

REGULAR MEETING OF COUNCIL AGENDA

DATE: March 15, 2021
TIME: 4:30 p.m.
LOCATION: Enderby City Hall

Please contact Enderby City Hall at 250-838-7230 or info@cityofenderby.com by 3:30 pm on the day of the meeting to obtain access codes to attend the meeting electronically.

The City of Enderby uses Zoom for its electronic facilities and encourages members of the public unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

If you do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

When applicable, public hearing materials are available for inspection at www.cityofenderby.com/hearings/

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

- 2.1. Meeting Minutes of March 1, 2021 Page 1

3. PETITIONS AND DELEGATIONS

- 3.1. North Okanagan Land to Table Network: Liz Blakeway, Network Director Page 5
- 3.2. Enderby & District Economic Development Association: Serena Summers and Clyde MacGregor Page 8

4. DEVELOPMENT MATTERS

- 4.1. Request for Council to Reconsider Joint Official Community Plan Amendment and Rezoning Application for 222 Salmon Arm Drive Page 15

5. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

6. BYLAWS

- 6.1. Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021 – adoption Page 33

7. REPORTS

- 7.1. Mayor and Council Reports Verbal
- 7.2. Area F Director Report Verbal
- 7.3. RDNO Building Permit Report for February 2021 Page 38

8. NEW BUSINESS

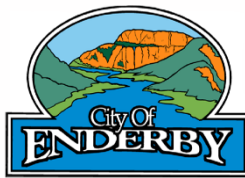
- | | | |
|-------|--|---------|
| 8.1. | <u>Co-Sponsorship of City of Vernon Resolution Regarding Provincial Changes in Emergency Management</u>
Memo prepared by Chief Administrative Officer dated March 5, 2021 | Page 39 |
| 8.2. | <u>Endorsement of RDNO MoU for the Orderly Transition of the Fire Training Centre</u>
Memo prepared by Chief Administrative Officer dated March 9, 2021 | Page 48 |
| 8.3. | <u>Continuation of the Curbside Spring Pruning and Garden Waste Collection Program</u>
Memo prepared by Chief Administrative Officer dated March 11, 2021 | Page 54 |
| 8.4. | <u>Asset Management Planning Program and Arena Condition Assessment</u>
Memo prepared by Chief Administrative Officer dated March 11, 2021 | Page 60 |
| 8.5. | <u>Community Resiliency Investment Program - 2021 FireSmart Economic Recovery Fund</u>
Memo prepared by Planner and Deputy Corporate Officer dated March 11, 2021 | Page 62 |
| 8.6. | <u>Province of B.C. and Heritage BC: Heritage Infrastructure Funding</u>
Grant Allocation Letter dated February 22, 2021 | Page 70 |
| 8.7. | <u>FCM: Municipal Asset Management Program</u>
Grant Approval Letter dated January 28, 2021 | Page 74 |
| 8.8. | <u>Shuswap Watershed Council: Urgent Call-to-action for Aquarium Owners in BC Re Invasive Species</u>
Correspondence dated March 10, 2021 | Page 75 |
| 8.9. | <u>City of New Westminster: Support for Laid-off Hotel and Tourism Industry Workers</u>
Correspondence dated March 5, 2021 | Page 77 |
| 8.10. | <u>Fair Taxation from Railway Operations & Industrial Parks</u>
Correspondence dated March 11, 2021 | Page 79 |
| 8.11. | <u>Township of Spallumcheen: Support for 988 Crisis Line</u>
Correspondence dated March 5, 2021 | Page 84 |
| 8.12. | <u>City of Armstrong: National 988 Crisis Line</u>
Correspondence dated March 1, 2021 | Page 86 |

9. PUBLIC QUESTION PERIOD

10. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (b) of the Community Charter

11. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, March 1, 2021 at 4:33 p.m. in Council Chambers.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Shawn Shishido
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk Secretary – Laurel Grimm

Other: Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Case
“THAT the March 1, 2021 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Council Meeting Minutes of February 16, 2021

Moved by Councillor Schreiner, seconded by Councillor Baird
“THAT adoption of the February 16, 2021 Council Meeting minutes be adopted as amended.”

CARRIED

DEVELOPMENT MATTERS

0031-21-DVP-END (Lunn)

Legal: LOT 8 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION
YALE DISTRICT PLAN 5784
Address: 1900 George Street, Enderby BC
Applicant: Joshua Lunn
Owner(s): 0790768 B.C. LTD.

The Planner and Deputy Corporate Officer Spoke to the report.

A petition was submitted to the Corporate Officer by Ken Oakes, #44-136 Meadow Crescent, to address the Development Variance Permit Application for the property located at 1900 George Street Enderby. The petition included 26 signatures and was in opposition to the application due

to concerns about its detrimental affects upon air quality and its inconsistency with community standards.

Spencer Bowers, owner of 136 Meadow Crescent

Identified as the owner of the adjacent mobile home park located at 136 Meadow Crescent. Stated concerns around gravel being noisy and dust accumulation affecting air quality. This area should be paved to be consistent with community standards. Occupants of the mobile home park are upset by this application.

Michael, occupant of an unspecified unit at 136 Meadow Crescent, Enderby BC

Stated concerns with the dust, noise and run-off should Council approve this application.

WRITTEN SUBMISSIONS:

Kathy Fabische, Enderby BC

Concerns over storm sewer run-off. Without paved parking areas, no curbing, and no kitchens in two of the residential units it seems that this will be another low cost development in town.

Ryan Nitchie, Columbia Shuswap Regional District

On behalf of the CSRD and as a co-owner of the Sicamous North Okanagan Rail Trail Corridor, they wish to emphasize that the proposed development must provide adequate on site parking for the proposed use.

Under no circumstances will the owners of the Rail Trail Corridor permit parking for the proposed development on the rail trail property.

Moved by Councillor Baird, seconded by Councillor Case

“THAT Council does NOT authorize the issuance of a Development Variance Permit for the property legally described as LOT B DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 5784 and located at 1900 George Street, Enderby B.C. to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 901.2.e.iii by waiving the requirement for an off-street parking area and maneuvering aisle to be surfaced with asphaltic concrete or cement pavement, as shown on the attached Schedule ‘A’;*
- *Section 901.2.f by waiving the requirement for a parking area to be provided with curbing, as shown on the attached Schedule ‘A’; and*
- *Section 1001.6.c by waiving the requirement for a loading area to be provided with curbing, as shown on the attached Schedule ‘A’; and*
- *Section 1001.6.d by waiving the requirement for an off-street loading space to be surfaced with asphalt, concrete, or similar pavement, as shown on the attached Schedule ‘A’.”*

CARRIED

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Mimi and Fernando Fei: 308 George Street Housing Development

Moved by Councillor Baird, seconded by Councillor Case

“THAT the City of Enderby Council supports, in principle, a housing development at the property located at 308 George Street, Enderby BC.”

CARRIED

BYLAWS

Parks, Recreation and Culture Fees Bylaw

Moved by Councillor Shishido, seconded by Councillor Case

“THAT Council gives 1st, 2nd and 3^d readings to The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021.”

CARRIED

REPORTS

Area F Director

Denis Delisle, Area F Director, notified Council that a cannabis facility has been proposed in Kingfisher by NPJ Enterprises Ltd.

Mayor and Council Reports

Councillor Knust

Previously discussed in Committee of the Whole.

Councillor Davyduke

Previously discussed in Committee of the Whole.

Councillor Baird

Previously discussed in Committee of the Whole.

Councillor Shishido

Previously discussed in Committee of the Whole.

Councillor Case

The Diamond 5 Ball Diamond Grant Application was not successful.

Councillor Schreiner

Previously discussed in Committee of the Whole.

Mayor McCune

Acknowledged Councillor Shishido's act of kindness over the weekend where he successfully rescued a dog and found a home for it. Discussion on holding a feelings check-in meeting.

NEW BUSINESS

Mel Arnold, MP: Suicide Prevention Hotline

Moved by Councillor Case, seconded by Councillor Davyduke

“WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the City of Enderby recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the City of Enderby endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.”

CARRIED

PUBLIC QUESTION PERIOD

None

ADJOURNMENT

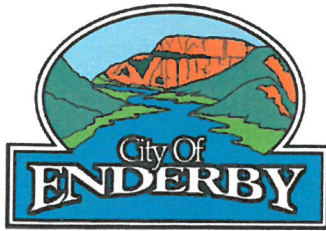
Moved by Councillor Case, seconded by Councillor Shishido

“That the regular meeting of March 1, 2021 adjourn at 4:57 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER



REQUEST TO APPEAR AS A DELEGATION

On 15 March 2021
Day Month Year

Date of Request March 1, 2021

Name of Person Making Request Liz Blakeway

Name and Title of Presenter(s) Network Director, North Okanagan Land to Table Network

Contact Information liz@landtotablenetwork.com | 778-886-3718

Details of Presentation The purpose of the presentation is to request funding from City Council

for L2T to continue network engagement/development and to: highlight our work as a regional food

system network; share the value we offer to convene and collaborate across food sectors/supply chains, including local

government; and connect our work to Covid-recovery, and building more food secure communities.

Desired Action from Council (check all that apply)

- ☐ Information Only
- ☐ Proclamation
- ☒ Funding Request
- ☐ Road Closure
- ☐ Policy or Resolution

Please describe desired action in detail As a result of our presentation, we hope that

Council will agree to fund L2T \$2000 for the 2021-2022 fiscal year for

Network Director time that is required to ensure ongoing network development.

Please attach any supporting documentation or presentation materials related to your delegation request.



NORTH OKANAGAN LAND TO TABLE NETWORK

BUILDING A STRONG AND VIBRANT
FOOD SYSTEM IN THE NORTH OKANAGAN

February 22, 2021

Dear City of Enderby Mayor and Council,

The new year is well underway, which brings new opportunities to connect and collaborate across the regional food system. We recognize that we remain in uncertain times and hope this letter is met with interest and ability for the City of Enderby to support the ongoing work of Land to Table (L2T).

Land to Table has been developing an identity as a regional food system network for the past three years, achieving key outcomes (i.e. forums, events, food system sector engagement, surveys, developing a communications system, a database, part time communications coordinator) and engaging with a growing network base and agriculture community (now over 400 participants). Today, we are seeking funding support, in the range of \$2000 to \$5000 (from RDNO municipalities) to continue to develop and engage with the regional food system network across the North Okanagan.

Our Mission: to catalyze connections and collaboration in support of a more prosperous, sustainable, resilient and accessible food system in the North Okanagan.

Land to Table is a convening and coordinating “back-bone” with a two-fold function: build a connected and coordinated network—through different events, workshops/training, facilitated conversations and communications—while taking action through time-bound, specific projects, in three key focus areas that have network support and energy behind them.

Our three areas of focus include: growing the local food economy, improving the sustainability and resilience of our farms and food system, and increasing access to healthy local food for all who live here.

This year, for the first time our efforts will focus more on project work—with the bulk of our funding being used for this purpose. While this work is exciting and action oriented, ongoing network coordination and development is still central to our purpose, and important to network participants. Over the past 3 years, the RDNO Electoral Area Advisory Committee has provided generous funding to allow for ongoing network capacity building.

In 2021, we hope that our local governments can extend similar support. Funding from the City of Enderby will help us ensure that we can continue to:

1. Host workshops and engagement events, (e.g. training for farmers, peer-to-peer virtual gatherings for local government, an annual forum)
2. Reach 400+ network members via a monthly newsletter and social media as well as share resources and funding opportunities
3. Continue to convene food system sectors (e.g. regional food processors, to share common challenges and discuss shared infrastructure needs and/or joint grant funding opportunities)
4. Collect data to measure the extent to which we are achieving goals and indicators in our three key areas of focus (economy, environment, food access)





NORTH OKANAGAN LAND TO TABLE NETWORK

BUILDING A STRONG AND VIBRANT
FOOD SYSTEM IN THE NORTH OKANAGAN

In 2020, we had the pleasure of connecting with you via our first virtual Local Government Roundtable on October 28th. We were joined by 17 local government and OKIB representatives from across the RDNO (politicians and staff), to discuss and learn *what is on your radar* as it relates to local food security and food systems (planning, projects, policy).

From this event, we heard that government is interested in seeing greater collaboration between groups that are already working in food security/access, and supporting the agricultural community (producers and processors) through: engagement, navigating regulations, infrastructure development, and exploring ALR land use. Detailed notes from this meeting were circulated via a shared [Synopsis & Meeting Notes](#) document. When polled, this group was eager to meet again in 6 months, demonstrating the value in connecting in this way and the role that L2T can play to continue to facilitate meaningful conversation, peer to peer learning, and capacity building.

The projects that Land to Table is undertaking this year (2021-2022), include community engagement and network development with the Village of Lumby (funded by the Village, in part to help craft a community-based vision for a parcel of Village owned ALR land). Our work with Lumby will be an opportunity to pilot the kind of support that we can offer to local governments in our region, to facilitate engagement in the community and food system sectors.

In addition, we have plans to work with UBCO overseeing a pilot project that connects local farmers to supply local food to UBCO Food Services. This particular project has come as a result of consultation with farmers that began in January 2018. We have also begun working with a group of farmers in the BX area to trial a series of Farm Gate Tour events, to test and promote agri-tourism opportunities in the region.

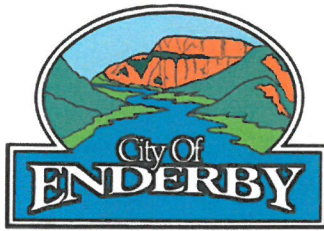
I would welcome the opportunity to appear as a delegation in front of Mayor and Council to share more about what we have achieved to date and upcoming project details. In addition, I hope that over the coming year I can continue to meet with staff and politicians individually to learn more about:

1. How we might collaborate to support current food security initiatives (like the Harvest Hut)
2. What projects have been shelved that need support
3. Opportunities for joint project funding
4. What you are hearing from residents that may need further engagement
5. The key food system issues that you are grappling with that L2T may be able to support.

Thank you for your time and consideration of this funding request and invitation to continue to engage with Land to Table to build a strong, more resilient, relocalized food system for the North Okanagan.

With Appreciation,

Liz Blakeway,
Land to Table Network Director



REQUEST TO APPEAR AS A DELEGATION

AGENDA

On 19 March 2021
Day Month Year

Date of Request March 9 2021

Name of Person Making Request Serena Summers

Name and Title of Presenter(s) Enderby & District Economic Development Association
Board Members Serena Summers, Clyde MacGregor

Contact Information Serena Summers, , Acting Secretary info@ec-dev.me 250-803-3824

Details of Presentation 1) Introduction of EDEDA and Scope of Work
2) Request for Consideration to become Economic Development
Provider for City of Enderby, otherwise general cooperation.
3) Letter of Support for SIDIT Recovery Grant

Desired Action from Council (check all that apply)

- ☒ Information Only
- ☐ Proclamation
- ☒ Funding Request - letter of support in obtaining funding
- ☐ Road Closure
- ☐ Policy or Resolution

Please describe desired action in detail That the City consider EDEDA as its designated
service provider for economic development and provide guidance, oversight and
cooperation to this end. That the City provide assistance in obtaining of funding to enact
these activities, starting with assistance in applying for the SIDIT Recovery Grant and
promotion of EDEDA economic development activities.

Please attach any supporting documentation or presentation materials related to your delegation request.

SIDIT Website Overview - Application forthcoming. <https://sidity-bc.ca/funding-streams/rbcr/>
<https://ec-dev.me>

Overview attached. Detailed WorkPlan Attached (please keep confidential if possible and outside the agenda attachments, as these are proprietary EDEDA materials. If this is unavoidable, please include them for Mayor and Council to review)

March 7, 2021

To Mayor and Council:

I am contacting you today on behalf of the Enderby & District Economic Development Association (EDED), a provincially-registered non-profit organization dedicated to providing inclusive, innovative and universally-accessible programs and support for businesses, entrepreneurs and workers in our region.

EDED was formed to address a meaningful gap in service provision and stable economic development initiatives in our district. As part of its Year One Mandate, EDED is undertaking a detailed business and economic situation survey. This will focus on the activities required for successful economic recovery and suggestions for innovative solutions development. The cooperation of the City of Enderby in promotion of this survey and synthesis of its results is essential to the creation of lasting economic development strategies.

In addition to this survey, EDED has welcomed to its doors the best of what was accomplished in 2019-2020 by local individuals and support providers. Development of WorkPool, a worker and business matching program, the enderby.com online platform development and active cultivation of a variety of new economic drivers including information technology employment are but one part of our mandate. We are presenting this content, as well as new content under development, in a truly accountable and dependable manner to the community. The City's input and cooperation in such endeavours would be greatly appreciated to ensure we move in lockstep with municipal initiatives and resource deployment.

