what may be required by a proposed event.

Councillor Davyduke

Acknowledged the Recreation Services Department on their continued successes throughout the pandemic. The drive-through pool registration process was successful and well executed. Recreation Services is currently offering 18 classes per week. They have received 165 pool registrations, registration is open to other communities as of May 3, 2021 and they have obtained additional funding for Visitor Centre and River Ambassador staff.

1st Quarter 2021 Policing Report

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council receives and files the 1st Quarter 2021 Policing Report.”

CARRIED

BYLAWS

2021 Budget: City of Enderby 2021-2025 Financial Plan Bylaw No. 1720, 2021; City of Enderby Annual Tax Rate Bylaw No. 1721, 2021; City of Enderby Sewer Frontage tax Bylaw No. 1722, 2021; City of Enderby Water Frontage Tax Bylaw No. 1723, 2021 and City of Enderby Fees and Charges Bylaw No. 1479 2010 Amendment Bylaw No. 1724, 2021

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council, in accordance with Section 12 of Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (COVID-19) Order], gives third reading and adopts the bylaws cited as "City of Enderby 2021-2025 Financial Plan Bylaw No. 1720, 2021", "City of Enderby Annual Tax Rate Bylaw No. 1721, 2021", "City of Enderby Sewer Frontage Tax Bylaw No. 1722, 2021", "City of Enderby Water Frontage Tax Bylaw No. 1723, 2021" and "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1724, 2021".”

CARRIED

NEW BUSINESS

2020 Statement of Financial Information

Moved by Councillor Schreiner, seconded by Councillor Shishido

“THAT Council approves the 2020 Statement of Financial Information.”

CARRIED

Disclosure of Contracts - Council

Moved by Councillor Knust, seconded by Councillor Davyduke

“THAT Council receives and files the Disclosure of Contracts memorandum dated April 26, 2021.”

CARRIED

Enderby Farmers Market – Request to Close Cliff Avenue and Belvedere Street for Weekly Market

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council approves the attached Road Closure Application from the Enderby Farmers Market for the closure of Cliff Avenue from Highway 97A to Vernon Street, and Belvedere Street from Cliff Avenue to Speers Lane, every Friday from 6:00 am – 2:00 pm between May 7, 2021 and October 22, 2021, with the approval being subject to the following conditions:

- i. The road closure approval shall be limited to the 2021 season, with the Market needing to obtain further permission from the City of Enderby should it wish to continue operating at this location in future years;*
- ii. The Market shall operate in accordance with public health orders/guidelines and a COVID-19 Safety Plan, with the Safety Plan to be posted at the market and accepted by the City in advance;*
- iii. The Market shall be responsible for setting up and removing traffic control devices, emptying municipal garbage receptacles, and immediately cleaning up any litter from the road closure area;*
- iv. The Market shall ensure that the porta-potties are properly maintained and are removed at the end of each weekly market;*
- v. The Market shall ensure that the road closure area is re-opened to traffic no later than the end time noted in the application;*
- vi. The Market shall provide proof of Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as additional insured; and*

CARRIED

Moved by Councillor Shishido, seconded by Councillor Schreiner

“THAT Council does not place any restrictions on the items being sold at the Enderby Farmers Market.”

CARRIED

Council discussed alternate farmers market locations, visibility, parking, and the benefits of the proposed downtown location. Although there may be some overlapping items being sold, the consensus was the increased foot traffic downtown would be beneficial to all business in the community. The exposure, free advertising and cross marketing will appeal to a variety of people and hopefully increase the chance of success.

Frank and Betty Lucianovich: Gunter Ellison Road Re-alignment

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Staff send a letter in response to the questions posed by Mr. and Mrs. Lucianovich in their correspondence dated April 26, 2021 regarding the Gunter Ellison road re-alignment.”

CARRIED

The realignment project is part of the City’s long-range road network plan; this is a high-cost project that is not scheduled for the City’s short or medium-term plans and will be driven and funded largely through new development in the City’s future growth area.

PRRD: Lack of Funding – Invasive Plant Management

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT the City of Enderby Council send a letter of support for the lack of funding – Invasive Plant Management correspondence dated April 23, 2021 which was received from the Peace River Regional District.”

CARRIED

Town of View Royal: Request for Authority and Training for Hospital Security Staff

Moved by Councillor Baird, seconded by Councillor Knust

“THAT Council receives and files the Request for Authority and Training for Hospital Staff correspondence;

AND THAT the request for Authority and Training for Hospital Staff be brought forward by Council at the next meeting with the RCMP Staff Sergeant.”

CARRIED

Shuswap Watershed Council: New Measures Needed for Invasive Mussels and Invasive Clams in British Columbia

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council send a letter of support for the New Measures Needed for Invasive Mussels and Invasive Clams in British Columbia.”

CARRIED

PUBLIC QUESTION PERIOD

Area F Director, Denise Delisle, discussed the new campground development at Mabel Lake and community concerns regarding the development.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Shishido

“That the regular meeting of May 3, 2021 adjourn at 5:58 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER

**CITY OF ENDERBY
ZONING TEXT AMENDMENT APPLICATION**

File No.: 0011-21-ZTA-END

May 10, 2021

APPLICANT: Ron Mandair

OWNER: John Pavelich and Marjorie Abbott

LEGAL DESCRIPTION: LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468

P.I.D #: 018-377-297

CIVIC ADDRESS: 2009 McGowan Street, Enderby BC

PROPERTY SIZE: 2.28 hectares (5.63 acres/22,784 m²)

ZONING: Residential Two Family (R.2)

O.C.P DESIGNATION: Residential Low Density

PROPOSAL: Subdivision

PROPOSED TEXT AMENDMENT: Reduce the minimum lot area for single-family dwellings on the subject property from 450 m² (4,844 square feet) to 350 m² (3,767 square feet)

RECOMMENDATION:

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1726, 2021 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum lot area for single-family dwellings on the property legally described as LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468 and located at 2009 McGowan Street, Enderby BC from 450 m² (4,844 square feet) to 350 m² (3,767 square feet), be given First and Second Reading and forwarded to a Public Hearing.

BACKGROUND:

This report relates to an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum lot area for single-family dwellings on the property legally described as LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468 and located at 2009 McGowan Street, Enderby BC from 450 m² (4,844 square feet) to 350 m² (3,767 square feet). The proposed Zoning amendment would facilitate a subdivision of the property to create smaller

single-family lots; although the subject property's R.2 zoning designation permits two-family subdivisions, the applicant is not proposing to reduce the minimum lot area for two-family dwellings.

Site Context:

The 2.28 hectares (5.63 acres/22,784 m²) property is located on the east side of McGowan Street. The northeast corner of the lot abuts the temporary-terminus of Heitman Street (Heitman Street was constructed with the intention of it ultimately continuing through the subject property as a through-road, once the property developed). A single-family dwelling and several accessory residential buildings are located in the southwest corner of the lot, with the remainder of the lot remaining as an undeveloped field.

The entirety of the property, except for a small sliver of the southwest corner, is located within the 200-year floodplain. The property directly abuts a neighbouring lot to the north that is located in the Agricultural Land Reserve.

The subject property and several properties to the south are zoned Residential Two Family (R.2) and are designated in the OCP as Residential Low Density. The properties to the east and southeast are zoned Residential Single Family (R.1) and are designated in the OCP as Residential Low Density. The properties to the north are zoned Country Residential (C.R) and are designated in the OCP as Agricultural. The properties to the west are zoned Light Industrial (I.1) and are designated in the OCP as Light Industrial.

The following map shows the Zoning designation of the subject and surrounding properties:

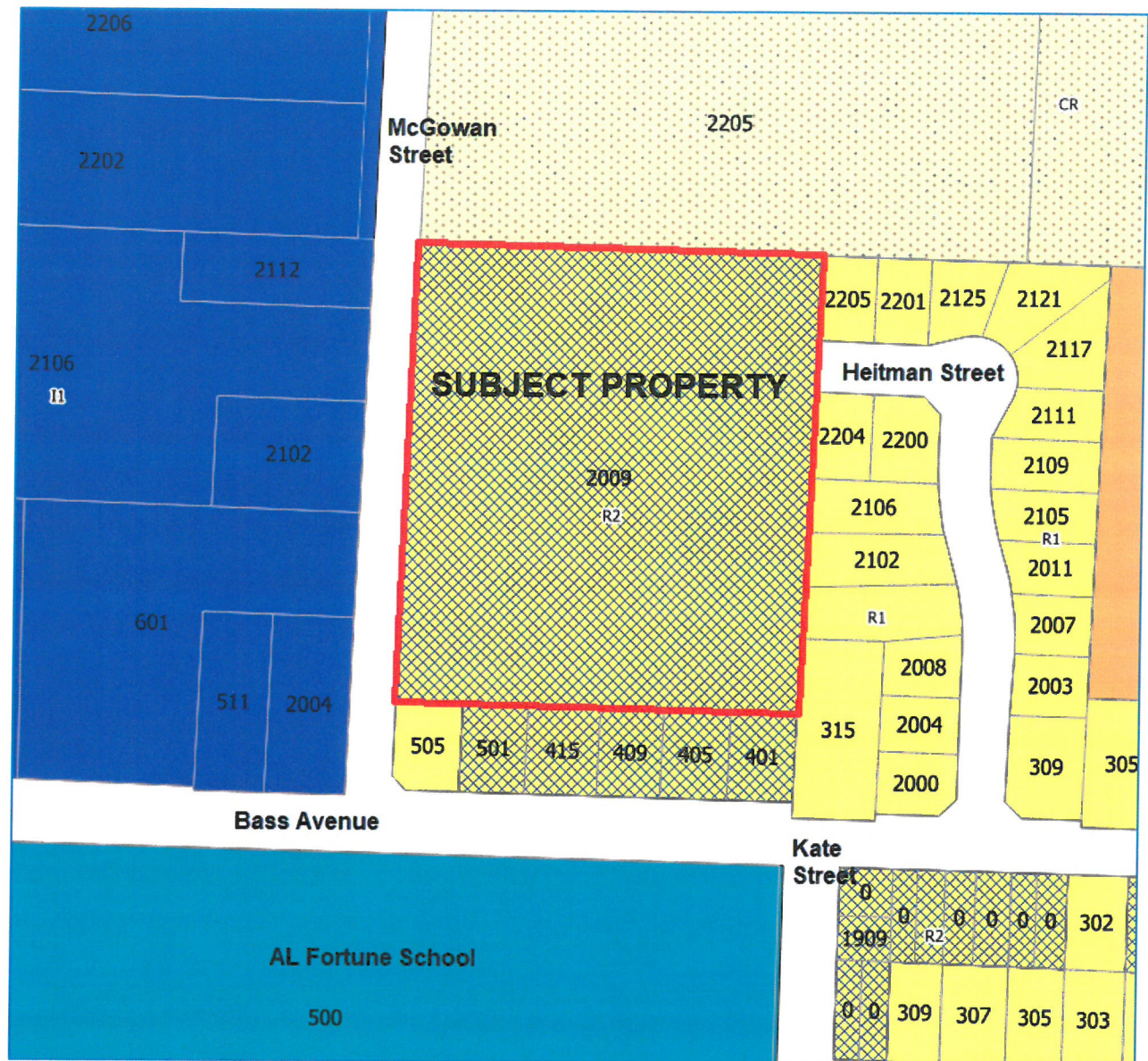


Figure 1: Zoning Map

- Cross Hatch – Residential Two Family (R.2)
- Yellow – Residential Single Family (R.1)
- Dotted – Country Residential (C.R)
- Blue – Light Industrial (I.1)
- Teal - Assembly, Civic and Public Service (S.1)

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

The Proposal

The applicant is intending to subdivide the property. Under the property's Residential Two Family (R.2) zoning designation, the property can be subdivided to create either single-family or two-family (duplex) lots. The applicant is applying to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum lot area for single-family dwellings on the property from 450 m² (4,844 square feet) to 350 m² (3,767 square feet), in order to facilitate a subdivision involving smaller single-family lots; this reduction to the minimum lot area for single-family dwellings effectively enables the applicant to build to the same density as if they built duplexes, which have a minimum lot area of 350 m² (3,767 square feet) per half

duplex. Council should note that there are no variances to the lot coverage requirement, which remains at 50% (max.) of the lot area.

A plan showing lot lines and road dedication would be required at the subdivision application stage. At this time, the variance before Council only relates to the minimum lot size for single-family dwellings. If a subsequent subdivision plan is not able to demonstrate that the development meets all City of Enderby Zoning Bylaw standards (minimum lot size, lot frontage, maximum lot coverage, etc.) the applicant would be required to seek a lot frontage waiver or variances from Council.