Currently, we have partnered with Splitsin Band and Thompson Rivers University/University of Victoria's Indigenous Tourism Speciality to provide the hugely successful E-Business Skills and Remote Point of Sale Entrepreneurial courses to local attendees. In addition, EDED will be offering these courses starting in May of 2021 to the general public in our region. We intend to work closely with a variety of local stakeholders including the Regional District of North Okanagan, Southern Interior Development Initiative Trust, Greater Vernon/Armstrong-Spallumcheen Chambers of Commerce, Tsuts'weye Women's Entrepreneurial Network and Community Futures to ensure our work complements and showcases the economic development potential in Enderby & District. However, the City of Enderby is the single most integral stakeholder with which EDED intends to cooperate, and will form the organizational hub of our ongoing economic development activities.

Our mandate is to work cooperatively with local agencies and all levels of government to listen to concerns, hopes and ideas, then integrate these into useful programming and initiatives in our region. As part of this mandate, we would like to request a delegation appointment with the City to share our economic development plan and introduce ourselves.

It is our goal to become the City of Enderby's designated economic development provider, and to work in conjunction with you to ensure our region provides a prosperous and harmonious economic future for all its residents.

Thank you for your consideration,

Clyde MacGregor,
Acting Executive Director & Training Manager, EDED.



Guiding Principles

Work, Play, Live in a Garden: EDEDA acknowledges that, to support all residents in a comfortable and modern manner, large scale work must exist alongside tourism, holistic agriculture and natural spaces. However, EDEDA's mandate is to work closely with all agencies to ensure that new and successful methods of work be implemented to ensure that all work impacts our environment, our residents as little as possible, while providing a viable standard of living to all residents. EDEDA's goal is to ensure that, no matter the industry, we foster responsible, ecologically sound and innovative means of living and working in our region. We hope to attain this goal within 15 years, and to reach meaningful milestones of innovation and work-life integration within the next 4, which will lay a sound foundation for further success within this timeline.

Diverse and Proud: EDEDA is committed to inclusion, diversity and integration of entities and cultures across our region. We believe that diverse voices lead to innovation and meaningful success, and encourage all industries to listen, cooperate and develop cooperative relationships in this region. Part of our ongoing commitment to this Principle is our Business Ambassadors Program, which promotes a business, a worker or an organization as an example of this commitment. We hope to use our Business Ambassadors as mentors for incoming business, industry and residents, to ensure that as we expand and grow, we do so in a welcoming, imaginative and cooperative way. At every step, EDEDA is committed to working together with indigenous groups to ensure that any development initiatives include first inhabitants, and are deployed in ways which support ongoing, responsible stewardship.

Resiliency through Variety: in order to stay economically stable across time, EDEDA advocates the development of industries and businesses which can adapt, pivot and re-organize with ease to address the challenges of our century. Part of this resilience is the cultivation of a number of work opportunities for residents, some of which connect our region to national and international markets, some of which are locally sourced and focused.

Support, Training and Advocacy: In order to ensure that all of these above goals come to realization, EDEDA has an ongoing commitment to the development of effective supports for workers, business owners and residents, ensuring that all aspects of life in our region are maintained at optimum levels of satisfaction. From the development of affordable and transparent worker benefits programs, co-operative workforce initiatives with multi-industry training, to ongoing assistance for the new regulations, innovations and necessities of working life, EDEDA shall remain in the vanguard for the betterment of our community. In addition, EDEDA is dedicated to advocating for our region's needs on every level of government. This is accomplished effectively by listening to the challenges, concerns and hopes of all stakeholders and negotiating effective solutions which take all of these diverse issues into account.

Goals

Aware and Prepared: Conduct an economic survey of the region, and take information from municipal, regional and provincial sources into account, which will outline strengths, challenges and areas of need for economic development. This survey will be re-issued on a four year basis, to provide meaningful telemetry to agencies and the community.

Imaginatively Adaptive: Expand diverse economic opportunities for our region according to our two year plans. Two year plans shall provide pivoting ability for economic development direction, to ensure that effective development and ongoing stewardship of the economy in our region.

Interdependent and Proud: Promote local industries to existing audiences, and cross-promote our diverse economic opportunities to other audiences, thus increasing opportunities for expansion and cooperation across industries.

Leave No One Behind: Integrate economic development as much as is possible to ensure that our region is resilient across industries, and inclusively dynamic in its progress. Look for ways that workers and industries can evolve existing practices, rather than abandon them, and adapt skills, training and resources to new methods of implementation.

Specific Programs, Initial

Stakeholder Analysis: In order to develop effective programming and service delivery, EDEDA must develop a list of stakeholders and development partners. This shall be compiled in a document and database, outlining locations, contacts and scope of connection, for each of the interested groups.

Once this document has been compiled, it will be updated in real time as circumstances evolve. This document will provide us with a reliable, referable list of resource references.

Timeline: 1-2 months

Business Ambassador Program Development: Business Ambassador Program will be developed through consultation with federal, provincial, international government agencies as well as through specialist organizations in industry, immigration, mental health, advocacy and other groups. The program will create a meaningful set of criteria for participants in the program to achieve. Basic branding and marketing will be created to help with promotion and implementation.

Timeline: 1-5 months

Marketing and Promotional Materials: EDEDA's message must be shared with all interested parties, not just in our region, but across the world. In order to accomplish this, a website with all pertinent information about our organization will be developed. This site shall include, but not be limited to, the information in these documents, our communications avenues, specific pages dedicated to our program delivery, partnerships and space for our ongoing, online promotional activities.

Translation options for other languages will be included in the site and vetted to ensure effectiveness.

Logos and graphic design elements will be further developed to assist with branding and marketing strategies.

In addition, print materials such as rack cards and basic brochures will be printed; this ensures that everyone, no matter their level of comfort with technology, can learn about EDEDA and participate.

Timeline: 2-5 months

Membership Drive and Promotion:

EDEDA will introduce itself to the business community through a variety of channels, including networking, advertising in print, radio and online, journalist interviews and media releases. As a part of this introduction, we will be encouraging involvement of individuals and businesses through volunteering, sponsorship, membership and participation, particularly in our Business Ambassador program.

This initiative will be ongoing, but will be an important part of our first two year plan.

Timeline: 1-18 months

Feasibility Studies: The Feasibility Study for WorkPool will develop a sense of the need for a WorkPool in small towns and rural areas in the RDNO. Specifically, year one will involve a feasibility study for WorkPool in Enderby (see WorkPool under Specific Programs, Ongoing).

Feasibility Study will also be conducted into green technology innovation in forestry, mining, accommodations and agriculture, to assess the receptivity to existing innovations, develop an understanding of new innovations and to determine requirements for implementation.

A Feasibility Study will be conducted into economic situation and quality of life, economic situation, health and mental health for seniors and youth.

The results of these feasibility studies will be made available to governments and organizations for reference; in addition, these will form the basis of ongoing program initiatives for EDEDA.

Timeline: 1-12 months

Specific Programs, Ongoing

Survey: the economic progress survey will be undertaken every four years, to amass data as to program impact, service delivery and challenges. This document will be available for referral by governments and organizations, in order to provide useful references for advocacy and policy development. Surveys will be conducted with cooperation and support of indigenous groups, to ensure a dataset is developed which includes first inhabitants.

Rural Business Skills Training: offered to all residents of the RDNO in rural areas, this set of training courses is the first step in diversifying the rural economy of our region. It will develop the ability of rural residents to work from home in a variety of industries, ensuring that quality of life as well as investment in rural properties stays high. By developing work for rural residents beyond the scope of agriculture, EDEDA helps to ensure that our rural economy stays profitable, diverse and resilient.

Business Ambassador Program: Business Ambassadors will be cultivated throughout the RDNO, to ensure that a welcoming and innovative environment is found within their demesne. Business Ambassadors will be available to prospective industry and resident newcomers, to act as mentors or advocates regarding the benefits of work and life in our region. The Business Ambassador program will involve achieving and maintaining certain criteria which align with our Guiding Principles and our

Goals. Businesses and industries do not need to pre-achieve these goals, but to show an interest in working toward Business Ambassador designation. EDEDA will facilitate this designation with businesses and industries through the creation and achievement of development goals for interested parties, and with ongoing, positively communicated monitoring of Business Ambassador status. The Business Ambassador program will continue to evolve with time and may come to involve stages or tiers of development, which allow for a transparent synopsis of what the Business Ambassador program means to the external observer.

Enderby.com: development of all Enderby & District Businesses' online presence. This initiative includes raising awareness of the online component of business identity and management of this presence. This program will form a useful tool in the continuing promotion of Enderby on a regional, national and international level. EDEDA will work with local businesses and proprietors to:

- develop consistent and positive online presence which can be used as a reference for regional and international partners, customers and businesses
- showcase Enderby & District as a home for international remote workers and tech companies to use as a base of operations
- attract year-round tourism and new permanent residents and startup businesses
- provide accessible references for government agencies to allow better service delivery and funding delegation

Once established, Enderby.com will be promoted and monitored, ensuring continued effectiveness of the program.

WorkPool: as part of our commitment to functional, adaptive industries, EDEDA will pursue the concept of WorkPool throughout the RDNO. Its pilot program will be in Enderby. WorkPool consists of a group of residents who are trained to appropriate levels to be able to work at a variety of industries in our region, to fill staffing gaps.

Through WorkPool, our region can attain greater stabilization of the business landscape, with consistent hours of operation and service provision that rivals those of highly urbanized centers. WorkPool will also provide wages and benefits to local workers which are comparable to large corporate positions, allowing local residents to live and work comfortably near their homes. This has a pronounced impact on local economic activity, on life-work balance, and on carbon emissions.

WorkPool will provide opportunities to obtain a living wage for residents with benefits and supports that add meaningfully to quality of life, while strengthening the local anchor businesses and industries in our region. EDEDA will provide the organization and framework for WorkPool, which we hope by year 4 to be able to stand alone as a local group, separate from EDEDA, for the benefit of its workers and the community. EDEDA will continue to work closely with WorkPool to ensure local businesses and workers receive the highest level of economic development support.

New Industry Partnership Program: EDEDA will continue to advocate for our region as a destination for industry, tourism, immigration and ecologically-sound development. By developing relationships with industries, government agencies and immigration societies, EDEDA will ensure that Enderby is considered a world-class destination to live, work and play. Regular reports from these activities will be posted on our website, and shared with the general membership at annual general meetings. Pertinent opportunities, partnership possibilities and data will be forwarded on an ongoing basis to EDEDA stakeholders.

Grant and Funding Opportunities: These will help to offset our own operating costs, as well as provide inspiration and support for new and innovative programs. A database of grants, funding and investment supports will be developed and shared with those in the community. EDEDA will also assist the municipality and regional district in developing grant proposals for important projects for public health, safety, tourism, access and recreation, such as public washroom facilities, parking etc.

Membership and Participation: EDEDA will continue to encourage membership in our organization as well as volunteering, inter-agency cooperation, sponsorships and participation in the Business Ambassador Program. This will grow a strong network of business and community stakeholder involvement – the Business Ambassador program will also set the bar for business service delivery throughout our region at a level that supports all four of our goals in the community and serve as a benchmark for all businesses throughout the Okanagan-Shuswap in terms of service, inclusivity and quality.

Conclusion

The Enderby & District Economic Development Association is a new but highly inspired group of volunteers who are committed to the continued development of our region as a safe, inclusive, healthy and economically viable home. Ongoing initiatives, data collection and aggregation, advocacy and local community engagement combine to increase understanding, cooperation and opportunity, resulting in long-term successful economic development.

For more information, please contact info@ec-dev.me, or call 250-803-3824.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: March 11, 2021
Subject: Request for Council to Reconsider Joint Official Community Plan Amendment and Rezoning Application for 222 Salmon Arm Drive

RECOMMENDATION

THAT Council receives the attached letter from the partners of Case Holdings Ltd.;

AND THAT Council votes on whether to reconsider the Joint Official Community Plan Amendment and Rezoning Application for 222 Salmon Arm Drive and the associated Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021;

AND THAT subject to a vote in favour of reconsideration, Council rescinds Second Reading of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from *Residential Low Density* to *Residential Medium Density*;

AND THAT subject to a vote in favour of reconsideration, Council rescinds Second Reading of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone;

AND THAT subject to a vote in favour of reconsideration, Council gives Second Reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 and forwards them to a Public Hearing.

BACKGROUND

In early 2021, a Joint Official Community Plan Amendment and Rezoning Application was submitted for the property located at 222 Salmon Arm Drive. The application proposed to change the Official Community Plan designation for the property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential

Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling. At its Regular Meeting of February 1, 2021, following a Public Hearing, Council resolved to not give Third Reading to the Bylaws, defeating and thus refusing the application prior to adoption.

The applicant has submitted a request (attached) that Council reconsider its decision on the application. Council may lawfully reconsider a matter as long as it has not:

- (a) had the approval or assent of the electors and been adopted;
- (b) been reconsidered under subsection (1) or section 131 of the Community Charter;
- (c) been acted on by an officer, employee, or agent of the Municipality.

None of the above conditions apply to the matter being requested for reconsideration.

Should Council choose to reconsider the matter, the appropriate legislative process would be for Council to rescind Second Reading of the associated Bylaws and then give a new Second Reading so as to consider any further amendments it wishes to make, if any, to ensure its satisfaction prior to advancing to a Public Hearing. A new Public Hearing is likely required for procedural fairness to the public, given that new information has been received since the close of the original Public Hearing on February 1, 2021. Council should note that some, limited information may not trigger a Public Hearing but, out of an abundance of caution, Staff are recommending this step to ensure fairness and preclude any risk of a challenge to the validity of the decision. Following a new Second Reading of the Bylaws, the Bylaws would be advanced to a new Public Hearing with adjacent landowners being notified and advertisements being run in the local newspaper. It should be noted that, while adjacent landowners may be unhappy with any continued effort to develop land that they opposed in the first place, it is not unusual for multiple development applications to take place over a single piece of land; development is often an iterative process until a proposal strikes the right balance of neighbourhood context, Council policy, and community needs.

Staff do note that the proposed development of the property to a more intensive residential land use would foster additional housing in the community, while broadening the spectrum of housing choices, which is identified as a critical need within the City's Housing Needs Assessment Report.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

Enderby City council

The partners of Case Holdings are asking you the city council of Enderby to waive the 6 month waiting period for the re-introduction of a public hearing for lot 222 Salmon Arm Dr. to have it's OCP designation changed from R-1 to R-3a.

We believe that the merits of this application are many, but most significantly are, as stated in The City of Enderby's Official Community Plan and the area's Regional Growth Strategy to which the City of Enderby endorses.

Also there was a suggested concern over the possibility of this project causing excessive traffic, it seems that there may be a net 0 to 1 cars using the local streets, because of this project. Which is probably less than a large family home with a big family and a legal suite on the lower level.

The following information is taken from the RGS and Enderby's OCP

Urban Containment: (from the RGS)

UC-1.6: use the policy tools available to local governments to encourage the redevelopment and revitalization of underutilized lands. The OCP includes references to policy tools for encouraging redevelopment and revitalization of underutilized lands including developing alternate development standard.

From the City of Enderby's OCP

SECTION 9 – URBAN CONTAINMENT AND RURAL PROTECTION

9.1 Discussion The RGS has a projected growth rate of 1.46% per annum. An annual growth rate of 1.5% has been utilized for the purposes of this plan. The ICSP process has determined that there is infill potential within the existing residential areas of the City that would accommodate approximately 200 units and support a population increase of approximately 375.

e. Council will cooperate with the Regional District in maintaining densities and configurations that do not encumber the future expansion and development of the City for those lands west of current boundaries, identified within the RGS as Future Growth Areas.

f. Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Also I would encourage council to access Enderby's housing needs assessment report as listed below:

<https://www.cityofenderby.com/enderby-housing-needs-assessment-report>

With regards to the question of parking. The project would provide for the required amount of off street parking, as stated in the R-3a bylaw

Yours Truly

222 Salmon Arm Drive

**conceptual drawing*

**CITY OF ENDERBY
OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONING APPLICATION**

File No: 0010-20-OR-END

January 6, 2021

APPLICANT: Earl Shipmaker

OWNER(S): Jim's Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.

LEGAL DESCRIPTION: LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN
KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074

PID #: 017-638-691

LOCATION: 222 Salmon Arm Drive, Enderby BC

PROPERTY SIZE: 0.6 acres (2,428 square meters)

PRESENT ZONING: Residential Single Family (R.1-A)

PROPOSED ZONING: Residential Multi-Family Low Intensity (R.3-A)

**PRESENT O.C.P
DESIGNATION:** Residential Low Density

**PROPOSED O.C.P
DESIGNATION:** Residential Medium Density

PROPOSAL: Construct a four-family dwelling

RECOMMENDATION:

THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from *Residential Low Density* to *Residential Medium Density*, be given First Reading;

AND THAT after First Reading of the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and in accordance with Sections 473 (2.1) and 477 of the *Local Government Act*, Bylaw No. 1716 be considered in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan;

AND THAT after considering the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan, Bylaw No. 1716 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021, as outlined in this Staff Report, be considered appropriate consultation for the purposes of Sections 475 and 476 of the *Local Government Act*;

AND FURTHER THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone be given First and Second Reading and forwarded to a Public Hearing.

BACKGROUND:

This report relates to a Joint Official Community Plan Amendment and Rezoning Application for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the Official Community Plan (OCP) designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

Site Context

The 0.6 acre (2,428 square meter) subject property is undeveloped and is located on the eastern side of Preston Drive West at the terminus of the cul-de-sac. The portion of the property immediately adjacent to Preston Drive West slopes steeply to the northeast, with the remainder of the lot being a relatively flat bench.

The property is bisected by an unconstructed road dedication that runs in a southwest to northeast direction. A covenant is registered on the title of the property which restricts vehicular access across the aforementioned road dedication; this covenant prevents the property from having dual access off of both Salmon Arm Drive and Preston Drive West, and given that the majority of the property is located to the south of the road dedication, it is likely that future construction will occur in this southern portion of the lot and access to the property will only be available off of Preston Drive West.

The property is located adjacent to a multi-use walkway to the south, which provides access to an unconstructed road off of Preston Crescent that the neighbourhood self-maintains as an enhanced open space amenity.

The subject property and properties to the north, east, south, and southwest are zoned Residential Single Family (R.1-A) and are designated in the OCP as *Residential Low Density*; the properties to the west and northwest are zoned Country Residential (C.R) and are designated in the OCP as *Residential Low Density*.

The following figure shows the zoning designations of the subject and surrounding properties:

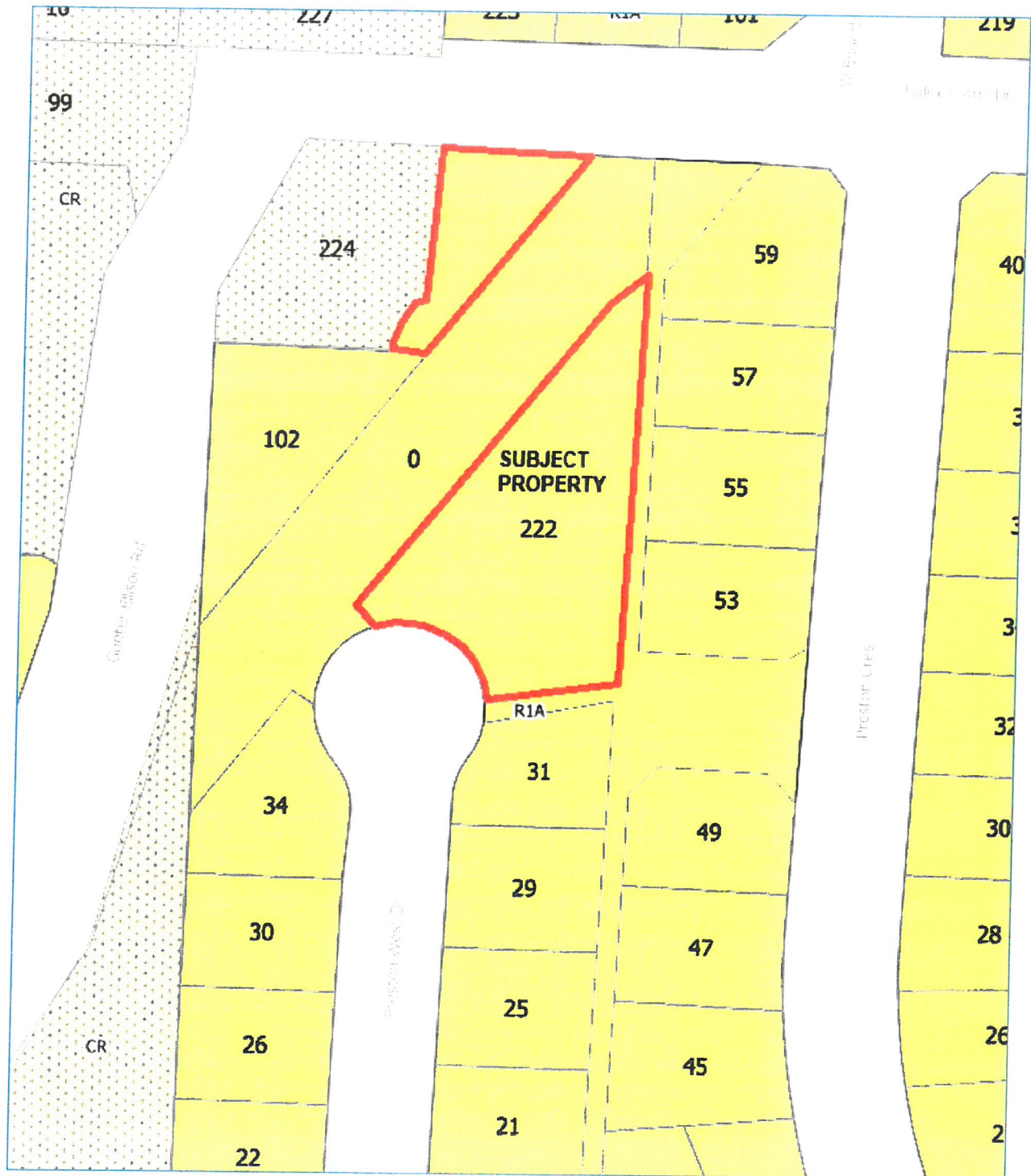


Figure 1. Zoning Map

Yellow – Residential Single Family (R.1-A)
Dotted – Country Residential (C.R)

The following figure shows the OCP future land use designations of the subject and surrounding properties:

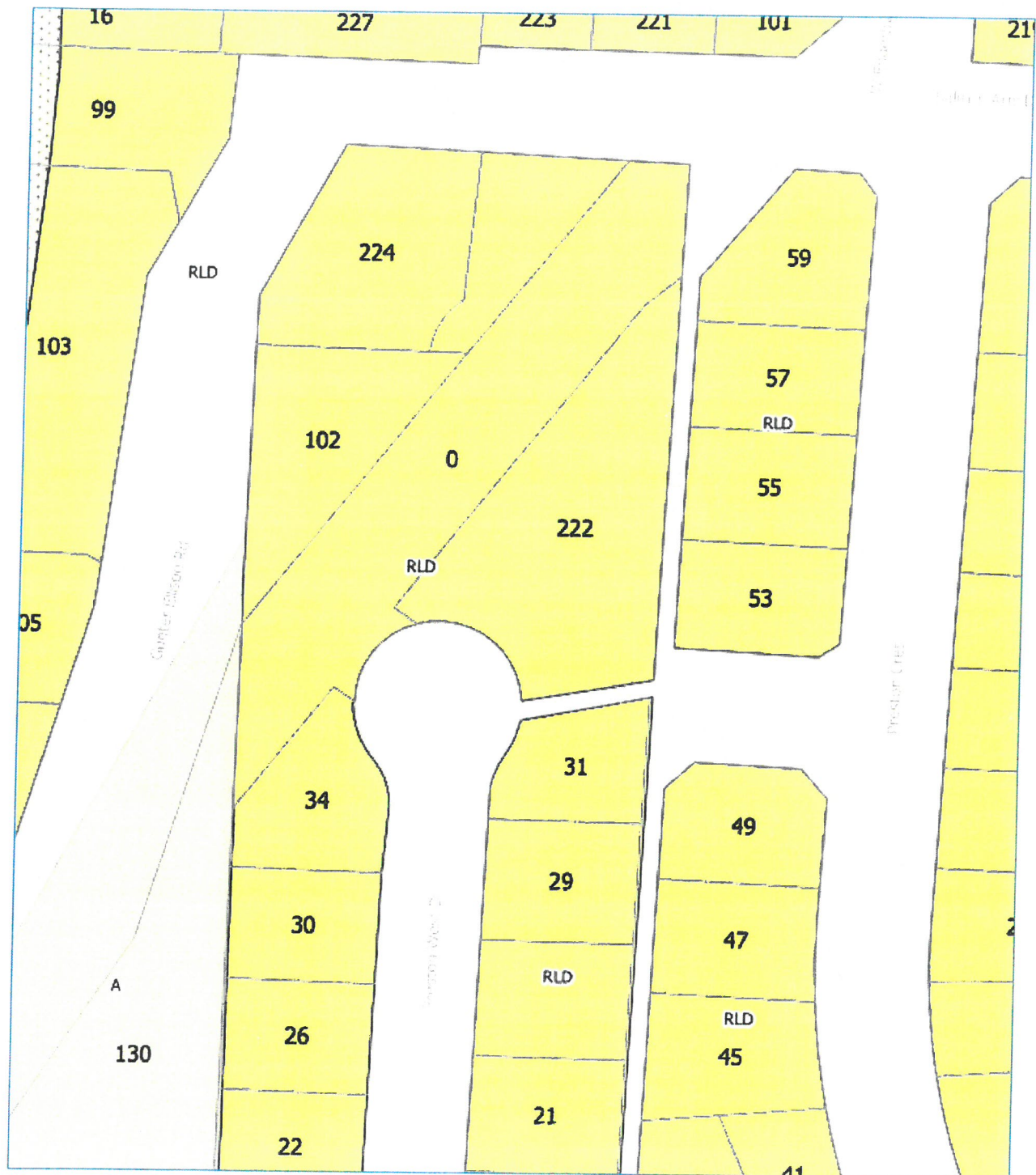


Figure 2. OCP Future Land Use Designations

Yellow – Residential Low Density

Green – Agricultural

Dotted – Country Residential

The following orthophoto of the subject and surrounding properties was taken in 2019:



Figure 3: Orthophoto

****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

The Proposal

The applicant is proposing to develop a four-family dwelling on the subject property, which would be used for rental purposes. In order to facilitate this proposal, the applicant is proposing to change the OCP designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to

rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone.

A site plan has not been provided by the applicant at this time but would be required at the building permit stage, should this application be supported; if a subsequent site plan is not able to demonstrate that the development meets all City of Enderby Zoning Bylaw standards (i.e. required setbacks, minimum off-street parking, etc.) they would be required to seek variances through the Development Variance Permit process. It should also be noted that if this Joint OCP Amendment and Rezoning Application were to be approved, the applicant would not be tied to their proposal of a four-family dwelling. Although the applicant may intend to develop the property in accordance with this proposal, it is important to note that if the application is approved then the property could develop in any manner that is consistent with the Zoning Bylaw and any charges registered against the title of the property (covenants, statutory building scheme, etc.).

ZONING BYLAW:

The subject property is zoned Residential Single Family (R.1-A) and uses permitted within this zone include:

- Accessory residential;
- Restricted agriculture;
- Single family dwellings;
- Attached secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

Uses permitted within the proposed Residential Multi-Family Low Intensity (R.3-A) zone include:

- Four family dwellings;
- Row housing;
- Three family dwellings;
- Two family dwellings;
- Single family dwellings;
- Accessory residential;
- Boarding, lodging or rooming houses;
- Convalescent, nursing and personal care homes;
- Restricted agricultural use;
- Attached secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

Section 604.a.11.g of the Zoning Bylaw states that the maximum permitted gross density for development in the R.3-A zone shall not exceed forty-one (41) units per hectare (16.59 units per acre); given the property's area of 0.6 acres, the maximum number of dwelling units permitted on the property would be 9.

Given that the types of multi-family uses permitted with the R.3-A zone are limited, the only form of multi-family development under the R.3-A zone which could approach this level of density is row housing; under the City's Zoning Bylaw, row housing developments are subject to the following regulations:

- i. Each row housing dwelling unit must be located on a separate parcel (i.e. requires subdivision);
- ii. Each row housing parcel shall have a minimum lot area of 220 m², or 330 m² for end units;
- iii. Each row housing parcel shall have a minimum lot frontage of 7.5 m (24.61 feet);
- iv. Row housing shall be in the form of a block of at least four and not more than 8 side-by-side family dwelling units.

Given the subject property's irregular shape and limited lot frontage, coupled with the fact that the bisected portion of the lot adjacent to Salmon Arm Drive is undevelopable given the access restrictions imposed by the covenant registered on title, it is not anticipated that a potential row housing development on the subject property could reach the property's maximum permitted gross density limit of 9 dwelling units.

OFFICIAL COMMUNITY PLAN:

Policies contained within the OCP which apply to this development include:

- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.
- Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.
- Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- Policy 8.3.h - Council will support infill and redevelopment within the community.
- Policy 8.3.i - Council will employ Smart Growth principles in future development.
- Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.
- Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

- Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

HOUSING NEEDS REPORT

As per Section 473 (2.1) of the *Local Government Act*, when a local government is amending its OCP in relation to statements or map designations relating to the location, amount, type and density of residential development required to meet anticipated housing needs, the local government must consider its most recently received Housing Needs Report. The City of Enderby received its first Housing Needs Report at the Regular Council Meeting of November 2, 2020, which can be accessed through the following link:

<https://www.cityofenderby.com/enderby-housing-needs-assessment-report/>

In the Planning Analysis section of this report is an overview of how the proposal relates to the outcomes of the Housing Needs Assessment Report.

REFERRAL COMMENTS:

The application was referred to the following individuals/agencies:

- City of Enderby Public Works Manager;
- City of Enderby Chief Financial Officer;
- Building Inspector;
- Fire Chief;
- Regional District of North Okanagan Manager of Regional Engineering Services;
- Ministry of Transportation and Infrastructure.

The following comments were received in response to the application

Ministry of Transportation and Infrastructure

"Thank you for the opportunity to comment on this rezoning application. As the property located at 222 Salmon Arm Drive is over 800 metres from an intersection of a Controlled Access Highway (Hwy no. 97A), the Ministry is not required to sign this rezoning."

City of Enderby Chief Financial Officer

" This application would not have a material affect on the Financial Plan."

PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant's request to change the OCP future land use designation of the property from *Residential Low Density* to *Residential Medium Density* and to rezone the subject property from the Residential Single Family (R.1-A) zone to the Residential Multi-Family Low

Intensity (R.3-A) zone, and upon consideration of input received at a Public Hearing, recommends that Council approve the subject application for the following reasons:

- The proposal would facilitate infill development, which is a key element of Smart Growth development and is supported in the OCP, and provides the following community benefits:
 - More efficient use of land by increasing the ratio of improvement-to-land values;
 - Reducing pressures related to greenfield development and boundary expansion which supports urban containment and rural protection;
 - Focusing future growth within developed areas of the community in order to maximize the value derived from existing infrastructure; and
 - Adding residential capacity without encroaching upon rural protection zones.
- The proposed development of the property to a more intensive residential land use would foster additional housing in the community, while potentially broadening the spectrum of housing choices, both of which are key elements of Smart Growth;
- Although the neighbourhood is predominantly single-family dwellings, the residential housing forms permitted within the proposed R.3-A zone are of a relatively low intensity and therefore would not detract from the character of the surrounding neighbourhood;
- The proposed development would facilitate the provision of additional rental housing within the community, which the City of Enderby Housing Needs Report confirms there is a strong need for;
- Given the property's large lot area, it is a prime candidate for development to a more intensive residential use, and restricting the property to a single-family dwelling under the R.-1-A zoning designation would not be the highest and best use of the land; and
- The adjacent road network is sufficient to meet any of the limited incremental traffic demands associated with the relatively low intensity residential housing forms permitted under the R.3-A zoning designation.