ZONING BYLAW:

The property is currently zoned Residential Two Family (R.2); uses permitted within this zone include:

- Accessory residential;
- Boarding, lodging or rooming houses;
- Convalescent, nursing, and personal care homes;
- Restricted agricultural use;
- Single family dwellings;
- Two family dwellings;
- Attached secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

The minimum lot area provisions for the R.2 zone are as follows:

- a. 450 m² (4,844 square feet) for single family dwellings; or
- b. 700 m² (7,535 square feet) for two family dwellings; or
- c. 560 m² (6,028 square feet) for convalescent, nursing, and personal care home use; or
- d. 350 m² (4,036 square feet) for each half of a two family dwelling subdivided as per Section 603.10.e of the Zoning Bylaw.

The majority of the property is located within the 200-year floodplain, thus any dwellings constructed over those portions of the property that are within the 200-year floodplain would need to be constructed to the specified minimum flood construction levels (i.e. a minimum elevation).

OFFICIAL COMMUNITY PLAN:

The following policies from the City of Enderby Official Community Plan relate to this development:

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and

special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.

Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

Policy 8.3.h - Council will support infill and redevelopment within the community.

Policy 8.3.i - Council will employ Smart Growth principles in future development.

Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Policy 12.3.c - Council encourages and supports creative and innovative infilling, development, redevelopment and renovation of existing buildings in order to maintain a strong focus on commercial activity in commercial areas.

Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

REFERRAL COMMENTS:

The application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, Fire Chief, and the Ministry of Transportation and Infrastructure.

The Ministry of Transportation and Infrastructure advised that they have provided preliminary approval for the application for one year pursuant to Section 52(3)(a) of the *Transportation Act*.

No additional detailed comments were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant's request to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum lot area for single-family dwellings on the subject property from 450 m² (4,844 square feet) to 350 m² (3,767 square feet), in order to facilitate a subdivision involving smaller single-family lots, for the following reasons:

- Under the property's existing R.2 zoning designation, a lot area of 350 m² is permitted for half duplexes (i.e. a two family dwelling that straddles a property line), therefore the proposed reduction in minimum lot area for single-family dwellings would be consistent with the densities that are already permitted on the subject property for two-family dwellings;

- The proposal would facilitate more intensive infill development, which is a key element of Smart Growth development and is supported in the OCP, and provides the following community benefits:
 - More efficient use of land by increasing the ratio of improvement-to-land values;
 - Reducing pressures related to greenfield development and boundary expansion which supports urban containment and rural protection;
 - Focusing future growth within developed areas of the community in order to maximize the value derived from existing infrastructure; and
 - Adding residential capacity without encroaching upon rural protection zones.
- Permitting smaller single-family lots would enable higher densities to be achieved through a single-family subdivision, which would increase the availability of housing within the community; the City of Enderby Housing Needs Report states, *“The limited growth in the housing sector over the past decade may be attributed to a relatively low supply of vacant lots in the community upon which single family dwellings could be developed.”*;
- The community currently has a relatively low supply of vacant single-family lots which are available for new construction; permitting smaller single-family lots on the subject property would increase the yield of single-family lots that could be created through subdivision;
- Permitting smaller single-family lots, which are generally accompanied by smaller dwellings, will help to introduce a lower-cost form of single-family development to the local housing spectrum; the introduction of lower-cost single-family development into the local market will help to support attainable housing¹;
- The subject property has access off of both Heitman Street and McGowan Street and thus it is anticipated that the adjacent road network is sufficient to meet the incremental traffic demands associated with the potential increase to density associated with a single-family subdivision;
- Smaller single-family lots are a relatively low intensity form of residential development and would not mark a significant change from the character of the surrounding neighbourhood; and
- Permitting smaller single-family lots would increase the likelihood of the property developing as a single-family versus a two-family standard, which would be more consistent with broader neighbourhood context.

SUMMARY

This is an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum lot area for single-family dwellings on the property legally described as LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468 and located at 2009 McGowan Street, Enderby BC from 450 m² (4,844 square feet) to 350 m² (3,767 square feet), in order to facilitate a subdivision involving smaller single-family lots; although the subject property’s R.2 zoning

¹ The City of Vernon Attainable Housing Strategy defines “attainable housing” as the ability of households to enter into, and graduate to successively higher levels of, the local housing market.

designation permits two-family subdivisions, the applicant is not proposing to reduce the minimum lot area for two-family dwellings.

The City of Enderby Planner raises no objections to the applicant's request and recommends that Council authorize the issuance of a Development Variance Permit.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner and Deputy Corporate Officer

Reviewed By:



Tate Bengtson
Chief Administrative Officer

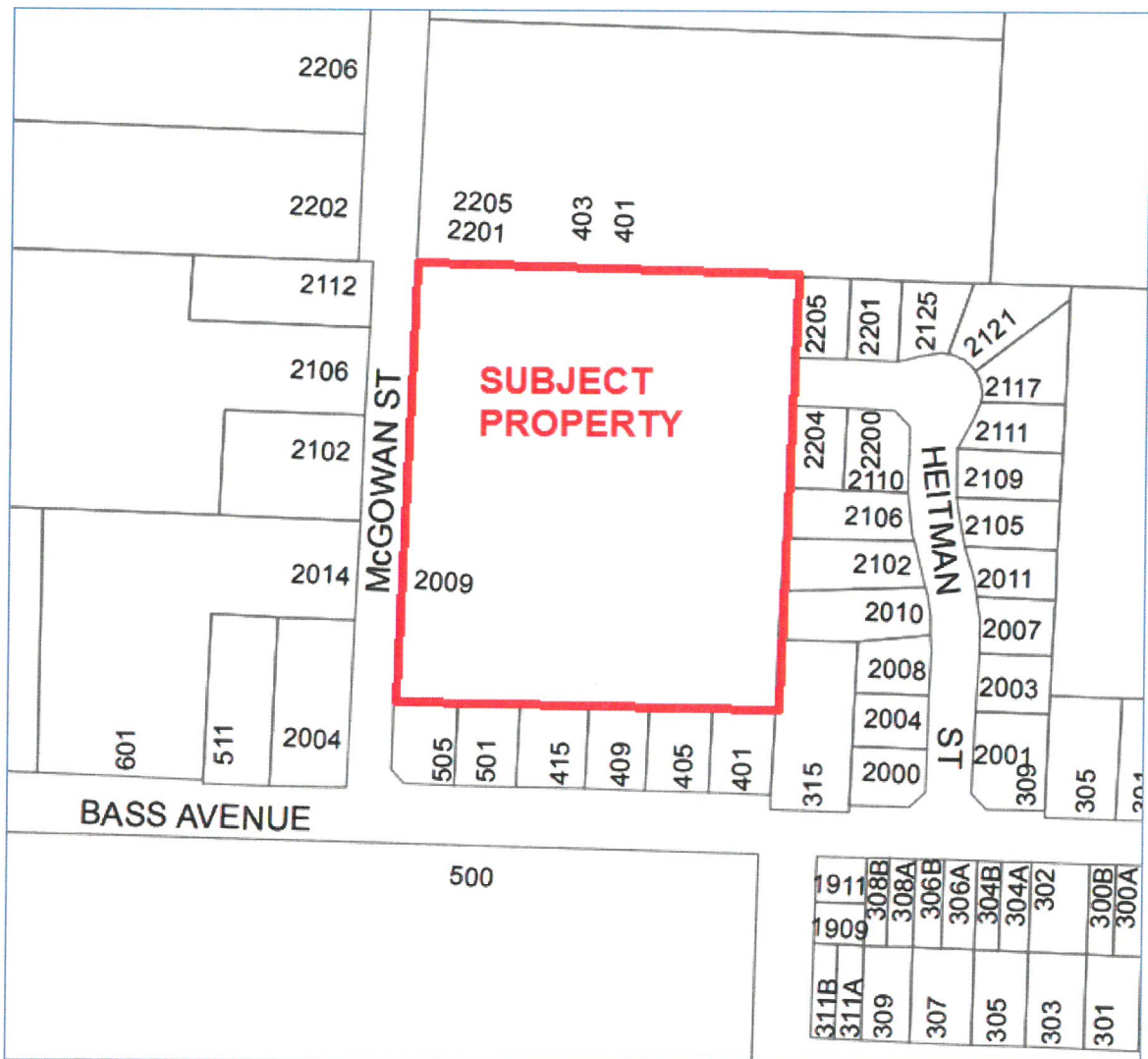
THE CORPORATION OF THE CITY OF ENDERBY
ZONING TEXT AMENDMENT APPLICATION
SUBJECT PROPERTY MAP

File: 0011-21-ZTA-END (Mandair)

Applicant: Jaswinder (Ron) Mandair

Owner: John Pavelich and Marjorie Abbott

Location: 2009 McGowan Street, Enderby BC



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1726, 2021

A BYLAW TO AMEND THE TEXT OF THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014
AND AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

AND WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1726, 2021".
2. Division Six – Residential Zones (R.2) of Schedule "A" of Zoning Bylaw No. 1550, 2014 is hereby amended by adding Section 603.11.d as follows:
 - i. Notwithstanding the minimum lot area requirements outlined in Section 603.6.a of this Bylaw, the minimum lot area for single-family dwellings on the property legally described as LOT 7 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP50468 and located at 2009 McGowan Street, Enderby BC, and any subsequent lots created through subdivision of this property, is 350 m² (3,767 square feet).

READ a FIRST time this day of , 2021.

READ a SECOND time this day of , 2021.

Advertised on the day of , 2021 and the day of , 2021 and a Public Hearing held pursuant to the provisions of Section 464 of the *Local Government Act* on the day of , 2021.

READ a THIRD time this day of , 2021.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2021.

Development Officer
Ministry of Transportation and Infrastructure

ADOPTED this day of , 2021.

MAYOR

CORPORATE OFFICER

RDNO Building Permits Issued Comparison for Year/Month - Summary

Area: CITY OF ENDERBY

Category: BUILDING PERMITS

Year: 2021 **Month:** 04

Folder Type	2021 / 04		2020 / 04		2021 to 04		2020 to 04	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	1	0	5,000	0	2	15,000	0	0
END - COMMERCIAL BUILDING	0	0	0	0	2	2,780,000	1	10,000
END - DEMOLITION	0	0	0	1	0	0	1	0
END - INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
END - MANUFACTURED HOME	0	0	0	0	1	5,000	0	0
END - MODULAR HOME	0	0	0	1	0	423,000	1	423,000
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
END - PLUMBING	0	0	0	0	0	0	0	0
END - SIGN	0	0	0	0	0	0	1	0
END - SINGLE FAMILY DWELLING	3	2	1,630,030	1	6	300,000	1	15,000
INDUSTRIAL BUILDING	0	0	0	2	5	2,329,520	2	300,000
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0
Report Totals	4	2	1,635,030	3	11	5,129,520	5	3
								748,000

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: May 5, 2021
Subject: Public Health Orders, Guidance, Acts, and Regulations

RECOMMENDATION

THAT Council receives and files the attached Public Health Orders, Guidance, Acts, and Regulations.

BACKGROUND

At the last Council meeting, Council had asked that staff place copies of public health regulatory and guiding documents on the next agenda as there was a lack of clarity about what is required. With respect to the Province's documents, "clarity" is more aspiration than practice; significant staff energy goes into comprehending, synthesizing, and reconciling the documents, which change regularly.

The most current versions of several of the above referenced documents are attached. Documents that do not directly pertain to local government functions were not included. By the time that this memorandum appears on the agenda, the attached documents may be revised again.

Requirements typically occur through an act of law, a regulation added to an act of law, written orders of a provincial or regional health official, amendments to or repeal/replacement of the written orders of a provincial or regional health official, verbal orders of a provincial or regional health official, verbal amendments to or repeal/replacement of prior orders of a provincial or regional health official whether written or verbal, variances to the orders of a health official whether written or verbal, suspension of the aforementioned variances, variances to suspend portions of previous orders subject to certain exceptions, supplementary orders whether written or verbal for particular classes of persons or entities affected by but excluded from the definition of other orders whether written or verbal, guidance from the BC Centre for Disease Control, WorksafeBC, or a provincial or regional health official, and the delegation of powers from a health officer to WorksafeBC.

Typically, prior to the publication of orders but after the announcement that such orders have been enacted, the Province will revise its webpage providing a summary of the new requirements. Revisions may occur several times per day in the period following an order.