SUMMARY

This report relates to a Joint Official Community Plan Amendment and Rezoning Application for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the OCP designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

The City of Enderby Planner is supportive of the application.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner and Deputy Corporate Officer

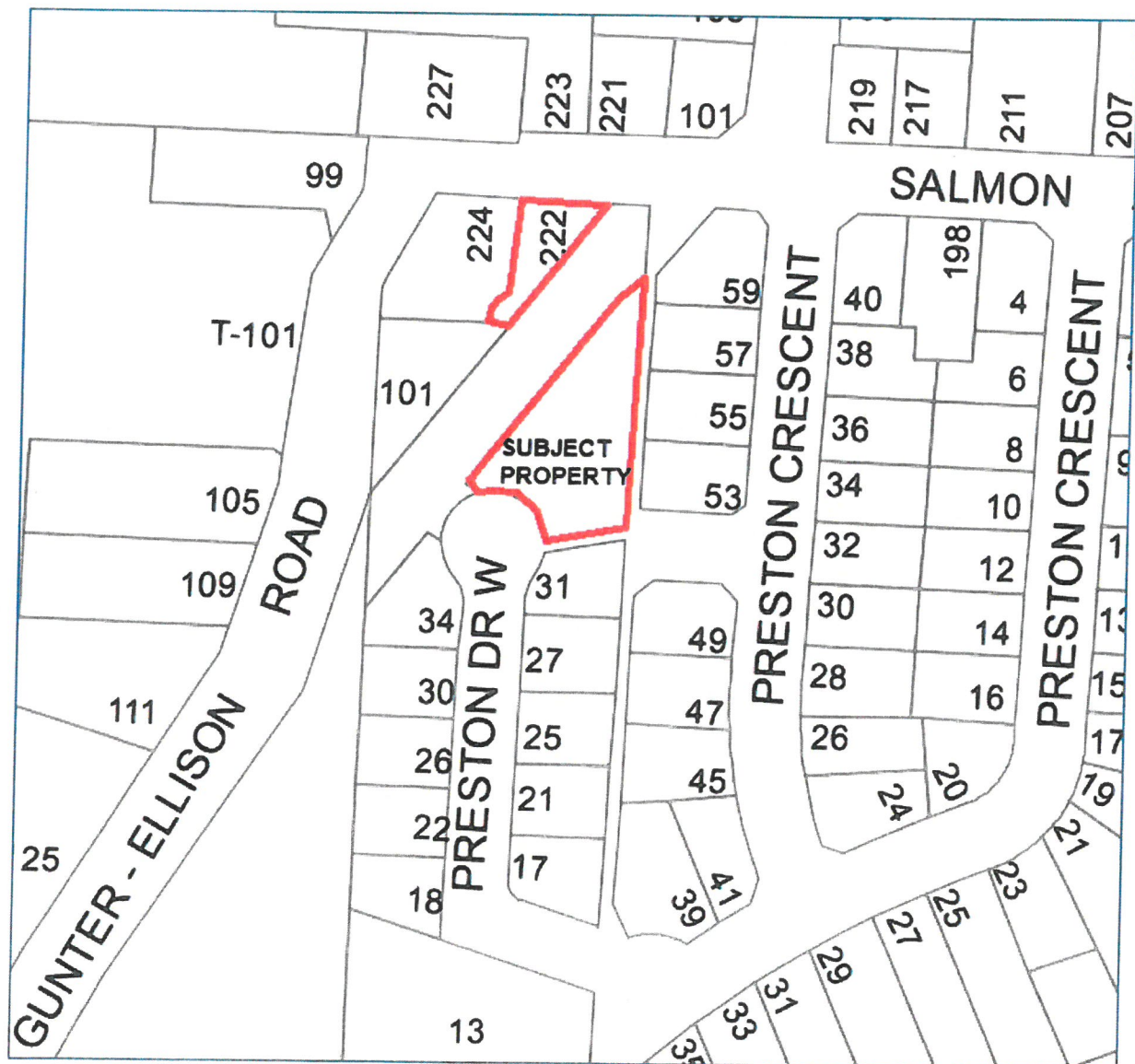
Reviewed By:



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
OCP/REZONING APPLICATION
SUBJECT PROPERTY MAP

File: 0010-20-OR-END
Applicant: Earl Shipmaker
Owner: Jim's Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.
Location: 222 Salmon Arm Drive, Enderby BC



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1716

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014 AND AMENDMENTS THERETO

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Official Community Plan Bylaw No. 1549, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021".
2. The future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, is hereby changed from *Residential Low Density* to *Residential Medium Density*.

READ a FIRST time this day of , 2021.

READ a SECOND time this day of , 2021.

Advertised on the day of , 2021 and the day of , 2021, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2021.

READ a THIRD time this day of , 2021.

ADOPTED this day of , 2021.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1717

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND
AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021".
2. The zoning designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, is hereby changed from the Residential Single Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone.

READ a FIRST time this day of , 2021.

READ a SECOND time this day of , 2021.

Advertised on the day of , 2021 and the day of , 2021, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2021.

READ a THIRD time this day of , 2021.

ADOPTED this day of , 2021.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner and Deputy Corporate Officer

Date: January 26, 2021

Subject: 0010-20-OR-END (Shipmaker) - Third Reading and Adoption of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021

RECOMMENDATION

THAT Council receives and files the attached Staff Report dated January 6, 2021;

AND THAT upon consideration of input at the Public Hearing, Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from *Residential Low Density* to *Residential Medium Density* be given Third Reading and Adoption;

AND THAT upon consideration of input at the Public Hearing, Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone be given Third Reading and Adoption;

AND FURTHER THAT should Council give Third Reading and Adoption to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.

BACKGROUND

A Joint Official Community Plan Amendment and Rezoning Application has been submitted for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the Official Community Plan designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

A site plan has not been provided by the applicant at this time but would be required at the building permit stage, should this application be supported; if a subsequent site plan is not able to demonstrate

that the development meets all City of Enderby Zoning Bylaw standards (i.e. required setbacks, minimum off-street parking, etc.) they would be required to seek variances through the Development Variance Permit process. It should also be noted that if this Joint OCP Amendment and Rezoning Application were to be approved, the applicant would not be tied to their proposal of a four-family dwelling. Although the applicant may intend to develop the property in accordance with this proposal, it is important to note that if the application is approved then the property could develop in any manner that is consistent with the Zoning Bylaw and any charges registered against the title of the property (covenants, statutory building scheme, etc.).

At the Regular Meeting of January 18, 2021, Council gave First and Second Readings to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 and forwarded them to a Public Hearing; the Public Hearing provides an opportunity for all persons who believe that their interest in property is affected by the bylaws to make public representation. Following the conclusion of the Public Hearing, Council will consider the Bylaws for Third Reading and Adoption.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: February 19, 2021
Subject: Parks, Recreation and Culture Fees Bylaw

Recommendation

THAT Council gives first, second, and third readings of the bylaw cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021".

Background


At the February 18, 2021 meeting, the Enderby & District Services Commission approved the attached Parks, Recreation and Culture Fees Bylaw, which incorporates the following changes:

- Pool Fees:
 - Most of the fees include a 5% increase to keep up with increased wages, which is primarily due to the increase in minimum wage and a new Season Pass rate for aqua fit has been added. Below is a summary of the changes.

Pool Drop In				
	Per Swim	10-Visit Pass	1-Month Pass	Season Pass
Public Swim – Adult	4.00 4.50	36.00 40.50	44.00 49.50	n/a
Public Swim – Youth or Senior	3.50 3.75	31.50 33.75	38.50 41.25	n/a
Public Swim – Family	11.00 12.00	99.00 108.00	125.00 132.00	n/a
Aqua Fit – Youth or Senior	6.00	54.00	66.00 69.25	225.00
Aqua Fit – Adult	7.00	63.00	77.00 80.75	250.00
Pool Rentals (per hour)				
Up to 50 persons	69.75 73.25			
51-85 persons	95.25 100.00			
Swim club	26.00 27.50			
Not-for-profit licensed preschool or youth organization	18.00 19.00/instructor/hr			

- Park Fees:
 - Ball Diamond fees have been increased by 2% to keep up with increased operating costs. In addition, the hourly gazebo rate, which was introduced in 2020 to allow groups to have an outside recreation or meeting area during the pandemic, has been extended until the earlier of December 31, 2021 or when the Provincial State of Emergency for COVID-19 has been rescinded and/or events can again be hosted at this venue.

Respectfully submitted,



Jennifer Bellamy
Chief Financial Officer

THE CORPORATON OF THE CITY OF ENDERBY

BYLAW No. 1719

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1719, 2021".
2. Schedule "C" and Schedule "D" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020" is deleted and Schedule "C" and Schedule "D" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of _____, 2021.

READ a SECOND time this ____ day of _____, 2021.

READ a THIRD time this ____ day of _____, 2021.

ADOPTED this ____ day of _____, 2021.

Mayor

Corporate Officer

SCHEDULE "C" – POOL FEES

Drop In (per visit)				
	Per Swim	10-Visit Pass	1-Month Pass	Season Pass
Public Swim – Adult	4.50	40.50	49.50	n/a
Public Swim – Youth or Senior	3.75	33.75	41.25	n/a
Public Swim – Preschool 3-5 yrs	2.50	22.50	27.50	n/a
Public Swim – 2yrs and under	Free	n/a	n/a	n/a
Public Swim – Family	12.00	108.00	132.00	n/a
Toonie Swim	2.00	n/a	n/a	n/a
Aqua Fit – Youth or Senior	6.00	54.00	69.25	225.00
Aqua Fit – Adult	7.00	63.00	80.75	250.00
Not-for-profit licensed preschool or youth organization:				
	# of Youth/Preschool		Rate per swim	
	8-12		20.00	
	13-20		32.50	
	21-30		52.50	
	30+		52.50 plus \$2.00 for each additional Youth/Preschool	
Rentals (per hour)				
Up to 50 persons			73.25	
51-85 persons			100.00	
Swim club			27.50	
SD #83			JOINT USE AGREEMENT	
Not-for-profit licensed preschool or youth organization			19.00/instructor/hr	

SCHEDULE "D" – PARK FEES

Park Rates	
Riverside Park – Youth (per day; includes ball diamond area)	250.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	500.00
Gazebo	
Daily Rental	120.00
Hourly Rental*	22.50
Kitchen Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
Ball Diamonds	
Adult League Play (per hour/per field)**	17.70
Youth League Play (per hour/per field)**	8.85
Adult League Tournament (per diamond/per day)	96.75
Youth League Tournament (per diamond/per day)	48.40
Non-League (per diamond per day)	96.75
Additional maintenance staff for tournament play (per hour)***	42.00
Funtastic	424.00

*Hourly rental is only applicable to the gazebo and excludes the kitchen facilities. This rate is available to the earlier of December 31, 2021, or when the Provincial State of Emergency for COVID-19 is rescinded, and/or events may be safely hosted.

**To be booked at half hour intervals

***Subject to staffing availability. Any overtime costs incurred will be in addition to this rate.

RDNO Building Permits Issued Comparison for Year/Month - Summary**Area: CITY OF ENDERBY****Category: BUILDING PERMITS****Year: 2021****Month: 02**

Folder Type	2021 / 02			2020 / 02			2021 to 02			2020 to 02		
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value
ACCESSORY BUILDING	0	0	0	0	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	1	0	10,000	0	0	0
END - COMMERCIAL BUILDING	0	0	0	1	0	10,000	1	0	5,000	1	0	10,000
END - DEMOLITION	0	0	0	0	0	0	0	0	0	0	0	0
END - INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0	0	0	0	0
END - MANUFACTURED HOME	1	1	5,000	0	0	0	1	1	5,000	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0	0	0	0	0
END - PLUMBING	0	0	0	0	0	0	0	0	0	0	0	0
END - SIGN	0	0	0	1	0	15,000	0	0	0	1	0	15,000
END - SINGLE FAMILY DWELLING	1	0	74,490	0	0	0	2	1	399,490	0	0	0
INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0	0	0	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0	0	0	0	0
Report Totals	2	1	79,490	2	0	25,000	5	2	419,490	2	0	25,000

MEMO

To: Mayor and Council

From: Tate Bengtson, CAO

Date: March 5, 2021

Subject: Co-Sponsorship of City of Vernon Resolution Regarding Provincial Changes in Emergency Management

RECOMMENDATION

THAT Council agrees to co-sponsor the City of Vernon resolution entitled "Provincial Changes in Emergency Management.

BACKGROUND

The City of Vernon is seeking co-sponsorship support for the attached resolution, which it is submitting to the Union of British Columbia Municipalities (UBCM), via the Southern Interior Local Government Association (SILGA). Vernon's resolution has been submitted to SILGA and is presently receiving technical comment from UBCM; co-sponsors must indicate their support by early April and will be added to the resolution before its formal submission to UBCM.

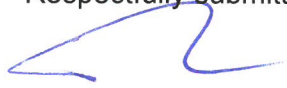
The resolution addresses changes to the Emergency Management BC (EMBC) financial guide, as well as the broader lack of ongoing consultation and engagement with respect to the modernization of emergency management in BC. Emergency management is a partnership between local and indigenous governments (which have the legislated responsibility for emergency management inside of their respective jurisdictions) and the Province (which has a critical role as a funder and supporter, in addition to providing its own emergency management for provincial-scale emergencies).

It is likely that the implications of the new financial guide will result in more of the costs associated with emergency response and recovery being downloaded onto local government (and thus property taxes). This will take the form of fewer recoverable response and recovery items, a more prescriptive and less context-sensitive approach to the kinds of response and recovery methods that will be funded, and a higher administrative cost associated with a lower benefit. The latter point will particularly impact small local governments without dedicated resources to staff a dedicated emergency management department, who are already wearing multiple emergency management hats, in addition to concurrent responsibilities around critical business continuity functions that must be maintained regardless of a state of emergency. Enderby's ongoing concern with a lack of predictable, stable funding for emergency management and the absence of a clear and certain definition of the Province's partnership role

remains; the Province's modernization of its financial guide is not only illustrative of this problem, but it exacerbates it.

Vernon's resolution is consistent with Enderby City Council's position on the emergency management modernization initiative (see attached backgrounder, submitted to the Province in January 2020). Staff are supportive of Vernon's position on this matter.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



THE CORPORATION OF THE CITY OF VERNON

File: 0360-20-25

February 23, 2021

Southern Interior Local Government Association
P.O. Box 27017 Cityview PO
Kamloops, BC V2E 0B2

Email: yoursilga@gmail.com

Dear Board Members:

Re: SILGA Resolution for Consideration – Provincial Changes in Emergency Management

Please find attached a Certified True Copy of the resolution passed by Vernon City Council at their Regular meeting held on February 22, 2021.

Thank you for including this resolution, along with the attached corresponding background information, for consideration at the 2021 South Interior Local Government Associate Convention.

Please advise if you have any questions or if you require any further information.

Yours truly,

Keri-Ann Austin, MMC
Corporate Officer
Manager, Legislative Services

cc: Mayor and Council
Maria Doyle, Sr. Executive Assistant
Sue Saunders, Emergency Program Coordinator

Enclosures



THE CORPORATION OF THE CITY OF VERNON

RESOLUTION OF COUNCIL

Provincial Changes in Emergency Management

At their February 22, 2021 Regular meeting, Vernon City Council passed the following resolution in respect to *Provincial Changes in Emergency Management*:

'WHEREAS the Provincial Government is modernizing elements of the emergency program that directly affect local authorities' ability to meet legislated emergency management responsibilities;

AND WHEREAS Emergency Management BC's publication of the Financial Assistance for Emergency Response Costs, A guide for BC First Nations and Local Authorities (2020), demonstrates the need for and lack of meaningful consultation with, and consideration of, local authorities' role in emergency management and of the relationship as defined in the Community Charter:

THEREFORE BE IT RESOLVED that UBCM establish a permanent committee for emergency management and request the Province direct all emergency program initiatives affecting local authorities through this committee as part of their final review;

AND FURTHER that the Province postpone implementation of the revised Financial Assistance for Emergency Response Costs Guide, and all other proposed Emergency Program administrative and financing amendments until such times as affected municipalities are meaningfully consulted.

CARRIED.'

The undersigned hereby certifies the above resolution
to be a true copy of the resolution passed by
Council of the City of Vernon on February 22, 2021

Keri-Ann Austin, MMC
Corporate Officer
The Corporation of the City of Vernon

PROVINCIAL CHANGES IN EMERGENCY MANAGEMENT

Municipalities across BC, including the City of Vernon, received notification November 3, 2020 that a new *Financial Assistance for Emergency Response Costs Guide* was effective November 30, 2020, without any consultation or collaboration. Presumably in response to strong push back from local governments implementation has been delayed, however, issues with content and process remain.

Local governments manage the delegated emergency management responsibilities with expectation of Provincial reimbursement of eligible incremental costs. The new guide has significant implications to local governments and thoughtful consultation should occur before implementation of any change that would result in increased resourcing and costs to local governments, and has the potential to adversely impact local governments' ability to manage emergency response obligations.

The Emergency Program Management Regulation specifies that the Provincial Emergency Program provides "advice and assistance to local authorities in the development of local emergency management organizations and local emergency program". It does not specify that the Provincial Emergency Program will decide **how** these services are managed and penalize a local authority by denying cost recovery if not managed in the method selected by the Province.

Schedule 2 of the *Emergency Program Management Regulation* specifies that the Attorney General through the Provincial Emergency Program will administer the emergency assistance vote to cover those incremental costs a) that are incurred by local governments, ministries and government corporations, and b) that the minister has approved. Also, Schedule 2 lists the Minister of Social Services responsibilities to provide services including: Food, clothing and shelter in private or congregate facilities; registration and information to assist in locating and reuniting of families; and assistance to local authorities in the planning and operation of emergency social services consisting of emergency feeding, clothing, lodging, registration and inquiry and personal services. This Provincial responsibility was downloaded to local governments who must undertake the planning and preparation work at their own expense and are now advised (without consultation) that recovery will be **denied** if the direct interaction is not undertaken by volunteers and/or if a congregate facility is rented and "could have been" provided from within the local authority.

In order to effectively respond to emergencies, the participation of excluded staff is a requirement in any local government organization, and cost recovery for incremental payroll expenses, paid in accordance with local government policy is now advised as **ineligible**. Emergencies and disasters do not fall under "regular" work plans. The Province that provides central and regional emergency operation support during local emergencies has a large base of in-scope technical staff to draw from. As an example, the Chief Administrative Officer normally staffs the Director role in the Emergency Operations Centre, whereas the Provincial, PREOC Director is usually staffed by EMBC Regional Managers who are STO24s and compensated for all hours worked as per the BCGEU agreement.

Local authorities are required to have stringent financial controls and documentation processes. The financial documentation expectations for cost recovery approvals and claims is significant as requirements do not necessarily align with local governments' regular financial process and municipalities are now advised further irregular documentation is to be supplied including "daily" payroll costing and cancelled cheque images to prove local government made the payments requested in the claims.

The Province's approach to providing singular guides for the collective audience of local government and first nations, may meet EMBC's expanded mandate under their 10-year Federal agreement, however there are considerable and inherent differences between First Nations governments and local authorities, including the terms set out in the Community Charter.

In addition to this guide, the Province initiated the modernization of a number of emergency management elements, including the emergency management legislation and emergency support services. This work in progress has included, with varying degrees of success, consultation and consideration for local authorities. The changes are significant as are the potential implications to local government.

The City of Vernon respectfully requests SILGA members' consideration of the following resolution:

WHEREAS the Provincial Government is modernizing elements of the emergency program that directly affect local authorities' ability to meet legislated emergency management responsibilities;

AND WHEREAS Emergency Management BC's publication of the *Financial Assistance for Emergency Response Costs, A guide for BC First Nations and Local Authorities (2020)*, demonstrates the need for and lack of meaningful consultation with, and consideration of, local authorities' role in emergency management and of the relationship as defined in the Community Charter:

THEREFORE BE IT RESOLVED that UBCM establish a permanent committee for emergency management and request the Province direct all emergency program initiatives affecting local authorities through this committee as part of their final review;

AND FURTHER that the Province postpone implementation of the revised Financial Assistance for Emergency Response Costs Guide, and all other proposed Emergency Program administrative and financing amendments until such times as affected municipalities are meaningfully consulted.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

*Prior Submission
for Enderby
- Jan. 2020*

To: Mayor and Council
From: Tate Bengtson, CAO
Date: January 7, 2020
Subject: Emergency Management Modernization Comments

RECOMMENDATION

THAT Council directs staff to submit, on behalf of the City of Enderby, the emergency management modernization comments to Emergency Management BC.

BACKGROUND

The Province of BC is modernizing the legislative framework for emergency management in BC. The legislation proposes an “all of society” approach that addresses the four pillars of emergency management (mitigation, preparedness, response, and recovery).

A discussion paper has been released by the Province for comment, which may be downloaded at the below location:

<https://engage.gov.bc.ca/govtogetherbc/consultation/emergency-program-act-modernization>

While the principles of the modernization effort are sound and many of the recommendations valid, there are implications that merit cautionary feedback to the Province. Attached to this memorandum are suggested comments based on an evaluation of the discussion paper by the City’s management team.

Most fundamentally, there is a need for the Province to define with greater certainty its partnership role in funding emergency management before, during, and after an emergency. The commitments that the Province is proposing will have a significant cost impact for local governments to resource properly, particularly those with small staff complements. There is a need for an ongoing and predictable source of funding so that local governments can implement and operate emergency management programs at the scale proposed by the Province.

Respectfully submitted,

Tate Bengtson
Chief Administrative Officer

Emergency Management Modernization Comments

The City of Enderby thanks the Province of BC for its efforts towards modernizing and clarifying the emergency management framework in British Columbia. Importantly, the “all of society” approach to emergency management, the focus on proactive disaster risk reduction, and strengthened reconciliation and recognition of indigenous emergency management partners are important values that should be at the heart of any contemporary emergency management legislation.

While modernization of BC’s emergency management legislation is a necessity, some of the proposed changes will result in significant new costs and procedural inefficiencies for local government and other emergency management partners. These will need to be evaluated carefully and resourced appropriately to guard against unintended consequences such as increased uncertainty and the related inability for Emergency Operations Centres to respond effectively to the urgent needs of persons living through disaster.

At the heart of any successful response to a major emergency is the need for interjurisdictional partnership. While the Province’s “all of society” framework provides the *legal* ability to require cooperation, it is unclear how this framework enables the *practical* ability to cooperate given resource constraints and challenges.

The Province’s proposed move from an outcomes-based accountability model to a highly prescriptive regulatory regime will have significant new cost and capacity challenges for all local governments, particularly those which are small. Modernization will necessitate a significant investment of new resources both for implementation and ongoing operating costs.

Unfortunately, the proposals provide virtually no certainty with respect to the Province’s partnership in terms of the steady and ongoing funding necessary for local governments and other emergency management partners to implement and maintain the new requirements. When it does address that uncertainty, the solution is to add costly and time-consuming procedural requirements (curiously described as “incentives” in the *Emergency Management Legislation Discussion Paper*) rather than emphasize the relationships, expertise, and local knowledge that arises from a robust partnership-driven approach between local governments and Provincial ministries and agencies.

The following specific concerns also exist:

1. For any proposed initiative, there needs to be an appropriate transition period so that the new requirements are achievable.
2. The proposed publication of emergency plan audits risks the disclosure of sensitive security and response information that could do extreme harm to government and emergency responders. The City recognizes the public’s right to transparency and feels that there are more appropriate ways to communicate this information publicly, such as a simple approval or acceptance of the emergency plan by the Province after it is deemed consistent with regulatory requirements. Further, emergency plan evaluation criteria must be clear and reasonable.
3. Making Provincial recovery funds conditional upon a post-disaster needs assessment and a broader recovery plan will cause significant delays in recovery operations, while adding massive uncertainty to local governments and its residents, as well as new costs. In some cases, needs assessments and recovery plans may be needed

due to the nature of the disaster; in other cases, this requirement will be at odds with the fundamental mission of timely, compassionate, and prudent recovery. Flexibility must be provided to enable more efficient and effective mechanisms to be considered by persons in a decision-making role.

4. The proposed central database of critical infrastructure assets introduces significant new cybersecurity concerns, as well as ongoing operating costs for both the Province and local governments.

The City of Enderby feels that efforts to move emergency management towards a highly prescriptive regulatory regime, if it is to achieve its aspirations for an “all of society” approach that encourages proactive disaster risk reduction, must eliminate uncertainty around the Provincial partnership so that the funding relationship is predictable and proportionate to the costs of resourcing the new commitments.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Mayor and Council

From: Tate Bengtson, CAO

Date: March 9, 2021

Subject: Endorsement of RDNO MoU for the Orderly Transition of the Fire Training Centre

RECOMMENDATION

THAT Council endorses the Regional District of North Okanagan's *Memorandum of Understanding for the Orderly Transition of the Fire Training Centre* and authorizes the Mayor to execute it on behalf of the City of Enderby;

AND THAT Council directs staff to terminate the Fire Training Centre Intermunicipal Agreement by bringing forward for repeal City of Enderby Intermunicipal Fire Training Centre Service Bylaw No. 1512, 2012 upon confirmation of a suitable new model that addresses transitional matters related to governance and the dedication of assets and participating interests of the non-withdrawing parties.

BACKGROUND

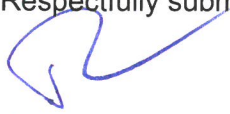
In 2020, the City of Vernon sought to withdraw as a participant in the Fire Training Centre Intermunicipal Agreement and have the 1-year notice period waived by mutual agreement of the other participants. Vernon's request was supported in principle by the Fire Training Centre's Policy Board after considering the Regional District of North Okanagan's proposal to assume management of the service. Attached is the RDNO's Memorandum of Understanding ("the MoU") detailing this assumption of management functions, which requires the endorsement of all of the parties to give effect to the withdrawal.

As the RDNO proposal arose quickly in order to address the need to secure a new manager and ensure service continuity, there are several transitional matters that will need to be addressed over the course of 2021. These transitional matters are referenced in the MoU, sections 2-3, where it affirms that "Each party commits to ensuring the orderly wind down of the Inter-Municipal Agreement and will work together in good faith with respect to the dedication of the assets and participating interests [...] Each party agrees not to partition the assets or appoint a liquidator." A governance structure that ensures the service reflects the needs of the participants on an ongoing basis needs to be established, alongside a commitment to work towards a dedication of the assets and participating interests. The transfer of the *management* function should not be taken as identical with the transfer of the ongoing *ownership* interest by

the non-withdrawing parties, who are essentially terminating the agreement to permit an early withdrawal by the City of Vernon.

As the RDNO has been concentrating on the operational aspects of the transition – which is an understandable prioritization - the above matters should be acknowledged with a committed path forward prior to the repeal of the City's bylaws and the consequential termination of the intermunicipal agreement.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

MEMORANDUM OF UNDERSTANDING

**For the orderly transition of the
Fire Training Centre**

Dated for reference this _____ day of December, 2020

BETWEEN:

REGIONAL DISTRICT OF NORTH OKANAGAN
9848 Aberdeen Road, Coldstream, BC, V1B 2K9

("RDNO")

AND:

CITY OF VERNON
3400 - 30th Street, Vernon, BC, V1T 5E6

("Vernon")

AND:

THE DISTRICT OF COLDSTREAM
9901 Kalamalka Road, Coldstream, BC, V1B 1L6

("Coldstream")

AND:

TOWNSHIP OF SPALLUMCHEEN
4144 Spallumcheen Way, Spallumcheen, BC, V0E 1B6

("Spallumcheen")

AND:

CITY OF ARMSTRONG
Box 40, Armstrong, BC, V0E 1B0

("Armstrong")

AND:

CITY OF ENDERBY
Box 400, Enderby, BC, V0E 1V0

("Enderby")

AND:

VILLAGE OF LUMBY
Box 430, 1775 Glencaird Street, Lumby, BC, V0E 2G0

("Lumby")

BACKGROUND:

1. The Fire Training Centre (FTC) has been operated under an Inter-municipal Agreement since January 1, 2013.
2. The City of Vernon has been the “Manager” as defined in the Inter-municipal Agreement since January 1, 2013.
3. At the October 22, 2020 meeting of the Fire Training Centre Policy Board, the parties were unable to reach a mutual consensus on a financial plan for 2021.
4. The City of Vernon has initiated the withdrawal provisions within the Inter-municipal Fire Training Centre Agreement, which require one year’s notice or such date that the Inter-municipal Participants may agree.
5. Collectively it is in all jurisdictions’ interest to transition as expeditiously as possible.
6. It is the consensus of all jurisdictions waive the one year notice requirement for parties to withdraw and provide for an early termination of the Inter-municipal agreement by mutual agreement effective December 31st, 2020.
7. It is the consensus of all jurisdictions to withdraw from the Inter-municipal Fire Training Centre Agreement, effective December 31st, 2020.

UNDERSTANDINGS:

1. All jurisdictions support the termination of:
 - a. Inter-municipal Fire Training Centre Agreement; and,
 - b. Fire Training Centre Lease Agreement between the RDNO and City of Vernoneffective December 31st, 2020.
2. Each party commits to ensuring an orderly wind down of the Inter-municipal Agreement and will work together in good faith with respect to the dedication of the assets and participating interests.
3. Each party agrees not to partition the assets or appoint a liquidator.
4. All parties reaffirm the Survival of Obligations clause of the existing Inter-municipal Agreement.
5. The RDNO is committed to the continued provision of FTC services for fire departments in the North Okanagan and will work with interested partner jurisdictions in an orderly transition to a new model.
6. All jurisdictions commit to a repeal of their FTC Inter-municipal Agreement bylaws on an expeditious basis.

FINANCIAL:

1. The RDNO will submit payment to the City of Vernon for its share of the 2019 deficit (\$675.26) by December 31, 2020.
2. The City of Vernon will be responsible for the completion of unfinished capital projects as approved by the Policy Board and funded by the Community Emergency Preparedness Fund (CEPF) grant monies. The RDNO will permit reasonable access to the FTC by City of Vernon staff or contractors for the purposes of completing the grant related works.
3. The partner jurisdictions remain committed to the Asset Management Grants and will work towards an orderly transition of these grants to the RDNO.
4. Monies remaining in the Facility Improvement Reserve, after completion of the Policy Board approved capital projects, will be transferred directly to the RDNO to be used for future facility improvements, and not disbursed as part of any surplus.
5. Upon completion of audited financial statements in spring 2021, the City of Vernon will distribute any operating surplus arising from 2020 operations to the parties, based on their percentage share.

FACILITY:

1. Effective January 1, 2021, the RDNO (Electoral Areas function) will be responsible for the FTC service and continued operation of the FTC facility.
2. The RDNO intends to manage the FTC facility for the benefit of all interested North Okanagan jurisdictions and wishes to enter into agreements for use of the facility with those partners.
3. The RDNO is committed to ensure that the facility remains in good condition.

For and on behalf of:
Regional District of North Okanagan

Authorized Signatory
Print Name:

For and on behalf of:
City of Vernon

Authorized Signatory
Print Name:

For and on behalf of:
District of Coldstream

Authorized Signatory
Print Name:

For and on behalf of:
Township of Spallumcheen

Authorized Signatory
Print Name:

For and on behalf of:
City of Armstrong

Authorized Signatory
Print Name:

For and on behalf of:
City of Enderby

Authorized Signatory
Print Name:

For and on behalf of:
Village of Lumby

Authorized Signatory
Print Name:

MEMO

To: Mayor and Council

From: Tate Bengtson, CAO

Date: March 11, 2021

Subject: Continuation of the Curbside Spring Pruning and Garden Waste Collection Program

RECOMMENDATION

THAT Council provides direction to staff on the continuation of the Curbside Spring Pruning and Garden Waste Collection Program.

BACKGROUND

At the April 8, 2020 special meeting of Council to deal with the budget, the matter of discontinuing the Curbside Spring Pruning and Garden Waste Collection Program was brought forward by a Councillor. The program has been challenging to administer due to ongoing abuse and the lack of funds to deal with non-burning forms of disposal.

At that time, Staff recommended against discontinuing the service, given a planned pilot project for chipping the wood waste for use in the City's biomass boiler and the need to minimize impacts upon regional landfills, which were severely strained by a spike in demand during the early stages of the global COVID-19 response and were pleading with the public to limit their visits to the landfill to only essential trips.

Staff are seeking Council direction on whether it wishes to proceed, so that the forthcoming 2021 budget can be adjusted and public notifications circulated.

Staff provide the following information for Council by way of context:

1. The pilot project did not prove to be successful due to the amount of inorganic material that is improperly placed in the bagged organics or that accompanies the bundles of prunings. The presence of the inorganics (soil, concrete, metal, etc.) makes it more difficult to chip and unusable in the City's biomass boiler without impacting asset maintenance and, ultimately, asset lifecycle.
2. Impacts to regional landfills have drawn down since the early days of the COVID-19 pandemic.

3. In communication with other communities that have historically provided this service, several are discontinuing their programs for reasons largely consistent with the challenges that Enderby's program has encountered. Lumby has confirmed that it has discontinued its program (although it will continue to collect bags of leaves for compost). Coldstream, which provided a drop-off program rather than a collection program, has indicated that it has suspended its program indefinitely due to the pandemic and limitations associated with its processing facility. Spallumcheen is continuing its service but only provides service to its 3 subdivisions, with the other residential properties having to self-haul to landfill.