Some revisions improve clarity or correct for mis-statements, while other revisions are substantive in nature. Occasionally, the amendments to the website represent changes substantially different from what is announced. It is not marked on the website what specific changes have been made with a particular revision, but instead the Province publishes the date of the last change, so the summary needs to be reviewed in full each time that a change is announced or noticed.

Staff had previously communicated, on November 24, 2020, to the Ministry of Municipal Affairs and Housing that the following be considered:

1. Release the written public health orders at or shortly after the time that the order is announced by Dr. Henry and Minister Dix.
2. Provide a consistent approach to orders and improve communication when an order needs to be amended. It would be helpful to explain the justification for the amendment.

On January 29, 2021, staff received a response from the Ministry of Health noting that “immediate clarification of PHO orders or guidance is not always possible given the fluid nature of the COVID-19 pandemic” and inviting specific questions to be directed to their office. They indicated that they appreciated the opportunity to respond and hoped that we found their information helpful.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: May 5, 2021
Subject: Enderby and District Arts Council Summer of Art

RECOMMENDATION

THAT Council supports in principle the Summer of Art proposal submitted by the Enderby & District Arts Council, subject to Provincial and Regional Health Officers' restrictions and guidance;

AND THAT Council, in accordance with Provincial and Regional Health Officers' orders, does not permit in-person events at this time;

AND THAT Council authorizes staff to issue permits for in-person "micro-performances" and artisan kiosks in public spaces subject to a change in Provincial and Regional Health Officers' orders, with the permit conditions including a requirement to demonstrate consistency with: Provincial and Regional Health Officers' orders, relevant guidance from Provincial and Regional Health Officers or the British Columbia Centre for Disease Control, and any risk management requirements of the City of Enderby or its insurer;

AND FURTHER THAT Council directs staff to issue such permits on condition of demonstrated support from proximate businesses and no conflicts with other scheduled public space and park uses then occurring, which the Enderby & District Arts Council must confirm in advance of permit issuance.

ALTERNATE RECOMMENDATION

THAT Council does not support in principle the Summer of Art proposal and provides additional explanation to the Enderby & District Arts Council regarding its position on public events, notwithstanding changes to the Provincial and Regional Health Officers' orders and/or relevant guidance.

BACKGROUND

At its regular meeting of May 3, 2021, Council received a delegation from the Enderby & District Arts Council detailing its Summer of Art concept. In accordance with Council policy, a decision on whether to support this concept is scheduled for its next regular meeting.

The Enderby & District Arts Council proposal needs to be considered in conjunction with the Provincial Health Officer's *Gatherings and Events Order*, dated March 31, 2021. Staff emphasize that this is the Province's Order, and NOT the City of Enderby's requirements; however, the City of Enderby is obliged to adhere to this Order. Staff further note that the Order is likely to be revised frequently in the near future given the changing pandemic landscape. A summary of the Order is provided below, relative to this proposal.

Q. Does the proposal constitute an event?

A: Yes. Under the Order, an event includes:

an in-person gathering of people in any place whether private or public, inside or outside, organized or not, on a one-time, regular or irregular basis, including [...] a musical, theatrical or dance entertainment or performance; a live solo or band musical performance; a disc jockey performance; strip dancing; comedic act; art show; magic show; puppet show [etc.]

Q. Is a City street a place?

A: Yes. Under the Order, a "place" is defined as "areas both inside and outside, an area open to the public..."

Q. Who is the owner of the space?

A. The City of Enderby is the Owner of the space, which includes an "occupier, operator or person otherwise responsible for a place". This is differentiated from the organizer, which the Order defines as "the person responsible for organizing an event and the person who acts as host at an event."

Q. Can an Owner permit an outdoor event to be held at a Place?

A. Only under the limited circumstances provided in the Order, as follows:

B. EVENTS

1. No person may permit a place to be used for an event except as provided for in this Order.

2. For certainty, no person may permit a place that is subject to the Food and Liquor Serving Premises to be used for an event, including private events, except as provided for in this Order.

3. No person may organize or host an event except as provided for in this Order.

4. No person may be present at an event except as provided for in this Order.

5. Before attending an event, a person must carry out a health check.

6. A person who has not passed the health check must not attend an event.

C. OUTSIDE EVENTS TO WHICH NO OTHER PART APPLY

1. A person may permit a place, other than a private residence or vacation accommodation, or a place that is subject to the Food and Liquor Serving Premises, to be used for, and a person may attend, an event with up to ten people present, which is held outside, if the following conditions are met

a. there is sufficient space available to permit every person present to maintain a distance of two metres from one another;

b. the persons present maintain a distance of two metres from one another when standing or sitting, unless they reside together;

c. a person who leaves an event must not be replaced by another person;

d. hand sanitation supplies are readily available;

e. the event does not move into a fully enclosed structure at the place;

2. No person may permit a place to be used for, or host, an event described in section 1, unless the conditions in section 1 are met.

3. No person may attend an event described in section 1, unless the conditions in section 1 are met.

4. The Part does not permit a person to meet with different groups of up to ten people outside.

Given the above, the proposal does not appear to meet the requirements of the current Order. Staff note that there will be challenges establishing perimeters on sidewalks and managing those who are outside of the perimeters (this has been a challenge with youth sports in parks due to the cross-over of individual users and other user groups) and the Order states that “a person who leaves an event must not be replaced by another person.”

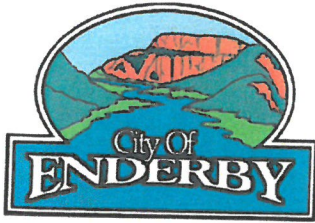
That said, the Arts Council proposal details the possibility of virtual events, which they contemplate as an interim solution until restrictions are revised or rescinded. Staff are optimistic that the Order’s provisions will be reduced over time. Staff’s recommendation attempts to balance those considerations while providing for an expedited permitting process that can be implemented quickly, when the time is right.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

AGENDA



REQUEST TO APPEAR AS A DELEGATION

On 03/05/2021
Day Month Year

Date of Request 04/26/21

Name of Person Making Request Clyde MacGregor

Name and Title of Presenter(s) Performing Arts Director, EDAC, also Georgia Atwood, VP EDAC

Contact Information audition@enderbyartscouncil.ca, 250-803-38

Details of Presentation Explanation of EDAC summer programming, request for access to municipal park or common areas

Requests for areas at Belvidere Park, Breezeway, in area in front and/or Behind 617 Cliff Ave

Also, any other area(s) Mayor and Council may recommend for performances

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail We request ability to set up

Micro performances and, pandemic permitting, a few kiosks as well, to

Showcase local art, performance and draw tourists to downtown

Please attach any supporting documentation or presentation materials related to your delegation request.