Staff note that the program is popular among residents who use it. It is a very low-cost opportunity to dispose of prunings and garden waste – in part because the way that is structured is only sustainable under certain conditions that no longer appear to be possible to continue. There will be displeasure among those residents who will now have to self-haul to a landfill or hire a contractor to do the same. On the other hand, there are residents who pay for the program who get little to no benefit from it.

The program has been hampered by abuse that, despite ongoing public communications, has shown negligible signs of improvement (and is very common in other jurisdictions that provide the same service, as well), including:

1. Expectations that very large piles of organic debris from yards that underwent significant landscaping improvements should be collected, such as entire rows of removed hedges (rather than the intent of the program, which is prunings that may accumulate over the course of a single year); and
2. The inclusion of inorganic material that makes processing the collected yard and garden waste costly, inefficient, and hazardous. Items found the bagged organics have included things like chunks of broken concrete. Items found amidst the prunings have included rebar. While these are likely not being inserted with malicious intent, but rather a perceived ability to dispose of something without paying tipping fees, the hazard remains the same if a chipping program is undertaken without a proper pre-sorting of materials.

Given the minimal operating budget for this initiative (\$4,000; note that the same program in Coldstream, which has a larger landmass but has implemented a pre-sorting/chipping program, was costing \$20,000-22,000 per year) the only available option was to dispose in a centralized, high-temperature burn operation after the organics had been seasoned over the course of months, so that air quality impacts could be minimized (but still had an impact).

Given the above, the options for the disposal of pruning and garden waste are:

- Hauling to landfill in a non-chipped form, at increased cost; or
- Burning on-site; or
- Investing in a robust chipping program that involves funding for cleaning, sorting, and chipping of yard and garden waste, at increased cost.

As the service disproportionately benefits certain properties, and a cost increase to user fees will be required in order to provide for a safe and proper disposal of the yard and garden waste in a way that meets the expectations of the broader community, this would be an appropriate time for Council to evaluate whether it wishes to continue the service at a higher cost. Council should expect that the program costs will double in order to deal with a proper disposal method.

If Council discontinues the service, residents would need to dispose of their own yard and garden waste at the landfill directly or hire a local contractor to do the same. Council should note that the regional landfills do not charge tipping fees for the disposal of yard and garden waste, although they do require self-haulers to sort their materials (and have the infrastructure and staff in place to enforce this, in a way that a curbside collection program does not). At the time that the curbside pruning and garden waste collection program was introduced, there were landfill tipping fees.

In the event that Council wishes to discontinue the service, it should be prepared for opposition amongst those who use the program; however, if the program is to continue, it needs to fund a viable option for disposal and no longer simply provide funding for collection. If the program is discontinued, there will be a corresponding decrease to the user fees.

With respect to the remaining pruning and yard waste from 2020, as this was held back as a result of COVID-19 impacts upon landfills, disposal for this year is eligible to be funded through the COVID-19 Safe Restart grant funding that the City of Enderby received from the Province, and is estimated to cost \$2,500.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

- [Utilities](#)

Search our website

Search

[Home](#) → [Services](#) → [Community Services](#) → [Solid Waste Diversion & Disposal](#) → [Diversion & Disposal Facilities](#) → Free Yard & Garden Waste Drop-off

Free Yard & Garden Waste Drop-off

Yard & Garden Waste can be dropped off at any RDNO [Diversion and Disposal Facility](#) **free of charge**. From Yard & Garden Waste we make RDNO-Gro which is used for gardening and landscaping throughout the North Okanagan.

What is Yard and Garden Waste?

"Yard and Garden Waste" is any plant material that comes from yard and garden management.

Organic material accepted by the RDNO includes:

- trimmings and prunings (<8" diameter and 2 meters long)
- leaves
- grass
- mulch
- flowers
- vegetable stalks (including pumpkins)
- wood or herbaceous waste
- wood chips
- wind fallen fruit and vegetables; and
- trees trunks and stumps (<8" diameter)

Yard waste **does not** include animal feces, cardboard, plastic, soil, rocks, fencing, fabric, netting and other non-vegetated landscaping and gardening waste. Any material other than yard waste in the yard waste stock pile at a DDF is not permitted.

Plastic Yard Waste Bags Contaminate Compost

Plastic bags are a big problem for yard waste that is used to make compost. When plastic bags are mixed with yard waste they may be shredded into small pieces when the materials are chipped, which reduces opportunities for compost to be used. Just one bag can be shredded into thousands of plastic fragments. The small pieces of plastic then pollute our land and water and reduce the usefulness of the compost.

Some alternatives to bringing yard waste to Diversion & Disposal Facilities in plastic bags are:

- Using reusable containers or kraft paper bags
- Bringing materials unbagged but remember to secure your load
- Keeping leaves for a valuable garden bed mulch or store to make leaf mold that will improve soil and protect plant roots
- Using leaves in your backyard compost, they are an excellent ingredient for controlling odors, preventing pests and making great compost
- [Grasscycling](#) by leaving mowed grass on the lawn which improves the health of lawns and saves you time

Please make sure all bagged Yard & Garden Waste is emptied. If you are not reusing your bags, emptied plastic bags go to garbage and emptied paper bags can be added to the Yard & Garden Waste pile

City of Enderby



GARBAGE AND RECYCLING, NEWS

RESIDENTIAL SPRING PRUNING CURBSIDE PICK-UP FOR 2020

APRIL 6, 2020 |

Curbside pick-up of residential spring pruning and bagged organics will occur starting Sunday, April 19, 2020.

Materials which are not prepared properly will not be picked up.

All bags and pruning bundles should be left at curbside by the end of the day on Saturday, April 18, 2020.

Instructions on Preparing Materials

Prunings

- No more than 4" diameter and 6' long
- Must be bundled with string or compostable twine
- No roots or dirt
- Stacked separately from thorns and clear bags
- 50 pound maximum per bundle

Leaves, Grass, Garden Refuse

- Clear or translucent bags only
- No loose materials
- 50 pound maximum per bag

This program is intended to deal with pruning that typically occurs from one spring to the next. It is not intended to address large volumes of pruning associated with landscaping or properties that have not been tended for a number of years.

If you have a large volume of prunings, you can drop it off year-round for free at one of RDNO's [Recycling and Disposal Facilities](#). Please note that, due to the physical distancing measures implemented at the facilities, the RDNO has requested that [only essential trips to the landfill be made during the pandemic](#) for the safety of the public and workers.

MEMO

To: Mayor and Council

From: Tate Bengtson, CAO

Date: March 11, 2021

Subject: Asset Management Planning Program and Arena Condition Assessment

RECOMMENDATION

THAT Council authorizes staff to apply for an Asset Management Planning Program grant to complete a condition assessment for the Enderby Arena and Curling Rink;

AND THAT Council agrees to support the proposed activities, including overall grant management.

BACKGROUND

The Province of BC is offering grants under its Asset Management Planning Program that may be used for activities related to assessing, planning, and implementing an asset management program. The City has completed significant work involving its asset management policy, asset inventory, asset investment plan, and condition assessment framework for linear infrastructure and appurtenances. However, it still needs substantial work around condition assessments, particularly for buildings. Condition assessments will often influence investment plans by providing formalized, granular information around the actual lifecycle of an asset, rather than relying upon anecdotal observations, operations-and-maintenance financial trends, and standard lifecycle assumptions.

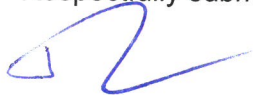
The Enderby & District Services Commission has indicated its support for proceeding with a condition assessment of the Enderby Arena and Curling Rink. Staff feel that this is a wise choice for a condition assessment, for the following reasons:

1. Given its age (which is assumed to be middle-of-life), it is an opportune time to make meaningful changes to the asset renewal investment strategy based on the actual condition and any resulting change in lifecycle projections;
2. Given the technical and regulatory complexity of the facility, and the number of discrete components contained within, a formal, structured assessment may identify practices or solutions that could be implemented in the short-term which could help to extend the life of the facility or reduce the risk of service interruptions, both of which would benefit taxpayers and user groups. The report may also identify areas for further investigation.

The grant provides up to \$15,000 of total project costs, with the remaining 50% contributed through community contributions; in this case, staff are proposing that the 50% local contribution be made through in-kind contributions from the local government in terms of staff time to assist and advise the consultant. Council should be aware that, if a condition assessment is to proceed for a value of \$15,000, the scope will necessarily be limited.

Staff contacted Osoyoos, which recently completed a condition assessment for the Sunbowl Arena (which is of a similar vintage as the Enderby Arena; the Enderby Curling Rink is older). Osoyoos confirmed that their condition assessment had consultant costs of just under \$15,000. The condition assessment scope had to be limited, given their working budget; for instance, no destructive testing / laboratory analyses were conducted to assess for the integrity of pipes. Instead, the condition assessment was comprised of on-site inspections, operator interviews, an analysis of replacement cost by component, and short-term recommendations to enhance regulatory compliance and prolong the asset lifecycle.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: March 11, 2021
Subject: Community Resiliency Investment Program - 2021 FireSmart Economic Recovery Fund

RECOMMENDATION

THAT Council directs Staff to submit an application under the Community Resiliency Investment Program's 2021 FireSmart Economic Recovery Fund stream in order to fund the following activities:

1. The completion of FireSmart Home Ignition Zone Assessment Score Cards by a qualified Local FireSmart Representative or Wildfire Mitigation Specialist for critical interface properties within the community;
2. The labour costs for mitigation activities on residential properties owned by seniors, people with limited mobility, or vulnerable populations who cannot undertake mitigation activities themselves; and
3. The completion of a secondary FireSmart Home Ignition Zone Assessment Score Cards for properties that have completed mitigation work.

AND THAT Council confirms its support for the proposed activities and willingness to provide overall grant management for the project.

BACKGROUND

The Community Resiliency Investment (CRI) program was announced by the provincial government in 2018 and is intended to reduce the risk of wildfires and mitigate their impacts on BC communities. The CRI includes three streams:

Stream 1: FireSmart Community Funding & Supports, administered by the Union of BC Municipalities (UBCM).

Stream 2: Crown Land Wildfire Risk Reduction, administered by the Ministry of Forests, Lands, Natural Resource Operations & Rural Development.

Stream 3: FireSmart Economic Recovery Fund, administered by UBCM.

The intent of the FireSmart Economic Recovery Fund stream is to support immediate job creation in order to build local wildfire resiliency and assist communities in recovering from the economic impacts of the COVID-19 pandemic. The Ministry of Forests, Lands, Natural Resource Operations and Rural

Development has provided \$10 million for this funding stream. The FireSmart Economic Recovery Fund program provides 100% funding contribution for eligible costs and activities to a maximum of \$150,000.

Staff are recommending that a grant application be submitted under Community Resiliency Investment Program's 2021 FireSmart Economic Recovery Fund stream to fund:

1. The completion of FireSmart Home Ignition Zone Assessment Score Cards by a qualified Local FireSmart Representative (LFR) or Wildfire Mitigation Specialist (WMS) for critical interface properties within the community

Through the City's Wildfire Protection Planning process, it was identified that the Gunter Ellison Road/West Enderby Road neighbourhood is a critical interface area given the steep slopes and proximity to the dry continuous forest to the west. As part of the City's Fire Smart Implementation Planning process, a FireSmart Neighbourhood Assessment for the Gunter Ellison/West Enderby Neighbourhood was completed a LFR and it was determined that there were a range of mitigation activities that could be utilized by properties in the neighbourhood to increase their resiliency to wildfire, and thus increase the broader community's resiliency. The completion of FireSmart Home Ignition Zone Assessment Score Cards by a qualified LFR or WMS will allow for detailed assessments of interface properties to identify, i) a standardized hazard rating for the property, and ii) recommended mitigation strategies that the property owner can consider to improve their property's hazard rating.

2. The labour costs for mitigation activities on residential properties owned by seniors, people with limited mobility, or vulnerable populations who cannot undertake mitigation activities themselves

Under the FireSmart Economic Recovery Fund stream, funding of the labour associated with mitigation activities (i.e. vegetation removal, replacing combustible surfaces/materials, tree thinning, etc.) on residential properties is an eligible expense, as long as the residential property is owned by seniors, people with limited mobility, or vulnerable populations who cannot undertake mitigation activities themselves; funding the labour of mitigation activities on properties owned by individuals with barriers to completing the activities on their own will help to increase the total number of properties within the City's interface that are equipped with FireSmart measures, and help to protect the broader community.

It should be noted that while labour can be funded, it is expected that the property owner would fund non-labour costs as their contribution to the initiative.

3. The completion of a secondary FireSmart Home Ignition Zone Assessment Score Cards for properties that have completed mitigation work.

Under the FireSmart Economic Recovery Fund stream, it is required that secondary FireSmart Home Ignition Zone Assessment Score Cards be completed for properties where mitigation work

has been completed; this process allows the LFR/WMS to demonstrate and quantify the positive impacts that the mitigation activities had on the property's hazard rating.

It should be noted that the proposed project is a direct implementation of the following recommendations from the City's FireSmart Implementation Plan (completed in 2019):

- a) Conduct FireSmart events;
- b) Invest in FireSmart efforts;
- c) Encourage property owners to conduct hazard assessments;
- d) Monitor and manage vegetation; and
- e) Seek opportunities to mitigate landscape-scale wildfire risk.

Staff are proposing that the City apply for the full grant amount of \$150,000. Although it is unknown how many properties will sign up to have their properties assessed by an LFR/WMS, and the extent of recommended mitigation activities that will be identified through the assessment process, Staff anticipate that the City will be able to utilize the full extent of the grant funding given the sheer size of the Gunter Ellison/West Enderby interface area and the number of homes and properties within it.

Staff will be proposing to use a portion of the grant funds to hire a part-time temporary contractor using to coordinate the project, with the contractor to be responsible for:

- i. Pre-planning for the project;
- ii. Promoting education and awareness of the project;
- iii. Engagement with property owners;
- iv. Completion of FireSmart Home Ignition Zone Assessment Score Cards;
- v. Coordination of funding for labour costs of eligible mitigation activities;
- vi. Completion of Secondary FireSmart Home Ignition Zone Assessment Score Cards; and
- vii. Final reporting.

The hiring of a part-time temporary contractor will enable a qualified, trained individual to provide a focused, strategic approach to FireSmart within the Gunter Ellison/West Enderby Road neighbourhood, thus providing the best opportunity for strengthening wildfire resiliency within the City's critical interface area.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

FIRESMART® HOME IGNITION ZONE ASSESSMENT SCORE CARD



HOME ADDRESS:

For each Hazard Factor - select one point rating score and enter in score column on right.

HOME

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS				SCORE
1	Roof material	Fire-Rated – good condition <i>(metal, clay, asphalt shingles)</i>		Fire-Rated – poor condition or unrated <i>(wood shakes)</i>		0
		0		30		
2	Gutter type and roof cleanliness	Non-combustible gutter – no debris	Combustible gutter – no debris	Non-combustible gutter with debris	Combustible gutter with debris	0
		0	6	10	16	
3	Vents and openings	Non-combustible, fire-rated vents or vents with 3 mm screening		Combustible vents, not fire-rated or without 3 mm screening		0
		0		6		
4	Eaves	Closed or Boxed-in eaves		Open eaves		0
		0		6		
5	Building exterior or siding	Non-combustible or ignition resistant <i>(fibre cement, stucco, log, metal, brick/stone)</i>		Combustible or non-ignition resistant <i>(vinyl, wood, acrylic stucco)</i>		0
		0		6		
6	Building exterior condition	No gaps, cracks or holes		Gaps, cracks or holes		0
		0		6		
7	Ground-to-siding clearance	15 cm non-combustible vertical ground-to-siding clearance		No 15 cm non-combustible vertical ground-to-siding clearance		0
		0		30		
8	Balcony, deck, porch	N/A, no gaps or cracks, heavy timber, non-combustible or fire-rated construction with non-combustible surface and no combustible debris under deck		Gaps or cracks, no heavy timber or fire-rated construction with combustible surface and combustible debris under deck		0
		0		30		

HOME IGNITION ZONE ASSESSMENT SCORE CARD

HOME

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS					SCORE
9	Position on slope	Building is located on the bottom or lower portion of hill			Building is located on the mid to upper portion or crest of hill		0
		0			6		
10	Window Glass	Tempered	Multi-pane / Thermal		Single pane		0
		Any Size	Small-Medium <i>Less than 1 m x 1 m</i>	Large <i>More than 1 m x 1 m</i>	Small-Medium <i>Less than 1 m x 1 m</i>	Large <i>More than 1 m x 1 m</i>	
		0	1	2	4	6	
HAZARD SCORE - Total for HOME							0

NON-COMBUSTIBLE ZONE

(0 - 1.5 metres from HOME)

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS		SCORE
11	1.5 m from furthest extent of home <i>(includes decks, overhangs)</i>	Non-combustible surface, no combustible debris, materials, fences or plants present	Combustible surface, combustible debris, materials, fences or plants present	0
		0	30	
HAZARD SCORE – Total for Non-Combustible Zone				0

ZONE 1

(1.5 - 10 metres from HOME)

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS		SCORE
12	Woodpiles and other combustible materials (eg. vehicles)	More than 10 m from home	Less than 10 m from home	0
		0	30	
13	Outbuildings not meeting FireSmart guidelines	More than 10 m from home	Less than 10 m from home	0
		0	30	

HOME IGNITION ZONE ASSESSMENT SCORE CARD

ZONE 1

(1.5 – 10 metres from HOME)

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS			SCORE
14	Forest vegetation (trees)	Deciduous (leafy) – (poplar, aspen, birch)	Mixedwood (mix of tree types) – both deciduous (leafy) and coniferous (evergreen)	Coniferous (evergreen) - (spruce, pine, fir, cedar)	0
		0	30	30	
15	Surface vegetation and combustible materials	Grass less than 10 cm long or non-combustible surface, low flammability plants		Grass more than 10 cm long or high flammability plants, accumulated needles, branches, logs	0
		0		30	
HAZARD SCORE - Total for Zone 1					0

ZONE 2

(10 – 30 metres from HOME)

HAZARD FACTOR		CHARACTERISTICS AND POINT RATINGS				SCORE
16	Forest vegetation (trees)	Deciduous (leafy) – (poplar, aspen, birch)	Mixedwood (mix of tree types) – both deciduous (leafy) and coniferous (evergreen)	Coniferous (evergreen) - (spruce, pine, fir, cedar)		0
				Separated	Continuous	
		0	10	10	30	
17	Flammable shrub spacing (coniferous – eg. cedar or juniper)	None	Scattered	Abundant		0
		0	5	10		
18	Surface vegetation	None	Scattered	Abundant		0
		0	5	10		
19	Low-lying tree branches (coniferous)	None		Present		0
		0		10		
HAZARD SCORE – Total for Zone 2						0

HOME IGNITION ZONE ASSESSMENT SCORE CARD

ZONE 3

(30-100 metres from HOME) Complete where applicable

HAZARD FACTOR	CHARACTERISTICS AND POINT RATINGS	SCORE
Assess hazard factors 16 – 19 above for Zone 3 and enter score at right		0
HAZARD SCORE – Total for Zone 3		0

TOTAL PROPERTY SCORE

HOME IGNITION ZONE ASSESSMENT TOTALS		SCORE
Home	Home and attachments (<i>deck</i>)	0
Non-Combustible Zone	0 – 1.5 m from home	0
Zone 1	1.5 m – 10 m from home	0
Zone 2	10 m – 30 m from home	0
Home and Non-Combustible Zone, Zone 1 and Zone 2 - SCORE:		0
Zone 3 (<i>if applicable</i>)	30 – 100 m from home	0
TOTAL SCORE:		0

HAZARD LEVEL

Low < 21 points	Moderate 21-29 points	High 30 – 35 points	Extreme > 35 points
--------------------	--------------------------	------------------------	------------------------

0

TOTAL SCORE OF HOME, NON-COMBUSTIBLE ZONE, ZONE 1, ZONE 2 AND ZONE 3

PLEASE READ – Legal Disclaimer – The information contained herein provides general information only. While it is believed to be accurate, it is provided without representation or warranty of any kind, including as to its accuracy or its suitability for the purpose(s) for which you may wish to rely on it. Accordingly any and all use of or reliance on such information shall be in your own discretion and at your own risk. For greater clarity, Partners in Protection Association (FireSmart Canada) accepts no responsibility or liability for any injury, loss or damage, whether direct, indirect, special, incidental, punitive or consequential, that any person may sustain as a result of the information in, the results of, or anything done or omitted pursuant to, this assessment.

HOME IGNITION ZONE ASSESSMENT SCORE CARD

HAZARD FACTOR GUIDE

Photos and graphics show condition of 'characteristic' by hazard factor

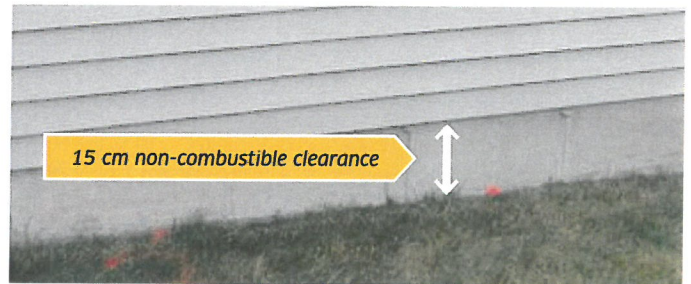


Open Eaves

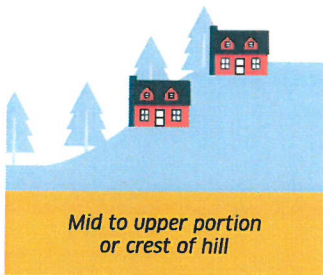


Closed Eaves

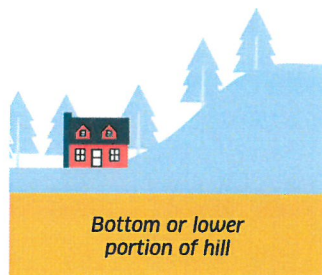
HAZARD FACTOR 4:
EAVES



HAZARD FACTOR 7:
GROUND TO SIDING CLEARANCE

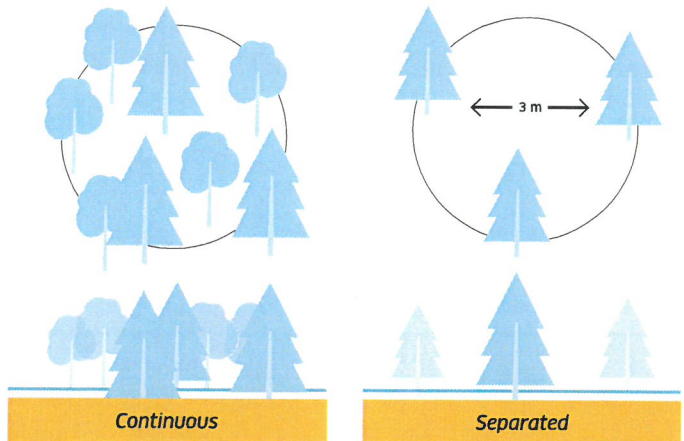


Mid to upper portion
or crest of hill



Bottom or lower
portion of hill

HAZARD FACTOR 9:
POSITION ON SLOPE



HAZARD FACTOR 16:
FOREST VEGETATION (TREES)



Abundant



Scattered

HAZARD FACTOR 17:
FLAMMABLE SHRUB SPACING



Present

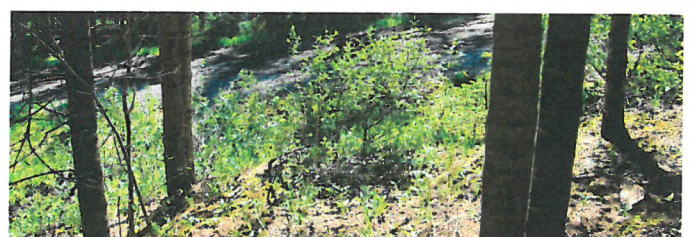


Abundant



Scattered

HAZARD FACTOR 18:
SURFACE VEGETATION



None

HAZARD FACTOR 19:
LOW-LYING TREE BRANCHES

Province of B.C. and Heritage BC Announce Results of Largest Heritage Infrastructure Funding

Monday, February 22, 2021

Heritage BC joins the Province of British Columbia in announcing the results of the single largest funding program to support B.C.'s unique heritage infrastructure. This announcement is part of BC's \$10 billion COVID response, which includes the StrongerBC for Everyone recovery plan — a plan that protects people's health and livelihoods while supporting businesses and communities — and the Community Economic Recovery Infrastructure Program (CERIP).

"We could not be happier to have this recognition and support from the Province," says Paul Gravett, executive director of Heritage BC. "Through this funding program, the Province not only provided the largest one-time infusion of funds into the heritage sector, but it also recognized the importance and potential of heritage infrastructure and its place in our province's economic picture."

The Province of B.C. allocated \$16M to the Unique Heritage Infrastructure stream of the CERIP program and appointed Heritage BC as the program delivery partner. First People's Cultural Council was the program delivery partner for an additional \$4M in funding.

"Funding heritage and cultural projects throughout British Columbia is vital for communities and their wellbeing. It allows them to remain connected to their past and it helps to support their cultural organizations", said Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development. "This funding also helps communities recover from the pandemic with investments in programs that benefit the whole community."

Funding will soon flow throughout the province to support projects in 68 communities including Atlin in the northern reaches of the province to Fernie in the southeast corner and to Port Alberni on the western side of Vancouver Island. The projects will ensure that, as a province, we retain and celebrate many aspects of the British Columbia's history and community life, from Chinese association buildings and Japanese internment camps to well-used town halls and an abandoned historic mine.

"The awarded projects show us the strong local connections of our history and heritage. CERIP has shown us the great need for this type of funding and it has shown us that people need their heritage," says Britney Dack, chair of Heritage BC's board of directors. "It is part of our daily lives. It is part of communities and our stories."

Contact
Paul Gravett
Heritage BC
pgravett@heritagebc.ca
(604) 417-7243

About the Community Economic Recovery Infrastructure Program (CERIP)

With a goal to help communities impacted by COVID-19 and support B.C.'s post-pandemic economic recovery, the Province of British Columbia allocated up to \$100 million through CERIP to support community economic resilience, tourism, heritage, and urban and rural economic development projects.

The funding is distributed across five funding streams:


- Community Economic Resilience \$30 million (Ministry of Municipal Affairs and Housing)
- Destination Development \$20 million (Ministry of Tourism, Arts and Culture)
- Unique Heritage Infrastructure \$20 million (Ministry of Forests, Lands, Natural Resources and Rural Development)
- Rural Economic Recovery \$20 million (Ministry of Forests, Lands, Natural Resources and Rural Development)
- Aboriginal Head Start Land-based Project \$10 million (Ministry of Children and Family Development)

CERIP is providing \$100 million in one-time infrastructure grants for shovel-worthy projects across B.C. These projects will improve community economic resilience, develop tourism infrastructure, support unique heritage infrastructure and support economic recovery for rural communities.

CERIP's funding is distributed across five different streams managed by separate partner ministries: Municipal Affairs; Tourism, Arts, Culture and Sport; Forests, Lands, Natural Resource Operators and Rural Development; and Children and Family Development.

Heritage BC is privileged to work with the Province and the Ministry of Forests, Lands, Natural Resources and Rural Development as a program delivery partner for a portion of the Unique Heritage Infrastructure funding. 159 submissions were reviewed by five peer-review juries made up of 20 heritage professionals.

Funded Projects (organization, project title)

1. Alkw Media Society, House of Numst'
2. Atlin Historical Society, Atlin Courthouse Rehabilitation
3. Barkerville Heritage Trust, Theatre Royal Foundation Project
4. Bridge River Valley Community Association, Bralorne Pioneer Mines Ltd. Office Conservation and Adaptive Reuse
5. Britannia Mine Museum Society, Foundations for Heritage Stability of Cottage #122
6. Britannia Shipyards National Historic Site Society, Heritage Slipways Restoration to Operational Status
7. Capital Regional District, Goldstream Powerhouse Roof Replacement
8. Chin Wing Chun Tong Society of Canada, Chin Wing Chun Tong Society Storefront Rehabilitation
9.  City of Enderby, Enderby Drill Hall Roof Replacement
10. City of Kamloops, Old Kamloops Courthouse Interior and Exterior Restoration
11. City of Port Alberni, Port Alberni Train Station Rehabilitation
12. City of Surrey, Indigenous Carving Centres
13. Columbia Shuswap Regional District, Secwépemc Landmarks Project
14. Cowichan Tribes, Sharing Ye'yumnuts
15. Craigdarroch Castle Historical Museum Society, Dunsmuir Era Kitchen
16. Cranbrook Community Theatre Society, Theatre Proper Restoration Project
17. District of Mission, Mission Museum Rehabilitation
18. District of North Vancouver, Murdo Fraser Cabin Refurbishment
19. District of Peachland, Peachland Museum Preservation
20. District Sechelt, Rockwood Lodge renovation and conservation project
21. Fernie & District Historical Society, Fernie Museum Building Basement Asbestos Abatement
22. Fraser Valley Heritage Railway Society, Heritage Railway preservation and conservation
23. Galiano Museum Society, The Water We Call Home: Infrastructure Grant
24. Grand Forks Art Gallery Society, Grand Forks 1911 Heritage Courthouse windows conservation
25. Greenwood City, Historic Greenwood Courthouse Restoration Project
26. Grist Mill CCC Corp., Heritage Gardens Restoration and Improvement
27. Heritage Abbotsford Society, HAS Applied Heritage Preservation Project
28. Holy Family Church, Bell Tower Roof Repairs Holy Family Church Fernie BC
29. Japanese Garden Society of Salt Spring Island, Repairs to Heiwa Garden in the Peace Park
30. Kamloops Heritage Railway Society, Heritage Railway Infrastructure Expansion Project
31. Kootenay Lake Historical Society, SS Moyie National Historic Site Infrastructure Improvement
32. Ladysmith & District Historical Society, Preservation and Rehabilitation of The Ladysmith Museum
33. Lardeau Valley Historical Society, Pavillion and 2 Sheds for Displaying and Interpreting Large Heritage Machinery
34. Metchosin Museum Society, Metchosin School House Museum Conservation Implementation
35. Metro Vancouver Regional District, Davies Orchard Revitalization
36. New Beginnings Benevolent Society, Shuswap North Okanagan Cultural Heritage Centres
37. New Pathways to Gold Society, The 1926 Alexandra Bridge Rehabilitation Project

38. Oak Park Heritage Preservation Society, Restoration and conservation of the 1894 Elkington house, Maple Bay Road, Duncan, BC
39. Okanagan Historical Society, Father Pandosy Mission Heritage Site Rehabilitation
40. Oliver and District Heritage Society, BC Police Station Site Buildings Conservation
41. Pemberton and District Museum and Archives Society, Pemberton Station School and John Arn Cabin Project
42. Port Edward Historical Society, Addressing Threats to North Pacific Cannery NHS through Preservation Interventions
43. Potato House Sustainable Community Society, Potato House Heritage Restoration and Rehabilitation
44. Powell River Film Society, Preservation and Restoration of the Historic Patricia Theatre
45. Prince George Backcountry Recreation Society, Tacheeda Fire Lookout Tower Rehabilitation
46. Qualicum Beach Historical and Museum Society, Heritage Powerhouse Conservation and Adaptive Repurposing Project
47. Roberts Creek Community Association, Roberts Creek Hall & Library Conservation Project
48. Ross Bay Villa Society, Irrigation system for an 1860s Era Domestic Heritage Garden at Ross Bay Villa
49. Saanich Historical Artifacts Society, Heritage Acres Museum, repair and remediation of roof structures
50. Saanich Pioneers' Society, Structural Conservation of Log Cabin Museum
51. Saint Aidan Orthodox Church, New lift and stairs to address accessibility issues at historic St. Aidan Orthodox Church
52. Sandon Historical Society, Sandon Museum Wheelchair Access & Replica Building Completion
53. Sidney Museum and Archives Society, Historic Floor Rehabilitation for Accessibility
54. Slocan Valley Historical Society, Merriwake Interpretative Centre - Phase III & Phase IV
55. Smithers Central Park Building Society, CPB rehabilitation
56. Sointula Museum and Historical Society, Sointula Museum Archival Storage Project
57. Synod of the Diocese of Kootenay, The Cathedral of St. Michael's and All Angels Stained Glass Protection
58. T'it'q'et Administration, T'it'q'et Community Cemetery Revitalization
59. Tashme Historical Society, Tashme Kindergarten Schoolhouse Rehabilitation Project
60. The Pender Islands Museum Society, Historic House Major Protective and Accessibility Upgrades
61. Tla-o-qui-aht First Nations, Tla-o-qui-aht Big Tree Trail Extension and Access Improvements
62. Upper Similkameen Indian Band, Hedley Mascot Mine Heritage Site
63. Vallican Heritage Hall Society, Preservation and Restoration of Vallican Heritage Hall Windows
64. Village of Burns Lake, St. John's Anglican Church Revitalization
65. Village of New Denver, Nikkei Internment Memorial Centre Revitalization
66. Village of Salmo, Salmo Train Station Exterior Restoration Project
67. Western Front Society, Revitalisation of Western Front's Exterior Form
68. Yen Wo Society, Tam Kung Temple Access and Accessibility



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

AGENDA

**President
Président**

Garth Frizzell
Councillor
City of Prince George, BC

**First Vice-President
Première vice-présidente**

Joanne Vanderheyden
Mayor
Municipality of
Strathroy-Caradoc, ON

**Second Vice-President
Deuxième vice-président**

Darren Hill
Councillor
City of Saskatoon, SK

**Third Vice-President
Troisième vice-président**

Scott Pearce
Maire
Municipalité de
Canton de Gore, QC

**Past President
Président sortant**

Bill Karsten
Councillor
Halifax Regional
Municipality, NS

**Chief Executive Officer
Cheffe de la direction**

Carole Saab
Ottawa, ON

January 28, 2021

His Worship Mayor Greg McCune
and Members of Council
City of Enderby
619 Cliff Avenue
Enderby, British Columbia
VOE 1V0

Title of initiative: Asset Register Refinement
Application number: **MAMP-17002**

Dear Mayor McCune and Members of Council:

On behalf of the Municipal Asset Management Program (MAMP) it is my pleasure to confirm that the City of Enderby has been approved for a grant in the amount of up to **\$17,440**.