Tate Bengtson

From: Performing Arts Director <audition@enderbyartscouncil.ca>
Sent: Friday, April 23, 2021 8:21 AM
To: tbengtson@cityofenderby.com
Subject: Summer of Art Delegation Request
Attachments: summer of art overview.docx

Hi Tate,

I am contacting you today in my capacity as Performing Arts Director of the Enderby & District Arts Council (EDAC). Starting July 3 and going until September 4, EDAC would like to present the Summer of Art, a new revisioning of our summer music and artisanal programming. This features a series of micro-concerts which provide atmosphere for downtown Enderby without drawing an 'event crowd' level of congregation, and a few kiosks of artisanal wares; all of it designed to maximize traffic flowthrough from tourist-centered areas and into the business core.

In order to share our innovative programming with the City of Enderby, we will need to be able to use areas of municipal space outside of venues such as the Lions Gazebo. Our primary locations are some point in Belvidere Park and parking area, either end of the breezeway, and an area by the new EDAC emporium building on 617 Cliff Ave (by the parking area). None of these areas would require a street closure permit, but would require use of the site.

Please find our proposal enclosed; all Interior Health and municipal guidelines will be followed at the time of each performance.

EDAC would like to reserve a brief delegation time at the next City Council meeting to discuss the proposal, and to ask for some sort of access to the municipal space of the City's choosing.

We are seeking either street closure permits, pandemic conditions permitting, for the entire summer seasons, or reservations of the area selected by the Mayor and Council for the Summer of Art – it is essential to have a generally consistent area(s) in which to present, in order to establish Enderby reliably as an arts and performance center.

Thank you,

Clyde.

--

Clyde MacGregor,
Performing Arts/Talent Director,
Enderby & District Arts Council.
www.enderbyartscouncil.ca

Enderby & District Arts Council Request – Summer of Art

The Summer of Art is an accessible, pivotable arts festival designed to share the widest variety of local performance talent with the widest audience. Featuring live music, performance and childrens' entertainment, the Summer of Art will provide two micro-performances each Saturday of the summer season.

In addition to the musical performance, the Summer of Art may also provide 3-5 kiosks of artisan space for local artists and craftspeople.

In the City of Enderby, these kiosks will be placed in the general vicinity of the performer in a manner which will draw traffic into the downtown core to assist local businesses with foot traffic and sales. Kiosks are not, however, an integral aspect of the plan, and should any location listed below feel the public health risks are significant, the Summer of Art will proceed with the micro-performance alone, relying upon advertising and promotion to draw visitors toward the EDAC pilot Art Emporium and downtown businesses.

One of the primary goals of the Summer of Art is to establish Enderby as a preferred site for local music, art, craft and performance; its secondary goal is to increase the median time spent by tourists and visitors in Enderby proper, to encourage more resounding economic benefit for the City of Enderby businesses, its local artists and performers.

The Summer of Art will feature a standardized schedule of performances, to encourage word of mouth to create an increasing draw to the City of Enderby as the summer continues; it is hoped that stadardized performance location(s) in the City of Enderby can be approved – pandemic restrictions dependent – to augment this reliability.

Timeline: July 3 2021 – Sept 4 2021

Performance times: 11 am – 1 pm; 2:30 – 4 pm

Location: District Locations include Riverside Hall, Grindrod, Mara Hall, Mabel Lake (maximum 4 concerts, one in each district location)

City Locations: requested locations at Belvidere Park, sidewalk/parking area at 617 Cliff Ave, City Breezeway, and/or other municipal location near to downtown core

Performers will be sourced primarily from local acts, and include:

Childrens' performers

Performance artists

Vocalists (country/bluegrass, folk, pop/rock, world culture)

Dance/cultural performances (number of performers dependent upon restrictions)

In order to ensure widest access to the performances, high quality videography/recordings will be taken and shared on YouTube, EDAC websites, tagged to EDAC, City of Enderby, funding providers, performers.

In the event of lockdown, performers will, in every appropriate instance, conduct a performance to be recorded by EDAC and shared online, to ensure performers and public still receive summer art and entertainment.

Scope of Performances

At location site, EDAC will set up perimeter and traffic flowthrough path according to current Interior Health Guidelines. This staging will ensure that crowds do not gather and that the music/performance is able to be seen by the largest number of visitors; traffic flowthrough will encourage travel from performer through kiosks to downtown core. In the event kiosks are not approved, signage will advertise Enderby and EDAC Art Emporium at the top of Cliff Ave as destinations for foot traffic. Two security volunteers will monitor the crowd, ensuring COVID-19 protocols are followed and managing perimeter, spacing and flowthrough.

Videography will be arranged for each performance, with videos to be aired within 48 hours of each presentation (each following Tuesday at 10 am).

Performances will provide advertising materials for local arts, culture and performance opportunities including any specific events in Enderby & District occurring in the next week. This helps ensure that visitors have reasons to return multiple times to the area and engage with local businesses and arts/cultural venues.

Setup-takedown will occur 30 minutes before and after performances, at each location. In the event only one location is approved (or at each District location), perimeter will be minded between performance interval by EDAC volunteers.

Requests from EDAC to City of Enderby

To support in principle the Summer of Art, restrictions depending.

To support EDAC use of one or more locations in City of Enderby for Summer of Art site, or to suggest/approve a site not listed for performances which is more suited.

To provide guidance on whether individual permits need to be issued for each date, timeframe in which permits should be presented, and whether location(s) can be reserved etc

To provide guidance on any additional requirements needed by the City of Enderby

To assist with promotion of Summer of Art, including performances in surrounding locations

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: May 12, 2021
Subject: Self-Guided Our Enderby Clean-Up Challenge

RECOMMENDATION

THAT Council receives this memorandum for information.

BACKGROUND

At the Regular Meeting of May 3, 2021, Council directed Staff to coordinate the annual Our Enderby Clean-Up Challenge in a manner that is consistent with public health orders and guidelines.