In the near future, Natalie Johnson will contact Kurt Inglis, Planner and Deputy Corporate Officer of the City of Enderby to finalize the agreement for the grant. FCM's obligation to fund the above-noted initiative will only become binding once the agreement is fully executed. During this time, eligible expenditures may be incurred as of your project's eligibility date: 24 November 2020.

Public announcements regarding MAMP-funded initiatives are overseen by FCM in partnership with the Government of Canada. Your municipality is welcome to participate in that process, but until authorised by FCM and Infrastructure Canada, any public statements related to the status of the application for MAMP funding are not permitted. This communication protocol is contained in the grant agreement. If you require further information prior to receiving the contract, please contact Natalie Johnson at 613-907-6383 or by e-mail at njohnson@fcm.ca.

Thank you for your interest in MAMP. We look forward to working with you to improve asset management practices in your community, and to sharing the results of your initiative with communities across Canada.

Sincerely,

Aymone Agossou
Manager, Funding

cc: Kurt Inglis, Planner and Deputy Corporate Officer

24, rue Clarence Street,
Ottawa, Ontario, K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca



From: Erin Vieira <evieira@fraserbasin.bc.ca>
Sent: Wednesday, March 10, 2021 4:14 PM
To: Tracy Hughes; Caylee Simmons; Amanda Passmore; tbengtson@cityofenderby.com; Communications; Ashley Bevan; Joni Heinrich; communications@kamloops.ca
Cc: Robyn Hooper; Sue Davies
Subject: Urgent call-to-action for aquarium owners in BC re: invasive species

Hello, municipalities and regional districts in the Thompson/Shuswap:

I'm forwarding a news bulletin from the BC Conservation Officer to you, regarding the discovery of invasive Zebra mussels in aquarium 'moss ball' plants also known as 'marimo ball' plants. There is an urgent call-to-action for all aquarium owners in BC to inspect their plants. It is not known how many of the infested plants could be in aquariums in BC, and beyond.

See the bulletin here: <https://news.gov.bc.ca/releases/2021ENV0019-000423>.

The bulletin describes what aquarium owners should do and should not do if they discover invasive Zebra mussels.

You can also find the BC Conservation Officer Service Facebook post about this here:
<https://www.facebook.com/ConservationOfficerService>.

Zebra mussels, and its 'cousin' the Quagga mussel, pose a major threat if they are released or escape into a lake or river. The mussels will wreak havoc on aquatic ecosystems, drinking water quality, salmon populations and fish habitat, hydro-power facilities, underwater infrastructure such as pipes, intakes, etc. They multiply rapidly and are nearly impossible to eradicate. It's estimated that it would cost \$43M annually to tax-payers and property owners to deal with the effects of Zebra mussels in BC. The mussels aren't currently known to be in the environment in BC, and this discovery of Zebra mussels in aquarium plants is a brand new discovery. There is a significant concern that improperly managed aquarium contents could result in the mussels escaping to a creek, river, pond or lake.

For more information, you can contact the media relations manager at the BC Ministry of Environment (contact info is in the bulletin) or I am available to answer questions about Zebra mussels.

Given the urgency of this matter and in order to protect the Shuswap and BC from a potential invasion of Zebra mussels, please share this on your social media or through other communications channels. Thank you,

Erin Vieira, BNRS
Program Manager
Shuswap Watershed Council
c/o Fraser Basin Council
200A – 1383 McGill Road
Kamloops, BC V2C 6K7
250 314-9660
evieira@fraserbasin.bc.ca
www.shuswapwater.ca



British Columbia News

Inspect aquariums to help prevent spread of invasive mussels

<https://news.gov.bc.ca/23948>

Tuesday, March 9, 2021 11:00 AM

Victoria - Anyone who has a moss ball in their aquarium is being asked to inspect the plant for invasive zebra mussels now that the highly invasive species has been found in a number of locations throughout the province.

During the past weekend, conservation officers conducted more than 600 inspections at retail aquatic pet and plant stores and found zebra mussels in moss balls at multiple locations, including Terrace and the Lower Mainland. People have also reported finding the mussel-infested moss balls in their aquariums across western Canada and several U.S. states.

Zebra mussels pose a major threat if released into a B.C. waterway. The tiny mussels can wreak havoc on aquatic ecosystems, salmon populations, hydro power stations and other facilities because they multiply rapidly and are extremely difficult to eradicate.

The Conservation Officer Service (COS) is investigating how widespread the problem of mussel-infested moss balls may be in the province. This includes notifying stores that may potentially have contaminated moss balls and advising them of disposal options. Any contaminated moss balls have been seized.

The moss balls, which are often sold as marimo moss balls, are species of green algae typically purchased for aquariums to improve water quality. Moss balls can also be purchased online.

Anyone who finds zebra mussels can call the Report All Poachers and Polluters hotline at 1 877 952-7277 to report their find. Moss balls can be safely disposed of by:

- placing them in a sealed plastic bag and putting them in a freezer for at least 24 hours, or
- placing them in boiling water for at least one full minute and then let cool.

After this, place the moss ball and any of its packaging in a sealed plastic bag and dispose in the trash. Do not flush moss balls down the toilet or put them in the compost. Once the moss balls have been removed from the aquarium, do not dispose of untreated water down the drain or into any residential water system or waterway.

More information on how to treat aquarium contents and water is available

at: <https://www2.gov.bc.ca/gov/content/invasive-mussels/moss-balls-disposal>

(<https://www2.gov.bc.ca/gov/content/invasive-mussels/moss-balls-disposal>)

The COS is working with ministry science experts, Canadian and U.S. counterparts, industry retailers and distributors to help prevent any potential spread of invasive zebra mussels. To date, there has been no reported introduction of live zebra mussels into B.C. lakes or waterways.

Learn More:

For more information about zebra mussels, visit: <https://www2.gov.bc.ca/gov/content/invasive-mussels>
(<https://www2.gov.bc.ca/gov/content/invasive-mussels>)

Media Contacts

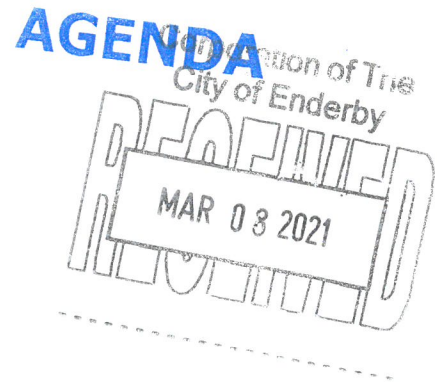
Ministry of Environment and Climate Change Strategy

Media Relations

250 953-3834



Jonathan X. Côté
Mayor



March 5, 2021

The Honourable Melanie Mark
Minister of Tourism, Arts, Culture and Sport
PO Box 9082, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Mark:

Re: Support for Laid-off Hotel and Tourism Industry Workers

I am writing to ask that the BC government protect the livelihoods of laid-off hotel and tourism industry workers and their rights to return to their jobs when the pandemic eases. These rights are at risk as there are reports of hotels refusing to commit to bringing workers back to their jobs when business returns. To this end, on March 1, 2021, the New Westminster City Council passed the following resolution:

WHEREAS the COVID-19 pandemic has exacerbated existing inequalities and its social, health, and economic impacts are particularly devastating for women and racialized communities;

AND WHEREAS the tourism and hospitality industries have been drastically impacted;

AND WHEREAS of the 50 000 hotel workers that were laid off in March 2020, the majority are women and people of colour;

AND WHEREAS the duration of the pandemic means that recall rights require extension;

AND WHEREAS there are reports of hotels in British Columbia refusing to commit to bringing workers back to their jobs when business returns;

Office of the Mayor
Corporation of the City of New Westminster
511 Royal Avenue, New Westminster, BC • Canada V3L 1H9 T (604) 527 4522 F (604) 527 4594
www.newwestcity.ca

AND WHEREAS the City of New Westminster is committed to a COVID recovery plan that takes better care of people, the environment, and the community than the systems we had before the pandemic;

AND WHEREAS the City of New Westminster recognizes hotel workers and people who work in the tourism industry as valued and valuable members of our community;

THEREFORE, BE IT RESOLVED THAT the City of New Westminster affirms that people should not lose their livelihoods due to the pandemic; and

BE IT FURTHER RESOLVED THAT the City of New Westminster write to the Ministers of Labour and Tourism expressing our support for the right for laid off workers to return to their jobs when the pandemic eases; and

BE IT FURTHER RESOLVED THAT this letter be forwarded to all BC municipalities asking to write their support; and

BE IT FURTHER RESOLVED THAT the City of New Westminster writes to the Lower Mainland Local Government Association and Union of BC Municipalities encouraging them to host future conferences and events in venues that respect worker rights and pay at least a living wage.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Harry Bains, Minister of Labour
All BC municipalities

March 11, 2021

File: 01-0390-20/21

UBCM Member Municipalities

Sent via email

Dear UBCM Members:

Re: Fair Taxation from Railway Operations & Industrial Parks

At its March 2, 2021 Regular Council Meeting, Pitt Meadows City Council endorsed two resolutions related to fair taxation from railway operations and industrial parks for inclusion and discussion at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall. Certified copies of both resolutions and background information regarding same have been enclosed for your information.

Sincerely,
City of Pitt Meadows



Kate Barchard
Corporate Officer

Enclosure

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - CP Rail:

"It was MOVED and SECONDED THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5(e) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements held for purposes ancillary to the business of transportation from railway operations;*

AND WHEREAS this legislation creates unfair taxation from railway operations because they are reflective of a class 5 Light Industrial use and require high level City service support including Fire Services and road infrastructure use;

THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (e) from the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 in order to create fair taxation from railway operations.

CARRIED."



Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows


Date Signed

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - Golden Ears Business Park:

"It was MOVED and SECONDED THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements being used principally as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption;*
- B. *AND WHEREAS this legislation creates unfair taxation from industrial parks which are a heavy burden on City infrastructure through heavy trucking activity in movement of product;*
- C. *THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 to create fair taxation from industrial parks.*

CARRIED."



Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows



Date Signed

Fair Taxation from Railway Operations

Backgrounder

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting CP Rail.

CP Rail is in the business of moving goods for a wide range of industries. The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (e) specifically excludes property held for purposes ancillary to business related to transportation from railway operations. The existence of this section results in creating unfair taxation by moving CP Rail property to Class 6 Business.

Recognizing the burden on city services in the provision of Fire Services and road infrastructure, removal of section 5 (e) would result in railway operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including railway activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/MetaViewer.php?view_id=2&clip_id=1208&meta_id=143659

Fair Taxation from Industrial Parks

Background

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting Industrial Parks.

Industrial parks are an area zoned and planned for the purpose of industrial development. Also, an industrial park is a more 'heavyweight' version of a business park or office park. The Golden Ears Business Park is a large-scale industrial park in Pitt Meadows. The concentration of industry in an industrial park raises environmental concerns from the heavy transportation volumes as well as the burden on road infrastructure with the constant movement of cargo on semitrailers.

The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (f) specifically excludes property being used as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption. The existence of this section results in creating unfair taxation by moving Industrial Park operations to Class 6 Business.

Recognizing the burden on city services in the provision of road infrastructure, removal of section 5 (f) would result in Industrial Park operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including industrial park activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/MetaViewer.php?view_id=2&clip_id=1208&meta_id=143659

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

AGENDA

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.

4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

March 5, 2021

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

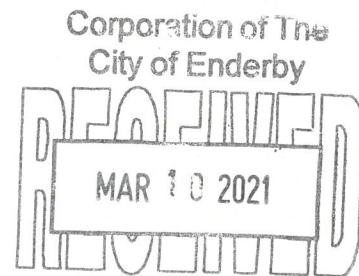
File: 0320-20-01

The Honourable Patty Hajdu

sent via email

House of Commons
Ottawa, Ontario,
Canada
K1A 0A6

Patty.Hajdu@parl.gc.ca



Re: Support for 988 Crisis Line

Please be advised that at the Monday, March 1, 2021 Regular Council Meeting, the Township of Spallumcheen Council passed the following resolution:

"THAT the Township of Spallumcheen Council pass the following motion and direct a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities as outlined in the letter from Member of Parliament Mel Arnold, North Okanagan - Shuswap for support for a National Suicide Prevention Hotline:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 percent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Township of Spallumcheen Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Township of Spallumcheen Council endorses this 988 crisis line initiative."

Council understands, now more than ever, that Canadians may need access to additional resources amidst the COVID-19 pandemic. It is imperative, we as elected officials, do everything that we can to help everyone come out stronger on the other side of this unprecedented and challenging time.

Thank you for your attention to this matter, if you have any questions in this regard please contact the undersigned.

Respectfully,

A handwritten signature in cursive script, appearing to read 'C. Fraser'.

Christine Fraser
Mayor

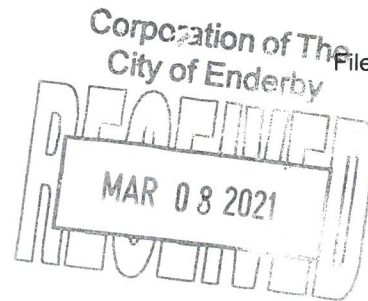
cc. Member Municipalities
MP Todd Doherty
MP Mel Arnold
Canadian Radio-Television and Telecommunications Commission (CRTC)



AGENDA

March 1, 2021

Mel Arnold, MP North Okanagan - Shuswap
1-3105 29 St
Vernon, BC V1T 5A8



File Number: 0150-08

Re: National 988 Crisis Line

On February 16, 2021 the Council of the City of Armstrong received your correspondence regarding a motion passed on December 11, 2020 in the House of Commons to bring a national 3-digit (988) suicide prevention hotline line to Canada.

At the February 22, 2021 Regular Council meeting, City of Armstrong Council passed the following motion to add their support of this worthwhile initiative:

*THAT Council endorses a national 988 crisis line initiative;
AND THAT Council direct staff to send letters indicating support of a national 988 crisis line initiative to MP Mel Arnold, the Federal Minister of Health, the CRTC and local area municipalities to show Council support.*

The City of Armstrong feels strongly that supporting mental health and wellness, especially during the pandemic is an acute need. Covid-19 has brought on additional stresses and has heightened already sensitive situations which has subjected Canadians to unique and trying challenges. The City of Armstrong fully supports the creation of a national 988 crisis line to support mental health and wellness of all Canadians.

Sincerely,

Chris Pieper
Mayor, City of Armstrong

CP/Ig

cc: Honourable Patty Hajdu, Minister of Health
Canadian Radio-Television and Telecommunications Commission
Mayor and Council, Township of Spallumcheen
Mayor and Council, City of Vernon
Mayor and Council, City of Enderby
Mayor and Council, Village of Lumby