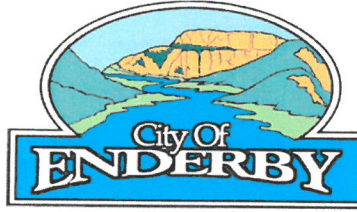
Staff have coordinated this year's Our Enderby Clean-Up Challenge to be a 'self-guided' format. The Clean-Up Challenge will take place on Saturday May 29, 2021 and instead of having a muster point and official start time as in previous years, participants will be able to visit the City Hall parking lot any time between 10:00 am and 2:00 pm to grab the necessary supplies (gloves, bags, water) and complete their clean-up activities at their leisure. Participants will be asked to follow all public health orders and guidelines (i.e. small groups, physical distancing, layers of protection when necessary).

The Clean-Up Challenge will be promoted through a Press Release (attached), digital billboard messaging, and social media posts.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby
*Where the Shuswap Meets the
Okanagan*

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

FOR IMMEDIATE RELEASE

Self-Guided Our Enderby Clean-Up Challenge

The Our Enderby Clean-Up Challenge is back with a self-guided format this year, which will enable residents to clean-up and beautify areas throughout the community while maintaining social distancing. The Clean-Up Challenge will take place on Saturday May 29, 2021 and instead of having a muster point and official start time, residents can simply visit the City Hall parking lot any time between 10:00 am and 2:00 pm to grab gloves, garbage bags and bottled water that will be made available at a pick-up station. Once participants are finished, they may dispose of the collected garbage in a dumpster located in the City Hall parking lot.

"We weren't able to complete the Our Enderby Clean-Up Challenge last year due to the pandemic, so we felt it was important to bring the Clean-Up back this year with a different format that would allow residents to get out there and help in a pandemic-safe manner," explains Mayor Greg McCune.

The City of Enderby asks all participants to follow public health orders and guidelines – please come in small groups (less than 10 people with whom you visit regularly outdoors), maintain 2 m physical distancing, bring your own hand sanitizer, and wear your layers of protection when appropriate.

The City of Enderby is challenging YOU to take part in this year's self-guided Our Enderby Clean-Up Challenge. For any questions or inquiries, please contact the City of Enderby at (250) 838-7230.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: May 3, 2021
Subject: Mobile Vendor Request – Interior Lunch Box Food Truck (Wayne Allen)

RECOMMENDATION

THAT Council grants permission for the Interior Lunch Box Food Truck (Wayne Allen) to operate as a mobile vendor in the grassy area east of the Water Treatment Plant, as shown on the attached Schedule 'A', subject to the following conditions:

1. The operator must obtain a City of Enderby Business License;
2. The operator must pay the annual rental fee of \$100;
3. The operator shall be solely responsible for ensuring their vehicular access to the site; and
4. The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City.

BACKGROUND

Attached is a request received from the Interior Lunch Box Food Truck (Wayne Allen) to operate as a mobile vendor in the grassy area east of the Water Treatment Plant for the 2021 season. The applicant is intending to sell burgers, sandwiches, sausages, wraps, fries, poutine and refreshments (menu attached). The proposed hours of operation are 11:00 am – 8:00 pm, Tuesday-Sunday, from May 20 - September 20, 2021.

It should be noted that the applicant received permission from the City of Enderby to operate in the same location for the 2020 season, and Staff noted no issues or concerns with their operation throughout the season.

A potential approval of the request would be subject to the applicant demonstrating compliance with Section 5 (h) of the City of Enderby Business License and Regulation Bylaw No. 1558, 2014 which requires the following of mobile vendors:

Mobile Vendor: No mobile vendor shall operate within the City without first having obtained a license.

All mobile vending units which sell food which is prepared for immediate consumption by the public, including those which may be covered by a flea market, farmers market, or special event license, must have a valid permit as issued by the Provincial Government authority having jurisdiction.

No mobile vendor shall operate on or from any municipally owned property, boulevards or highways unless and until the applicant has provided evidence of:

- i. *Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;*

- ii. *Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City as named insured.*

Every person who operates a mobile vending unit shall be responsible to provide suitable garbage collection containers, and to keep the area around the vending location free of any waste material originating from the vendor's business.

Mobile vending units must be attended by qualified staff at all times when on a site, and must be removed from the location when not staffed.

No mobile vendor shall operate within the City, except for the following conditions:

- i. *when the Zoning Bylaw allows a mobile vendor as a permitted use;*
- ii. *by first obtaining written consent of Council for property, public spaces, boulevards, and highways owned or otherwise controlled by the City;*
- iii. *by first obtaining written consent of the Enderby and District Services Commission for property, public spaces, boulevards, and highways owned or otherwise controlled by the Commission;*
- iv. *by first obtaining written consent from School District #83 for school grounds.*

Staff are recommending that Council grants permission for the Interior Lunch Box Food Truck to operate as a mobile vendor in the grassy area east of the Water Treatment Plant, subject to the following conditions:

1. The operator must obtain a City of Enderby Business License;
2. The operator must pay the annual rental fee of \$100;
3. The operator shall be solely responsible for ensuring their vehicular access to the site (i.e. operator will need to provide their own form of traffic management to prevent vehicles from blocking the access lane along the southern side of the Water Treatment Plant building, which is necessary to gain access to the site); and
4. The operator's use of the land is on an 'as-is' basis, and must not be changed from that state without the express written permission of the City.

The applicant would also be required to comply with all relevant provisions of the City of Enderby Mobile Vendor Policy (attached) as a condition of their Business License.

It should be noted that the applicant is not proposing to place a porta-potty at the site as they did for the previous season.

Respectfully Submitted,



Kurt Inglis

Planner and Deputy Corporate Officer

SCHEDULE 'A'



INTERIOR LUNCH BOX

FOOD TRUCK MENU

Fresh cut fries add 3.50/Salad or soup add 4.00

BBQ Pulled Pork – Slow roasted and BBQ basted pork shoulder with apple slaw on a freshly grilled bun **7.50**.

Patty Melt – Grilled Hamburger Patty with caramelized onions and cheddar on fresh grilled Rye **7.50**.

Chicken Parmesan – House breaded chicken breast with fresh marinara and mozzarella **7.50**.

Lunch Box burger – Grilled with mushrooms, bacon, and cheddar topped with lettuce, tomato, and onion served on grilled bun **8.25**.

Pot Roast Sandwich – Slow cooked beef with cheddar on a fresh grilled bun **7.95**.

Italian Sausage with peppers and onions, Swiss cheese on a French baguette **7.50**

Grilled Veggie Wrap – Herb cream cheese, grilled peppers, onions with tomatoes and cucumbers **7.00**.

Fresh Cut Fries **5.50**

Poutine **7.95**

Pulled Pork Poutine **9.50**

Braised Brisket Poutine **9.75**

Soda – Coke, Sprite, Iced Tea **1.50**

Water **1.00**



Kurt Inglis

From: wayne allen <chefdad1@gmail.com>
Sent: May 3, 2021 7:01 AM
To: kinglis@cityofenderby.com
Subject: Fwd:
Attachments: 20210429_065207.jpg; 20210429_065134.jpg; 20210429_064921.jpg; 20210429_065108.jpg; MENU 2021.odt

Follow Up Flag: Follow up
Flag Status: Completed

Hi Kurt,

Attached are pictures of the food truck along with the menu that I plan to run this season. I would propose to be open from May 20th thru to Sept 20th, 2021 from 11am to 8 pm Tuesday thru Sunday at the Waterworks building. Cheers.

Wayne Allen

----- Forwarded message -----

From: wayne allen <chefdad1@gmail.com>
Date: Mon, May 3, 2021 at 6:53 AM
Subject:
To: Wayne Allen <chefdad1@gmail.com>

Policy Title	Mobile Vendor
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Effective Date February 20, 2017	Adopted by Council	Replaces N/A
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PURPOSE: To regulate Mobile Vendors within the City of Enderby in order to provide business certainty, neighbourhood harmony, and administrative efficiency.

POLICY: Mobile Vendors operating within the City of Enderby shall be subject to the following conditions:

1. Mobile Vendors shall operate in accordance with the City of Enderby Zoning Bylaw No. 1550, 2016, as amended from time to time.
2. All Mobile Vendors are required to obtain a business license in accordance with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014, as amended from time to time.
3. The sale of food items from a Mobile Vendor is permitted; however, the sale of all other goods (i.e. crafts, clothing, and other merchandise) is not permitted without prior written permission.
4. Mobile Vendors must submit a written request seeking permission to operate in a specific public space.
5. The authority having jurisdiction may decline to permit a Mobile Vendor's request to operate in a specific public space for any reason that it feels appropriate, but must provide the Mobile Vendor with reasons upon request.
6. The intake for Mobile Vendor requests to operate in a specific public space is from January 1 to March 31 of each year.
7. All Mobile Vendors who are approved to operate in a public space must pay an annual rental fee as specified in the City of Enderby Fees and Charges Bylaw No. 1479, 2010, as amended from time to time.
8. All Mobile Vendors shall supply their own power source, water source, and method of sanitary disposal; generators are permitted providing that they do not cause a disturbance.
9. Overhead canopies or doors from Mobile Vendors shall not obstruct or hinder pedestrian traffic.

10. Placement of any furniture (i.e. tables, chairs, benches, counters, etc.) associated with Mobile Vendor operations is not permitted without prior written permission.
11. A Mobile Vendor vehicle(s) shall be stored off-site when not in operation; storage of the vehicle on public property is not permitted without prior written permission.
12. All elements associated with the Mobile Vendor and its operations (including line-ups, signs and trash receptacles) shall not cause any obstructions or hazard; a minimum of 1.5 metres (5 feet) of sidewalk as a passageway for pedestrians is required.
13. Mobile Vendors shall not create any disturbance or nuisance in terms of noise, vibration, smoke, dust, odour, air pollution, heat, glare, bright light, hazardous or unacceptable waste. Lights, sounds, or actions which may be a distraction for motorists and/or pedestrians are not permitted.
14. Mobile Vendors may sell their products any time between 7:00 am – 10:00 pm, or at other times with prior written permission.
15. Mobile Vendors shall indemnify and save harmless the City, its officers, employees and elected and appointed officials, from and against all actions, proceedings, claims and demands by any person and to reimburse the City for all damages and expenses caused or contributed to by the negligence or other default of the Mobile Vendor, its servants or agents in respect of anything done pursuant or ostensibly pursuant to the Mobile Vendor's operations.
16. As per the City of Enderby Business License and Regulation Bylaw No. 1558, 2014, Mobile Vendors shall provide evidence of:
 - i. Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;
 - ii. Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as named insured.
17. The following are the minimum fire safety requirements related to the design, installation, operation, inspection, and maintenance of all mobile vendor commercial cooking operations:
 - i. As per BC Building Code 2012 0 Part 6.2.2.7, fire protection systems for commercial cooking equipment using vegetable oil or animal fat shall conform to ANSI/UL 300 or ULC/ORD-C1254.6;
 - ii. As per BC Fire Code 2012 0 Part 2.6.1.9, the use, inspection and maintenance of commercial cooking equipment exhaust and fire protection systems shall be in conformance with NFPA 96 (2008 edition - Ventilation Control and Fire Protection of Commercial Cooking Operations);

- iii. Cooking equipment used in processes producing smoke or grease-laden vapour shall be equipped with an exhaust hood that complies with NFPA 96 (2008 edition - Ventilation Control and Fire Protection of Commercial Cooking Operations);
 - iv. Cooking that produces grease-laden vapour and that might be a source of ignition of grease in the hood, grease removal device or duct shall be protected by fire extinguishing equipment that conforms to NFPA 10 (2007 edition - Portable Fire Extinguishers) and NFPA 17A (2009 edition - Wet Chemical Extinguishing Systems);
 - v. Fire extinguishing equipment shall include both automatic fire extinguishing systems as primary protection and portable fire extinguishers as secondary backup; and
 - vi. The cooking equipment shall conform to the components, installation and maintenance as per NFPA 10 (2007 edition - Portable Fire Extinguishers), NFPA 17A (2009 edition - Wet Chemical Extinguishing Systems), and NFPA 96 (2008 edition - Ventilation Control and Fire Protection of Commercial Cooking Operations).
18. The authority having jurisdiction may set other terms and conditions as it deems appropriate.
19. Failure to meet one or more of the requirements outlined in this policy, or any other laws, regulations or Bylaws, may result in suspension or cancellation of the Mobile Vendor's Business License or withdrawing its permission to occupy the public space, which may be done without notice; should this occur, the Mobile Vendor will be reimbursed the annual rental fee on a pro-rated basis, subject to any fines or outstanding fees and charges.